



CITY COUNCIL

A G E N D A

Tuesday, March 12, 2024

ROLL CALL:

Mayor/Chairman/President:

Andrew C. Lara

Mayor Pro Tempore/Vice Chairman/Vice President:

John R. Garcia

Councilmembers/Directors/Commissioners:

Gustavo V. Camacho

Erik Lutz

Dr. Monica Sanchez

Meeting jointly and regularly with the Pico Rivera Successor Agency to the Pico Rivera Redevelopment Agency (as needed); Pico Rivera *Housing Assistance Agency (as needed); Pico Rivera Water Authority (as needed); and Public Financing Authority (as needed)

Regular Meeting 6:00 p.m.

Council Chamber

6615 Passons Boulevard

Next Resolution No. 7322

Next Ordinance No. 1183

Next Agreement No. 24-2294

Successor Agency to PRRA

Next Resolution No. SA-24-29

Next Ordinance No. SA-01

Next Agreement No. S24-006

Housing Assistance Agency

Next Resolution No. HA-108

Next Ordinance No. HA-16

Water Authority

Next Resolution No. 24-37

Next Ordinance No. 24-01

Next Agreement No. 24-78

Public Financing Authority

Next Resolution No. PFA-24-13

COMMISSIONERS SCHEDULED TO BE PRESENT:

Aric Martinez, Planning Commission

Maria Garcia, Veterans Commission

INVOCATION:

PLEDGE OF ALLEGIANCE:

SPECIAL PRESENTATION(S):

- Certificate of Recognition – Pico Rivera Donnas Jr. Gremlin Cheer Team

**PLEASE TURN OFF OR SILENCE CELL PHONES WHILE MEETING IS IN SESSION
AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING**

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call the City Clerk's office at (562) 801-4389, if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged (within 24 to 48 hours' notice).

*Commissioners receive a \$30.00 stipend per each meeting held and attended.

PUBLIC COMMENTS:

IF YOU WOULD LIKE TO COMMENT ON ANY LISTED AGENDA ITEMS OR NON-AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks. In accordance with Government Code Section 54954.2, members of the City Council may only: **1)** respond briefly to statements made or questions posed by the public; **2)** ask a question for clarification; **3)** provide a reference to staff or other resources for factual information; **4)** request staff to report to the City Council at a subsequent meeting concerning any matter raised by the public; and **5)** direct staff to place a matter of business on a future agenda. City Council members cannot comment on items that are not listed on a posted agenda.

CONSENT CALENDAR ITEMS:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

CONSENT CALENDAR:

City Council:

1. Minutes:

- City Council regular meeting February 27, 2024

Recommendation: Approve

- Parks and Recreation Commission regular meetings December 11, 2023, and January 11, 2024

Recommendation: Receive and file

2. 12th Warrant Register for the 2023-2024 Fiscal Year. (700)

Check Numbers: 293955-294061

Special Check Numbers: None

Recommendation: Approve

3. Second Reading – Adoption of Ordinance No. 1182 Approving Zone Code Amendment No. 194 – An Update to the Zoning Ordinance Reflecting Required Amendments by the State Department of Housing and Urban Development After Final Review of the Sixth Cycle 2021-2029 Housing Element. (1600)

Recommendation:

1. Adopt Ordinance No. 1182 approving Zone Code Amendment No. 194 amending the Zoning Code to meet State mandated requirements.

Ordinance No. 1182 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING *TITLE 18 ZONING* OF THE PICO RIVERA MUNICIPAL CODE INCLUDING TABLE 18.42.040 PROPERTY DEVELOPMENT CHART AND SECTION 18.18.42.050 SPECIAL USE CONDITIONS AND CHART NOTES AS HEREIN REFERRED TO AS ZONE CODE AMENDMENT NO. 194 (**SECOND READING AND ADOPTION**)

4. Approve a Resolution Establishing the Job Classification and Job Duties for the Full-Time Sustainability Technician Position. (200)

Recommendation:

1. Approve a resolution establishing the job classification for the Sustainability Technician Position.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ESTABLISHING THE JOB CLASSIFICATION AND JOB DESCRIPTION FOR THE FULL-TIME SUSTAINABILITY TECHNICIAN POSITION

5. Approve a Resolution Establishing Job Classification for the Full-Time Custodian Position. (200)

Recommendation:

1. Approve a resolution establishing job classifications for the full-time Custodian position.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ESTABLISHING THE JOB CLASSIFICATION FOR THE FULL-TIME CUSTODIAN POSITION

6. Grant Acceptance from Century 21 Allstars for Downpayment Assistance Towards the Acquisition of 6325 Winodee Drive. (700)

Recommendation:

1. Accept a grant not-to-exceed \$50,000 from Century 21 Allstars to be held in an endowment fund; and
2. Authorize the City Manager to execute an agreement to provide a down payment assistance grant of up to \$50,000 to a qualified buyer to be selected by Century 21 Allstars for the purchase of 6325 Winodee Drive, Pico Rivera, California 90660.

Water Authority:

7. Minutes:

- Water Authority regular meeting February 13, 2024

Recommendation: Receive and file

8. Notification of PFAS Contaminants in the Drinking Water. (1700)
Recommendation:

1. Receive and file this report and authorize staff to notify customers regarding the detection of Perfluorooctanesulfonic acid (PFOS), Perfluorooctanoic acid (PFOA), and Perfluorobutane sulfonic acid (PFBS), and/or Perfluorohexane sulfonic acid (PFHxS) in the 2024 Consumer Confidence Report for Water Quality.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

REGULAR AGENDA:

9. First Reading – An Ordinance Amending Chapter 3.20 *Purchasing*, of the Pico Rivera Municipal Code, and a Resolution Adopting new Citywide Procurement Policies and Procedures. (700)
Recommendation:

1. Waive First Reading and Introduction of an ordinance amending Chapter 3.20 (Purchasing) of the Pico Rivera Municipal Code; and
2. Approve a resolution adopting new citywide Procurement Policies and Procedures.

Ordinance No._____ AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTER 3.20 (PURCHASING) OF THE PICO RIVERA MUNICIPAL CODE (**FIRST READING AND INTRODUCTION**)

Resolution No._____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADOPTING NEW CITYWIDE PROCUREMENT POLICIES AND PROCEDURES

10. Adoption of the 2024 Pico Rivera Legislative Platform. (100)
Recommendation:

1. Adopt the 2024 Pico Rivera Legislative Platform that will guide the City's legislative priorities and funding pursuits at the local, regional, state, and federal levels of government.

CITY MANAGER/STAFF REPORTS

GOOD OF THE ORDER (INTERGOVERNMENTAL AGENCY MEETINGS, AB 1234 REPORTS, NEW BUSINESS, OLD BUSINESS)

CLOSED SESSION:

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: 6375-016-906 and 6374-015-902

Agency Negotiator: Steve Carmona, City Manager

Negotiating Parties: San Gabriel Valley Council of Governments and Alameda Corridor-East Construction Authority

Under Negotiation: Price and Terms

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Cynthia Ayala, City Clerk, for the City of Pico Rivera, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin board, Pico Rivera website www.pico-rivera.org, Pico Rivera Post Office and Parks: Smith, Pico and Rivera which are available for the public to view on this 7th, day of March 2024.

Dated this 7th, day of March 2024.

A handwritten signature in cursive script, appearing to read 'C Ayala', is written over a horizontal line.

Cynthia Ayala, CMC
City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the City's website.



Tuesday, February 27, 2024

A Regular Meeting of the City Council was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Mayor Lara called the regular meeting to order at 6:02 p.m. on behalf of the City Council.

PRESENT: Camacho, Garcia, Lutz, Sanchez, Lara

ABSENT: None

COMMISSIONERS PRESENT:

- Kimberly Garcia, Parks and Recreation Commission
- Ana Rosa Ascencio, Sister City Commission

INVOCATION: Delivered by Mayor Lara

PLEDGE OF ALLEGIANCE: Led by Mayor Pro Tem Garcia

PUBLIC HEARING:

City Council:

1. **Public Hearing – Interim Warehouse Urgency Ordinance Adopting a 45-Day Moratorium on the Establishment, Expansion, Intensification, or Modification of Warehouses, Distribution Centers, and Related Land Uses in all Industrial Zones.** (1300)

This Public Hearing item was pulled from the Agenda and continued to a future meeting.

2. **Public Hearing – Zone Code Amendment No. 194 – An Update to the Zoning Ordinance Reflecting Required Amendments by the State Department of Housing and Urban Development after Final Review of the Sixth Cycle 2021-2029 Housing Element.** (1600)

Mayor Lara opened the public hearing and noted that there were no written or oral communications to provide public testimony.

Mayor Lara closed the public hearing.

Motion by Councilmember Camacho, seconded by Mayor Pro Tem Garcia to: 1) Approve Resolution No. 7316 approving Zone Code Amendment No. 194 amending the Zoning Code to meet State mandated requirements; 2) Introduce and waive the first reading of an ordinance amending Title 18, Zoning, of the Pico Rivera Municipal Code herein as Zone Code Amendment No. 194; and 3) Found the Project categorically

exempt from the California Environmental Quality Act. Motion carries by the following roll call vote:

Resolution No. 7316 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADOPTING AMENDMENTS TO TITLE 18 ZONING OF THE PICO RIVERA MUNICIPAL CODE FOR CONSISTENCY WITH THE SIXTH CYCLE HOUSING ELEMENT DESIGNATED HEREIN AS ZONE CODE AMENDMENT NO. 194

Ordinance No. 1182 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING *TITLE 18 ZONING* OF THE PICO RIVERA MUNICIPAL CODE INCLUDING TABLE 18.42.040 PROPERTY DEVELOPMENT CHART AND SECTION 18.42.050 SPECIAL USE CONDITIONS AND CHART NOTES AS HEREIN REFERRED T AS ZONE CODE AMENDMENT NO. 194 (**FIRST READING AND INTRODUCTION**)

AYES: Camacho, Garcia, Lutz, Sanchez, Lara

NOES: None

3. Public Hearing – Approve an Exclusive Negotiation Agreement with Tierra Mia Coffee Company to Negotiate the Sale and Purchase of 9003 Beverly Boulevard. (600)

Mayor Lara opened the public hearing and noted that there were no written or oral communications to provide public testimony.

Tierra Mia Coffee Company Founder and President, Ulysses Romero and Chief Executive Officer, Steven Olivas provided a presentation including the Company's history and mission, leadership and management, business approach, Statewide recognition, case study locations, and conceptual site plans for the Pico Rivera secondary location.

City Council discussed the aesthetic theme options, parking concerns, and the City's current facade standards and expressed their support for the project.

Mayor Lara closed the public hearing.

Motion by Councilmember Dr. Sanchez, seconded by Councilmember Lutz to approve Resolution No. 7317 approving an Exclusive Negotiation Agreement (ENA) with Tierra Mia Coffee Company to negotiate the sale and purchase of 9003 Beverly Boulevard (Assessor Parcel No. 8121-003-902). Motion carries by the following roll call vote:

Resolution No.7317 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, TO APPROVE AN EXCLUSIVE NEGOTIATION AGREEMENT WITH TIERRA MIA COFFEE COMPANY TO NEGOTIATE THE SALE AND PURCHASE OF CERTAIN CITY-

OWNED REAL PROPERTY IDENTIFIED AS 9003 BEVERLY
BOULEVARD (APN: 8121-003-902)

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

4. Public Hearing – A Resolution Authorizing and Adopting the Permanent Local Housing Allocation Plan for the PLHA Program. (1600)

Mayor Lara opened the public hearing and noted that there were no written or oral communications to provide public testimony.

Mayor Lara closed the public hearing.

Motion by Councilmember Lutz, seconded by Councilmember Camacho to approve Resolution No. 7318 authorizing and adopting the Permanent Local Housing Allocation (PLHA) plan for the PLHA Program. Motion carries by the following roll call vote:

Resolution No. 7318 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AUTHORIZING AND ADOPTING THE PERMANENT LOCAL HOUSING ALLOCATION PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

5. Public Hearing – General Plan Amendment No. 62 – Adoption of State Required Updates to the 2021-2029 Housing Element. (1600)

Mayor Lara opened the public hearing and noted that there were no written or oral communications to provide public testimony.

Mayor Lara closed the public hearing.

Motion by Mayor Pro Tem Garcia, seconded by Councilmember Lutz to approve Resolution No. 7319 ratifying General Plan Amendment No. 62. Motion carries by the following roll call vote:

Resolution No. 7319 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADOPTING GENERAL PLAN AMENDMENT NO. 62 AMENDING THE SIXTH CYCLE 2021-2029 HOUSING ELEMENT AS REQUESTED BY THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

PUBLIC COMMENTS:

City Attorney Alvarez-Glasman reminded speakers that Public Hearing Item No. 1 *Interim Warehouse Urgency Ordinance* was pulled from the Agenda and stated that no action will be taken today on the item.

Madame City Clerk Ayala noted there was one written comment received from Chris Wilson in opposition of pulled Public Hearing Item No. 1 *Interim Warehouse Urgency Ordinance* and expressed specific concerns.

Ken Livadas:

- Addressed the City Council expressing his opposition for the pulled Public Hearing Item No. 1 *Interim Warehouse Urgency Ordinance* and expressed specific concerns.

Alex Steele:

- Addressed the City Council expressing his opposition for the pulled Public Hearing Item No. 1 *Interim Warehouse Urgency Ordinance* and expressed specific concerns.

Arthur Castanon:

- Addressed the City Council requesting additional Senior Center hours of operation.

Virginia Martinez:

- Addressed the City Council requesting additional Senior Center hours of operation and adjusting the hours for coffee from 10:00 a.m. to 8:00 a.m.

Fred Zermeno, on behalf of the Office of Senator Bob Archuleta:

- Addressed the City Council to express his support for item No. 8 *Resolution Designating the City of Pico Rivera a Purple Heart City*.

Ruben Valencia:

- Addressed the City Council to express his support for item No. 8 *Resolution Designating the City of Pico Rivera a Purple Heart City*.

Yolanda G.:

- Addressed the City Council to express her support for item No. 8 *Resolution Designating the City of Pico Rivera a Purple Heart City*.

Fernando Centeno, Sister City Association:

- Addressed the City Council to express his support for Item No. 9, *Invitation from the City of Chapala, Jalisco, Mexico to become a Sister City with the City of Pico Rivera*.

David Angelo, Sister City Association:

- Addressed the City Council regarding a letter from the Mayor of the City of Chapala, Jalisco, Mexico.

Fernando Islas:

- Addressed the City Council regarding the ceasefire Resolution No. HR786.

Lauren Talbott, Pico Rivera Library Manager:

- Addressed the City Council regarding library updates and upcoming events for the month of March.

CONSENT CALENDAR ITEMS:

City Council:

6. Minutes:

- Approved City Council regular meeting of February 13, 2024

7. Approved 11th Warrant Register of the 2023-2024 Fiscal Year. (700)

Check Numbers: 293865-293954

Special Check Numbers: 13279, 13309

8. Approve a Resolution Designating the City of Pico Rivera as a Purple Heart City. (200)

This item was pulled from the consent calendar for further discussion and clarification.

9. Accept an Invitation from the City of Chapala, Jalisco, Mexico, to become a Sister City with the City of Pico Rivera. (300)

1. Approved Resolution No. 7321 accepting the invitation from the City of Chapala, Jalisco, Mexico, to become a Sister City with the City of Pico Rivera.

Resolution No. 7321 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ACCEPTING THE INVITATION FROM THE CITY OF CHAPALA, JALISCO, MEXICO, TO BECOME A SISTER CITY

10. Approve Amendment No. 1 to Agreement No. 23-2214 with Hinderliter, De Llamas and Associates for Sales, Use and Transaction Tax Audit Recovery Services. (500)

1. Approved Amendment No. 1 to Agreement No. 23-2214 with Hinderliter, De Llamas and Associates (HdL), to provide sales, use, and transaction tax audit services for an additional amount of \$171,000 for a new contracted total not-to-exceed amount of \$221,000; and

2. Authorized the City Manager to execute the proposed Amendment No. 1 in a form approved by the City Attorney.

Agreement No. 23-2214-1

11. Award a Professional Services Agreement with CivicWell for Project Management Support Services for the Rosemead/Lakewood Boulevard Complete Corridor Project. (500)

1. Awarded a Professional Services Agreement, in a form approved by the City Attorney to CivicWell to provide professional project management support, project coordination, community outreach, engagement, and communication services for the Rosemead/Lakewood Boulevard Complete Corridor Project, Non-CIP No. 30059, for an amount not-to-exceed \$110,000, and authorized the City Manager to execute the agreement.

Agreement No. 24-2290

12. Treasurer's Monthly Investment Transaction Report as of January 31, 2024. (700)

1. Received and filed the Treasurer's Monthly Investment Transaction Report as of January 31, 2024.

13. Vehicle Replacement – Purchase of Two (2) 2024 Toyota RAV4 Vehicles for the Public Works Department. (700)

1. Authorized the purchase of two (2) 2024 Toyota RAV4 LE, Front Wheel Drive, 8-speed automatic transmission, in the aggregate amount of \$66,685 from Toyota of Whittier; and
2. Authorized the City Manager to execute all documents related to the purchase of the recommended vehicles.

Motion by Councilmember Camacho, seconded by Mayor Pro Tem Garcia to approve Consent Calendar Item Nos. 6, 7, 9, 10, 11, 12, and 13. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

CONSENT CALENDAR ITEMS PULLED FOR FURTHER CLARIFICATION:

8. Approve a Resolution Designating the City of Pico Rivera as a Purple Heart City. (200)

Mayor Lara requested a brief presentation on the history of the designation. Parks and Recreation Director Yugar provided a synopsis on the inception of the Purple Heart designation.

City Council recognized the Veteran residents in the audience.

Motion by Mayor Pro Tem Garcia, seconded by Mayor Lara to: 1) Approve Resolution No. 7320 designating the City of Pico Rivera as a Purple Heart City; and 2) Authorize the City Manager or designee to explore possible landmarks recognizing the City as a Purple Heart City. Motion carries by the following roll call vote:

Resolution No. 7320 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, DESIGNATING THE CITY OF PICO RIVERA AS A PURPLE HEART CITY

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

REGULAR AGENDA:

14. Annual Comprehensive Financial Report, Fiscal Year Ending June 30, 2023, and Fiscal Year 2022-23 General Fund Year-End Results. (700)

Assistant City Manager Garcia provided a brief presentation covering fiscal year (FY) 2022-23 accomplishments, General Fund Year-End Results, FY 2021-22 versus FY 2022-23 Actuals, and announced the FY 2023-25 Biennial Budget Accomplishment.

City Council recognized the City of Pico Rivera Administrative Services department and welcomed Interim Administrative Services Director Kenneth Louie.

Motion by Councilmember Lutz, seconded by Mayor Pro Tem Garcia to: 1) Receive and file the Annual Comprehensive Financial Report, fiscal year (FY) ending June 30, 2023; 2) Approve Budget Transfers that allocate the FY 2022-23 Unassigned General Fund Balance of \$202,840; and 3) Approve a General Fund allocating the remaining FY 2022-23 Unassigned General Fund Balance of \$4,089,702 towards vehicle purchases, the Smith Park Turf Replacement, and Measure AB Revenue Replacement. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

CITY MANAGER/STAFF REPORTS:

Public Works Director Negrete provided a brief update on the Major Corridor Median Project consisting of the following major corridors: Slauson Avenue, Paramount Boulevard, Washington Avenue and Whittier Boulevard and confirmed that the monument sign on Whittier Boulevard will be re-installed as part of the Major Corridor Median Project. He also provided an update on the Rosemead Boulevard Median Beautification Project which commences next week and the Mines Avenue Project with the grinding phase anticipated to begin next week.

GOOD OF THE ORDER (INTERGOVERNMENTAL AGENCY MEETINGS, AB 1234 REPORTS, NEW BUSINESS, OLD BUSINESS):

Councilmember Camacho commented on Agenda Item No. 9 *Invitation from the City of Chapala, Jalisco, Mexico to become a Sister City with the City of Pico Rivera.*

Councilmember Dr. Sanchez mentioned the Tee It Up Initiative by Supervisor Janice Hahn in partnership with Latina Golfers and the Pico Rivera Woman's Soroptimist Tea event.

Mayor Pro Tem Garcia commented on the recent Woman's Club Luncheon, the Job Fair held at Pico Park, the Pico Rivera Go-Getter's Softball Team's first practice, the Senior Center's Grand Reopening dance, Cafecito Con Amigos event and the Historic Whittier Boulevard Stakeholder Review Session.

City Council commented on the Pico Rivera Youth Center Renovation Project Groundbreaking ceremony.

Mayor Lara reported on a Sanitation District meeting he attended, which included discussions about the recent rainstorms and the amount of water captured. He also commented on the Slauson Avenue and Rosemead Boulevard beautification projects.

Recessed to Closed Session at 7:56 p.m.

ALL CITY COUNCIL MEMBERS WERE PRESENT

Reconvened from Closed Session at 8:29 p.m.

ALL CITY COUNCIL MEMBERS WERE PRESENT

CLOSED SESSION(S):

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Pico Water District vs City of Pico Rivera
Los Angeles County Superior Court Case No. 22NWCV00967

City Attorney Alvarez-Glasman stated that direction was provided to the City Attorney's office to reject proposal by a unanimous vote. No final action was taken and there was nothing further to report.

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)
One matter

City Attorney Alvarez-Glasman stated that direction was provided to the City Attorney's office to reject proposal by a unanimous vote. No final action was taken and there was nothing further to report.

c. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Designated Representative: City Manager Carmona, Human Resources Director Shirinian, and Assistant City Manager Garcia

Employee Organization: Service Employee International Union Local 721 Full-time, Part-time and Directors Units, and Confidential Employees Association

City Attorney Alvarez-Glasman stated that this item was not discussed and will come before City Council at a future meeting. No final action was taken and that there was nothing further to report.

ADJOURNMENT:

Mayor Lara adjourned the City Council meeting at 8:30 p.m. There being no objection it was so ordered.

AYES: Camacho, Garcia, Lutz, Sanchez, Lara

NOES: None

Andrew C. Lara, Mayor

ATTEST:

Cynthia Ayala, CMC, City Clerk

I hereby certify that the foregoing is a true and correct report of the proceedings of the City Council regular meeting dated February 27, 2024 and approved by the City Council on March 12, 2024.

Cynthia Ayala, CMC, City Clerk



PARKS AND RECREATION COMMISSION

M I N U T E S

Monday, December 11th, 2023

A Regular Meeting of the Parks and Recreation Commission was held in the City Hall Council Chambers, 6615 Passons Blvd, Pico Rivera, California. Chair Person Martinez called the meeting to order at 6:06 p.m.

PRESENT: Chair Person Martinez, Vice-Chair: Estrada Santos, Commissioner Saucedo, Commissioner Garcia, Commissioner Aguirre

ABSENT: Youth Ex Officio Mejia

Pledge of Allegiance: Commissioner Garcia

PUBLIC COMMENT: None

AGENDA ITEMS:

1. MINUTES:

- Parks and Recreation Commission Meeting of November 09, 2023
Recommendation: Approve

A motion was made by Commissioner Saucedo and seconded by Vice-Chair Estrada Santos to approve the Minutes of November 09, 2023.

2. NEW BUSINESS:

- a) None

3. OLD BUSINESS:

- a) Vietnam Memorial Traveling Wall

Director Yugar introduced Specialist Coordinator Kristin Baca to go over the Vietnam Memorial Traveling Wall presentation.

Specialist Coordinator Kristin Baca announce the Vietnam Traveling wall will be in display at Smith Park from May 24-27, 2024. Opening Ceremony will be May 24, 2024 and Candlelight Ceremony will be May 25, 2024 on celebration of service. Family members are to be part of the ceremony by placing the plaque of honoree veteran on wall. Vietnam traveling wall will be on watch with security 24 hours a day while in our city and volunteers are more then welcome to help keep watch.

4. ORGANIZATION RECOGNITION REVIEW:

- a) None

5. DEPARTMENTAL REPORT:

a) Director's Report

Director Yugar reported on 6 Million dollar Grant received from land water conservation for Smith Park Aquatic Pool. Thus far, the 34,000,000 Smith Park Aquatic Renovations is fully funded via grants.

Youth Center construction will start around September/October and back running by Saint Patrick's Day.

b) Recreation Upcoming Activities

Director Yugar called Manager Ricardo Veloz to report on a successful Holiday Tree Lighting event at City Hall with the support of Parks & Recreation and Public Works staff. The city patrons enjoyed all about the event, from the snow making machine to food vendors.

Manager Ricardo Veloz also thanked Public Works for their support on the upcoming event, Christmas Basket food distribution give away December 16th, 2023, alongside with Sheriff's Department to help control traffic for day of.

December			
Date	Time	Event	Location
12/03/23	4:00pm-8:00pm	Christmas Tree Lighting	City Hall
12/16/23	10:00am-12:00pm	Christmas Basket Distribution	Pico Park

6. COMMISSIONER REPORTS – Park Facility Issues

Senior Center	-	Commissioner Aguirre
Pico Park	-	Vice-Chair Estrada Santos
Rio Hondo Park	-	Commissioner Aguirre and Ex Officio Mejia
Streamland Park	-	Chair Person Martinez
Smith Park	-	Chair Person Martinez
Rivera Park	-	Commissioner Saucedo
Youth Center	-	Vacant and Ex Officio Mejia
Golf Course	-	Commissioner Saucedo

Senior Center; Commissioner Aguirre = Nothing to report.

Pico Park; Vice-Chairperson Estrada Santos = Nothing to report.

Rio Hondo Park; Commissioner Aguirre and Ex Officio Mejia = Nothing to report.

Streamland Park; Chairperson Martinez = Nothing to report.

Smith Park; Chairperson Martinez = Nothing to report.

Rivera Park; Commissioner Garcia = Nothing to report.

Youth Center; Vacant and Ex Officio Mejia = Nothing to report.

Golf Course; Commissioner Saucedo = Everything running smoothly.

7. CITY COUNCIL MEETING ATTENDANCE REMINDER

a) Kimberly Garcia

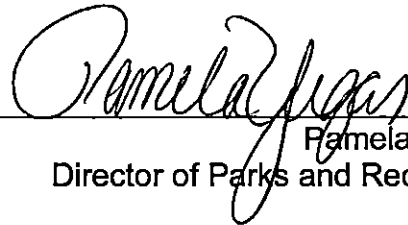
ADJOURNMENT:

The Parks and Recreation Commission Meeting was adjourned at 6:32 p.m. by Chair Person Martinez.

