

Tuesday, January 23, 2024

ROLL CALL:

Mayor/Chairman/President:

Andrew C. Lara

Mayor Pro Tempore/Vice Chairman/Vice President:

John R. Garcia

Councilmembers/Directors/Commissioners:

Gustavo V. Camacho

Erik Lutz

Dr. Monica Sanchez

Meeting jointly and regularly with the Pico Rivera Successor Agency to the Pico Rivera Redevelopment Agency (as needed); Pico Rivera *Housing Assistance Agency (as needed); Pico Rivera Water Authority (as needed); and Public Financing Authority (as needed)

Regular Meeting 6:00 p.m.

Council Chamber

6615 Passons Boulevard

Next Resolution No. 7309

Next Ordinance No. 1181

Next Agreement No. 24-2276

Successor Agency to PRRA

Next Resolution No. SA-24-29

Next Ordinance No. SA-01

Next Agreement No. S24-006

Housing Assistance Agency

Next Resolution No. HA-108

Next Ordinance No. HA-16

Water Authority

Next Resolution No. 24-37

Next Ordinance No. 24-01

Next Agreement No. 24-77

Public Financing Authority

Next Resolution No. PFA-24-13

COMMISSIONERS SCHEDULED TO BE PRESENT:

Patricia Saucedo, Parks and Recreation Commission

Aldo Macias Arellano, Sister City Commission

INVOCATION:

PLEDGE OF ALLEGIANCE:

SPECIAL PRESENTATION(S):

- Presentation – Gateway Cities Energy Action Award

PLEASE TURN OFF OR SILENCE CELL PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call the City Clerk's office at (562) 801-4389, if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged (within 24 to 48 hours' notice).

*Commissioners receive a \$30.00 stipend per each meeting held and attended.

PUBLIC COMMENTS:

IF YOU WOULD LIKE TO COMMENT ON ANY LISTED AGENDA ITEMS OR NON-AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks. In accordance with Government Code Section 54954.2, members of the City Council may only: **1)** respond briefly to statements made or questions posed by the public; **2)** ask a question for clarification; **3)** provide a reference to staff or other resources for factual information; **4)** request staff to report to the City Council at a subsequent meeting concerning any matter raised by the public; and **5)** direct staff to place a matter of business on a future agenda. City Council members cannot comment on items that are not listed on a posted agenda.

CONSENT CALENDAR ITEMS:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

CONSENT CALENDAR:

City Council:

1. Minutes:

- City Council regular meeting December 12, 2023

Recommendation: Approve

- Parks and Recreation Commission regular meetings September 14, 2023; October 18, 2023; November 9, 2023

Recommendation: Receive and file

2. 9th Warrant Register of the 2023-2024 Fiscal Year. (700)

Check Numbers: 293344-293711

Special Check Numbers: 13015

Recommendation: Approve

3. Second Reading – Adoption of an Ordinance Amending Chapter 2.08 of the Pico Rivera Municipal Code Relating to the City Council Compensation Pursuant to SB 329. (100)

Recommendation:

1. Adopt Ordinance No. 1180, approving the adjusting City Council compensation.

Ordinance No.1180 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADJUSTING THE SALARY OF MEMBERS OF THE CITY COUNCIL PURSUANT TO AND CONSISTENT WITH SENATE BILL 329 (**SECOND READING AND ADOPTION**)

4. Accept Irrevocable Offer of Dedication of Easement for Water System Purposes at 8813 Gallatin Road. (1200)

Recommendation:

1. Approve a resolution accepting Irrevocable Offer of Dedication (IOD) of easement for water system purposes at 8813 Gallatin Road;
2. Authorize the City Manager or designee to execute Certificate of Acceptance and cause the recordation of Resolution and Certificate of Acceptance; and
3. Authorize the City Clerk to record the IOD and submit the Resolution and Certificate of Acceptance to the Los Angeles County Registrar-Recorder's Office.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ACCEPTING IRREVOCABLE OFFER OF DEDICATION OF EASEMENT FOR WATER SYSTEM PURPOSES AT 8813 GALLATIN ROAD

5. Approve a Resolution Accepting Grant Funds from the State of California Department of Parks and Recreation – Office of Grants and Local Services for the Smith Park Aquatic Center. (700)

Recommendation:

1. Approve a resolution accepting grant funding for the Smith Park Aquatic Center Renovation project through the State of California Department of Parks and Recreation Office of Grants and Local Services, Local Assistance Specified Grant (SC-19-066);
2. Accept grant funding in the amount of \$78,569 (grant funds) for the Smith Park Aquatic Center Renovation project and increase the fiscal year (FY) 2023-24 budget of revenue accordingly; and
3. Authorize the City Manager to execute all necessary grant fund-related documents.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ACCEPTING GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION OFFICE OF GRANTS AND LOCAL SERVICES, LOCAL ASSISTANCE SPECIFIED GRANT SG-19-066, SMITH PARK AQUATIC CENTER

6. Approve a Resolution Accepting Grant Funds from the California Department of Forestry and Fire Protection for the Ruben Salazar Outdoor Improvement Project. (700)

Recommendation:

1. Approve a resolution accepting grant funding in the amount of \$2,475,000 for the Ruben Salazar Outdoor Improvement Project from the California Department of Forestry and Fire Protection (CAL-FIRE) – Urban and Community Forestry Program and Green Schoolyards Funding Source; and
2. Authorize the City Manager or his designee to execute all related grant documents.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, FOR FUNDING FROM THE URBAN AND COMMUNITY FORESTRY GRANT PROGRAM OF THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

7. **Approve Amendment No. 1 to Professional Services Agreement No. 23-2224 with Ware Malcomb for the City Hall Council Chambers Rehabilitation Improvement Project (CIP 50074).** (500)

Recommendation:

1. Approve Amendment No. 1 to Ware Malcomb's Professional Services Agreement 23-2224 in a form approved by the City Attorney and authorize the City Manager to execute Amendment No. 1 for an additional amount not-to-exceed \$44,340, to provide design services for the City Hall Council Chambers Rehabilitation Improvement Project – CIP 50074; and
2. Authorize the City Manager to process change orders, as needed, in an amount not-to-exceed \$20,000 for design contingency.

Agreement No. 23-2224-1

8. **Approve Amendment No. 4 to Agreement No. 20-1950 with Avant-Garde, Inc., for Administration of the Small Business Grant Program.** (500)

Recommendation:

1. Approve Amendment No. 4 to Agreement No. 20-1950 with Avant-Garde, Inc. in a form approved by the City Attorney, in the amount of \$7,500 for a total not-to-exceed amount of \$68,000, with an extension of the term through June 30, 2024, to provide administration services for the Small Business Grant Program and authorize the City Manager to execute Amendment No. 4.

Agreement No. 20-1950-4

9. **Mayoral Appointments.** (300)

Recommendation:

1. Confirm the Mayor's appointments to various Boards, Agencies, and Committees.

10. **Treasurer's Monthly Investment Transaction Report as of November 30, 2023.**

Recommendation: (700)

1. Receive and file the Treasurer's Monthly Investment Transaction Report as of November 30, 2023.

11. **Development Impact Fee Report as of June 30, 2023.** (700)

Recommendation:

1. Receive and file the Development Impact Fee Report as of June 30, 2023.

12. **Second Quarter Treasurer's Fee Report and the Monthly Investment Transaction Report as of December 31, 2023 – Fiscal Year 2023-2024.** (700)

Recommendation:

1. Receive and file the Treasurer's Report for the quarter ending December 31, 2023, which represents balances and activities for the second quarter (October through December) of the 2023-24 fiscal year; and
 2. Receive and file the Treasurer's Monthly Investment Transaction Report as of December 31, 2023.
- 13. 10-Day Report on Urgency Ordinance No. 1172 Prohibiting Specified Uses in the Commercial General and Commercial Planned Development Zone. (1300)**
Recommendation:
1. Receive, file and issue a 10-day report on Urgency Ordinance No. 1172 enacting a 10-month 15-day moratorium on specified uses in the Commercial General (C-G) and Commercial Planned Development (CPD) zone as required under Government Code Section 65858(d).

Water Authority:

- 14. Minutes:**
- Water Authority regular meeting October 24, 2023
- Recommendation:** Approve
- 15. Approve Amendment No. 1 to Professional Services Agreement No. 23-71 with Tetra Tech, Inc. for the Water Main Replacement Project; CIP No. 50078. (500)**
Recommendation:
1. Approve Amendment No. 1 to Agreement No. 23-71, in a form approved by the General Counsel and authorize the Executive Director to execute Amendment No. 1 for a not-to-exceed amount of \$6,100; and
 2. Authorize the Executive Director to process change orders, as needed, in an amount not-to-exceed \$18,000 (approximately 10% of the total contract amount) for design and technical construction-support contingency.

Agreement No. 23-71-1

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

REGULAR AGENDA: None

CITY MANAGER/STAFF REPORTS

GOOD OF THE ORDER (INTERGOVERNMENTAL AGENCY MEETINGS, AB 1234 REPORTS, NEW BUSINESS, OLD BUSINESS)

CLOSED SESSION:

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code Section 54956.9(d)(1)
Pico Water District vs. City of Pico Rivera
Los Angeles County Superior Court Case No. 22NWCV00967

b. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Designated Representative: City Manager Carmona, Human Resources Director Shirinian and Assistant City Manager Garcia

Employee Organizations: Service Employees International Union Local 721 Full-Time, Part-time and Directors Units, and Confidential Employees Association

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Cynthia Ayala, City Clerk, for the City of Pico Rivera, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin board, Pico Rivera website www.pico-rivera.org, Pico Rivera Post Office and Parks: Smith, Pico and Rivera which are available for the public to view on this 18th, day of January 2024.

Dated this 18th, day of January 2024.

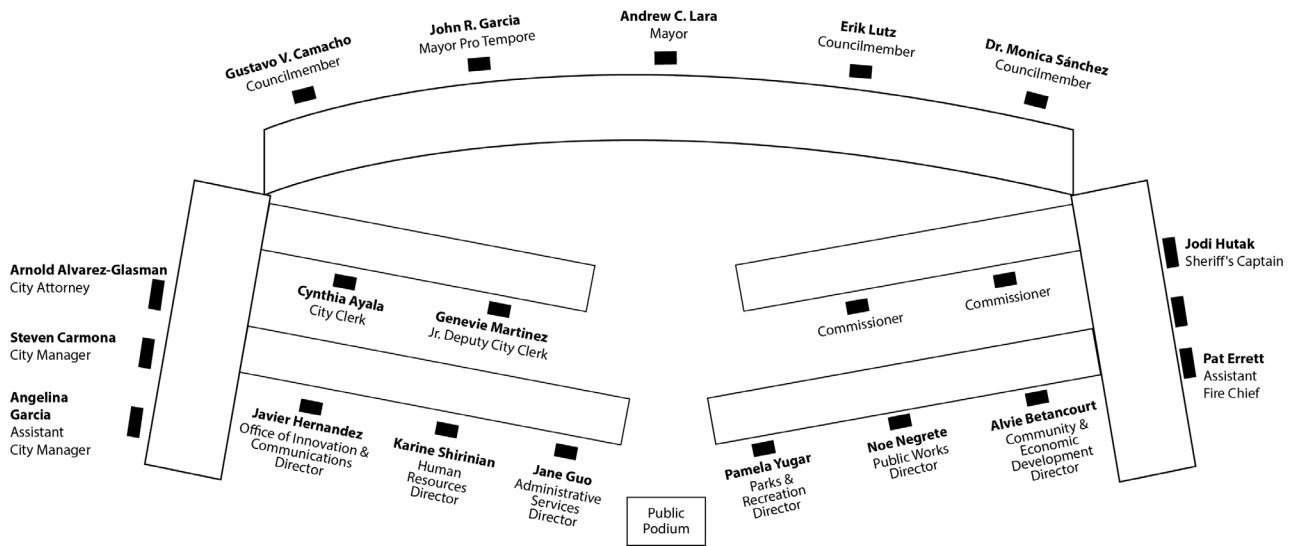


Cynthia Ayala, CMC
City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the City's website.

Council Meeting Seating Chart



STATEMENT REGARDING DECORUM AT CITY COUNCIL MEETINGS

If you wish to speak at the time set aside for public comments, the City Council has established the following standards and Rules of Decorum as allowed by State law.

- Public comment is limited to those portions of the meeting referred to as Public Comments. These portions are intended for members of the public to address the City Council, Successor Agency, Housing Assistance Agency or Water Authority on matters related to agendas or any other items under the subject matter jurisdiction of the City Council or Agencies. Please fill out the desired color-coded card prior to the start of the meeting at 6:00 p.m. Once the meeting has begun, no further cards will be accepted.
- A **yellow** Public Hearing Comment Request card must be completed to speak during a Public Hearing.
- A **green** Public Comment Request – Card is for those wishing to address the Council/Agency on agenda items or any other items under the subject jurisdiction of the City Council/Agency.
- Citizens may address the Council, Successor Agency or Housing Assistance Agency once for a **maximum of three minutes**. After each speaker returns to his/her seat, the Mayor shall determine the time and manner of response, but typically if answers are available, they will be given after all speakers have had an opportunity to address the City Council.
- Members of the audience are asked to refrain from clapping or otherwise speaking from their seats. Those not meeting the standards for decorum may be escorted from the meeting.

RULES OF DECORUM CAN BE FOUND IN THE PICO RIVERA MUNICIPAL CODE SECTION 2.08.050 AS ESTABLISHED BY ORDINANCE 783 ADOPTED ON AUGUST 20, 1990 AND AMENDED BY ORDINANCES 822 (SEPTEMBER 21, 1992) AND 1020 (MARCH 21, 2006).



Tuesday, December 12, 2023

A Regular Meeting of the City Council was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Mayor Lutz called the regular meeting to order at 6:06 p.m. on behalf of the City Council.

PRESENT: Camacho, Garcia, Lara, Sanchez, Lutz

ABSENT: None

*Councilmember Dr. Sanchez arrived at 6:09 p.m.

COMMISSIONERS PRESENT:

- Esther Celiz, Planning Commission
- Daniel Garcia, Veterans Commission

INVOCATION: Delivered by Councilmember Camacho

PLEDGE OF ALLEGIANCE: Led by Mayor Pro Tem Lara

SPECIAL PRESENTATION(S):

- Certificate of Recognition was presented to Raquel Barrajas Vela and her family for being selected by Century 21 Allstars for the Home Ownership Program

Century 21 Allstars representative Joe Villaescusa provided a brief background on the Home Ownership program and the family that was selected.

PUBLIC COMMENTS:

Edgar Estrada:

- Addressed the City Council to express his support for the outgoing and incoming Mayor and acknowledged City staff from the Public Works Yard and the City Photographer.

Lauren Talbott, Pico Rivera Library Manager:

- Addressed the City Council regarding library updates and upcoming events for the remainder of the month of December including library closures due to the holidays.

CONSENT CALENDAR ITEMS:

City Council:

1. **Minutes:**
 - Approved City Council regular meeting of November 14, 2023
2. **Approved 8th Warrant Register of the 2023-2024 Fiscal Year.** (700)
Check Numbers: 293162-293343
Special Check Numbers: 12910; 12952; 12953
3. **Second Reading – Adoption of Ordinance No. 1177 Amending the Pico Rivera Municipal Code, Adding Chapter 9.52 – Social Host Liability.** (700)
 1. Adopt Ordinance No. 1177 to establish a Social Host Liability Ordinance.

Ordinance No. 1177 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADDING CHAPTER 9.52 OF TITLE 9 OF THE PICO RIVERA MUNICIPAL CODE TO ENACT A SOCIAL HOST ORDINANCE REGULATING LOUD AND UNRULY GATHERINGS (**SECOND READING AND ADOPTION**)
4. **Second Reading – Adoption of Ordinance No. 1178 Amending Article I of Chapter 8.16 Nuisance Abatement and Administrative Citations of the Pico Rivera Municipal Code.** (200)
 1. Adopted Ordinance No. 1178 amending Chapter 8.16 Nuisance and Abatement and Administrative Citations of the Pico Rivera Municipal Code.

Ordinance No. 1178 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTER 3.20 (PURCHASING) OF THE PICO RIVERA MUNICIPAL CODE (**SECOND READING AND ADOPTION**)
5. **Second Reading – Adoption of Ordinance No. 1179 Amending Chapter 3.20 (Purchasing) of the Pico Rivera Municipal Code.** (700)
 1. Adopted Ordinance No. 1179 amending Chapter 3.20 (Purchasing) of the Pico Rivera Municipal Code.

Ordinance No. 1179 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTER 3.20 (PURCHASING) OF THE PICO RIVERA MUNICIPAL CODE (**SECOND READING AND ADOPTION**)
6. **Appointments for All Commissions for the 2024-2025 Term.** (300)
 1. Approved Resolution Nos. 7304 through 7307 ratifying City Council appointments to the Planning Commission, Parks and Recreation Commission, Sister City Commission, and Veterans Commission.

Resolution No. 7304 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPOINTING THE FOLLOWING CITY ELECTORS: ROBERT MARTINEZ, ARIC MARTINEZ, YARISMA ROCHA, TOMMY ELISALDEZ, AND ESTHER CELIZ TO THE PLANNING COMMISSION FOR A TWO-YEAR TERM SAID TO EXPIRE DECEMBER 2025

Resolution No. 7305 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPOINTING THE FOLLOWING CITY ELECTORS: MARICELA LIZARRAGA, ROCIO ESTRADA, KIMBERLY M. GARCIA, PATRICIA A. SAUCEDO, AND GLORIA AGUIRRE TO THE PARKS AND RECREATION COMMISSION FOR A TWO-YEAR TERM SAID TO EXPIRE DECEMBER 2025

Resolution No. 7306 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPOINTING THE FOLLOWING CITY ELECTORS: ANA ROSA ASCENCIO, BOB PEREZ, ALDO MACIAS ARELLANO, AND IRMA ACOSTA TIRADO TO THE SISTER CITY COMMISSION FOR A TWO-YEAR TERM SAID TO EXPIRE DECEMBER 2025

Resolution No. 7307 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPOINTING THE FOLLOWING CITY ELECTORS: GIL PEREZ, MARIA ELENA GARCIA, DANIEL GARCIA, PAUL CAMACHO AND BOBBIE TANNER TO THE VETERANS COMMISSION FOR A TWO-YEAR TERM SAID TO EXPIRE DECEMBER 2025

7. Approve a Resolution Establishing a Job Classification for the Full-Time Water Treatment Supervisor and Water Distribution Supervisor. (200)

1. Approved Resolution No. 7308 establishing job classifications for the Water Treatment Supervisor and Water Distribution Supervisor.

Resolution No. 7308 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ESTABLISHING THE JOB DESCRIPTIONS FOR WATER TREATMENT SUPERVISOR AND WATER DISTRIBUTION SUPERVISOR

8. Authorizing Application Submittals for the Beverage Container Recycling Payment Program from the California Department of Resources Recycling and Recovery. (700)

1. Approved Resolution No. 7309 authorizing the City of Pico Rivera (City) to submit applications for funding under the California Department of Resources Recycling and Recovery (CalRecycle) Beverage Container Recycling Program; and

2. Authorized the City Manager or his designee to execute all program-related documents and administer funding if the City's application is selected for CalRecycle's Beverage Container Recycling Program.

Resolution No. 7309 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AUTHORIZING SUBMISSION OF AN APPLICATION FOR CALRECYCLE BEVERAGE CONTAINER RECYCLING PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS FOR WHICH THE CITY OF PICO RIVERA IS ELIGIBLE

9. Amendment No. 1 to Agreement No. 23-2172 with PM Law Enforcement Consulting Services for Public Safety Coordinator Consulting Services.

(500)

1. Approved Amendment No. 1 to Agreement No. 23-2172, in a form approved by the City Attorney, for Public Safety Coordinator consulting services extending the agreement for an additional 12-month period from January 1, 2024 through December 31, 2024, at a new not-to-exceed amount of \$110,000.

Agreement No. 23-2172-1

10. Approve Amendment No. 1 with ECS Imaging, Inc. for Electronic Document Management Software and Services.

(500)

1. Approved Amendment No. 1 to Professional Services Agreement No. 22-2132 with ECS Imaging, Inc. to amend the agreement in the amount of \$88,077, bringing the not-to-exceed agreement amount to \$259,632, in the next four (4) years, for the Laserfiche electronic document management software and services; and
2. Authorized the City Manager to execute Amendment No. 1 to Professional Services Agreement No. 22-2132 in a form approved by the City Attorney.

Agreement No. 22-2132-1

11. Amendment No. 6 to Agreement No. 21-1994 with Willdan Engineering, Inc. for Building Inspection and Code Enforcement Services.

(500)

1. Approved Amendment No. 6 to Agreement No. 21-1994 with Willdan Engineering, Inc. for an additional year in the amount of \$280,000 for a total not-to-exceed amount of \$688,000 to provide Building Inspection and Code Enforcement Services.

Agreement No. 21-1994-6

12. Award an Agreement to CliftonLarsonAllen, LLP for Required Professional Financial Auditing and Related Services.

(500)

1. Awarded a Professional Services Agreement in a form approved by the City Attorney to CliftonLarsonAllen, LLP (CLA) for independent financial auditing and related services, in the amount not-to-exceed \$266,406 over three (3) years, with two (2) one-year extensions of \$89,093 and \$93,613 in years four (4) and five (5) at the City Manager's discretion; and
2. Authorized the City Manager or his designee to approve change orders in an amount not-to-exceed 15% of the total agreement amount, as needed for unforeseen services.

Agreement No. 23-2264

13. Approve Amendment No. 3 to Agreement No. 18-1845 with Diego's Auto Repair Inc. on a Month-to-Month Basis for Six (6) Months. (500)

1. Approved Amendment No. 3 to Agreement No. 18-1845 with Diego's Auto Repair Inc. in the amount not-to-exceed \$30,000 for vehicle maintenance and repair services on a month-to-month basis for a maximum of six (6) months; and
2. Authorized the City Manager to execute the amendment in a form approved by the City Attorney.

Agreement No. 18-1845-3

14. Approve an Agreement with Troon Golf Management for Golf Course Management Services. (500)

1. Approved an agreement with Troon Golf Course Management, in a form approved by the City Attorney, for five (5) years, with (2) possible two-year renewals for the Pico Rivera Golf Course management services;
2. Approved additional appropriations of \$26,125 to the Golf Course Fund Account No. 570.16.1620-56200 (Management Fee) for the remaining five months of the fiscal year (FY) 2023-24;
3. Approved an annual management contingency fee of up to \$5,986, not exceeding 5% of the total management fee; and
4. Authorized the City Manager to take all necessary and reasonable steps to execute the agreement on behalf of the City.

Agreement No. 23-2265

15. Approve an Agreement with Liberty Utilities to Lease 500-Acre Feet of Water Rights Annually for Three (3) Years. (500)

1. Approved a Groundwater Pumping Water Rights License and Agreement, with "flex rights" (transfers both the pumping rights and associated carryover rights to the lessee) with Liberty Utilities, to lease 500 acre-feet of unused water rights from fiscal years 2023-2026 Allowable Pumping Allocation;

2. Increased the budget for Pico Rivera Water Authority (PRWA) Fund revenue (Account No. 550.00.0000-43250) by \$42,500 for fiscal year 2023-2024; and
3. Authorized the City Manager to execute a lease agreement in a form approved by the City Attorney.

Agreement No. 23-2266

16. Approve a Memorandum of Understanding with Los Angeles County Metropolitan Transportation Authority for the Washington Boulevard Bridge Reconstruction Project, CIP No. 21285. (500)

1. Approved a Memorandum of Understanding with Los Angeles County Metropolitan Transportation Authority, in a form approved by the City Attorney, in the amount of \$3,739,267 in Metro's Measure M Multi-Year Subregional Program -I-605 Corridor Hot Spot Interchange Improvements Multi-Modal Program for the Washington Boulevard Bridge Reconstruction Project, CIP No. 21285;
2. Accepted grant funds in the amount of \$3,739,267 from the Metro Measure M MSP Funds;
3. Amended the fiscal year (FY) 2023-24 Adopted budget by increasing \$527,767 in Revenue Account No. 208.00.0000-45776-CIP.21285 (Measure M Fund – Grant Program); and
4. Amended the FY 2024-25 approved budget by increasing \$11,500 in Revenue Account No. 208.00.000-45776-CIP.21285 (Measure M Fund – Grant Program), as an estimated amount of \$3,200,000 had been initially budgeted.

17. Citywide Resurfacing – Overlay and Reconstruction Project (CIP No. 50048) – Notice of Completion. (500)

1. Accepted the work as completed for the Citywide Resurfacing – Overlay and Reconstruction Project (CIP No. 50048) constructed by R.J. Noble Company and authorized the City Clerk to file the Notice of Completion with the Los Angeles County Registrar-Recorder; and
2. Authorized the City Manager or his designee to release the retention payment to R.J. Noble Company following the mandatory waiting period from the date the Notice of Completion is recorded.

18. ADA City Hall/City Hall West Project (CIP Nos. 50035 and 50073) – Notice of Completion. (500)

1. Accepted the work as completed for the ADA City Hall/City Hall West Project (CIP Nos. 50035 and 50073) constructed by Empire Design & Build LLC and authorized the City Clerk to file the Notice of Completion with the Los Angeles County Registrar-Recorder; and

2. Authorized the City Manager or his designee to release the retention payment to Empire Design & Build LLC following the mandatory waiting period from the date the Notice of Completion is recorded.

19. Citywide Resurfacing – Slurry and Cape Seal (CIP No. 50067) – Notice of Completion. (500)

1. Accepted the work as completed for the Citywide Resurfacing – Slurry and Cape Seal Project (CIP No. 50067) constructed by All American Asphalt and authorized the City Clerk to file the Notice of Completion with the Los Angeles County Registrar-Recorder; and
2. Authorized the City Manager or his designee to release the retention payment to All American Asphalt following the mandatory waiting period from the date the Notice of Completion is recorded.

Motion by Councilmember Dr. Sanchez, seconded by Mayor Pro Tem Lara to approve Consent Calendar Item Nos. 1 through 19. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lara, Sanchez, Lutz
NOES: None

CONSENT CALENDAR ITEMS PULLED FOR FURTHER CLARIFICATION: None

REGULAR AGENDA:

20. First Reading – Ordinance Amending Chapter 2.08 of the Pico Rivera Municipal Code Relating to the City Council Compensation Pursuant to SB 329. (100)

Motion was made by Councilmember Garcia, seconded by Mayor Pro Tem Lara to introduce and waive the first reading of Ordinance No. 1180 approving the findings contained therein, which demonstrate the need for an increase in the City Council compensation. Motion carries by the following roll call vote:

Ordinance No. 1180 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADJUSTING THE COMPENSATION OF THE MEMBERS OF THE CITY COUNCIL PURSUANT TO AND CONSISTENT WITH SENATE BILL 329 (**FIRST READING AND INTRODUCTION**)

AYES: Camacho, Garcia, Lara, Sanchez, Lutz
NOES: None

21. City Council Reorganization.

Mayor Lutz presented a 2023 year in review video of the City's accomplishments under his Mayorship.

Madame City Clerk Ayala called for nominations for the Office of Mayor. Mayor Pro Tem Lara was nominated by Councilmember Garcia. Noting no further names, the nomination period was closed.

Mayor Pro Tem Lara was nominated and selected to serve as Mayor of the City of Pico Rivera pursuant to a 5-0 vote.

AYES: Camacho, Garcia, Lara, Sanchez, Lutz
NOES: None

Madame City Clerk Ayala called for nominations for the Office of Mayor Pro Tempore. Councilmember Garcia was nominated by Councilmember Dr. Sanchez. Noting no further names, the nomination period was closed.

Councilmember Garcia was nominated and selected to serve as Mayor Pro Tempore of the City of Pico Rivera pursuant to a 5-0 vote.

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

Matt Johnson presented outgoing Mayor Lutz with a Certificate of Recognition on behalf of Supervisor Janice Hahn.

Councilmembers congratulated newly selected Mayor Lara and Mayor Pro Tem Garcia upon their nominations and selection. Mayor Lara spoke of his dedication in continuing the City's current momentum and building on the solid foundations to further the City's growth and wellbeing.

CITY MANAGER/STAFF REPORTS: None

GOOD OF THE ORDER (INTERGOVERNMENTAL AGENCY MEETINGS, AB 1234 REPORTS, NEW BUSINESS, OLD BUSINESS):

Councilmember Dr. Sanchez reported on her attendance at the Pico Rivera Sheriff's station Holiday Toy Giveaway; the San Gabriel Valley Woman's District Holiday dinner at the Pio Pico Woman's Club; and the Dons Jr. Pee Wee team Championship game. She also acknowledged the newly appointed City Commissioners and mentioned the upcoming holiday toy giveaways at Marisco's Choix and Burger Stop Restaurants.

Councilmember Camacho commented on the Home Ownership Program by Century 21 Allstars and praised the Pico Rivera Dons Pee Wee Division Coach, Paul Camacho on winning the San Gabriel Valley All American Conference Championship and his 26 championship career team wins.

Councilmember Lutz commented on the upcoming Holiday Food Distribution event and reported on his attendance at the Grand Opening for the Yume Sushi Restaurant. He also stated that the City currently has great momentum and looks forward to continuing the team collaboration.

Mayor Pro Tem Garcia reported on his attendance at the Senior Center groundbreaking event, Menchie's Frozen Yogurt Re-Grand Opening, Pico Rivera Sheriff's Holiday Toy Giveaway, the Yume Restaurant Grand Opening, and the Dons Jr. Pee Wee team Championship game. He also commented on the upcoming holiday toy drives hosted by Durfee American Legion Post 341, Veterans of Foreign Wars Post 7734 and the American Legion Post 411 and commended City Manager Carmona on his leadership.

Mayor Lara reported on his attendance at a South East Water Coalition meeting to discuss the current PFA's issues and ongoing lawsuits; attended the Yume Sushi Restaurant Grand Opening, acknowledged the newly appointed City Commissioners, and mentioned the upcoming *Gun Buy Back* event hosted by Supervisor Janice Hahn's office.

ADJOURNMENT:

Mayor Lara adjourned the City Council meeting at 7:07 p.m. in memory of Councilmember Camacho's brother, Miguel Angel Camacho and former City employee, Sal Rodriguez. There being no objection it was so ordered.

AYES: Camacho, Garcia, Lutz, Sanchez, Lara
NOES: None

Andrew C. Lara, Mayor

ATTEST:

Cynthia Ayala, CMC, City Clerk

I hereby certify that the foregoing is a true and correct report of the proceedings of the City Council regular meeting dated December 12, 2023 and approved by the City Council on January 23, 2024.

Cynthia Ayala, CMC, City Clerk



PARKS AND RECREATION COMMISSION MINUTES

Thursday, September 14, 2023

A Regular Meeting of the Parks and Recreation Commission was held in the Parks and Recreation Community Room, 6767 Passons Blvd, Pico Rivera, California. Chair Martinez called the meeting to order at 6:00 p.m.

PRESENT: Commissioner: Gloria Aguirre, Patricia A. Saucedo, Youth Ex Officio Ellie Mejia, Chair Vanessa Martinez, Vice-Chair: Rocio Estrada Santos

ABSENT: Kimberly Garcia

Pledge of Allegiance: Commissioner Saucedo

PUBLIC COMMENT: None

AGENDA ITEMS:

1. MINUTES:

- Parks and Recreation Commission Meeting of August 8, 2023
Recommendation: Approve

A motion was made by Commissioner Saucedo and seconded by Commissioner Aguirre to approve the Minutes of August 8, 2023.

2. NEW BUSINESS:

- a) CIP update was tabled to the next regular scheduled meeting.

3. OLD BUSINESS:

- a) Rivera Baseball Association Update
- b) Pico Rivera Fast Pitch Update
- c) Pico Boys Update

Commissioner Saucedo stated at the last Parks & Recreation Commission meeting, CSOs needed to return to the next meeting to give updates on the organization's paperwork.

Motion by Commissioner Saucedo, Second by Chair Martinez; Pico boys, Rivera Baseball Association, and Fastpitch to attend September meeting for origination update.

Ayes: Aguirre, Saucedo, Garcia, Martinez
Noes: None

4. ORGANIZATION RECOGNITION REVIEW:

- a) Pico Rivera Dons
- b) AYSO

5. DEPARTMENTAL REPORT:

- a) Director’s Report

Director Yugar commented on the upcoming Pico Riveras Summer Street Fest

- b) Recreation Upcoming Activities

Director Yugar went over the September/October calendar for Parks and Recreation.

September			
Date	Time	Event	Location
9/2	10:00am	AYSO Opening Day	Smith Park
9/6, 9/20,9/27	5:00pm – 9:00pm	Farmers Market	Smith Park
9/15	5:00pm – 9:00pm	El Grito de Independencia	Smith Park
9/21	2:00pm – 4:00pm	Mexican Independence Day Celebration	Senior Center
9/23	6:30am – 8:30pm	Trip & Tour: Catalina Island	Senior Center
9/2	10:00am	AYSO Opening Day	Smith Park
9/6, 9/20,9/27	5:00pm – 9:00pm	Farmers Market	Smith Park

October			
Date	Time	Event	Location
10/1	9:00am – 5:45pm	Huntington Beach Pacific Airshow	Senior Center
10/4	2:00pm – 4:00pm	National Taco Day	Senior Center
10/20	11am – 1pm	Adaptive Halloween Dance	Pico Park
10/28	5pm – 9pm	Halloween Spooktacular	Smith Park

6. COMMISSIONER REPORTS – Park Facility Issues

Senior Center	-	Commissioner Aguirre
Pico Park	-	Vice-Chair Estrada Santos
Rio Hondo Park	-	Commissioner Aguirre and Ex Officio Mejia
Streamland Park	-	Chair Martinez
Smith Park	-	Chair Martinez
Rivera Park	-	Commissioner Saucedo
Youth Center	-	Vacant and Ex Officio Mejia
Golf Course	-	Commissioner Saucedo

Commissioner Aguirre had nothing to report for the Senior Center or Rio Hondo Park.

Chair Martinez asked for an update on Streamland park and Director Yugar stated it will be closed in 18 months. Chair Martinez had concerns with overflow parking at Smith Park during events. Senior Analyst Palacios let Chair Martinez know that St. Hilary will be overflow parking for the Summer Street Fest.

Commissioner Saucedo asked about air conditioning at Rivera Park gym and Director Yugar stated I can possibly be installed next summer. Commissioner Saucedo stated Rudy from the Golf Course needs more golf balls for the course Senior Analyst Palacios stated she will get in contact with Rudy regarding his concerns.

Interim Executive Assistant Sanchez stated Commissioner Garcia is the new Parks and Recreation Commissioner who needs a park site she can report on. Commissioner Garcia stated she will report on Rivera Park.

Director Yugar gave updates on the Teen Center Renovations.

Commissioner Aguirre mentioned she got complaints from 6 families with the poor customer service from Dons and RBA. Director Yugar stated reminders will be sent to presidents of the organizations.

Commissioner Aguirre asked for an update with the PLAYPASS program. Director Yugar stated that 70 certificates were given to families to use towards youth sports.

7. CITY COUNCIL MEETING ATTENDANCE REMINDER

- a) Commissioner Kimberly Garcia – September 26, 2023

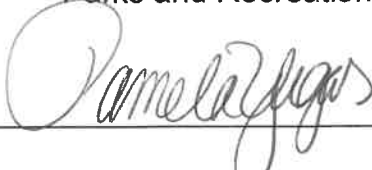
ADJOURNMENT:

The Parks and Recreation Commission Meeting was adjourned at 7:04 p.m. by Chair Martinez.

NEXT MEETING DATE: October 12, 2023



Vanessa Martinez, Chair
Parks and Recreation Commission



Pam Yugar,
Director of Parks and Recreation



Thursday, November 09, 2023

A Regular Meeting of the Parks and Recreation Commission was held in the City Hall Council Chambers, 6615 Passons Blvd, Pico Rivera, California. Chair Person Martinez called the meeting to order at 6:00 p.m.

PRESENT: Chair Person Martinez, Vice-Chair: Estrada Santos, Commissioner Saucedo, Commissioner Garcia, Commissioner Aguirre, Youth Ex Officio Mejia,

ABSENT:

Pledge of Allegiance: Commissioner Garcia

PUBLIC COMMENT: None

AGENDA ITEMS:

1. MINUTES:

- Parks and Recreation Commission Meeting of October 18, 2023
Recommendation: Approve

A motion was made by Commissioner Saucedo and seconded by Vice-Chair Estrada Santos to approve the Minutes of October 18, 2023.

2. NEW BUSINESS:

- a) Vietnam Memorial Traveling Wall
- b) Veterans Day Event

Director Pamela Yugar started by introducing the new staff of Parks and Recreation, Nancy Sepulveda, Interim Executive Assistant, James Lara, Recreational Manager, and Ricardo Veloz, Recreational Manager.

Director Pamela Yugar announced that Specialist Kristin Baca will serve as the key speaker for the Vietnam Memorial Traveling Wall Ceremony scheduled for December.

Ricardo Veloz, Recreational Manger provided insight into the agenda for the upcoming Veterans Day Event and confirmed the attendance of commissioners.

Director Pamela Yugar extended invitations to all commissioners to join the Teen Center Thanksgiving Dinner November 16, 2023.

3. OLD BUSINESS:

- a) None

4. ORGANIZATION RECOGNITION REVIEW:

- a) None

5. DEPARTMENTAL REPORT:

- a) Director's Report

Director Yugar reported all under New Business.

- b) Recreation Upcoming Activities

Director Yugar, introduced Senior Analyst Monse Palacios to go over the November/December calendar for Parks and Recreation.

Director Yugar added that the Senior center will be hosting a Groundbreaking Event on November 27th, 2023.

November			
Date	Time	Event	Location
11/2/23	2:00pm-4:00pm	Mingle & Jingle	Senior Center
11/13/23	10:00am	Veterans Day Ceremony	Mines Ave. Memorial Plaza
11/25/23	2:30am-10:30pm	Riverside Mission Festival of Lights	Trips & Tours (Riverside)
11/27/23	1:00pm	Senior Center Groundbreaking	Senior Center
December			
Date	Time	Event	Location
12/03/23	4:00pm-8:00pm	Christmas Tree Lighting	City Hall

6. COMMISSIONER REPORTS – Park Facility Issues

- Senior Center - Commissioner Aguirre
- Pico Park - Vice-Chair Estrada Santos
- Rio Hondo Park - Commissioner Aguirre and Ex Officio Mejia
- Streamland Park - Chair Person Martinez
- Smith Park - Chair Person Martinez
- Rivera Park - Commissioner Saucedo
- Youth Center - Vacant and Ex Officio Mejia
- Golf Course - Commissioner Saucedo

Senior Center; Commissioner Aguirre = Excited for Restroom renovations.

Pico Park; Vice-Chairperson Estrada Santos = Inquired on large slide still blocked off.

Rio Hondo Park; Commissioner Aguirre and Ex Officio Mejia = Nothing to report.

Streamland Park; Chairperson Martinez = Nothing to report.

Smith Park; Chairperson Martinez = Nothing to report.

Rivera Park; Commissioner Garcia = Nothing to report.

Youth Center; Vacant and Ex Officio Mejia = Excited to attend Teen Club Thanksgiving Dinner.

Golf Course; Commissioner Saucedo = Everything running smoothly.

7. CITY COUNCIL MEETING ATTENDANCE REMINDER

a) None

ADJOURNMENT:

The Parks and Recreation Commission Meeting was adjourned at 6:15 p.m. by Chair Person Martinez.

NEXT MEETING DATE: December 11, 2023



Vanessa Martinez, Chair Person
Parks and Recreation Commission



Pamela Yugar,
Director of Parks and Recreation



Wednesday, October 18, 2023

A Regular Meeting of the Parks and Recreation Commission was held in the City Hall Council Chambers, 6615 Passons Blvd, Pico Rivera, California. Chair Person Martinez called the meeting to order at 6:00 p.m.

PRESENT: Chair Person Martinez, Vice-Chair: Estrada Santos, Commissioner Saucedo, Youth Ex Officio Mejia,

ABSENT: Commissioner Garcia, Commissioner Aguirre

Pledge of Allegiance: Commissioner Saucedo

PUBLIC COMMENT: None

AGENDA ITEMS:

1. MINUTES:

- Parks and Recreation Commission Meeting of September 14, 2023
Recommendation: Approve

A motion was made by Commissioner Saucedo and seconded by Vice-Chair Estrada Santos to approve the Minutes of September 14, 2023 with the changes of correcting Commissioner Saucedo name.

2. NEW BUSINESS:

- a) Los Angeles County Department of Mental Health.
- b) Homeless Assistance Presentation.

Alvie Betancourt, Community & Economic Development Director introduced Julia Gonzalez Deputy Director of Community & Development who presented information on our collaborations with other agencies to minimize homelessness within our city in the most respectful way possible while honoring all the legalities that come with the solutions. Julia introduced the City's partners. Irene Miro, Executive Director for Whittier First Aid provided information on their preventive and shelter services to the local community. Max Estrada, PATH Outreach Coordinator, and Joe Lukien, Whittier First Aid Outreach Coordinator, were also in attendance. Other similar programs available to the community such as Department of Mental Health, Los Angeles Homeless Services Authorities and PATH Mental Health were announced.

Steve Carmona, City Manager introduced Deputy Roads, Deputy Vargas and Captain Hutak who shared their struggles with the homeless population as well as informed the commission of the efforts taken to aid in the situation.

3. OLD BUSINESS:

- a) None

4. ORGANIZATION RECOGNITION REVIEW:

- a) None

5. DEPARTMENTAL REPORT:

- a) Director’s Report

Director Yugar invited the commission to the upcoming Halloween Spooktacular Event. Director Yugar updated the commission on the Senior Center Restroom project. More information regarding the groundbreaking to follow.

- b) Recreation Upcoming Activities

Director Yugar went over the October/November calendar for Parks and Recreation.

October			
Date	Time	Event	Location
10/20	11:00am – 1:00pm	Adaptive Halloween Dance	Pico Park
10/26	2:00pm-4:00pm	Halloween Boo-Ingo	Senior Center
10/28	5:00pm – 9:00pm	Halloween Spooktacular	Smith Park
10/31/23	2:00pm-4:00pm	Halloween Dance	Senior Center

6. COMMISSIONER REPORTS – Park Facility Issues

- Senior Center - Commissioner Aguirre
- Pico Park - Vice-Chair Estrada Santos
- Rio Hondo Park - Commissioner Aguirre and Ex Officio Mejia
- Streamland Park - Chair Person Martinez
- Smith Park - Chair Person Martinez
- Rivera Park - Commissioner Saucedo
- Youth Center - Vacant and Ex Officio Mejia
- Golf Course - Commissioner Saucedo

Senior Center; Commissioner Aguirre = Absent

Pico Park; Vice-Chair Estrada Santos = Homeless reports have minimized.

Rio Hondo Park; Commissioner Aguirre and Ex Officio Mejia = Absent

Streamland Park; Chair Person Martinez = Nothing to report.

Smith Park; Chair Person Martinez = Excited for Spooktacular Event.

Rivera Park; Commissioner Saucedo = RBA updates to come.

Youth Center; Vacant and Ex Officio Mejia = Excited for Teen Center to open.

Golf Course; Commissioner Saucedo = Everything running good.

7. CITY COUNCIL MEETING ATTENDANCE REMINDER

a) Commissioner Gloria Aguirre – October 24, 2023

ADJOURNMENT:

The Parks and Recreation Commission Meeting was adjourned at 6:57 p.m. by Chair Person Martinez.

NEXT MEETING DATE: November 9, 2023



Vanessa Martinez, Chair Person
Parks and Recreation Commission



Pamela Yugar,
Director of Parks and Recreation



9th WARRANT REGISTER OF THE 2023 - 2024 FISCAL YEAR

MEETING DATE: 01/23/2024

	CHECK DATE	STARTING	ENDING	AMOUNT
CHECK NUMBERS:	12/01/23-01/11/24	293344	293711	\$ 3,137,382.72
ACH NUMBERS:	12/01/23-01/11/24	12956	13130	\$ 2,223,446.34
SPECIAL CHECKS/EFT 13015				
VOIDED CHECKS				
PRE-NOTE 13062				
	TOTAL REGISTER AMOUNT:			\$ 5,360,829.06

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
CBC GenOpe - CBC General Operating					
<u>Check</u>					
293344	12/06/2023	12/12/2023	Accounts Payable	1st Jon Inc	\$7,196.50
	Invoice	Description			Amount
	112738	PORTABLE RESTROOM FOR SENIOR CENTER			\$7,196.50
293345	12/06/2023	12/18/2023	Accounts Payable	ACTUM CA OPCO, LLC	\$14,000.00
	Invoice	Description			Amount
	202311-0119	PROFESSIONAL SERVICES FOR THE MONTH OF NOVEMBER 2023			\$7,000.00
	202312-0023	PROFESSIONAL SERVICES FOR THE MONTH OF DECEMBER 2023			\$7,000.00
293346	12/06/2023	12/18/2023	Accounts Payable	Alan's Lawnmower & Garden Center	\$692.31
	Invoice	Description			Amount
	1200511	SMALL TOOLS & EQUIPMENT			\$692.31
293347	12/06/2023	12/12/2023	Accounts Payable	Alvarez-Glasman & Colvin	\$44,922.92
	Invoice	Description			Amount
	2023-09-20870	LEGAL SVCS SEPTEMBER 2023			\$34,687.92
	2023DECATTYFEES	CITY ATTORNEY RETAINER FEE DECEMBER 2023			\$10,235.00
293348	12/06/2023	12/11/2023	Accounts Payable	American Marker	\$7,411.56
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	10397-23	VETERAN T-SHIRT GIVEWAY			\$7,411.56
293349	12/06/2023	12/11/2023	Accounts Payable	ATHANS ICE HOUSE	\$11,399.85
	Invoice	Description			Amount
	12032023-09	SNOW FOR HOLIDAY FESTIVAL 12/03/2023			\$11,399.85
293350	12/06/2023	12/11/2023	Accounts Payable	C & O Manufacturing	\$771.75
	Invoice	Description			Amount
	7098-43551	CUSTOM METAL CHANNELS			\$771.75
293351	12/06/2023	12/18/2023	Accounts Payable	C.S. Legacy Construction, Inc.	\$6,086.39
	Invoice	Description			Amount
	PROGRESS PMT 1	PROFESSIONAL SVCS 05/19/23-05/17/2024, WHITTIER BL LANDSCAPE MED			\$6,086.39
293352	12/06/2023	12/19/2023	Accounts Payable	California Society of Municipal Finance Officers	\$545.00
	Invoice	Description			Amount
	103	MEMBERSHIP DUES			\$545.00
293353	12/06/2023	12/15/2023	Accounts Payable	CASCADIA CONSULTING SERVICES	\$21,438.75
	Invoice	Description			Amount
	10252	PROFESSIONAL SERVICES FROM 08/26/23-09/25/23			\$11,205.00
	10326	PROFESSIONAL SERVICES FROM 09/26/23-10/25/23			\$10,233.75

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293354	12/06/2023		Accounts Payable	City of Whittier	\$60.00
	Invoice	Description			Amount
	121923	ANNUAL HOLIDAY LUNCHEON, 12/19/23			\$60.00
293355	12/06/2023	12/19/2023	Accounts Payable	CPACINC.COM	\$604.77
	Invoice	Description			Amount
	SI-1297405	APPLE MAC STUDIO M2M			\$383.68
	SI-1297406	APPLE MAC STUDIO M2U			\$221.09
293356	12/06/2023	12/12/2023	Accounts Payable	Donnoe & Associates, Inc.	\$495.00
	Invoice	Description			Amount
	10216	EXECUTIVE ASSISTANT STOCK TEST RENTAL 11/14/23-12/01/23			\$495.00
293357	12/06/2023	12/14/2023	Accounts Payable	DS Services of America, Inc.	\$111.92
	Invoice	Description			Amount
	20044206 112423	WATER DELIVERY 11/08/2023			\$111.92
293358	12/06/2023	12/15/2023	Accounts Payable	EL CHEAPO LIFTS INC.	\$304.64
	Invoice	Description			Amount
	136323	EQUIPMENT RENTAL FOR PARKS			\$304.64

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293359	12/06/2023	12/19/2023	Accounts Payable	Ewing Irrigation Products Inc	\$380.56
	Invoice	Description			Amount
		20738283		IRRIGATION AND LANDSCAPING SUPPLIES	\$299.17
		20669229		IRRIGATION AND LANDSCAPING SUPPLIES	\$81.39
293360	12/06/2023	12/13/2023	Accounts Payable	Grainger	\$107.62
	Invoice	Description			Amount
		9907282025		SMALL TOOLS & EQUIPMENT	\$54.01
		9907282033		SMALL TOOLS & EQUIPMENT	\$53.61
293361	12/06/2023	12/07/2023	Accounts Payable	GUERRERO, KENNER	\$1,009.00
	Invoice	Description			Amount
		2023TUIREIMFALLK		TUITION REIMBURSEMENT FOR FALL 2023	\$329.00
		0223TUIREIMKG		TUITION REIMBURSEMENT FOR 08/2023, 23 1Q EXAM	\$680.00
293362	12/06/2023	12/12/2023	Accounts Payable	Harris Computer Systems	\$1,863.24
	Invoice	Description			Amount
		CERMN0000123		LICENSES FOR WINTEGRATE, SBPLUS, UNIDATA	\$1,863.24
293363	12/06/2023	12/11/2023	Accounts Payable	Hi-Way Safety Inc.	\$697.44
	Invoice	Description			Amount
		150279		MAINTENANCE SUPPLIES	\$697.44

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293364	12/06/2023	12/14/2023	Accounts Payable	Hinderliter, De Llamas & Associates	\$600.00
	Invoice	Description			Amount
	SIN021950	CONTRACT SVCS, TRANSACTION TAX JULY-SEPTEMBER 2022			\$600.00
293365	12/06/2023	12/15/2023	Accounts Payable	Horizon Nursery	\$1,140.00
	Invoice	Description			Amount
	003561	TREES FOR STREET MAINTENANCE			\$690.63
	003559	TREES			\$449.37
293366	12/06/2023	12/18/2023	Accounts Payable	Ice Star Refrigeration, LLC	\$1,043.20
	Invoice	Description			Amount
	9655	REPAIRS AT SMITH PARK			\$825.82
	9636	REPAIRS AT RIO HONDO PARK			\$217.38
293367	12/06/2023	12/11/2023	Accounts Payable	InfoSend, Inc	\$3,890.25
	Invoice	Description			Amount
	250107	POSTAGE 10/4/23-10/26/23			\$2,977.53
	250106	MAIL PREP SVCS 10/4/23-10/26/23			\$912.72
293368	12/06/2023		Accounts Payable	Jas Pacific, Inc.	\$682.50
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	PC 6826-A	PLAN CHECK SVCS FOR PR CITY ENGINEERING, SEPTEMBER 2023			\$682.50
293369	12/06/2023	12/12/2023	Accounts Payable	JMD (JM Diaz)	\$2,758.00
	Invoice	Description			Amount
	004 (23-243)	PROFESSIONAL SVCS 09/01/23-10/31/23, DURFEE AVE GRADE SEPARATION			\$1,773.00
	004 (23-242)	PROFESSIONAL SVCS 09/01/23-10/31/23, BARTOLO STORM DRAIN			\$295.50
	004 (23-241)	PROFESSIONAL SVCS 09/01/23-10/31/23, PHASE 1 CIP 30055			\$689.50
293370	12/06/2023	12/13/2023	Accounts Payable	KOA Corp./CBM Consulting Inc.	\$1,182.05
	Invoice	Description			Amount
	JB93033-21	PROFESSIONAL SERVICES 04/01/23-10/30/23, PR HSIP CITYWIDE TS			\$1,182.05
293371	12/06/2023	12/21/2023	Accounts Payable	L. A. Pressure Supply LLC	\$474.76
	Invoice	Description			Amount
	19026	MECHANIC SHOP SUPPLIES			\$194.72
	18913	EQUIPMENT MAINTENANCE AND REPAIR			\$112.04
	18941	EQUIPMENT MAINTENANCE AND REPAIR			\$168.00
293372	12/06/2023	12/15/2023	Accounts Payable	LANDSCAPE STRUCTURES INC.	\$556.79
	Invoice	Description			Amount
	INV-134809	PARKS EQUIPMENT			\$556.79

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293373	12/06/2023	12/13/2023	Accounts Payable	LEAF CAPITAL FUNDING LLC	\$3,501.40
	Invoice	Description			Amount
	15530551	Lease of Konica Minolta C4070 Copier FY 23-24			\$1,444.65
	15684417	Lease of Konica Minolta C4070 Copier FY 23-24			\$1,444.65
	15709411	Lease of Konica Minolta C4070 Copier FY 23-24			\$612.10
293374	12/06/2023	12/14/2023	Accounts Payable	Martinez, Genevie	\$670.82
	Invoice	Description			Amount
	2023TUIREIMSUMGM	TUITION REIMBURSEMENT FOR SUMMER 2023			\$670.82
293375	12/06/2023	12/12/2023	Accounts Payable	McMaster-Carr Supply Company	\$227.43
	Invoice	Description			Amount
	17626217	PLANT MAINTENANCE AND REPAIR			\$227.43
293376	12/06/2023	12/14/2023	Accounts Payable	Napa Auto Parts	\$3,323.44
	Invoice	Description			Amount
	208099	MECHANIC SHOP SUPPLIES			\$139.90
	208098	MECHANIC SHOP SUPPLIES			\$255.97
	208087	MECHANIC SHOP SUPPLIES			\$669.14
	208009	MECHANIC SHOP SUPPLIES			\$164.24
	208005	MECHANIC SHOP SUPPLIES			\$240.86
	207960	MECHANIC SHOP SUPPLIES			\$220.99

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	208168	CREDIT ON ACCOUNT			(\$139.90)
	208195	MECHANIC SHOP SUPPLIES			\$303.88
	208287	MECHANIC SHOP SUPPLIES			\$284.66
	208583	MECHANIC SHOP SUPPLIES			\$260.57
	208941	MECHANIC SHOP SUPPLIES			\$477.18
	209610	MECHANIC SHOP SUPPLIES			\$91.96
	209699	MECHANIC SHOP SUPPLIES			\$353.99
293377	12/06/2023	12/20/2023	Accounts Payable	NETWATCH NORTH AMERICA	\$3,751.89
	Invoice	Description			Amount
	S14200-15654	MONITORING SYSTEM AT GOLF COURSE, 10/24/23-12/31/23			\$3,751.89
293378	12/06/2023	12/14/2023	Accounts Payable	Nevco Inc	\$2,593.31
	Invoice	Description			Amount
	0000255668	CSO SUPPLIES			\$2,593.31
293379	12/06/2023	12/12/2023	Accounts Payable	NV5, Inc.	\$1,722.50
	Invoice	Description			Amount
	359205	PROFESSIONAL SVCS 07/01/23-07/31/23,PARCEL MAP REVIEW			\$220.00
	362135	PROFESSIONAL SVCS 10/01/23-10/31/23			\$1,412.50
	362142	PROFESSIONAL SVCS 10/01/23-10/31/23, FINAL PARCEL MAP			\$90.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293380	12/06/2023	12/13/2023	Accounts Payable	Pacific Telemanagement Services (PTS)	\$138.00
	Invoice	Description			Amount
	2114931	PAY PHONES FOR PR CITY HALL & PUBLIC LIBRARY DECEMBER 2023			\$138.00
293381	12/06/2023	12/11/2023	Accounts Payable	PM Law Enforcement Services, LLC	\$5,000.00
	Invoice	Description			Amount
	23-009	LAW ENFORCEMENT SERVICES FOR 11/01/23-11/30/23			\$5,000.00
293382	12/06/2023	12/07/2023	Accounts Payable	Ramos, Luis	\$200.00
	Invoice	Description			Amount
	LRSTIPENALLOW	BOOTS FOR LUIS RAMOS			\$200.00
293383	12/06/2023	12/11/2023	Accounts Payable	RHA LANDSCAPE ARCHITECTS-PLANNERS, INC.	\$6,465.00
	Invoice	Description			Amount
	093026	PROFESSIONAL SVCS 06/26/22-07/25/22, PH 1 THE PAD			\$390.00
	093027	PROFESSIONAL SVCS 06/26/22-07/25.22, HS-MINI PITCH			\$130.00
	093024	PROFESSIONAL SVCS 06/26/22-07/25/22, ALEBRIJE DOG PARK			\$5,945.00
293384	12/06/2023	12/12/2023	Accounts Payable	Specialized Elevator Corporation	\$1,162.38
	Invoice	Description			Amount
	60644	ELEVATOR MAINTENANCE, AUGUST 2023			\$387.46
	61752	ELEVATOR MAINTENANCE, SEPTEMBER 2023			\$387.46

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
64106		ELEVATOR MAINTENANCE, NOVEMBER 2023			\$387.46
293385	12/06/2023	12/12/2023	Accounts Payable	The Flag Shop	\$468.55
	Invoice	Description			Amount
21044		FLAGS FOR FACILITIES			\$468.55
293386	12/06/2023	12/27/2023	Accounts Payable	Transtech Engineers, Inc	\$2,592.00
	Invoice	Description			Amount
20235375		PROFESSIONAL SVCS THROUGH 09/30/23, PROJECT 220045			\$2,592.00
293387	12/06/2023	12/15/2023	Accounts Payable	Triangle Sports, Inc.	\$920.58
	Invoice	Description			Amount
41528		VETERAN STAFF POLOS			\$920.58
293388	12/06/2023	12/11/2023	Accounts Payable	TRUSAIC	\$1,818.00
	Invoice	Description			Amount
CINV-032681		2023 ACA DECEMBER PAYMENT			\$1,818.00
293389	12/06/2023	12/13/2023	Accounts Payable	UNIFIRST CORPORATION	\$441.00
	Invoice	Description			Amount
6190000848		CITY HALL FLOOR MATS WITH SEAL			\$441.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/1/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293390	12/06/2023	12/11/2023	Accounts Payable	Walters Wholesale Electric Co	\$2,751.90
	Invoice	Description			Amount
	S123498719.002	ELECTRICAL SUPPLIES			\$2,751.90
293391	12/06/2023	12/11/2023	Accounts Payable	Ware Malcomb	\$4,960.00
	Invoice	Description			Amount
	761793	PROFESSIONAL SVCS FROM 10/01/23-10/31/23, PR COUNCIL CHAMBER			\$4,960.00
293392	12/06/2023		Accounts Payable	West Coast Arborists, Inc	\$23,766.00
	Invoice	Description			Amount
	206769	REMOVALS AND PLANTING 10/16/23-10/31/23			\$12,196.00
	206432	TREE TRIMMING 10/1/23-10/15/23			\$6,036.00
	206769-A	TREE REMOVALS AND PLANTING 10/16/23-10/31/23			\$3,088.00
	1-9429	TREE ASSESSMENT 4034 DURFEE			\$1,390.00
	207805	TREE REMOVALS AND PLANTING 11/1/23-11/15/23			\$1,056.00
293393	12/07/2023	12/14/2023	Accounts Payable	American Heritage Life Insurance Co	\$48.64
	Invoice	Description			Amount
	M0163615325	SUPPLEMENTAL LIFE INSURANCE FOR P/E 11/17/23 & 12/01/23			\$48.64
293394	12/07/2023	12/13/2023	Accounts Payable	BMG Money, Inc	\$414.16
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	120723	EMPLOYEE DEDUCTION FOR P/E 12/01/23			\$414.16
293395	12/07/2023	12/15/2023	Accounts Payable	Franchise Tax Board	\$50.00
	Invoice	Description			Amount
	120723	EMPLOYEE DEDUCTION FOR P/E 12/01/23			\$50.00
293396	12/07/2023	12/08/2023	Accounts Payable	GONZALEZ, RICKY, A.	\$1,500.00
	Invoice	Description			Amount
	0011	CATERING EVENT 12/7/23			\$1,500.00
293397	12/07/2023	12/12/2023	Accounts Payable	Levying Officer	\$233.39
	Invoice	Description			Amount
	120723	EMPLOYEE DEDUCTION FOR P/E 12/01/23			\$233.39
293398	12/07/2023	12/15/2023	Accounts Payable	NUFIC	\$359.13
	Invoice	Description			Amount
	120123	SUPPLEMENTAL LIFE INSURANCE FOR DECEMBER 2023			\$359.13
293399	12/07/2023	12/14/2023	Accounts Payable	SEIU Local 721-COPE	\$72.00
	Invoice	Description			Amount
	120723	COPE FEES FOR P/E 12/01/23			\$72.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293400	12/07/2023	12/19/2023	Accounts Payable	Standard Insurance Company	\$2,735.80
	Invoice	Description			Amount
	120123	VISION SERVICES FOR DECEMBER 2023			\$2,735.80
293401	12/07/2023	12/21/2023	Accounts Payable	Western Dental Services, Inc.	\$230.87
	Invoice	Description			Amount
	120123	DENTAL SERVICES (DHMO) FOR DECEMBER 2023			\$230.87
293402	12/11/2023	12/13/2023	Accounts Payable	TOYOTA OF WHITTIER	\$100,026.09
	Invoice	Description			Amount
	2024RAV4-1	PURCHASE OF 3 NEW VEHICLES FOR PARKING ENFORCEMENT			\$33,342.03
	2024RAV4-4	PURCHASE OF 3 NEW VEHICLES FOR PARKING ENFORCEMENT			\$33,342.03
	2024RAV4-5	PURCHASE OF 3 NEW VEHICLES FOR PARKING ENFORCEMENT			\$33,342.03
293403	12/12/2023	12/14/2023	Accounts Payable	The Native Generations Group, LLC	\$39,999.00
	Invoice	Description			Amount
	2023-000012	Professional Svcs/December Government Relations			\$39,999.00
293404	12/13/2023	12/18/2023	Accounts Payable	AM-TEC TOTAL SECURITY INC	\$35.00
	Invoice	Description			Amount
	632026	OCTOBER 2023 ALARM MONITORING SVC			\$35.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293405	12/13/2023	12/19/2023	Accounts Payable	Big Sky Electric, Inc.	\$21,225.50
	Invoice	Description			Amount
	PROG PMT RET	PROFESSIONAL SVCS FOR ELECTRICAL SWITCHBOARD REPLACEMENT AT PLAN			\$21,225.50
293406	12/13/2023	12/18/2023	Accounts Payable	Bryan Ramirez (DJ Beatdrop)	\$900.00
	Invoice	Description			Amount
	12/14/23	DJ SERVICES FOR EMPLOYEE HOLIDAY LUNCHEON, 12/14/23			\$900.00
293407	12/13/2023	12/29/2023	Accounts Payable	Central Basin Municipal Water District	\$4,780.62
	Invoice	Description			Amount
	RIV-SEP23	UTILITIES FOR AUGUST 2023			\$4,780.62
293408	12/13/2023	12/22/2023	Accounts Payable	CINTAS CORP.	\$3,031.25
	Invoice	Description			Amount
	8406559058	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$1,014.59
	8406558631	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$1,475.26
	8406558633	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$218.30
	8406558632	REPLENISH AND SERVICE FIRST AID KITS AND AED GOLF COURSE			\$323.10
293409	12/13/2023		Accounts Payable	City of Whittier	\$30.00
	Invoice	Description			Amount
	121923-A	ANNUAL HOLIDAY LUNCHEON, 12/19/23			\$30.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293410	12/13/2023		Accounts Payable	CivicWell	\$6,661.13
	Invoice	Description			Amount
	107503	PROFESSIONAL SVCS 10/01/23-10/31/2023			\$6,661.13
293411	12/13/2023	12/20/2023	Accounts Payable	Culligan Water of Santa Ana	\$64.53
	Invoice	Description			Amount
	1344538	SENIOR CENTER EQUIPMENT RENTAL SVC			\$64.53
293412	12/13/2023	12/22/2023	Accounts Payable	Department of Industrial Relations, OSIP	\$5,678.20
	Invoice	Description			Amount
	OSIP 71413	LICENSE FEE ASSESSMENT FOR FY 07/01/23-06/30/24			\$5,678.20
293413	12/13/2023	12/20/2023	Accounts Payable	DISCOUNT SCHOOL SUPPLY	\$604.66
	Invoice	Description			Amount
	W12551200101	REACH SUPPLIES			\$604.66
293414	12/13/2023	12/27/2023	Accounts Payable	Ewing Irrigation Products Inc	\$719.67
	Invoice	Description			Amount
	21111465	LANDSCAPING SUPPLIES			\$719.67
293415	12/13/2023	12/18/2023	Accounts Payable	FEDERAL EXPRESS	\$32.62

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	8-314-05343	DELIVERY CHARGES			\$32.62
293416	12/13/2023	12/18/2023	Accounts Payable	GLADWELL GOVERNMENTAL SERVICES, INC.	\$980.00
	Invoice	Description			Amount
	5254	RECORDS RETENTION SCHEDULE UPDATE			\$980.00
293417	12/13/2023	12/22/2023	Accounts Payable	GoTo Communications, Inc.	\$2,964.04
	Invoice	Description			Amount
	IN7102498498	TELECOMMUNICATIONS SERVICES VOIP DECEMBER 2023			\$2,964.04
293418	12/13/2023	12/15/2023	Accounts Payable	GRITZEWSKY, ERNIE, T.	\$1,500.00
	Invoice	Description			Amount
	110	EMPOWERMENT COMEDY PERFORMANCE FOR EMPLOYEE LUNCHEON 12/14/23			\$1,500.00
293419	12/13/2023	12/21/2023	Accounts Payable	Horizon Nursery	\$1,574.63
	Invoice	Description			Amount
	003565	TREES			\$1,574.63
293420	12/13/2023	12/20/2023	Accounts Payable	MCI INC dba MARTINEZ CONSTRUCTION	\$4,351.71
	Invoice	Description			Amount
	2023-000000876	REFUND FOR WASTE MANAGEMENT DEPOSIT 9628 HAMDEN ST BP#2023-876			\$4,351.71

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293421	12/13/2023	12/18/2023	Accounts Payable	McMaster-Carr Supply Company	\$1,047.06
	Invoice	Description			Amount
	17922463	PLANT MAINTENANCE SUPPLIES			\$1,047.06
293422	12/13/2023	12/22/2023	Accounts Payable	Midamerica Administrative and Retirement Solutions	\$1,980.00
	Invoice	Description			Amount
	0235556	ADMIN FEE 3Q23			\$1,980.00
293423	12/13/2023	12/19/2023	Accounts Payable	Minuteman Press	\$116.76
	Invoice	Description			Amount
	69946	VARIOUS MAILERS/POSTCARDS FOR PRIME-WEEKLY ENROLLMENT NOTICES			\$116.76
293424	12/13/2023	12/20/2023	Accounts Payable	Napa Auto Parts	\$418.26
	Invoice	Description			Amount
	210201	MECHANIC SHOP SUPPLIES			\$330.68
	210356	MECHANIC SHOP SUPPLIES			\$87.58
293425	12/13/2023		Accounts Payable	NCM Engineering Corporation	\$69,163.72
	Invoice	Description			Amount
	PICO2201-08	PROF SVCS 07/01/23-10/31/23, TELEGRAPH RD OVER SAN GABRIEL RIVER			\$69,163.72

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293426	12/13/2023	12/20/2023	Accounts Payable	Oromill Lumber, Inc.	\$27.54
	Invoice	Description			Amount
	238608	SMALL TOOLS			\$27.54
293427	12/13/2023	12/20/2023	Accounts Payable	PACIFIC INDUSTRIAL ELECTRIC	\$6,840.00
	Invoice	Description			Amount
	2021-00001754	REFUND FOR WASTE MANAGEMENT DEPOSIT 8500 WASHINGTON BLVD BP#2021			\$6,840.00
293428	12/13/2023	12/15/2023	Accounts Payable	PEREZ, JORDAN	\$39.75
	Invoice	Description			Amount
	172998960	RECORDATION OF CERTIFICATE OF COMPLIANCE NO. 571			\$39.75
293429	12/13/2023	12/21/2023	Accounts Payable	POP VINYL, LLC	\$2,300.00
	Invoice	Description			Amount
	12323	HOLIDAY FESTIVAL BAND PERFORMANCE 12/03/23			\$2,300.00
293430	12/13/2023	12/22/2023	Accounts Payable	Postmaster-Santa Fe Springs Post Office	\$3,200.00
	Invoice	Description			Amount
	2023POSTMASTDEC	POSTAGE FOR DECEMBER 2023, CHECK 4 FY 23/24			\$3,200.00
293431	12/13/2023	12/19/2023	Accounts Payable	RHA LANDSCAPE ARCHITECTS-PLANNERS, INC.	\$1,495.00
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	102560	PROFESSIONAL SVCS 09/26/23-10/25/23, ALEBRIJI DOG PARK			\$1,495.00
293432	12/13/2023	12/29/2023	Accounts Payable	Roadline Products Inc., USA	\$711.11
	Invoice	Description			Amount
	19340	PAINT FOR MARKINGS AND STREET PAINTING			\$711.11
293433	12/13/2023	12/19/2023	Accounts Payable	Salgado Tire Service	\$355.00
	Invoice	Description			Amount
	1012	TIRE REPAIR UNIT 500			\$30.00
	1251	TIRE REPAIR FOR UNIT 287			\$25.00
	1252	TIRES FOR UNIT 283			\$300.00
293434	12/13/2023	12/19/2023	Accounts Payable	San Gabriel Valley Water Co	\$807.07
	Invoice	Description			Amount
	2023NOV-SGVWC	UTILITIES 10/27/23-11/28/23			\$807.07
293435	12/13/2023	12/18/2023	Accounts Payable	Sterling, Bernadette, M.	\$336.00
	Invoice	Description			Amount
	145184	INSTRUCTOR FOR ARTS & CRAFT, 10/26/23-12/21/23			\$336.00
293436	12/13/2023		Accounts Payable	The Flag Shop	\$79.99
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	437115	VETERAN'S MONUMENT			\$79.99
293437	12/13/2023	12/22/2023	Accounts Payable	Triangle Sports, Inc.	\$1,983.56
	Invoice	Description			Amount
	42251	STAFF UNIFORMS			\$351.46
	42090	AWARDS FOR PRYS SUMMER BASKETBALL			\$1,632.10
293438	12/13/2023	12/19/2023	Accounts Payable	Ware Malcomb	\$8,000.00
	Invoice	Description			Amount
	759674	PROFESSIONAL SVCS 09/01/23-09/30/23, PR COUNCIL CHAMBER			\$8,000.00
293439	12/13/2023		Accounts Payable	ACOSTA, ANDRES	\$15.28
	Invoice	Description			Amount
	1223PRIMTRUUP001	PRIME Net Energy Metering True Up 12/2023			\$15.28
293440	12/13/2023		Accounts Payable	AGUERO, BRENDA	\$40.69
	Invoice	Description			Amount
	1223PRIMTRUUP002	PRIME Net Energy Metering True Up 12/2023			\$40.69
293441	12/13/2023		Accounts Payable	AGUIRRE, DAVID	\$101.95
	Invoice	Description			Amount
	1223PRIMTRUUP003	PRIME Net Energy Metering True Up 12/2023			\$101.95

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293442	12/13/2023	01/08/2024	Accounts Payable	ALVARADO, JIM	\$60.46
	Invoice	Description			Amount
	1223PRIMTRUUP004	PRIME Net Energy Metering True Up 12/2023			\$60.46
293443	12/13/2023		Accounts Payable	ALVAREZ, MARIA ELENA	\$74.30
	Invoice	Description			Amount
	1223PRIMTRUUP005	PRIME Net Energy Metering True Up 12/2023			\$74.30
293444	12/13/2023		Accounts Payable	ALVAREZ, ZURY A	\$35.85
	Invoice	Description			Amount
	1223PRIMTRUUP006	PRIME Net Energy Metering True Up 12/2023			\$35.85
293445	12/13/2023	12/27/2023	Accounts Payable	AN, HAEUN	\$200.98
	Invoice	Description			Amount
	1223PRIMTRUUP007	PRIME Net Energy Metering True Up 12/2023			\$200.98
293446	12/13/2023	01/08/2024	Accounts Payable	ANAMPA, MARIA	\$65.44
	Invoice	Description			Amount
	1223PRIMTRUUP008	PRIME Net Energy Metering True Up 12/2023			\$65.44
293447	12/13/2023		Accounts Payable	ANAYA, ROBERTO	\$165.67

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP009	PRIME Net Energy Metering True Up 12/2023			\$165.67
293448	12/13/2023		Accounts Payable	ARANA, VERONICA	\$49.02
	Invoice	Description			Amount
	1223PRIMTRUUP010	PRIME Net Energy Metering True Up 12/2023			\$49.02
293449	12/13/2023		Accounts Payable	ARMENTA, CARMEN	\$53.85
	Invoice	Description			Amount
	1223PRIMTRUUP011	PRIME Net Energy Metering True Up 12/2023			\$53.85
293450	12/13/2023		Accounts Payable	ARTECHI, OLIVIA A	\$53.44
	Invoice	Description			Amount
	1223PRIMTRUUP012	PRIME Net Energy Metering True Up 12/2023			\$53.44
293451	12/13/2023		Accounts Payable	BALDERRAMA, ARACELI	\$2.89
	Invoice	Description			Amount
	1223PRIMTRUUP013	PRIME Net Energy Metering True Up 12/2023			\$2.89
293452	12/13/2023	12/28/2023	Accounts Payable	BARORO, KEALA	\$25.03
	Invoice	Description			Amount
	1223PRIMTRUUP014	PRIME Net Energy Metering True Up 12/2023			\$25.03

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293453	12/13/2023	12/27/2023	Accounts Payable	BECERRA, KAREN	\$112.98
	Invoice	Description			Amount
	1223PRIMTRUUP015	PRIME Net Energy Metering True Up 12/2023			\$112.98
293454	12/13/2023	12/29/2023	Accounts Payable	BERNAL, ESTHER	\$42.93
	Invoice	Description			Amount
	1223PRIMTRUUP016	PRIME Net Energy Metering True Up 12/2023			\$42.93
293455	12/13/2023		Accounts Payable	BETS, BEVERLY	\$119.13
	Invoice	Description			Amount
	1223PRIMTRUUP017	PRIME Net Energy Metering True Up 12/2023			\$119.13
293456	12/13/2023	12/26/2023	Accounts Payable	CARRILLO, JOSE L	\$136.45
	Invoice	Description			Amount
	1223PRIMTRUUP018	PRIME Net Energy Metering True Up 12/2023			\$136.45
293457	12/13/2023		Accounts Payable	CARVAJAL, MARTIN	\$115.42
	Invoice	Description			Amount
	1223PRIMTRUUP019	PRIME Net Energy Metering True Up 12/2023			\$115.42
293458	12/13/2023		Accounts Payable	CERVANTES, ALBERTO	\$43.90

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP020	PRIME Net Energy Metering True Up 12/2023			\$43.90
293459	12/13/2023		Accounts Payable	CHACON, VERONICA	\$145.44
	Invoice	Description			Amount
	1223PRIMTRUUP021	PRIME Net Energy Metering True Up 12/2023			\$145.44
293460	12/13/2023		Accounts Payable	CHAVEZ, MARIA C	\$232.22
	Invoice	Description			Amount
	1223PRIMTRUUP022	PRIME Net Energy Metering True Up 12/2023			\$232.22
293461	12/13/2023		Accounts Payable	CORONADO, ROSA	\$12.81
	Invoice	Description			Amount
	1223PRIMTRUUP023	PRIME Net Energy Metering True Up 12/2023			\$12.81
293462	12/13/2023	12/26/2023	Accounts Payable	CRISTIA, PEDRO	\$100.24
	Invoice	Description			Amount
	1223PRIMTRUUP024	PRIME Net Energy Metering True Up 12/2023			\$100.24
293463	12/13/2023		Accounts Payable	CRUZ, RIGOBERTO	\$17.06
	Invoice	Description			Amount
	1223PRIMTRUUP025	PRIME Net Energy Metering True Up 12/2023			\$17.06

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293464	12/13/2023	12/28/2023	Accounts Payable	DAO, VY	\$20.32
	Invoice	Description			Amount
	1223PRIMTRUUP026	PRIME Net Energy Metering True Up 12/2023			\$20.32
293465	12/13/2023		Accounts Payable	DEL RIO, MARCO	\$0.84
	Invoice	Description			Amount
	1223PRIMTRUUP027	PRIME Net Energy Metering True Up 12/2023			\$0.84
293466	12/13/2023		Accounts Payable	DELCAMPO, ROMANA	\$68.75
	Invoice	Description			Amount
	1223PRIMTRUUP028	PRIME Net Energy Metering True Up 12/2023			\$68.75
293467	12/13/2023	12/27/2023	Accounts Payable	DIAZ, ISIDRO	\$58.92
	Invoice	Description			Amount
	1223PRIMTRUUP029	PRIME Net Energy Metering True Up 12/2023			\$58.92
293468	12/13/2023		Accounts Payable	DO, KHOA	\$108.41
	Invoice	Description			Amount
	1223PRIMTRUUP030	PRIME Net Energy Metering True Up 12/2023			\$108.41
293469	12/13/2023		Accounts Payable	DON, ZILANY	\$49.04

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP031	PRIME Net Energy Metering True Up 12/2023			\$49.04
293470	12/13/2023		Accounts Payable	DURAN, BARBARA	\$9.66
	Invoice	Description			Amount
	1223PRIMTRUUP032	PRIME Net Energy Metering True Up 12/2023			\$9.66
293471	12/13/2023	01/08/2024	Accounts Payable	DURAN, CATALINA	\$7.00
	Invoice	Description			Amount
	1223PRIMTRUUP033	PRIME Net Energy Metering True Up 12/2023			\$7.00
293472	12/13/2023		Accounts Payable	ESTRADA, PEDRO	\$63.06
	Invoice	Description			Amount
	1223PRIMTRUUP034	PRIME Net Energy Metering True Up 12/2023			\$63.06
293473	12/13/2023		Accounts Payable	EXTRA SPACE PICO RIVERA TWO	\$49.87
	Invoice	Description			Amount
	1223PRIMTRUUP035	PRIME Net Energy Metering True Up 12/2023			\$49.87
293474	12/13/2023	12/26/2023	Accounts Payable	FAVELA, AARON	\$188.72
	Invoice	Description			Amount
	1223PRIMTRUUP036	PRIME Net Energy Metering True Up 12/2023			\$188.72

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293475	12/13/2023	12/28/2023	Accounts Payable	FLORES, ANGEL	\$111.50
	Invoice	Description			Amount
	1223PRIMTRUUP037	PRIME Net Energy Metering True Up 12/2023			\$111.50
293476	12/13/2023		Accounts Payable	GAITAN, FLORENCIA	\$5.80
	Invoice	Description			Amount
	1223PRIMTRUUP038	PRIME Net Energy Metering True Up 12/2023			\$5.80
293477	12/13/2023		Accounts Payable	GARCIA, CHRISTOPHER	\$136.13
	Invoice	Description			Amount
	1223PRIMTRUUP039	PRIME Net Energy Metering True Up 12/2023			\$136.13
293478	12/13/2023	12/29/2023	Accounts Payable	GARCIA, EDUARDO	\$88.27
	Invoice	Description			Amount
	1223PRIMTRUUP040	PRIME Net Energy Metering True Up 12/2023			\$88.27
293479	12/13/2023		Accounts Payable	GARCIA, PORFIRIO P	\$24.11
	Invoice	Description			Amount
	1223PRIMTRUUP041	PRIME Net Energy Metering True Up 12/2023			\$24.11
293480	12/13/2023		Accounts Payable	GARCIA, ROSALINDA	\$10.92

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP042	PRIME Net Energy Metering True Up 12/2023			\$10.92
293481	12/13/2023	01/08/2024	Accounts Payable	GARIBALDO-PRISCO, MARIA	\$34.10
	Invoice	Description			Amount
	1223PRIMTRUUP043	PRIME Net Energy Metering True Up 12/2023			\$34.10
293482	12/13/2023	12/27/2023	Accounts Payable	GLUCK, SAVANNAH	\$83.05
	Invoice	Description			Amount
	1223PRIMTRUUP044	PRIME Net Energy Metering True Up 12/2023			\$83.05
293483	12/13/2023	12/27/2023	Accounts Payable	GOMEZ, JESSICA	\$49.30
	Invoice	Description			Amount
	1223PRIMTRUUP045	PRIME Net Energy Metering True Up 12/2023			\$49.30
293484	12/13/2023		Accounts Payable	GOMEZ, MARGARITA	\$18.83
	Invoice	Description			Amount
	1223PRIMTRUUP046	PRIME Net Energy Metering True Up 12/2023			\$18.83
293485	12/13/2023	12/29/2023	Accounts Payable	GONZALEZ, JOAQUIN	\$4.96
	Invoice	Description			Amount
	1223PRIMTRUUP047	PRIME Net Energy Metering True Up 12/2023			\$4.96