NEXT MEETING DATE: January 11th, 2024



Rocio Estrada, Chair Person
Parks and Recreation Commission



Pamela Yugar,
Director of Parks and Recreation



PARKS AND RECREATION COMMISSION

MINUTES

Thursday, January 11th, 2024

A Regular Meeting of the Parks and Recreation Commission was held in the City Hall Council Chambers, 6615 Passons Blvd, Pico Rivera, California. Chair Estrada Santos called the meeting to order at 6:02 p.m.

PRESENT: Chair Estrada Santos, Vice-Chair: Saucedo, Commissioner Lizarraga, Commissioner Aguirre

ABSENT: Commissioner Garcia

Pledge of Allegiance: Vice-Chair Saucedo

PUBLIC COMMENT: None

AGENDA ITEMS:

1. MINUTES:

- Parks and Recreation Commission Meeting of December 11th, 2023

Recommendation: Approve

A motion was made by Vice-Chair Saucedo and second by Commissioner Aguirre to approve the Minutes of December 11th, 2023.

2. NEW BUSINESS:

- a) Commissioner Reorganize (added at Meeting)

Director Yugar stated that in the past, the general consensus was to follow past practice and appoint the Chairperson and the Vice-Chairperson in agreement with the Mayor and Mayor Pro Tem in Office.

Director Yugar asked Vice-Chair Estrada Santos if she would accept the position of Chairperson and she responded yes. Commissioner Saucedo nominated Vice-Chair Estrada Santos as Chairperson and was seconded by Commissioner Aguirre and carried on to call vote to appoint Vice-Chair Estrada Santos as Chairperson.

Director Yugar asked Commissioner Saucedo if she would accept the position of Vice-Chair and she responded yes. Chair Estrada Santos nominated Commissioner Saucedo as Vice-Chair and seconded by Commissioner Aguirre and carried on to call vote to appoint Commissioner Saucedo as Vice-Chair.

- b) Rivera Homeless Count

Senior Analyst Monse Palacios introduced Eduardo Lizarraga from Community and Economic Development Department to address the Commissioners about the Homeless Count on January 24, 2024. The single night initiative aims to count all unsheltered individuals and families within the collaboration with the Los Angeles County Homeless Services Authority. Mr. Lizarraga is seeking the support of the Commissioners in advocating for volunteers to participate.

Information gathered during the Homeless Count will be forwarded to Los Angeles County which will be later submitted to the US Department of Housing and Urban Development. This process aids in the allocation of resources. Additionally, by tracking geographical information, the data helps raise awareness about safety concerns within the community.

c) Golf Course Contractor Update

Manager James Lara updated Commissioners on the Golf Course Management transition from S & S LaBarge Golf, Inc. to Troon. Troon will officially be on site starting February 1st, 2024.

Manager James Lara also updated the Commissioners on the Golf Course kitchen fire repairs. Construction will start January 16th, 2024 it is forecast to be completed in March 2024.

3. OLD BUSINESS:

a) None

4. ORGANIZATION RECOGNITION REVIEW:

None

5. DEPARTMENTAL REPORT:

a) Director's Report

Director Yugar reported update on Senior Center Restrooms construction to end by January 30th, 2024 and prepare for Groundbreaking to follow.

Secondly, Director Yugar reported Youth Center completion will be delayed due to Contractor finalizing documentation.

Final report, New Belly Trashcans have been placed at Smith Park as trial for functionality of Staff assistance and daily productivity.

6. COMMISSIONER REPORTS – Park Facility Issues

Senior Center	-	Commissioner Aguirre
Pico Park	-	Chair Estrada Santos
Rio Hondo Park	-	Commissioner Aguirre
Streamland Park	-	Commissioner Lizarraga
Smith Park	-	Commissioner Lizarraga
Rivera Park	-	Vice-Chair Saucedo/Commissioner Garcia
Youth Center	-	Vacant
Golf Course	-	Vice-Chair Saucedo

Senior Center; Commissioner Aguirre = Nothing to report.

Pico Park; Chair Estrada Santos = Slide still boarded up/ add chaining table to woman and men restrooms.

Rio Hondo Park; Commissioner Aguirre = Beautiful grass areas.

Streamland Park; Commissioner Lizarraga = Nothing to report.

Smith Park; Commissioner Lizarraga = Nothing to report.

Rivera Park; Commissioner Garcia = Gym looks great after fresh paint.

Youth Center; Vacant =

Golf Course; Vice-Chair Saucedo = Everything looks good.

7. CITY COUNCIL MEETING ATTENDANCE REMINDER

a) Kimberly Garcia

ADJOURNMENT:

The Parks and Recreation Commission Meeting was adjourned at 6:40 p.m. by Chair Estrada Santos.

NEXT MEETING DATE: February 8thth, 2024



Rocio Estrada Santos, Chair Person
Parks and Recreation Commission



Pamela Yugar,
Director of Parks and Recreation



12th WARRANT REGISTER OF THE 2023 - 2024 FISCAL YEAR

MEETING DATE: 03/12/2024

	CHECK DATE	STARTING	ENDING	AMOUNT
CHECK NUMBERS:	02/16/24-02/29/24	293955	294061	\$1,664,274.81
ACH NUMBERS:	02/16/24-02/29/24	13310	13363	\$565,653.59
SPECIAL CHECKS/EFT				
VOIDED CHECKS				
PRE-NOTE				
TOTAL REGISTER AMOUNT:				\$ 2,229,928.40

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
CBC GenOpe - CBC General Operating					
<u>Check</u>					
293955	02/21/2024		Accounts Payable	(Troon) Indigo Sports, LLC	\$13,953.16
	Invoice	Description			Amount
	021624PR	PAYROLL 2/1/24-2/9/24, PAY DATE 2/16/24			\$13,953.16
293956	02/21/2024		Accounts Payable	1st Jon Inc	\$136.03
	Invoice	Description			Amount
	112787	COMMUNITY GARDENS RESTROOM 11/21/23-12/18/23			\$136.03
293957	02/21/2024		Accounts Payable	Alan's Lawnmower & Garden Center	\$310.90
	Invoice	Description			Amount
	1187943	Edger Blade For Streets Division			\$310.90
293958	02/21/2024	02/23/2024	Accounts Payable	ANDRADE (EE), BEATRIZ	\$859.66
	Invoice	Description			Amount
	LCWPAELC12/23	REIMBURSEMENT FOR LCW PUBLIC AGENCY CONFERENCE 12/12/23			\$859.66
293959	02/21/2024		Accounts Payable	ANDRADE, MIGUEL	\$77.44
	Invoice	Description			Amount
	0224PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$77.44

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293960	02/21/2024		Accounts Payable	Ansafone Contact Center, Labell Exchange & BTE Com	\$404.70
	Invoice	Description			Amount
	240206025101	AFTER HOURS ANSWERING SVCS JANUARY 2024			\$237.47
	240206069101	AFTER HOURS ANSWERING SVCS JANUARY 2024- WATER DIV.			\$167.23
293961	02/21/2024		Accounts Payable	Auto-Chlor System	\$236.21
	Invoice	Description			Amount
	244100500162	MONTHLY EQUIPMENT MAINTANCE			\$236.21
293962	02/21/2024		Accounts Payable	BRAVO, ENRIQUE	\$300.00
	Invoice	Description			Amount
	TUP#2023-2124	TEMPORARY USE PERMIT REFUND #2023-2124			\$300.00
293963	02/21/2024		Accounts Payable	Broadcast Music Inc.	\$866.00
	Invoice	Description			Amount
	51882007	ANNUAL RENEWAL OF MUSIC LICENSING			\$866.00
293964	02/21/2024		Accounts Payable	BROSWELL, PHYLLIS	\$65.66
	Invoice	Description			Amount
	0224PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$65.66

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293965	02/21/2024		Accounts Payable	C.S. Legacy Construction, Inc.	\$8,234.52
	Invoice	Description			Amount
	PROGRESS PMT 3	PROF SVCS 01/01/24-01/31/24, WHITTIER BLVD LANDSCAPE MEDIAN			\$2,864.18
	PROGRESS PMT 2	PROF SVCS 12/01/23-12/31/23, WHITTIER BLVD LANDSCAPE MEDIAN			\$5,370.34
293966	02/21/2024		Accounts Payable	CASCADIA CONSULTING SERVICES	\$19,531.25
	Invoice	Description			Amount
	10517	PROF SVCS 11/26/23-12/31/23, PICO RIVERA CAP 2023			\$19,531.25
293967	02/21/2024		Accounts Payable	Certifix Live Scan	\$50.00
	Invoice	Description			Amount
	84452	PRE-EMPLOYMENT LIVE SCANS 01/04/24-01/11/24			\$50.00
293968	02/21/2024		Accounts Payable	CINTAS CORP.	\$788.60
	Invoice	Description			Amount
	8406607519	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$408.67
	8406661291	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$379.93
293969	02/21/2024		Accounts Payable	CliftonLarsonAllen LLP	\$15,385.00
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	L241038774	FY 23-24 Annual Audit Services			\$15,385.00
293970	02/21/2024		Accounts Payable	Core & Main	\$689.06
	Invoice	Description			Amount
	T345279	WATER METER MAINTENANCE & REPAIR SUPPLIES			\$689.06
293971	02/21/2024		Accounts Payable	Crafco, Inc.	\$1,886.59
	Invoice	Description			Amount
	9403117043	ASPHALT MAINTENANCE			\$1,886.59
293972	02/21/2024	02/26/2024	Accounts Payable	Crocker Signs & Screen Printing	\$20.40
	Invoice	Description			Amount
	54397	Black Vinyl Lettering for Fleet			\$20.40
293973	02/21/2024		Accounts Payable	Dave's Trophies	\$564.30
	Invoice	Description			Amount
	53399	REACH MINI OLYMPIC MEDALS			\$564.30
293974	02/21/2024		Accounts Payable	Department of Water and Power	\$8.33
	Invoice	Description			Amount
	GA434347	Washington/ Paramount Drain and Pipeline - Februa			\$8.33

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293975	02/21/2024		Accounts Payable	DS Services of America, Inc.	\$61.95
	Invoice	Description			Amount
	20044206 021624	WATER FOR CITY HALL WEST			\$61.95
293976	02/21/2024		Accounts Payable	E Source Companies LLC	\$2,083.00
	Invoice	Description			Amount
	11809	WATER AUDIT VALIDATION			\$2,083.00
293977	02/21/2024		Accounts Payable	ELISALDEZ, LOUIS	\$180.00
	Invoice	Description			Amount
	LKEli-WINWk6-24	OFFICIATING SVCS 02/16/24-02/17/24			\$180.00
293978	02/21/2024		Accounts Payable	Fast 5 Pico Rivera 5, LLC	\$112.00
	Invoice	Description			Amount
	6831	CITY FLEET CAR WASHES JANUARY 2024			\$112.00
293979	02/21/2024	02/26/2024	Accounts Payable	FEDERAL EXPRESS	\$165.54
	Invoice	Description			Amount
	8-396-29312	SHIPPING SVCS FOR RETURNED MECHANIC SHOP ITEMS			\$165.54

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293980	02/21/2024		Accounts Payable	GoTo Communications, Inc.	\$2,928.19
	Invoice	Description			Amount
	IN7102605290	TELECOMMUNICATIONS SERVICES VOIP FEBRUARY 2024			\$2,928.19
293981	02/21/2024		Accounts Payable	Grainger	\$951.54
	Invoice	Description			Amount
	9011824712	RAIN JACKETS FOR WATER DIV. STAFF			\$634.36
	9011824720	RAIN JACKETS FOR WATER DIV. STAFF			\$158.59
	9011824738	RAIN JACKETS FOR WATER DIV. STAFF			\$158.59
293982	02/21/2024	02/26/2024	Accounts Payable	H G DESIGN BUILD	\$5,540.43
	Invoice	Description			Amount
	2023-000000656	REFUND FOR WASTE MANAGEMENT DEPOSIT 4914 1/2 LINDSEY AVE			\$5,540.43
293983	02/21/2024		Accounts Payable	Infinity Technologies	\$39,516.51
	Invoice	Description			Amount
	2158	SOFTWARE LICENSE-BLACKBERRY GUARD ADVANCED JANUARY 2024			\$21,857.76
	2156	ON CALL IT MANAGEMENT JANUARY 2024			\$17,658.75
293984	02/21/2024	02/26/2024	Accounts Payable	InfoSend, Inc	\$913.54
	Invoice	Description			Amount

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	256177	MAIL PREP SVCS 1/23/24-1/25/24			\$209.61
	256178	POSTAGE 1/23/24-1/25/24			\$703.93
293985	02/21/2024		Accounts Payable	LA County/Registrar-Recorder County Clerk	\$75.00
	Invoice	Description			Amount
	2024FFNOE21345	FILING FEE NOTICE OF EXEMPTION FOR GOLF COURSE FIRE DAMAGE			\$75.00
293986	02/21/2024		Accounts Payable	LEE, SANG	\$82.31
	Invoice	Description			Amount
	0224PRIMTRUUPQ1	PRIME ANNUAL NET ENERGY METERING TRUE UP PAYMENTS 02/13/24 Q1			\$82.31
293987	02/21/2024	02/28/2024	Accounts Payable	MARQUEZ, SUZANNE	\$15.74
	Invoice	Description			Amount
	0224PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$15.74
293988	02/21/2024	02/26/2024	Accounts Payable	MBC ENTERPRISES INC.	\$106,878.91
	Invoice	Description			Amount
	PROGRESS PMT 1	PROF SVCS 12/21/23-12/31/23, YOUTH CENTER RENOVATION PROJECT			\$45,000.00
	PROGRESS PMT 1-A	PROF SVCS 12/21/23-12/31/23, YOUTH CENTER RENOVATION PROJECT			(\$2,250.00)
	PROGRESS PMT 2	PROF SVCS 01/01/24-01/31/24, YOUTH CENTER RENOVATION PROJECT			\$67,504.12
	PROGRESS PMT 2-A	PROF SVCS 01/01/24-01/31/24, YOUTH CENTER RENOVATION PROJECT			(\$3,375.21)

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293989	02/21/2024		Accounts Payable	Metropolitan Transportation Commission	\$3,500.00
	Invoice	Description			Amount
	4926-AR13317	STREETSAVER ANNUAL SUBSCRIPTION SOFTWARE			\$3,500.00
293990	02/21/2024		Accounts Payable	MORENO, JOSE F	\$13.45
	Invoice	Description			Amount
	0224PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$13.45
293991	02/21/2024		Accounts Payable	NCM Engineering Corporation	\$10,823.54
	Invoice	Description			Amount
	PICO2201-09	PROF SVCS 11/01/23-12/31/23, TELEGRAPH ROAD OVER SAN GABRIEL			\$10,823.54
293992	02/21/2024		Accounts Payable	NERCESSIAN, HAGOP	\$3.41
	Invoice	Description			Amount
	0224PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$3.41
293993	02/21/2024		Accounts Payable	Nutrien AG Solutions, Inc	\$1,609.66
	Invoice	Description			Amount
	50590780	WEED ABATEMENT MATERIALS FOR STREET			\$804.83
	50437833	WEED ABATEMENT MATERIALS FOR STREET			\$804.83

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293994	02/21/2024		Accounts Payable	PARS	\$300.00
	Invoice	Description			Amount
	54968	TRUST ADMIN SVCS MONTH END 12/31/2023			\$300.00
293995	02/21/2024		Accounts Payable	PEREZ, LUZ	\$3.23
	Invoice	Description			Amount
	0224PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$3.23
293996	02/21/2024		Accounts Payable	PM Law Enforcement Services, LLC	\$5,000.00
	Invoice	Description			Amount
	24-001	LAW ENFORCEMENT SERVICES FOR 01/01/24-01/31/24			\$5,000.00
293997	02/21/2024		Accounts Payable	PONZETTI, FLORENCE	\$7.37
	Invoice	Description			Amount
	0224PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$7.37
293998	02/21/2024		Accounts Payable	Postmaster-Santa Fe Springs Post Office	\$3,200.00
	Invoice	Description			Amount
	2024POSTMASTMAR	POSTAGE FOR MARCH 2024, CHECK 6 FY 23/24			\$3,200.00

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293999	02/21/2024	02/26/2024	Accounts Payable	RHA LANDSCAPE ARCHITECTS-PLANNERS, INC.	\$44,311.00
	Invoice	Description			Amount
	01312061	PROF SVCS 12/26/23-01/25/24, 23126 ALEBRIJI DOG PARK			\$220.00
	0720269	PROF SVCS 06/26/23-07/25/23, 23126 ALEBRIJI DOG PARK			\$20,146.00
	0902386	PROF SVCS 08/26/23-09/25/23, 23126 ALEBRIJI DOG PARK			\$7,995.00
	0902380	PROF SVCS 08/26/23-09/25/23, 23109 RIO HONDO PARK			\$6,260.00
	0720266	PROF SVCS 06/26/23-07/25/23, 23109 RIO HONDO PARK			\$7,195.00
	01312057	PROF SVCS 12/26/23-01/25/24, 23109 RIO HONDO PARK			\$2,250.00
	1223006	PROF SVCS 11/26/23-12/25/23, 23109 RIO HONDO PARK			\$245.00
294000	02/21/2024		Accounts Payable	RIPPLE PLUMBING	\$3,993.00
	Invoice	Description			Amount
	1760J	BACKFLOW REPAIR, TESTING AND CERTIFICATION SVCS			\$3,150.00
	1866	BACKFLOW REPAIR, TESTING AND CERTIFICATION SVCS			\$843.00
294001	02/21/2024		Accounts Payable	RODRIGUEZ, CHRISTIAN, ARTURO	\$90.00
	Invoice	Description			Amount
	CRod-WINWk6-24	OFFICIATING SVCS 02/16/24			\$90.00
294002	02/21/2024		Accounts Payable	RODRIGUEZ, VALERIE	\$28.40
	Invoice	Description			Amount

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	0224	PRIMETERMCO	PRIME NET ENERGY METERING TERM CASH OUT 02/13/24		\$28.40
294003	02/21/2024		Accounts Payable	Swank Motion Pictures Inc	\$195.00
	Invoice	Description			Amount
	RG 3573861	SENIOR CENTER MOVIE LICENSE FEE, A MILLION MILES AWAY			\$195.00
294004	02/21/2024		Accounts Payable	Tetra Tech, Inc	\$2,715.00
	Invoice	Description			Amount
	52197653	PROF SVCS THROUGH 01/26/24, PR WM REPLACEMENT			\$2,715.00
294005	02/21/2024	02/26/2024	Accounts Payable	West Coast Arborists, Inc	\$4,512.00
	Invoice	Description			Amount
	210408	TREE SVCS REQUEST 1/16/24-1/31/24			\$3,168.00
	207046	TREE REPLACEMENT CAUFC TREE MONITORING 10/01/23-10/31/23			\$1,344.00
294006	02/21/2024		Accounts Payable	West Coast Sand & Gravel, Inc.	\$592.47
	Invoice	Description			Amount
	696444	SAND FOR WATER DIV.			\$592.47
294007	02/28/2024		Accounts Payable	Advantec Consulting Engineering	\$8,550.00
	Invoice	Description			Amount

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	9803-0266-11-A	PROF SVCS 09/01/23-09/30/23, ITS MASTER PLAN			\$3,990.00
	9803-0266-13-A	PROF SVCS 11/01/23-11/30/23, ITS MASTER PLAN			\$4,560.00
294008	02/28/2024		Accounts Payable	American Society of Composers,Authors & Publishers	\$877.89
	Invoice	Description			Amount
	192000401008	MUSIC LICENSING FEE 2 OF 3			\$877.89
294009	02/28/2024		Accounts Payable	Atkinson, Andelson, Loya, Ruud & Romo	\$72.45
	Invoice	Description			Amount
	705732	LEGAL SVCS JANUARY 2024			\$72.45
294010	02/28/2024		Accounts Payable	Bryan Ramirez (DJ Beatdrop)	\$600.00
	Invoice	Description			Amount
	02/13/24	DJ SVCS FOR REACH MINI OLYMPICS EVENT, 02/21/24			\$600.00
294011	02/28/2024		Accounts Payable	C.S. Legacy Construction, Inc.	\$14,849.55
	Invoice	Description			Amount
	14	RELEASE OF STOP PAYMENT NOTICE			\$14,849.55
294012	02/28/2024		Accounts Payable	CADD MICROSYSTEMS INC.	\$3,000.00
	Invoice	Description			Amount

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	SO30036509	TRAINING FOR STAFF 12/19/23-12/20/23			\$3,000.00
294013	02/28/2024		Accounts Payable	CALIFORNIA BUILDING OFFICIALS	\$200.00
	Invoice	Description			Amount
	17249	BUILDING WEBINAR FOR NANCY AND SUSIE			\$200.00
294014	02/28/2024		Accounts Payable	California Building Standards Commission	\$1,252.00
	Invoice	Description			Amount
	2023GREENFEEQTR3	2023 GREEN FEE QTR3 (JUL-SEPT) QTR 4(OCT-DEC)			\$1,252.00
294015	02/28/2024		Accounts Payable	Christopher A. Willson	\$3,250.00
	Invoice	Description			Amount
	118	HEALTH AND WELLNESS PRESENTATION & ASSESSMENTS 2/21/24 & 2/26/24			\$3,250.00
294016	02/28/2024		Accounts Payable	CINTAS CORP.	\$2,994.92
	Invoice	Description			Amount
	8406661631	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$1,575.98
	8406661289	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$1,309.79
	8406661290	REPLENISH AND SERVICE FIRST AID KITS AND AED GOLF COURSE			\$109.15
294017	02/28/2024		Accounts Payable	CNS Engineers, Inc.	\$28,468.79

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	22007-5	PROF SVCS 11/04/23-12/31/23, WASHINGTON BLVD OVER RIO HONDO			\$28,468.79
294018	02/28/2024		Accounts Payable	County of Los Angeles Dept of Public Works	\$13,127.84
	Invoice	Description			Amount
	RE-PW24021204565	PROF SVCS THROUGH JANUARY 2024, IW PICO RIVERA			\$1,778.13
	IN240000346	TRAFFIC SIGNAL MAINTENANCE ROSE HILLS & SAN GABRIEL			\$11,349.71
294019	02/28/2024		Accounts Payable	County of Los Angeles Dept of Public Works	\$57.96
	Invoice	Description			Amount
	RE-PW24021204906	TRAFFIC SIGNAL MAINTENANCE ROSE HILLS & SAN GABRIEL			\$57.96
294020	02/28/2024		Accounts Payable	Crafco, Inc.	\$1,886.59
	Invoice	Description			Amount
	9403118421	COLD PATCH ASPHALT			\$1,886.59
294021	02/28/2024		Accounts Payable	Culligan Water of Santa Ana	\$132.94
	Invoice	Description			Amount
	1925391	SENIOR CENTER EQUIPMENT RENTAL SVC, 02/01/23-02/29/23			\$66.47
	1348640	SENIOR CENTER EQUIPMENT RENTAL SVC, 01/01/23-01/31/23			\$66.47

City of Pico Rivera

AP Warrant Register

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Number	Date	Description	Source	Payee Name	Transaction Amount
294022	02/28/2024		Accounts Payable	Department of Conservation, Accounting Office	\$4,461.25
	Invoice	Description			Amount
	2023SMIPQTR3&4	2023 SMIP QTR3 (JULY-SEPT) QTR 4 (OCT-DEC)			\$4,461.25
294023	02/28/2024		Accounts Payable	DISCOUNT SCHOOL SUPPLY	\$4,270.51
	Invoice	Description			Amount
	W13666240101	REACH SUPPLIES FOR ALL 8 SITES			\$4,270.51
294024	02/28/2024		Accounts Payable	Ferguson Enterprises, Inc	\$43,347.32
	Invoice	Description			Amount
	0009726-2	WATER METERS FOR AMI PROJECT			\$43,347.32
294025	02/28/2024		Accounts Payable	Fiesta Cooperative Inc.	\$8,564.37
	Invoice	Description			Amount
	240127	DIAL-A-TAXI JANUARY 2024			\$8,564.37
294026	02/28/2024		Accounts Payable	Fun Express	\$72.60
	Invoice	Description			Amount
	72981289601	EASTER EVENT DECORATIONS			\$72.60
294027	02/28/2024		Accounts Payable	GENERAL BUILDING MANAGEMENT	\$8,778.77

City of Pico Rivera
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Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	18501	JANITORIAL SVCS FOR FACILITIES & LIBRARIES JANUARY 2024			\$8,778.77
294028	02/28/2024		Accounts Payable	Grainger	\$475.77
	Invoice	Description			Amount
	9013414801	RAIN JACKETS FOR WATER DIV. STAFF			\$158.59
	9013414819	RAIN JACKETS FOR WATER DIV. STAFF			\$317.18
294029	02/28/2024		Accounts Payable	HELPMATES STAFFING SERVICE, LLC	\$38,060.55
	Invoice	Description			Amount
	000447986	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 11/24/23			\$1,512.56
	000451382	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 12/24/23			\$3,193.20
	000448882	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 12/03/23			\$3,004.12
	000446302	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 11/12/23			\$3,256.18
	000447173	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 11/19/23			\$2,773.00
	000450569	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 12/17/23			\$3,067.00
	000457597	TEMPORARY EMPLOYEE, TERESA SANCHEZ 02/18/24			\$1,512.40
	000456959	TEMPORARY EMPLOYEE, TERESA SANCHEZ 02/11/24			\$1,512.40
	000456827	TEMPORARY EMPLOYEE, NANCY SEPULVEDA 02/11/24			\$1,680.80
	000456064	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 02/04/24			\$3,193.20
	000455233	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 01/28/24			\$2,478.86

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Number	Date	Description	Source	Payee Name	Transaction Amount
	000454466	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 01/21/24			\$2,394.90
	000453693	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 01/14/24			\$3,271.93
	000452920	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 01/07/24			\$2,394.90
	000449733	TEMPORARY EMPLOYEE, TERESA SANCHEZ AND NANCY SEPULVEDA 12/10/23			\$2,815.10
294030	02/28/2024		Accounts Payable	House of Trophies and Awards, Inc	\$109.50
	Invoice	Description			Amount
	32336	GENUINE WALNUT FRAME			\$109.50
294031	02/28/2024		Accounts Payable	Infinity Technologies	\$3,045.00
	Invoice	Description			Amount
	2157	3DI PERMITTING JANUARY 2024			\$3,045.00
294032	02/28/2024		Accounts Payable	Jas Pacific, Inc.	\$5,940.25
	Invoice	Description			Amount
	BI 14728	BUILDING INSPECTION SVCS JANUARY 2024			\$500.00
	PC 6968	PLAN CHECK SVCS JANUARY 2024			\$5,440.25
294033	02/28/2024		Accounts Payable	JONES, ANDRE	\$90.00
	Invoice	Description			Amount
	AJon-WINWk6-24	OFFICIATING SVCS 02/16/24			\$90.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
294034	02/28/2024		Accounts Payable	Keenan & Associates	\$1,250.00
	Invoice	Description			Amount
	301536	BENEFIT BRIDGE FEE FEBRUARY 2024, INSTALLMENT 8			\$1,250.00
294035	02/28/2024		Accounts Payable	L.A. County Metropolitan Trans Authority (TAP)	\$96.00
	Invoice	Description			Amount
	6021960	METRO 30 DAY SENIOR PASS			\$96.00
294036	02/28/2024		Accounts Payable	LA County Sheriffs Department	\$1,071,028.05
	Invoice	Description			Amount
	242053EC	SHERIFF SERVICES FOR JANUARY 2024			\$1,071,028.05
294037	02/28/2024		Accounts Payable	Liebert Cassidy Whitmore	\$5,611.50
	Invoice	Description			Amount
	260652	REVIEW OF MOUs-2023/2024			\$3,441.00
	260653	PERSONNEL RULES REVIEW AND REVISION			\$1,170.00
	260654	GENERAL			\$1,000.50
294038	02/28/2024		Accounts Payable	MARQUEZ, SUZANNE	\$15.74
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
		0224PRIMETERMCOA PRIME NET ENERGY METERING TERM CASH OUT 02/13/24			\$15.74
294039	02/28/2024		Accounts Payable	MCI INC dba MARTINEZ CONSTRUCTION	\$300.00
	Invoice	Description			Amount
		2023-1051 TEMPORARY USE PERMIT #2023-1051 9628 HAMDEN ST			\$300.00
294040	02/28/2024		Accounts Payable	Nevco Inc	\$6,413.20
	Invoice	Description			Amount
		0000256786 CSO SUPPLIES			\$4,491.25
		0000257661 MPCW INDOOR COAX RECEIVER KIT			\$1,921.95
294041	02/28/2024		Accounts Payable	On The Go DJ Pro, Inc	\$440.00
	Invoice	Description			Amount
		1273421-A SENIOR CENTER PHOTOBOOTH 02/22/24			\$440.00
294042	02/28/2024		Accounts Payable	OPENDOOR LABS INC	\$32.85
	Invoice	Description			Amount
		0523PRIMTRUUP-OL PRIME ANNUAL NET ENERGY METERING TRUE UP 10/2022			\$32.85
294043	02/28/2024		Accounts Payable	Orange County Winwater Works	\$8,010.77
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	153926 01	MAINTENANCE SUPPLIES			\$8,010.77
294044	02/28/2024		Accounts Payable	PICO RIVERA JR., INC.	\$100.00
	Invoice	Description			Amount
	2023-2428	PROMOTIONAL AD BANNER FOR 6730 ROSEMEAD BLVD			\$100.00
294045	02/28/2024		Accounts Payable	S.R BRAY AKA POWER PLUS	\$300.00
	Invoice	Description			Amount
	2022-2025	TEMPORARY USE PERMIT #2022-2025, 9400 SLAUSON AVE			\$300.00
294046	02/28/2024		Accounts Payable	Salgado Tire Service	\$60.00
	Invoice	Description			Amount
	2232	TIRE MOUNT FOR PARKS GATOR			\$40.00
	2519	TIRE REPAIR UNIT 254			\$20.00
294047	02/28/2024		Accounts Payable	SELBERT PERKINS DESIGN, INC.	\$9,462.50
	Invoice	Description			Amount
	20240196	PROF SVCS 01/01/24-01/31/24, PR CITY BRAND SIGNAGE & FURNITURE			\$9,462.50
294048	02/28/2024		Accounts Payable	South Coast Air Quality Mgmt Dist	\$1,095.38
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	4262137	REINSTATEMENT FEE PARK & REC, EM ELEC GEN-DIESEL			\$757.37
	4266037	FOR GENERATOR AT PARK & REC			\$184.41
	4279629-A	LATE FEE PAYMENT PENALTY			\$8.02
	3453641	AQMD FEES FOR PARK & REC			\$139.63
	2720149	AQMD FEES FOR CITY HALL			\$5.95
294049	02/28/2024		Accounts Payable	Southern California Municipal Athletic Federation	\$658.00
	Invoice	Description			Amount
	022024/PICO	REGISTRATION A-C DIV			\$63.00
	24-MEM-PICOR	YEARLY CITY STAFFS MEMBERSHIP			\$595.00
294050	02/28/2024		Accounts Payable	SOUTHERN TIRE MART, LLC	\$4,626.61
	Invoice	Description			Amount
	7080012309	COMMERCIAL TIRES FOR UNIT 292			\$668.59
	7080011632	COMMERCIAL TIRES FOR UNIT 223			\$1,781.40
	7080012005	COMMERCIAL TIRES FOR UNIT 130			\$509.30
	7080012518	COMMERCIAL TIRES FOR CITY FLEET			\$664.49
	7080013521	COMMERCIAL TIRES FOR CITY FLEET			\$871.36
	7080013547	COMMERCIAL TIRES FOR CITY FLEET			\$131.47
294051	02/28/2024		Accounts Payable	Specialized Elevator Corporation	\$4,678.78

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Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	67629	ELEVATOR MAINTENANCE, FEBRUARY 2024			\$404.78
	65732	Elevator certification, maintenance, and repair services			\$4,274.00
294052	02/28/2024		Accounts Payable	Studio Printing Inc.	\$1,226.40
	Invoice	Description			Amount
	20240016	ACFR BOOKS			\$1,226.40
294053	02/28/2024		Accounts Payable	TAMEZ, VICTORIA, ANN	\$78.00
	Invoice	Description			Amount
	145277	PAYMENT FOR ACTING WORKSHOP SCENE STUDY			\$78.00
294054	02/28/2024		Accounts Payable	THE PUBLIC RESTROOM COMPANY	\$41,337.00
	Invoice	Description			Amount
	25036	PICO PARK OUTDOOR FIELD RESTROOM REPLACEMENT			\$41,337.00
294055	02/28/2024		Accounts Payable	TREMCO CPG INC.	\$2,898.48
	Invoice	Description			Amount
	97393244	ROOFING MATERIALS FOR FACILITIES			\$2,898.48
294056	02/28/2024		Accounts Payable	Uhaul	\$77.44

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Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	5403327188	PROPANE FOR ASPHALT MAINTENANCE			\$77.44
294057	02/28/2024		Accounts Payable	Yari More	\$2,200.00
	Invoice	Description			Amount
	1255	SENIOR CENTER ENTERTAINMENT 02/22/24			\$2,200.00
294058	02/29/2024		Accounts Payable	American Heritage Life Insurance Co	\$48.64
	Invoice	Description			Amount
	M0163615044	SUPPLEMENTAL LIFE INSURANCE FOR P/E 02/09/24 & 02/23/24			\$48.64
294059	02/29/2024		Accounts Payable	BMG Money, Inc	\$372.65
	Invoice	Description			Amount
	022924	EMPLOYEE DEDUCTION FOR P/E 02/23/24			\$372.65
294060	02/29/2024		Accounts Payable	Franchise Tax Board	\$50.00
	Invoice	Description			Amount
	022924	EMPLOYEE DEDUCTION FOR P/E 02/23/24			\$50.00
294061	02/29/2024		Accounts Payable	Levying Officer	\$500.00
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	022924	EMPLOYEE DEDUCTION FOR P/E 02/23/24			\$500.00

Type Check Totals:

\$1,664,274.81

EFT

13310	02/21/2024		Accounts Payable	ABM Building Solutions, LLC	\$676.50
	Invoice	Description			Amount
	18649501	HVAC MAINTENANCE			\$676.50
13311	02/21/2024		Accounts Payable	Advanced Printing	\$669.22
	Invoice	Description			Amount
	00915	OFFICE SUPPLIES ENVELOPES FOR HOUSING DEPT			\$669.22
13312	02/21/2024		Accounts Payable	Eastern County Newspaper Group, Inc.	\$2,451.60
	Invoice	Description			Amount
	36423	Legal Notices for Urgency Ordinance No. 1172 a			\$2,451.60
13313	02/21/2024		Accounts Payable	I Copy, Inc (ibe digital)	\$54.57
	Invoice	Description			Amount
	463467	MAINTENANCE AND TONER EQUIPMENT PARKS & REC			\$36.38
	463517	MAINTENANCE AND TONER EQUIPMENT PW			\$18.19

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Number	Date	Description	Source	Payee Name	Transaction Amount
13314	02/21/2024		Accounts Payable	Red Wing Shoe Store	\$400.00
	Invoice	Description			Amount
	702-1-20877	SAFETY SHOES FOR PETER NUNEZ			\$200.00
	702-1-20385	SAFETY SHOES FOR MARIO RODRIGUEZ			\$200.00
13315	02/21/2024		Accounts Payable	RSG, Inc	\$200.00
	Invoice	Description			Amount
	1011495	SUCCESSOR AGENCY SVCS 2023/2024			\$200.00
13316	02/21/2024		Accounts Payable	Security Signal Devices	\$1,408.65
	Invoice	Description			Amount
	R-00500451	ALARM MONITORING 2/1/24-2/29/24			\$1,408.65
13317	02/21/2024		Accounts Payable	Varos, Michael	\$180.00
	Invoice	Description			Amount
	MVar-WINWk6-24	OFFICIATING SVCS 02/16/24-02/17/24			\$180.00
13318	02/21/2024		Accounts Payable	Vulcan Materials Co.	\$636.16
	Invoice	Description			Amount
	73907528	HOT ASPHALT			\$171.92
	73907527	HOT ASPHALT			\$121.48

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Number	Date	Description	Source	Payee Name	Transaction Amount
	73911676	ASPHALT MAINTENANCE			\$169.77
	73910675	ASPHALT MAINTENANCE			\$172.99
13319	02/21/2024		Accounts Payable	Water Replenishment District of So. California	\$128,981.16
	Invoice	Description			Amount
	3853-123123	GROUND WATER PRODUCTION & ASSESSMENT DECEMBER 2023			\$128,981.16
13320	02/21/2024		Accounts Payable	Waxie Sanitary Supply	\$820.32
	Invoice	Description			Amount
	82268876	JANITORIAL SUPPLIES FOR PARKS			\$820.32
13321	02/21/2024		Accounts Payable	Weck Laboratories Inc.	\$250.00
	Invoice	Description			Amount
	W4B0338	WATER QUALITY SAMPLING			\$250.00
13322	02/16/2024		Accounts Payable	So Calif Edison Company	\$440.64
	Invoice	Description			Amount
	Import - 13129	ELECTRIC SVC-5216 1/2 ROSEMEAD			\$440.64
13323	02/16/2024		Accounts Payable	Time Warner Cable	\$155.43
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	Import - 13130	RADIO & TELECOMMUNICATION			\$155.43
13324	02/20/2024		Accounts Payable	City of Pico Rivera	\$1,355.52
	Invoice	Description			Amount
	Import - 13131	WTR SVC N/E CORNER PASS/WASH BL			\$1,355.52
13325	02/20/2024		Accounts Payable	Lowe's	\$7,750.79
	Invoice	Description			Amount
	Import - 13132	BUILDING MAINTANCE SUPPLIES			\$7,750.79
13326	02/20/2024		Accounts Payable	So Calif Edison Company	\$23.70
	Invoice	Description			Amount
	Import - 13133	ELECTRIC SVC-5055 PASSONS			\$23.70
13327	02/20/2024		Accounts Payable	Frontier California	\$450.75
	Invoice	Description			Amount
	Import - 13134	Radio & Telecommunication			\$450.75
13328	02/20/2024		Accounts Payable	T-Mobile USA, Inc	\$2,671.04
	Invoice	Description			Amount
	Import - 13135	Radio & Telecommunication			\$2,671.04

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Number	Date	Description	Source	Payee Name	Transaction Amount
13329	02/21/2024		Accounts Payable	So Calif Edison Company	\$31,069.02
	Invoice	Description			Amount
	Import - 13136	ELECTRIC SVC-5055 PASSONS			\$31,069.02
13330	02/22/2024		Accounts Payable	So Calif Edison Company	\$19,614.01
	Invoice	Description			Amount
	Import - 13137	ELECTRIC SVC-5055 PASSONS			\$19,614.01
13331	02/22/2024		Accounts Payable	Time Warner Cable	\$806.63
	Invoice	Description			Amount
	Import - 13138	RADIO & TELECOMMUNICATION			\$806.63
13332	02/28/2024		Accounts Payable	A & D Transportation, L.P.	\$692.50
	Invoice	Description			Amount
	013346	TRANSPORTATION FOR AQUARIUM OF THE PACIFIC, 02/17/24			\$692.50
13333	02/28/2024		Accounts Payable	A. M. Plumbing Supply	\$1,011.94
	Invoice	Description			Amount
	9499	PLUMBING SUPPLIES FOR UNIT 262			\$396.77
	9535	PLUMBING SUPPLIES FOR SPORTS ARENA			\$615.17

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Number	Date	Description	Source	Payee Name	Transaction Amount
13334	02/28/2024		Accounts Payable	AAA Electrical Supply, Inc.	\$222.78
	Invoice	Description			Amount
	318350-00	ELECTRICAL SUPPLIES AND SMALL TOOLS			\$222.78
13335	02/28/2024		Accounts Payable	ABM Building Solutions, LLC	\$8,945.00
	Invoice	Description			Amount
	18882540	HVAC SVCS JANUARY 2024			\$8,945.00
13336	02/28/2024		Accounts Payable	Cobian, Sr., Luis	\$854.40
	Invoice	Description			Amount
	145316-145320	INSTRUCTOR FOR LITTLE SAMURAI & NIPPON KEMPO, 02/01/24-02/29/24			\$854.40
13337	02/28/2024		Accounts Payable	Cosby Oil Company	\$6,976.58
	Invoice	Description			Amount
	CL09462	FUEL FOR CITY FLEET 1/21/24 - 1/31/24			\$6,976.58
13338	02/28/2024		Accounts Payable	Dance Image	\$1,350.00
	Invoice	Description			Amount
	145307-145311	INSTRUCTOR FOR BALLET AND TAP DANCE, 01/13/24-02/17/24			\$1,350.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
13339	02/28/2024		Accounts Payable	Danielle Eileen Ruiz	\$422.40
	Invoice	Description			Amount
	145259	INSTRUCTOR FOR BEGINNERS YOGA, 02/05/24-02/28/24			\$422.40
13340	02/28/2024		Accounts Payable	Elysian Arts & Events, LLC (SoCa Arts)	\$2,704.80
	Invoice	Description			Amount
	145285-145291	INSTRUCTOR FOR BALLET AND TAP DANCE, 01/16/24-02/20/24			\$2,704.80
13341	02/28/2024		Accounts Payable	GODINEZ, CHARLENE F.	\$891.00
	Invoice	Description			Amount
	145274-145275	INSTRUCTOR FOR BROADWAY STARS, 01/13/24-03/02/24			\$891.00
13342	02/28/2024		Accounts Payable	Home Depot	\$693.13
	Invoice	Description			Amount
	786185355	JANITORIAL SUPPLIES			\$693.13
13343	02/28/2024		Accounts Payable	I Copy, Inc (ibe digital)	\$3,043.25
	Invoice	Description			Amount
	464016	MAINTENANCE AND TONER EQUIPMENT ADMIN			\$18.19
	464019	MAINTENANCE AND TONER EQUIPMENT SENIOR CENTER			\$18.19
	464068	CONTRACT OVERAGE CHARGE 1/17/24-2/16/24			\$2,665.98

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Number	Date	Description	Source	Payee Name	Transaction Amount
	464069	CONTRACT OVERAGE CHARGE 1/18/24-2/17/24			\$322.70
	464100	MAINTENANCE AND TONER EQUIPMENT RIVERA PARK			\$18.19
13344	02/28/2024		Accounts Payable	Kimley-Horn & Associates, Inc	\$69,237.72
	Invoice	Description			Amount
	194170001-1223	PROF SVCS THROUGH 12/31/23, PR SP/EIR			\$32,865.86
	194170001-1023	PROF SVCS THROUGH 10/31/23, PR SP/EIR			\$36,371.86
13345	02/28/2024		Accounts Payable	Nationwide Environmental Services	\$116,522.73
	Invoice	Description			Amount
	33735	GRAFFITI ABATEMENT JANUARY 2024			\$29,618.22
	33811	STREET SWEEPING SVCS FEBRUARY 2024			\$59,913.44
	33812	BUS SHELTER MAINTENANCE FEBRUARY 2024			\$20,946.42
	33837	FUEL ADJUSTMENT JANUARY 2024			\$6,044.65
13346	02/28/2024		Accounts Payable	Security Signal Devices	\$298.86
	Invoice	Description			Amount
	S-01109539	SERVICE CALL FOR ALARM SYSTEM AT PLANT #8			\$298.86
13347	02/28/2024		Accounts Payable	Serrano, Leon	\$3,612.00
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	145328-145340	INSTRUCTOR FOR TIKI TAKA SOCCER, 01/10/24-0/22/24			\$3,612.00
13348	02/28/2024		Accounts Payable	Shoeteria, Inc.	\$398.42
	Invoice	Description			Amount
	0062421-IN	SAFETY SHOES FOR GEORGE RIVERA			\$200.00
	0062550-IN	SAFETY SHOES FOR LEO MARQUEZ			\$198.42
13349	02/28/2024		Accounts Payable	Silva, Luz	\$525.00
	Invoice	Description			Amount
	145271	INSTRUCTOR FOR ZUMBA, 02/01/24-02/22/24			\$525.00
13350	02/28/2024		Accounts Payable	Southland Transit, Inc.	\$43,138.03
	Invoice	Description			Amount
	PR JANUARY-2024	PR DIAL A RIDE SERVICE FOR JANUARY 2024			\$43,138.03
13351	02/28/2024		Accounts Payable	Tanko Streetlighting, Inc	\$8,318.28
	Invoice	Description			Amount
	69382	STREET LIGHT MAINTENANCE AND REPAIR JAN 2024			\$8,318.28
13352	02/28/2024		Accounts Payable	The Sherwin-Williams Co.	\$930.06
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	50476191510224	GRAFFITI ABATEMENT SUPPLIES			\$798.35
	3244-5	PAINT SUPPLIES, SMITH PARK			\$12.36
	3509-1	PAINT SUPPLIES, STREAMLAND PARK			\$13.43
	3979-6	PAINT SUPPLIES			\$42.80
	9409-8	PAINT SUPPLIES			\$63.12
13353	02/28/2024		Accounts Payable	Tristar Risk Management	\$3,450.00
	Invoice	Description			Amount
	116384	GENERAL LIABILITY FEES MARCH 2024			\$3,450.00
13354	02/28/2024		Accounts Payable	Vulcan Materials Co.	\$338.25
	Invoice	Description			Amount
	73913595	ASPHALT MAINTENANCE			\$338.25
13355	02/28/2024		Accounts Payable	Willdan Engineering	\$54,151.98
	Invoice	Description			Amount
	00419712	PROF SVCS THROUGH 01/26/24, PR MAJOR ST 50076			\$8,090.00
	00419711	PROF SVCS THROUGH 01/26/24, PR MAJOR ST 50075			\$7,587.00
	00419502	PROF SVCS THROUGH 12/29/23, SENIOR CENTER TENANT IMPROVEMENTS			\$18,790.23
	00419500	PROF SVCS THROUGH 12/29/23, YOUTH CENTER RENOVATIONS			\$880.00
	00338721	PROF SVCS THROUGH 01/26/24, WHITTIER BL STPL 21346			\$324.00

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	00338722	PROF SVCS THROUGH 01/26/24, HSIP CYCLE 8 E-76 PE & FR CIP 21353			\$52.50
	00338720	PROF SVCS THROUGH 01/26/24, WASHINGTON BLVD BRIDGE CIP 21285			\$525.00
	00338723	PROF SVCS THROUGH 01/26/24, PICO RIVERA ATP6 MASTER PLAN			\$49.75
	00338719	PROF SVCS THROUGH 01/26/24, HSIP CYCLE 7 19 INTERSECTIONS ON BEV			\$42.50
	00419684	PROF SVCS THROUGH 01/26/24, PR PFAS TREATMENT SYSTEM CM/INSP			\$17,811.00
13356	02/23/2024		Accounts Payable	So Calif Edison Company	\$22,427.21
	Invoice	Description			Amount
	Import - 13139	ELECTRIC SVC-VARIOUS LOCATIONS			\$22,427.21
13357	02/23/2024		Accounts Payable	Office Depot	\$3,308.07
	Invoice	Description			Amount
	Import - 13140	Office Supplies			\$3,308.07
13358	02/27/2024		Accounts Payable	City of Pico Rivera	\$142.88
	Invoice	Description			Amount
	Import - 13141	WTR SVC 9228 SLAUSON			\$142.88
13359	02/27/2024		Accounts Payable	Frontier California	\$1,676.97
	Invoice	Description			Amount
	Import - 13142	Radio & Telecommunication			\$1,676.97

City of Pico Rivera
AP Warrant Register
 From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13360	02/29/2024		Accounts Payable	Nationwide Retirement Solutions	\$6,012.32
	Invoice	Description			Amount
	022924	EMPLOYEE/EMPLOYER CONTRIBUTIONS FOR P/E 02/23/24 (401A)			\$6,012.32
13361	02/29/2024		Accounts Payable	Nationwide RS	\$1,177.28
	Invoice	Description			Amount
	022924	PEHP BENEFIT/DEDUCTION FOR P/E 02/23/24			\$1,177.28
13362	02/28/2024		Accounts Payable	So Calif Edison Company	\$63.03
	Invoice	Description			Amount
	Import - 13143	ELECTRIC SVC-VARIOUS LOCATIONS			\$63.03
13363	02/28/2024		Accounts Payable	Time Warner Cable	\$1,051.01
	Invoice	Description			Amount
	Import - 13144	RADIO & TELECOMMUNICATION			\$1,051.01
Type EFT Totals:					\$565,653.59

City of Pico Rivera

AP Warrant Register

From Payment Date: 2/16/2024 - To Payment Date: 2/29/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
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CBC GenOpe - CBC General Operating Totals

Grand Totals:

Checks	Transaction Amount
	\$1,664,274.81
EFTs	Transaction Amount
	\$565,653.59
All	Transaction Amount
	\$2,229,928.40



To: Mayor and City Council

From: City Manager

Meeting Date: March 12, 2024

Subject: SECOND READING – ADOPTION OF ORDINANCE NO. 1182 APPROVING ZONE CODE AMENDMENT NO. 194 – AN UPDATE TO THE ZONING ORDINANCE REFLECTING REQUIRED AMENDMENTS BY THE STATE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AFTER FINAL REVIEW OF THE SIXTH CYCLE 2021-2029 HOUSING ELEMENT

Recommendation:

1. Adopt Ordinance No. 1182 approving Zone Code Amendment No. 194 amending the Zone Code to meet State mandated requirements.

Fiscal Impact:

There is no fiscal impact to the General Fund.

Background:

On September 27, 2022, the City Council adopted the Sixth Cycle Housing Element for the 2021-2029 planning period. The newly adopted Housing Element includes a Housing Plan with goals, policies, and programs that will ensure the City meets the State mandated Regional Housing Needs Assessments (RHNA). The RHNA is the number of housing units that a city is required to plan for by identifying sites throughout the City that are suitable and zoned for housing development. During this planning period the Southern California Association of Governments (SCAG) assigned 1,024 housing units to the City.

On August 1, 2023, the City Council adopted Zone Reclassification No. 328, applying an R-40 Overlay Zone (Overlay Zone) to 69 parcels that were identified as suitable for development thereby increasing their currently permissible density from 30 units per acre to 40 units per acre and allow for the potential development of the 1,024 housing units.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
SECOND READING – ADOPTION OF ORDINANCE NO. 1182 APPROVING ZONE
CODE AMENDMENT NO. 194 - AN UPDATE TO THE ZONING ORDINANCE
REFLECTING REQUIRED AMENDMENTS BY THE STATE DEPARTMENT OF
HOUSING AND URBAN DEVELOPMENT AFTER FINAL REVIEW OF THE SIXTH
CYCLE 2021-2029 HOUSING ELEMENT
Page 2 of 3

On August 1, 2023, the City Council also adopted Zone Code Amendment No. 190 establishing a basis for Objective Design Standards for the City to utilize in reviewing residential development proposals. This was in response to Senate Bill (SB) 35 and SB 330 which requires residential projects to be reviewed against Objective Design Standards. Objective Design Standards are defined as standards that involve no personal or subjective judgement by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official prior to submittal. For example, a hearing officer (e.g., zoning administrator) or other hearing body (e.g., planning commission) can review the design merits of a project and call for a project proponent to make design-related modifications, but cannot exercise judgment to reject, deny, or modify the “residential use” itself.

Discussion:

On September 22, 2023, the California State Department of Housing and Community Development (HCD) provided comments and requested amendments to Zone Code Amendment No. 190 to meet the following requirements to State law:

- Residential development proposals within the Overlay Zone shall not require a conditional use permit, planned unit development permit, or other discretionary local government review or approval.
- Parcels within the Overlay Zone will have a minimum density of 20 dwelling units per acre.
- Residential development proposals within the Overlay Zone may be 100 percent residential projects (no mixed-use requirement).
- Mixed-use development proposals within the Overlay Zone shall require residential use to be at least 50 percent of the gross floor area of the project.

The proposed Zone Code Amendment No. 194 addresses HCD’s findings and will allow the City’s Sixth Cycle Housing Element Update to be compliant with State law.

Planning Commission

On February 5, 2024, the Planning Commission held a public hearing and voted to recommend for City Council approval of Zone Code Amendment No.194.