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293486	12/13/2023		Accounts Payable	GRIJALVA, GEOVANY	\$11.48
	Invoice	Description			Amount
	1223PRIMTRUUP048	PRIME Net Energy Metering True Up 12/2023			\$11.48
293487	12/13/2023		Accounts Payable	GUZMAN, PATRICIA	\$11.52
	Invoice	Description			Amount
	1223PRIMTRUUP049	PRIME Net Energy Metering True Up 12/2023			\$11.52
293488	12/13/2023	12/26/2023	Accounts Payable	HATHAWAY, DAVID A	\$138.45
	Invoice	Description			Amount
	1223PRIMTRUUP050	PRIME Net Energy Metering True Up 12/2023			\$138.45
293489	12/13/2023		Accounts Payable	HERMAN, NORMA	\$26.35
	Invoice	Description			Amount
	1223PRIMTRUUP051	PRIME Net Energy Metering True Up 12/2023			\$26.35
293490	12/13/2023		Accounts Payable	HERNANDEZ, MARIA	\$12.37
	Invoice	Description			Amount
	1223PRIMTRUUP052	PRIME Net Energy Metering True Up 12/2023			\$12.37
293491	12/13/2023		Accounts Payable	ISLEY, SCOTT	\$155.64

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP053	PRIME Net Energy Metering True Up 12/2023			\$155.64
293492	12/13/2023		Accounts Payable	JIMENEZ, MARIO	\$252.97
	Invoice	Description			Amount
	1223PRIMTRUUP054	PRIME Net Energy Metering True Up 12/2023			\$252.97
293493	12/13/2023		Accounts Payable	JIMENEZ, PEDRO	\$2.11
	Invoice	Description			Amount
	1223PRIMTRUUP055	PRIME Net Energy Metering True Up 12/2023			\$2.11
293494	12/13/2023		Accounts Payable	JUAREZ, MARIA GUADALUPE	\$29.34
	Invoice	Description			Amount
	1223PRIMTRUUP056	PRIME Net Energy Metering True Up 12/2023			\$29.34
293495	12/13/2023		Accounts Payable	LANDEROS, MIGUEL	\$17.97
	Invoice	Description			Amount
	1223PRIMTRUUP057	PRIME Net Energy Metering True Up 12/2023			\$17.97
293496	12/13/2023	12/27/2023	Accounts Payable	LEE, SANG	\$166.45
	Invoice	Description			Amount
	1223PRIMTRUUP058	PRIME Net Energy Metering True Up 12/2023			\$166.45

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293497	12/13/2023		Accounts Payable	LUGO, KEVIN	\$0.02
	Invoice	Description			Amount
	1223PRIMTRUUP059	PRIME Net Energy Metering True Up 12/2023			\$0.02
293498	12/13/2023		Accounts Payable	LUONG, ANNIE	\$40.56
	Invoice	Description			Amount
	1223PRIMTRUUP060	PRIME Net Energy Metering True Up 12/2023			\$40.56
293499	12/13/2023		Accounts Payable	LUSTIG, JASON	\$72.76
	Invoice	Description			Amount
	1223PRIMTRUUP061	PRIME Net Energy Metering True Up 12/2023			\$72.76
293500	12/13/2023		Accounts Payable	MACIAS, GRISELDA	\$65.38
	Invoice	Description			Amount
	1223PRIMTRUUP062	PRIME Net Energy Metering True Up 12/2023			\$65.38
293501	12/13/2023		Accounts Payable	MALDONADO, JESSICA	\$56.76
	Invoice	Description			Amount
	1223PRIMTRUUP063	PRIME Net Energy Metering True Up 12/2023			\$56.76
293502	12/13/2023		Accounts Payable	MARIN, MARY E	\$3.29

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP064	PRIME Net Energy Metering True Up 12/2023			\$3.29
293503	12/13/2023		Accounts Payable	MARRON, ROBERT	\$102.15
	Invoice	Description			Amount
	1223PRIMTRUUP065	PRIME Net Energy Metering True Up 12/2023			\$102.15
293504	12/13/2023		Accounts Payable	MARTINEZ, MARISOL	\$30.61
	Invoice	Description			Amount
	1223PRIMTRUUP066	PRIME Net Energy Metering True Up 12/2023			\$30.61
293505	12/13/2023	12/29/2023	Accounts Payable	MARTINEZ, PEDRO	\$22.40
	Invoice	Description			Amount
	1223PRIMTRUUP067	PRIME Net Energy Metering True Up 12/2023			\$22.40
293506	12/13/2023	12/26/2023	Accounts Payable	MEDINA, ANGELICA	\$115.74
	Invoice	Description			Amount
	1223PRIMTRUUP068	PRIME Net Energy Metering True Up 12/2023			\$115.74
293507	12/13/2023	01/08/2024	Accounts Payable	MEDINA, SUSAN	\$181.23
	Invoice	Description			Amount
	1223PRIMTRUUP069	PRIME Net Energy Metering True Up 12/2023			\$181.23

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293508	12/13/2023		Accounts Payable	MEZA, JOAQUIN	\$232.97
	Invoice	Description			Amount
	1223PRIMTRUUP070	PRIME Net Energy Metering True Up 12/2023			\$232.97
293509	12/13/2023		Accounts Payable	MIRELES, ADRIENNE M	\$39.86
	Invoice	Description			Amount
	1223PRIMTRUUP071	PRIME Net Energy Metering True Up 12/2023			\$39.86
293510	12/13/2023		Accounts Payable	MORA, MARTIN	\$3.00
	Invoice	Description			Amount
	1223PRIMTRUUP072	PRIME Net Energy Metering True Up 12/2023			\$3.00
293511	12/13/2023	12/28/2023	Accounts Payable	MORALES, ADRIAN	\$42.00
	Invoice	Description			Amount
	1223PRIMTRUUP073	PRIME Net Energy Metering True Up 12/2023			\$42.00
293512	12/13/2023		Accounts Payable	MORALES, JOSE	\$11.56
	Invoice	Description			Amount
	1223PRIMTRUUP074	PRIME Net Energy Metering True Up 12/2023			\$11.56
293513	12/13/2023		Accounts Payable	MUNOZ, JUAN	\$4.38

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP075	PRIME Net Energy Metering True Up 12/2023			\$4.38
293514	12/13/2023		Accounts Payable	MUNSHI, MOHAMMED B	\$114.97
	Invoice	Description			Amount
	1223PRIMTRUUP076	PRIME Net Energy Metering True Up 12/2023			\$114.97
293515	12/13/2023	12/26/2023	Accounts Payable	NERCESSIAN, RAFFI	\$147.73
	Invoice	Description			Amount
	1223PRIMTRUUP077	PRIME Net Energy Metering True Up 12/2023			\$147.73
293516	12/13/2023	12/26/2023	Accounts Payable	NIEBLA, VALERIE	\$141.24
	Invoice	Description			Amount
	1223PRIMTRUUP078	PRIME Net Energy Metering True Up 12/2023			\$141.24
293517	12/13/2023	12/27/2023	Accounts Payable	NOE, SUSAN	\$57.51
	Invoice	Description			Amount
	1223PRIMTRUUP079	PRIME Net Energy Metering True Up 12/2023			\$57.51
293518	12/13/2023		Accounts Payable	NUNEZ, LORRAINE	\$35.02
	Invoice	Description			Amount
	1223PRIMTRUUP080	PRIME Net Energy Metering True Up 12/2023			\$35.02

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293519	12/13/2023	12/26/2023	Accounts Payable	PALOMARES, MARIA D	\$302.32
	Invoice	Description			Amount
	1223PRIMTRUUP081	PRIME Net Energy Metering True Up 12/2023			\$302.32
293520	12/13/2023	12/26/2023	Accounts Payable	PAREDES, ERCE	\$163.09
	Invoice	Description			Amount
	1223PRIMTRUUP082	PRIME Net Energy Metering True Up 12/2023			\$163.09
293521	12/13/2023		Accounts Payable	PEREZ, CARLOS	\$118.30
	Invoice	Description			Amount
	1223PRIMTRUUP083	PRIME Net Energy Metering True Up 12/2023			\$118.30
293522	12/13/2023		Accounts Payable	PEREZ, HUGO	\$17.21
	Invoice	Description			Amount
	1223PRIMTRUUP084	PRIME Net Energy Metering True Up 12/2023			\$17.21
293523	12/13/2023		Accounts Payable	PESQUEIRA, PAUL	\$182.42
	Invoice	Description			Amount
	1223PRIMTRUUP085	PRIME Net Energy Metering True Up 12/2023			\$182.42
293524	12/13/2023	12/28/2023	Accounts Payable	RAMOS, FRANCISCO	\$143.64

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP086	PRIME Net Energy Metering True Up 12/2023			\$143.64
293525	12/13/2023	01/08/2024	Accounts Payable	RIOS, YOLANDA	\$62.82
	Invoice	Description			Amount
	1223PRIMTRUUP087	PRIME Net Energy Metering True Up 12/2023			\$62.82
293526	12/13/2023	12/27/2023	Accounts Payable	RIVERA, NANCY	\$10.48
	Invoice	Description			Amount
	1223PRIMTRUUP088	PRIME Net Energy Metering True Up 12/2023			\$10.48
293527	12/13/2023		Accounts Payable	RODRIGUEZ, ALEJANDRO	\$57.99
	Invoice	Description			Amount
	1223PRIMTRUUP089	PRIME Net Energy Metering True Up 12/2023			\$57.99
293528	12/13/2023	12/26/2023	Accounts Payable	SADLER, ESTELA	\$161.55
	Invoice	Description			Amount
	1223PRIMTRUUP090	PRIME Net Energy Metering True Up 12/2023			\$161.55
293529	12/13/2023	12/26/2023	Accounts Payable	SALAZAR, JENNIFER	\$87.67
	Invoice	Description			Amount
	1223PRIMTRUUP091	PRIME Net Energy Metering True Up 12/2023			\$87.67

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293530	12/13/2023		Accounts Payable	SANCHEZ, SYLVIA	\$183.46
	Invoice	Description			Amount
	1223PRIMTRUUP092	PRIME Net Energy Metering True Up 12/2023			\$183.46
293531	12/13/2023		Accounts Payable	SAVEDRA, JOHN	\$102.21
	Invoice	Description			Amount
	1223PRIMTRUUP093	PRIME Net Energy Metering True Up 12/2023			\$102.21
293532	12/13/2023		Accounts Payable	SIONO, AURORA	\$174.51
	Invoice	Description			Amount
	1223PRIMTRUUP094	PRIME Net Energy Metering True Up 12/2023			\$174.51
293533	12/13/2023		Accounts Payable	SOTO-MONTANO, ROSE	\$118.88
	Invoice	Description			Amount
	1223PRIMTRUUP095	PRIME Net Energy Metering True Up 12/2023			\$118.88
293534	12/13/2023		Accounts Payable	TABARES, ROBERTO	\$357.40
	Invoice	Description			Amount
	1223PRIMTRUUP096	PRIME Net Energy Metering True Up 12/2023			\$357.40
293535	12/13/2023		Accounts Payable	TRAN, HOA	\$81.35

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP097	PRIME Net Energy Metering True Up 12/2023			\$81.35
293536	12/13/2023		Accounts Payable	TSAI AND SNOWDEN EST PARTNERS	\$0.07
	Invoice	Description			Amount
	1223PRIMTRUUP098	PRIME Net Energy Metering True Up 12/2023			\$0.07
293537	12/13/2023		Accounts Payable	VALLES, ANDREW	\$11.24
	Invoice	Description			Amount
	1223PRIMTRUUP099	PRIME Net Energy Metering True Up 12/2023			\$11.24
293538	12/13/2023		Accounts Payable	VILLA, ABRAHAM	\$92.95
	Invoice	Description			Amount
	1223PRIMTRUUP100	PRIME Net Energy Metering True Up 12/2023			\$92.95
293539	12/13/2023		Accounts Payable	VILLA, CHRISTOPHER J	\$87.99
	Invoice	Description			Amount
	1223PRIMTRUUP101	PRIME Net Energy Metering True Up 12/2023			\$87.99
293540	12/13/2023		Accounts Payable	VILLAGOMEZ, ROBERTO	\$67.42
	Invoice	Description			Amount
	1223PRIMTRUUP102	PRIME Net Energy Metering True Up 12/2023			\$67.42

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293541	12/13/2023		Accounts Payable	VILLARRUEL, VIRGINIA	\$69.15
	Invoice	Description			Amount
	1223PRIMTRUUP103	PRIME Net Energy Metering True Up 12/2023			\$69.15
293542	12/13/2023		Accounts Payable	VILLASENOR, MARGARITA	\$10.37
	Invoice	Description			Amount
	1223PRIMTRUUP104	PRIME Net Energy Metering True Up 12/2023			\$10.37
293543	12/13/2023		Accounts Payable	VILLALOBOS, JULIEANNA	\$64.53
	Invoice	Description			Amount
	1223PRIMTRUUP105	PRIME Net Energy Metering True Up 12/2023			\$64.53
293544	12/13/2023		Accounts Payable	WALKER, JOHN	\$16.36
	Invoice	Description			Amount
	1223PRIMTRUUP106	PRIME Net Energy Metering True Up 12/2023			\$16.36
293545	12/13/2023		Accounts Payable	WEINMAN, SUSAN	\$2.99
	Invoice	Description			Amount
	1223PRIMTRUUP107	PRIME Net Energy Metering True Up 12/2023			\$2.99
293546	12/13/2023	12/29/2023	Accounts Payable	WILSON, SANDRA ESPINOZA	\$274.70

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1223PRIMTRUUP108	PRIME Net Energy Metering True Up 12/2023			\$274.70
293547	12/13/2023		Accounts Payable	ZOZAYA, LOUIS	\$165.99
	Invoice	Description			Amount
	1223PRIMTRUUP109	PRIME Net Energy Metering True Up 12/2023			\$165.99
293548	12/14/2023	12/19/2023	Accounts Payable	ECS Imaging Inc	\$38,685.00
	Invoice	Description			Amount
	18317	ANNUAL RENEWAL 12/23/23-12/22/24			\$38,685.00
293549	12/20/2023		Accounts Payable	Ansafone Contact Center, Labell Exchange & BTE Com	\$410.04
	Invoice	Description			Amount
	231206025101	PW AFTER HOURS ANSWERING SVCS NOVEMBER 2023			\$246.52
	231206069101	AFTER HOURS ANSWERING SVC NOVEMBER 2023, WATER DEPT.			\$163.52
293550	12/20/2023		Accounts Payable	Auto-Chlor System	\$236.21
	Invoice	Description			Amount
	234105901057	EQUIPMENT SVCS			\$236.21
293551	12/20/2023	12/28/2023	Accounts Payable	BIG BELLY SOLAR LLC	\$286,681.74
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
49038		SMART WASTE BINS FOR PILOT PROGRAM AT SMITH PARK			\$286,681.74
293552	12/20/2023	12/29/2023	Accounts Payable	Central Basin Municipal Water District	\$3,719.67
	Invoice	Description			Amount
	RIV-OCT23	UTILITIES FOR SEPTEMBER 2023			\$3,719.67
293553	12/20/2023		Accounts Payable	CivicWell	\$20,852.00
	Invoice	Description			Amount
	107502	PROFESSIONAL SVCS 10/01/23-10/31/23, 4-448 WHITTIER BLVD CALTRAN			\$20,852.00
293554	12/20/2023	12/26/2023	Accounts Payable	County of LA, Agricultural Comm, Weights & Measure	\$433.59
	Invoice	Description			Amount
	240860	GOPHER ABATEMENT FOR CITY PARKS			\$433.59
293555	12/20/2023	12/27/2023	Accounts Payable	CPACINC.COM	\$3,780.06
	Invoice	Description			Amount
	SI-1298257	TOUGHBOOK FOR EQUIPMENT MECHANIC			\$3,780.06
293556	12/20/2023		Accounts Payable	David Hidalgo Architects, Inc.	\$8,400.00
	Invoice	Description			Amount
	117178	PROFESSIONAL SVCS 11/01/23-11/30/23, COMMERCIAL FACADE ENHANCEME			\$8,400.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293557	12/20/2023		Accounts Payable	Department of Water and Power	\$8.33
	Invoice	Description			Amount
	GA433546	MAINTAIN DRAIN & OVERFLOW WATER PIPELINE			\$8.33
293558	12/20/2023	12/27/2023	Accounts Payable	Esther Celiz	\$100.00
	Invoice	Description			Amount
	COMSTP121823-EC	COMMISSIONER STIPEND FOR MEETING 12/18/23			\$100.00
293559	12/20/2023	12/27/2023	Accounts Payable	Fast 5 Pico Rivera 5, LLC	\$102.00
	Invoice	Description			Amount
	6550	CITY FLEET CAR WASHES NOVEMBER 2023			\$102.00
293560	12/20/2023	12/26/2023	Accounts Payable	FEDERAL EXPRESS	\$28.55
	Invoice	Description			Amount
	2-206-15087	DELIVERY CHARGES			\$28.55
293561	12/20/2023	12/29/2023	Accounts Payable	Ferguson Enterprises, Inc	\$53.32
	Invoice	Description			Amount
	0249114-1	PLANT MAINTENANCE AND REPAIR			\$53.32
293562	12/20/2023	12/26/2023	Accounts Payable	Ferguson Enterprises, Inc	\$30,000.00
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	0014376	NEPTUNE LARGE METERS			\$30,000.00
293563	12/20/2023		Accounts Payable	Fiesta Cooperative Inc.	\$7,604.05
	Invoice	Description			Amount
	231129	PROFESSIONAL SVCS ADMIN FEE			\$7,604.05
293564	12/20/2023		Accounts Payable	Ice Star Refrigeration, LLC	\$1,301.29
	Invoice	Description			Amount
	9656	REFRIGERATOR REPAIR, RIO HONDO PARK			\$1,301.29
293565	12/20/2023		Accounts Payable	Infinity Technologies	\$13,277.50
	Invoice	Description			Amount
	1947	ON CALL IT MANAGEMENT NOVEMBER 2023			\$13,277.50
293566	12/20/2023	12/26/2023	Accounts Payable	L.A. County Metropolitan Trans Authority (TAP)	\$48.00
	Invoice	Description			Amount
	6021484	METRO 30 DAY SENIOR PASS			\$48.00
293567	12/20/2023	12/27/2023	Accounts Payable	LA County Sheriffs Department	\$1,040,767.71
	Invoice	Description			Amount
	241409EC	SHERIFF SERVICES FOR NOVEMBER 2023			\$1,040,767.71

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293568	12/20/2023	12/26/2023	Accounts Payable	Los Angeles County Department Public Health	\$481.00
	Invoice	Description			Amount
	IN1300197	BACKFLOW 9200 MINES			\$37.00
	IN1300859	BACKFLOW 6615 PASSONS			\$111.00
	IN1301140	BACKFLOW 6016 ROSEMEAD			\$37.00
	IN1301425	BACKFLOW 6767 PASSONS			\$37.00
	IN1301424	BACKFLOW 6615 PASSONS			\$37.00
	IN1301426	BACKFLOW 9520 BEVERLY BL			\$37.00
	IN1302377	BACKFLOW 3539 DURFEE AVE			\$37.00
	IN1302698	BACKFLOW 3260 FAIRWAY DR			\$148.00
293569	12/20/2023		Accounts Payable	Martinez, Aric, L	\$100.00
	Invoice	Description			Amount
	COMSTP121823-AM	COMMISSIONER STIPEND FOR MEETING 12/18/23			\$100.00
293570	12/20/2023	12/26/2023	Accounts Payable	McMaster-Carr Supply Company	\$13.81
	Invoice	Description			Amount
	18231308	PLANT MAINTENANCE AND REPAIR			\$13.81
293571	12/20/2023		Accounts Payable	Minuteman Press	\$125.12
	Invoice	Description			Amount
	70101	VARIOUS MAILERS/POSTCARDS FOR PRIME-WEEKLY ENROLLMENT NOTICES			\$125.12

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293572	12/20/2023	12/26/2023	Accounts Payable	Napa Auto Parts	\$253.58
	Invoice	Description			Amount
	208094	MECHANIC SHOP SUPPLIES			\$253.58
293573	12/20/2023	12/26/2023	Accounts Payable	Nutrien AG Solutions, Inc	\$1,060.63
	Invoice	Description			Amount
	52799253	WEED ABATEMENT			\$1,060.63
293574	12/20/2023	12/26/2023	Accounts Payable	NV5, Inc.	\$445.00
	Invoice	Description			Amount
	359206	PROFESSIONAL SVCS 07/01/23-07/31/23, GALLATIN WATER EASEMENT			\$445.00
293575	12/20/2023		Accounts Payable	Ollin Strategies	\$7,500.00
	Invoice	Description			Amount
	225	CONSULTING SERVICE FOR DECEMBER 2023			\$7,500.00
293576	12/20/2023	12/27/2023	Accounts Payable	Orange County Winwater Works	\$5,001.19
	Invoice	Description			Amount
	153212 01	MAINTENANCE SUPPLIES			\$775.80
	153091 01	MAINTENANCE SUPPLIES			\$63.39
	153080 01	MAINTENANCE SUPPLIES			\$350.66

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	152310 01	MAINTENANCE SUPPLIES			\$3,811.34
293577	12/20/2023	12/21/2023	Accounts Payable	PAREDES, ESTHER, MARIE	\$425.66
	Invoice	Description			Amount
	2023TUIREIMFALEP	TUITION REIMBURSEMENT FOR FALL 2023			\$425.66
293578	12/20/2023	12/20/2023	Accounts Payable	PETTY CASH	\$81.01
	Invoice	Description			Amount
	NOVEMBER 2023	NOVEMBER 2023 PETTY CASH			\$81.01
293579	12/20/2023	12/28/2023	Accounts Payable	Pico Water District	\$4,422.19
	Invoice	Description			Amount
	2023OCTPICOWTRDA	UTILITIES FOR OCTOBER 2023			\$1,172.05
	2023OCTPICOWTRDB	UTILITIES FOR OCTOBER 2023			\$3,250.14
293580	12/20/2023		Accounts Payable	Robert Anthony Martinez	\$100.00
	Invoice	Description			Amount
	COMSTP121823-RM	COMMISSIONER STIPEND FOR MEETING 12/18/23			\$100.00
293581	12/20/2023	12/27/2023	Accounts Payable	Salgado Tire Service	\$20.00
	Invoice	Description			Amount
	1272	TIRE REPAIR UNIT #131			\$20.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293582	12/20/2023	12/29/2023	Accounts Payable	Southern California Municipal Athletic Federation	\$1,137.50
	Invoice	Description			Amount
	121323/PR	CONTRACT CLASS PARK PROGRAM INSURANCE FOR OCTOBER -DECEMBER 2023			\$912.50
	121323/PR-SENIOR	CONTRACT CLASS SENIOR PROGRAM INSURANCE FOR OCTOBER -DECEMBER 23			\$225.00
293583	12/20/2023	12/29/2023	Accounts Payable	State of California Dept of Justice	\$160.00
	Invoice	Description			Amount
	700030	PRE-EMPLOYMENT LIVE SCANS FOR NOVEMBER 2023			\$160.00
293584	12/20/2023	12/27/2023	Accounts Payable	State Water Resources Control Board (SWRCB)	\$46,583.00
	Invoice	Description			Amount
	WD-0231201	SWRCB ANNUAL PERMIT FEE FOR WASTE DISCHARGE FOR 07/01/23-06/30/2			\$20,085.00
	SW-0269571	SWRCB ANNUAL STORM WATER PERMIT FEE FOR 07/01/23-06/30/24			\$26,498.00
293585	12/20/2023		Accounts Payable	Stover Seed Company	\$16,245.34
	Invoice	Description			Amount
	0906790	SEED BLEND FOR PARKS			\$16,245.34
293586	12/20/2023	12/27/2023	Accounts Payable	Sunbelt Rentals, Inc.	\$453.85
	Invoice	Description			Amount
	147797682-0001	CONCRETE SUPPLIES			\$453.85

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293587	12/20/2023		Accounts Payable	THE PUBLIC RESTROOM COMPANY	\$131,837.00
	Invoice	Description			Amount
	24838	PICO PARK OUTDOOR FIELD RESTROOM REPLACEMENT			\$131,837.00
293588	12/20/2023	12/26/2023	Accounts Payable	Tyler Technologies, Inc.	\$10,800.00
	Invoice	Description			Amount
	045-438907	New World Interface Programming for Water Meter billing			\$10,800.00
293589	12/20/2023	12/29/2023	Accounts Payable	Uhaul	\$41.56
	Invoice	Description			Amount
	5403203172	PROPANE FOR ASPHALT MAINTENANCE			\$41.56
293590	12/20/2023	12/28/2023	Accounts Payable	VERNOLA'S TOWING SERVICE	\$325.00
	Invoice	Description			Amount
	56620	TOWING SVCS, UNIT 223			\$325.00
293591	12/20/2023	12/27/2023	Accounts Payable	W. A. Rasic Construction Company, Inc	\$10,099.35
	Invoice	Description			Amount
	344732	ON-CALL EMERGENCY WATER REPAIR SVCS			\$10,099.35
293592	12/20/2023	12/26/2023	Accounts Payable	WEBSTER'S BEE REMOVAL SERVICE	\$235.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	2203	BEE REMOVAL SVCS 9634 TERRADELL			\$235.00
293593	12/20/2023	12/26/2023	Accounts Payable	West Coast Arborists, Inc	\$55,094.00
	Invoice	Description			Amount
	207804	TREE TRIMMING 11/01/23-11/15/23			\$14,112.00
	208270	TREE TRIMMING 11/16/23-11/30/23			\$3,783.00
	208271	GRID PRUNING 11/16/23-11/30/23			\$37,199.00
293594	12/20/2023	12/26/2023	Accounts Payable	Whittier Fertilizer Company	\$2,123.09
	Invoice	Description			Amount
	402277	SANDBAGS FOR PARKS			\$13.78
	402264	SANDBAGS FOR PARKS			\$4.63
	406118	SEED COVER FOR PARKS			\$1,681.31
	405974	SEED COVER FOR PARKS			\$187.43
	405946	SEED COVER FOR MEDIANS			\$187.43
	404712	TOP SOIL			\$48.51
293595	12/20/2023		Accounts Payable	Yarisma Rocha	\$100.00
	Invoice	Description			Amount
	COMSTP121823-YR	COMMISSIONER STIPEND FOR MEETING 12/18/23			\$100.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293596	12/21/2023		Utility Management Refund	*JUST CONTENTS BY NICK RAMIREZ	\$30.50
293597	12/21/2023		Utility Management Refund	ADAMS, IMANI	\$61.86
293598	12/21/2023		Utility Management Refund	BROSWELL, EA	\$9.58
293599	12/21/2023		Utility Management Refund	CERVANTES, AILEEN	\$67.31
293600	12/21/2023		Utility Management Refund	CHAVES, KATY	\$88.40
293601	12/21/2023		Utility Management Refund	JUST CONTENTS BY NICK RAMIREZ	\$43.99
293602	12/21/2023		Utility Management Refund	KEYMAX GROUP	\$40.62
293603	12/21/2023		Utility Management Refund	LOPEZ, ANA	\$25.98
293604	12/21/2023		Utility Management Refund	NARANJO, FERNANDO	\$17.32
293605	12/21/2023		Utility Management Refund	REYES, ROXANA	\$14.58
293606	12/21/2023	12/29/2023	Utility Management Refund	ROBERSON-WAITE ELECTRIC	\$1,433.39
293607	12/21/2023	01/08/2024	Utility Management Refund	SHA, JINWU	\$14.78
	Account Type	Description		Transaction Date	Transaction Type
	Single-Family Residential			12/20/2023	Refund Adjustment
293608	12/21/2023		Utility Management Refund	SOLARIO, MICHAEL	\$43.24
	Account Type	Description		Transaction Date	Transaction Type
	Single-Family Residential			11/16/2023	Refund Adjustment
293609	12/21/2023		Utility Management Refund	VELASQUEZ, ANABEL	\$63.77
293610	12/21/2023	12/27/2023	Accounts Payable	BMG Money, Inc	\$414.16
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	122123	EMPLOYEE DEDUCTION FOR P/E 12/15/23			\$414.16
293611	12/21/2023		Accounts Payable	CINTAS CORP.	\$1,627.04
	Invoice	Description			Amount
	8406510868	Purchase and servicing of AED's and First Aid Kits			\$1,627.04
293612	12/21/2023	01/08/2024	Accounts Payable	Franchise Tax Board	\$50.00
	Invoice	Description			Amount
	122123	EMPLOYEE DEDUCTION FOR P/E 12/15/23			\$50.00
293613	12/21/2023		Accounts Payable	Infinity Technologies	\$1,450.00
	Invoice	Description			Amount
	1602	PROJECT MANAGEMENT AQUATIC PARK JULY 2023			\$217.50
	1724	PROJECT MANAGEMENT AQUATIC PARK AUGUST 2023			\$1,232.50
293614	12/21/2023	12/27/2023	Accounts Payable	Levying Officer	\$233.39
	Invoice	Description			Amount
	122123	EMPLOYEE DEDUCTION FOR P/E 12/15/23			\$233.39
293615	12/21/2023	12/28/2023	Accounts Payable	SEIU Local 721-COPE	\$72.00
	Invoice	Description			Amount
	122123	COPE FEES FOR P/E 12/15/23			\$72.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293616	01/03/2024		Accounts Payable	1st Jon Inc	\$3,762.23
	Invoice	Description			Amount
	113245	PORTABLE RESTROOM FOR HOLIDAY FESTIVAL			\$3,762.23
293617	01/03/2024		Accounts Payable	AGUIRRE, GLORIA, E.	\$75.00
	Invoice	Description			Amount
	COMSTP121123-GA	COMMISSIONER STIPEND FOR MEETING 12/11/23			\$75.00
293618	01/03/2024	01/08/2024	Accounts Payable	Alvarez-Glasman & Colvin	\$10,235.00
	Invoice	Description			Amount
	2024JANATTYFEES	CITY ATTY RETAINER FEE FOR JANUARY 2024			\$10,235.00
293619	01/03/2024	01/08/2024	Accounts Payable	AM-TEC TOTAL SECURITY INC	\$35.00
	Invoice	Description			Amount
	632572	ALARM MONITORING NOVEMBER 2023			\$35.00
293620	01/03/2024		Accounts Payable	American Eagle Protective Services, Inc	\$602.00
	Invoice	Description			Amount
	1419	UNARMED SECURITY OFFICER FOR GO GETTER'S BANQUET 11/30/23			\$602.00
293621	01/03/2024		Accounts Payable	Benavides, Ruben	\$79.20

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	RB2055298	IN PERSON COURSE-CODE ENFORCEMENT OFFICER 12/04/23-12/08/23			\$79.20
293622	01/03/2024		Accounts Payable	CASAS, RUDY	\$200.00
	Invoice	Description			Amount
	1617579	REFUNDABLE DAMAGE DEPOSIT GO GETTER HOLIDAY BANQUET			\$200.00
293623	01/03/2024	01/08/2024	Accounts Payable	Certifix Live Scan	\$275.00
	Invoice	Description			Amount
	82348	PRE-EMPLOYMENT LIVE SCANS 11/15/23-11/29/23			\$275.00
293624	01/03/2024		Accounts Payable	City of Santa Fe Springs	\$36,545.40
	Invoice	Description			Amount
	2400489	TRAFFIC SIGNAL MAINTENANCE JULY THROUGH SEPTEMBER 2023			\$36,545.40
293625	01/03/2024		Accounts Payable	City of Whittier	\$30.00
	Invoice	Description			Amount
	121923-B	ANNUAL HOLIDAY LUNCHEON, 12/19/23			\$30.00
293626	01/03/2024		Accounts Payable	County of Los Angeles Dept of Public Works	\$6,525.81
	Invoice	Description			Amount
	RE-PW23121103234	PROFESSIONAL SVCS THROUGH 11/30/23, IW PICO RIVERA			\$6,525.81

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293627	01/03/2024	01/08/2024	Accounts Payable	County of Los Angeles Dept of Public Works	\$110.69
	Invoice	Description			Amount
	RE-PW23121103596	TS MAINTENANCE THROUGH NOVEMBER 2023			\$110.69
293628	01/03/2024		Accounts Payable	Dave Bang Associates, Inc of California	\$2,293.88
	Invoice	Description			Amount
	CA54964	PICO PARK SLIDE REPLACEMENT			\$2,293.88
293629	01/03/2024		Accounts Payable	Employment Development Department	\$3.12
	Invoice	Description			Amount
	MIS-00004468	HOUSING SECTION 8 OBTAIN PARTICIPANT INCOME INFORMATON			\$3.12
293630	01/03/2024		Accounts Payable	ESTRADA SANTOS, ROCIO	\$75.00
	Invoice	Description			Amount
	COMSTP121123-RE	COMMISSIONER STIPEND FOR MEETING 12/11/23			\$75.00
293631	01/03/2024		Accounts Payable	Ewing Irrigation Products Inc	\$1,884.46
	Invoice	Description			Amount
	21154318	IRRIGATION SUPPLIES			\$735.63
	21154210	IRRIGATION SUPPLIES			\$1,148.83

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293632	01/03/2024	01/08/2024	Accounts Payable	Ferguson Enterprises, Inc	\$3.65
	Invoice	Description			Amount
	SC630602	SVC CHARGE DECEMBER 2023			\$3.65
293633	01/03/2024	01/08/2024	Accounts Payable	Ferguson Enterprises, Inc	\$243.38
	Invoice	Description			Amount
	3170908	PLUMBING SUPPLIES			\$243.38
293634	01/03/2024	01/08/2024	Accounts Payable	Fuller Engineering Inc	\$1,435.43
	Invoice	Description			Amount
	150225	POOL CHEMICALS			\$1,435.43
293635	01/03/2024		Accounts Payable	GARCIA, KIMBERLY	\$75.00
	Invoice	Description			Amount
	COMSTP121123-KG	COMMISSIONER STIPEND FOR MEETING 12/11/23			\$75.00
293636	01/03/2024		Accounts Payable	Herc Rentals, Inc	\$7,339.70
	Invoice	Description			Amount
	85752852-001	EQUIPMENT RENTAL FOR BANNER INSTALLATION			\$3,579.09
	34213357-001	EQUIPMENT RENTAL FOR BANNER INSTALLATION			\$1,242.23
	34116610-001	EQUIPMENT RENTAL FOR BANNER INSTALLATION			\$2,518.38

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293637	01/03/2024		Accounts Payable	Hinderliter, De Llamas & Associates	\$1,248.00
	Invoice	Description			Amount
	SIN034643	CONTRACT SVCS, TRANSACTION TAX OCTOBER-DECEMBER 2023			\$624.00
	SIN031797	CONTRACT SVCS, TRANSACTION TAX JULY-SEPTEMBER 2023			\$624.00
293638	01/03/2024		Accounts Payable	Infinity Technologies	\$4,857.50
	Invoice	Description			Amount
	1948	3DI PERMITTING NOVEMBER 2023			\$4,857.50
293639	01/03/2024		Accounts Payable	Keenan & Associates	\$1,250.00
	Invoice	Description			Amount
	299259	BENEFIT BRIDGE FEE DECEMBER 2023, INSTALLMENT 6			\$1,250.00
293640	01/03/2024	01/08/2024	Accounts Payable	LA County Sheriffs Department	\$18,151.66
	Invoice	Description			Amount
	241548EC	PRV-TRANSIT/TRANSIENT DEPUTY 11/02/23-11/30/23			\$18,151.66
293641	01/03/2024		Accounts Payable	LEAF CAPITAL FUNDING LLC	\$1,444.65
	Invoice	Description			Amount
	15827462	Lease of Konica Minolta C4070 Copier FY 23-24			\$1,444.65
293642	01/03/2024		Accounts Payable	Liebert Cassidy Whitmore	\$3,504.50

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	256789	PROFESSIONAL SVCS THROUGH 11/30/23, GENERAL			\$304.50
	255800	PROFESSIONAL SVCS THROUGH 11/30/23, SUPERVISORY SKILLS			\$3,200.00
293643	01/03/2024	01/08/2024	Accounts Payable	Martinez, Vanessa, Vivian	\$75.00
	Invoice	Description			Amount
	COMSTP121123-VM	COMMISSIONER STIPEND FOR MEETING 12/11/23			\$75.00
293644	01/03/2024		Accounts Payable	McMaster-Carr Supply Company	\$197.25
	Invoice	Description			Amount
	19381178	PLANT MAINTENANCE AND REPAIR			\$1,319.40
	18568818	CREDIT TO ACCOUNT			(\$1,122.15)
293645	01/03/2024		Accounts Payable	Montserrat Palacios	\$106.58
	Invoice	Description			Amount
	MP865943	REIMBURSEMENT FOR HOLIDAY LUNCHEON SUPPLIES CANDY 12/14/23			\$106.58
293646	01/03/2024		Accounts Payable	PARS	\$300.00
	Invoice	Description			Amount
	54564	TRUST ADMIN SVCS MONTH END 10/31/2023			\$300.00
293647	01/03/2024		Accounts Payable	PM Law Enforcement Services, LLC	\$5,000.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	23-010	LAW ENFORCEMENT SERVICES FOR 12/01/23-12/31/23			\$5,000.00
293648	01/03/2024	01/08/2024	Accounts Payable	Power Trip Rentals, Inc	\$2,629.56
	Invoice	Description			Amount
	140715	GENERATOR RENTAL, FOR HALLOWEEN SPOOKTACULAR			\$2,629.56
293649	01/03/2024		Accounts Payable	SELBERT PERKINS DESIGN, INC.	\$6,520.00
	Invoice	Description			Amount
	20231232	PROF SVCS 11/01/23-11/30/23, PR CITY BRAND SIGNAGE & FURNITURE			\$6,520.00
293650	01/03/2024		Accounts Payable	SOUNDTHINKING, INC.	\$24,750.00
	Invoice	Description			Amount
	INV#13159	SHOTSPOTTER GUNSHOT LOCATION SVCS, PILOT PROGRAM			\$24,750.00
293651	01/03/2024		Accounts Payable	Tetra Tech, Inc	\$975.00
	Invoice	Description			Amount
	52173134	PROFESSIONAL SERVICES 11/24/23-12/14/23, WM REPLACEMENT PROJECTS			\$975.00
293652	01/03/2024		Accounts Payable	Whittier Fertilizer Company	\$4,712.64
	Invoice	Description			Amount
	406456	SEED COVER FOR PARKS			\$1,590.36

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	406407	FINE SEED COVER			\$2,056.16
	406362	SAND FOR PARKS			\$195.14
	406004	SEED COVER FOR PARKS			\$870.98
293653	01/03/2024		Accounts Payable	WATER HEATER WAREHOUSE	\$4,500.00
	Invoice	Description			Amount
	19307	ELECTRICAL PANEL UPGRADE FOR HEAT PUMP AT RIVERA PARK			\$4,500.00
293654	01/04/2024		Accounts Payable	American Heritage Life Insurance Co	\$48.64
	Invoice	Description			Amount
	M0163615353	SUPPLEMENTAL LIFE INSURANCE FOR P/E 12/15/23 & 12/29/23			\$48.64
293655	01/04/2024		Accounts Payable	BMG Money, Inc	\$414.16
	Invoice	Description			Amount
	010424	EMPLOYEE DEDUCTION FOR P/E 12/29/23			\$414.16
293656	01/04/2024		Accounts Payable	Franchise Tax Board	\$50.00
	Invoice	Description			Amount
	010424	EMPLOYEE DEDUCTION FOR P/E 12/29/23			\$50.00
293657	01/04/2024		Accounts Payable	Levying Officer	\$233.39
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	010424	EMPLOYEE DEDUCTION FOR P/E 12/29/23			\$233.39
293658	01/04/2024		Accounts Payable	NUFIC	\$362.53
	Invoice	Description			Amount
	010124	SUPPLEMENTAL LIFE INSURANCE FOR JANUARY 2024			\$362.53
293659	01/04/2024		Accounts Payable	SEIU Local 721-COPE	\$72.00
	Invoice	Description			Amount
	010424	COPE FEES FOR P/E 12/29/23			\$72.00
293660	01/04/2024		Accounts Payable	Standard Insurance Company	\$2,757.76
	Invoice	Description			Amount
	010124	VISION SERVICES FOR JANUARY 2024			\$2,757.76
293661	01/04/2024		Accounts Payable	Western Dental Services, Inc.	\$190.91
	Invoice	Description			Amount
	010124	DENTAL SERVICES (DHMO) FOR JANUARY 2024			\$190.91
293662	01/04/2024		Accounts Payable	El Rancho Cheer Booster	\$1,280.00
	Invoice	Description			Amount
	2024GOLFTOURERCB	ERNIE JOHNSON MEMORIAL GOLF TOURNAMENT 01/05/24			\$1,280.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293663	01/09/2024		Accounts Payable	NORM REEVES FORD SUPERSTORE	\$40,905.91
	Invoice	Description			Amount
	324803	PURCHASE OF 1 2023 FORD FOR REPLACEMENT TRUCK FOR PUBLIC WORKS			\$40,905.91
293664	01/10/2024		Accounts Payable	1st Jon Inc	\$5,576.25
	Invoice	Description			Amount
	113788	PORTABLE RESTROOM FOR SENIOR CENTER			\$5,576.25
293665	01/10/2024		Accounts Payable	Advantec Consulting Engineering	\$25,675.00
	Invoice	Description			Amount
	9803-0266-12	PROF SVCS 10/01/23-10/31/23, PR ITS MASTER PLAN			\$11,805.00
	9803-0266-11	PROF SVCS 09/01/23-09/30/23, PR ITS MASTER PLAN			\$13,870.00
293666	01/10/2024		Accounts Payable	ALTA LANGUAGE SERVICES, INC.	\$55.00
	Invoice	Description			Amount
	IS692168	LISTENING & SPEAKING TEST			\$55.00
293667	01/10/2024		Accounts Payable	Alvarez-Glasman & Colvin	\$23,525.09
	Invoice	Description			Amount
	2023-10-20900	LEGAL SVCS OCTOBER 2023			\$23,525.09
293668	01/10/2024		Accounts Payable	American Marker	\$545.74