First Reading

On February 27, 2024, the City Council introduced Ordinance No. 1182 for a first reading, approving Zone Code Amendment No. 194 to amend Title 18 Zoning of the Pico Rivera Municipal Code for consistency with the Sixth Cycle Housing Element.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
SECOND READING – ADOPTION OF ORDINANCE NO. 1182 APPROVING ZONE
CODE AMENDMENT NO. 194 - AN UPDATE TO THE ZONING ORDINANCE
REFLECTING REQUIRED AMENDMENTS BY THE STATE DEPARTMENT OF
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Environmental Analysis:

On September 27, 2022, in conjunction with the adoption of the Sixth Cycle Housing Element, the City Council adopted an Initial Study and Mitigated Negative Declaration (SCH No. 2021120397) (MND) pursuant to the requirements of the California Environmental Quality Act (CEQA). On August 1, 2023, in conjunction with the adoption of Zone Reclassification Amendment No. 328 and Zone Code Amendment No. 190, the City Council adopted an addendum to the MND.

Pursuant to CEQA Guidelines Section 15162(b), unless any of the changes to a project or its circumstances, or new information becomes available that triggers a subsequent Environmental Impact Report or Mitigated Negative Declaration under subsection 15162(a), the City shall determine whether to prepare a subsequent negative declaration, an addendum, or no further documentation. The proposed Zoning Code amendment will not result in any potentially significant impacts that were not already analyzed under the previous MND or addendum thereto. The actions taken under this resolution are also exempt under CEQA Guidelines Section 15061(b)(3) in that there is no possibility that the actions will have a significant effect on the environment. The proposed amendments fall within the general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. In that the proposed amendments provided reflect recent changes in state law and HCD findings. The amendments will not have a significant effect on the environment; and therefore, the activity is not subject to CEQA.

Conclusion:

Staff recommends the adoption of Ordinance No. 1182, approving Zone Code Amendment No. 194. If adopted, Ordinance No. 1182 would become effective 30 days from the adoption date.



Steve Carmona

SC:AB:JG:JP:jj

Enclosure: 1) Ordinance No. 1182

ORDINANCE NO. 1182**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING *TITLE 18 ZONING* OF THE PICO RIVERA MUNICIPAL CODE INCLUDING TABLE 18.42.040 PROPERTY DEVELOPMENT CHART AND SECTION 18.18.42.050 SPECIAL USE CONDITIONS AND CHART NOTES AS HEREIN REFERRED TO AS ZONE CODE AMENDMENT NO. 194**

WHEREAS, pursuant to its police power, the City may enact and enforce laws within its boundaries which promote the public health, morals, safety, or general welfare of the community, and are not in conflict with general laws; and

WHEREAS, pursuant to California Government Code Sections 65850 et seq., the legislative body of a city may adopt ordinances amending the zoning regulations of the city; and

WHEREAS, Pico Rivera Municipal Code Section 18.62.080 all the City Council to amend the City's zoning code or any portion thereof by ordinance whenever it is deemed essential, or that public necessity, convenience, and general welfare require such an amendment; and

WHEREAS, comprehensive zoning regulations lie within the police power of the City pursuant to the Pico Rivera Municipal Code Section 18.02.040; and

WHEREAS, on September 27, 2022, the City Council adopted a resolution approving the Sixth Cycle 2021-2029 Housing Element via General Plan Amendment No. 61; and

WHEREAS, the Sixth Cycle 2021-2029 Housing Element requires zoning ordinance amendments and text changes in conformity with state law, which includes the amendments contained herein; and

WHEREAS, a new Mixed Use land use designation R-40 Overlay Zone was created and therefore requires the creation of development standards; and

WHEREAS, in conjunction with the adoption of the Sixth Cycle Housing Element, on September 27, 2022, the City Council adopted an Initial Study and Mitigated Negative Declaration (SCH No. 2021120397) ("MND") pursuant to the requirements of the California Environmental Quality Act ("CEQA"). On August 1, 2023, in conjunction with the adoption of Zone Reclassification Amendment No. 328 and Zone Code Amendment No. 190, the City Council adopted an addendum to the MND; and

WHEREAS, on September 22, 2023, HCD provided findings on Zone Code Amendment 190 and required updates to the ordinance; and

WHEREAS, the Planning Commission of the City of Pico Rivera conducted a public hearing on the matter of amendments of the Municipal Code including sections of Title 18, Zoning at a legally noticed public hearing held on February 5, 2024; and

WHEREAS, on February 5, 2024, the Planning Commission conducted a duly noticed public hearing adopted Resolution No. 1313 announcing its findings and decision in support of the proposed amendments; and

WHEREAS, the City Council of the City of Pico Rivera desires to amend the Pico Rivera Municipal Code as set forth herein.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Pico Rivera as follows:

SECTION 1. The City Council finds that the above recitals are true and correct and incorporated herein as part of the findings.

SECTION 2. Pursuant to CEQA Guidelines Section 15162(b), unless any of the changes to a project or its circumstances, or new information becomes available that triggers a subsequent Environmental Impact Report or Mitigated Negative Declaration under subsection 15162(a), the City shall determine whether to prepare a subsequent negative declaration, an addendum, or no further documentation. The proposed Zoning Code amendment will not result in any potentially significant impacts that were not already analyzed under the previous MND or addendum thereto. The actions taken under this Ordinance are also exempt under CEQA Guidelines Section 15061(b)(3) in that there is no possibility that the actions will have a significant effect on the environment. The proposed amendments fall within the general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. In that the proposed amendments provide reflect recent changes in state law and HCD findings. The amendments will not have a significant effect on the environment; and, therefore the activity is not subject to CEQA..

SECTION 3. The City Council finds that the proposed amendments are consistent with the spirit and integrity of the General Plan and the adopted 2021-2029 Housing Element, as the purpose of the code is to protect the public health, safety and general welfare of the public.

SECTION 4. Table 18.42.040, *Property Development Chart-Contents*, of Title 18 of the Zoning Ordinance of the Pico Rivera Municipal Code is hereby amended to read as follows:

PROPERTY DEVELOPMENT REGULATIONS CHART

(Part 1—R-E, S-F, R-I, PUD, R-M, and M-U and R-40 Overlay Zones)

Regulations	Zone							
	R-E	S-F	R-I	PUD ¹		R-M	M-U Overlay	R-40 Overlay
				A	B			
A. Lot Frontage and Access	(1)	(1)	(2)	(2)	(2)	(1, 3)	(1,3)	(1,3)
B. Size, Area & Frequency of Zone			0.5<2.5 Acres (Gross)	N/A	2.5 Acres (Gross)			
C. Lot Area	15,000sq. ft. (8)	6,500 sq. ft. (8)	4,200 sq. ft. (6)	1,500 sq. ft. (6)	2,600 sq. ft. (6)	12,500 sq. ft. (8, 9, 44)		
D. Dwelling Unit Density	One per lot (10)	One per lot (11)	One per lot	1—30 DUs ² per acre (12, 13)	1—30 DUs ² per acre	30 DUs per acre (14)	30 DUs per acre (14)	40 DUs per acre
E. Floor Area per Dwelling Unit. 1—6 deleted.						500 sq. ft. (15)	500 sq. ft. (15)	500 sq. ft (15)
7. Senior citizens housing								
F. Lot Size								
1. Lot width								
a. Corner or reverse corner lot	100 feet (8)	70 feet (8)	40 feet	N/A	40 feet	(19)	(19)	(19)
b. Interior lot	100 feet (8)	60 feet (8)	40 feet (42)	25 feet	40 feet (42)	(19)	(19)	(19)
2. Lot depth	150 feet (8)	100 feet (8, 18)		N/A	65 feet (42)	(19)	(19)	(19)
G. Yards								

ORDINANCE NO. 1182

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Regulations	Zone							
	R-E	S-F	R-I	PUD ¹		R-M	M-U Overlay	R-40 Overlay
				A	B			
1. Front	30 feet (20)	20 feet (20)	20 feet to garage, 15 feet to residence (any portion) Minimum 50% of front setback 20 feet	N/A	18 feet to garage, 15 feet to residence (any portion)	25 feet (20, 31)	15 feet (60)	15 feet (60)
2. Side								
a. Interior	10 feet (20)	5 feet (20)	4 feet (56)	N/A	4 feet (56)	5 feet (20, 23)	10 feet (20, 61)	10 feet (20, 61)
b. Street	20 feet (20)	10 feet (20)	8 feet (56)	N/A	8 feet (56)	10 feet (20, 23)	10 feet (20)	10 feet (20)
3. Rear								
a. Case I	10 feet (20, 25)	5 feet (20, 25a)	50% minimum 20 feet and 50% minimum 15 feet	N/A	50% minimum 20 feet and 50% minimum 15 feet	10 feet (20, 25a)	(26)	(26)
b. Case II	15 feet (20, 25b)	10 feet (20, 25b)		N/A		15 feet (20, 25b)	(26)	(26)
c. Case III	20 feet (20, 25c)	15 feet (8, 20, 25 c)				20 feet (20, 25c)	(26)	(26)
4. Projections	(8, 27)	(8, 27)	(27g)	N/A	(27f)	(27)	(62)	(62)
H. Building Heights	24 feet (28)	24 feet (28)	26 feet (28, 29)	26 feet (28, 29)	26 feet (28, 29)	28 feet (28, 29)	60 feet (58)	60 feet (58)
I. Lot Coverage	35% lot area (30)	40% lot area (30)	50%	80% lot area (30)	50%	50% lot area (30)		
J. Location and Relationship of Buildings, Structures and Uses	(31)	(31)	(31a, b, c, d, e, f)	(31f, g, h, i)	(31f, g, i, j)	(31)	(31a, b)	(31a, b)
K. Fences, Hedges and Walls	(32a, b, c, d)	(32a, b, c, d)	(32c)			(32a, b, c, d, e)	(32a, c, h)	(32 a, c, h)
L. Objective Design Standards						64	64	64
M. Other Conditions, Requirements	(33—39, 47, 49, 50, 53, 54, 55, 57, 65)	(33—39, 47, 49, 50, 53, 54, 55, 57, 65, <u>66</u>)	(33, 40, 49, 50, 53, 54, 55, 57, 65)	(33—39, 49, 50, 53, 55, 57, 65)	(33—39, 40, 49, 50, 53, 55, 57, 65)	(33—39, 41, 42, 47, 48, 50, 53, 55, 57, 65)	(34, 35, 36 37—39, 41, 44, 45, 47, 50, 53, 55, 57, 63, 65)	(34, 35, 36 37—39, 41, 44, 45, 47, 50, 53, 55, 57, 65, 66,)

SECTION 5. Note 66 of Section 18.42.050, *Special Use Conditions and Chart notes*, of Title 18 of the Pico Rivera Zoning Ordinance is hereby created as follows:

Note 66. The underlying zone shall dictate whether an entitlement is required for standalone development. ~~Multi-family~~Residential developments located on the Housing Element sites (2021-2029 Housing Element sites identified in the General Plan) shall be approved by-right (without discretionary approval) provided the development standards for the zone and the streamlined administrative review under Section 18.40.050 Note (76) are met. A minimum of twenty dwelling units per acre and maximum of forty dwelling units per acre for the housing opportunity sites shall be required and shall prevail over base zoning if applicable. In order to utilize the streamlined approach, the developer must restrict at least 20% of the units as affordable to lower income households as defined under Section 50079.5 of the Health and Safety Code. A mixed-use project shall require the residential use to be at least 50 percent of the gross floor area. Projects located on the Housing Element sites (2021-2029 Housing Element sites identified in the General Plan) may be one hundred percent residential. No minimum percentage of non-residential uses is required.

Calculations for the required affordable housing resulting in a fraction of 0.5 or more shall be rounded up to the next whole number. A streamlined housing project proposed under SB 35 shall comply with all requirements of Government Code 65913.4.

SECTION 6. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this article, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this article or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this article irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective. To this end, the provisions of this article are declared to be severable.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance. The City Council hereby finds and determines that there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code directs the City Clerk to cause said ordinance, within fifteen (15) days after its passage, to be posted in at least five (5) public places within the City. This ordinance shall take effect thirty (30) days after its adoption.

[Signatures on following page]

ADOPTED AND PASSED this 12th day of March, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
) §
COUNTY OF LOS ANGELES)

I, Cynthia Ayala, City Clerk of the City of Pico Rivera, do hereby certify that the foregoing Ordinance No. 1182 was adopted at a regular meeting of the City Council of the City of Pico Rivera, held on Tuesday, March 12, 2024 with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cynthia Ayala, CMC, City Clerk



To: Mayor and City Council

From: City Manager

Meeting Date: March 12, 2024

Subject: APPROVE A RESOLUTION ESTABLISHING THE JOB CLASSIFICATION AND JOB DUTIES FOR THE FULL-TIME SUSTAINABILITY TECHNICIAN POSITION

Recommendation:

1. Approve a resolution establishing the job classification for the Sustainability Technician position.

Fiscal Impact:

The salary and benefits for the Sustainability Technician position are budgeted per fiscal year (FY) from Account No. 671.11.1110 – 60%, 560.11.1110 – 40%. Sufficient funding has been appropriated in the FY 2023-24 Adopted Budget. No additional funding is needed for this position.

Background:

The Office of Sustainability, established in 2021, plays a pivotal role in promoting environmental and social sustainability. Its primary objectives include the preservation of natural resources, reduction of carbon emissions, and the well-being of residents and businesses. Overseeing key initiatives such as the Pico Rivera Innovative Municipal Energy (PRIME) program, solid waste management, and various environmental programs, the office manages service delivery for energy and waste management across more than 16,000 accounts.

Funding for the Office of Sustainability is derived from PRIME and local Senate Bill (SB) 1383 fees. The latter, instituted on July 1, 2021, aids the City in meeting carbon emissions reduction goals outlined in SB 1383, focusing on implementing an organic waste diversion program. The office fulfills its energy and waste management demands through procurement, sales, and annual waste service collection fees, specifically tailored to comply with SB 1383.

Ensuring compliance with regulations from entities such as the California Public Utilities Commission (PUC) and California's Department of Resources Recycling and Recovery (CalRecycle), the Office of Sustainability employs strategies like education, outreach, and collaboration with residents and businesses. This collaborative effort is essential to meet the City's and community's compliance requirements.

Initially staffed with three (3) employees – a General Manager/Principal Analyst, a Coordinator, and a Technician – the office has adapted to the evolving landscape of sustainability and the PRIME program. Recognizing the need for alignment with enhanced technologies, priority initiatives, and departmental needs, the Technician job description is undergoing revision.

Under the direction of the General Manager/Principal Analyst, the Sustainability Technician plays a crucial role in executing technical duties related to climate, air quality, energy, materials management, and sustainability programs. Responsibilities include contributing to the implementation of the City's Climate Action Plan, supporting internal government operations, community-wide initiatives, recycling, materials management education, outreach programs, and handling administrative duties to ensure the department's continuous operations.

Discussion:

The current Technician position and salary schedule were approved by City Council as part of the Authorized Positions, by Classification and Department on November 17, 2003. However, the current job description does not detail the essential job functions, knowledge, skills, and abilities, and more importantly, it does not capture the evolving area of climate, sustainability, and energy.

There are several regulations that pertain to the energy and waste industry, regulated by the PUC, CalRecycle, and other agencies. For example, SB 1383, California's Short-Lived Climate Pollutant Reduction Strategy, requires agencies, amongst other things, to implement an organic waste diversion program that must consist of education and outreach, inspections, and enforcement. Moreover, on January 1, 2024, all local jurisdictions, including the City of Pico Rivera, were required to enforce SB 1383 mandates by issuing Notice of Violations and fines to those not in compliance. If cities fail to comply with SB 1383 mandates, CalRecycle can issue a penalty of \$5,000 per violation per occurrence. For this reason, the Sustainability Technician will be required to obtain a Sustainable Resource Management Professional certification within six (6) months of being hired.

The salary schedule (Exhibit B) for this position and comparable positions takes into account years of experience and certification requirements. While the specific duties and requirements of the Sustainability Technician have been modified, the job description aligns with similar basic functions of other Technicians. The City reached out to the Mid-

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
APPROVE A RESOLUTION ESTABLISHING THE JOB CLASSIFICATION FOR THE
FULL-TIME SUSTAINABILITY TECHNICIAN POSITION
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Managers and Professional & Confidential Employees Association (CEA) in recognition of the need for qualified leadership for the growth and development of its Office of Sustainability. CEA agreed to the City's recommended job description (Exhibit A), and on March 5, 2024, CEA approved the position.

Conclusion:

Staff recommends that the City Council approve a resolution (Enclosure 1) adopting the job classification for the Sustainability Technician position.



Steve Carmona

SC:KS:sp

Enclosure: 1) Resolution/Exhibits A and B

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ESTABLISHING THE JOB CLASSIFICATION AND JOB DESCRIPTION FOR THE FULL-TIME SUSTAINABILITY TECHNICIAN POSITION

WHEREAS, the City Council of the City of Pico Rivera seeks to establish new classification, and job description for the Sustainability Technician position; and

WHEREAS, it is agreeable and desirable to define and establish the terms and conditions of employment applicable to Sustainability Technician position; and

WHEREAS, this Resolution shall remain in effect until superseded by a subsequent resolution concerning this matter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. The job description for the position of “Sustainability Technician” as reviewed and approved by Human Resources and the members of the Pico Rivera Mid Managers and Professional & Confidential Employees Association as set forth in Exhibit “A” attached hereto is hereby adopted.

SECTION 2. The Salary Schedules for the Sustainability Technician position, as set forth in Exhibit “B” is hereby established.

SECTION 3. The City Council reserves the right and discretion to review and amend this Resolution as it deems necessary.

SECTION 4. The City Clerk shall attest to the passage of this resolution, and it shall thereupon be in full force effect.

APPROVED AND PASSED this 12th day of March, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

EXHIBIT “A”

SUSTAINABILITY TECHNICIAN

GENERAL PURPOSE

The Sustainability Technician performs technical duties associated with climate, air quality, energy, materials management, and sustainability programs for the City’s Office of Sustainability/PRIME. Under the direction of the General Manager of Sustainability/PRIME, an incumbent will be assisting and/or supporting with the overall implementation of the City’s Climate Action Plan. The position focuses on internal government operations and supporting the work of community-wide initiatives that support a sustainable Pico Rivera. In addition to efforts to reduce greenhouse gas emissions, the successful candidate will assist with recycling, materials management education and outreach programs. Finally, the incumbent will support with administrative and clerical duties to ensure the continued operations of the department.

EXAMPLES OF ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed by employees in this classification. Functions may be added, modified, or deleted to meet the needs of the City.

1. Gather, study the documentation, and interpret data for climate, air quality, energy, materials management, and sustainability, and prepare reports using a computer database or spreadsheet program.
2. Supports collaboration between the Office of Sustainability and other departments, Supports with the collaboration of the city solid waste and sustainability program, and other city staff, for integrated program development and outreach.
3. Gathers information for the development and updating of policies and technical documents such as the SB 1383 organic waste recycling and surplus food recovery program, energy optimization plans, and climate action plans.
4. Conducts inspections of public and private facilities throughout the City, evaluates compliance status issues, and enforces actions to ensure compliance with local, state, and federal mandates related to materials management, such as SB 1383.
5. Completes basic tasks to support complex technical projects in the areas of sustainability, including greenhouse gas emissions reductions and inventory, energy conservation and renewable energy, climate adaptation and resiliency, waste

reduction and recycling, alternative fuel vehicles and infrastructure, and transportation options; sustainability education and outreach; and policy development.

6. Monitors, surveys, and reports on activities related to sustainability goals and policies for City facilities, programs, policies, and projects.
7. Supports implementation of programs and assists private parties in helping to comply with local, regional, or state sustainability goals.
8. Supports public outreach efforts and public education programs dealing with sustainability issues; identifies stakeholders; prepares content for newsletters and website; conducts surveys and reviews data; and leads public meetings.
9. Assists with scheduling and provides support to the General Manager on communication with regional and state partners for implementation of climate action efforts.
10. Distribute surveys and assist in program evaluation.
11. Respond to customer service requests for the Office of Sustainability/PRIME.
12. Prepare technical reports, correspondence, and a variety of internal memoranda.
13. Assists with administrative duties, including processing invoices and purchase orders, file management, calendar management and scheduling, answering phone calls from the public, and formatting documents.
14. Performs other related duties as assigned.

QUALIFICATIONS GUIDELINES

Knowledge/Skills/Abilities

Knowledge of:

Modern office equipment, procedures, and practices; ability to learn financial and data processing systems used by the City; research techniques; methods and techniques of customer services and effective problem resolution; database management; data gathering and reporting techniques; principles and practices of providing training and effective lead direction to others; and rules of English grammar, punctuation, and spelling.

Climate: Knowledgeable of the principles and practices of climate change, climate vulnerabilities, climate mitigation and adaptation strategies; and understand the laws and regulations applicable to climate change.

Energy: Knowledgeable of the principles and practices of energy efficiency, energy conservation, and energy management; understand the laws and regulations applicable to energy management; learn the principles and practices of a Community Choice Aggregation program.

Materials Management: Knowledgeable of the principles and practices of categorization for waste (trash, recyclables, and organics); understand the laws and regulations applicable to materials management.

Administrative: Knowledgeable of the policies and procedures of municipal accounting and procurement; knowledgeable of the principles and practices of drafting memoranda, reports, and public outreach materials; knowledgeable of the principles and practices of customer service and interaction with the public.

Skills:

Perform mathematical computations.

Communicating orally with internal staff, the public, and City and government officials to give and receive information in a courteous manner.

Study documentation and resolving technical data, situations, and problems.

Researching, compiling, and summarizing a variety of informational and statistical data and materials.

RESOLUTION NO. ____

Page 5 of 8

Organizing work, setting priorities, meeting critical deadlines, and following up on assignments with direction from the General Manager.

Applying logical thinking to solve problems or accomplish tasks; to understand, interpret and communicate complicated policies, procedures, and protocols.

Ability to:

Demonstrate effective interpersonal skills; use conflict resolution techniques; follow oral and written instructions; interpret standards and practices; work with minimal supervision; write reports; comply with required regulations; maintain confidentiality of non-public records.

Depending upon position assignment, may be required to interpret review documents and solve problems; interpret laws and regulations; give effective oral and public presentations; deal effectively with the general public, consultants, contractors, and regulatory agencies; and represent the City at functions.

Depending upon position assignment, may be required to research and interpret data.

Organize and prioritize multiple tasks; research and interpret data.

Education/Training/Experience

Education/Certification:

High school diploma or GED is required.

Must possess a Sustainable Resource Management Professional certification or other equivalent certification either at time of hire or within six (6) months of hire.

College coursework/extension classes; and/or Bachelor's Degree in a related field is desirable.

Experience:

Two (2) years of related experience assisting or supporting in program and project management and implementation within sustainability, energy, materials management, or community engagement. Current work experience within a municipal environment is desired.

Licenses /Special Requirements:

Valid California Class C Driver's License and an acceptable driving record.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, the employee is regularly required to sit; talk or hear, in person and by telephone; use hands to finger, handle, feel or operate standard office equipment, and/or specialized technical equipment; and reach with hands or arms. The employee occasionally walks and stands and lifts and moves records and documents weighing 20 pounds or less.

Specific vision abilities required by this job include close vision, color vision, depth perception and the ability to adjust focus.

Mental Demands

While performing the duties of this class, the employee is regularly required to use oral and written communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret data and situations; use math and mathematical reasoning; learn and apply new skills or information; perform highly detailed work on multiple concurrent tasks; work under changing and intensive deadlines with frequent interruptions; and interact with City officials, media, citizens groups, employees and others encountered in the course of work.

WORK ENVIRONMENT

The employee typically works in office conditions, and the noise level is moderately quiet. The employee occasionally conducts field work involving moderate noise levels, and exposure to traffic and inclement weather conditions.

RESOLUTION NO. _____

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The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities that are associated with specified positions. Therefore, specifications may not include all duties performed by individuals within a classification and may be requested to perform job-related responsibilities and tasks other than those stated in this specification. In addition, specifications are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.

RESOLUTION NO. _____

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EXHIBIT “B”

SALARY SCHEDULE

POSITION TITLE		MONTHLY SALARY	ANNUAL SALARY
Technician (Sustainability)		\$5341 - \$7623	\$64092 - \$91476



To: Mayor and City Council

From: City Manager

Meeting Date: March 12, 2024

Subject: APPROVE A RESOLUTION ESTABLISHING JOB CLASSIFICATION FOR THE FULL-TIME CUSTODIAN POSITION

Recommendation:

1. Approve a resolution establishing job classifications for the full-time Custodian position.

Fiscal Impact:

Sufficient funding has been appropriated for this position in the fiscal year (FY) 2023-24 Adopted Budget. No additional funding is needed for this position.

Background:

Job descriptions are essential to recruitment, training, and development of the workforce as they identify employees' tasks and responsibilities, as well as how they directly support the organization's vision and goals. As part of the Human Resources Strategic Plan towards organizational sustainability, the department has developed a plan to update the City's Job Descriptions, as they have not been modified for a number of years to reflect the changing duties affected by enhanced technologies, priority initiatives, elimination of redundancy, etc. In addition, some of these classifications necessitate specific details about tasks and required experience.

Discussion:

The City recognizes that the roles and abilities of employees have adapted to advancements in technology and the shift towards shared responsibilities. Moreover, revising the job descriptions to accurately reflect the work being done, and the true responsibilities of the position, may help identify gaps or overlap in the workforce. A current, accurate job description is an excellent tool for managers to use as a guide for discussions with employees about performance excellence, deficiencies, needs for skills

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
APPROVE A RESOLUTION ESTABLISHING JOB CLASSIFICATION FOR THE FULL-
TIME CUSTODIAN POSITION
Page 2 of 2

development, teamwork, organizational changes and/or career progress. It is also a transparency tool used to describe responsibilities and duties to potential applicants and future employees. The use of updated, descriptive, and accurate position classifications and titles is crucial in advertising job openings and conducting market studies to ensure that staff are recruited for the workforce demands of the City.

As a result, the Human Resources Department (HR) has been working diligently and systematically in reviewing the position classifications, particularly for vacant positions that require recruitment and updating them according to the specific needs of each department. We have accomplished this by working closely with each department and to better understand the needs of the department, as it pertains to each of these roles. Additionally, we have conducted studies of like positions throughout cities and reviewed and compared their current job descriptions to those we are developing and updating. We have also worked closely with our unions to ensure their input and alignment in the revision of the job description.

The Custodian's job description has been updated to include language that better encompasses the duties performed, including: The Custodian position is responsible for the care, upkeep, and cleaning of City facilities, minor landscape maintenance, notify supervisors regarding the need for repairs to buildings, the scrubbing, sanitizing and supplying restroom facilities, cleaning sidewalks, walkways, patios by pressure washing or leaf blowers, and ensure equipment and lights are switched off, and premises are locked after hours.

Moving forward, HR will continue to review and collaborate with individual departments to tailor each position classification based on the relevant role, title, specialization, and expectations of the position.

Conclusion:

Staff recommends that the City Council approve a resolution (Enclosure 1) adopting the job classifications (Exhibit A) for the full-time Custodian position. The salary schedules (Exhibit B) for this position will remain the same and there are no changes to the budgeted salary and benefits of this position.



Steve Carmona

SC:KS:sp

Enclosure: 1) Resolution/Exhibit A and Exhibit B

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA,
CALIFORNIA, ESTABLISHING THE JOB CLASSIFICATION FOR THE
FULL-TIME CUSTODIAN POSITION**

WHEREAS, the City Council of the City of Pico Rivera seeks to establish new job description for the Custodian position; and

WHEREAS, it is agreeable and desirable to define and establish the terms and conditions of employment applicable to the Custodian position; and

WHEREAS, this Resolution shall remain in effect until superseded by a subsequent resolution concerning this matter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. The job description for the position of “Custodian” as reviewed and approved by Human Resources and the members of the Pico Rivera Service Employees International Union Local 721 – Full-Time Bargaining Unit as set forth in Exhibit “A” attached hereto is hereby adopted.

SECTION 2. The Salary Schedules for the Custodian position are set forth in Exhibit “B” is hereby established.

SECTION 3. The City Council reserves the right and discretion to review and amend this Resolution as it deems necessary.

SECTION 4. The City Clerk shall attest to the passage of this resolution, and it shall thereupon be in full force effect.

APPROVED AND PASSED this 12th day of March, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

EXHIBIT “A”

CUSTODIAN

DEFINITION

To be responsible for the care, upkeep, and cleaning of City facilities.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by Parks Maintenance Supervisor. Technical or functional supervision may also be provided by Maintenance Crew Leader.

EXAMPLES OF DUTIES

The duties listed below are intended only as illustrations of the various types of work that may be performed by particular employees in this classification. Functions may be added, modified or deleted to meet the needs of the City.

Duties may include, but are not limited to, the following:

- Sweep, vacuum, mop, strip, and polish floors.
- Dust and polish furniture, woodwork, fixtures, and equipment.
- Wash and clean windows and walls.
- Clean desks and countertops.
- Empty and clean waste and receptacles.
- Clean, maintain, and stock supplies in restrooms.
- Assists in moving and arranging furniture and equipment and setting up rooms for special meetings or events.
- Replace lights and adjust shades and blinds.
- Regulate ventilation and temperature.
- Lock and unlock doors.
- Pick up trash and other debris.
- Minor landscape maintenance.
- Notify supervisors regarding the need for repairs to buildings.
- Scrub, sanitize and supply restroom facilities.
- Maintain a thorough inventory of custodial supplies and equipment.
- Clean sidewalks, walkways, patios by pressure washing or leaf blowers.

RESOLUTION NO. ____

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- Ensure equipment and lights are switched off, and premises are locked after hours.
- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Standard Cleaning methods and procedures.

Basic math skills.

Proper lifting techniques.

Methods, materials, and equipment used in custodial work.

Safe work practices.

Interpersonal skills using tact, patience, and courtesy.

Read and understand material safety data sheets (MSDS).

Ability to:

Perform all physical aspects of assigned duties, including stooping, lifting, reaching, climbing ladders, and moving furniture.

Clean and care for assigned areas and equipment.

Use a variety of custodial equipment and materials.

Understand and carry out all oral and written directions.

Establish and maintain cooperative relationships with those contacted in the course of work.

Work independently in the absence of supervision.

Lift up to 50 lbs.

Experience and Education

Experience

Six months' experience in construction or janitorial work is required.

Education

High School Diploma or G.E.D. is required.

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities that are associated with specified positions. Therefore, specifications may not include all duties performed by individuals within a classification and may be requested to perform job-related responsibilities and tasks other than those stated in this specification. In addition, specifications are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.

EXHIBIT “B”

SALARY SCHEDULE

FY 2023-2024					
CLASSIFICATION	STEP	STEP	STEP	STEP	STEP
	A	B	C	D	E
Custodian	4165	4373	4592	4822	5062



To: Mayor and City Council

From: City Manager

Meeting Date: March 12, 2024

Subject: GRANT ACCEPTANCE FROM CENTURY 21 ALLSTARS FOR DOWNPAYMENT ASSISTANCE TOWARDS THE ACQUISITION OF 6325 WINODEE DRIVE

Recommendation:

1. Accept a grant not-to-exceed \$50,000 from Century 21 Allstars to be held in an endowment fund; and
2. Authorize the City Manager to execute an agreement to provide a down payment assistance grant of up to \$50,000 to a qualified buyer to be selected by Century 21 Allstars for the purchase of 6325 Winodee Drive, Pico Rivera, California 90660 (Property).

Fiscal Impact:

There is no impact to the General Fund as a result of this item. All funds will be held in a separate endowment fund and will be expended on a downpayment assistance grant for the purchase of the Property. Funds not expended will be returned to Century 21 Allstars.

Background:

Century 21 Allstars, a real estate brokerage firm located in Pico Rivera, California, identified the Property for potential acquisition by a buyer. The Property is a 968 square foot single family home on a 5,059 square foot lot with three (3) bedrooms and one (1) bathroom.

Discussion:

Century 21 Allstars desires to provide the City of Pico Rivera (City) with a \$50,000 grant to be used as downpayment assistance toward the acquisition of the Property. The City would act solely as a trustee for the funds. As such, the funds would be held in a separate fund and would be expended in accordance with an agreement to be executed between the City and a qualified buyer. The qualified buyer will be selected by Century 21 Allstars.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
ACCEPTANCE OF A \$50,000 GRANT FROM CENTURY 21 ALLSTARS TO PROVIDE
DOWN PAYMENT ASSISTANCE FOR THE ACQUISITION OF 6325 WINODEE
DRIVE, PICO RIVERA, CALIFORNIA 90660 BY A QUALIFIED BUYER TO BE
SELECTED BY CENTURY 21 ALL STARS
Page 2 of 2

Pursuant to California Government Code Section 37354, the City may accept any gift in trust for any public purpose. By acting as a trustee and administering the grant, the City would accomplish the following public purposes:

- Promote home ownership; and
- Preserve property values; and
- Provide overall benefits to the neighborhood where the Property is located.

Environmental analysis:

Acceptance of the grant does not have the potential for creating a significant effect on the environment and is therefore exempt from further review under the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15060(c)(3) because it is not a project as defined by the CEQA Guidelines Section 15378. Acceptance of the grant does not have the potential to result in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

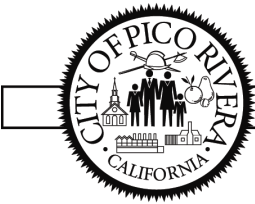
Conclusion:

Staff recommends that the City Council accept the \$50,000 grant from Century 21 Allstars and authorize the City Manager to execute an agreement to expend the grant funds toward the future acquisition of the Property by a qualified buyer to be selected by Century 21 Allstars.



Steve Carmona

SC:AG:JP:smc



Tuesday, February 13, 2024

A Regular Meeting of the Water Authority was held in the Council Chamber, 6615 Passons Boulevard, Pico Rivera, California.

Meeting was jointly held with the City Council and Water Authority. Items appear as listed on the combined agenda for the meeting of February 13, 2024.

Authority President Lara called the meeting to order at 6:01 p.m.

PRESENT: Camacho, Garcia, Lutz, Sanchez, Lara

ABSENT: None

PUBLIC COMMENTS: None

CONSENT CALENDAR ITEMS:

Water Authority:

14. Minutes:

- Approved the Water Authority regular meeting of January 23, 2024

15. Award a Professional Services Agreement to United Water Works Inc. for General Water Inventory Supplies. (500)

1. Awarded a Professional Services Agreement, in a form approved by the General Counsel, to United Water Works Inc., to provide the purchase and acquisition of general water inventory supplies for an annual amount of \$250,000 and a not-to-exceed amount of \$500,000 for a two (2) year term; and
2. Authorized the Public Works Director to process change orders in an amount not-to-exceed 10% of the total agreement amount, up to \$50,000 for emergency unforeseen contingencies.

Agreement No. 23-77

Motion by Commissioner Camacho, seconded by Vice President Garcia to approve Consent Calendar Item No. 14 and 15. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lutz, Sanchez, Lara

NOES: None

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION: None

REGULAR AGENDA: None

ADJOURNMENT:

President Lara adjourned the Water Authority meeting at 8:30 p.m. in memory of former City employee Zita Rodriguez. There being no objection, it was so ordered.

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

Andrew C. Lara, President

ATTEST:

Cynthia Ayala, CMC, Authority Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Water Authority regular meeting dated February 13, 2024, and approved by the Water Authority on March 12, 2024.

Cynthia Ayala, CMC, Authority Secretary



To: President and Commissioners
From: Executive Director
Meeting Date: March 12, 2024
Subject: NOTIFICATION OF PFAS CONTAMINANTS IN THE DRINKING WATER

Recommendation:

1. Receive and file this report and authorize staff to notify customers regarding the detection of perfluorooctanesulfonic acid (PFOS), perfluorooctanoic acid (PFOA), and Perfluorobutane sulfonic acid (PFBS), and/or Perfluorohexane Sulfonic Acid (PFHxS) in the 2024 Consumer Confidence Report for Water Quality.

Fiscal Impact:

There is no fiscal impact to the General Fund as a result of this notification. The water quality information will be included in the annual Consumer Confidence Report, which will be printed and available in the Summer of 2024 for all water customers.

Discussion:

This agenda report serves as a formal notification provided to the Pico Rivera Water Authority (PRWA) in order to comply with the notice requirement of the California Health and Safety Code Section 116455 regarding the presence of PFOS, PFOA, PFBS and/or PFHxS in PRWA's drinking water supplied to customers.

The State Water Resources Control Board, Division of Drinking Water (DDW), has established *health-based advisory levels* (i.e. Notification Levels, Response Levels). A *Notification Level* is defined as the level of a contaminant in drinking water that is unlikely to pose a significant health risk to those who consume it on a regular basis. A *Response Level* is defined as the level at which the Division of Drinking Water recommends removing the water source from service. At this time, only the Notification Level has been triggered.

In 2019, mandated sampling was implemented to identify these contaminants in PRWA's drinking water. Since the Notification Level was activated, the PRWA and water customers have been notified on a quarterly basis since 2022. These "forever

PICO RIVERA WATER AUTHORITY AGENDA REPORT– MEETING OF MARCH 12,
2024
NOTIFICATION OF PFAS CONTAMINANTS IN THE DRINKING WATER
Page 2 of 2

chemicals” have been widely developed and are present in drinking water across the United States. These synthetic compounds have been designed to be resistant to water and lipid resistance and have been widely utilized in consumer products such as carpets, clothing, fabrics for furniture, paper packaging for food, and other materials (e.g. cookware) that are waterproof, stain-resistant or non-stick. In addition, they have been used in fire-retarding foam and various industrial processes.

Currently, PFAS treatment facilities (using ION exchange) are nearing completion, to remove PFAS contaminants from the drinking water efficiently. The water treatment facilities are ready to start treating the drinking water, however, the DDW still needs to provide final inspection and approval. The treatment facilities cannot operate without approval by the DDW.

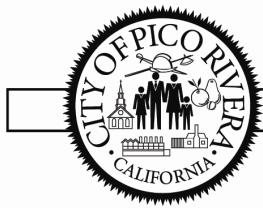
Conclusion:

Staff recommends that customers be alerted in the annual 2024 Consumer Confidence Report for Water Quality and notified by mail quarterly. The PRWA staff will continue to monitor each well as required by the Division of Drinking Water until the water is treated, which is anticipated to be completed by Summer 2024 at the latest.



Steve Carmona

SC:NN:AR:np



To: Mayor and City Council

From: City Manager

Meeting Date: March 12, 2024

Subject: AN ORDINANCE AMENDING CHAPTER 3.20 *PURCHASING*, OF THE PICO RIVERA MUNICIPAL CODE, AND A RESOLUTION ADOPTING NEW PROCUREMENT POLICIES AND PROCEDURES

Recommendation:

1. Introduce and waive the first reading of an ordinance amending Chapter 3.20 *Purchasing* of the Pico Rivera Municipal Code; and
2. Approve a resolution adopting new citywide Procurement Policies and Procedures.

Fiscal Impact:

There is no cost associated with the proposed actions.

Background:

The City of Pico Rivera (City) is required, under California Government Code sections 54201 through 54204, to adopt by ordinance, policies, and procedures that govern the purchase of supplies and equipment. The City's procurement policies and procedures thresholds were last revised in 2021. Since then, several developments have required extensive revisions to the Pico Rivera Municipal Code (PRMC) and related procurement policies and procedures.

In an effort to improve policies and procedures and stay up-to-date with specific rules and regulations, staff has drafted proposed amendments to the Purchasing provisions of the Pico Rivera Municipal Code (PRMC)—namely, Chapter 3.20 "Purchasing" (Enclosure 1), and proposes new citywide Procurement Policies and Procedures to ensure purchasing rules and practices conform to current standards and best practices (Enclosures 2 and 3). The City reserves the right to modify, supplement, rescind, or revise any provision of the proposed policy from time to time as it deems necessary or appropriate at its discretion.

Discussion:

The City's existing Purchasing Municipal Code procurement thresholds were last revised and adopted by the City Council on November 9, 2021. Since then, The City staff has faced some unnecessary obstacles and inefficiencies while operating under the current purchasing ordinance. These include the inability to respond to purchasing windows, dollar amount thresholds that are inconsistent with the current cost of goods and services, as well as the need to fulfill requirements that are impossible to meet. To address the changes, inquiries, and comments, City staff researched and analyzed pertinent provisions and policies adopted by various California cities. Based on the research results, staff proposes updates to Chapter 3.20 and revisions to the City's purchasing policies for the City Council's review and consideration.

The changes that have been proposed are a response to the most recent industry best practices. The newly established limits have been determined based on current market pricing volumes, taking inflation rates into consideration, and have been aligned with the City of Pico Rivera's mission, vision, and values. Additionally, the updated procurement process will lead to a reduction in staff processing time, particularly for lower limits and repetitive purchases. The updated rules have also been incorporated into new policies and procedures (Enclosure 3) to be concurrently adopted via a proposed Resolution (Enclosure 2) to help City employees purchase materials, products, or services that are fiscally responsible.

Proposed Changes to Chapter 3.20 (Purchasing)

After conducting a survey of procurement municipal codes and policies in various cities across California, our staff has found that many of them follow Federal and State practices of adjusting procurement thresholds regularly to account for inflation and improve efficiency. The proposed changes to the Purchasing section of the PRMC (Chapter 3.20) and the newly proposed Procurement Policies and Procedures are as follows:

- Increase the Department Head's approval authority from \$5,000 to \$10,000
- Increase the Finance Director's approval authority from \$30,000 to \$40,000
- Increase the requirement of competitive bidding/selection from \$30,000 to \$40,000
- Increase the City Manager's approval authority from \$50,000 to \$60,000
- Approval from the City Council is required for procurement or services that cost \$60,000 or more.

Below are hereby proposed amended language to read as follows (Deletions on ~~Strikethrough~~ and additions in Underline):

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
AN ORDINANCE AMENDING CHAPTER 3.20 *PURCHASING*, AND A RESOLUTION
ADOPTING NEW PROCUREMENT POLICIES AND PROCEDURES
Page 3 of 5

- Update Section 3.20.200 (“Sale of surplus supplies and equipment”) to read as follows:
 - All department heads shall submit to the purchasing officer, at such times and in such forms as they shall prescribe, reports showing all supplies and equipment which are no longer used, or which have become obsolete or worn out. The purchasing officer shall have the authority to sell all personal property desired to be sold by the City, supplies, and equipment which cannot be used by any department, or which have become unsuitable for City use, or to exchange the same for or trade in the same on new supplies and equipment. Sales not exceeding sixty five thousand dollars (\$60,000) shall be made pursuant to section 3.20.100 and sales of more than sixty five thousand dollars (\$60,000) shall require approval of the City Council and be made pursuant to Section 3.20.110, except sales shall be made to the highest responsible bidder or by public auction to the highest bidder. Notice of any public auction pursuant to this section shall be published in a newspaper of general circulation and posted on the City’s website at least ten (10) days prior to the date of the auction. The auction may be conducted by professional auctioneers who are compensated out of the proceeds of the sale, or by a flat or hourly fee. Records of all bids and payments conducted by professional auctioneers shall be provided to the City. The City Council may also elect to have the surplus supplies and equipment donated to a non-profit organization or other tax-exempt organization pursuant to Internal Revenue Code Section 510(c)(3) in lieu of sale.
- Add new Section 3.20.025 (“Vehicle Purchasing Authority”) to read as follows:
 - The acquisition of vehicles, which has been deemed necessary by the Public Works Director and City Manager through methods such as cooperative agreements, piggyback contracts, or sole source procurement, shall not require the City Council's approval prior to the purchase. However, if the purchase amount exceeds the City Manager’s approval threshold, it must be reported at the next City Council meeting for ratification.
- Add new Section 3.20.075 (“Change Orders”) to read as follows:
 - The City Manager has the authority to approve cumulative change orders, up to 10% of the original contract value. If the total change order is over 10% of the original contract value, City Council approval will be required.

Table 2 on the following page, displays the procurement limits of 26 cities, the majority of which are located in the Greater Los Angeles and Orange County areas. Staff performed a survey of each city’s procurement policy, the year of adoption, and the related procurement authorization limits.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
AN ORDINANCE AMENDING CHAPTER 3.20 *PURCHASING*, AND A RESOLUTION
ADOPTING NEW PROCUREMENT POLICIES AND PROCEDURES
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As is demonstrated, the median authorization limits are as follows:

1. Department Head – Median of \$18,700
2. City Manager – Median of \$63,300
3. City Council – Anything greater than median of \$63,300

Table 2: California City Survey – Procurement Limits

City of	Adoption Year	Department Head	City Manager	City Council
Covina	2023	None	Up to \$25,000	> \$25,000
Baldwin Park	2022	Up to \$10,000	Up to \$25,000	> \$25,000
El Monte	2020	Up to \$15,000	Up to \$30,000**	> \$30,000
West Covina	2023	Up to \$20,000	Up to \$30,000	> \$30,000
Mission Viejo	2022	Up to \$10,000	Up to \$30,000	> \$30,000
South Pasadena	2022	Up to \$10,000	Up to \$30,000**	> \$30,000
Norwalk	2021	Up to \$7,500	Up to \$33,700*	> \$33,700
Merced	2020	None	Up to \$34,000*	> \$34,000
Santa Fe Springs	2023	Up to \$25,000	Up to \$50,000	> \$50,000
Commerce	2021	Up to \$20,000	Up to \$50,000	> \$50,000
Modesto	2022	None	Up to \$50,000	> \$50,000
El Segundo	2017	Up to \$25,000	Up to \$50,000	> \$50,000
Montebello	2019	None	Up to \$50,000	> \$50,000
Santa Ana	2023	Up to \$25,000	Up to \$50,000	> \$50,000
Monterey Park	2020	Up to \$25,000	Up to \$60,000	> \$60,000
Barstow	2021	Up to \$3,500	Up to \$75,000	> \$75,000
Pasadena	2015	Up to \$25,000	Up to \$75,000	> \$75,000
Thousand Oaks	2018	Up to \$25,000	Up to \$75,000	> \$75,000
Long Beach	2023	None	Up to \$100,000	> \$100,000
Milpitas	2021	Up to \$50,000	Up to \$100,000	> \$100,000
Glendale	2021	Up to \$15,000	Up to \$150,000	> \$150,000
Anaheim	2023	Up to \$100,000 PA	Up to \$200,000	> \$200,000

*These cities set the approval limits with annual Consumer Price Index escalations.

**These cities thresholds increase to \$50,000 if Capital Improvement Projects

Accordingly, staff recommends adjusting the thresholds for the City's procurement requirements and authorization limits for non-Public Project contracts within MC 3.20.110

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 12, 2024
 AN ORDINANCE AMENDING CHAPTER 3.20 *PURCHASING*, AND A RESOLUTION
 ADOPTING NEW PROCUREMENT POLICIES AND PROCEDURES
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and 3.20.210 as follows (Table 3):

Table 3: Recommended Procurement Limits

Current Range	Proposed Range	Procurement Requirements	Authorization Thresholds			
			Department Head	Finance Director	City Manager	City Council
\$1 - \$4,999	\$1 - \$9,999	1 Quote (Informal)	✓			
\$5,000 - \$29,999	\$10,000 - \$39,999	3 Quotes (Informal Bid)		✓		
\$30,000 - \$49,999	\$40,000 - \$59,999	Competitive Bidding/Selection			✓	
> \$50,000	> \$60,000	Competitive Bidding/Selection				✓

These adjustments enable City staff to procure in a responsible, transparent, efficient, effective, and accountable manner.

Conclusion:

Staff recommends the City Council introduce and waive the first reading of (1) an Ordinance amending Chapter 3.20 (Enclosure 1); and (2) consider approving a resolution amending citywide Procurement Policy and Procedures (Enclosures 2 and 3). Staff shall follow them to appropriately and ethically process a procurement need and ensure the efficient use of public funds.



Steve Carmona

SC:AG:KL:MP:ep

Enclosures: 1) Ordinance Amending PRMC Chapter 3.20
 2) Resolution Adopting Procurement Policies and Procedures
 3) Proposed Procurement Policies and Procedures (also referred to as Attachment "A" to the Resolution for Procurement Policies and Procedures)

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTER 3.20 *PURCHASING OF THE PICO RIVERA MUNICIPAL CODE*

WHEREAS, the City's existing Purchasing Municipal Code was last revised and adopted by the City Council on December 12, 2023, with Ordinance No. 1179; and

WHEREAS, an amendment to Chapter 3.20 (Purchasing) to the Pico Rivera Municipal Code is necessary to increase the procurement thresholds authorized under the same to align with the Federal and State practices which periodically adjust the procurement thresholds for inflation and efficiency; and

WHEREAS, an amendment to Chapter 3.20 (Purchasing) is also necessary to standardize citywide procurement policies and procedures; and

WHEREAS, pursuant to sections 54201 through 54204 of the California Government Code, policies and procedures that govern the purchase of supplies and equipment must be adopted by an ordinance; and

WHEREAS, the City Council considered, concurrently herewith, a resolution adopting Procurement Policies and Procedures to assist with their standard implementation citywide.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Pico Rivera as follows:

SECTION 1. Findings. The City Council finds and determines that the adoption of the Ordinance is based upon the following findings.

- A. The recitals set forth above are incorporated herein as part of the findings.
- B. An amendment to Chapter 3.20 ("Purchasing") is consistent with the General Plan as they provide and maintain efficient services which strive to be responsive to the public needs.
- C. Based on the above, the City Council determines that the Ordinance contained herein is necessary and in the public's best interest.

SECTION 2. Amendment. Sections **3.20.030** ("Exemptions from chapter application"), **3.20.080** ("Bid procedures requirements"), **3.20.100** ("Open market procedure"), **3.20.105** ("Personal and professional services excluded"), **3.20.110** ("Formal contract procedure"), **3.20.200** ("Sales of surplus supplies and equipment"), **3.20.210** ("City procurement and approval thresholds") of Chapter 3.20 ("Purchasing"), Title 3

("Revenue and Finance"), are hereby amended to read as follows (deletions on ~~Strikethrough~~ and additions in Underline):

3.20.030 Exemptions from chapter application.

E. Procurement of personal and professional services under ~~fifty~~ sixty thousand dollars (\$60,000).

3.20.80 Bid procedures required when.

B. Bidding shall be dispensed ~~with~~ only when an emergency requires that an order be placed with the nearest available source of supply when the amount involved is less than ~~five~~ ten thousand dollars (\$10,000), or when the commodity can be obtained from only one vendor. Purchases shall not be divided or split in order to circumvent formal bidding requirements.

3.20.100 Open market procedure.

A. Authorized when purchases of supplies and equipment of an estimated value of ~~thirty~~ forty thousand dollars (\$40,000) or less may be made by the purchasing officer in the open market without observing the procedure prescribed by Sections 3.20.110 through 3.20.190. Purchases of supplies and equipment of an estimated value between the amounts of ten thousand dollars (\$10,000) and ~~thirty~~ forty thousand dollars (\$40,000) shall also require the approval of the Director of Finance.

3.20.105 Personal and professional services excluded.

A. Except for the provisions of Section 3.20.210, the City may award purchase orders and contracts ~~fifty~~ sixty thousand dollars (\$60,000) for personal or professional services without complying with the provisions of this chapter; provided that the award shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the service required and shall be subject to the provisions of Government Code Section 4526, when applicable.

3.20.110 Formal contract procedure.

Except as otherwise provided in this chapter, purchases and contracts for supplies and equipment of estimated value greater than ~~thirty~~ forty thousand dollars (\$40,000) shall be by written contract with the lowest responsible bidder, pursuant to the procedure prescribed in Sections 3.20.120 through 3.20.190 of this chapter.

3.20.200 Sale of surplus supplies and equipment.

All department heads shall submit to the purchasing officer, at such times and in such forms as they shall prescribe, reports showing all supplies and equipment which are no longer used, or which have become obsolete or worn out. The purchasing officer shall have the authority to sell all personal property desired to be sold by the City, supplies, and equipment which cannot be used by any department, or which have become unsuitable for City use, or to exchange the same for or trade in the same on new supplies and equipment. Sales not exceeding sixty five thousand dollars (\$60,000) shall be made pursuant to section 3.20.100 and sales of more than sixty five thousand dollars (\$60,000) shall require approval of the City Council and be made pursuant to Section 3.20.110, except sales shall be made to the highest responsible bidder or by public auction to the highest bidder. Notice of any public auction pursuant to this section shall be published in a newspaper of general circulation and posted on the City's website at least ten (10) days prior to the date of the auction. The auction may be conducted by professional auctioneers who are compensated out of the proceeds of the sale, or by a flat or hourly fee. Records of all bids and payments conducted by professional auctioneers shall be provided to the City. The City Council may also elect to have the surplus supplies and equipment donated to a non-profit organization or other tax-exempt organization pursuant to Internal Revenue Code Section 510(c)(3) in lieu of sale.