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	2319-23	COVER STOCK PHOTO HOLDER			\$545.74
293669	01/10/2024		Accounts Payable	Atkinson, Andelson, Loya, Ruud & Romo	\$2,427.08
	Invoice	Description			Amount
	700210	LEGAL SVCS NOVEMBER 2023			\$2,427.08
293670	01/10/2024		Accounts Payable	Bay Area Driving School, Inc.	\$210.00
	Invoice	Description			Amount
	145190	ONLINE DRIVER'S ED FOR NOVEMBER-DECEMBER 2023			\$210.00
293671	01/10/2024		Accounts Payable	Bluebeam, Inc.	\$4,800.00
	Invoice	Description			Amount
	1780964	COMPREHENSIVE AECO COLLABORATION PLATFORM 12/04/23			\$4,800.00
293672	01/10/2024		Accounts Payable	Central Basin Municipal Water District	\$4,174.89
	Invoice	Description			Amount
	RIV-NOV23	UTILITIES FOR OCTOBER 2023			\$4,174.89
293673	01/10/2024		Accounts Payable	CINTAS CORP.	\$1,309.79
	Invoice	Description			Amount
	8406510657	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$1,309.79

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293674	01/10/2024		Accounts Payable	CNS Engineers, Inc.	\$53,391.09
	Invoice	Description			Amount
	22007-4	WASHINGTON BLVD OVER RIO HONDO CHANNEL BRIDGE ,09/23/23-11/03/23			\$53,391.09
293675	01/10/2024		Accounts Payable	County of LA, Agricultural Comm, Weights & Measure	\$1,340.30
	Invoice	Description			Amount
	240557	GOPHER ABATEMENT FOR CITY PARKS			\$1,340.30
293676	01/10/2024		Accounts Payable	Crocker Signs & Screen Printing	\$112.85
	Invoice	Description			Amount
	54336	CUSTOM STENCILS			\$18.19
	54351	CUSTOM VINYL NUMBERS			\$94.66
293677	01/10/2024		Accounts Payable	DAHLIN GROUP, INC	\$223,208.20
	Invoice	Description			Amount
	2311-084	PROFESSIONAL SERVICES THROUGH 11/30/23,SMITH PARK AQUATIC CENTER			\$223,208.20
293678	01/10/2024		Accounts Payable	Department of Water and Power	\$8.33
	Invoice	Description			Amount
	GA433794	WASHINGTON/PARAMOUNT DRAIN AND PIPELINE			\$8.33

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293679	01/10/2024		Accounts Payable	Donnoe & Associates, Inc.	\$420.00
	Invoice	Description			Amount
	10255	EXECUTIVE ASSISTANT STOCK TEST RENTAL 12/14/23-12/28/23			\$420.00
293680	01/10/2024		Accounts Payable	DS Services of America, Inc.	\$81.92
	Invoice	Description			Amount
	20044206 122223	WATER DELIVERY 12/06/23			\$81.92
293681	01/10/2024		Accounts Payable	Dudek	\$49,084.00
	Invoice	Description			Amount
	202310746	PROF SVCS 09/30/23-11/24/23, COMMUNITY CITYWIDE OBJECTIVE DESIGN			\$49,084.00
293682	01/10/2024		Accounts Payable	Empower Trust Company, LLC	\$250.00
	Invoice	Description			Amount
	389592	QUARTERLY INVESTMENT ACCESS FEE 9/16/23-12/15/23			\$250.00
293683	01/10/2024		Accounts Payable	FEDERAL EXPRESS	\$2.28
	Invoice	Description			Amount
	9-662-89996	DELIVERY CHARGES			\$2.28
293684	01/10/2024		Accounts Payable	Ferguson Enterprises, Inc	\$31,110.90
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	0009726-3	WATER METERS FOR AMI PROJECT			\$31,110.90
293685	01/10/2024		Accounts Payable	Flock Safety	\$90,000.00
	Invoice	Description			Amount
	INV-29703	PR CO-TERM 1ST YEAR SIGNED AGREEMENT			\$90,000.00
293686	01/10/2024		Accounts Payable	GoTo Communications, Inc.	\$2,928.19
	Invoice	Description			Amount
	IN7102567280	TELECOMMUNICATIONS SERVICES VOIP JANUARY 2024			\$2,928.19
293687	01/10/2024		Accounts Payable	Grainger	\$628.74
	Invoice	Description			Amount
	9940352777	SMALL TOOLS			\$628.74
293688	01/10/2024		Accounts Payable	Graphics World	\$672.36
	Invoice	Description			Amount
	23116	BUSINESS CARDS FOR HUMBERTO CONTRERAS			\$51.72
	23511	BUSINESS CARDS FOR ANELI GONZALEZ			\$51.72
	23104	BUSINESS CARDS FOR JONATHAN FLORES			\$51.72
	23109	BUSINESS CARDS FOR G.MARTINEZ AND C. AYALA			\$103.44
	23620-26-24101	BUSINESS CARDS FOR COUNCIL MEMBERS			\$413.76

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293689	01/10/2024		Accounts Payable	Green Automotive Inc	\$4,300.00
	Invoice	Description			Amount
	692	INSPECTION OF UNIT 102			\$4,300.00
293690	01/10/2024		Accounts Payable	Infinity Technologies	\$10,765.00
	Invoice	Description			Amount
	2030	ON CALL IT MANAGEMENT DECEMBER 2023			\$10,765.00
293691	01/10/2024		Accounts Payable	InfoSend, Inc	\$998.73
	Invoice	Description			Amount
	252651	POSTAGE AND MAILING SVCS PFOA OCTOBER 2023			\$998.73
293692	01/10/2024		Accounts Payable	Inland Empire Stages, LTD	\$3,292.15
	Invoice	Description			Amount
	60402	BUS TRANSPORATION FOR RIVERSIDE MISSION 11/25/23			\$1,373.40
	60403	BUS TRANSPORATION FOR INDIO TAMALE FESTIVAL 12/02/23			\$1,918.75
293693	01/10/2024		Accounts Payable	Jas Pacific, Inc.	\$13,163.75
	Invoice	Description			Amount
	BI 14685	BUILDING INSPECTION SVCS NOVEMBER 2023			\$500.00
	PC 6898	PLAN CHECK SVCS FOR PR CITY ENGINEERING, NOVEMBER 2023			\$12,663.75

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293694	01/10/2024		Accounts Payable	LEAF CAPITAL FUNDING LLC	\$536.68
	Invoice	Description			Amount
	15859760	1 MBM 352F PLOTTER & TRIUMPH 5225			\$536.68
293695	01/10/2024		Accounts Payable	Liebert Cassidy Whitmore	\$4,782.50
	Invoice	Description			Amount
	257071	PROF SVCS THROUGH 11/30/23, PERSONNEL RULES REVIEW AND REVISION			\$2,203.50
	257020	PROFESSIONAL SVCS THROUGH 11/30/23, REVIEW OF MOUs -2023			\$2,579.00
293696	01/10/2024		Accounts Payable	LOYA, MARY LOU	\$78.00
	Invoice	Description			Amount
	840724	REFUND FOR MJ THE MUSICAL			\$78.00
293697	01/10/2024		Accounts Payable	Milagro Media Strategies	\$5,355.00
	Invoice	Description			Amount
	2015	PUBLIC RELATIONS AND MEDIA SVCS DECEMBER 2023			\$5,355.00
293698	01/10/2024		Accounts Payable	PGI-Pacific Graphics, Inc.	\$3,915.27
	Invoice	Description			Amount
	47471	DECEMBER 2023 PROFILE			\$3,915.27
293699	01/10/2024		Accounts Payable	PICO RIVERA CHAMBER OF COMMERCE	\$10,000.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	20230226	QUARTERLY INSTALLMENT FOR OCTOBER THROUGH DECEMBER 2023			\$10,000.00
293700	01/10/2024		Accounts Payable	PNC EQUIPMENT FINANCE, LLC	\$3,408.40
	Invoice	Description			Amount
	1858800	GOLF COURSE EQUIPMENT LEASE, 12/07/23-12/29/23			\$1,704.20
	1874100	GOLF COURSE EQUIPMENT LEASE, 12/30/23-01/29/24			\$1,704.20
293701	01/10/2024		Accounts Payable	Rio Hondo Community College District	\$500.00
	Invoice	Description			Amount
	2324MISCOPRQ238	RIO HONDO PROGRAM QTR 2 (SCHOOL YEAR 23/24)			\$500.00
293702	01/10/2024		Accounts Payable	SESAC	\$1,888.00
	Invoice	Description			Amount
	10704366	ANNUAL MUSIC LICENSE THROUGH 12/31/23			\$1,888.00
293703	01/10/2024		Accounts Payable	THE HARTFORD	\$750.00
	Invoice	Description			Amount
	14868116-24/25	BUSINESS TRAVEL ACCIDENT INSURANCE RENEWAL, 01/01/24-01/01/25			\$750.00
293704	01/10/2024		Accounts Payable	THE PUBLIC RESTROOM COMPANY	\$55,515.00
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	24945	PICO PARK OUTDOOR FIELD RESTROOM REPLACEMENT			\$55,515.00
293705	01/10/2024		Accounts Payable	Triangle Sports, Inc.	\$197.10
	Invoice	Description			Amount
	42327	CORE JACKETS AND POLOS WITH CITY LOGO			\$197.10
293706	01/10/2024		Accounts Payable	TRUSAIC	\$1,818.00
	Invoice	Description			Amount
	CINV-033331	2024 ACA JANUARY PAYMENT			\$1,818.00
293707	01/10/2024		Accounts Payable	Uhaul	\$117.01
	Invoice	Description			Amount
	5403098524	PROPANE FOR ASPHALT MAINTENANCE			\$117.01
293708	01/10/2024		Accounts Payable	W. A. Rasic Construction Company, Inc	\$19,762.67
	Invoice	Description			Amount
	344778	ON CALL EMERGENCY WATER SYSTEM REPAIR SVCS			\$19,762.67
293709	01/10/2024		Accounts Payable	Ware Malcomb	\$3,400.00
	Invoice	Description			Amount
	761896	PROF SVCS THROUGH 11/01/23-11/30/23, PR CITY HALL PROJECT			\$3,400.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
293710	01/10/2024		Accounts Payable	West Coast Arborists, Inc	\$3,024.00
	Invoice	Description			Amount
	208961	GRID PRUNING 12/1/23-12/15/23			\$3,024.00
293711	01/10/2024		Accounts Payable	Zapien's Restaurant Group, Inc.	\$5,001.75
	Invoice	Description			Amount
	12/14/2023	CATERING SVCS FOR EMPLOYEES HOLIDAY LUNCHEON, 12/14/23			\$5,001.75
Type Check Totals:					\$3,137,382.72
<u>EFT</u>					
12956	12/04/2023	12/31/2023	Accounts Payable	Frontier California	\$1,714.10
	Invoice	Description			Amount
	Import - 9803	Radio & Telecommunication			\$1,714.10
12957	12/04/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$920.98
	Invoice	Description			Amount
	Import - 9804	ELECTRIC SVC-4670 ROSEMEAD			\$920.98
12958	12/04/2023	12/31/2023	Accounts Payable	Time Warner Cable	\$115.54
	Invoice	Description			Amount
	Import - 9805	RADIO & TELECOMMUNICATION			\$115.54

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
12959	12/01/2023	12/31/2023	Accounts Payable	City of Pico Rivera	\$2,275.69
	Invoice	Description			Amount
	Import - 9806	WATER SVC			\$2,275.69
12960	12/06/2023	12/07/2023	Accounts Payable	Advanced Printing	\$771.75
	Invoice	Description			Amount
	00885	ENVELOPES, FINANCE			\$771.75
12961	12/06/2023	12/07/2023	Accounts Payable	Aramark	\$356.70
	Invoice	Description			Amount
	5860234794	UNIFORM RENTAL SVCS			\$356.70
12962	12/06/2023	12/07/2023	Accounts Payable	Cosby Oil Company	\$13,930.66
	Invoice	Description			Amount
	CL04625	FUEL FOR CITY VEHICLES 11/1/23-11/10/23			\$8,299.76
	CL05283	FUEL FOR CITY VEHICLES 11/11/23-11/20/23			\$5,630.90
12963	12/06/2023	12/07/2023	Accounts Payable	DE LAGE LANDEN FINANCIAL SERVICES, INC.	\$2,500.85
	Invoice	Description			Amount
	81417648	CITYWIDE COPIERS LEASE 12/1/23-12/31/23			\$2,500.85
12964	12/06/2023	12/07/2023	Accounts Payable	Eastern County Newspaper Group, Inc.	\$1,135.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	36293	LEGAL AD-SOCIAL HOST ORDINANCE			\$1,135.00
12965	12/06/2023	12/07/2023	Accounts Payable	Home Depot	\$316.91
	Invoice	Description			Amount
	773024708	JANITORIAL SUPPLIES			\$67.52
	771827631	JANITORIAL SUPPLIES FOR PARKS			\$101.21
	771674454	JANITORIAL SUPPLIES FOR PARKS			\$148.18
12966	12/06/2023	12/07/2023	Accounts Payable	I Copy, Inc (ibe digital)	\$2,601.70
	Invoice	Description			Amount
	461203	MAINTENANCE AND TONER EQUIPMENT FINANCE			\$18.19
	461248	CONTRACT OVERAGE CHARGE 10/18/23-11/17/23			\$80.72
	461267	CONTRACT OVERAGE CHARGE 10/17/23-11/16/23			\$2,502.79
12967	12/06/2023	12/07/2023	Accounts Payable	Interwest Consulting Group	\$2,398.00
	Invoice	Description			Amount
	92018	PROFESSIONAL SERVICES 4820 DURFEE, OCTOBER 2023			\$2,090.00
	92028	PROFESSIONAL SERVICES ELECTRIC VEHICLE CHARGING, OCTOBER 2023			\$308.00
12968	12/06/2023	12/07/2023	Accounts Payable	JCL Traffic Services	\$812.32
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	122004	BARRICADE FOR STREETS DIVISION			\$812.32
12969	12/06/2023	12/07/2023	Accounts Payable	LANDS' END, INC/BUSINESS OUTFITTERS	\$411.39
	Invoice	Description			Amount
	SIN11631567	UNIFORMS FOR STAFF			\$411.39
12970	12/06/2023	12/07/2023	Accounts Payable	Matrix Audio Visuals Designs, Inc.	\$18,254.27
	Invoice	Description			Amount
	018919	FINAL PAYMENT FOR THE SMITH PARK FIELD			\$18,254.27
12971	12/06/2023	12/07/2023	Accounts Payable	NASA Services Inc	\$304,375.67
	Invoice	Description			Amount
	2023DECRUBFEES	RUBBISH ASSESSMENT FOR DECEMBER 2023			\$304,375.67
12972	12/06/2023	12/07/2023	Accounts Payable	Nationwide Environmental Services	\$6,341.18
	Invoice	Description			Amount
	33633	FUEL ADJUSTMENT OCTOBER 2023			\$6,341.18
12973	12/06/2023	12/07/2023	Accounts Payable	R-Doors, Inc	\$20,458.36
	Invoice	Description			Amount
	92523	DOOR INSTALLATION			\$20,458.36

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
12974	12/06/2023	12/07/2023	Accounts Payable	Red Wing Shoe Store	\$200.00
	Invoice	Description			Amount
	12-1-155365	SAFETY SHOES FOR RUBEN CASTANEDA			\$200.00
12975	12/06/2023	12/07/2023	Accounts Payable	Rousselle Company Inc.	\$2,070.00
	Invoice	Description			Amount
	2023-003165	PEST CONTROL SVC OCT. & NOV. 2023, AL NATIVIDAD			\$110.00
	2023-003164	PEST CONTROL SVC OCT. & NOV. 2023, RIO VISTA PARK			\$130.00
	2023-003163	PEST CONTROL SVC OCT. & NOV. 2023, SENIOR CENTER			\$130.00
	2023-003162	PEST CONTROL SVC OCT. & NOV. 2023, CITY HALL			\$480.00
	2023-003161	PEST CONTROL SVC OCT. & NOV. 2023, HISTORICAL MUSEUM			\$110.00
	2023-003160	PEST CONTROL SVC OCT. & NOV. 2023, PARKS & REC			\$130.00
	2023-003159	PEST CONTROL SVC OCT. & NOV. 2023, RIVERA PARK			\$230.00
	2023-003170	PEST CONTROL SVC OCTOBER & NOVEMBER 2023, SMITH PARK			\$170.00
	2023-003169	PEST CONTROL SVC OCTOBER & NOVEMBER 2023, PICO PARK			\$230.00
	2023-003168	PEST CONTROL SVC OCTOBER & NOVEMBER 2023, STREAMLAND PARK			\$90.00
	2023-003167	PEST CONTROL SVC OCTOBER & NOVEMBER 2023, RIO HONDO PARK			\$130.00
	2023-003166	PEST CONTROL SVC OCTOBER & NOVEMBER 2023, YOUTH CENTER			\$130.00
12976	12/06/2023	12/07/2023	Accounts Payable	S & S LaBarge Golf Inc	\$31,140.48
	Invoice	Description			Amount
	315	PAYROLL 11/09/23-11/22/2023			\$31,140.48

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
12977	12/06/2023	12/07/2023	Accounts Payable	Security Signal Devices	\$4,206.54
	Invoice	Description			Amount
	R-00477955	MONITORING ALARM SYSTEMS OF WATER PLANT 11/1/23-1/31/24			\$4,206.54
12978	12/06/2023	12/07/2023	Accounts Payable	Serrano, Leon	\$2,614.80
	Invoice	Description			Amount
	145206-145252	INSTRUCTOR FOR TIKI TAKA SOCCER, 11/01/23-12/5/23			\$2,614.80
12979	12/06/2023	12/07/2023	Accounts Payable	Shoeteria, Inc.	\$399.89
	Invoice	Description			Amount
	0057727-IN	SAFETY SHOES FOR RAYMUNDO FLORES			\$200.00
	0056411-IN	SAFETY SHOES FOR VICTOR RAMOS			\$199.89
12980	12/06/2023	12/07/2023	Accounts Payable	Tanko Streetlighting, Inc	\$16,176.09
	Invoice	Description			Amount
	69224	STREET LIGHT REPAIR OCTOBER 2023			\$8,054.69
	69225	STREET LIGHT REPAIR OCTOBER 2023			\$8,121.40
12981	12/06/2023	12/07/2023	Accounts Payable	The Sherwin-Williams Co.	\$1,326.77
	Invoice	Description			Amount
	20479188681123	PAINT SUPPLIES FOR GRAFFITI REMOVAL			\$507.98

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	29058191511123	PAINT SUPPLIES FOR GRAFFITI ABATEMENT			\$476.61
	2226-3	PAINT FOR GRAFFITI REMOVAL			\$107.86
	1692-7	PAINT AND SUPPLIES FOR RIVERA PARK			\$117.60
	1843-6	PAINT SUPPLIES, GOLF COURSE			\$116.72
12982	12/06/2023	12/07/2023	Accounts Payable	Vulcan Materials Co.	\$806.54
	Invoice	Description			Amount
	73792162	ASPHALT MAINTENANCE			\$264.86
	73838251	ASPHALT MAINTENANCE			\$163.30
	73845631	ASPHALT MAINTENANCE			\$262.82
	73847589	ASPHALT MAINTENANCE			\$115.56
12983	12/06/2023	12/07/2023	Accounts Payable	Waxie Sanitary Supply	\$1,722.85
	Invoice	Description			Amount
	82048158	JANITORIAL SUPPLIES FOR PARKS			\$1,222.69
	82045226	JANITORIAL SUPPLIES FOR PARKS			\$500.16
12984	12/06/2023	12/07/2023	Accounts Payable	Weck Laboratories Inc.	\$2,095.00
	Invoice	Description			Amount
	W3K1380	WATER QUALITY SAMPLING			\$720.00
	W3K1381	WATER QUALITY SAMPLING			\$300.00
	W3J2537	WATER QUALITY SAMPLING			\$250.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	W3K0146	WATER QUALITY SAMPLING			\$250.00
	W3K0411	WATER QUALITY SAMPLING			\$250.00
	W3K0412	WATER QUALITY SAMPLING			\$325.00
12985	12/06/2023	12/07/2023	Accounts Payable	Western Water Works Supply Company	\$8,736.80
	Invoice	Description			Amount
	1247601-00	MAINTENANCE SUPPLIES			\$901.35
	1247762-00	MAINTENANCE SUPPLIES			\$335.14
	1247774-00	CREDIT TO ACCOUNT			(\$482.22)
	1247567-00	MAINTENANCE SUPPLIES			\$2,780.52
	1246020-00	MAINTENANCE SUPPLIES			\$5,202.01
12986	12/06/2023	12/07/2023	Accounts Payable	Willdan Engineering	\$51,814.00
	Invoice	Description			Amount
	00419326	PROFESSIONAL SVCS THROUGH 10/27/23, ADA CITY HALL			\$175.00
	00419338	PROFESSIONAL SVCS THROUGH 10/27/23, PR SLURRY SEAL CM			\$3,678.00
	00419342	PROFESSIONAL SVCS THROUGH 10/27/23, PR BEVERLY AND SAN GABRIEL			\$3,146.50
	00419344	PROFESSIONAL SVCS THROUGH 10/27/23, PR REGIONAL BIKEWAY			\$25,101.00
	00626678	PROFESSIONAL SVCS THROUGH 10/27/23, PR WHITTIER UNDERPASS			\$1,050.00
	00419320	PROFESSIONAL SVCS THROUGH 10/27/2023, PR PFAS TREATMENT			\$18,663.50
12987	12/05/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$30,830.04

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	Import - 9807	ELECTRIC SVC-VARIOUS LOCATIONS			\$30,830.04
12988	12/05/2023	12/31/2023	Accounts Payable	Time Warner Cable	\$134.98
	Invoice	Description			Amount
	Import - 9808	RADIO & TELECOMMUNICATION			\$134.98
12989	12/06/2023	12/31/2023	Accounts Payable	Frontier California	\$121.56
	Invoice	Description			Amount
	Import - 9809	Radio & Telecommunication			\$121.56
12990	12/06/2023	12/31/2023	Accounts Payable	Verizon Wireless	\$724.84
	Invoice	Description			Amount
	Import - 9810	RADIO & TELECOMMUNICATION			\$724.84
12991	12/07/2023	12/08/2023	Accounts Payable	Nationwide Retirement Solutions	\$6,935.76
	Invoice	Description			Amount
	120723	EMPLOYEE/EMPLOYER CONTRIBUTIONS FOR P/E 12/01/23 (401A)			\$6,935.76
12992	12/07/2023	12/08/2023	Accounts Payable	Nationwide RS	\$1,162.62
	Invoice	Description			Amount
	120723	PEHP BENEFIT/DEDUCTION FOR P/E 12/01/23			\$1,162.62

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
12993	12/07/2023	12/08/2023	Accounts Payable	PRMPCEA	\$663.00
	Invoice	Description			Amount
	120723	UNION DUES FOR P/E 12/01/23			\$663.00
12994	12/07/2023	12/08/2023	Accounts Payable	SEIU Local 721	\$1,628.87
	Invoice	Description			Amount
	120723	UNION DUES FOR P/E 12/01/23			\$1,628.87
12995	12/07/2023	12/31/2023	Accounts Payable	City of Pico Rivera	\$32,940.59
	Invoice	Description			Amount
	Import - 9811	WATER SVC			\$32,940.59
12996	12/07/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$14,793.75
	Invoice	Description			Amount
	Import - 9812	ELECTRIC SVC-4632 ORANGE			\$14,793.75
12997	12/07/2023	12/31/2023	Accounts Payable	Time Warner Cable	\$849.00
	Invoice	Description			Amount
	Import - 9813	RADIO & TELECOMMUNICATION			\$849.00
12998	12/13/2023	12/14/2023	Accounts Payable	Aramark	\$378.20

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	5860240027	UNIFORM RENTAL SVCS			\$378.20
12999	12/13/2023	12/14/2023	Accounts Payable	BACLIG, ANTHONY	\$147.00
	Invoice	Description			Amount
	145344	INSTRUCTOR FOR TAI CHI CLASS, 11/21/23-12/12/23			\$147.00
13000	12/13/2023	12/14/2023	Accounts Payable	BSN Sports, LLC	\$5,860.48
	Invoice	Description			Amount
	923850008	SUPPLIES FOR VARIOUS SPORTS			\$5,860.48
13001	12/13/2023	12/14/2023	Accounts Payable	Cobian, Sr., Luis	\$240.00
	Invoice	Description			Amount
	145164-145364	INSTRUCTOR FOR NIPPON KEMPO/LITTLE SAMURAI, 12/05/23-12/14/23			\$240.00
13002	12/13/2023	12/14/2023	Accounts Payable	Corporate Image Marketing, Inc	\$199.00
	Invoice	Description			Amount
	2312632	PRIME 800 # FOR NOVEMBER 2023			\$199.00
13003	12/13/2023	12/14/2023	Accounts Payable	Dance Image	\$1,170.00
	Invoice	Description			Amount
	145228-145232	INSTRUCTOR FOR BALLET AND TAP DANCE, 11/4/23-12/16/23			\$1,170.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13004	12/13/2023	12/14/2023	Accounts Payable	GENERAL BUILDING MANAGEMENT	\$8,778.77
	Invoice	Description			Amount
	18436	JANITORIAL SVCS OCTOBER 2023			\$8,778.77
13005	12/13/2023	12/14/2023	Accounts Payable	Jason Sperling DBA People Speak, LLC	\$800.00
	Invoice	Description			Amount
	PIC-0029	WEBSITE APPLICATION AND MODULES SVCS DECEMBER 2023			\$800.00
13006	12/13/2023	12/14/2023	Accounts Payable	R-Doors, Inc	\$912.61
	Invoice	Description			Amount
	104223	DOOR REPAIR			\$912.61
13007	12/13/2023	12/14/2023	Accounts Payable	S & S LaBarge Golf Inc	\$31,786.75
	Invoice	Description			Amount
	316	PAYROLL 11/23/23-12/16/23			\$31,786.75
13008	12/13/2023	12/14/2023	Accounts Payable	Southland Transit, Inc.	\$47,791.97
	Invoice	Description			Amount
	PRNOVEMBER-2023	PR DIAL A RIDE SERVICE FOR NOVEMBER 2023			\$47,791.97
13009	12/13/2023	12/14/2023	Accounts Payable	The Sherwin-Williams Co.	\$2,328.12

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	2430-1	PAINT SUPPLIES FOR SMITH PARK			\$117.64
	1891-5	PAINT SUPPLIES			\$1,765.14
	32599191511223	PAINT SUPPLIES			\$445.34
13010	12/13/2023	12/14/2023	Accounts Payable	Tristar Risk Management	\$3,924.96
	Invoice	Description			Amount
	115246	GENERAL LIABILITY FEES DECEMBER 2023			\$3,924.96
13011	12/13/2023	12/14/2023	Accounts Payable	Vulcan Materials Co.	\$793.54
	Invoice	Description			Amount
	73850841	Hot Ashalt for Street Maintenance			\$364.38
	73856068	Hot Ashalt for Street Maintenance			\$214.07
	73858610	Hot Ashalt for Street Maintenance			\$215.09
13012	12/13/2023	12/14/2023	Accounts Payable	Water Replenishment District of So. California	\$109,459.71
	Invoice	Description			Amount
	3853-1023	GROUND WATER PRODUCTION & ASSESSMENT OCTOBER 2023			\$109,459.71
13013	12/13/2023	12/14/2023	Accounts Payable	Waxie Sanitary Supply	\$1,709.40
	Invoice	Description			Amount
	82096442	JANITORIAL SUPPLIES FOR PARKS			\$1,709.40

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13014	12/13/2023	12/14/2023	Accounts Payable	Willdan Engineering	\$4,337.25
	Invoice	Description			Amount
	00338286	PROF SVCS THROUGH 10/27/23, FEDERAL PROJECT SETUP WITH CALTRANS			\$497.50
	00338285	PROF SVCS THROUGH 10/27/23, PR MINES AVE REGIONAL BIKEWAY			\$52.50
	00338287	PROFESSIONAL SVCS THROUGH 10/27/23, PR ATP6 MASTER PLAN			\$845.75
	00338284	PROFESSIONAL SVCS THROUGH 10/27/23, HSIP CYCLE 8 E-76 PE &FR			\$997.50
	00338283	PROFESSIONAL SVCS THROUGH 10/27/23, WHITTIER BL STPL 21346			\$486.00
	00338282	PROF SVCS THRU 10/27/23, HSIP CYCLE 7,19 INTERSECTION ON BEVERLY			\$1,296.00
	00338288	PROF SVCS THROUGH 10/27/23, MISC ENG SERVICES FY 23/24			\$162.00
13015	12/14/2023	12/31/2023	Accounts Payable	US Bank Corporate Trust Services	\$136,658.34
	Invoice	Description			Amount
	12/14/2023	PR WATER AUTHORITY REVENUE BONDS, 1999 SERIES A DECEMBER 2023			\$136,658.34
13016	12/12/2023	12/31/2023	Accounts Payable	T-Mobile USA, Inc	\$2,671.04
	Invoice	Description			Amount
	Import - 10142	Radio & Telecommunication			\$2,671.04
13017	12/12/2023	12/31/2023	Accounts Payable	So Calif Gas Company	\$250.76
	Invoice	Description			Amount
	Import - 10252	GAS SVC-9633 BEVERLY RD			\$250.76

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13018	12/12/2023	12/31/2023	Accounts Payable	Time Warner Cable	\$166.54
	Invoice	Description			Amount
	Import - 10253	RADIO & TELECOMMUNICATION			\$166.54
13019	12/13/2023	12/31/2023	Accounts Payable	So Calif Gas Company	\$670.34
	Invoice	Description			Amount
	Import - 10696	GAS SVC-3260 FAIRWAY			\$670.34
13020	12/14/2023	12/31/2023	Accounts Payable	So Calif Gas Company	\$793.26
	Invoice	Description			Amount
	Import - 10697	GAS SVC-5016 PASSONS			\$793.26
13021	12/13/2023	12/31/2023	Accounts Payable	Office Depot	\$3,301.01
	Invoice	Description			Amount
	Import - 10698	Office Supplies			\$3,301.01
13022	12/04/2023	12/31/2023	Accounts Payable	US Bank Corporate Trust Services (CalCard)	\$31,819.77
	Invoice	Description			Amount
	20231127	CalCard- November 2023			\$31,819.77
13023	12/15/2023	12/31/2023	Accounts Payable	So Calif Gas Company	\$2,387.45

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	Import - 10699	GAS SVC-9122 WASHINGTON BL			\$2,387.45
13024	12/15/2023	12/31/2023	Accounts Payable	Frontier California	\$378.60
	Invoice	Description			Amount
	Import - 10700	Radio & Telecommunication			\$378.60
13025	12/18/2023	12/31/2023	Accounts Payable	City of Pico Rivera	\$2,698.53
	Invoice	Description			Amount
	Import - 10871	WATER SVC			\$2,698.53
13026	12/18/2023	12/31/2023	Accounts Payable	So Calif Gas Company	\$157.82
	Invoice	Description			Amount
	Import - 10873	GAS SVC-9530 SHADE			\$157.82
13027	12/20/2023	12/21/2023	Accounts Payable	A. M. Plumbing Supply	\$628.29
	Invoice	Description			Amount
	9375	PLUMBING SUPPLIES			\$628.29
13028	12/20/2023	12/21/2023	Accounts Payable	AAA Electrical Supply, Inc.	\$1,301.46
	Invoice	Description			Amount
	317968-00	ELECTRICAL SUPPLIES			\$1,301.46

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13029	12/20/2023	12/21/2023	Accounts Payable	Advanced Avant-Garde Corp.	\$8,213.75
	Invoice	Description			Amount
	9013	PROFESSIONAL SVCS OCTOBER 2023, CDBG PROGRAM MANAGEMENT			\$8,213.75
13030	12/20/2023	12/21/2023	Accounts Payable	Basic Benefits LLC	\$425.92
	Invoice	Description			Amount
	IN2957283	FMLA EASE PLUS SVC DECEMBER 2023			\$425.92
13031	12/20/2023	12/21/2023	Accounts Payable	Cosby Oil Company	\$11,601.81
	Invoice	Description			Amount
	CL05841	FUEL FOR CITY VEHICLES 11/21/23-11/30/23			\$5,856.02
	CL06494	FUEL FOR CITY VEHICLES 12/1/23-12/10/23			\$5,745.79
13032	12/20/2023	12/21/2023	Accounts Payable	COSTAR REALTY INFORMATION, INC.	\$1,628.95
	Invoice	Description			Amount
	120506263	REAL ESTATE ONLINE SVCS DECEMBER 2023			\$1,628.95
13033	12/20/2023	12/21/2023	Accounts Payable	DIEGO'S AUTO REPAIR	\$211.17
	Invoice	Description			Amount
	29946	EQUIPMENT REPAIR UNIT 208			\$211.17

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13034	12/20/2023	12/21/2023	Accounts Payable	GENERAL BUILDING MANAGEMENT	\$8,778.77
	Invoice	Description			Amount
	18455	JANITORIAL SVCS NOVEMBER 2023			\$8,778.77
13035	12/20/2023	12/21/2023	Accounts Payable	GRM Information Management Services, Inc	\$214.00
	Invoice	Description			Amount
	0493950	MONTHLY SHREDDING SERVICES-NOVEMBER 2023			\$214.00
13036	12/20/2023	12/21/2023	Accounts Payable	Home Depot	\$825.70
	Invoice	Description			Amount
	776584880	JANITORIAL SUPPLIES			\$613.92
	774476139	JANITORIAL SUPPLIES FOR PARKS			\$63.87
	774159263	JANITORIAL SUPPLIES			\$147.91
13037	12/20/2023	12/21/2023	Accounts Payable	I Copy, Inc (ibe digital)	\$36.38
	Invoice	Description			Amount
	461336	MAINTENANCE AND TONER EQUIPMENT ADMIN			\$18.19
	461335	MAINTENANCE AND TONER EQUIPMENT RIVERA PARK			\$18.19
13038	12/20/2023	12/21/2023	Accounts Payable	Interwest Consulting Group	\$1,540.00
	Invoice	Description			Amount
	91643	PROFESSIONAL SVCS 09/01/23-09/30/23, PR STARBUCKS GRADING PLAN			\$1,540.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13039	12/20/2023	12/21/2023	Accounts Payable	Mariposa Landscapes, Inc	\$21,027.83
	Invoice	Description			Amount
	105404	LANDSCAPE SVCS NOVEMBER 2023			\$21,027.83
13040	12/20/2023	12/21/2023	Accounts Payable	Nationwide Environmental Services	\$116,819.26
	Invoice	Description			Amount
	33602	GRAFFITI ABATEMENT NOVEMBER 2023			\$29,618.22
	33669	STREET SWEEPING SVCS DECEMBER 2023			\$59,913.44
	33670	BUS SHELTER MAINTENANCE DECEMBER 2023			\$20,946.42
	33690	FUEL ADJUSTMENT NOVEMBER 2023			\$6,341.18
13041	12/20/2023	12/21/2023	Accounts Payable	Red Wing Shoe Store	\$200.00
	Invoice	Description			Amount
	702-1-18195	SAFETY SHOES FOR JAIME CHAVEZ			\$200.00
13042	12/20/2023	12/21/2023	Accounts Payable	S & J Supply Co., Inc.	\$424.32
	Invoice	Description			Amount
	S100221937.001	MAINTENANCE SUPPLIES			\$424.32
13043	12/20/2023	12/21/2023	Accounts Payable	S & S LaBarge Golf Inc	\$15,612.91
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	317	Expense Reimbursement- November 2023			\$15,612.91
13044	12/20/2023	12/21/2023	Accounts Payable	Shoeteria, Inc.	\$1,194.69
	Invoice	Description			Amount
	0058423-IN	SAFETY SHOES FOR ALEXANDER GONZALEZ			\$200.00
	0058420-IN	SAFETY SHOES FOR CARLOS CASTILLO			\$200.00
	0058416-IN	SAFETY SHOES FOR MIKE CUELLAR			\$198.90
	0058696-IN	SAFETY SHOES FOR CHRISTIAN REVELES			\$200.00
	0058697-IN	SAFETY SHOES FOR PAUL HERNANDEZ			\$196.40
	0056414-IN	SAFETY SHOES FOR ROBERT SETTERS			\$199.39
13045	12/20/2023	12/21/2023	Accounts Payable	Tanko Streetlighting, Inc	\$4,395.86
	Invoice	Description			Amount
	69257	M & O OF STREET LIGHTS NOVEMBER 2023			\$4,395.86
13046	12/20/2023	12/21/2023	Accounts Payable	The Sherwin-Williams Co.	\$148.13
	Invoice	Description			Amount
	9349-6	PAINT SUPPLIES			\$29.01
	9070-8	PAINT SUPPLIES			\$17.52
	2739-5	PAINT SUPPLIES			\$101.60
13047	12/20/2023	12/21/2023	Accounts Payable	Underground Service Alert of Southern California	\$202.39

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	1120230521	MONTHLY DATABASE TICKETS			\$129.00
	23-241888	MONTHLY DATABASE TICKETS			\$73.39
13048	12/20/2023	12/21/2023	Accounts Payable	Waxie Sanitary Supply	\$956.79
	Invoice	Description			Amount
	82139730	JANITORIAL SUPPLIES FOR PARKS			\$956.79
13049	12/20/2023	12/21/2023	Accounts Payable	Weck Laboratories Inc.	\$1,151.00
	Invoice	Description			Amount
	W3K0142	WATER QUALITY SAMPLING			\$51.00
	W3L0426	WATER QUALITY SAMPLING			\$250.00
	W3L0425	WATER QUALITY SAMPLING			\$60.00
	W3L0424	WATER QUALITY SAMPLING			\$120.00
	W3L0196	WATER QUALITY SAMPLING			\$250.00
	W3K1576	WATER QUALITY SAMPLING			\$250.00
	W3L0192	WATER QUALITY SAMPLING			\$170.00
13050	12/20/2023	12/21/2023	Accounts Payable	Western Water Works Supply Company	\$953.66
	Invoice	Description			Amount
	1241511-00	MAINTENANCE SUPPLIES			\$953.66

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13051	12/20/2023	12/21/2023	Accounts Payable	Willdan Engineering	\$59,044.50
	Invoice	Description			Amount
	00626541	GENERATOR UPGRAGES			\$788.75
	00418906	PROFESSIONAL SVCS THROUGH 07/28/23, PR PFAS TREATMENT SYSTEM CM			\$19,716.50
	00419050	PROFESSIONAL SVCS THROUGH 08/25/23, PR PFAS TREATMENT SYSTEM CM			\$18,147.25
	00419219R	PROFESSIONAL SVCS THROUGH 09/29/23, PR PFAS TREATMENT SYSTEM CM			\$20,392.00
13052	12/21/2023	12/22/2023	Accounts Payable	Delta Dental (Delta Care)	\$2,290.36
	Invoice	Description			Amount
	BE005802911	DENTAL SERVICES (DHMO) FOR DECEMBER 2023			\$2,290.36
13053	12/21/2023	12/22/2023	Accounts Payable	Lincoln Financial Group	\$1,464.20
	Invoice	Description			Amount
	120123	SUPPLEMENTAL LIFE INSURANCE FOR DECEMBER 2023			\$1,464.20
13054	12/21/2023	12/22/2023	Accounts Payable	MSA-Dental Pool	\$9,676.47
	Invoice	Description			Amount
	120123	DENTAL SERVICES (DPPO) FOR DECEMBER 2023			\$9,676.47
13055	12/21/2023	12/22/2023	Accounts Payable	Nationwide Retirement Solutions	\$8,444.00
	Invoice	Description			Amount
	122123	EMPLOYEE/EMPLOYER CONTRIBUTIONS FOR P/E 12/15/23 (401A)			\$8,444.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13056	12/21/2023	12/22/2023	Accounts Payable	Nationwide RS	\$1,162.62
	Invoice	Description			Amount
	122123	PEHP BENEFIT/DEDUCTION FOR P/E 12/15/23			\$1,162.62
13057	12/21/2023	12/22/2023	Accounts Payable	PRMPCEA	\$663.00
	Invoice	Description			Amount
	122123	UNION DUES FOR P/E 12/15/23			\$663.00
13058	12/21/2023	12/22/2023	Accounts Payable	SEIU Local 721	\$1,725.08
	Invoice	Description			Amount
	122123	UNION DUES FOR P/E 12/15/23			\$1,725.08
13059	12/21/2023	12/22/2023	Accounts Payable	The Lincoln National Life Insurance Company	\$12,704.30
	Invoice	Description			Amount
	120123	GROUP LIFE, STD & LTD PREMIUMS FOR DECEMBER 2023			\$12,704.30
13060	12/21/2023	12/31/2023	Accounts Payable	Lowe's	\$5,983.99
	Invoice	Description			Amount
	Import - 10875	BUILDING MAINTANCE SUPPLIES			\$5,983.99
13061	12/21/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$520.50

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	Import - 10876	ELECTRIC SVC-5016 PASSONS BL			\$520.50
13063	01/03/2024		Accounts Payable	A. M. Plumbing Supply	\$1,091.31
	Invoice	Description			Amount
	9414	PLUMBING STOCK SUPPLIES			\$793.67
	9388	PLUMBING SUPPLIES			\$297.64
13064	01/03/2024		Accounts Payable	AAA Electrical Supply, Inc.	\$2,216.92
	Invoice	Description			Amount
	318065-00	ELECTRICAL SUPPLIES			\$364.40
	318006-00	ELECTRICAL SUPPLIES			\$1,258.43
	317975-00	GARDEN LIGHTS FOR CITY HALL			\$143.41
	317969-01	ELECTRICAL SUPPLIES			\$450.68
13065	01/03/2024		Accounts Payable	ABM Building Solutions, LLC	\$8,945.00
	Invoice	Description			Amount
	18723022	HVAC SVCS NOVEMBER 2023			\$8,945.00
13066	01/03/2024		Accounts Payable	Aramark	\$356.70
	Invoice	Description			Amount
	5860237346	UNIFORM RENTAL SVCS			\$356.70

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13067	01/03/2024		Accounts Payable	DE LAGE LANDEN FINANCIAL SERVICES, INC.	\$2,507.93
	Invoice	Description			Amount
	81683680	CITYWIDE COPIERS LEASE 1/1/24-1/31/24			\$2,507.93
13068	01/03/2024		Accounts Payable	GRM Information Management Services, Inc	\$788.87
	Invoice	Description			Amount
	0493860	MONTHLY FILE STORAGE NOVEMBER 2023, HOUSING			\$30.16
	0493861	CED SCANNING PROJECT BARCODE LABELS 11/01/23-11/30/23			\$70.56
	0492681	MONTHLY FILE STORAGE NOVEMBER 2023, PW			\$83.66
	0492679	MONTHLY FILE STORAGE NOVEMBER 2023, FINANCE			\$311.69
	0492680	MONTHLY FILE STORAGE NOVEMBER 2023, PARK & REC			\$24.20
	0492678	MONTHLY FILE STORAGE NOVEMBER 2023, CED			\$64.68
	0492682	MONTHLY FILE STORAGE NOVEMBER 2023, BUILDING DIVISION			\$49.47
	0492677	MONTHLY FILE STORAGE NOVEMBER 2023, CITY CLERK			\$123.47
	0492676	MONTHLY ACCOUNT MAINTENANCE FEE, NOVEMBER 2023			\$20.00
	0492683	MONTHLY INITIAL MOVE-IN FEE NOVEMBER 2023			\$10.98
13069	01/03/2024		Accounts Payable	JCL Traffic Services	\$3,341.51
	Invoice	Description			Amount
	122260	TRAFFIC BARRICADES			\$1,353.87
	122259	TRAFFIC SIGNS			\$92.55

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	122258	"NO PARKING" SIGNS			\$196.25
	122257	TRAFFIC CONTROL MATERIALS			\$199.44
	122256	TRAFFIC CONTROL MATERIALS			\$1,499.40
13070	01/03/2024		Accounts Payable	John L Hunter & Associates Inc.	\$343.75
	Invoice	Description			Amount
	PR1UOR12310	USED OIL PAYMENT PROGRAM FOR 10/01/23-10/31/23			\$343.75
13071	01/03/2024		Accounts Payable	Kimley-Horn & Associates, Inc	\$2,686.08
	Invoice	Description			Amount
	26750378	PROFESSIONAL SVCS THROUGH 11/30/23, PR HEU			\$2,686.08
13072	01/03/2024		Accounts Payable	NASA Services Inc	\$304,375.67
	Invoice	Description			Amount
	2024JANRUBFEES	RUBBISH ASSESSMENT FOR JANUARY 2024			\$304,375.67
13073	01/03/2024		Accounts Payable	Ocean Blue Environmental Services, Inc	\$11,217.07
	Invoice	Description			Amount
	39047	HAZARDOUS WASTE CLEAN UP, 9633 BEVERLY RD			\$11,217.07
13074	01/03/2024		Accounts Payable	Patricia Saucedo	\$75.00
	Invoice	Description			Amount

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
		COMSTP121123-PS	COMMISSIONER STIPEND FOR MEETING 12/11/23		\$75.00
13075	01/03/2024		Accounts Payable	RSG, Inc	\$3,150.00
	Invoice	Description			Amount
	1011094	MHP RSO ADMINISTRATION SERVICES FOR OCTOBER 2023			\$1,962.50
	1011169	MHP RSO ADMINISTRATION SERVICES FOR NOVEMBER 2023			\$1,187.50
13076	01/03/2024		Accounts Payable	S & S LaBarge Golf Inc	\$35,801.50
	Invoice	Description			Amount
	318	PAYROLL 12/07/23-12/21/23			\$35,801.50
13077	01/03/2024		Accounts Payable	The Sherwin-Williams Co.	\$306.43
	Invoice	Description			Amount
	9200-1	PAINT SUPPLIES, RIO VISTA PARK			\$24.62
	9164-9	PAINT SUPPLIES, RIVERA PARK			\$21.81
	9073-2	PAINT SUPPLIES, SMITH PARK			\$31.23
	9061-7	PAINT SUPPLIES			\$101.60
	2786-6	PAINT SUPPLIES			\$61.75
	2668-6	PAINT SUPPLIES, RIVERA PARK			\$21.81
	2464-0	PAINT SUPPLIES, SMITH PARK			\$43.61
13078	01/03/2024		Accounts Payable	Uline	\$3,329.53

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	169771889	SUPPLIES FOR SPECIAL EVENTS			\$1,088.53
	169941316	SPECIAL EVENT EQUIPMENT			\$2,241.00
13079	01/03/2024		Accounts Payable	Vulcan Materials Co.	\$690.98
	Invoice	Description			Amount
	73864666	HOT ASPHALT			\$163.30
	73864665	HOT ASPHALT			\$315.63
	73838250	ASPHALT MAINTENANCE			\$212.05
13080	01/03/2024		Accounts Payable	Weck Laboratories Inc.	\$970.00
	Invoice	Description			Amount
	W3L1049	WATER QUALITY SAMPLING			\$180.00
	W3L1041	WATER QUALITY SAMPLING			\$250.00
	W3K1579	WATER QUALITY SAMPLING			\$250.00
	W3L1039	WATER QUALITY SAMPLING			\$170.00
	W3L1040	WATER QUALITY SAMPLING			\$120.00
13081	01/03/2024		Accounts Payable	Willdan Engineering	\$6,656.50
	Invoice	Description			Amount
	00419465	PROFESSIONAL SVCS THROUGH 11/24/23, PR MAJOR CORRIDORS MEDIAN			\$3,342.50
	00419466	PROFESSIONAL SVCS THROUGH 11/24/23, ROSEMEAD BLVD MEDIAN			\$3,314.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13082	01/04/2024		Accounts Payable	Nationwide Retirement Solutions	\$5,161.12
	Invoice	Description			Amount
	010424	EMPLOYEE/EMPLOYER CONTRIBUTIONS FOR P/E 12/29/23 (401A)			\$5,161.12
13083	01/04/2024		Accounts Payable	Nationwide RS	\$1,162.62
	Invoice	Description			Amount
	010424	PEHP BENEFIT/DEDUCTION FOR P/E 12/29/23			\$1,162.62
13084	01/04/2024		Accounts Payable	PRMPCEA	\$663.00
	Invoice	Description			Amount
	010424	UNION DUES FOR P/E 12/29/23			\$663.00
13085	01/04/2024		Accounts Payable	SEIU Local 721	\$1,657.29
	Invoice	Description			Amount
	010424	UNION DUES FOR P/E 12/29/23			\$1,657.29
13086	12/22/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$23,484.21
	Invoice	Description			Amount
	Import - 10877	ELECTRIC SVC-VARIOUS LOCATIONS			\$23,484.21
13087	12/22/2023	12/31/2023	Accounts Payable	Frontier California	\$186.40

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	Import - 10878	Radio & Telecommunication			\$186.40
13088	12/26/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$38,740.37
	Invoice	Description			Amount
	Import - 10879	ELECTRIC SVC-8431 SLAUSON AVE			\$38,740.37
13089	12/26/2023	12/31/2023	Accounts Payable	Time Warner Cable	\$134.98
	Invoice	Description			Amount
	Import - 10880	RADIO & TELECOMMUNICATION			\$134.98
13090	12/27/2023	12/31/2023	Accounts Payable	Frontier California	\$139.93
	Invoice	Description			Amount
	Import - 10881	Radio & Telecommunication			\$139.93
13091	12/27/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$23,940.40
	Invoice	Description			Amount
	Import - 10882	ELECTRIC SVC-VARIOUS LOCATIONS			\$23,940.40
13092	12/28/2023	12/31/2023	Accounts Payable	So Calif Edison Company	\$63.37
	Invoice	Description			Amount
	Import - 10883	ELECTRIC SVC-8547 & 9517 BEVERLY			\$63.37

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13093	12/28/2023	12/31/2023	Accounts Payable	Time Warner Cable	\$420.96
	Invoice	Description			Amount
	Import - 10884	RADIO & TELECOMMUNICATION			\$420.96
13094	12/29/2023	12/31/2023	Accounts Payable	Time Warner Cable	\$5.56
	Invoice	Description			Amount
	Import - 10885	RADIO & TELECOMMUNICATION			\$5.56
13095	01/02/2024		Accounts Payable	City of Pico Rivera	\$1,383.44
	Invoice	Description			Amount
	Import - 10886	WATER SVC			\$1,383.44
13096	01/02/2024		Accounts Payable	Frontier California	\$1,676.76
	Invoice	Description			Amount
	Import - 10887	Radio & Telecommunication			\$1,676.76
13097	01/02/2024		Accounts Payable	So Calif Edison Company	\$35,077.47
	Invoice	Description			Amount
	Import - 10888	ELECTRIC SVC-VARIOUS LOCATIONS			\$35,077.47
13098	01/02/2024		Accounts Payable	Time Warner Cable	\$244.96

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	Import - 10889	RADIO & TELECOMMUNICATION			\$244.96
13099	01/03/2024		Accounts Payable	City of Pico Rivera	\$27,695.31
	Invoice	Description			Amount
	Import - 10890	WATER SVC			\$27,695.31
13100	01/04/2024		Accounts Payable	City of Pico Rivera	\$195.23
	Invoice	Description			Amount
	Import - 10891	WATER SVC			\$195.23
13101	01/04/2024		Accounts Payable	So Calif Edison Company	\$680.78
	Invoice	Description			Amount
	Import - 10892	ELECTRIC SVC-VARIOUS LOCATIONS			\$680.78
13102	01/05/2024		Accounts Payable	So Calif Edison Company	\$404.66
	Invoice	Description			Amount
	Import - 10893	ELECTRIC SVC-4332 1/2 SAN GAB RIV			\$404.66
13103	01/08/2024		Accounts Payable	Verizon Wireless	\$995.51
	Invoice	Description			Amount
	Import - 10894	RADIO & TELECOMMUNICATION			\$995.51

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13104	01/08/2024		Accounts Payable	Frontier California	\$121.65
	Invoice	Description			Amount
	Import - 10895	Radio & Telecommunication			\$121.65
13105	01/08/2024		Accounts Payable	So Calif Edison Company	\$14,455.73
	Invoice	Description			Amount
	Import - 10896	ELECTRIC SVC-9357 KRUSE			\$14,455.73
13106	01/09/2024		Accounts Payable	City of Pico Rivera	\$158.96
	Invoice	Description			Amount
	Import - 10897	WATER SVC			\$158.96
13107	01/10/2024		Accounts Payable	AAA Electrical Supply, Inc.	\$1,567.35
	Invoice	Description			Amount
	317969-00	ELECTRICAL SUPPLIES			\$1,327.96
	318106-00	SMALL TOOLS & SUPPLIES			\$239.39
13108	01/10/2024		Accounts Payable	ABM Building Solutions, LLC	\$8,945.00
	Invoice	Description			Amount
	18799746	HVAC SVCS DECEMBER 2023			\$8,945.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13109	01/10/2024		Accounts Payable	Aramark	\$1,491.03
	Invoice	Description			Amount
	5860242650	UNIFORM RENTAL SVCS			\$421.20
	5860245526	UNIFORM RENTAL SVCS			\$356.70
	5860247932	UNIFORM RENTAL SVCS			\$356.70
	5860250579	UNIFORM RENTAL SVCS			\$356.43
13110	01/10/2024		Accounts Payable	AUTOMATED WATER TREATMENT	\$21,333.25
	Invoice	Description			Amount
	1323	CHEMICAL SUPPLIES/MATERIALS FOR WATER TREATMENT			\$21,333.25
13111	01/10/2024		Accounts Payable	Avenu MuniServices, LLC	\$2,500.00
	Invoice	Description			Amount
	INV06-017829	UUT #10468-Q4, OCT - DEC 2023			\$2,500.00
13112	01/10/2024		Accounts Payable	BKF Engineers	\$14,410.75
	Invoice	Description			Amount
	23111126	PROFESSIONAL SVCS 10/01/23-10/29/23, WHITTIER BRIDGE STUDY			\$14,410.75
13113	01/10/2024		Accounts Payable	DIEGO'S AUTO REPAIR	\$525.00
	Invoice	Description			Amount
	30014	IGNITION KEYS FOR UNIT 223			\$525.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13114	01/10/2024		Accounts Payable	GENERAL BUILDING MANAGEMENT	\$8,778.77
	Invoice	Description			Amount
	18483	JANITORIAL SVCS DECEMBER 2023			\$8,778.77
13115	01/10/2024		Accounts Payable	GRM Information Management Services, Inc	\$2,586.74
	Invoice	Description			Amount
	0496094	CED SCANNING PROJECT BARCODE LABELS DECEMBER 2023			\$1,868.43
	0494827	MONTHLY FILE STORAGE DECEMBER 2023, PW			\$83.66
	0494825	MONTHLY FILE STORAGE DECEMBER 2023, FINANCE			\$311.69
	0494829	MONTHLY INITIAL MOVE-IN FEE DECEMBER 2023			\$10.98
	0494822	MONTHLY ACCOUNT MAINTENANCE FEE, DECEMBER 2023			\$20.00
	0494823	MONTHLY FILE STORAGE DECEMBER 2023, CITY CLERK			\$123.47
	0494828	MONTHLY FILE STORAGE DECEMBER 2023, BUILDING DIVISION			\$49.47
	0494824	MONTHLY FILE STORAGE DECEMBER 2023, CED			\$64.68
	0494826	MONTHLY FILE STORAGE DECEMBER 2023, PARK & REC			\$24.20
	0496093	MONTHLY FILE STORAGE DECEMBER 2023, HOUSING			\$30.16
13116	01/10/2024		Accounts Payable	I Copy, Inc (ibe digital)	\$2,073.89
	Invoice	Description			Amount
	461836	MAINTENANCE AND TONER EQUIPMENT CED			\$18.19
	462088	CONTRACT OVERAGE CHARGE 11/18/23-12/17/23			\$276.88

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	462125	MAINTENANCE AND TONER EQUIPMENT CED			\$18.19
	462102	CONTRACT OVERAGE CHARGE 11/17/23-12/16/23			\$1,687.87
	462174	MAINTENANCE AND TONER EQUIPMENT CITY YARD			\$18.19
	462242	MAINTENANCE AND TONER EQUIPMENT SMITH PARK			\$18.19
	462417	MAINTENANCE AND TONER EQUIPMENT CITY HALL WEST			\$36.38
13117	01/10/2024		Accounts Payable	Jason Sperling DBA People Speak, LLC	\$800.00
	Invoice	Description			Amount
	PIC-0030	WEBSITE APPLICATION AND MODULES SVCS JANUARY 2023			\$800.00
13118	01/10/2024		Accounts Payable	JCL Traffic Services	\$294.37
	Invoice	Description			Amount
	122394	"TEMPORARY NO PARKING" SIGNS			\$294.37
13119	01/10/2024		Accounts Payable	Lu's Lighthouse Inc.	\$5,888.13
	Invoice	Description			Amount
	01250834	SAFETY LIGHTS FOR FLEET			\$4,810.09
	01250841	SAFETY LIGHTS FOR FLEET			\$1,078.04
13120	01/10/2024		Accounts Payable	Mariposa Landscapes, Inc	\$21,027.83
	Invoice	Description			Amount
	105833	LANDSCAPE MAINTENANCE SVCS DECEMBER 2023			\$21,027.83

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13121	01/10/2024		Accounts Payable	Metro Builders & Engineers Group, Ltd	\$190,077.04
	Invoice	Description			Amount
	597-14	PFAS TREATMENT SYSTEMS-PLANTS 1,2,AND WELLS 5, 11/01/23-11/30/23			\$200,636.87
	597-14 REQUEST14	PFAS TREATMENT SYSTEMS-PLANTS 1,2,AND WELL 5			(\$10,559.83)
13122	01/10/2024		Accounts Payable	Nationwide Cost Recovery Services, LLC	\$564.00
	Invoice	Description			Amount
	PR M118-A	FORECLOSURE REGISTRATION FEES NOVEMBER 2023			\$564.00
13123	01/10/2024		Accounts Payable	Red Wing Shoe Store	\$183.55
	Invoice	Description			Amount
	702-1-17507	SAFETY SHOES FOR ALEJANDRO RAICH			\$183.55
13124	01/10/2024		Accounts Payable	S & S LaBarge Golf Inc	\$25,957.50
	Invoice	Description			Amount
	320	PAYROLL 12/21/23-01/03/2024			\$25,957.50
13125	01/10/2024		Accounts Payable	Tanko Streetlighting, Inc	\$4,395.86
	Invoice	Description			Amount
	69295	M & O OF STREET LIGHTS DECEMBER 2023			\$4,395.86

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13126	01/10/2024		Accounts Payable	Tristar Risk Management	\$7,416.66
	Invoice	Description			Amount
	115587	GENERAL LIABILITY FEES JANUARY 2024			\$3,450.00
	115626	CLAIMS ADMIN FEES JANUARY 2024			\$3,966.66
13127	01/10/2024		Accounts Payable	United Rentals (North America), Inc	\$5,552.68
	Invoice	Description			Amount
	223113019-001	EQUIPMENT RENTAL FOR GOLF COURSE REPAIRS			\$2,941.74
	222023950-001	EQUIPMENT RENTAL FOR GOLF COURSE REPAIRS			\$2,610.94
13128	01/10/2024		Accounts Payable	Vulcan Materials Co.	\$379.40
	Invoice	Description			Amount
	73871424	HOT ASPHALT			\$265.87
	73873407	HOT ASPHALT			\$113.53
13129	01/10/2024		Accounts Payable	Weck Laboratories Inc.	\$1,090.00
	Invoice	Description			Amount
	W3K1429	WATER QUALITY SAMPLING			\$660.00
	W3L1533	WATER QUALITY SAMPLING			\$180.00
	W3L2013	WATER QUALITY SAMPLING			\$250.00
13130	01/10/2024		Accounts Payable	Willdan Engineering	\$29,377.00

City of Pico Rivera
AP Warrant Register
 From Payment Date: 12/1/2023 - To Payment Date: 1/11/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
00419437		PROFESSIONAL SVCS THROUGH 11/24/23, PFAS TREATMENT SYSTEMS CM			\$27,956.00
00419453		PROF SVCS THROUGH 11/24/23, PR BEVERLY BLVD & SG R PARKWAY			\$1,421.00

Type EFT Totals: \$2,223,446.34

CBC GenOpe - CBC General Operating Totals

Grand Totals:

Checks	Transaction Amount
	\$3,137,382.72
 EFTs	 Transaction Amount
	\$2,223,446.34
 All	 Transaction Amount
	\$5,360,829.06



To: Mayor and City Council
From: City Manager and City Attorney
Meeting Date: January 23, 2024
Subject: SECOND READING – ADOPTION OF AN ORDINANCE AMENDING CHAPTER 2.08 OF THE PICO RIVERA MUNICIPAL CODE RELATING TO THE CITY COUNCIL COMPENSATION PURSUANT TO SB 329

Recommendation:

1. Adopt Ordinance No. 1180, approving the adjusted City Council compensation.

Fiscal Impact:

The monthly salary of City Council members would be adjusted from the current salary of \$822.14 to \$1,685.38. Additionally, \$50,000 will need to be appropriated from the General Fund Unappropriated Fund Balance for the compensation adjustment.

Background:

Existing California law allows the City Council to enact an ordinance to provide each member of the City Council a salary based on the population of the City as specified in Government Code section 36516. Pursuant to existing law, the City of Pico Rivera compensates its council members a monthly salary of \$822.14. This monthly salary has not been adjusted or increased since 2002.

On June 23, 2023, the Governor signed into law Senate Bill (SB) 329 which made changes both to the amount of salary council members may receive and changes to the manner in which adjustments can be made. This report along with the attached Ordinance will address and implement the adjustments authorized by SB 329.

As stated above, City of Pico Rivera City Council have not received a salary adjustment since 2002 and has remained the same for the past 21 years. As indicated in the proposed ordinance, the reasons for this adjustment are two-fold: 1) the Statewide compensation schedule for general law cities, which includes the City of Pico Rivera, has not been adjusted since 1984, meaning that city council compensation has not kept pace with inflation and 2) by allowing Pico Rivera to adjust Council compensation will create the opportunity for the Pico Rivera City Council will be able to become more diverse as a result of the increased compensation. This new compensation will encourage individuals from

different income levels to seek to serve as council members by receiving sufficient income for their public service, while continuing to support their families as they serve as a member of the City Council.

Discussion:

At its meeting of December 12, 2023, the City Council introduced Ordinance No. 1180 and approved the findings included in the Ordinance which demonstrate the importance of a City Council compensation increase. Furthermore, the recommended action is consistent with the newly adopted SB 329. The salary provided to local elected officials is much lower than salaries provided to other Federal, State and County officials. While this adjustment will not truly compensate Council members for the significant hours spent serving the City of Pico Rivera, it is an increase both in line with inflation and also authorized by law. Pursuant to SB 329, the salary adjustment base amount is \$1,600 per month. There is the ability to increase this salary by an amount equal to 5% for each calendar year from the operative date of the last adjustment of the salary in effect when this ordinance is enacted. The last adjustment took place 21 years ago. The multiplier of 5% times 21 equals 105%. The current salary of $\$822.14 \times 105\% = \$1,685.38$.

It is important to note that, once adopted, this new salary would not take effect until after the results of the General Municipal Election on November 5, 2024, in accordance with Government Code section 36516.5.

Conclusion:

It is recommended that the City Council adopt Ordinance No. 1180, approving the adjusted City Council compensation set forth in the ordinance (Enclosure 1) that was introduced by the City Council at its meeting on December 12, 2023.



Steve Carmona
Arnold M. Alvarez-Glasman

SC:AMAG

Enclosure: 1) Ordinance No. 1180

ORDINANCE NO. 1180

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADJUSTING THE SALARY OF MEMBERS OF THE CITY COUNCIL PURSUANT TO AND CONSISTENT WITH SENATE BILL 329

WHEREAS, on June 23, 2023, the Governor signed into law Senate Bill (SB) 329 which made changes both to the amount of salary council members may receive and changes to the manner in which adjustments can be made; and

WHEREAS, City Council members have not received a salary adjustment since 2002 and for the past 21 years members of the Pico Rivera City Council's compensation has remained the same; and

WHEREAS, the City Council makes the findings set forth herein as required by SB 329 demonstrating the need for the increased compensation, which are as follows: (1) the Statewide compensation schedule for general law cities, which includes the City of Pico Rivera, has not been adjusted since 1984, meaning that city council compensation has not kept pace with inflation and (2) by allowing Pico Rivera to adjust Council compensation will create the opportunity for the Pico Rivera City Council to become more diverse as a result of the increased compensation. This new compensation will encourage individuals from different income levels to seek to serve as council members by receiving sufficient income for their public service, while continuing to support their families as they serve as a member of the City Council; and

WHEREAS, in accordance with California Government Code section 36516.5, the new adjusted salaries will not take effect until one or more members of the City Council begins a new term of office following the November 2024 election; and

WHEREAS, by adopting this Ordinance the City Council desires to implement the salary adjustment and other elements of SB 329 in order to remain consistent with California State Law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Pico Rivera as follows:

SECTION 1. The Salary of members of the City Council for the City of Pico Rivera shall be set at \$1,685.38 per month.

SECTION 2. The findings set forth above are hereby adopted and incorporated into this Ordinance thus demonstrating the need for such adjustment and fulfilling the requirements of SB 329(g)(2).

SECTION 3. Pursuant to California Government Code section 36516.5, the increased salary set forth in Section 1 of this Ordinance shall go into effect and become

payable for all City Council members when one or more members of the City Council becomes eligible for a salary increase by virtue of a Council Member beginning a new term of office following the November 2024 general municipal election. All other elements and mandates of SB 329 shall be implemented by the adoption of this Ordinance.

SECTION 4. The City Clerk shall certify the adoption of this Ordinance. The City Council hereby finds and determines that there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code directs the City Clerk to cause said Ordinance, within fifteen (15) days after its passage, to be posted in at least five (5) public places within the City. This Ordinance shall take effect thirty (30) days after its adoption.

APPROVED AND ADOPTED this 23rd day of January, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
) §
COUNTY OF LOS ANGELES)

I, Cynthia Ayala, City Clerk of the City of Pico Rivera, do hereby certify that the foregoing Ordinance, Ordinance No. 1180 was adopted at a regular meeting of the City Council of the City of Pico Rivera, held on Tuesday, January 23, 2024, with the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Cynthia Ayala, City Clerk



To: Mayor and City Council
From: City Manager
Meeting Date: January 23, 2024
Subject: ACCEPT IRREVOCABLE OFFER OF DEDICATION OF EASEMENT FOR WATER SYSTEM PURPOSES AT 8813 GALLATIN ROAD

Recommendation:

1. Approve a resolution accepting Irrevocable Offer of Dedication (IOD) of easement for water system purposes at 8813 Gallatin Road;
2. Authorize the City Manager or designee to execute Certificate of Acceptance and cause the recordation of Resolution and Certificate of Acceptance; and
3. Authorize the City Clerk to record the IOD and submit the Resolution and Certificate of Acceptance to the Los Angeles County Registrar-Recorder's Office.

Fiscal Impact:

There is no fiscal impact to the General Fund associated with this recommendation.

Discussion:

On December 4, 2017, the Pico Rivera Planning Commission approved Major Variance No. 188 and Tentative Tract Map No. 77095 for the development of nine (9) residential townhome units on a 21,540 square foot site at 8813 Gallatin Road. Additionally, the Public Works Department's Condition of Approval No. 35 for this development, required the developer to provide the City with an Irrevocable Offer of Dedication of a ten-foot-wide easement for water systems not located within the public right-of-way. The project included installation of a water main through the property which requires an easement dedication to the City per the Conditions of Approval.

Conclusion:

Staff has reviewed the Irrevocable Offer of Dedication and recommends approving the resolution accepting the Irrevocable Offer of Dedication, executing the Certificate of

COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
ACCEPT IRREVOCABLE OFFER OF DEDICATION OF EASEMENT FOR WATER
SYSTEM PURPOSES AT 8813 GALLATIN ROAD
Page 2 of 2

Acceptance, and recordation of these legal documents with the Los Angeles County Registrar-Recorder's Office.



Steve Carmona

SC:NN:KV:np

- Enclosures: 1) Resolution
2) Certificate of Acceptance
3) Irrevocable Offer of Dedication

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ACCEPTING IRREVOCABLE OFFER OF DEDICATION OF EASEMENT FOR WATER SYSTEM PURPOSES AT 8813 GALLATIN ROAD

WHEREAS, an Irrevocable Offer of Dedication for easement over certain real property having Assessor Parcel Number 5271-012-199 more commonly known as 8813 Gallatin Road, Pico Rivera, County of Los Angeles, California 90660 was made to the City by the owner of said property;

WHEREAS, the owner offered dedication of an easement to the City for water system purposes on December 13, 2023; and

WHEREAS, the City of Pico Rivera now desires to accept the offer of dedication for water system purposes pursuant to Government Code Section 27281, which authorizes the City Council to authorize one or more officers or agents to accept and consent to deeds of grants conveying any interest in or easement upon real property to the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. The City Council of the City of Pico Rivera hereby accepts the Offer of Dedication of an easement over a portion of the property legally described in it, which is located at 8813 Gallatin Road, Pico Rivera, California 90660. Acceptance of the Offer of Dedication is consistent with the City's General Plan Land Use and Circulation Elements.

SECTION 2. The City Manager or designee is authorized to execute the Offer of Dedication on behalf of the City and execute a Certificate of Acceptance and cause the recordation of this Resolution and the Certificate of Acceptance or take any other actions reasonably necessary to effectuate the intent of this Resolution.

SECTION 3. The City Council hereby finds and determines that the acceptance of the Offer of Dedication for water system purposes is not a project under the California Environmental Quality Act (CEQA) because the proposed action does not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment. Alternatively, the acceptance of the Offer of Dedication is categorically exempt from CEQA pursuant to the Class 1 – Existing Facilities exemption because acceptance will not result in any expansion of any existing urban uses or development.

SECTION 4. The City Clerk shall attest to the passage of this resolution, and it shall there upon be in full force and effect immediately upon its adoption.

RESOLUTION NO. _____

Page 2 of 2

APPROVED AND PASSED this 23rd day of January, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

CITY OF PICO RIVERA, CALIFORNIA
CERTIFICATE OF ACCEPTANCE AND CONSENT
EASEMENT FOR WATER SYSTEM PURPOSES

Pursuant to the provisions of Section 27281 of the GOVERNMENT CODE OF THE STATE OF CALIFORNIA, this is to certify that the interest in real property conveyed by the Irrevocable Offer of Dedication dated December 13, 2023 from Chase Construction, LLC to the City of Pico Rivera ("City") is hereby accepted by the undersigned officer on behalf of the City pursuant to authority conferred by City Council Resolution No. _____ adopted on January 23, 2024. City hereby consents to the recordation thereof by its duly authorized officer.

CITY OF PICO RIVERA

By: _____
Steve Carmona, City Manager

ATTEST:

By: _____
Cynthia Ayala, City Clerk

Dated: _____

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Pico Rivera - City Clerk
6615 Passons Boulevard
Pico Rivera, CA 90660

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**IRREVOCABLE OFFER OF DEDICATION
(Easement for Water System Purposes)**

APN: 5271-012-199

THIS IRREVOCABLE OFFER OF DEDICATION OF EASEMENT FOR WATER MAIN PURPOSES (hereinafter referred to as the "Agreement") is made this 13 day of Dec, 2023 ("Effective Date"), by Chase Construction, LLC, a California Limited Liability Company (hereinafter referred to as the "Grantor").

RECITALS

A. WHEREAS, Grantor is the legal owner of a fee interest of certain real property located in the City of Pico Rivera, County of Los Angeles, State of California and described in the attached Exhibit "A" and Exhibit "B" (incorporated by reference herein) and commonly referred to as 8813 Gallatin Road, Pico Rivera, California (hereinafter referred to as the "Property");

B. WHEREAS, on December 4, 2017, the Planning Commission of the City of Pico Rivera ("City") approved Major Variance No. 188 (hereinafter referred to as the "Permit"), attached hereto as Exhibit "C" and incorporated herein by this reference as if set forth in full;

C. WHEREAS, Public Works Condition Number 35 within Exhibit D of the Permit requires Grantor to provide City with an irrevocable offer of dedication of an easement for water system purposes over a portion of the Property with any and all appurtenances pertaining thereto on, over, under, through and across strips of land as described in the attached Exhibits "A" and "B" and designated as "Easement for Water System Purposes";

D. WHEREAS, Grantor accepts the legal validity of Condition Number 35 within Exhibit C of the Permit.

COVENANTS

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledge, Grantor and City agree as follows:

1. **GRANTOR REPRESENTATIONS.** Grantor represents that it lawfully possesses the Property and that it has the good and lawful right to convey it or any part thereof including, without limitation, the easement granted herein.
2. **PURPOSE.** The easement is for water system purposes and ancillary uses, including but not limited to ingress and egress, and the construction, installation, maintenance, repair and operation of a water system.
3. **GRANT OF EASEMENT AND DESCRIPTION OF EASEMENT AREA.** Grantor irrevocably offers for dedication to the City, its successors and assigns, an easement for water system purposes together with any and all appurtenances pertaining thereto on, over, under, through and across strips of land on the

property as described in Exhibits "A" and "B," which shall be referred to as the "Easement Area" and which are attached hereto and made a part hereof.

4. DURATION, ACCEPTANCE, AND TRANSFERABILITY. This irrevocable offer of dedication shall be binding upon the owner and the heirs, assigns or successors in interest to the Property described above in perpetuity until it is vacated, abandoned, and terminated by the City in accordance with the California Public Utilities Code, as the same may be amended. The dedication offered hereunder shall be complete upon the City's acceptance of the offer, and upon acceptance shall create an easement for water system purposes on the Property as described in Exhibits "A" and "B." Upon recordation of acceptance, this Agreement and terms, conditions and restrictions shall have the effect of a grant of water purposes easement in gross and perpetuity that shall run with the land and be binding on the heirs, assigns and successors of the Grantor in the manner provided for herein. This Agreement and easement and restrictions shall be deemed to constitute a servitude upon and burden to the Property within the meaning of Section 3712 (d) of California Revenue and Taxation Code, or successor statute, which survives a sale of tax-deeded property.

5. DECLARATION OF RESTRICTIONS. After acceptance, Grantor shall not interfere with the City's use of the Easement Area nor take any action inconsistent with such use providing such use is consistent with the purposes established herein. Grantor shall retain all normal rights and incidents of ownership of the underlying fee interest in the Property not inconsistent with the easement. The easement shall be subject to existing canals, ditches, laterals, pipelines, roads, transmission facilities, communication lines, easements, liens, encumbrances, covenants, conditions, and restrictions encumbering the easement area as of the date hereof and as of the date of such acceptance. City shall utilize and continue to utilize the easement area for purposes of constructing, installing, operating, maintaining, repairing, and removing such pipelines, valves, manholes, meters, surge control devices, test stations, communication and electrical conduits, lines, circuits, devices, pull boxes, and other fixtures, appurtenances, equipment, and facilities required by the Grantor.

6. REMEDIES. The Grantor and City may pursue all equitable remedies to enforce the terms, conditions and restrictions of this Agreement and easement and their respective interest in the Property. In the event of breach, any forbearance on the part of any such party to enforce the terms and provisions hereof shall not be deemed a waiver of enforcement rights regarding any subsequent breach.

7. SUCCESSORS AND ASSIGNS. The terms, covenants, conditions, exceptions, obligations and reservations contained in this Agreement shall be binding upon and inure to the benefit of the successors and assigns of both the Grantor and the City, whether voluntarily or involuntary.

8. SEVERABILITY. If any provision of this Agreement is held to be invalid, or for any reason becomes unenforceable, no other provisions shall be thereby affected or impaired.

[Signatures follow on next page]

IN WITNESS WHEREOF, Grantor and City have caused this Easement Agreement to be executed by their duly-authorized representatives as of the Effective Date set forth above.

GRANTOR:

Chase Construction, LLC, a California Limited Liability Corporation

By: Vishnu Jalon

Name: VISHNU JALON

Its: Managing Member

CITY/GRANTEE:

City of Pico Rivera, a California Municipal Corporation

By: _____

Name: Steve Carmona

Title: City Manager

ATTEST:

By: _____

Name: Cynthia Ayala

Title: City Clerk

APPROVED AS TO FORM:

By: _____

Name: Arnold M. Alvarez-Glasman

Title: City Attorney

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

GRANTOR NOTARY ACKNOWLEDGEMENT:

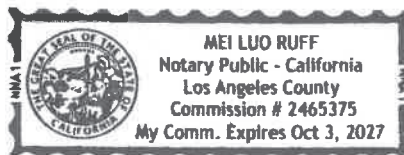
State of California)
County of Los Angeles) ss.

On Dec 13, 2023, before me, Mei Luo Ruff, a Notary Public, personally appeared Vishnu Salan, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity, and that by his/her/their signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Mei Luo Ruff
Notary Public



(Notary Seal)

EXHIBIT "A"
LEGAL DESCRIPTION

APN: 5271-012-199

BEING A PORTION OF LOT 1 OF TRACT 77095 IN THE CITY OF PICO RIVERA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 1410 PAGES 20 AND 21 INCLUSIVE OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING A STRIP OF LAND 10.00 FEET IN WIDTH, LYING 5.00 ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

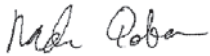
BEGINNING AT A POINT ON THE SOUTHEASTERLY LINE OF SAID LOT 1 DISTANT N28°57'00"E 62.87 FEET FROM THE SOUTHEASTERLY CORNER FROM SAID LOT 1 TO THE TRUE POINT OF BEGINNING;

THENCE LEAVING SAID SOUTHEASTERLY LINE N72°22'W 165.03 FEET TO THE POINT OF TERMINATION.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGATED OR SHORTENED TO TERMINATE NORTHWESTERLY AT THE NORTHWESTERLY LINE OF SAID LOT 1, AND SOUTHEASTERLY AT THE SOUTHEASTERLY LINE OF SAID LOT 1.

CONTAINING 1650 SQUARE FEET MORE OR LESS.

AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.



PREPARED BY NADER J. QOBORSI

PLS 7402 EXP. 12/31/23



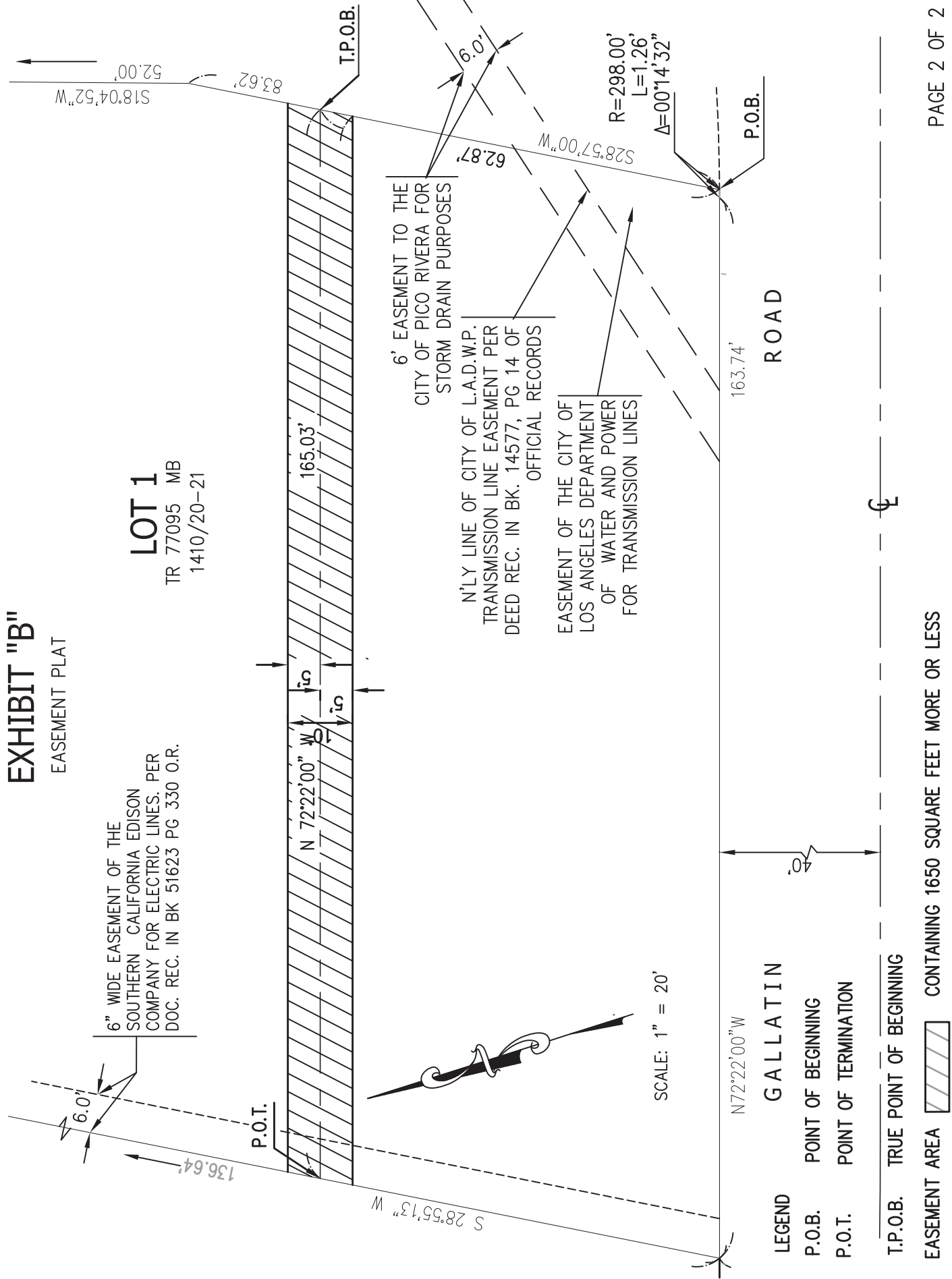
EXHIBIT "B"

EASEMENT PLAT

6" WIDE EASEMENT OF THE
SOUTHERN CALIFORNIA EDISON
COMPANY FOR ELECTRIC LINES. PER
DOC. REC. IN BK 51623 PG 330 O.R.