3.20.210 City procurement and approval thresholds.

If no exemptions or special federal and/or state requirements are applicable, the City has the following procurement thresholds, which may be adjusted periodically for inflation:

A. The small purchase threshold is set at ~~five~~ ten thousand dollars (\$10,000). For purchases less than this amount, no purchase order is required. The department heads or their designees may approve the purchases.

B. An informal competitive procurement is for a purchase between ~~five~~ ten thousand and ~~thirty~~ forty thousand dollars (\$10,000 - \$40,000). Either three (3) informal quotes or a sole source form is required. The Finance Director and City Manager may approve the sole source form, purchase orders, and/or contracts in this category.

C. A formal competitive procurement is for a purchase above ~~thirty~~ forty thousand dollars (\$40,000). A formal competitive process or a sole source form is required.

1. The City Manager is authorized to approve and execute, on behalf of the City, any contract in an amount not exceeding ~~fifty~~ sixty thousand dollars (\$60,000), including the contracts for the services described in Section 3.20.105(B) and (C).

2. The City Council shall approve any contracts above ~~fifty~~ sixty thousand dollars (\$60,000), including the procurement for personal and professional services described in Section 3.20.105 (B) and (C). Contracts described in Section 3.20.105(C) shall be subject to the provisions of Section 3.20.105(A).

SECTION 3. Adoption of New Sections 3.20.025 (“Vehicle Purchasing Authority”) and 3.20.075 (“Change Order”).

A. New Section **3.20.025** (“Vehicle Purchasing Authority”) is hereby adopted to read as follows:

The acquisition of vehicles, which has been deemed necessary by the Public Works Director and City Manager through methods such as cooperative agreements, piggyback contracts, or sole source procurement, shall not require the City Council's approval prior to the purchase. However, if the purchase amount exceeds the City Manager's approval threshold, it must be reported at the next City Council meeting for ratification.

B. New Section **3.20.075** (“Change Orders”) is hereby adopted to read as follows:

The City Manager has the authority to approve cumulative change orders, up to 10% of the original contract value. If the total change order is over 10% of the original contract value City Council approval will be required.

SECTION 4. ~~CEQA.~~ Pursuant to Section 15060(c)(2) of the California Environmental Quality Act (CEQA) Guidelines, the City Council finds that adoption of this Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to Section 15060(c)(3) the activity is not a “project” as defined in Section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 5. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective. To this end, the provisions of this Ordinance are declared to be severable.

SECTION 6. The City Clerk shall certify the adoption of this Ordinance. The City

ORDINANCE NO. _____

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Council hereby finds and determines that there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code directs the City Clerk to cause said Ordinance, within fifteen (15) days after its passage, to be posted in at least five (5) public places within the City. This Ordinance shall take effect thirty (30) days after its adoption.

ADOPTED AND PASSED this _____ day of _____, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
)§
COUNTY OF LOS ANGELES)

I, Cynthia Ayala, City Clerk of the City of Pico Rivera, do hereby certify that the foregoing Ordinance No. _____ was adopted at a regular meeting of the City Council of the City of Pico Rivera, held on _____, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cynthia Ayala, CMC, City Clerk

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA,
CALIFORNIA, ADOPTING NEW CITYWIDE PROCUREMENT POLICIES
AND PROCEDURES**

WHEREAS, the City is required, under California Government Code Sections 54201 through 54204, to adopt, by ordinance, policies and procedures that govern the purchase by the local agency; and

WHEREAS, on June 4, 1985, the City Council adopted Ordinance No. 32 establishing policies and procedures governing the purchase by the City; and

WHEREAS, the City's procurement policies and procedures were last revised in 2021 and since then, several developments have been made requiring amendments to Chapter 3.20 (Purchasing) of the Pico Rivera Municipal Code; and

WHEREAS, as part of the City's continuing effort to enhance the City's fiscal and operational practice, a revised Procurement Policies and Procedures ("Policy"), (Exhibit "A") has been developed and submitted to the City for review; and

WHEREAS, concurrently herewith, the City Council considered and introduced an Ordinance as required by Section 54201 *et seq.* of the California Government. Schedule to be adopted at the next Council Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. The above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council finds that the proposed Policy, attached hereto in substantial form, is consistent with the General Plan as they provide and maintain efficient services that strive to be responsive to public needs.

SECTION 3. The City Council hereby approves and adopts the Policy.

SECTION 4. The City Clerk shall attest to the passage of this resolution, and it shall thereupon be in full force and effect.

APPROVED AND PASSED this 12th day of March, 2024.

Andrew C. Lara, Mayor

RESOLUTION NO. _____
Page 2 of 2

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:
NOES:



Procurement Policies and Procedures

References

City of Pico Rivera Municipal Code: Title 3 Revenue & Finance: 3.20 Purchasing
City of Pico Rivera Municipal Code: Title 3 Revenue & Finance: 3.48 Informal Bidding for Public Projects
California Public Contract Code (CPCC) – Public Projects Only
California Uniform Public Construction Cost Accounting Act (UPCCAA) – Public Projects Only
California Constitution Article XVI Public Finance
Office of Management and Budget (OMB) Uniform Guidance 2 Code of Federal Regulations (CFR) Subtitle A, Chapter 2, Part 200, Subpart D, Section 200.318-327

Purpose

The purpose of this manual is to establish guidelines for the solicitation and selection of all procurement contracts entered into by the City of Pico Rivera (City). The procurement process is designed to ensure that citizens of the City receive maximum value for their tax dollars. City employees exercise care to avoid any situation or practice that may appear improper and always endeavor to obtain the maximum value for each dollar expended.

The City staff strives to conduct all purchasing transactions with fairness and give all qualified vendors equal opportunity while demanding truth and honesty in the procurement process at all times.

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Policies

Code of Conduct

The City must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the City may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the City may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the City.

Fair Competition

The City staff must discharge their duties impartially to assure fair competition among responsible vendors. All vendors will be treated equally and fairly at all times by the City staff, with equal information given to each vendor who participates in the procurement process. Prequalified lists of persons or firms, or products use in acquiring goods or services, and to be kept current and include enough qualified sources to ensure maximum open and fair competition.

Purchasing Items with Recycled Content

In accordance with Section 22150-22154 of the California Public Contract Code and SB 1383 Article 12 Regulations, the City shall purchase recycled products instead of non-recycled products whenever recycled products are available at the same or a lesser total cost than non-recycled items if fitness and quality are equal.

Purchasing Items with ADA-Compliant Content

Because each department will have expertise specific to the supplies, services, and equipment it requests, it shall be at the discretion of each department requester to determine whether any particular product or service meets both the ADA criteria and the essential needs of the residents of the City.

Other Consideration for Purchases

Per California Constitution Article XVI Public Finance Section 6, prior to making any expenditures that benefits a City employee, City officer, or private party, the City has to consider whether such expenditure constitutes a valid public purpose of the City, document the City Council's deliberation and determination that the expenditure constitutes a valid public purpose for the city, and decline to authorize any expenditures that do not constitute a valid public purpose of the City.

Procedures

DOS AND DON'TS

DOS

- ☐ Follow Informal Bidding for Public Projects Municipal Code (3.48) for Public Project procurement.
- ☐ Utilize a contract to purchase general services and professional services of any amount (other than personal services defined in PRMC 3.20.105).
- ☐ Departments must use the required legal approved templates for formal bids and Request for Proposals (RFP).
- ☐ Departments must use the required legal approved templates and compliance checklist from the City Clerk's office to create an agreement or contract.
- ☐ Departments are to complete each agreement or contract in its entirety to include a completed scope of services before seeking final approval from the legal department.
- ☐ Once the City Clerk's office receives an approved legal document, the City Clerk shall submit the completed and signed document back to the requested department for future processing.
- ☐ Department must obtain Risk Management's approval of a vendor's insurance or Risk Management's notice that the insurance is not applicable.
- ☐ Department must obtain approvals from the appropriate authority for an agreement or contract.

DON'TS

- ☐ Do not circumvent established single purchase limits by splitting procurement transactions into small units that are artificially devised to avoid the bidding requirements and other procedures applicable to larger unit transactions.
- ☐ Do not circumvent established single purchase limits by changing orders to avoid the bidding requirements and other procedures applicable to higher approval limits.
- ☐ Do not participate in or work on a procurement if there is a real or apparent conflict of interest.
- ☐ Do not use sole source procurement when competitive solicitation procedures like sealed bids or competitive proposals are applicable or practicable.
- ☐ Do not pay vendor invoices with the City-issued Cal-Card.
- ☐ Do not pay vendor invoices with the City petty cash.

Summary

General provisions: The City's Municipal Code 3.48 (Informal Bidding for Public Projects) follows the California Uniform Public Construction Cost Accounting Act (UPCCAA) and sets forth the procurement requirements and bidding limits for Public Projects, and the City's Purchasing Municipal Code (PRMC 3.20) has established the following expenditure thresholds that determine which procedures are used for **non-Public Projects**:

Purchases less than \$10,000

- ☐ No PO is required
- ☐ Invoice approved by the Department Head

Informal Competitive – \$10,000 to \$39,999

- ☐ Written scope of work or specifications
- ☐ Three quotes or a sole source form approved by the Department Head and Finance Director

Formal Competitive – Purchases equal to or above \$40,000

- ☐ Formal solicitation document (invitation for bid or RFP)
- ☐ Recommendation for award memo with **one of the following**:
 - Actual bids and bid tabulation
 - Proposals and the signed evaluation results
 - Sole source form approved by the City Manager for purchases from \$40,000 to \$59,999
- ☐ The City Manager approves purchases up to \$59,999
- ☐ The City Council approves all Purchases equal to or over \$60,000 by a final staff report or a council resolution

Vehicle Purchases

- ☐ The acquisition of vehicles, which has been deemed necessary by the Public Works Director and City Manager through methods such as cooperative agreements, piggyback contracts, or sole source procurement, shall not require the City Council's approval prior to the purchase. However, if the purchase amount exceeds the City Manager's approval threshold, it must be reported at the next Council meeting for ratification.

All city purchases require insurance approved by Risk Management unless Risk Management determines that insurance is not applicable.

Exemptions: The competitive bidding or competitive selection procedures and requirements may be dispensed with any of the following purchases:

- ☐ Emergency
- ☐ Sole source purchasing

- ☐ Contracts with other government agencies
- ☐ Cooperative or piggyback purchasing
- ☐ Personal and professional services less than \$60,000 if the procurement does not include any federal funding

Compliance with federal and state requirements: The competitive bidding procedures and requirements may be different for the following:

- ☐ Procurement with federal or state grants
- ☐ Public projects

For purchases from \$10,000 to \$39,999:

- The Soliciting Department prepares written specifications that explain the requirements for the purchase and how the vendor will be selected.
- The Soliciting Department needs to discuss the specifications with Risk Management to determine if insurance is required.
- Informal quotes may be obtained in writing. The department should solicit at least three vendors via email or fax. The solicitation should include a due date.
- The Soliciting Department collects at least three quotes and reviews them to make sure that department requirements are met.
- The department prepares the bid sheet explaining the selection and any additional distinctions for the purchase, including non-responsive vendors.
- The Sole Source form must be reviewed/approved by the Finance Director.
- Insurance must be approved by Risk Management, or notice must be sent from Risk Management that insurance is not applicable. Soliciting departments should not assume that insurance is not applicable.

For purchases of \$40,000 or more:

If no exemptions or special federal and/or state requirements are applicable, the City uses competitive bidding or competitive selection for purchases of \$40,000 or more. The City Manager may approve purchases up to \$59,999. The City Council approves all purchases equal to or over \$60,000 using a final Staff Report or a Council Resolution.

Competitive Bidding is used to procure supplies, general services, and equipment valued at \$40,000 or more. It is a price-only selection process where the contract is awarded to the lowest Responsive and Responsible bidder. Responsiveness relates to whether a bidder has met the requirements of the City's specifications. Responsibility relates to the bidder's general business standing, such as financial stability, performance on prior contracts of a similar nature, and so on.

Pre-bid meetings may be held to answer questions related to bids. These meetings may be voluntary or mandatory. The meeting requirements cannot be changed, made mandatory, and/or used in an evaluation process after the bid has been posted.

Formal Competitive Bid Guidelines

Defining your need and market research: Ensure that there is an understanding and agreement on the result you are buying. If there is a “knowledge gap” about your procurement or the industry from which you’re buying, then conduct market research.

Developing and approving solicitation documents:

- Ensure that you provide a complete set of specifications or scope of work for your procurement.
- Utilize the latest boilerplates available.
- Ensure that you account for all necessary work or line items in your procurement.
- If your procurement is grant-funded, ensure that the granting agency requirements, including the solicitation threshold amounts, are met.
- The City Attorney must approve formal solicitations.
- The Notice Inviting Bids provides information regarding:
 - The type of contract being issued;
 - Where the specifications can be obtained;
 - The date and time at which responses are due and will be opened.
- Any bid received after the stated deadline will not be accepted. At the time of bid opening, which is usually held in the City Clerk's Office, each bid is opened, and the respective bid prices are read aloud.

Evaluation Guidelines for Competitive Bids

The guidelines listed below comprise best practices and specific instructions from the City's Purchasing Municipal Code (PRMC 3.20). Together, they are designed to help staff apply appropriate evaluations to a competitive bid. All bids shall be placed in a sealed envelope and delivered to the City as specified in the Notice Inviting Bids. Sealed bids are typically opened by the City Clerk.

The Soliciting Department Review for all Necessary Requirements, Licenses, and/or Certifications such as the following:

- State License Requirements (if outlined in the Bid Document)
- Certification Requirements (if outlined in the Bid Document)
- Debarment and Suspension (Required for Federal Projects) - not on Debarred/Excluded Parties List (Sam.gov): include printed verification
- Department of Industrial Relations Registration (Required for Public Works): include printed verification
- Attendance of Pre-bid Meeting (if Mandatory)

Award of bid and determination of responsiveness: Departments are advised to review bids for responsiveness. The contract shall be awarded to the lowest responsive and responsible bidder.

The required forms include, but are not limited to:

- Declaration of non-collusion
- Bidder's Bid
- Bid Security (if outlined in the Bid Document)
- Signed (acknowledged) Addenda

Competitive Selection is a process whereby various criteria are used to determine which proposer offers the City the overall best value. Competitive selection utilizes RFPs and has different types of criteria for the selection process. A contract can be awarded for reasons other than the lowest price.

Formal Competitive Selection Guidelines

RFPs outline the details by way of a Scope of Work that defines what the selected firm will do for the City, such as conducting a study, delivering a customized software program, etc.

- Proposals are assessed via evaluation criteria that explain how the proposals will be evaluated, and a firm selected.
- The Competitive Selection process for an RFP is not determined by price only. In fact, the price needs not to be a criterion. Prior experience of the firm and key people to be assigned to the project are typical criteria.
- RFPs list those items under the title *Contents of Proposals*, which a proposer is required to provide in order for their proposal to be responsive and considered.
 - There should be a relationship between the *Contents of Proposals* and the evaluation criteria. For example, if the evaluation criterion is prior experience, the *Contents of Proposals* section should require the submission of resumes, references, corporate history, etc.
- Unlike Competitive Bid contracts, contracts subject to Competitive Selection are not required to be noticed in the newspaper. However, Department will place a notice on the City's bid notification system. If federal or state grants/funds are utilized, departments should review the requirements for advertisement.
- The City Attorney Office must approve all RFPs prior to issuance.

Soliciting Department prepares the RFPs with the City's standard boilerplate, which includes the City's legal requirements and the following descriptive elements:

1. Introduction: This section states the general nature and purpose of the RFP. The project should be described in as much detail as needed to provide the reader with a basic understanding of the request and requirements necessary to perform the work.

2. **Background:** This section provides a brief history, justification, or rationale for the project. Such data should include, but not be limited to, a brief description of the City (e.g., population, square miles) and any other information regarding the demographics of the City that will give the prospective proposers an understanding of the community.
3. **Objective:** This section states the specific goal. It explains what is expected at the end of the contract and what is anticipated from the contractor's services.
4. **Scope of Services/Scope of Work (SOW):** This section provides guidance and clarity to prospective bidders for their understanding of the work to be undertaken. SOWs are divided into two categories: performance-based (professional services contracts) and design-based (architectural or IT-related). The SOW should define the level of effort that is expected. SOWs should include information regarding any environmental impact the project may have under the California Environmental Quality Act (CEQA).
5. **Location:** This section provides the project's location, that is, where the services are to occur, and includes the name and phone number of the City's contact person. Pictures, maps, and diagrams should be included when possible.
6. **Service Dates:** This section provides the anticipated commencement and ending dates for which services will be required and any other milestones that need to be met to complete the project on time successfully.
7. **Evaluation Criteria:** This section defines specific evaluation criteria. Criteria must be assigned specific point values or percentages used to evaluate each proposal. A typical evaluation matrix would specify the weights used to evaluate the proposals, for example, technical 30%, cost 20%, customer service 15%, training 15%, experience 10%. If the project has a limited budget, a budget range may be included in the RFP.

Pre-proposal meetings are scheduled and set up by the Soliciting Department. Addenda are typically developed by the Soliciting Department and sent to potential bidders.

Evaluation Guidelines for Competitive Selection

The guidelines below consist of best practices and specific instructions from the City's Purchasing Municipal Code (PRMC 3.20). Together, they are designed to help staff apply appropriate evaluations to a competitive selection.

Departments must follow the evaluation section of the RFP. Departments are advised to use evaluators that are subject matter experts, such as consultants, City employees, and employees of other agencies to ensure that the proposals meet the technical requirements of the Department. Finally, Departments should maintain (file) backup documentation of each proposal's "evaluation criteria" results.

The Soliciting Department should send the RFP and addenda posted to the Evaluation Review Panel prior to receipt of the proposal.

The Department Lead should have a meeting with the Review Panel to ensure everyone understands the RFP Statement of Work and the evaluation criteria and discuss any

potential conflicts and the timeline for the RFP proposal review.

The Soliciting Department reviews for all necessary requirements, licenses, and/or certifications outlined in the RFP, similar to the required documents listed for the Bid.

Evaluation Method for RFPs:

The following evaluation method is recommended:

1. All factors are considered and scored according to the established criteria.
2. It is recommended to establish a minimum acceptable score each proposal would have to achieve in order to move forward in the process. Proposals that do not meet the minimum level would not advance to the final evaluation step.

Example:

Category	Proposal A	Proposal B	Proposal C
Technical (40%)	35	38	40
Qualifications (40%)	35	30	40
Experience (20%)	20	18	16
Total Points	90	86	96

If the minimum acceptable score is 90, only proposal A and C will advance to the final evaluation step. Staff can then negotiate the price with firms A and C and determine to which vendor the contract shall be awarded based on the score and cost.

Evaluation Guidelines for Applying an Ethical Standard:

This section of the Evaluation Guidelines is designed to guide staff in applying basic ethical standards to the evaluation process. Staff is strongly advised to comply with all ethics standards administered by the Human Resources Department. Staff is generally recommended to eliminate any known bias from their evaluation process. Additionally, staff is advised that the City's purchasing processes are all public processes. Therefore, they should make known any impact a contract award can have on them personally or professionally. Furthermore, staff is advised to consider recusing themselves from being an evaluator in the following general instances:

- Has or has had a personal or professional relationship with any of the vendors in contention.
- Will be evaluating alongside a subordinate or a supervisor.
- Have already received a presentation related to the current proposal from

- any of the vendors in contention.
- Have the potential to receive a direct or indirect benefit based on the award or non-award of the contract.

Exemptions from Competitive Bidding or Competitive Selection

Although all contracts \$40,000 or more are subject to either Competitive Bidding or Competitive Selection, under certain circumstances, the process may be dispensed with, and an exemption may be granted. It is important to note that an exemption only exempts the competitive portion of the purchasing process. All other requirements (forms and procedures) still apply.

- **Emergency:** As defined in CPCC Section 22035, in cases of emergency when repair or replacements are necessary, the City may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the City, by contractor, or by a combination of the two. The day labor includes the use of maintenance personnel employed on a permanent or temporary basis. The City Manager can authorize a purchase due to an unexpected and urgent request where health and safety or public resource conservation is at risk. The procurement must be reported to Council at the next Council Meeting for ratification if the amount has been subject to approval of the City Council.
- **Sole source –** The City may dispense with the bidding requirements if it finds that the materials, supplies, equipment, or services are unique because of their quality, durability, availability, or fitness for a particular use and are available only from one (1) source, or, if available from more than one (1) source, can be purchased from the manufacturer or service provider for a lower price. If the cost of such sole source purchasing is \$60,000 or greater, the City Council's approval shall be required.
- **Contracts with other government entities for supplies, services, and equipment:** The City may enter into contracts with other government agencies without a competitive process.
- **Cooperative or piggyback purchasing –** The City may be exempted from a competitive procurement process when cooperate or piggyback with another governmental agency.
- **Personal and professional services:** The City may award personal and professional service contracts less than \$60,000, if the procurement does not include any federal funding, based on demonstrated competence and the professional qualifications necessary for the satisfactory performance

of the service required.

Federal and State Requirements

Suppose a State or Federal agency has any level of authority regarding your purchase. In that case, it is incumbent upon the soliciting Department to follow any and all procurement rules required for the specific purchase. Please be prepared to provide detailed instructions directly from the federal or state agency that governs your solicitation. Below are a few general guidelines to consider which may govern your procurement. It is important to note that this section is not designed to provide all federal or state requirements. If you are making a purchase bound by federal or state rules, you are strongly advised to gather and assemble all necessary forms, procedures, and policies that govern your solicitation.

- Federal or state grants: If the procurement is grant-funded partially or completely, the city must meet all granting agency requirements, including the solicitation threshold amounts. **The most restrictive policy should be followed.**
- Public projects: As defined in CPCC Section 22002, a public project includes but may be not limited to construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operating facility. A public project does not include maintenance work. The city shall procure for a Public Project by following the requirements and bidding limits set forth by the California Uniform Public Construction Cost Accounting Act (UPCCAA), which adjusts the requirements and thresholds periodically for efficiency and inflation. The City's Municipal Code 3.48 provides more specific guidelines for public project procurement.

Consultant Selection and Procurement

For example, the City receives grants from the Department of Transportation via Caltrans. According to 23 CFR "Highway" Part 172 "Procurement, Management, and Administration of Engineering and Design Related Services", Section 172.5(b)(1) (<https://www.ecfr.gov/current/title-23/chapter-I/subchapter-B/part-172>), the City shall follow the procedures detailed in the Local Assistance Procedures Manual (LAPM) Chapter 10 "Consultant Selection" (<https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>) for the procurement, management, and administration of engineering and design related consultant services funded in whole, or in part, with Federal-aid highway program funds.

Departments are responsible for reviewing and validating that all of the Caltrans and Federal requirements, including contract language that is included in their solicitation prior to advertisement of the solicitation.

Departments are advised to adhere to all Federal standards applicable to their funding as it relates to the purchasing. The link below contains the 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards:

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>

PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

Below is an excerpt for immediate reference:

- § 200.214 Suspension and debarment
- § 200.215 Never contract with the enemy
- § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.
- § 200.318 General Procurements Standards
- § 200.319 Competition
- § 200.320 Methods of Procurement to Be Followed – Thresholds are set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 and adjusted periodically for inflation:
 - Micro-purchases
 - Small purchases
 - Sealed bids
 - Competitive proposals
 - Non-competitive Negotiation
- § 200.321 Contracting with Small and Minority Businesses, Women’s Business Enterprises, and Labor Surplus Area Firms
- § 200.322 Domestic preferences for procurements
- § 200.323 Procurement of recovered materials
- § 200.324 Contract cost and price
- § 200.325 Federal awarding agency or pass-through entity review
- § 200.326 Bonding requirements
- § 200.327 Contract provisions & Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Federal terms and conditions include, but not be limited to, the following:

- Equal Employment Opportunity
- Davis-Bacon Act and Copeland “Anti-Kickback” Act
- Contract Work Hours and Safety Standards Act
- Clean Air Act and Federal Water Pollution Control Act
- Debarment and Suspension Certification to ensure that a contract is not

to be awarded to parties listed on the System for Award Management's (SAM) "List of Parties Excluded from Federal Procurement or Non-Procurement Programs."

Change Order

If a contract or purchase order originally approved by a Department Head, Finance Director or the City Manager later requires authorization for additional expenditures or costs that, if included as part of the original contract, would have exceeded the Department Head's, Finance Director's or City Manager's contract approval authority, any amendment(s) authorizing such additional expenditures or costs shall be:

- Approved by the Department Head if the additional expenditures and costs, had they been included in the original contract, would have still been within \$10,000;
- Approved by the Finance Director if the additional expenditures and costs, had they been included in the original contract, would have exceeded \$10,000 but below \$40,000. Also, staff should conduct an informal bid or provide a sole source form approved by the Finance Director;
- Approved by the City Manager if the additional expenditures and costs, had they been included in the original contract, would have exceeded \$40,000 but below \$60,000. Also, staff should conduct a formal bid or provide a sole source form approved by the City Manager;
- The City Manager has the authority to approve cumulative change orders, up to 10% of the original contract value. If the total change orders are over 10% of the original contract value, City Council approval will be required.
- Approved by the City Council if the additional expenditures and costs, would have exceeded the cumulative change order of 10% of the original contract value.

Insurance Guidelines

In general, when a vendor is performing work for the City, whether on City property or not, some form of insurance may be required, regardless of the amount of a purchase order or the length of time the vendor will be on City premises. If in doubt whether the insurance documentation submitted by a vendor complies with the City's insurance requirements, you may request Risk Management review and approve the insurance prior to submitting a Requisition to the Finance Department. In an effort to assist vendors in

complying with the City's insurance requirements, it may be helpful to provide the vendor a copy of the City's General Insurance Requirements. A copy of this document and other types of coverages can be obtained from Risk Management.

Types of Coverage may include, but not be limited to, general insurance requirements, construction type risks, contracts with professional liability, contracts with software, cyber liability, and professional liability.

Contract Types

The City has several standard contracts, each with its own particular terms and conditions. The contracts include supplies and equipment purchase orders, professional services contracts, etc. The type of contract used for a particular transaction is determined by the nature of the transaction.

Contract Approval Process

Soliciting Department makes sure that there are sufficient funds in the budgeted accounts/projects before the contract is approved by the appropriate approval authority. Department verifies the contract's fiscal impact included in the agenda report. The contract approval authority is defined in PRMC 3.20.210.

Soliciting Department prepares a draft contract, has it reviewed by the City Attorney, and then approved by the appropriate authority before a contract can be effective.

Per PRMC 2.04.140, the city manager shall examine all proposed contracts to which the city may be a party, and may sign on behalf of the city any contract authorized by the city council, excepting where the council directs that some other officer or officers shall do so. Therefore, unless directed by the City Council, no other employees are authorized to bind the City into a contract.

Glossary

ADA

The Americans with Disabilities Act (ADA) became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else. The ADA gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion.

Bid security is a bond or deposit which guarantees that the bidder/proposer, if awarded the contract, will accept the contract as bid.

Bid specification is a document that states the requirements to which a given product or service must conform.

Competitive bidding is the process of inviting and obtaining bids from competing sources in response to advertised competitive specifications and by which an award is made to the lowest and best bidder meeting the specifications.

Competitive selection is a process whereby various criteria are used to determine which proposer offers the City the overall best value. Competitive selection is used for services.

Contract is an obligation, such as an accepted offer, between competent parties upon a legal consideration to do or abstain from doing some act. The essential elements of a contract are: 1) an offer and an acceptance of that offer; 2) the capacity of the parties to contract; 3) consideration to support the contract; 4) a mutual identity of consent; 5) legality of purpose; and 6) definiteness.

Exemption is a limited action by which a purchase may be made without the Competitive Bidding or Competitive Selection processes.

General service is a service of a general nature (as opposed to personal and professional services). If it is determined by the City that all vendors providing a service classification can equally provide the service satisfactorily, a bid process would be appropriate. However, if factors other than price need to be considered in awarding the contract, the RFP process may be used.

Professional services require a high degree of professional, educational, or technical skill, such as services rendered by architects, engineers, bond underwriters, actuaries, attorneys, auditors, software service providers, web designers, and others.

Purchase Order (PO) is a written document to a vendor formalizing the City's terms and conditions of a proposed transaction, such as a description of the requested items, delivery schedule, terms of payment, and transportation. (PRMC 3.20.070)

Request for Proposal (RFP) is a document used to solicit proposals from potential providers for goods and services. Price is usually not a primary evaluation factor. It provides for the negotiation of all terms, including price prior to contract award.

Requisition (RX) is a document created by a requestor to initiate the procurement of supplies, services, and equipment. It includes a description of the purchase and other information that is relative to the transaction. An RX is not a purchase order and shall not be used or represented as such. (PRMC 3.20.060)

To: Mayor and City Council

From: City Manager

Meeting Date: March 12, 2024

Subject: ADOPTION OF THE 2024 PICO RIVERA LEGISLATIVE PLATFORM

Recommendation:

1. Adopt the 2024 Pico Rivera Legislative Platform that will guide the City’s legislative priorities and funding pursuits at the local, regional, state, and federal levels of government.

Fiscal Impact:

There is no fiscal impact to the General Fund as a result of this report.

Background:

To continue improving the local quality of life, while contributing to the greater goals of the region, the City of Pico Rivera will advocate for funding opportunities and policy priorities outlined in this Legislative Platform.

This Legislative Platform (Platform) will establish the City’s position on matters of priority and importance to the City. The Platform is designed to be flexible and nimble, allowing staff to proactively and immediately engage, advocate and influence the Legislature where possible and as necessary at all levels of government.

By adopting this Platform, staff will actively collaborate with federal, state, regional, and local elected officials and their respective staff, partners, and stakeholders to implement the goals and deliverables outlined by the City Council. This Platform supplements and aligns with existing City Council established goals and policies adopted in various documents such as the General Plan, the City’s Strategic Plan, and approved resolutions. Given the ever-changing political atmosphere, the Legislative Platform shall be reviewed regularly and updated on an annual basis. The Platform shall be published and disseminated widely to promote transparency and awareness among the public.

Discussion:

The Platform was developed to support the successful implementation of the City's adopted Strategic Plan. The Strategic Plan serves as the roadmap to advance the City's mission, vision, and values by aligning the City's resources and activities, the City Council's policy direction, and the desires of residents, businesses, and community stakeholders. For 2024, the Legislative Platform outlines specific policy objectives and outcomes that staff will advocate for at each level of government. Those policy priorities are listed below.

2024 Federal Priorities

- Include a replacement for Rooks Road (Avenida Vicente Fernandez) in the scope of the Whittier Narrows Dam Safety Modification Project to maintain access to the Pico Rivera Sports Arena through a WRDA directive.
- Seek \$125 million in multi-year investment to address impacts of the WND project. Build support for the Southeast LA Micro EV Tech Hub.
- Facilitate the acquisition of the vacant Marine Corps Base.
- Seek \$20 million for Rosemead/Lakewood Complete Corridor Project.
- Secure Federal infrastructure investment funds through the IIJA.

2024 State Priorities

- Establish a Select Committee on Rosemead/Lakewood Corridor Project.
- Secure funding or favorable policy outcomes to improve access to parks and open spaces.
- Establish the Lower San Gabriel River Recreation and Park District.
- Elevate the Southeast LA Micro EV Tech Hub as a State recognized clean manufacturing zone.
- Promote and secure resources for the future Pico Rivera Metrolink station.
- Advance a sustainable, multi-modal future in the City's main corridors.

2024 Regional Priorities

- Strengthen the Rosemead/Lakewood Corridor City Coalition.
- Advance the Rio Hondo Spreading Grounds passive recreation zone.
- Facilitate the establishment and mission, vision, goals and funding structure for the Lower San Gabriel River Recreation and Park District.
- Elevate the City's role as a regional partner and destination city.

2024 Local Priorities

- Strengthen collaboration with the El Rancho Unified School District to improve educational aspirations, career pathways and expand park facilities in the city.
- Embrace technology and policy solutions to promote public safety.
- Support local businesses and implement economic development strategies to revitalize city corridors.
- Ensure safe and efficient delivery of water and energy.

Overall Goals of the Legislative Platform

- Streamline the ability of City staff to act on legislation, policy, or funding opportunities that either impact or benefit the City.
- Identify and support federal, state, and regional legislation, regulatory policies and funding programs that align with the Platform.
- Identify and oppose federal, state and regional proposals or policies that do not align with the Platform.
- Authorize City staff to prepare position letters and resolution language that supports, opposes, or directs staff to work with the author on proposed legislation.
- Authorize City staff to actively and regularly brief and correspond with elected officials and their respective staff, regulatory partners, and stakeholders to advance policy priorities and funding opportunities.
- Authorize City staff, in coordination with the City Council, to invite elected officials, regulatory partners and stakeholders to attend and participate in City community events and programming.
- For emerging issues or situations not outlined in the Legislative Platform, City staff will work with the City Council for further direction.

Development of the Platform

Staff reviewed a robust list of existing legislative platforms, including those of neighboring cities, the California Contract Cities Association, the League of California Cities, Los Angeles County, water boards and local transportation commissions. The intent was to develop a platform that aligned with local and regional partners, but that also specified the unique needs and priorities of the City of Pico Rivera.

The platform was developed with input and review from staff and directors from each department including Administration, City Clerk, Community and Economic Development, Public Works, Parks and Recreation and Administrative Services. The collaborative process allowed for the Platform to cover policy priorities in all areas of city services and programs, in alignment with the adopted Strategic Plan. The Platform will attempt to address areas of opportunity and challenges the City currently faces by advocating for legislative and funding solutions at all levels of government.

Implementation of the Platform

Upon adoption of the 2024 Legislative Platform, staff will provide copies of the Platform to the City's panel of on-call consultants providing federal, state, and regional advocacy and grant writing support services. Staff will work with the City Council and the on-call advocacy to implement the priorities outlined in the Platform, including but not limited to favorable legislative outcomes and funding requests for parks and open spaces, priority infrastructure projects, economic development, preservation of local control, and public health and safety initiatives.

The Legislative Platform will elevate the presence of the City at all levels of government and allow staff to work towards favorable outcomes when influencing policies, delivering projects, and competing for discretionary funding opportunities. The City will work to

protect local resources to improve the quality of life of the residents of Pico Rivera, while elevating as a regional leader. Examples of where the City has experienced success implementing the previous Legislative Platform at all levels of government include:

- The City remained competitive applying to local, state and federal grants, totaling over \$50 million in awards between 2023 and 2024.
- Following successful briefings with elected officials in Sacramento and in Washington D.C., the City Council and staff built a regional coalition of support for the Rosemead/Lakewood Complete Corridor Bus Rapid Transit Corridor Project.
- Secured discretionary grant funding for priority projects including the Alebrije Dog Park, the Smith Park Aquatic Center, Rio Hondo Park Athletic Fields, Citywide Signal, Signage and School Crossing Improvements, the Historic Whittier Boulevard Paseos and the Rosemead Boulevard Vision Plan.
- Successfully partnered with Metro to fund and initiate a feasibility study for the future Pico Rivera Metrolink Station.
- Provided Treasurer Fiona Ma with a detailed briefing on the Pico Rivera Micro EV Tech Hub.
- The City successfully advocated for the inclusion of the Rosemead/Lakewood Complete Corridor Bus Rapid Transit Project in the list of projects submitted for funding consideration by Senator Padilla.
- Submitted over 30 position letters for bills under consideration in the State legislature for the 2023 session.

Conclusion:

Staff recommends that the City Council approve the enclosed 2024 Legislative Platform. A graphical booklet was developed for the platform that will be used as leave behind material for meetings with elected leaders and governmental stakeholders, made available digitally on Virtual City Hall, and printed for distribution.



Steve Carmona

SC:JH:JGG:smc:sam

Enclosure: 1) 2024 Pico Rivera Legislative Platform Booklet



**PICO
RIVERA**



2024

LEGISLATIVE PLATFORM



The Legislative Platform was developed to support the successful implementation of the City's adopted Strategic Plan. The Strategic Plan serves as the roadmap to advance the City's mission and vision by aligning the City's resources and activities, the City Council's policy direction, and the desires of residents, businesses, and community stakeholders.

The City's Strategic Plan embraces and helps advance priorities outlined at the Federal and State levels of government, which include but are not limited to:

- » Delivering smart and sustainable infrastructure and community development
- » Improving governance and public stewardship of funds
- » Expanding access to housing opportunities
- » Reinvigorating and creating more parks and community-centric open spaces
- » Introducing robust community workforce development programs
- » Combatting the impacts of climate change
- » Advancing the zero-emissions economy
- » Bolstering public health and safety
- » Accommodating multi-modal mobility solutions that connect to the larger regional transportation network



City of Pico Rivera
6615 Passons Blvd.
Pico Rivera, CA 90660
www.pico-rivera.org



Pico Rivera Strategic Plan

The fundamental components of the City's Strategic Plan include the following mission, vision, values, strategic priorities, and goals

our MISSION

To positively impact our community by providing excellent city services, facilitating responsible stewardship of resources, and actively engaging our residents, businesses, and visitors.

our VISION

Pico Rivera will be a leading progressive, thriving, connected community with a high standard for quality of life and collaborative governance.

our VALUES

Craft is a skill in planning, making, or executing. The mnemonic CRAFT is used to reinforce the purpose and importance of the organization's values:

Collaboration

Respect

Accountability

Fairness and Inclusion

Transparency

STRATEGIC PRIORITIES AND GOALS:

FISCAL AND ORGANIZATIONAL SUSTAINABILITY

Create a city government built to adapt to change.

ECONOMIC DEVELOPMENT AND LAND USE

Encourage the development of vacant/underutilized space, creatively plan for growth, and engage the business community to transform the city as an economic and cultural hub.

INFRASTRUCTURE

Plan, fund, build and maintain reliable and cost-effective infrastructure that contributes to enhancing quality of life.

HEALTH, WELLNESS AND SAFETY

Create a safe and thriving city with low crime and high standards for health and wellness.

COMMUNITY ENGAGEMENT

Foster a connected, collaborative, and actively participating city and workforce.

About this Legislative Platform

In order to continue improving the local quality of life while contributing to the greater goals of the region, the City of Pico Rivera will advocate for policy priorities and funding opportunities outlined in this legislative platform.

This Legislative Platform, adopted by the Pico Rivera City Council, will establish the City’s position on matters of priority and importance to the City. The Platform is designed to be flexible and nimble, allowing

staff to proactively and immediately engage, advocate and influence the Legislature where possible and as necessary at all levels of government. By adopting this Platform, staff will actively collaborate with Federal, State, regional and local elected officials and their respective staff, partners, and stakeholders to implement the goals and deliverables outlined by the City Council. This platform supplements and aligns with existing City Council established

goals and policies adopted in various documents such as the General Plan, the City’s Strategic Plan, and approved Resolutions. Given the ever-changing political atmosphere, the Legislative Platform shall be reviewed regularly and updated on an annual basis. The Legislative Platform shall be published and disseminated widely to promote transparency and awareness among the public.

GOALS OF THE LEGISLATIVE PLATFORM

- » Streamline the ability of City Staff to act on legislation, policy, or funding opportunities that either impact or benefit the City.
- » Identify and support Federal, State and regional legislation, regulatory policies and funding programs that align with the Platform.
- » Identify and oppose, Federal, State and Regional proposals or policies that do not align with the Platform.
- » Authorize City Staff to prepare position letters and Resolution language that supports, opposes, or directs staff to work with the author on proposed legislation.
- » Authorize City Staff to actively and regularly brief and correspond with elected officials and their respective staff, regulatory partners and stakeholders to advance policy priorities and funding opportunities.
- » Authorize City Staff, with coordination with the City Council, to invite elected officials, regulatory partners and stakeholders to attend and participate in City community events and programming.
- » For emerging issues or situations not outlined in the Legislative Platform, City Staff will work with the City Council for further direction.

PICO RIVERA CITY COUNCIL



Andrew C. Lara
Mayor



John R. Garcia
Mayor Pro Tem



Gustavo V. Camacho
Councilmember



Erik Lutz
Councilmember



Dr. Monica Sánchez
Councilmember

ELECTED REPRESENTATIVES



Alex Padilla
U.S. Senator



Laphonza Butler
U.S. Senator



Linda T. Sánchez
Representative CA-38



Bob Archuleta
State Senator
District 30



Lisa Calderon
Assemblymember
District 56



Janice Hahn
LA County Board Supervisor
District 4



2024 Federal Priorities



Replace Rooks Road (Avenida Vicente Fernandez) – Incorporate a new roadway into the scope of the Whittier Narrows Dam Safety Modification Project designed to maintain public and emergency access to the Pico Rivera Sports Arena through a Water Resources Development Act (WRDA) directive.



\$125 Million Recovery and Community Investment – Pico Rivera is seeking \$125 million in federal funding as a multi-year investment to address the impacts of the WND project and fund its robust community revitalization program which includes: **Rivers, Parks and Open space Rosemead/Lakewood Complete Corridor project** and the **Southeast LA Micro EV Tech Hub**.



Build Support for Southeast LA Micro EV Tech Hub – Establish recognition and support of Pico Rivera's initiative to establish a national manufacturing zone and business cluster dedicated to the full product life cycle of micro electric vehicles in Southeast LA County.



Marine Corps Base Acquisition – Designate and expedite the disposition of the property and extend the first right of refusal to the City of Pico Rivera for acquisition of the land.



\$20 Million for Rosemead/Lakewood Complete Corridor – Coordinated requests with corridor cities to submit \$1-3 million request to each Congressional rep along the project corridor and request \$3-5 million from Senator Padilla and Senator Butler.



Secure Federal Infrastructure Improvement Funds – Remain competitive and proactive in securing Federal Infrastructure Investment and Jobs Act (IIJA) funding to improve bridges, roadways, transit services, water quality and broadband access in the City.





2024 State Priorities



Establish Select Committee on Rosemead/Lakewood Corridor Project-

Build support amongst elected officials from both chambers along project corridor and establish a Select Committee in either chamber to establish joint vision, goals and funding.



Secure funding or favorable policy outcomes to improve access to parks and open spaces

Proactively seek out funding opportunities and submit legislative language that specifically provides resources for cities that are considered “park poor” and that will experience loss of park space.



Establish Lower San Gabriel River Recreation and Park District

Per SB 268, the City of Pico Rivera is the lead implementing city for the district, which will provide an opportunity to establish a regional goal and vision for a revitalized San Gabriel River.



Elevate Southeast LA Micro EV Tech Hub into State portfolio

Partner with the State legislature and the Governor’s Office to establish the SELA Micro EV Tech Hub and identify incentives to attract manufacturers.



Promote and Secure Resources for Commuter Rail Station

In conjunction with LA Metro, the City will advocate for the station’s inclusion in the State Rail portfolio and seek out major funding from state infrastructure programs.



Advance a Sustainable, Multi-Modal Future in the City’s Main Corridors

Work with various state agencies to support and fund initiatives advancing sustainable, vibrant, and accessible corridors in the City.



The City of Pico Rivera is located approximately eleven (11) miles southeast of downtown Los Angeles, on the northeast edge of the Gateway subregion, and on the southern edge of the San Gabriel Valley subregion. The City is bounded on the north by the Los Angeles County unincorporated area of Whittier Narrows, on the east by portions of City of Industry, unincorporated Los Angeles County, and the City of Whittier, on the west by Montebello, and on the south by Downey. The City has a total land area of approximately 8.3 square miles. The City is generally bound by Whittier Narrows Dam on the north, San Gabriel River on the east, Telegraph Road on the south and the Rio Hondo Channel on the west. Rosemead Boulevard (State Highway 19) runs north-south through the middle of the City. Whittier Boulevard (State Highway 72) runs east-west through the City.



Regional Priorities



Strengthen Rosemead/Lakewood Corridor City Coalition – Coordinate support and advocacy of the Rosemead/Lakewood Blvd Project with all cities along the corridor to streamline design and funding of the project. Seek formal endorsement of the project by the GWCOG and explore sub-regional partnership with the SGVCOG.



Advance the Rio Hondo Spreading Grounds Passive Recreation Zone – The City will work with LA County and the City of Montebello to introduce a secondary land use for passive recreation that reinforces and enhances the primary purpose of water conservation.



Facilitate the Establishment of the Lower San Gabriel River Recreation and Park District – Maintain regular communication and coordination with cities located within the LSGRRPD to establish a joint vision, mission, goals and funding structure.



Elevate role as regional partner and destination city – The City will continue to collaborate and seek out opportunities to partner with SCAG, LA County, transportation providers, governing boards, and stakeholders to elevate the regional benefits of the City's citywide revitalization efforts.



Local Priorities



Strengthen Collaboration with the El Rancho Unified School District – Continue to partner with ERUSD to improve educational aspirations and career pathways for local youth while also identifying opportunities to expand the availability of park facilities in the city.



Embrace technology and Policy Solutions to Promote Public Safety – Incorporate technological solutions in addition to policies that can bolster public safety, reduce instances of disruptive events such as street takeovers and improve the quality of life of residents.



Support Businesses and Economic Development – Coordinate with local business leaders to ensure Pico Rivera remains an attractive place to do business while working together to implement the city's communitywide corridor revitalization program.



Ensure Safe and Efficient Delivery of Water and Energy – The City is committed to offering its residents access to safe and clean water and affordable, sustainable and reliable energy programs.

Health, Wellness and Safety

PUBLIC SAFETY

SUPPORT

Advocating for Inclusive Public Safety Policies -

Support policies intended to promote public safety that prioritize the well-being of all members of the community, irrespective of their backgrounds and identities. Advocate for an inclusive approach to public safety that safeguards the rights and security of every resident.

Championing Equitable Public Safety Reforms -

Strongly support equitable public safety reforms aimed at reducing liability to cities, enhancing public safety, and fostering stronger community relations with peace officers. Advocate for reforms that address concerns regarding excessive use of force and build trust between law enforcement and the community.

Curbing Street Takeovers and Reckless Driving -

Vigorously support policies, technologies, or proposals intended to curb the occurrences of street takeovers, street racing, and reckless driving spectacles. Prioritize initiatives that ensure the safety of both residents and drivers while maintaining the integrity of public spaces.

Promoting proposals intended to address retail theft and vandalism - Advocate for proposals that are intended to address retail theft, sale of stolen goods, and vandalism of businesses through fair but incremental penalties and supervision for serial offenses or organized crime.

Holistic Approach to Homelessness, Mental Health, and Drug Rehabilitation

- Support tools and resources intended to address homelessness, mental health, and drug rehabilitation as public health issues, working in partnership with public safety authorities. Advocate for a comprehensive and compassionate approach that addresses the root causes of these challenges.

Suppression of Gang Activity and Youth Intervention Programs

- Support efforts intended to suppress and prevent gang activity, emphasizing the importance of youth intervention programs. Advocate for proactive measures that address the underlying factors contributing to gang involvement and prioritize the well-being of young community members.

Eliminating Access to Illegal Firearms - Advocate for laws intended to eliminate access to illegal firearms, contributing to the reduction of gun-related violence and promoting community safety.

Addressing Various Public Safety Issues - Support access to resources that address issues such as graffiti, damage to public and private property, theft, domestic violence, human trafficking, and the sale of illegal controlled substances such as fentanyl. Prioritize comprehensive solutions that enhance community safety and well-being.

Local Regulation of Fines in School Zones - Advocate for the ability of local governments to regulate fines for traffic violations in school zones to protect youth. Prioritize measures that ensure the safety of children in school areas.

Bolstering Emergency Preparedness and

Communication - Support activities to bolster emergency preparedness and the implementation of statewide-integrated public safety communications systems between local, state, and federal law enforcement, fire, and emergency medical response. Advocate for coordinated efforts to enhance response capabilities and communication during emergencies.



OPPOSE

Limiting Law Enforcement Flexibility in Deployment -

Oppose any proposals that present barriers or remove the ability for law enforcement to deploy less-than-lethal methods or tactics. Advocate for the preservation of a range of options that prioritize both safety and de-escalation in law enforcement responses.

Withholding Illegal Firearm Information from Local Law Enforcement -

Strongly oppose policies that would prevent local law enforcement from being notified about known individuals prohibited from owning or possessing a firearm. Advocate for robust communication channels that support law enforcement efforts to ensure community safety.

Increased Costs and Risks for Local Governments -

Actively oppose proposals or policies that would increase costs or transfer risks associated with law enforcement and public safety to local governments. Advocate for responsible allocation of resources and fair distribution of responsibilities to maintain the financial stability of the city.

External Mandates with Local Cost Implications -

Strongly oppose federal/state/county mandates on infractions/violations/crimes that shift the responsibility and/or cost burden to the City. Advocate for policies that ensure responsible governance and protect local budgets from undue financial strain.

Challenges to Local Control Over Roadways and Traffic Flow -

Oppose proposals that would reduce or bypass local control of roadways and the flow of traffic on public right of way. Advocate for the preservation of local decision-making authority to ensure effective traffic management and community safety.

SEEK FUNDING FOR

Public safety services, programs, and community safety measures as they often account for the largest share of General Fund expenditures.

Mental health service programs.

Public health and social services intended to address homelessness outreach and prevention.

Gang suppression and youth development/intervention programs.

Emergency preparedness and training.

Public safety technology that protects communities from violence, nuisance events, and crime.

The expansion of community watch programs.



PUBLIC HEALTH

SUPPORT

Equitable Distribution of Health Resources - Advocate for initiatives that address disparities and prioritize the health and safety of all community members.

Expanding Mental Health Access and Crisis Intervention Services - Strongly support policies and programs intended to significantly expand access to mental health counseling and crisis-intervention services with local input. Advocate for comprehensive mental health resources that cater to the diverse needs of the community, promoting overall well-being.

Expanding Access to Social and Public Services - Support proposals intended to expand access to social and public services, particularly for the housing insecure and unhoused with local input. Prioritize initiatives that provide crucial support and resources to those in need, fostering a more inclusive and compassionate community.

Improving Access to Healthy Food Options - Advocate for efforts to expand access to healthier food options and locally sourced produce, specifically addressing areas identified as healthy food deserts. Support initiatives that promote nutritional well-being and reduce disparities in food access within the community.

Supporting Essential Distribution of Resources - Support programs aimed at efficiently distributing food, drinking water, and other necessities. Advocate for initiatives that ensure the basic needs of residents are met, promoting resilience and community well-being.

SEEK FUNDING FOR

Community wellness programs, clinics, vaccinations and vaccinations.

Programs addressing homelessness, drug rehabilitation and mental health services.

Promoting Active Lifestyles and Health - Advocate for policies intended to actively promote lifestyles that reduce obesity and associated illnesses. Support community-wide efforts to encourage physical activity, healthy living, and the prevention of health-related issues.

Treating Drug Rehabilitation as a Public Health Priority - Advocate for policies that recognize drug rehabilitation as a critical public health and well-being issue. Support comprehensive approaches that prioritize rehabilitation, treatment, and support for those affected by substance abuse, contributing to a healthier and safer community.



SUSTAINABILITY & ENVIRONMENT

SUPPORT

Advancing Comprehensive Environmental Standards -

Support policies intended to significantly improve local air quality standards, reduce greenhouse gas emissions, mitigate pollutants, promote clean water delivery, expand climate resiliency, and advance zero-emissions technology, all with robust local input. Advocate for holistic approaches that prioritize environmental well-being and community involvement.

Encouraging Sustainable Building Practices - Support proposals intended to actively advance the design and delivery of environmentally friendly buildings, businesses, and manufacturing centers without additional burdens or delays. Advocate for sustainable practices that minimize ecological footprints and contribute to a more environmentally conscious community with local input.

Incentivizing Energy Efficiency Investments - Support programs that provide tax credits, grants, loans, and other financial incentives to assist residents, businesses, and local governments investing in energy-efficient equipment, technologies, and fuel-efficient, low to zero emissions vehicles. Advocate for economic incentives that drive responsible and sustainable energy practices.

Reasonable CEQA Reforms that Streamline Locally Supported Projects - Advocate for reforms of CEQA that can further streamline projects and infrastructure that has received local support and demonstrated minimal or mitigated impacts, especially for climate resiliency projects.

Promoting Extended Producer Responsibility Initiatives - Advocate for efforts or policies intended to implement Extended Producer Responsibility (EPR) initiatives. Support incentives for producers to treat and address environmental impacts responsibly, fostering a culture of sustainability and shared responsibility.



Supporting Clean Alternative Energy Adoption -

Strongly support efforts intended to promote the use and purchase of clean alternative energy from renewable resources. Advocate for initiatives that accelerate the transition towards sustainable and renewable energy sources within the community.

Promoting Water Conservation and Climate-Resilient Landscapes - Support efforts to promote water conservation and climate-based landscape developments. Advocate for policies that address the impacts of climate change and enhance community resiliency, including measures to combat the heat island effect and encourage environmentally friendly practices.