LOT 1

TR 77095 MB
1410/20-21



- LEGEND
- P.O.B. POINT OF BEGINNING
 - P.O.T. POINT OF TERMINATION
 - T.P.O.B. TRUE POINT OF BEGINNING
 - EASEMENT AREA CONTAINING 1650 SQUARE FEET MORE OR LESS



To: Mayor and City Council

From: City Manager

Meeting Date: January 23, 2024

Subject: APPROVE A RESOLUTION ACCEPTING GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION – OFFICE OF GRANTS AND LOCAL SERVICES FOR THE SMITH PARK AQUATIC CENTER

Recommendation:

1. Approve a resolution accepting grant funding for the Smith Park Aquatic Center Renovation project through the State of California Department of Parks and Recreation Office of Grants and Local Services, Local Assistance Specified Grant (SG-19-066);
2. Accept grant funding in the amount of \$78,569 (grant funds) for the Smith Park Aquatic Center Renovation project and increase the fiscal year (FY) 2023-24 budget of revenue accordingly; and
3. Authorize the City Manager to execute all necessary grant fund-related documents.

Fiscal Impact:

Accepting the grant for the Smith Park Aquatic Center Renovation through the Department of Parks and Recreation Office of Grants and Local Services will increase the FY 2023-24 budget of Revenue Account No. 699.00.0000-45000-CIP. 50043 (State Grant) by \$78,569. Appropriating the grant funding will increase the FY 2023-24 budget of Expenditure Account No. 699.70.7300-54500-CIP.50043 by \$78,569. There is no fiscal impact to the General Fund related to this action.

Background:

The 2019-2020 California State Budget, Chapter 23, Statutes of 2019, Item 3790-101-0001, Section 19.56(13)(B), allocated \$78,569 in funds for the Local Assistance Specified Grant for the City of Pico Rivera parks and recreation facilities – specifically

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
APPROVE A RESOLUTION ACCEPTING GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION – OFFICE OF GRANTS AND LOCAL SERVICES FOR THE SMITH PARK AQUATIC CENTER

Page 2 of 2

for Smith Park Aquatic Facility. This grant is administered through the State of California Department of Parks and Recreation – Office of Grants and Local Services.

Discussion:

In December 2023, the City of Pico Rivera received Grant Contract – C5053079, officially authorizing the use of \$78,569 assigned to the Smith Park Aquatic Renovation project, referred to as project number SG-19-1066, and received the associated agreement. This is a reimbursable grant with a performance period ending December 31, 2025. Grant funds will be allocated for the development of a state-of-the-art aquatics' facility, incorporating the acquisition of a prefabricated boiler, a chemical storage room, and additional storage space. These enhancements are intended to promote the introduction of diverse aquatic programs, resulting in an increase in highly sought-after swim lessons, therapeutic sessions, and specialized programming. Ultimately, these improvements will contribute to an enhanced quality of life for residents spanning various age groups and abilities.

Conclusion:

Staff recommends that the City Council approve a resolution (Enclosure 1) and accept the grant funding of \$78,569 from the State of California Department of Parks and Recreation Office of Grants and Local Services, for the Smith Park Aquatic Center CIP No. 50043.



Steve Carmona

SC:PY:MP:ns

Enclosures: 1) Resolution
2) Grant Contract

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ACCEPTING GRANT FUNDS FROM THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION OFFICE OF GRANTS AND LOCAL SERVICES, LOCAL ASSISTANCE SPECIFIED GRANT SG-19-066, SMITH PARK AQUATIC CENTER

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the City of Pico Rivera (City), as a municipal corporation and general law city, passed such resolution and applied for funding from the State of California Department of Parks and Recreation Office of Grants and Local Services, Local Assistance Specified Grant SG-19-066 for the Smith Park Aquatic Center Project (Project); and

WHEREAS, the City was awarded grant funding in the amount of Seventy Eight Thousand, Five Hundred Sixty Nine Dollars and 00/100 Cents (\$78,569) (Grant Funds) for the Project for Fiscal Year (FY) 2023-24; and

WHEREAS, the City has received and accepted the Agenda Report regarding this Resolution recommending: the City Council of the City of Pico Rivera accept the Grant Funds for the Project of FY 2023-24, amend the City's FY 2023-24 budget for expenditure of the Grant Funds, and authorize the City Manager to execute all necessary Grant Fund-related documents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. Finds that the above recitals are accurate and have served together with the related Agenda Report as the basis for the findings and approvals set forth in this Resolution.

SECTION 2. Adopts this resolution accepting Grant Funds in the amount of \$78,569 for the Smith Park Aquatic Center Project from the State of California Department of Parks and Recreation Office of Grants and Local Services, Local Assistance Specified Grant SG-19-066.

SECTION 3. Approves amending the FY 2023-24 budget appropriating the Grant Funds for expenditure of the revenue for the designated Project.

SECTION 4. Authorizes the City Manager to execute all necessary Grant Fund-related project and all other documents required by the State of California for participation in the program, and any amendments thereto deemed necessary to carry out the intent set forth herein.

SECTION 5. The City Clerk shall attest to the passage of this resolution, and it shall thereupon be in full force and effect.

APPROVED AND PASSED this 23rd day of January, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

State of California - Natural Resources Agency
Department of Parks and Recreation
GRANT CONTRACT
General Fund
Specified Grants

GRANTEE City of Pico Rivera

GRANT PERFORMANCE PERIOD is from July 01, 2019 through June 30, 2024

CONTRACT PERFORMANCE PERIOD is from July 01, 2019 through June 30, 2024

The GRANTEE agrees to the terms and conditions of this Contract, and the State of California, acting through its Director of Parks and Recreation, pursuant to the State of California, agrees to fund the total State grant amount indicated below. The GRANTEE agrees to complete the GRANT SCOPE(s) as defined in the GRANT SCOPE /Cost Estimate Form of the application(s) filed with the State of California.

Total State grant amount not to exceed \$78,569.00

The General and Special Provisions attached are made a part of and incorporated into the Contract.

City of Pico Rivera
GRANTEE

STATE OF CALIFORNIA
DEPARTMENT OF PARKS AND RECREATION

By Pamela Vugar
Typed or printed name of Authorized Representative

By _____

Pamela Vugar
Signature of Authorized Representative

Address 6615 PASSONS AVE PICO RIVERA, CA 91066

Title City Manager DIRECTOR OF PARKS & RECREATION

Date 12/15/23

Date _____

CERTIFICATION OF FUNDING
(For State Use Only)

CONTRACT NO C5053079	AMENDMENT NO	FISCAL SUPPLIER I.D. 0000011796		PROJECT NO. SG-19-066
AMOUNT ENCUMBERED BY THIS DOCUMENT \$78,569.00		FUND. General Fund		
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT		ITEM 3790-101-0001	CHAPTER 23	STATUTE 19
TOTAL AMOUNT ENCUMBERED TO DATE \$78,569.00		Reporting Structured. 37900091	Account/Alt Account. 5432000-5432000000	ACTIVITY CODE 60045
PROJECT / WORK PHASE				

I. RECITALS

This CONTRACT is entered into between the California Department of Parks and Recreation (hereinafter referred to as “GRANTOR,” “DEPARTMENT” or “STATE”) and City of Pico Rivera (hereinafter referred to as “GRANTEE”).

The DEPARTMENT hereby grants to GRANTEE a sum (also referred to as “GRANT MONIES”) not to exceed \$78,569, subject to the terms and conditions of this AGREEMENT and the 2019/20 California State Budget, Chapter 23, statutes of 2019, Item number – 3790-101-0001 (appropriation chapter and budget item number hereinafter referred to as “SPECIFIED GRANT”). These funds shall be used for completion of the GRANT SCOPE(S).

The Grant Performance Period is from July 01, 2019 to June 30, 2024 .

II. GENERAL PROVISIONS

A. Definitions

As used in this CONTRACT, the following words shall have the following meanings:

1. The term “APPLICATION” means the individual project APPLICATION packet for a project pursuant to the enabling legislation and/or grant program PROCEDURAL GUIDE requirements.
2. The term “CONTRACT PERFORMANCE PERIOD” means the duration of time during which this CONTRACT is in effect.
3. The term “DEPARTMENT” or “STATE” means the California Department of Parks and Recreation.
4. The term “DEVELOPMENT” means capital improvements to real property by means of, but not limited to, construction, expansion, and/or renovation, of permanent or fixed features of the property.
5. The term “GRANTEE” means the party described as the GRANTEE in Section I of this AGREEMENT.
6. The term “GRANT PERFORMANCE PERIOD” means the period of time during which eligible costs may be incurred by the GRANTEE and paid for by the DEPARTMENT, as specified in the fully executed CONTRACT.
7. The term “GRANT PROJECT” means all real estate, leases, subleases, buildings, and other property acquired or developed with GRANT monies.

8. The term “GRANT SCOPE” means the items listed in the GRANT SCOPE/Cost Estimate Form found in each of the APPLICATIONS submitted pursuant to this grant.
9. The term “PROCEDURAL GUIDE” means the document identified as the “Procedural Guide for Smith Park Pool Renovation Specified Grant.” The PROCEDURAL GUIDE provides the procedures and policies controlling the administration of the grant.

B. Project Execution

1. Subject to the availability of GRANT MONIES, the STATE hereby grants to the GRANTEE a sum of money not to exceed the amount stated in Section I of this CONTRACT, in consideration of, and on condition that, the sum be expended in carrying out the purposes as set forth in the scope described in the enabling legislation and referenced in the APPLICATION, Section I of this CONTRACT, and under the terms and conditions set forth in this CONTRACT.

The GRANTEE shall assume any obligation to furnish any additional funds that may be necessary to complete the GRANT SCOPE(S).

During the CONTRACT PERFORMANCE PERIOD, the GRANTEE agrees to submit any proposed change or alteration from the original GRANT SCOPE(S) in writing to the STATE for prior approval. This applies to any and all proposed changes that will occur after STATE has approved the APPLICATION. Changes in the GRANT SCOPE(S) must first be approved in writing by the STATE.

2. The GRANTEE shall complete the GRANT SCOPE(S) in accordance with the time of the Performance Period set forth in Section I of this CONTRACT, and under the terms and conditions of this contract.
3. The GRANTEE shall comply with the California Environmental Quality Act (Public Resources Code, Section 21000, et seq., Title 14, California Code of Regulations, Section 15000 et seq.).
4. The GRANTEE shall comply with all applicable current laws and regulations affecting DEVELOPMENT projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities, including but not limited to the Americans With Disabilities Act of 1990 (42 U.S.C. §12101 et seq.) and the California Unruh Act (California Civil Code §51 et seq.)

C. Project Costs

1. GRANTEE agrees to abide by the PROCEDURAL GUIDE.
2. GRANTEE acknowledges that STATE may make reasonable changes to its procedures as set forth in the PROCEDURAL GUIDE. If STATE makes any changes to its procedures and guidelines, STATE agrees to notify GRANTEE within a reasonable time.

D. Project Administration

1. If GRANT MONIES are advanced for DEVELOPMENT projects, the advanced funds may be placed in an interest bearing account until expended. Interest earned on the advanced funds shall be used on the project as approved by the STATE. If grant monies are advanced and not expended, the unused portion of the grant and any interest earned shall be returned to the STATE within 60 days after project completion or end of the GRANT PERFORMANCE PERIOD, whichever is earlier.
2. During the GRANT PERFORMANCE PERIOD, the GRANTEE shall submit written project status reports within 30 calendar days after the STATE has made a specific request. All such project status reports shall be signed and certified as complete and accurate by the authorized representative of the GRANTEE. In any event, the GRANTEE shall provide the STATE a report showing total final project expenditures within 60 days of project completion or the end of the GRANT PERFORMANCE PERIOD, whichever is earlier. The GRANT PERFORMANCE PERIOD is identified in Section I of this CONTRACT.
3. The GRANTEE shall make property or facilities acquired and/or developed pursuant to this contract available for inspection upon request by the STATE.

E. Project Termination

1. Project Termination refers to the non-completion of a GRANT SCOPE. Any grant funds that have not been expended by the GRANTEE shall revert to the STATE.
2. The GRANTEE may unilaterally rescind this contract at any time prior to the commencement of the project. The commencement of the project means the date of the letter notifying GRANTEE of the award or when the funds are appropriated, whichever is later. After project commencement, this contract may be rescinded, modified or amended only by mutual CONTRACT in writing between the GRANTEE and the STATE, unless the provisions of this contract provide that mutual CONTRACT is not required.
3. Failure by the GRANTEE to comply with the terms of the (a) PROCEDURAL GUIDE, (b) this CONTRACT or any other grant contracts, specified or general, that GRANTEE has entered into with STATE or any other department, agency, commission or other subdivision of California State government, may be cause for suspension of all obligations of the STATE unless the STATE determines that such failure was due to no fault of the GRANTEE. In such case, STATE may reimburse GRANTEE for eligible costs properly incurred in performance of this CONTRACT despite non-performance of the GRANTEE. To qualify for such reimbursement, GRANTEE agrees to mitigate its losses to the best of its ability.
4. Any breach of any term, provision, obligation or requirement of this CONTRACT by the GRANTEE shall be a default of this CONTRACT. In the case of any default by GRANTEE, STATE shall be entitled to all remedies available under law and equity, including but not limited to: a) Specific Performance; b) Return of all GRANT MONIES; c) Payment to the STATE of the fair market value of the project property

or the actual sales price, whichever is higher; and d) Payment to the STATE of the costs of enforcement of this CONTRACT, including but not limited to court and arbitration costs, fees, expenses of litigation, and reasonable attorney fees.

5. The GRANTEE and the STATE agree that if the GRANT SCOPE includes DEVELOPMENT, final payment may not be made until the work described in the GRANT SCOPE is complete and the GRANT PROJECT is open to the public.

F. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted by the budget act for purposes of this program, the STATE shall have the option to either cancel this contract with no liability occurring to the STATE, or offer a CONTRACT amendment to GRANTEE to reflect the reduced grant amount. This Paragraph shall not require the mutual CONTRACT as addressed in Paragraph E, subsection 2, of this CONTRACT

G. Hold Harmless

1. The GRANTEE shall waive all claims and recourse against the STATE including the right to contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to this CONTRACT except claims arising from the concurrent or sole negligence of the STATE, its officers, agents, and employees.
2. The GRANTEE shall indemnify, hold harmless and defend the STATE, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the ACQUISITION, DEVELOPMENT, construction, operation or maintenance of the property described as the project which claims, demands or causes of action arise under California Government Code Section 895.2 or otherwise except for liability arising out of the concurrent or sole negligence of the STATE, its officers, agents, or employees.
3. The GRANTEE agrees that in the event the STATE is named as codefendant under the provisions of California Government Code Section 895 et seq., the GRANTEE shall notify the STATE of such fact and shall represent the STATE in the legal action unless the STATE undertakes to represent itself as codefendant in such legal action in which event the GRANTEE agrees to pay the STATE's litigation costs, expenses, and reasonable attorney fees.
4. The GRANTEE and the STATE agree that in the event of judgment entered against the STATE and the GRANTEE because of the concurrent negligence of the STATE and the GRANTEE, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request a jury apportionment.
5. The GRANTEE shall indemnify, hold harmless and defend the STATE, its officers, agents and employees against any and all claims, demands, costs, expenses or

liability costs arising out of legal actions pursuant to items to which the GRANTEE has certified. The GRANTEE acknowledges that it is solely responsible for compliance with items to which it has certified.

H. Financial Records

1. The GRANTEE shall maintain satisfactory financial accounts, documents, including loan documents, and all other records for the project and shall make them available to the STATE for auditing at reasonable times. The GRANTEE also agrees to retain such financial accounts, documents and records for five years following project termination or final payment.
2. The GRANTEE shall keep such records as the STATE shall prescribe, including records which fully disclose (a) the disposition of the proceeds of STATE funding assistance, (b) the total cost of the project in connection with such assistance that is given or used, (c) the amount, source and nature of that portion of the project cost supplied by other sources, and (d) any other such records that will facilitate an effective audit.
3. The GRANTEE agrees that the STATE shall have the right to inspect and make copies of any books, records or reports pertaining to this contract or matters related thereto during regular office hours. The GRANTEE shall maintain and make available for inspection by the STATE accurate records of all of its costs, disbursements and receipts with respect to its activities under this CONTRACT, and shall provide copies of all such records to STATE in its certified status reports upon request by the STATE. Such accounts, documents, and records shall be retained by the GRANTEE for at least five years following final payment.
4. The GRANTEE shall use a generally accepted accounting system.

I. Use of Facilities

1. The GRANTEE agrees that the GRANTEE shall operate and maintain, and retain full control of the property acquired or developed with the GRANT MONIES, for the duration of the CONTRACT PERFORMANCE PERIOD.
2. The GRANTEE agrees that, during the CONTRACT PERFORMANCE PERIOD, the GRANTEE shall use the property acquired or developed with grant funds under this CONTRACT only for the purposes of this grant and no other use, sale, assignment, transfer, mortgage, or other disposition or change of the control or use of the property or of any interest in the property to one not consistent with the grant purpose shall be permitted except as authorized by the DEPARTMENT and the property shall be replaced with property of equivalent value and usefulness as determined by the STATE.
3. The property acquired or developed may be transferred or assigned to another entity only if the successor entity assumes the obligations imposed under this CONTRACT and only with the prior approval of STATE.
4. Any real Property (including any portion of it or any interest in it, including any leases) may not be used as security or collateral for any debt, loan or mitigation, without the prior written approval of the STATE, provided that such approval shall not be unreasonably withheld as long as the purposes for which the grant was awarded are maintained. Any such permission that is granted does not make STATE a guarantor or a surety for any debt, loan or mitigation, nor does it waive STATE's rights to enforce performance under the CONTRACT.
5. All real property (including any portion or interest in it, including any leases), or rights thereto, acquired with GRANT MONIES shall be subject to an appropriate form of restrictive title, rights, or covenants approved by the STATE. If the project property is taken by use of eminent domain, GRANTEE shall reimburse STATE an amount at least equal to the amount of grant monies received from STATE or the pro-rated full market value of the real property, including improvements, at the time of sale, whichever is higher.
6. If eminent domain proceedings are initiated against GRANTEE, GRANTEE shall notify STATE within 10 days of receiving the complaint.

J. Nondiscrimination

1. The GRANTEE shall not discriminate against any person on the basis of sex, race, color, national origin, age, religion, ancestry, sexual orientation, or disability in the use of any property or facility developed pursuant to this CONTRACT.

2. The GRANTEE shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. All facilities shall be open to members of the public generally, except as noted under the special provisions of this project contract or under provisions of the enabling legislation and/or grant program.

K. Severability

If any provision of this CONTRACT or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of the CONTRACT which can be given effect without the invalid provision or application, and to this end the provisions of this CONTRACT are severable.

L. Liability

1. STATE assumes no responsibility for assuring the safety or standards of construction, site improvements or programs related to the GRANT SCOPE. The STATE'S rights under this CONTRACT to review, inspect and approve the GRANT SCOPE and any final plans of implementation shall not give rise to any warranty or representation that the GRANT SCOPE and any plans or improvements are free from hazards or defects.
2. GRANTEE shall ensure that any contractor hired has adequate liability insurance, performance bond, or other security necessary to protect the GRANTEE interest and the STATE's interest against poor workmanship, fraud, or other potential loss associated with the completion of the GRANT PROJECT.

M. Assignability

Without the written consent of the STATE, the GRANTEE'S interest in and control of any portion of the GRANT PROJECT and responsibilities under this CONTRACT shall not be assignable or transferable by the GRANTEE either in whole or in part.

N. Use of Grant Monies

GRANTEE shall not use any grant funds (including any portion thereof) for the purpose of making any leverage loan, pledge, promissory note or similar financial device or transaction, without: 1) the prior written approval of the STATE; and 2) any financial or legal interests created by any such leverage loan, pledge, promissory note or similar financial device or transaction in the project property shall be completely subordinated to this CONTRACT through a Subordination Agreement provided and approved by the STATE, signed by all parties involved in the transaction, and recorded in the County Records against the fee title of the project property.

O. Section Headings

The headings and captions of the various sections of this CONTRACT have been inserted only for the purpose of convenience and are not a part of this CONTRACT and shall not be deemed in any manner to modify, explain, or restrict any of the provisions of this CONTRACT

P. Waiver

Any failure by a party to enforce its rights under this CONTRACT, in the event of a breach or default, shall *not* be construed as a waiver of said rights; and the waiver of any breach or default under this CONTRACT shall *not* be construed as a waiver of any subsequent breach.

III. SPECIAL PROVISIONS:

A. Economic Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. This Executive order extends to recipients of any State Grants (Grantee). Grantees include those who have contracted or will contract to receive State grants funds. Accordingly, should the State determine that a Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities that shall be grounds for termination of this agreement. The State shall provide the Grantee advance written notice of such termination, allowing the Grantee at least 30 calendar days to provide a written response. Termination of any contract found to be in violation of this Executive Order shall be at the sole discretion of the State.

City of Pico Rivera _____

GRANTEE

By: Camela Yegor

Signature of Authorized Representative

Title: Director of Parks & Recreation

Date: 12/15/23

STATE OF CALIFORNIA
DEPARTMENT OF PARKS AND RECREATION

By: _____
Signature of Authorized Representative

Title: _____

Date: _____



To: Mayor and City Council
From: City Manager
Meeting Date: January 23, 2024
Subject: APPROVE A RESOLUTION ACCEPTING GRANT FUNDS FROM THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR THE RUBEN SALAZAR OUTDOOR IMPROVEMENT PROJECT

Recommendation:

1. Approve a resolution accepting grant funding in the amount of \$2,475,000 for the Ruben Salazar Outdoor Improvement Project from the California Department of Forestry and Fire Protection (CAL FIRE) – Urban and Community Forestry Program and Green Schoolyards Funding Source; and
2. Authorize the City Manager or his designee to execute all related grant documents.

Fiscal Impact:

The estimated cost for the Ruben Salazar Outdoor Improvement Project (Project) is \$4,799,485. The City was awarded \$2,475,000. The City will be required to allocate the remaining \$2,324,485 to the project in matching funds. The funding sources have not yet been determined, but staff will continue to seek other funding opportunities for the matching component as we are not recommending using General Funds. There is no additional fiscal impact to the General Fund related to this action.

Background:

In 2022, the City Manager and City Council supported the initial idea to explore funding opportunities for a conceptual design for a new and improved Ruben Salazar High School outdoor field area. Specifically, the intent was to investigate funding opportunities for the renovation of the Ruben Salazar High School outdoor facilities which includes ball fields, play spaces, and a new parking lot. On August 4, 2022, the City of Pico Rivera (City) received a letter from the El Rancho Unified School District (ERUSD) formally authorizing the City to pursue funding opportunities for the district in

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
APPROVE A RESOLUTION ACCEPTING GRANT FUNDS FROM THE CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR THE RUBEN
SALAZAR OUTDOOR IMPROVEMENT PROJECT
Page 2 of 3

accordance with the City and ERUSD Joint Use Agreement, which was approved in October of 2013.

During the initial design phase, City staff and ERUSD hosted five (5) community outreach opportunities with the City and ERUSD stakeholders. As a result of the community feedback, City staff collaborated with a landscape/park designer to develop a comprehensive “dream” redesign and cost estimate for the Project. The preliminary estimate for the “dream” redesign exceeded \$16,000,000, therefore, recognizing the lack of available funding from both the City and ERUSD, City staff were given the authorization to explore potential grant funding opportunities. In late 2023, a CAL FIRE funding opportunity emerged.

The 2022-2023 Urban and Community Forestry Green Schoolyards Program provided funding for projects that encourage transformational nature-based designs that promote physical activity, mental health, and general well-being for students, staff, and local schools. The grant is administered through CAL FIRE.

City staff reviewed the CAL FIRE grant application and determined that the funding could be a viable option in providing the seed money required to get the renovation project off the ground. City staff proposed to ERUSD that the total project be phased out due to insufficient funding of \$16,000,000. Instead, it was suggested to initiate Phase 1 of a smaller version of the “dream redesign” project. If grant funding was received, the monies would be used to remove existing structures, grade, level and seed the land to provide a blank canvas for future funding to develop on. This Phase 1 is estimated to cost approximately \$4,800,000.

On April 25, 2023, the City Council authorized staff to file a grant application for the project. The ERUSD Board accepted this grant application filing on April 18, 2023.

Discussion:

On July 31, 2023, the City received an intent to award letter from CAL FIRE, officially granting the use of the \$2,475,000 assigned towards the Project. The funds provided by CAL FIRE for the Project will be used to fund Phase 1 of the project. Below is a breakdown of the awarded amount for the project and the additional amounts needed for Phase 1.

Phase 1 Project Budget

Grant Award	\$2,475,000
City Match (Non-General Funds)	\$2,324,485
Total Cost	\$4,799,485

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
APPROVE A RESOLUTION ACCEPTING GRANT FUNDS FROM THE CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR THE RUBEN
SALAZAR OUTDOOR IMPROVEMENT PROJECT
Page 3 of 3

Future phases will be determined based on the availability of grant funding. Currently, the primary objective is to concentrate on phase 1 of the project and secure funding in order to safeguard the health and welfare of communities that are particularly susceptible to rising temperatures and extreme heat. Among other features, the Project will include planting trees, creating sustainable areas, and grade and level the open space area for future athletic fields.

Conclusion:

Staff recommends that the City Council approve a resolution, accepting the grant funding of \$2,475,000 from the Department of Forestry and Fire Protection (CAL FIRE) – Urban and Community Forestry Program and Green Schoolyards Funding Source for the Ruben Salazar Outdoor Improvement Project; authorize Staff to continue to seek other funding opportunities for matching funds in the amount of \$2,324,485 as required under the grant program; and authorize the City Manager or his designee, to execute all related grant documents, including but not limited to the CAL FIRE Grant Agreement (Enclosure 2).



Steve Carmona

SC:PY:nh

- Enclosures: 1) Resolution
2) CAL FIRE Grant Agreement
3) Intent to Award Letter
4) Grant Guidelines

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, FOR FUNDING FROM THE URBAN AND COMMUNITY FORESTRY GRANT PROGRAM OF THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION

RECITALS

WHEREAS, the Governor of the State of California in cooperation with the State Legislature has appropriated General Funds for the state's urban forestry programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies and non-profit organizations under the program, and

WHEREAS, said procedures established by the Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out an urban forestry project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. Approved the filing of an application for the Urban and Community Forestry grant program funds; and

SECTION 2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and

SECTION 3. Certifies that funds under the jurisdiction of the CITY OF PICO RIVERA are available to begin the project; and

SECTION 4. Certifies that said applicant will expend grant funds prior to March 30, 2026; and

SECTION 5. Appoints THE CITY MANAGER, or a designee, as agent of the CITY OF PICO RIVERA to conduct negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on,

which may be necessary for the completion of the afore mentioned project.

SECTION 6. The City Clerk shall attest and certify to the passage and adoption of this Resolution, and it shall become effective immediately upon this approval.

APPROVED AND PASSED this 23rd day of January, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:



DEPARTMENT OF FORESTRY AND FIRE PROTECTION

P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 653-7772
Website: www.fire.ca.gov



December 19, 2023

Pamela Yugar
City of Pico Rivera
6615 Passons Blvd.
Pico Rivera, CA 90660

8GA22436; City of Pico Rivera, "Ruben Salazar Outdoor Improvement Project"

This Agreement cannot be considered binding on either party until approved by appropriate authorized CAL FIRE designee. No services should be provided prior to approval, as the State is not obligated to make any payments on any Agreement prior to final approval. FAILURE TO RETURN ALL DOCUMENTS BY DATE BELOW MAY RESULT IN LOSS OF FUNDING.

Please contact Marco DeAnda at 858-828-6444 if you have questions concerning services to be performed.

- 1. Full grant agreement including terms and conditions, project grant application form, scope of work, budget, and other exhibits enclosed. Please sign, scan, and return the agreement to Alice Lander at alice.lander@fire.ca.gov no later than **December 29, 2023**.

Alternatively, you may opt to print (single sided), sign in blue ink, and return the agreement with original signature to:
CAL FIRE
Attn: Grants Management Unit/UCF Grants
P.O. Box 944246
Sacramento, CA 94244-2460

In order to expedite your agreement, a scanned/electronic signature copy of the agreement is preferred.

In addition, the following completed documents are required before we can execute your agreement:

- **Signed Resolution**

- 2. Enclosed for your record is one fully executed copy of the agreement referenced above. When billing for services performed under this agreement, your invoices must reference the agreement number above and be submitted to the contract manager.

Thank you,

Alice Lander
Grants Analyst
Grants Management Unit

CC: Larissa Frees
Walter Passmore
Marco DeAnda

Enclosures

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Resource Management
GRANT AGREEMENT**

APPLICANT: City of Pico Rivera
PROJECT TITLE: Ruben Salazar Outdoor Improvement Project
GRANT AGREEMENT: 8GA22436

PROJECT PERFORMANCE PERIOD is from date of latter signature by CAL FIRE Deputy Director or Grantee through March 30, 2026.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up the total state grant amount indicated.

PROJECT DESCRIPTION: Project will take place on the campus of Ruben Salazar High School, enabling the school site to become a usable community-school park. Objectives funded by the grant will include planting trees, installing raised garden beds, removing dilapidated concrete surfaces, planting environmentally friendly and drought tolerant landscape, replacing irrigation system and updating the drainage plan. The result of these activities will be a much-needed green space that will better serve the students, as well as the surrounding community, providing a better and safer gathering place.

Total State Grant not to exceed \$ 2,475,000.00 (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

City of Pico Rivera

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

Applicant

By



Signature of Authorized Representative

Print Name/ PAMELA YUGAR

Title: Director of Parks and Recreation

By

Title: John Melvin
Assistant Deputy Director, Resource Management

Date

12/20/23

Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER 8GA22436	PO ID	SUPPLIER ID 0000011796
FUND 0001	FUND NAME General Fund	
PROJECT ID 22EHGRENSCHOOL	ACTIVITY ID GRANTS	AMOUNT OF ESTIMATE FUNDING \$ 2,475,000.00
GL UNIT 3540	BUD REF 102	ADJ. INCREASING ENCUMBRANCE \$ 2,475,000.00
PROGRAM NUMBER 2470010	ENY 2022	ADJ. DECREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580000	UNENCUMBERED BALANCE \$ 2,475,000.00
REPORTING STRUCTURE 35409503	SERVICE LOCATION 96110	

Acknowledged - I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Certification of CAL FIRE Accounting Officer

Date

TERMS AND CONDITIONS OF GRANT AGREEMENT

I. RECITALS

1. This Agreement, is entered into between the State of California, by and through the California Department of Forestry and Fire Protection (CAL FIRE), hereinafter referred to as "STATE" and, City of Pico Rivera, hereinafter referred to as "GRANTEE".
2. The STATE hereby grants to GRANTEE a sum (hereinafter referred to as "GRANT FUNDS") not to exceed two million four hundred seventy-five thousand dollars (\$2,475,000.00).
3. In addition to the terms and conditions of this Agreement, the STATE and GRANTEE agree that the terms and conditions contained in the documents set forth below are hereby incorporated and made part of this agreement.
 - a. Green Schoolyards Grants California Department of Forestry and Fire Protection 2022/2023 Urban and Community Forestry Program Grant Guidelines.
 - b. The submitted Application, Scope of Work, Project Workbook, GHG Emissions Workbook and Exhibits
 - c. ADDENDUM to Green Schoolyards Grants California Department of Forestry and Fire Protection 2022/2023 Urban and Community Forestry Program Grant Guidelines.

II. SPECIAL PROVISIONS

1. Recipients of GRANT FUNDS pursuant to California Public Resources Code Section 4799.06-4799.12 shall abide by the provisions in this Agreement. This includes the requirement that work shall not commence prior to the execution of this Agreement by both parties. Any work started prior to the execution of this Agreement will not be eligible for funding under the terms of this Agreement.
2. As precedent to the STATE's obligation to provide funding, GRANTEE shall provide to the STATE for review and approval a detailed budget, specifications, and project description. Approval by the STATE of such plans and specifications, or any other approvals provided for in this Agreement, shall be for scope and quality of work, and shall not relieve GRANTEE of the obligation to carry out any other obligations required by this Agreement, in accordance with applicable law or any other standards ordinarily applied to such work or activity.

3. All informational products (e.g., data, studies, findings, management plans, manuals, photos, etc.) relating to California's natural environment produced with the use of GRANT FUNDS shall be available for public use.

III. GENERAL PROVISIONS

1. Definitions

- a. The term "Agreement" means grant agreement number 8GA22436.
- b. The term "GRANT FUNDS" means the money provided by the STATE to the GRANTEE in this Agreement.
- c. The term "GRANTEE" means an applicant who has a signed Agreement for the award for GRANT FUNDS.
- d. The term "Other Sources of Funds" means all matching fund sources that are required or used to complete the Project beyond the GRANT FUNDS provided by this Agreement.
- e. The term "STATE" means the State of California, Department of Forestry and Fire Protection (CAL FIRE).
- f. The term "Project" means the development or other activity described in the "Project Scope of Work".
- g. The term "Project Budget Detail" as used herein defines the approved budget plan.
- h. The term "Project Scope of Work" as used herein means the individual scope of work describing in detail the approved tasks.

2. Project Representatives

The project representatives during the term of the agreement will be:

STATE: CAL FIRE	GRANTEE: City of Pico Rivera
Section/Unit: Urban and Community Forestry	Section/Unit: N/A
Attention: Marco DeAnda	Attention: Pamela Yugar
Mailing Address: 23300 Castle Street, Riverside, CA92518	Mailing Address: 6615 Passons Blvd., Pico Rivera, CA 90660
Phone Number: 858-828-6444	Phone Number: 626-407-7144
Email Address: Marco.DeAnda@fire.ca.gov	Email Address: Pyugar@pico-rivera.org

Changes to the project representatives during the term of the agreement shall be made in writing. Notice shall be sent to the above representative for all notice provisions of this Agreement.

3. Project Execution

- a. Subject to the availability of grant monies, the STATE hereby grants to the GRANTEE a sum of money (GRANT FUNDS) not to exceed the amount stated on Section I. RECITALS, Paragraph 2 in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of the Project in this Agreement and its attachments and under the terms and conditions set forth in this Agreement.
- b. GRANTEE shall assume any obligation to furnish any additional funds that may be necessary to complete the Project. Any amendment to the Project as set forth in the Application on file with the STATE must be submitted to the STATE for approval in writing. No amendment is allowed until written approval is given by the STATE.
- c. GRANTEE shall complete the Project in accordance with the time of Project performance set forth in this Agreement unless an amendment has been approved and signed by the STATE under the terms and conditions of this Agreement. Amendments must be requested in advance and will be considered in the event of circumstances beyond the control of the GRANTEE, but no less than 60 days from the Agreement expiration date.

The STATE may waive the minimum timeframe for amendments at their discretion. Approval of amendment is at the STATE's discretion.

- d. GRANTEE certifies that the Project Scope of Work complies with all local, State, and federal laws and regulations.
- e. GRANTEE shall comply with the California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000, et. seq. Title 14, California Code of Regulations, Section 15000 et. seq.) and all other local, State, and federal environmental laws. A copy of the certified CEQA document must be provided to STATE before any GRANT FUNDS are made available for any Project activity that could directly impact the environment (e.g. cutting, piling or burning bush, masticating, dozer work, etc.). CEQA compliance shall be completed within one (1) year from start date of the Agreement. The start date is considered the latter date of signature by the Grantee Authorized Representative or CAL FIRE Deputy Director or designee. GRANT FUNDS will be made available in advance of CEQA compliance for project activities that do not have the potential to cause a direct environmental impact (e.g. project planning, locating and marking property or project boundaries, contacting and signing up landowners, etc.).
- f. GRANTEE shall permit periodic site visits by representative(s) of the STATE to ensure program compliance and that work is in accordance with the approved Project Scope of Work, including a final inspection upon Project completion.
- g. GRANTEE, and the agents and employees of GRANTEE, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents, of the STATE. No person who, as an officer, employee, or agent of the STATE participated in the preparation or creation of or determination to award this Grant Agreement shall serve as an agent or employee of GRANTEE including but not limited to those acts prohibited by Government Code Sections 1090, and 87100.

4. Project Costs and Payment Documentation

- a. Payment by the STATE shall be made after receipt of an acceptable invoice and approval by a duly authorized representative of the STATE. GRANTEE shall submit an invoice for payment to the CAL FIRE Project Representative of the STATE. A final invoice shall be submitted no later than 30 days after completion, expiration, or termination of this Agreement.

- b. For services satisfactorily rendered, and upon receipt and approval of invoices for payment, the STATE agrees to compensate GRANTEE for actual expenditures incurred in accordance with the rates and activities specified in the Final Project Budget Detail, Application, Scope of Work and Exhibits, and made a part of this Agreement.
- c. Equipment purchased using GRANT FUNDS, wholly or in part, must be used by the GRANTEE for the project for which it was acquired. STATE retains a vested interest in the equipment for the useful life of the equipment, even after completion of the grant. GRANTEE shall provide written disposition of the equipment upon completion of the grant and upon any changes to the disposition of the equipment. Such disposition must be approved in advance by STATE. Equipment purchased using GRANT FUNDS cannot be used as collateral, financed, or sold without prior written approval from the STATE. Grantee must provide reporting on equipment disposition no less frequently than biannually to CAL FIRE or upon CAL FIRE's request after completion of the grant project until notified in writing by the CAL FIRE Urban and Community Forestry Grant Program that additional reporting is no longer required.
- d. GRANTEE shall submit, in arrears, not more frequently than once a month, and required quarterly, an invoice to the STATE for costs paid by GRANTEE pursuant to this Agreement. Each invoice shall contain the following information: the Agreement number, the dates or time period during which the invoiced costs were incurred, signature of an authorized representative of GRANTEE, expenditures for the current invoice and cumulative expenditures to date by major budget category (e.g., salaries, benefits, supplies, etc.), match funds when applicable, and appropriate supporting documentation consistent with the Eligible Costs section, as detailed in the Green Schoolyards Grants California Department of Forestry and Fire Protection 2022/2023 Urban and Community Forestry Grant Guidelines.
- e. GRANT FUNDS in this Agreement have a limited period in which they must be expended. All GRANTEE expenditures must occur prior to the end of the Project performance period of this Agreement.
- f. Except as otherwise provided herein, GRANTEE shall expend GRANT FUNDS in the manner described in the Project Budget Detail approved by the STATE. The dollar amount of an item in a budget category may be increased or decreased by up to ten percent (10%) of the budget item through reallocation of funds from other budget categories, without approval by the STATE; however, GRANTEE shall notify the STATE in writing when any such reallocation is made and shall identify both the item(s) being increased and those being decreased. Any increase or decrease of an item of more than ten percent (10%) of the budget

category must be approved in writing by the STATE before any such increase or decrease is made. A formal approved amendment is required to increase the total amount of GRANT FUNDS.