OPPOSE

Preemption of Local Control - Stand against interventions in matters of zoning, land use, transportation, facilities, development, utilities, and service delivery that exceed the requirements of National Environmental Protection Act (NEPA), California Environmental Quality Act (CEQA), and analogous environmental protection and assessment statutes. Advocate for a robust defense of local autonomy and the preservation of community input in decisions that directly impact the city's development and well-being.

SEEK FUNDING FOR

- The implementation of the City's Climate Action Plan.
- Transitioning City Fleet towards low-emissions fuels and zero-emissions systems.
- Zero waste, Recycling programs, organics recycling infrastructure and processing facilities.
- Distribution of clean energy generation equipment and storage for residents.
- Clean vehicle replacement and energy efficient appliance initiatives.
- Energy efficient upgrades at City facilities and equipment.
- Design and planning of Micro EV Tech Hub.
- New and ongoing funding for climate-related plans, programs and projects

Fiscal and Organizational Sustainability

GOVERNANCE

SUPPORT

Championing Local Autonomy - Advocate strongly for the retention of local control, empowering cities to formulate policies that intricately cater to the unique needs of their communities. Uphold the belief that local governance fosters tailored solutions for the diverse and dynamic challenges faced by the city.

Securing Financial Backing for Local Governments - Prioritize the protection and expansion of funding eligibility for local governments, encompassing tax revenues, block grants, and formula-based funding allocations. Ensure financial support is robust to bolster the city's capacity to address local priorities.

Empowering Local Representation in Decision-Making Bodies - Actively pursue efforts to enhance and fortify local representation on regional commissions, task forces, and governing boards. Strive for an inclusive decision-making process that accurately reflects the diverse perspectives within the community.

Local Input in Water Resource and Energy Planning - Advocate for the ability of local governments to actively participate in and provide input on statewide water resource and energy utility planning decisions. Ensure that local voices play a crucial role in shaping policies that directly impact the city's sustainability and resource management.

Empowering Local Voices in Redistricting - Support future redistricting efforts that amplify local and sub-regional voices at County, State, and Federal levels. Work towards a representation framework that accurately reflects and addresses the distinct needs and aspirations of the city.

Fostering Civic Engagement for Strategic Development - Actively promote civic engagement among residents, encouraging participation and soliciting feedback for the ongoing development of strategic initiatives and programs. Ensure that the community remains actively involved in shaping the city's future.

Advocacy for Community Choice Aggregates (CCA) - Support policies that protect and promote Community Choice Aggregates (CCA). Advocate for the ability of local communities to make informed choices about their energy sources, ensuring sustainability and alignment with community values.

Creating Supportive Work Environments - Champion policies that promote a positive work environment, emphasizing career advancement, development, and training opportunities for the city's workforce. Strive for an atmosphere that nurtures professional growth and employee well-being.

Exploring Financing Opportunities for Pension Obligations - Actively explore and pursue financing opportunities to address Pension Obligation, ensuring fiscal responsibility and sustainability in meeting long-term financial commitments.

Open Government Policies - Support policies that uphold transparency by promoting open meetings, accessible public records, and clear communication to ensure residents have the information they need about City decisions and actions.

Advocating for Ethics and Accountability - Support initiatives that advocate for strong ethical standards and accountability measures to maintain public trust including promoting fair and transparent elections and ethical conduct among public officials.

Electoral Process Advocacy - Support election-related activities, voter education campaigns and programs, and measures that enhance the integrity of the electoral process.

OPPOSE

Diminishment of Local Governance Authority- Oppose by-right legislation or policies seeking to diminish local control in matters such as taxation, revenue generation, roadway safety, contract services, and administration. Uphold the city's autonomy in decision-making to ensure responsiveness to local needs.

Unfunded Mandates - Strongly resist the expansion and introduction of new unfunded mandates on services and resources administered by the city. Advocate for fiscal responsibility and equitable allocation of resources to maintain the city's capacity to provide essential services.

Overstepping local input- Oppose efforts to bypass local input on bills and proposals that could significantly impact the city's ability to provide services, resources, and effective governance. Advocate for inclusive decision-making processes that consider the unique needs of the local community.

Balancing State Budgets at the Expense of Local Programs - Oppose efforts that would reduce or reallocate funds intended for local services and programs to balance state budgets. Advocate for the protection of funds earmarked for local initiatives, ensuring the city's financial stability.

Conflict with Local Ordinances - Vigilantly defend against measures that conflict with the City's ordinances regulating the sale and delivery of goods and services. Uphold the integrity of local regulations to protect the community's well-being and interests.

Efforts to bypass Local Representation in Governing Boards - Oppose measures or initiatives that would limit the participation of local governments on air quality, water, natural resource, utility, energy, waste disposal, and similar governing boards. Advocate for robust local representation to address regional and environmental concerns.

Impacts to Worker Protections - Oppose policies that broaden definitions of injury under worker's compensation. Advocate for fair and clear definitions that ensure the protection and well-being of the city's workforce.

Additional Fiscal Liabilities - Oppose policies that mandate additional responsibility for providing fringe benefits to employees. Advocate for policies that balance employee welfare with the city's fiscal sustainability, ensuring a fair and sustainable benefit framework.

Limiting Government Policies - Oppose any efforts that reduces or eliminates civic participation opportunities

SEEK FUNDING FOR

Community engagement initiatives, educational materials, and outreach programs to inform residents about local government process, services, elections, and opportunities for civic engagement

Cybersecurity measures to implement robust cybersecurity measures to protect the City's sensitive and historical information

Public meeting technology and resources that enhance accessibility for public meetings, such as providing live streaming, closed captioning, or interpretation services



Economic Development and Land Use

PARKS AND OPEN SPACES

SUPPORT

Equity-Driven Funding Prioritization - Advocate for legislative language that not only prioritizes but actively ensures additional consideration for funding for cities designated as “park poor.” Strive for a legislative framework that recognizes and addresses the urgent needs of communities with limited access to parks, promoting equitable resource allocation.

Mitigating Climate-Induced Park Loss - Proactively propose legislative language that prioritizes or provides additional consideration for funding for cities anticipating park loss due to federal or state infrastructure climate projects. Emphasize the importance of proactive measures to mitigate the impact of climate-induced changes on local recreational spaces.

Innovative Funding Solutions for Urban Spaces - Advocate for favorable legislation and full funding eligibility to effectively leverage private, non-traditional funding sources, alternative financing options, and innovative project delivery methods. Empower the city to proactively advance the design and construction of City Parks, Greenspace, Bike, and Walking Trails through sustainable funding mechanisms.

Inclusive Bike Trail Definitions - Champion legislative proposals that actively seek to broaden the definitions of bike trails to include micro electric vehicle mobility devices. Promote policies that align with evolving transportation trends, fostering inclusivity and sustainability in urban mobility.

Enriching Public Spaces with Art and Culture - Actively support programs that not only provide additional consideration for funding but also actively integrate art, culture, and the rich historical elements of the City into public spaces. Enhance the vibrancy and character of public areas, making them reflective of the community’s identity.

Sustainable Urban Greening and Watershed Programs

- Advocate for comprehensive urban greening and watershed programs, emphasizing efforts to significantly reduce the heat island effect. Promote sustainability and environmental resilience, creating healthier and more livable urban environments.

Innovative Deployment of Urban Spaces - Champion proposals that facilitate the dynamic deployment of non-traditional park spaces, such as plazas, paseos, and parklets. Encourage creativity and innovation in utilizing urban spaces to meet diverse recreational and community needs.

Expanding Per Capita Funds for Sustainable Maintenance - Advocate for the expansion of eligibility for Per Capita funds, specifically for the ongoing operations and maintenance of park facilities. Ensure a sustainable financial foundation to uphold the quality and accessibility of essential recreational spaces over the long term.

OPPOSE

Loss of Vital Resources for Community Well-being

- Oppose any attempts to reduce funding or restrict eligibility for local governments concerning resources designated for parks, urban greening, and open spaces. Uphold the city’s commitment to preserving and enhancing these essential resources that contribute to the well-being and quality of life for residents.



SEEK FUNDING FOR

The revitalization, maintenance and expansion of parks and open spaces.

Shovel-ready projects that can be submitted as funding requests to expand or revitalize park space through Community Project Funding Requests within the Federal Appropriations process, the State Budget development process and through competitive grants at all levels of government.

Maintenance, programming and operation of parks, open spaces and city recreational facilities.

Urban greening, beautification and sustainable native landscaping projects through the Federal and State Grant Programs and through Departments of Parks and Recreation.

CORRIDOR REVITALIZATION AND ECONOMIC DEVELOPMENT

SUPPORT

Strategic Corridor Revitalization Programs - Advocate for robust programs that not only streamline but also provide funding for the revitalization of key corridors such as the Rio Hondo and San Gabriel Valley River Corridors, and the Whittier Boulevard, Rosemead Boulevard, and Washington Boulevard corridors. Emphasize the importance of preserving the city's character, identity, and culture while enhancing these vital urban spaces.

Innovative Funding Approaches for Corridor Revitalization - Champion favorable legislation that ensures full funding eligibility, allowing the city to leverage private, non-traditional funding sources, alternative financing options, and innovative project delivery methods. This approach is crucial for advancing the design and construction of the City's Corridor Revitalization Projects and Micro EV Tech Hub.

Financial Support for Development Initiatives - Advocate for funding and financing programs aimed at attracting new development. Prioritize resources that stimulate economic growth, job creation, and overall community advancement.

Promoting Clean Technology Industries and Micro EV Hub - Support efforts to attract, retain, and establish clean technology industries and manufacturing, including the establishment of a Micro EV mobility tech hub. Advocate for policies that position the city as a hub for innovation and sustainable technology.

Equitable Sales Tax Reform - Advocate for efforts encouraging sales tax reform to achieve a more equitable distribution of e-commerce and internet-generated sales tax among cities. Prioritize destination-based sales tax policies that ensure fair revenue distribution benefiting the local community.

Property Tax Reform for Critical Infrastructure - Advocate for property tax reform that allows cities to capture a greater share of property taxes to fund critical infrastructure, services, and economic development activities. Seek a fair and sustainable approach to resource allocation for the city's essential needs.

Expansion of Tax Increment and Special Tax Financing Districts - Support efforts to expand tax increment and special tax financing districts, facilitating County property tax sharing for economic development activities and community revitalization. Emphasize the importance of collaborative approaches to drive economic growth and improve community well-being.

Creative Planning for Growth - Advocate for efforts encouraging the development of vacant and underutilized space, promoting creative planning for growth. Prioritize initiatives that optimize land use to support sustainable and inclusive community development.

Promoting Economic Opportunities through Public-Private Partnerships (PPPs) - Support Public-Private Partnerships (PPPs) that assist the City in creating economic opportunities for its residents and business community. Emphasize collaborative approaches that leverage the strengths of both public and private sectors for mutual benefit and community advancement.



OPPOSE

Unnecessary Hurdles for Small Businesses- Oppose any measures that introduce additional barriers of entry for small businesses. Advocate for a regulatory environment that actively supports and encourages the growth of small businesses, eliminating unnecessary obstacles to their success.

Challenges to Local Autonomy in Land Use Decision-Making - Strongly oppose policies or legislation that attempt to preempt local land use authority and control. Defend the city's autonomy to make informed land use decisions that are reflective of the unique needs, character, and aspirations of the local community.

External Interference in Development Guidelines - Vigilantly oppose any legislation seeking to shift parking, zoning, or development guidelines away from local control. Advocate for the retention of local decision-making authority to ensure that development aligns seamlessly with the city's vision and maintains the well-being of its residents.

Mandates impacting City Plans - Oppose proposals that would overstep local control and development of general plans, specific plans, transportation elements, and similar master planning documents.

SEEK FUNDING FOR

The design and construction of the revitalization of the Rio Hondo and San Gabriel River corridors and the Whittier Blvd., Rosemead Blvd. and Washington Blvd. corridors.

The design and construction of Pico Rivera's Southeast LA Micro EV Tech Hub.

Development projects within proximity to other project sites to take advantage of economies of scale and revitalize corridors rather than individual sites.



WORKFORCE DEVELOPMENT

SUPPORT

Comprehensive Financial Recovery Programs -

Advocate for robust financial recovery programs aimed at supporting residents, small businesses, and individuals seeking employment opportunities. Prioritize initiatives that comprehensively address the diverse economic challenges faced by the community.

Holistic Workforce Development Initiatives - Champion workforce development initiatives, programs, and activities that go beyond conventional approaches. Support initiatives that not only create job opportunities but also actively promote the creation of a skilled workforce, incorporating residents and prioritizing support for the veteran community.

Strategic Partnerships for Clean Technology

Workforce Development - Advocate for strategic partnerships with local trade and community colleges to implement cutting-edge clean technology workforce development, training, and apprenticeship programs. Emphasize collaboration to ensure that the local workforce is equipped with the skills needed in the evolving landscape of clean technology industries.

OPPOSE

Erosion of Workforce Development Programs - Oppose any proposals that seeks to limit, reduce, or eliminate critical workforce development programs, including but not limited to the Workforce Innovation and Opportunity Act, YouthBuild, and Job Corps. Advocate staunchly against any measures that undermine the vital initiatives designed to empower individuals, foster skill development, and create pathways to sustainable employment.

Expanding the Definition of Public Works - Oppose proposals that can expand the state definition of public works, therefore impacting the city's flexibility to contract and deliver services while significantly increasing the cost to deliver these services.

SEEK FUNDING FOR

- Ongoing support of the Pico Rivera Youth Ambassadors program.
- Workforce development, apprenticeship and clean technology training programs.
- Establishing and maintaining local hire programs. Training for skilled workforce specifically designed to meet the local business needs.



HOUSING

SUPPORT

Championing Innovative and Collaborative Housing Policies

- Advocate for forward-thinking and collaborative policies that not only reduce the cost of housing but also stimulate development. Support measures that foster innovation in housing solutions and encourage partnerships for sustainable and inclusive community development.

Urgent Relief through Rental Assistance Programs

- Support programs that swiftly provide emergency rental relief for both tenants and property owners. Prioritize measures that ensure the stability of housing for residents facing financial challenges, contributing to the overall well-being of the community.

Holistic Solutions for Homelessness - Advocate for the establishment of temporary shelters for the unhoused and permanent supportive housing solutions tailored to the needs of adults and youth at risk of homelessness, with robust local input. Emphasize comprehensive strategies that address the root causes of homelessness and prioritize the dignity of those affected.

Promoting Mixed-Income Housing in Corridor Revitalization

- Champion policies that actively advance the design and construction of mixed-income housing developments and transit-oriented developments within the City's corridor revitalization efforts. Prioritize initiatives that not only enhance housing options but also preserve the unique identity and culture of the City.

Support for Mixed-Income Housing and Residential Designations

- Advocate for broad support for mixed-income housing and designated residential areas. Emphasize the importance of diverse housing options that cater to different income levels, fostering inclusive and sustainable residential communities.

Maintaining Local Control for Effective Housing Governance

- Support efforts that maintain local control, allowing flexibility in local housing governance to best address the specific needs of the community. Advocate for policies that empower the city to tailor housing solutions to the unique challenges and aspirations of its residents.

OPPOSE

Challenges to Local Land Use Control and Authority

- Strongly oppose any efforts that seek to preempt or undermine local land use control and authority. Advocate vehemently for the preservation of the city's autonomy in making decisions that directly impact the development and character of the community.

Unfunded Mandates on Housing, Zoning, and Land Use

- Oppose any imposition of unfunded mandates, particularly in matters of housing, zoning, land use, and pricing. Advocate for fair and equitable allocation of resources to support local initiatives without burdening the city with financial obligations it cannot bear.

Preserving Local Control in Parking Management

- Actively resist policies and programs that aim to restrict local control in managing parking, especially in the context of housing, Transit-Oriented Developments (TOD), and mixed-use developments. Uphold the importance of local decision-making to ensure effective management aligned with the city's unique needs and priorities.

SEEK FUNDING FOR

- Emergency assistance to help secure housing for communities experiencing or at risk of being unhoused. Mixed-income housing programs.
- The design and construction of TOD, mixed-use developments, mixed-income housing and complete streets as part of corridor revitalization projects.
- The implementation of federal or state mandated programs that impact housing or zoning.



Infrastructure

TRANSPORTATION & INFRASTRUCTURE

SUPPORT

Strategic Partnerships for Regional Infrastructure

Foster enduring partnerships with neighboring cities, regional agencies, and stakeholders to collaboratively present funding requests. Prioritize advancing vital infrastructure projects, such as the Rosemead/Lakewood Blvd Complete Corridor project, for the overall benefit of the region.

Holistic Approach to Mobility and Safety - Advocate for policies that holistically improve safety, mobility, and address overdue road and bridge enhancements. Encourage the adoption of measures that not only enhance transit services and reliability but also promote multi-modal and active transportation options.

Expanding Funding Eligibility for Critical Infrastructure

- Champion legislative proposals that expand the eligibility criteria for funding critical infrastructure and state-of-good-repair projects within the City. Seek inclusive language to ensure broader access to necessary funds.

Streamlined Design and Construction Processes

Initiate programs aimed at streamlining the design and construction phases of complete street and active transportation projects. Emphasize the importance of efficient processes that contribute to the timely realization of essential projects and corridors.

Leveraging Diverse Funding Sources - Pursue favorable legislation that allows full funding eligibility and facilitates the utilization of private, non-traditional funding sources, alternative financing options, and innovative project delivery methods. This approach will expedite infrastructure development within the City.

Coordinated Regional Transportation Integration

Actively coordinate with Federal, State, and regional partners to explore commuter rail station alternatives connecting the City to the larger regional transportation network. Ensure that such efforts contribute to a seamless and well-integrated regional transit system.

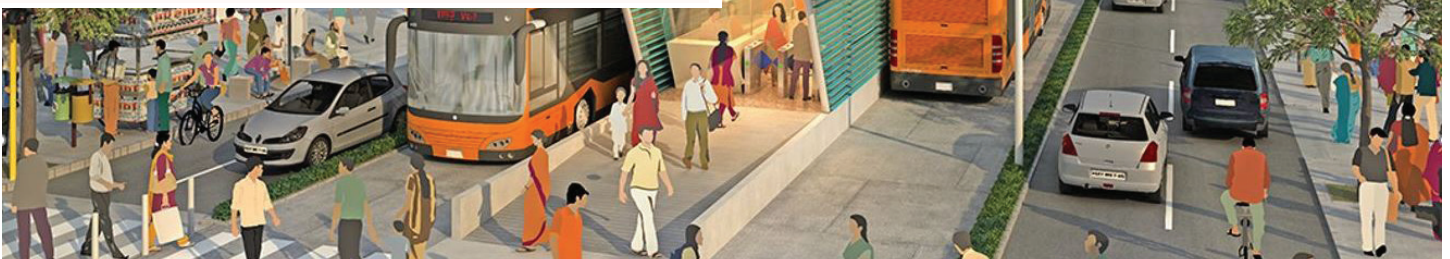
Closing the Digital Divide- Implement policies and programs geared towards accelerating broadband accessibility. Address the digital divide in underserved communities by ensuring reliable and affordable access to internet utilities and technology, thus fostering inclusivity and equal access to information.

Ensuring Clean and Safe Drinking Water - Support programs that streamline infrastructure projects dedicated to providing clean, safe drinking water. Commit to the well-being of residents by investing in initiatives that guarantee access to essential resources.

Promoting Sustainable Transportation - Spearhead programs aimed at advancing alternative modes of transportation. Focus on addressing first/last mile connections, reducing single-occupancy vehicle trips, minimizing vehicle miles traveled, and actively contributing to lowering greenhouse gas emissions.

OPPOSE

Oppose detrimental measures - Oppose policies that stand in direct conflict with the City's corridor revitalization and mobility enhancement projects and initiatives.





SEEK FUNDING FOR

- Design of the Rosemead/Lakewood Blvd Complete Corridor Project.
- Study and design of a Metrolink Station in the City of Pico Rivera.
- Eligible projects under the Infrastructure Investment and Jobs Act (IIJA) grant programs and all other federal sources of funding.
- Operation and Maintenance of grade separation projects.
- Security, fiber optic, broadband and maintenance projects at city facilities.
- Unfunded projects identified in the City's Five-Year Capital Improvement Plan (CIP).
- City water infrastructure projects for funding consideration under IIJA water infrastructure programs.
- The development of comprehensive roadway safety plans and implementation projects through the Federal Safe Streets and Roads for All (SS4A) Grant Program.
- The design and construction of complete street and active transportation projects.
- Transportation projects that can be competitive for funding requests through the California Transportation Commissions, California State Transportation (CalSTA) Agency, Caltrans, and Los Angeles County and all other sources of state and county funding.
- State of Good Repair projects on roadways and bridges to address damaged roads caused by freight and logistics vehicles.
- Study, design and implementation of American with Disabilities Act (ADA) plans for accessibility upgrades to city owned assets, public right of way, facilities and parks. Strategic deployment of Electric Vehicle (EV) charging stations

WATER, SEWER, STORM DRAIN & ENERGY

SUPPORT

Ensuring Clean and Safe Drinking Water - Support programs that streamline infrastructure projects dedicated to providing clean, safe drinking water and address concerns of “forever chemicals”, specifically as it relates to PFAS (per and poly-fluoroalkyl substances) and microplastics. Commit to the well-being of residents by investing in initiatives that guarantee access to essential resources.

Enhancing Water Reliability and Security - Support proposals aimed at not only improving but also fortifying the reliability and security of water supplies and storage. Advocate for proactive measures that ensure the resilience of the city’s water infrastructure.

Equitable Energy and Utility Policies for Low-Income Households - Support policies that prioritize and provide low-income households with reduced energy and utility rates, rebates, or subsidies. Emphasize the importance of equity in ensuring that all residents have access to essential services.

Valuing Recycled and Reused Water as a Resource - Advocate for policies that explicitly recognize recycled and reused water as a valuable resource. Promote sustainable practices that contribute to the conservation and efficient use of water in the community.

OPPOSE

Cost Pass-Through to Ratepayers - Oppose any measures that attempt to pass through costs of fines and penalties incurred by utility corporations directly to ratepayers. Advocate staunchly against any attempts to burden residents with the financial consequences of corporate misconduct, ensuring that accountability is appropriately placed.

Challenges to Municipal Autonomy in Rate Setting - Strongly oppose policies that aim to restrict the City from adjusting user rates or impose any limitations on its rights toward rate setting. Assertively defend the city’s autonomy in making informed decisions about user rates and related policies, safeguarding the ability to act in the best interests of the community.

Lowering the Cost of Water Delivery - Strongly support efforts aimed at lowering the cost of delivering water. Prioritize initiatives that streamline processes and technologies to ensure cost-effective and efficient water delivery systems.

Transparency and Fairness in Utility Charges - Prevent the introduction of new non-bypassable charges, Power Charge Indifference Adjustment (PCIA) increases, and advocate for methodologies that are transparent and developed through public processes. Support fair and transparent utility charge structures that consider the interests and concerns of the public.

Expanding Electrification Infrastructure Responsibly - Support programs intended to expand electrification infrastructure. Advocate for responsible and sustainable expansion, ensuring that electrification efforts align with environmental goals and community needs.

SEEK FUNDING FOR

- PFAS treatment, water purification and water conservation projects.
- High priority Stormwater capital projects.
- Sewer Infrastructure Improvements.
- Water Infrastructure Improvement Projects.
- Dedicated operations and maintenance funding for city utility facilities.
- Low-Income household utility bill relief.
- Energy delivery, storage, and electrification infrastructure.
- Expand funding eligibility from the CPUC for Community Choice Aggregates



Community Engagement

PROGRAMMING & OUTREACH

SUPPORT

Empowering Multicultural Community Engagement -

Support efforts to actively engage residents of the City through intentional and robust multicultural community programming. Advocate for initiatives that foster inclusivity, celebrate diversity, and strengthen the social fabric of the community.

Supporting Senior, Veteran, and Disabled Communities

- Strongly support efforts to engage and provide support for the senior population, veterans, and disabled communities within the City. Advocate for comprehensive programs that ensure the well-being, dignity, and inclusion of these valuable community members.

Developing Premier Recreation and Learning Opportunities

- Support efforts to develop world-class recreation, sports, and outdoor learning programming. Advocate for inclusive opportunities that enhance the quality of life, public health, and community enrichment outcomes for all residents of the City.

Enhancing Immigrant Lives through Citizenship Programs

- Advocate for proposals intended to introduce pathways to citizenship and improve the lives of immigrants and their families. Advocate for initiatives that facilitate integration, empowerment, and equal access to opportunities for immigrant communities.

Integrating Art, Culture, and History into Community Programming

- Strongly support programs that actively integrate art, culture, and the rich historical elements of the City into community programming. Advocate for initiatives that celebrate the unique identity of the community, fostering a sense of pride and connection among residents.

Increasing Citizen Engagement

- Advocate for initiatives that foster citizen participation, such as public forums, town hall meetings, or online platforms, to involve the community in decision-making processes.

SEEK FUNDING FOR

- Early care and educational opportunities within the City.
- Senior, veteran and disabled wellness programming and services.
- Implementation of art, culture and historic preservation programs.





PICO RIVERA EXECUTIVE TEAM

Steve Carmona, City Manager

Angelina Garcia, Assistant City Manager

Alvie Betancourt, Director of Community & Economic Development

Jane Guo, Director of Administrative Services

Javier Hernandez, Director of Innovation & Communications

Cynthia Ayala, City Clerk

Noe Negrete, Director of Public Works

Karine Shirinian, Director of Human Resources

Pamela Yugar, Director of Parks & Recreation



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GOOD OF THE ORDER

COUNCIL MEETING DATE	COUNCIL MEMBER	REQUEST	DETAIL	DIRECTOR(S)	ACTION TAKEN: Memo; Staff Report; Closed Session; Presentation; Follow-up Meeting; City Manager Reports; Informal Action	DISCUSSION ITEM	ACTION ITEM DATE	STATUS: Complete; Pending; On-going; In-Progress
2/14/2023	Garcia/Sanchez	Establishing Safe Spaces for kids	Take to City Council	P. Yugar	TBD	2/14/2023	8/8/2023	In-Progress
11/14/2023	Lara/Lutz	MHKO Ordinance	Take to City Council	A. Betancourt				In-Progress
1/23/2024	Lara/Garcia	Drone Technology Report	Take to City Council	S. Carmona				In-Progress