- g. GRANTEE shall promptly submit any and all records at the time and in the form as the STATE may request.
- h. GRANTEE shall submit each invoice for payment electronically using the grants management system identified by CAL FIRE. Hard copy submissions will not be accepted.
- i. Notwithstanding any of the provisions stated within this Agreement, the STATE may at its discretion make advance payment from the grant awarded to the GRANTEE if GRANTEE is a nonprofit organization that is located in or providing service to disadvantaged or low-income communities. Advance payment made by the STATE shall be subject to the circumstance provisions below.
 - Multiple advance payments may be made to a GRANTEE over the life of a project.
 - No single advance payment shall exceed 25% of the total grant amount. Advance funds must be spent on eligible costs within six months of the advance payment receipt.
 - GRANTEE may request additional time to spend advance funds but must be approved in writing by the STATE. CAL FIRE will bill for the return of unliquidated advance funds after the approved timeframe.
 - Rolling advances of no more than 10% of the grant funds with additional advance requests are allowable once 50% of the previous advance has been expended and documents provided to CAL FIRE. These advances must be fully utilized within a three-month period unless additional time is approved by CAL FIRE.
 - Unless a rolling advance was approved, all work under a previous advance payment must be fully liquidated via an invoice and supporting documentation and completed to the STATE's satisfaction before another advance payment will be made.
 - Any advance payment received by a GRANTEE and not used for project eligible costs within the time period approved by STATE shall be returned to the STATE. The amount will be returned to the grant balance.
 - Advance payments must be deposited into an interest-bearing account. Any interest earned on advance payment funds must be accounted for and used toward offsetting the project cost or returned to the STATE.

- j. The GRANTEE shall immediately reimburse or credit, as determined by the STATE, the STATE for any over payment of any invoice, including final invoice, when either party determines an overpayment was made.

5. Budget Contingency Clause

- a. If STATE funding for any fiscal year is reduced or deleted for purposes of the Urban and Community Forestry Grant Program, the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or if possible and desirable, offer an Agreement amendment to GRANTEE to reflect the reduced amount available for the Project.

6. Project Administration

- a. GRANTEE shall provide the STATE a written report showing total final Project expenditures and matching funds upon Project completion or grant expiration, whichever occurs first. GRANTEE must report to the STATE all sources of other funds for the Project. If this provision is deemed to be violated, the STATE will request an audit of GRANTEE and can delay the disbursement of funds until the matter is resolved.
- b. GRANTEE shall promptly submit written Project reports as the STATE may request throughout the term of this Agreement.
- c. GRANTEE shall submit a final accomplishment report, final invoice with associated supporting documentation, and copies of materials developed using GRANT FUNDS, including but not limited to plans, educational materials, etc. within 30 days of Project completion.

7. Financial Records

- a. GRANTEE shall retain all records described in Section 7(c) below for three (3) years after final payment by the STATE. In the case an audit occurs, all such records shall be retained for one (1) year from the date the audit is completed or the three (3) years, whichever date is later.
- b. GRANTEE shall maintain satisfactory financial accounts, documents, and records for the Project and make them available to the STATE for review during reasonable times. This includes the right to inspect and make copies of any books, records, or reports of GRANTEE pertaining to this Agreement or matters related thereto.
- c. GRANTEE shall keep such records as the STATE shall prescribe, including, but not limited to, records which fully disclose (a) the disposition of the proceeds of state funding assistance, (b) the total cost of the Project

in connection with such assistance that is given or used, (c) the amount and nature of that portion of the Project cost supplied by other sources, and (d) any other such records as will facilitate an effective audit. All records shall be made available to the STATE, other State of California agency, or other entity as determined by the State of California for auditing purposes at reasonable times.

- d. GRANTEE shall use any generally accepted accounting system.

8. Research

- a. GRANTEE that receives funding, in whole or in part, in the form of a research grant shall provide for free public access to any publication of a peer-reviewed manuscript describing STATE funded knowledge, STATE funded invention, or STATE funded technology shall be subject to the following conditions:
 - i. GRANTEE is responsible for ensuring that any publishing or copyright agreements concerning peer-reviewed manuscripts fully comply with this section.
 - ii. GRANTEE shall report to STATE the final disposition of the peer-reviewed manuscript, including, but not limited to, if it was published, date of publication, where it was published, and, when the 12-month time period from official date of publication expires, where the peer-reviewed manuscript will be available for open access.
- b. For a peer-reviewed manuscript that is accepted for publication pursuant to the terms and conditions of this Agreement, the GRANTEE shall ensure that an electronic version of the peer-reviewed manuscript is available to STATE and on an appropriate publicly accessible repository approved by the state agency, including, but not limited to, the University of California's eScholarship Repository at the California Digital Library, the California State University's ScholarWorks at the Systemwide Digital Library, or PubMed Central, to be made publicly available not later than 12 months after the official date of publication. GRANTEE shall make reasonable efforts to comply with this requirement by ensuring that the peer-reviewed manuscript is accessible on an approved publicly accessible repository, including notifying the state agency that the manuscript is available on a state-agency-approved repository. If the grantee is unable to ensure that his or her manuscript is accessible on an approved, publicly accessible repository, the grantee may comply by providing the manuscript to the state agency not later than 12 months after the official date of publication.

- c. For publications other than those described in (b), including scientific meeting abstracts, GRANTEE shall comply by providing the manuscript to the STATE not later than 12 months after the official date of publication.
- d. The grant shall not be construed to authorize use of a peer-reviewed manuscript that would constitute an infringement of copyright under the federal copyright law described in Section 101 of Title 17 of the United States Code and following.
- e. Use of GRANT FUNDS for publication costs, including fees charged by a publisher for color and page charges, or fees for digital distribution are allowable costs but must be within the GRANT FUNDS and item 4 of the agreement.
- f. GRANTEE may request a waiver to the publication requirement if GRANTEE has an existing publication requirement that meets or exceeds the requirements of the research provision. Waiver shall include information on GRANTEE's existing requirements. Approval of the waiver is at STATE's discretion.

9. Project Termination

- a. This Agreement may be terminated by the STATE or GRANTEE upon 30-days written notice to the other party.
- b. If either party terminates the Agreement prior to the completion of the Project, GRANTEE shall take all reasonable measures to prevent further costs to the STATE under the Agreement and the STATE shall be responsible for any reasonable and non-cancelable obligations incurred by GRANTEE in the performance of this Agreement prior to the date of the notice to terminate, but only up to the undisbursed balance of funding authorized in this Agreement.
- c. Failure by GRANTEE to comply with the terms of this Agreement may be cause for suspension of all obligations of the STATE hereunder at the discretion of the STATE.
- d. Failure of GRANTEE to comply with the terms of this Agreement shall not be cause for the suspension of all obligations of the STATE hereunder if in the judgment of the STATE such failure was due to no fault of GRANTEE. At the discretion of the STATE, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this Agreement.

- e. Final payment to GRANTEE may not be made until the STATE determines the Project conforms substantially to this Agreement.

10. Hold Harmless

- a. GRANTEE shall defend, indemnify and hold the STATE, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of GRANTEE, its officers, agents, or employees. The duty of GRANTEE to indemnify and hold harmless includes the duty to defend as set forth in Civil Code Section 2778. This Agreement supersedes GRANTEE's right as a public entity to indemnify (see Government Code Section 895.2) and contribution (see Government Code Section 895.6) as set forth in Government Code Section 895.4.
- b. GRANTEE waives any and all rights to any type of express or implied indemnity or right of contribution from the STATE, its officers, agents, or employees for any liability resulting from, growing out of, or in any way connected with or incident to this Agreement.
- c. Nothing in this Agreement is intended to create in the public or in any member of it rights as a third-party beneficiary under this Agreement.

11. Tort Claims

FEDERAL:

The United States shall be liable, to the extent allowed by the Federal Tort Claims Act 28 United States Code 2671-2680, for claims of personal injuries or property damage resulting from the negligent or wrongful act or omission of any employee of the United States while acting within the scope of his or her employment, arising out of this Agreement.

STATE:

The State of California shall be liable, to the extent allowed by law and subject to California Government Code, Title 1, Division 3.6, providing for the filing of tort claims against the State of California, for personal injuries or property damage resulting from the negligent or wrongful act or omission of State of California employees while acting within the scope of his or her employment, arising out of this Agreement.

12. Nondiscrimination

The State of California prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, sex, marital status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. GRANTEE shall not discriminate against any person on any of these bases.

13. Conflict of Interest

GRANTEE or anyone acting on behalf of GRANTEE shall not have any conflicting personal and/or financial interests in carrying out the duties of the Agreement.

14. Incorporation

The grant guidelines and the Project Scope of Work, Project Budget Detail and any subsequent amendments or modifications to the Project Scope of Work and Project Budget Detail approved in writing by the STATE are hereby incorporated by reference into this Agreement as though set forth in full in this Agreement.

15. Severability

If any provision of this Agreement or the Project Scope of Work thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

16. Waiver

No term or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.

17. Assignment

This Agreement is not assignable by GRANTEE either in whole or in part.

18. Survival Clause

The obligations of the Parties under Section III General Provisions, Items 4 (c) and (j) of the Project Costs and Payment Documentation and Item 10 Hold Harmless of this Agreement shall survive the termination or expiration of the Agreement.

ADDENDUM – URBAN AND COMMUNITY FORESTRY GRANT PROJECTS

I. SPECIAL PROVISIONS

1. Grant funds shall be used on projects with the primary goal of reducing greenhouse gases (GHGs) and furthering the purposes of California’s Global Warming Solutions Act of 2006, Division 25.5 (commencing with Section 38500) of the Health and Safety Code, and related statutes.
2. Grantee shall report project and benefits information when requested by the State. This may include, but is not limited to, funding expended, acres treated, GHG emissions, trees planted, disadvantaged community benefits, energy/water savings, job creation, and other co-benefits.
3. Grantee shall maintain accurate and detailed records documenting project description, project location, and schedule, state dollars allocated, and leveraged funds throughout the duration of the project.
4. Failure of Grantee to meet the agreed upon terms of achieving required GHG reduction may result in project termination and recovery of funds.

II. MONITORING AND REPORTING REQUIREMENTS

All Urban and Community Forestry Grant projects are subject to emissions reporting and requirements. Grantee is expected to provide the appropriate materials for completing program quantification methodology. Grantee shall use the current reporting template provided by the STATE. The reporting shall be submitted to the STATE no less frequently than quarterly. In addition, STATE may request additional information in order to meet current GHG emissions quantification methodology requirements.

III. PROGRAM ACKNOWLEDGEMENT/RECOGNITION

All Urban and Community Forestry Grant projects must clearly display, identify and label themselves as being funded by CAL FIRE. Acknowledgements must contain the CAL FIRE logo as well as the following statement:

“Funding for this project provided by the California Department of Forestry and Fire Protection’s Urban and Community Forestry Program.”

A draft of the acknowledgement must be approved by the STATE prior to publication. For stationary projects, acknowledgement may include, but is not limited to, a sign on the project site. For other project types, such as vehicles, equipment, and consumer-based incentives, acknowledgement is encouraged by using a decal, sticker or other signage.

Applications: RUBAN SALAZAR OUTDOOR IMPROVEMENT PROJECT

Please make sure you have read the Green Schoolyards Grant Guidelines: <https://www.fire.ca.gov/what-we-do/grants/urban-and-community-forestry-grants>. Reference the grant guidelines while completing the below application to ensure you are following all requirements.

For more information on how to use the eCivis platform please see the CAL FIRE Grants website <https://www.fire.ca.gov/what-we-do/grants>

Profile

pyugar@pico-rivera.org

Application/Project Title

RUBAN SALAZAR OUTDOOR IMPROVEMENT PROJECT

Primary Project Contact Information

Full Name

PAMELA YUGAR

Email

PYUGAR@PICO-RIVERA.ORG

Phone

626-407-7144

Address

6615 PASSONS BLVD

City

PICO RIVERA

Zip Code

90660

State

California

Organization Information

Name of Organization

CITY OF PICO RIVERA

Organization Type

City

Project Type?

Implementation

Requested Grant Amount?

\$2,475,000.00

Matching Amount?

\$2,324,485.00

What is the matching fund source and the amount associated with each source?

CITY OF PICO RIVERA \$2,324,485.

Are you requesting your matching amount be reduced or waived? If yes, explain why and by how much.

NO

What is your primary source of technical advice? List the principal professional's full name, title and contact information that is informing your site design, if available.

Doug Grove, RLA, ASLA, LEED AP
President, RHA LANDSCAPE ARCHITECTS-PLANNERS, INC
Landscape Architect #2799 (California)
LEED Accredited Professional (USGBC)
DOUGG@RHALA.COM

RHA Landscape Architects-Planners, Inc.
6800 Indiana Avenue-Suite 245
Riverside, CA 92506
(951) 781-1930

Partner Information

Partner Full Name

Doug Grove, RLA, ASLA, LEED AP

Partner Title

President, RHA LANDSCAPE ARCHITECTS-PLANNERS, INC

Email

DOUGG@RHALA.COM

Phone Number

Do you have any additional partners?

No

Explain the involvement the above partners will have with your project.

Doug Grove, Principal/President of RHA Landscape Architects-Planners, Inc. will provide landscape, architectural and planning services to assist the City of Pico Rivera in redeveloping an 11-acre site.

RHA is a leader in the design of energy efficient, water wise parks and public spaces. RHA actively encourages the employment of environmentally friendly sustainable design practices encouraging clients to use sustainable technologies and products to achieve innovative, resource conserving, maintenance friendly public and private facilities which provide long term budget savings.

Upload Memorandum of Understanding (MOU) with the School District, if applicable.

MOU ERUSD and CITY 8-2-2022.pdf

Upload Memorandum of Understanding (MOU) with the property owner, if applicable.

MOU ERUSD and CITY 8-2-2022.pdf

Upload certified letters of commitment from partners

PARTNER LETTER.pdf

Campuses

How many campuses are you working with?

1

Campus #1

Campus Name

RUBEN SALAZAR HIGH SCHOOL

Campus Address

9115 Balfour Street, Pico Rivera, CA 90660

List county and census tract number(s) for this campus.

Los Angeles County

We used the link below to access the California Climate Investments Priority Populations 2022 CES 4.0 and identify the census tract number(s) for this project.

The project site is located in census tract 6037500900.

The City of Pico Rivera is comprised primarily of the following census tracts:

- o 6037500402
- o 6037500403
- o 6037500404
- o 6037500500
- o 6037500600
- o 6037500700
- o 6037500800
- o 6037500900
- o 6037502401
- o 6037502402
- o 6037502403
- o 6037502500
- o 6037502700
- o 6037502800

Census tracts should be listed using the 10-digit number found for each tract on the map at <https://webmaps.arb.ca.gov/PriorityPopulations/>

Requested amount for this campus?

\$2,475,000.00

Is this campus an in-need educational facility?

Yes

Explain in-need educational facility status

Ruben Salazar High School is the continuation high school for the El Rancho Unified School District. The ethnic composition is 97% Hispanic, 3% White. The majority are socio-economically disadvantaged with 72% of students receiving free or reduced lunch.

The students at RSHS have a history of truancy, behavioral issues and a wide range of criminal activities. These students have the greatest unmet need within the school district. The school site is in very poor condition – the compacted soil resembles concrete and the plant material is comprised of noxious weeds which reduce recreation enjoyment due to thorns.

According to the California Climate Investments Priority Populations, Pico Rivera is a "Disadvantaged and Low-Income Community". As a continuation school, RSHS serves a wider population beyond the city borders – many coming from communities designated as solely DISADVANTAGED. While the latest LA County City and Community Profiles uses a number of indexes to substantiate the economic need (see attached), the lack of access to the natural environment for residents is most disturbing. This community has a meager 0.9 acres per 1000 residents after the recent loss of 104 acres of federal land - moving its designation from "park poor" to "park starved".

Upload supporting documentation here.

IN NEED SUPPORTING DOCUMENTATION.pdf

Project Background

Ruben Salazar High School (RSHS) is the continuation high school for the El Rancho Unified School District (ERUSD). The school site is in very poor condition.

- There is absolutely no shade on this 11-acre site making it unsuitable for outdoor learning in urban Los Angeles County with such a high heat index.
- The concrete surfaces are riddled with cracks creating trip hazards thus reducing their use as areas for recreational activities.
- The compacted soil resembles concrete making any play or recreational activities equally dangerous. Simple falls can result in serious injuries such as fractures and head injuries.
- The plant material is comprised of noxious weeds containing thorns which reduce recreation enjoyment and can add to health issues as they poke holes in the skin providing an entry point for pathogenic organisms.
- The irrigation system is over 5 decades old making it inefficient at best and likely the cause that the turf areas are in such poor condition.
- The Ruben Salazar High School area is known for poor rainfall mitigation and excessive standing water that attracts mosquitos.

Given the condition of this site and its proximity to the river bed, RSHS attracts crime and homeless activities. Fights are common and likely stem from the behavior issues of truants.

These issues have been well documented at community outreach meetings. For the past two years, the City of Pico Rivera and ERUSD has worked with community stakeholders to discuss and design renovations to the outdoor space to help bridge the gap of lacking public resources serving the community.

This community has a meager 0.9 acres of park space per 1000 residents after the recent loss of 104 acres of federal land - moving its designation from "park poor" to "park starved". This site is essential to improving residents' access to public space and restoration of this space is critical to the public's access to the natural environment.

Project Objectives

Ruben Salazar High School (RSHS) is an ideal space to improve public access to green open space. It is an 11-acre parcel which provides opportunities to satisfy the numerous needs identified in community meetings over the past two years. The community begged for green space. In a city that is built-out with less than 1 acre of public green space per 1000, open space is paramount. It will provide space to play, read, and relax. Residents also underscored the need for trees noting that throughout much of the year, space with no shade is inhospitable. Given that this is a school site, the community wanted to see opportunities for learning about nature here as well.

The Green Schoolyards Grant will enable this school site to become a usable community-school park.

- 11-acres of blighted land will be restored to a green space with healthy trees, shrubs, and grass.
- Planting 123 trees will provide shading estimated at 1.39 acres enabling numerous areas to be suitable for outdoor learning.
- Installing raised garden beds will provide a specific classroom setting to learn about the natural environment.
- Removing dilapidated concrete surfaces will reduce the heat index while also eliminating blight.
- Planting nearly 10k native shrubs and ground cover will beautify the area and provide an opportunity to learn about environmentally friendly drought tolerant landscape material.
- Replacing the irrigation system will enable all plant material to thrive long-term while responsibly using this natural resource efficiently.
- Replacing and properly maintaining the turf areas will reduce injury and make the space suitable for community gatherings.
- An updated drainage plan will also reduce standing water thus reducing the mosquito population.

Green spaces in city parks draw people in and serve as a gathering place for neighbors to develop social relationships and be more active that result in better, safer communities.

Scope of Work

Scope of work includes clearing existing unusable hardscape, providing proper drainage for the complete space, and creating a useable recreational environment for both the community and school to enjoy. The community desired amenities include open space for visitor picnicking as well as space to allow group sports activities or community events, reducing the heat index with a combination of grouped trees and shade structures, and furnishing an outdoor garden to educate visitors about environmentally friendly drought tolerant landscape material.

Designing and implementing a park project involves several stages, including planning, designing, and construction. During the planning phase the project team has identified the park's purpose, goals, and objectives through researching the site's suitability, gathering community feedback, meeting with school district representatives, and developing a budget with timeline. Also taken into consideration was the park's natural environment, including topography, soil, water, and vegetation. The provided landscape design balances the park's aesthetics as well as much needed community functionality with future improvements in mind.

The project team has created a conceptual plan for the park's layout, features, and amenities. With this the project team will continue developing the site by creating construction documents that will detail site demolition, grading, drainage, construction of site amenities, utilizing water efficient irrigation equipment, and specifying low water use native landscape according to the design plan. The project team will manage the project schedule, budget, and resources and ensure compliance with local regulations and codes. During construction, the team will also conduct quality control inspections and address any issues that arise.

Overall, designing and implementing a park project requires a multidisciplinary team with expertise in landscape architecture, engineering, horticulture, and construction management. The project team will work closely with stakeholders and local authorities to ensure the park meets the community's needs and enhances the surrounding environment.

Stakeholder Engagement

The City of Pico Rivera will lose 104 acres of park space within the following year due to the US Army Corp of Engineers Whittier Narrows Dam Project. As a result of losing land, the City has been looking for alternative areas that can be renovated or repurposed into green space. The City of Pico Rivera has been working with El Rancho Unified School District (ERUSD) to identify unused or blighted schoolyards to revitalize into green spaces for the community to enjoy.

The Ruben Salazar High School (RSHS) outdoor area is an ideal space for improvements to satisfy the vital need for green space in Pico Rivera. For the past two years, the City of Pico Rivera and ERUSD has worked with community stakeholders to discuss and design renovations to the outdoor space to help bridge the gap of lacking public resources serving the community.

The City of Pico Rivera is a sports town, and residents love their youth sports. The City boasts several Community Sports Organizations (CSO) that have existed for over 50 years. Generations within families have come up through these leagues, such as Pico Boys, the DONS, Pico Fast Pitch, Pico Pony Baseball, and Pico AYSO. Many of these play on make-shift fields at the only available fields at RSHS.

The Roldan family are residents with three sons/brothers that grew up playing AYSO soccer on the RSHS outdoor area – even with this blighted dilapidated space, these boys learned to play soccer. Today, these young men are soccer superstars. Two brothers play on the Seattle Sounders Major League Soccer team, and the eldest brother is the Head Trainer for the Los Angeles Galaxy.

To give back to their City, these three "hometown heroes" have worked extremely hard as community stakeholders/leaders to bring ideas to improve the RSHS outdoor area into green space. These athletes have been instrumental in engaging the community at our stakeholder meetings.

ERUSD, the City Pico of Rivera, and stakeholders had eight community engagement events.

Stakeholders attending Community Outreach Meetings:

- Roldan Family – 3 Brothers (residents that are MLS professionals)
- ERUSD Board Members
- RSHS Principal
- ERUSD Athletic Director
- ERUSD Soccer Players
- Pico Rivera City Council Members
- Pico Rivera Senior Citizens
- AYSO Soccer League Board Members
- Pico Rivera residents

Design ideas that stemmed from the stakeholder meetings were:

- Increased Green Space
- Space for learning opportunities
- Trees for Shade
- Seating
- Decrease of asphalt and more grass
- Places to sit and relax
- Places to read
- Places to play

With this feedback, the City hired a designer to create a concept design for the space. Once the design was presented – it built excitement and traction, and the result was positively overwhelming! Everyone in the community approved the design to improve the space. Obtaining the CalFire Green Schoolyard Grant would put us one step closer to bringing increased green space to a community in great need.

Deliverables

The project team has created a conceptual plan for the park's layout, features, and amenities per community and school facilities input. The community desired amenities include open space for visitor picnicking as well as space to allow group recreational activities or community events, reducing the heat index with a combination of grouped trees and shade structures, and furnishing an outdoor garden to educate visitors about environmentally friendly drought tolerant landscape material. The provided landscape design balances the park's aesthetics as well as much needed community functionality with future improvements in mind.

The Ruben Salazar Outdoor Improvement Project will create a usable 11-acre environment for both the community and school to enjoy. Recreational improvements will include over 181,000 sf of new turf area, over 55,000 sf of drought tolerant site landscaping, water efficient irrigation systems, 7,500 sf of environmentally friendly drought tolerant landscape education garden space, a total of (123) 15-gallon drought tolerant native shade trees, and 6 large shade structures for individual and group gatherings. Project improvements will also provide proper drainage for the complete 11-acre site with the use of best management practices such as onsite bioswales. The project team will continue developing the project by creating construction documents that will detail site demolition, grading, drainage, construction of site amenities, utilizing water efficient irrigation equipment, and specifying low water use native landscape according to the design plan

Overall, designing and implementing a park project requires a multidisciplinary team with expertise in landscape architecture, engineering, horticulture, and construction management. The project team will work closely with stakeholders and local authorities to ensure the park meets the community's needs and enhances the surrounding environment.

Tree Information

Given Pico Rivera's semi-arid climate with hot, dry summers and mild winter, there are several drought-tolerant trees and plants that can thrive in this area. Final selection of tree and plant species will be determined after availability has been confirmed.

Species under consideration:

TREES-Approximately 123 (15)-gallon trees

- Pistacia chinensis (Chinese Pistache)
- Platanus racemose (California sycamore)
- Quercus agrifolia (Coast Live Oak)

SHRUBS & GROUND COVER-Approximately 4,704 (5)-gallon plants

- Agave attenuata (Fox Tail Agave)
- Aloe striata (Coral Aloe)
- Anigozanthos flavidus 'Red' (Kangaroo Paw)
- Callistemon citrinus 'Little John' (Dwarf Bottle Brush)
- Leucophyllum frutescens 'Silver Cloud' (Texas Ranger)
- Muhlenbergia capillaris 'Regal Mist' (Pink Muhly)
- Rhus ovata (sugar bush)
- Russelia equisetiformis (firecracker plant)
- Salvia clevelandii (Cleveland Sage)
- Senna artemisioides (eathery cassia)
- Tecoma stans 'Lonesp' (Gold Star Esperanza)
- Yucca recurvata (Soft-leaf Yucca)

SHRUBS & GROUND COVER-Approximately 5,292 (1)-gallon plants

- Bouteloua gracilis 'Blonde Ambition' (Blue Grama)
- Dianella revoluta 'Little Rev' (Little Rev Flax Lily)
- Festuca mairei (Atlas Fescue)
- Hesperaloe parviflora (Red Yucca)
- Lantana 'new gold' (yellow dwarf lantana)
- Rosa californica (California Wild Rose)
- Rosmarinus officinalis 'Prostratus' (Creeping Rosemary)
- Senecio mandraliscae 'blue chalk sticks' (senecio)

Total Project Trees for this Campus

123

Total CAL FIRE Funded Trees for this Campus

123

If you have an existing long-term tree care plan upload here OR describe how you will care for the trees long-term in the text box below. Completing one of these two options is required.

How will you care for the trees in the long-term?

Planting and maintaining new trees in Ruben Salazar High School will help create a more sustainable, vibrant campus by providing cooling shade and beautifying areas. As part of a new agreement, the City of Pico Rivera will undertake all tree maintenance for this 11-acre parcel including 123 newly planted trees and nearly 10,000 plants. Since the City of Pico Rivera is a sprawled-out urban environment, students will significantly benefit from added urban forestry. A long-term tree maintenance plan prioritizes the community's safety, the tree's health, and the tree's aesthetic appeal. The City of Pico Rivera has an existing contract with a professional arborist service to maintain a wide variety of trees. The experienced contractor's service provides the appropriate labor, equipment, and techniques to maintain this important resource by grid pruning on a scheduled cycle as well as trimming as needed.

The arborists utilize modern software to improve long-term tree maintenance. All newly planted trees will be entered into the arborist's GPS tree inventory. The inventory has the capability to show the location of existing tree sites with detailed information. This online maintenance accesses Urban Forestry Management software for GPS tree inventories. The software helps track individual tree recommendations, tree conditions, work order tracking, the value of the urban forest, and other reporting and tracking needs.

Tree Trimming and pruning are vital to the long-term life of the trees. Each species of tree requires distinct care and a different pruning cycle. Immediate or emergency trimming may be required to protect public safety. Expert necessary trimming keeps the trees looking tremendous and improves their structural integrity. All trees are trimmed in accordance with set standards meaning limbs are selectively removed to encourage good development and preserve a natural appearance. Trimming trees is essential to reduce the likelihood of storm or insect damage. Adequate pruning will maintain a natural and balanced appearance.

Tree maintenance is vital for year-round seasonal and weather changes. Pico Rivera can experience extreme Southern California heat cycles. It is critical to properly maintain the urban forest to reduce the urban heat island in the area. The City of Pico Rivera Public Works Department, in collaboration with arborist services, provides long-term tree maintenance. Together, the department and arborist work to layer mulch to retain moisture, inspect for drought stress, water accordingly, and adequately prune to improve the trees' overall health, aiding them to withstand drier times.

Timeline

The project team has created a conceptual plan for the park's layout, features, and amenities per community and school facilities input. With this the project team will continue developing the project by creating construction documents that will detail site demolition, grading, drainage, construction of site amenities, utilizing water efficient irrigation equipment, and specifying low water use native landscape according to the design plan. The project team will manage the project schedule, budget, and resources and ensure compliance with local regulations and codes. During construction, the team will also conduct quality control inspections and address any issues that arise.

Standard estimated timeline as follows:

- Q4 2023 – Q1 2024 Construction Documents – 6 months
- Q2 2024 Bidding – 2 months
- Q2 2024 City Council/EI Rancho Unified School District Approval – 2 months
- Q3 2024 – Q4 2024 Site Construction – 6 months

Site Images - Provide 5-10 representative site photos and 1 aerial image of each school campus.

PHOTOS & AERIAL IMAGES.pdf

Add Campus?

No

Add Campus?

No

Add Campus?

No

Add Campus?

No

If you have more than 5 campuses, download and complete the Green Schoolyard Additional Campuses (Implementation) form and attach below.

Campus Budgets

Complete the Campus Budget document for EACH campus listed above. Use one tab per campus, add additional tabs if needed.

Campus Budget 10-19-23.xlsx

Project Co-Benefits

What co-benefits will the project have? Check the boxes below for the applicable co-benefits.

Nature-based, hands-on learning opportunities for students, Long-term access to nature and natural shade, Outdoor classrooms and learning opportunities, Improved collaborative play and social development of students, Increased environmental literacy, Improved air quality, Improved public health, Community outreach

Describe and/or quantify co-benefits, describe how co-benefits will be achieved. List any additional co-benefits not listed.

LONG TERM ACCESS TO NATURE

As two public agencies, the City of Pico Rivera and El Rancho Unified School District's missions are to serve their communities. Both agencies have demonstrated a commitment to ensuring public access to nature by partnering resources in their built out urban environment. The recent loss of 104 acres of federal land has moved this community's designation from "park poor" to "park starved".

Ruben Salazar High School is a public continuation school owned by the El Rancho Unified School District. The City of Pico Rivera and ERUSD established a joint use agreement making this 11-acre parcel available for public use. Renovating the outdoor space at Ruben Salazar High School is critical to make this natural space usable.

LONG TERM ACCESS TO SHADE

Planting 123 trees at this site will significantly improve shade providing 1.39 acres of shade in an urban community with little shade and a high heat index. This plan also includes installing six permanent shade structures which will immediately provide .14 acres of shade bring the total to over 1.5 acres.

OUTDOOR CLASSROOM

Planting trees, shrubs and turf will enable this 11-acre site to be suitable for outdoor learning. Installing raised garden beds will provide a specific classroom setting to learn about the natural environment. Students and members of the community will literally get their hands dirty establishing, cultivating and harvesting a wide variety of plants.

IMPROVED SOCIAL DEVELOPMENT FOR STUDENTS and COMMUNITY OUTREACH

Renovating the Ruben Salazar High School 11-acre outdoor site will not only provide students with a connection to nature, it will create increased opportunities for community engagement. Members of the community specifically asked for space to connect. By providing clusters of trees and shrubs as well as open turf areas, students and the community at large will have spaces to gather and interact building social cohesion and fostering social capital.

During the COVID-19 pandemic, public parks were highly utilized in Pico Rivera. Research shows that individuals and communities who had access to parks and green space during this time demonstrated better coping skills than those who weren't able to use or access these areas. Improving this site will create a space for students at this continuation high school with an environment to aid their overall emotional health.

INCREASED ENVIRONMENTAL LITERACY

Planting nearly 10k native shrubs and ground cover will beautify the area and provide an opportunity to learn about environmentally friendly drought tolerant landscape material. When conversations between the City and School District began, ERUSD required that site improvements have an educational component. The raised garden beds were included to provide students with hands on learning while signage throughout the site identifying plant material would increase environmental literacy.

IMPROVED PUBLIC HEALTH and AIR QUALITY

The health-related benefits generated by parks and green space are clear. We see the value of nature-based interventions in Park Rx prescriptions and policy initiatives promoting more time outdoors.

The Ruben Salazar High School Outdoor Improvement Project will increase physical activity by creating safe recreation areas, social engagement by having shaded, well-maintained spaces, and access to nature by having a landscape filled with trees, shrubs, and turf. Physical activity improves mental health, reduces risk of disease as well as strengthens bones and muscles.

Trees and vegetation in parks can help reduce air pollution both by directly removing pollutants and by reducing air temperatures. The Ruben Salazar High School Improvement Project will reduce air pollution as its 123 new trees and nearly 10k other plants absorb pollutants. The greening of the site will reduce the heat index of the 11-acre site and as it shades adjacent buildings, will reduce the energy used for air conditioning thereby reducing carbon-dioxide (greenhouse gas) emissions.

Certifications & Forms

See grant guidelines for additional information on each required item <https://www.fire.ca.gov/what-we-do/grants/urban-and-community-forestry-grants>.

CAL FIRE Environmental Checklist

ENVIRONMENTAL CHECKLIST.pdf

Grants Resolution

RESOLUTION.pdf

STD 019 Nondiscrimination Compliance Statement form

NONDISCRIMINATION STATEMENT.pdf

STD 021 Drug-free Workplace Certification form

DRUGFREE WORKPLACE CERTIFICATION.pdf

STD 204 Payee Data Record form

PAYEE DATA RECORD.pdf

Letters of Commitment

PARTNER LETTER.pdf

Upload Conceptual Site Plan that illustrates or defines the proposed improvements and identifies existing accessible path of travel elements as described in CBC 11B-202.4. For the items identified provide reference photographs that demonstrate existing accessible features.

CONCEPT PLAN 04.27.23.pdf

Articles of Incorporation

ARTICLES OF INCORPORATION.pdf

Certification of Party Responsible for Establishment Care - I certify that we will provide or be responsible for 100% of the maintenance for a minimum of 3 years after the end of the grant period in accordance with ANSI A-300 tree care standards, the accompanying ISA Best Management Practices and the standards outlined in the grant agreement and/or grant attachments with the CAL FIRE.

Check here

Statement of Compliance With All Applicable Laws - I certify that we will abide by all applicable federal, state, and local laws, ordinances, regulations and policies in carrying out this State bond-funded project. Failure to do so will lead to cancellation of the grant award.

Check here

Checklist of Necessary Forms To Be Completed

CAL FIRE Urban Forestry Environmental Checklist, Proof of in-need educational facility status for each campus, 5-10 site photos and 1 aerial image per campus, MOU with each respective school district, if the school district is not the applicant., State of California Non-Discrimination Compliance (STD. 19), State of California Drug-Free Workplace Certification (STD. 21), State of California Payee Data Record (STD. 204), Conceptual Site Plans, Individual Campus Budgets, Overall Project Budget, Articles of Incorporation, Resolution

Explanation of Budget and Costs**Site Clear & Grub Hardscape**

The first step to redevelop Ruben Salazar High School's blighted and ignored area is to clear and grub the 11-acre site. This demolition process requires contracted machinery, equipment, and labor. Clearing and grubbing are necessary to remove existing obstacles and set the stage for new construction and landscaping. Clearing removes existing vegetation in the area, and grubbing removes the roots remaining in the soil after clearing. It's also removing any lingering debris. During this demolition period, the contractors, City, and School District will adhere to all regulations regarding disposal. Contractors will prevent damage to adjacent properties, and sensitive areas including the water table to preserve the remaining trees and facilities. The total 84,114 square feet will be redeveloped at \$2.98 per unit.

Drainage

Before the construction phase commences, the project manager will assess water issues on the site and develop a strategy for proper draining to address existing waterflow issues. The Ruben Salazar High School area is known for poor rainfall mitigation and excessive standing water that attracts mosquitos. An updated drainage plan will resolve this issue.

Raised Garden Beds

During the stakeholder engagement meetings, the majority agreed on installing raised garden beds to beautify the area and serve as an outdoor classroom. These structured raised garden beds will provide an educational component where students grow and maintain a variety of plants. Raised garden beds are generally easier to maintain and allow students to learn rather than struggle with challenges like soil conditions and weeds. Raised garden beds are freestanding garden beds above ground level designed to be higher than the surrounding soil within a size small enough to work without stepping into the planting area. Raised beds are enclosed with box-like frames that provide structural support and prevent erosions. The raised bed gardens give students control over soil composition, allowing for better draining and amendment of soil. The soil in raised beds warms faster, allowing for earlier planting dates and harvesting before the end of the school year.

Shade Covers

Shade structures are almost compulsory to sustain a vibrant outdoor recreation area in Southern California. Adding shade structures to the improved outdoor area means better protection and comfort from intense heat and sun, and encourages more extended outdoor enjoyment. Shade structures provide students and visitors with an area to reduce exposure from harmful UV rays thereby decreasing the risk of sunburn and overheating. The

shade structures create resting and sitting spaces where students can rest and relax comfortably in a welcoming environment. Shade also protects from the weather elements like rainy, windy, or excessively sunny conditions.

Decomposed Granite

Decomposed Granite is an ideal hardscape material for simple maintenance and cutting on water usage. The natural, permeable, aesthetically versatile material creates a soft, natural-looking ground. The 4,196sf area of DG will keep it weed-free and from getting muddy. Functionally, the DG area is a smooth transition from sidewalk access to field turfs and gardens, providing good drainage and keeping dust down. The costs of DG include the costs of material and installation.

Mow Curb

A mow curb aesthetically divides different plant types as part of the landscape. A mow curb can be a buffer to prevent grass from growing directly in a different green zone.

Irrigation

Landscape watering supplements natural precipitation based on the plants watering needs. To sustain new landscape and vegetation, a new, state-of-the-art irrigation system is needed in the redeveloped High School area. A modern system with a controller programmed to turn the irrigation on and off will help maintain a healthy and lively green urban space. Modern irrigation controllers allow different watering frequencies for different plants and trees with rain delay settings, weather and soil sensors, and remote operations. Plant species vary in water needs; therefore, plants with similar water requirements are grouped in an irrigation zone. These separate zones, the turf and planter area, are under different irrigation systems to reduce excessive water irrigation and provide appropriate water amounts to specific plants. The turf area is almost three times larger than the planter area. This irrigation system includes a wider area with more hardware and equipment.

Turf Sod

In total, the area will get 181,372 square feet of sod. The total cost includes the sod, labor, and other necessary materials. The type and grade of sod impact the costs. Better-grade sod helps keep the turf healthy and protects it from diseases thereby costing less in maintenance over time.

Shrub and Groundcover

Shrubs are multi stemmed plants under specific heights. Shrubs are aesthetic "separators" to different area functions and use. Low-growing groundcover are effective at low-maintenance in small spaces. These areas require less weeding and mulching as well. The variety of new plants will add aesthetic value to the open space with a touch of vibrant colors. The variety of species serves as attractive foliage carpets that provide habitat, reduce weeding and erosion, and beautify the area.

Trees

Trees and vegetation lower surface and air temperatures by providing shade and through evapotranspiration. Evapotranspiration is a combination of evaporation and transpiration. As a physical process, evaporation transforms liquid into vapor by absorbing heat; then, transpiration is the process of plants releasing water vapor through leaves. According to the EPA, evapotranspiration, alone or with shading, can help reduce peak summer temperatures by 2-9°F. In addition, trees and vegetation that directly shade buildings decrease demand for air conditioning. By reducing energy demand, trees and vegetation decrease the production of associated air pollution and greenhouse gas emissions.

The budgeted 123 trees in the Ruben Salazar High School area will also benefit beyond mitigating urban heat islands. Strategically placed trees reduce runoff and improve water quality by absorbing and filtering rainwater. This area, directly next to State Route 164 (Rosemead Blvd), has been an unsightly and barren schoolyard area. New trees in the vicinity provide new aesthetic value and habitat for species and can reduce noise from heavy traffic. The primary costs with the new 123 trees include purchasing materials and initial planting.

Attestation

Full Name

Pamela Yugar

Title

Director of Parks and Recreation

I hereby attest and certify that the above and attached information is true, accurate, and correct. I have read and understand the CAL FIRE Urban Forestry Green Schoolyards Grant Guidelines for 2022/2023.

[Check here](#)

View Budget Worksheet

<https://portal.ecivis.com/peerBudget/9E14FB6F-2AF0-4E81-AC05-8D62FA699C6E>

View Application Goals

<https://portal.ecivis.com/peerGoals/7049EBAC-CF8C-4638-A64D-A6F2BD4089CE>

Application Goals

Profile: pyugar@pico-rivera.org

Applicant Information - Primary Project Contact

Tell us about you.

Linked Applicant

pyugar@pico-rivera.org

First name

Pamela

Last name

Yugar

Email

pyugar@pico-rivera.org

Title

company

Company Website

Phone

626-407-7144

Fax

Address

6615 PASSONS BLVD.

Address 2

City

PICO RIVERA

State

California

Organization Information

Tell us about your organization.

Organization Name

CITY OF PICO RIVERA

Organization Type

City

Employer Identification Number (EIN)

95-6006039

DUNS
070657721

Authorized Representative
PAMELA YUGAR

Business/Finance Representative
JANE GOU

Congressional District/Region
38

Address
6615 PASSONS BLVD.

City

County

Zip
90660

Phone
626-407-7144

Phone Extension

Email
PYUGAR@PICO-RIVERA.ORG

Applicant Information - Secondary Project Contact

First name

Last name

Phone

Address

State

Budget Report

Passthrough Agency: California Department of Forestry and Fire Protection (CAL FIRE)

Program: FY22-23 Urban and Community Forestry Green Schoolyards

Stage: Pre-Award

Budget Items	Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Salaries & Wages											
				0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	Direct Cost
				0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Employee Benefits											
				0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	Direct Cost
				0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Contractual											
		Site Clear & Grub-hardscape	Square Feet	84114	\$2.98	\$250,659.72	\$250,659.72	\$0.00		\$0.00	Direct Cost
		Drainage	Lump Sum	1	\$596,168.23	\$596,168.23	\$0.00	\$0.00		\$596,168.23	Cost Share
		Raised Garden Beds	Linear Feet	1395	\$596.36	\$831,922.20	\$0.00	\$0.00		\$831,922.20	Cost Share
		Shade Covers	Each	6	\$129,168.00	\$775,008.00	\$0.00	\$0.00		\$775,008.00	Cost Share
		3" thick Decomposed Granite	square feet	3908.5	\$11.95	\$46,706.57	\$0.00	\$0.00		\$46,706.57	Cost Share
		6" mow curb	Linear Feet	1000	\$49.68	\$49,680.00	\$0.00	\$0.00		\$49,680.00	Cost Share

Irrigation Controller	Each	1	\$15,897.42	\$15,897.42	\$15,897.42	\$0.00	\$0.00	Direct Cost
Irrigation turf areas	square feet	181372	\$2.98	\$540,488.56	\$540,488.56	\$0.00	\$0.00	Direct Cost
Irrigation planter areas	square feet	63500	\$3.97	\$252,095.00	\$252,095.00	\$0.00	\$0.00	Direct Cost
Turf- Sod	square feet	181372	\$3.97	\$720,046.84	\$720,046.84	\$0.00	\$0.00	Direct Cost
Shrubs and Groundcover	square feet	63500	\$9.95	\$631,825.00	\$631,825.00	\$0.00	\$0.00	Direct Cost
Trees - 15 gallon	Each	87	\$695.96	\$60,548.96	\$60,548.96	\$0.00	\$0.00	Direct Cost
Trees - 15 gallon	Each	36	\$694.45	\$25,000.00	\$0.00	\$0.00	\$25,000.00	Cost Share
3" thick Decomposed Granite	square feet	287.5	\$11.96	\$3,438.50	\$3,438.50	\$0.00	\$0.00	Direct Cost
Contractual Total				\$4,799,485.00	\$2,475,000.00	\$0.00	\$2,324,485.00	

Travel & Per Diem								
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Direct Cost
Travel & Per Diem Total		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Supplies								
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Direct Cost
Supplies Total		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Equipment								
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Direct Cost
Equipment Total		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Outreach/Education								
		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Direct Cost
Outreach/Education Total		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Other Costs										
			0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Direct Cost
Other Costs Total			0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	In each rows		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Direct Cost
Indirect Cost Total			0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Other										
Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Other Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	

Grant Total			580580	\$742,622.96	\$4,799,484.99	\$2,475,000.00	\$0.00		\$2,324,485.00	
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Budget Report

Passthrough Agency: California Department of Forestry and Fire Protection (CAL FIRE)
Program: FY22-23 Urban and Community Forestry Green Schoolyards
Stage: Pre-Award

Report Date: 08/28/2023

Requested By: Pamela Yugar

pyugar@pico-rivera.org

Narrative

The City of Pico Rivera is requesting \$2,475,000 grant funding from the California Department of Forestry and Fire Protection. Site Clear & Grub Hardscape

The first step to redevelop Ruben Salazar High School's blighted and ignored area is to clear and grub the 11-acre site. This demolition process requires contracted machinery, equipment, and labor. Clearing and grubbing are necessary to remove existing obstacles and set the stage for new construction and landscaping. Clearing removes existing vegetation in the area, and grubbing removes the roots remaining in the soil after clearing. It's also removing any lingering debris. During this demolition period, the contractors, City, and School District will adhere to all regulations regarding disposal. Contractors will prevent damage to adjacent properties, and sensitive areas including the water table to preserve the remaining trees and facilities. The total 84,114 square feet will be redeveloped at \$2.98 per unit.

Before the construction phase commences, the project manager will assess water issues on the site and develop a strategy for proper draining to address existing waterflow issues. The Ruben Salazar High School area is known for poor rainfall mitigation and excessive standing water that attracts mosquitos. An updated drainage plan will resolve this issue.

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Irrigation

Landscape watering supplements natural precipitation based on the plants watering needs. To sustain new landscape and vegetation, a new, state-of-the-art irrigation



DEPARTMENT OF FORESTRY AND FIRE PROTECTION

Urban & Community Forestry Program
 P.O. Box 944246
 Sacramento, CA 94244-2460
 (916) 653-7772
 Website: www.fire.ca.gov



July 31, 2023

PAMELA YUGAR
 CITY OF PICO RIVERA
 6615 PASSONS BLVD
 PICO RIVERA, CA 90660

Intent to Award: RUBAN SALAZAR OUTDOOR IMPROVEMENT PROJECT

Dear Mr./Ms. YUGAR,

CAL FIRE is pleased to share the intent to award funding for the proposed project named above. We are looking forward to working with you and supporting transformative nature-based designs that promote physical activity, mental health, and overall wellbeing for student and staff at your schools.

Please note, award amounts may be adjusted to better meet the goals of the CAL FIRE Urban and Community Forestry Program and the Green Schoolyards Funding Source. This may include contingencies related to budget and/or scope of work. There will be further communication in the upcoming days.

This letter cannot be considered binding on either party until a signed grant agreement is approved by the appropriate authorized CAL FIRE designee. No project work with the intent on reimbursement should be commenced at this point.

If you have questions about the forthcoming grant agreement, or the process involved in being offered grant funding, please contact me at (916) 214-5420 or walter.passmore@fire.ca.gov.

Thank you,

Walter Passmore
 California State Urban Forester

Green Schoolyards Grants

California Department of Forestry and Fire Protection
2022/2023

Urban and Community Forestry Program
Grant Guidelines



CAL FIRE will offer online workshops on the entire grant application and administration process for all prospective applicants. Please visit the link below for dates, times, and locations of these workshops or contact your Regional Urban Forester ([Appendix E](#)) for details.

CAL FIRE has a list-serve portal for interested members of the public to receive UCF grant program updates, UCF program activities or other notable events. Use the link provided below to subscribe to email updates on Urban and Community Forestry Program Grants.

[Urban and Community Forestry Grants Email Updates](#)

Important due dates for this grant cycle are posted and may be updated periodically at this link:

[CAL FIRE Urban and Community Forestry Grants Web Page](#)

Grant programs authorized by:

The California Urban Forestry Act of 1978 ([Public Resources Code § 4799.06 – 4799.12](#)).

IMPLEMENTATION GRANT and PLANNING GRANT APPLICATIONS

DUE: April 28, 2023, by 3:00 PM PDT

Note: *These guidelines may be modified if any additional conditions or criteria are required of CAL FIRE. Check back regularly for any updates prior to the due dates.*

TABLE OF CONTENTS

Introduction	4
Green Schoolyards Grant Options Summary	5
Option 1: Implementation Grant	5
Option 2: Planning Grant	5
Eligible Applicants and Priority Populations	6
Roles and Responsibilities Post Grant Award	6
CAL FIRE	6
Grantee	7
Partner	7
Contractor	7
GENERAL GUIDELINES	8
General Project Requirements	8
Sub-granting	9
Cost Share (Matching)	9
Greenhouse Gas Reduction Methodology	10
Post-Grant Maintenance and Long-Term Care of Trees	10
Project Timeline	11
GRANT APPLICATION PROCESS	12
General Application Process (also see Appendix A)	12
Required Supporting Materials and Forms (see Appendix C)	14
THE GRANT REVIEW PROCESS	16
Project Scoring for Planning Grants	17
Project Scoring for Implementation Grants	17
GRANT ADMINISTRATION	19
Communication	19
Grant Agreement Amendments and Modifications	19
Project Signage and Recognition	20
Project Reporting (see also Appendix D)	20
Quarterly Reporting	20
Annual and Post-Grant Reporting	21
Project Inspections and Product Review	21
Time Extensions	22
Payment of Grant Funds	22
Loss of Funding	23
State Audit	24
Repayment of Grant Funds	24
Accounting Requirements	24

Conflict of Interest _____	25
Prevailing Wage Requirements _____	25
Green Schoolyards Grant Specifics _____	26
Purpose _____	26
Project Eligibility and Application Requirements _____	26
Eligible Practices _____	29
Ineligible Practices _____	29
Eligible Costs (See <i>Appendix B</i>) _____	30
Ineligible Costs _____	32
APPENDIX A – Implementation Grant and Planning Grant Application Submission _____	33
APPENDIX B – Eligible Costs and Sample Budget _____	34
Eligible Costs and Documentation Requirements _____	34
Application Budget _____	38
APPENDIX C – Required documents _____	39
FORMS: _____	39
OTHER DOCUMENTS: _____	39
APPENDIX D – Grantee Reporting _____	40
APPENDIX E – CAL FIRE Urban and Community Forestry Program Staff _____	41
APPENDIX F – CAL FIRE Standards and Specifications for Purchasing, Planting, and Maintaining Trees _____	42
Nursery Tree Quality _____	43
Tree Planting _____	45
Tree Training at Planting and in the Early Years _____	46
Irrigation _____	47
APPENDIX G – Management Activities Practices _____	48
Minimum Data for Urban Tree Inventories _____	48
Urban Forest Management Plan Best Practices _____	50
Appendix H - Campus Accessibility Improvements Information Required for Grant Application _____	51
Appendix I- Explanation of Terms _____	53

INTRODUCTION

These grant guidelines share some general information about CAL FIRE's Urban and Community Forestry Grants but are specific to Green Schoolyards projects. For information about the six other types of Urban and Community Forestry grants available, please visit the [CAL FIRE Urban and Community Forestry Program Grants Page](#).

Please read these guidelines carefully. Proposals submitted must be in full compliance with all stated requirements to be considered for funding.

These grant guidelines include information for the use of funds from the State of California General Fund. Benefits of the projects should include reduced greenhouse gas (GHG) emissions, mitigation of extreme heat, enhanced learning environments, increased water supply, cleaner air and water, reduced energy use, flood and stormwater management, recreation, and improved public health. Projects may provide a combination of these benefits, or co-benefits not mentioned, or even benefits that are not yet clearly defined.

Urban and Community Forestry efforts play a significant role in meeting the State's GHG emission reduction targets, climate resilience goals, and goals of climate action plans. CAL FIRE encourages student and resident participation in the development and implementation of each project, although due to the size and complexity of projects, applicants are limited to local government or education agencies, special districts, and nonprofit organizations.

CAL FIRE has prepared this guide to assist eligible entities in applying for and implementing Green Schoolyards grants from the [CAL FIRE Urban & Community Forestry Program](#). CAL FIRE offers these grants to eligible applicants as funding permits. The Green Schoolyards grants are designed to assist with planning and/or implementing multi-benefit projects with a focus on extreme heat, environmental, economic, and social benefits to urban public school campuses and eligible child care facilities with an emphasis on in-need education facilities.

It is important to note that applications will be treated in accordance with [Public Records Act](#) requirements and that certain information, subject to those requirements, may be publicly disclosed. Additionally, some project information reported by applicants will be made available on the CAL FIRE and/or other State of California website(s). This information includes, but may not be limited to, the amount of funding that is being spent on projects within and benefiting disadvantaged and low-income communities and maps that show the locations of projects within these communities.

Projects claiming to benefit disadvantaged or low-income communities and/or in-need educational facilities must be designed to avoid substantial burdens (e.g., displacement of low-income disadvantaged community residents and businesses or increased exposure to toxins or other health risks).

Green Schoolyards Grant Options Summary

Two grant options will be offered for Green Schoolyards projects. These two grant types are independent of each other. The Planning Grant focuses on all planning activities only; funding for the implementation of the project may be awarded by CAL FIRE if funding is available and a future grant application is successful. The implementation grant type can include all activities covered under the Planning Grants plus the implementation of all project components.

Option 1: Implementation Grant

All aspects of planning and implementation of the grant project are included in this option following the [eligible practices](#) and [costs](#) sections below.

Eligible Applicants: cities, counties, qualifying districts (including schools and eligible child care facilities), or nonprofit organizations.

Budget limitations: Between \$500,000 and \$30,000,000 awarded per applicant including \$2,500,000 max. per school campus included in the project. Funds paid on reimbursement basis. Advance payment options available to nonprofits serving disadvantaged communities.

Additional Requirements: An architect or structural engineer must be part of the project design review and must approve site drawings before the application to Division of the State Architect (DSA) is submitted. Note: This professional does not have to be identified at the time of Green Schoolyards grant application or project award.

Pros: If awarded, the entire project is funded.

Cons: More complex application process that requires more information/knowledge at the time the application is submitted.

Option 2: Planning Grant

All planning aspects of the grant project are included in this option following the [eligible practices](#) and [costs](#) section for the Implementation Grants. The goal of this option is to complete the plan for implementation of a Green Schoolyards project including preliminary site designs, environmental assessments (e.g., HazMat identification and plan for remediation), CEQA, stakeholder engagement, any permitting, and other steps required for the implementation of the project. The goal of this grant type, grantees are able to have a shovel-ready project including the associated project budget estimate.

At the end of this grant period, applicants can apply for an Implementation Grant with the CAL FIRE Urban and Community Forestry Program or other funding entity when funding is made available.

Eligible Applicants: cities, counties, qualifying districts (including schools and eligible child care facilities), or nonprofit organizations.

Budget limitations: Between \$75,000 and \$3,000,000 awarded per applicant including \$200,000 max. per school campus included in the project. Funds paid on reimbursement basis. Advance payment options available to nonprofits serving disadvantaged communities.

Pros: Simpler application process. If completed successfully, grantees are in the desirable position to apply for various grant opportunities with a shovel-ready project.

Cons: Funding for project implementation is not guaranteed.

Eligible Applicants and Priority Populations

Eligible applicants include cities, counties, qualifying districts, or nonprofit organizations qualified under Section 501(c)(3) of the Internal Revenue Code. Districts include, but are not limited to, school or park districts.

Up to \$117 million will be available for Green Schoolyards projects including at least \$30 million for grants to eligible child care facilities receiving government funding. The word “School” in these guidelines shall include eligible child care facilities.

Note: Applicants shall obtain a memorandum of understanding (MOU), resolution, or certified letter from the respective local educational or child services agency supporting the project before being awarded a grant.

Overall, at least 70% of funds will be made available to projects that focus on in-need education facilities, which are:

1. School sites located in disadvantaged communities or low income communities as identified by [CalEnviroScreen 4.0](#) (defined in [Section 39711](#) and [Section 39713](#) of the Health and Safety Code) or
2. School sites in which 70 percent or more of the students are eligible for free or reduced-price meals (defined in Section 42238.01 of the Education Code)
3. School sites with an unduplicated student count of free/reduced-price meals, English learners & foster youth of 70% or more per California Department of Education [Education Data Partnership](#).

With justification, other tools or indices may be used to identify disadvantaged status, such as the [California Heat Assessment Tool](#) or [Healthy Places Index](#).

Proof will be required at the application submittal stage and any application not meeting the claimed status will be rejected. Funding recipients will need to report on how the project benefits have addressed the identified community need.

Roles and Responsibilities Post Grant Award

CAL FIRE

A CAL FIRE Urban Forester will be assigned to each awarded project to ensure that required procedures are being followed including project reporting and invoicing, project scope and deliverables are completed as described in the grant agreement or CAL FIRE - approved modifications and amendments, and overall support the project to ensure project success.

CAL FIRE will share expertise and opinions to improve a project's outcome, however, CAL FIRE will not make recommendations on contract services.

Grantee

Grantees are responsible to manage the project, make project plans and decisions, and oversee all components and actions of the project to ensure that scope of work and deliverables are completed as described in the grant agreement or CAL FIRE - approved modifications and amendments. Grantees are the project manager and lead contact for the grant, from the concept proposal state to the completion of the project and involved in the project every step of the way. The grantee will lead or at minimum be CCed on all project-related communication. Grantees can contract components of the project out to support the project (see Contractor below).

Partner

Partners can be a commercial, nonprofit, or government entity that provides expertise for any component of the project scope and/or deliverables. Partnering organizations do not get compensated for every contribution to the project; partners contribute a significant investment, directly or in-kind) to ensure project success. A partner shall not manage the project or have authority to approve or deny project-related decisions.

Contractor

Any component of the project including financial reporting/invoicing, GHG calculations, acquisition of supplies, organization of (community) events, marketing/curriculum development, MDCA data management etc. can be completed by a contractor. A contractor shall not manage the project, or select or modify the scope of work, or have authority to approve or deny project-related decisions.

GENERAL GUIDELINES

CAL FIRE Regional Urban Foresters are available for advice and technical expertise in the planning of projects. They will not provide any guidance that will improve the competitiveness of a project but can assist in answering procedural questions, questions about requirements, and urban forestry technical advice. See [Appendix E](#) for a list of CAL FIRE Regional Urban Foresters.

Funding of the projects awarded by the CAL FIRE Urban & Community Forestry Program is subject to availability and approval of the Budget Act each fiscal year (July 1-June 30). Grant agreements may not be in place until the spring or early summer following the application deadline, so please plan project timelines accordingly. Implementation Projects must be completed by March 30, 2026 at the latest. Planning Grant Projects must be completed within 12 months of executed grant agreement. If selected, the project applicant shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances in carrying out the grant project.

If the project is selected for funding and the project applicant fails to perform in accordance with the provisions of the enacted agreement, CAL FIRE retains the right, at its sole discretion, to interrupt or suspend the work for which the monies are supplied or to terminate the agreement entirely.

General Project Requirements

- All projects shall reduce greenhouse gas (GHG) emissions and must report those GHG reductions using the most up-to-date version of the California Air Resources Board (CARB) [Quantification Methodology for the Urban and Community Forestry Program](#). Please note, GHG calculations do not need to be included in the application.
- All projects shall be designed to further the goals of the [California Urban Forestry Act of 1978](#).
- All projects must comply with, or develop, local goals to achieve no net loss of urban tree canopy and/or an increase in urban tree canopy cover from a specific-dated baseline to an established target.
- All projects must optimize the likelihood of long-term success by actions such as improving or developing policies, goals, best practices, standards, strategies, partnerships, staffing, operational structure and culture, training, and/or budgets/funding.
- All grants must include a justification for the grant amount requested. If applicable, the methodology must include the cost of the grant minus any income from products or other revenues received from the grant implementation.
- Projects selected for funding shall report to CAL FIRE at least quarterly on project status and benefits consistent with the reporting requirements. These reporting requirements are captured in [Appendix D](#).
- Projects selected for funding shall invoice at least quarterly and as often as monthly. Progress reports are to be submitted with each invoice.

- The project area must be in an urban area or immediately adjacent to an urban area. Urban areas, for the purposes of these guidelines, are “urban areas” and “urban clusters” of 2,500 people or more per the United States Census Bureau’s latest population data.
- Projects must show how they will authentically engage the local community to develop the project.
- Projects must have multiple benefits (including but not limited to economic, environmental, and social) to school staff, students, and the community. Such benefits must be optimized.
- All projects must produce a finished and usable product, report, and/or action and share it with CAL FIRE. All products funded by CAL FIRE are considered public.
- Grants cannot finance any undertaking or complete any practice designed to supplant rather than supplement existing local agency activities. Such ineligible practices shall consist of any request that CAL FIRE furnish grants to take the place of a regular or ongoing fiscal commitment to a program or project by a local government.
- Any practices that are required as mitigation of any kind may not be financed by this grant program.
- Projects must follow industry standards and best management practices. Documents include, but not limited to, the latest versions of ANSI A300 standard Part 1 - Pruning, Part 2 – Soil Management, Part 3 – Supplemental Support Systems, Part 5 – Tree, Shrub, and other Woody Plant Maintenance, Part 6 – Planting and Transplanting, Part 7 – Integrated Vegetation Management, Part 8 – Root Management as well as their respective companion publications such as “Tree Planting” and “Managing Trees During Construction”.

Sub-granting

Sub-granting is allowable under this program. Sub-granting must adhere to and be carried out consistent with these grant guidelines including the process for quantifying the net GHG benefit, criteria for determining benefits to in-need educational facilities and reporting requirements. CAL FIRE must review criteria for sub-granting before any request for proposals can be offered.

Cost Share (Matching)

All grant types require a cost share (matching) rate of 75/25. The proportion of the project’s cost funded by CAL FIRE Urban & Community Forestry shall not be greater than 75%. Matching requirements (25%) for State funds may be met with in-kind activities or materials related to the project, as well as with any State funding source related to the project that is not the same as the State source of funding awarded by CAL FIRE.

For example:

Total Project = \$1,000,000.00
 CAL FIRE Request = \$750,000.00
 Minimum match required = \$250,000.00

Disadvantaged/Low-Income Community and In-Need Educational Facilities Cost Share: Projects that meet the criteria for being in or benefiting a disadvantaged community/low-income community/in-need educational facility will be eligible to have their cost share requirement reduced or completely waived by CAL FIRE. This request must be made during the application process by checking the appropriate box on the form and providing the rationale within the narrative.

IMPORTANT NOTE: Cost share expenses must be reported to CAL FIRE on each invoice received. Back-up documentation for cost share must be kept by the grantee and must meet the same rigor as expenses claimed for reimbursement but need not be turned in to CAL FIRE. See also: “[State Audit](#)” section below, as well as [Appendix C](#) for additional information on documentation.

Additionally, CAL FIRE Green Schoolyards grants may not be used to match cost-share requirements for federal grant applications.

Greenhouse Gas Reduction Methodology

All projects must quantify GHG reductions using CARB’s most current version of the Quantification Methodology for Urban Forestry projects that will be posted at [ARB'S CCI Quantification, Benefits, and Reporting Materials](#). Please note, GHG calculations are not required as part of the application but are required as part of the project reporting.

When reporting, the projected carbon storage must be reported separately from the avoided emissions. In addition, any emissions associated with the project must be reported. A net GHG benefit must result when taking these three reported numbers into account.

See for example: John F. Kennedy Elementary School

Carbon Stored	-24,089	metric tons CO2e (MT CO2e)
Avoided Emissions	-29,158	MT CO2e
Project Emissions	+1,000	MT CO2e
Net GHG Benefit	-52,247	MT CO2e

Post-Grant Maintenance and Long-Term Care of Trees

For implementation projects that meet the criteria for benefiting a disadvantaged/low-income community or in-need educational facility and are determined by CAL FIRE Urban and Community

Forestry Staff to be successfully completed, are eligible to receive up to two maintenance cycles (locally established cycle) of funding for ongoing tree care and maintenance in the post-performance period. A maintenance policy and plan must be in place and be submitted for CAL FIRE review as part of a final report on the project and include evidence of adequate long-term care for all project trees. The plan must be approved by CAL FIRE prior to being eligible for this enhanced maintenance funding. Funds for this component can only be invoiced with the final invoice and are contingent on all other project deliverables having been successfully completed.

PLEASE NOTE: Post-grant maintenance funding must be budgeted for in the application, discussed in the budget discussion section, and be part of the scope of work.

Evidence of adequate long-term care for all project trees must be shown in the grant application regardless of whether post-grant maintenance funding is requested.

Project Timeline

Implementation Grant:

- All project work completed by: **March 30, 2026**
- Projects to be fully invoiced by: **April 30, 2026**

Planning Grant:

- All project work completed within 12 months of project award
- Projects to be fully invoiced 30 days after project end date

GRANT APPLICATION PROCESS

The following grant process and timelines are for general informational purposes. For the current fiscal year application materials please go to the following website:

[CAL FIRE Urban and Community Forestry Grant Programs](#)

General Application Process (also see [Appendix A](#))

An application will need to be completed using the online form (will provide link to solicitation site when available). The [eCivis Grants Portal Application User Guide](#) provides instructions on completing the application. Complete all required and applicable questions for your project.

Applicants are encouraged to start your application as soon as possible to avoid any technical difficulties. In the case of technical difficulties or an inability to utilize the online format, please contact your CAL FIRE Regional Urban Forester (see [Appendix E](#)).

Failure to fully complete and submit the application following the prescribed guidelines and funding limits will also result in the rejection of the application. Applications must be submitted using the online format no later than **3:00 PM PDT on April 14, 2023**. Late submissions and submissions other than through the Grants Portal will not be accepted. No exceptions. Late is defined as: after 3:00 PM PDT on the due date – as determined by Grants Portal application.

Upon receipt of an application, CAL FIRE staff will review it for conformance with the California Urban Forestry Act of 1978 (Public Resource Code 4799.06 to 4799.12), the California Code of Regulations (Title 14, Division 1.5, Chapter 9.7), and this Procedural Guide. Such review may include an inspection of the project area, if applicable.

If the application is found incomplete in a material way or the proposed project is not eligible for a grant, the applicant will be informed that the application is ineligible and be provided a reason or reasons for the determination. Only when an application is complete and the project is deemed eligible for a grant, will CAL FIRE staff file the application for consideration in the scoring process.

CAL FIRE will then post on the CAL FIRE website, basic information about the applications that are submitted for consideration at least 10 days before making decisions on grant awards. For each application, this will include: the name of the applying organization, a brief project description, a project location, the amount of funding requested, and if the project will be in a disadvantaged community or provide benefits to a disadvantaged community.

The application will then be scored using the process and criteria explained later in this document (see "[Grant Review Process](#)" section).

Follow these steps when preparing your application:

1. *When applying for an Implementation Grant, contact the respective school district(s) for site drawings that may include site improvements related to path of travel.*

The drawings will give information on the most recent site improvements that were approved by the Division of the State Architect (DSA) and will inform the grant application as well as any future DSA pre-application meeting.

It is not required to hold a DSA pre-application meeting prior to submitting the grant application. However, as part of the application, applications are required to include a conceptual site plan that illustrates or defines the proposed campus improvements and identifies existing accessible path of travel elements as described in California Building Code (CBC) 11B-202.4, namely accessibility of a primary entrance, toilet, and drinking fountains. See [Appendix H](#) for more guidance.

It is required to hold a DSA pre-application meeting during both grant type's periods unless the project is exempt from DSA review. The DSA pre-application meeting and approval by DSA of the site designs must occur within 12 months of the project start date (per the executed grant agreement) and before any implementation of the design occurs. Additional time may be approved by CAL FIRE on a case-by-case basis and for Implementation Grants only.

2. *Complete the Application Form:*

There will be two application forms available in the CAL FIRE Grants Portal for Green Schoolyards grant applications: one for the Planning Grants and one for the Implementation Grants. Do not submit more than three forms per Green Schoolyards Grant Type in total. No school campus or childcare facility can be included in more than one application.

The Planning Grant application is significantly shorter and requires less detail. However, for either application, applications must include an adequate description of the project with clearly defined goals and objectives, how each objective and associated tasks will be addressed and the expected results. Project descriptions must also include information on where the proposed project is located, who will be conducting the work, when the work will be done, and the expected work products or deliverables. Site and aerial images need to be included and discussed in the application.

Descriptions must be sufficiently detailed regarding overall work proposed and include costs of each proposed task for CAL FIRE to: 1) write a grant agreement with measurable and quantifiable objectives, and 2) perform a cost analysis of proposed work during the proposal evaluation process. Remember, the requested grant amount cannot be increased.

Do not modify the application to allow more text than space allowable as that text will not be evaluated.

3. *Complete an Accurate Budget ([Appendix B](#)):*

Implementation applications must include a detailed line-item budget using the budget form within the CAL FIRE Grants Portal as part of your application. Cost analysis of the proposed project will include all project costs. Total project cost used in the analysis will include the total amount requested from available funds under the CAL FIRE Urban & Community

Forestry Program and any cash or in-kind cost share from all other funding sources. Cost share funding sources shall be listed. Applications shall provide information specifically identifying any funding match requirements from any other entity. Matching requirements for State funds may be met with in-kind activities or materials related to the project, as well as with any State funding source related to the project that is not the same as the State source of funding awarded by CAL FIRE. For example, bond funds from another state agency grant program may be used as match for a grant funded with state general funds or California Climate Investment funds. [See Cost Share \(Matching\) section.](#)

Applicants must justify/explain project costs. Project cost analysis will be based on costs for similar projects that have been implemented as well as on an assessment of proposed costs by CAL FIRE staff. Where possible, costs should be based on actual quotes, bids, or estimates from suppliers and/or subcontractors.

When preparing the budget, while CAL FIRE realizes that budgets included in the application are estimated costs, it is important to keep in mind any increases due to inflation, labor costs, import taxes, or any other costs that may be unanticipated. **The total grant award amount requested cannot increase once the application has been submitted.**

The budget should include the appropriate eligible costs and matching funds as shown in the instructions and example in [Appendix B](#).

4. *Notification for Applications:*

Following application submission and acceptance, applicants will be notified of the final grant selections as soon as the State's fiscal circumstances allow, and authority to award funds is given to CAL FIRE. Quality applications that are not able to be funded may be held by CAL FIRE in case additional funding is made available.

Prior to offering an award, CAL FIRE may request changes to the application including methodology, scope of work and deliverables, tree species and numbers, and/or budget if this improves the quality and/or feasibility of the project. Applicants retain the right to decline the proposed changes and/or the grant award.

CAL FIRE will post a summary of all applications selected for awards after funding decisions have been made.

Required Supporting Materials and Forms (see [Appendix C](#))

The forms and supporting materials listed in the Appendix must be submitted before a grant agreement can be completed. Failure to submit all forms shall result in funds not being awarded.

Please note, some of the forms require approval from entities with a predetermined meeting schedule and agenda, it is strongly recommended to be proactive to avoid delaying the project in case the application is successful.

THE GRANT REVIEW PROCESS

It is important to note that implementation and planning grant applications are reviewed and scored independently by numerous individuals. These individuals may or may not be familiar with your organization, past work, or project area. To avoid any sort of bias, grant reviewers are instructed that nothing can be considered for application scoring or prioritization if it is not represented on the application form itself or supporting documentation.

All applications are to be submitted by the due date to CAL FIRE. Each application is reviewed by CAL FIRE staff to ensure it is in conformance with the California Urban Forestry Act of 1978 (Public Resources Code §4799.06 to 4799.12), the California Code of Regulations (Title 14, Division 1.5, Chapter 9.7), the relevant grant category or categories, these guidelines, and requirements of the funding source. If the application is found incomplete in a material way or the proposed project is not eligible for a grant, the applicant will be informed that the proposed project is ineligible. Only when an application is complete, and the project is deemed eligible for a grant will CAL FIRE staff file the application. Omission of any required information will result in disqualification of the proposal.

CAL FIRE strives to provide an objective and un-biased grant review process. To those ends, each application is reviewed and scored by each member of the review team. If any individual reviewer has a potential for bias with an applicant, they will be recused from that review. Each reviewer reads and scores the applications based on specific criteria in these grant guidelines and the [California Urban Forestry Act](#). All reviewers use the same scoring form and conduct their review independently of other reviewers. Proposals are not discussed amongst grant reviewers until after scores are submitted by all reviewers. As an additional bias avoidance measure, the high and low scores for each application are dropped, and the remaining scores are averaged to achieve the overall score for the application. The highest scoring applications will be offered grant awards, based upon how much funding is available.

Request for Record Review:

Within ten business days of the receipt of notice that the application has been denied, the applicant may request that the Director of CAL FIRE or designee personally reconsider the decision of rejection. The request shall identify the applicant and the proposed project and shall briefly state the applicant's reasons for requesting reconsideration. The Director shall consider the application and all correspondence from interested parties in reviewing the decision.

Final Decision by the Director of CAL FIRE:

If the Director finds that the decision to reject the application conforms to these guidelines and the Urban Forestry Act, the Director shall uphold the decision. If the Director finds that the decision to reject the application does not conform to these guidelines or the Act, the Director may approve the application.

Project Scoring for Planning Grants

In-need educational facilities:

- The project focuses on providing a benefit to in-need educational facilities.
- Degree to which students will be involved with the project.
- Degree to which school staff will be involved with the project.
- Degree to which students will benefit from the project.
- The degree to which the school community has been/will be engaged about the project in authentic ways, and/or will be involved in project implementation.

Co-Benefits:

- The degree to which the project uses trees to reduce consumption of finite energy resources, capture storm water, improve air quality, and/or reduce urban heat island effects.
- The degree to which the project will contribute to improved student experience, health, and learning.
- The extent to which the project helps the State meet its climate change adaptation strategies. See: [CA Natural Resources Agency's Building Climate Resilience Report](#).

Project Quality:

- The degree to which the project has effective partnerships.
- The degree to which the project is planned and organized based on a (school) community-driven process.
- The degree to which policies, plans, procedures, staffing, and budgets support long-term success.

Project Scoring for Implementation Grants

In-need educational facilities:

- The project focuses on providing a benefit to in-need educational facilities.
- Degree to which students will be involved with the project.
- Degree to which school staff will be involved with the project.
- Degree to which students will benefit from the project.
- The degree to which the school community has been/will be engaged about the project in authentic ways, and/or will be involved in project implementation.

Co-Benefits:

- The co-benefits of the project are high in relation to the requested budget.
- The degree to which the project uses trees to reduce consumption of finite energy resources, capture storm water, improve air quality, and/or reduce urban heat island effects.

- The degree to which the project involves students and/or the school community in planting and/or maintenance of trees (stewardship).
- The degree to which the project will contribute to improved student experience, health, and learning.
- The extent to which the project helps the State meet its climate change adaptation strategies. See: [CA Natural Resources Agency's Building Climate Resilience Report](#).

Best Management Practices:

- The degree to which the tree species selection is diverse and site appropriate.
- The degree to which the project provides urban forest resources to areas where such resources are absent or replenishes such resources where they are badly depleted.
- The degree to which the quantity and methods of establishment follow-up care practices will lead to long term success of the project.
- The extent to which the project will use locally sourced or recycled water in project design.

Project Quality:

- The degree to which the project has effective partnerships.
- The degree to which the project is planned and organized based on a (school) community-driven process.
- The degree to which policies, plans, procedures, staffing, and budgets support long-term success.
- The degree to which the project will have an education and outreach component that develops public awareness of the need for expanding and managing urban forest resources.

GRANT ADMINISTRATION

The grant period begins on the last date of signature after CAL FIRE and the grantee have both signed the completed grant agreement. CAL FIRE will notify grantees when work may begin. Work includes any activity used for matching.

CAL FIRE will review and approve invoices for payment, maintain the grant agreement documentation, and monitor the agreement to ensure compliance with all provisions.

To have sufficient time to process final payments and to close out the Grant agreement, the grantee must submit all deliverables and payment requests within 30 calendar days after the project performance period has expired. Invoices received after this date cannot be guaranteed payment. The CAL FIRE Urban & Community Forestry Program staff will arrange for periodic and final project inspections of the project and authorize payments. The State of California may perform an audit of the completed project during the three-year audit period.

Communication

All communication with CAL FIRE regarding grants should contain the Grant ID number in the subject line. Any files shared with CAL FIRE including invoicing, progress reports, data, and modification requests shall follow the below naming convention (8GG12345 is to be replaced by the respective grant ID).

Invoice 2: 8GG12345_inv2

June 30, 2022 Progress Report: 8GG12345_prg rpt_063022

Budget or scope request (<10%) 1: 8GG12345_mod 1_063022

Budget or scope request (>10%) 1: 8GG12345_amend 1_063022

MDCA data: 8GG12345_MDCA_063022

GHG Summary Sheet: 8GG12345_GHG_063022

CAL FIRE Urban Forestry Billing and Reporting Template: 8GG12345_Tracking_063022

Grant Agreement Amendments and Modifications

All amendments or modifications must be requested in advance. A grantee wishing to change the scope of work including species list, planting locations, and partnerships, or budget allocations for line items of an approved project shall submit the proposed change via official letter, on organizational letterhead, to the appropriate CAL FIRE Regional Urban Forester. The letter should reference the grant number assigned to the grant, explain in detail the change being requested, the need for the change and include the revised budget or other necessary attachments, if applicable. Changes to deliverables are discouraged. Minor changes (modifications) can typically be approved by the Regional Urban Forester. More significant changes may require a grant agreement amendment. Grant agreement amendments may be allowed, at the sole discretion of CAL FIRE, for changes to the scope of work or the project budget. Any primary budget line-item increase or decrease by 10% or more of that line item during the grant period will require a grant amendment. The total amount awarded to the grantee can never be increased during the grant period for any reason, nor can the project end date be extended.

Remember, the amount awarded will not be higher than the amount in the grant application. All correspondence, including email, relating to grant projects must have the grant agreement number featured prominently, and be dated.

Project Signage and Recognition

All grant projects shall have one of the following:

- 1) At least one project sign, preferably more, at highly visible project locations. All signage shall refer to the funding source that is funding the grant and shall include the names and/or logos of all the project cooperating entities (including the CAL FIRE Urban & Community Forestry Program). Alternative signage may be approved by CAL FIRE prior to posting.
- 2) Recognition of the funding source and the names and/or logos of all project cooperating entities (including CAL FIRE Urban & Community Forestry Program) in all publications, websites, electronic media, products paid for by the grant, etc.

Signage must be on site for at least three years after a project is complete (where applicable).

Signage designs must be approved by CAL FIRE staff prior to purchase or use. The sign must meet funding source logo and usage guidelines.

The sign must contain the CAL FIRE logo and any funding source logo along with at least the following text in a prominent way:

Funding for this Project was provided by the Governor and Legislature from the 2022/2023 State General Fund as administered by the California Department of Forestry and Fire Protection (CAL FIRE) Urban and Community Forestry Program.

Signage wording can be shortened to accommodate limited space as long as the main points are addressed.

Signage is not to exceed 5% of project budget. Indirect costs may not exceed 12% of project costs.

Project Reporting (see also [Appendix D](#))

Quarterly Reporting

Grantees shall report and invoice on all projects quarterly unless notified otherwise by CAL FIRE staff. The reporting dates shall be for the periods ending March 30, June 30, September 30, December 30 and reports are due 14 days thereafter. If a grantee chooses to invoice CAL FIRE more often, a progress report must be included with each billing package. Invoices shall not be submitted more frequently than monthly. Progress report periods shall not overlap.

Reporting shall follow the format provided by CAL FIRE. Information to be submitted includes project description, project location, funds allocated, matched funds, activities completed, number of trees planted, vegetation planted and location, maintenance activities conducted, net GHG benefit, and co-benefits achieved, job or job training information, challenges and solutions, and benefits to disadvantaged communities.

Reports must always include the Benefits Calculator Tool ("[GHG calculator](#)") spreadsheet in Excel format whenever trees are planted. The Minimum Data Collection Attributes, or MDCA, Excel form must also be completed and submitted whenever trees are planted (see [Appendix G](#)) unless CAL FIRE directs to submit tree planting data using a new system. Funding recipients that claim to provide a benefit to a disadvantaged community will need to report on how the project benefits have addressed the identified community need. These records must be retained for at least three years after the completion of the project. All projects will be required to track the above metrics until project closeout (i.e., when tree/vegetation planting is complete or green infrastructure construction is complete).

Annual and Post-Grant Reporting

To evaluate the climate, social, and health impact of the Green Schoolyards Projects long term, additional reporting is required from grantees of this grant type.

Climate and social benefits reports and site photos will be submitted annually during the project as well as for the post grant maintenance period. Templates and procedures will be provided by CAL FIRE.

Components to report on include surface and air temperature changes achieved by this project, activity/area-use changes by students, changes in physical activity by students and staff, changes in test scores, and mental health benefits observed by students and staff. Temperature changes should be reported in quantitative terms, whereas other benefits may be described in qualitative terms using observational evidence.

Project Inspections and Product Review

The Regional Urban Forester ([Appendix E](#)) assigned to a grant project will determine when inspections are necessary for the project. This will vary by grant type, scope of work, and timeline of the project to be carried out. At minimum, inspections will occur once per fiscal year (July 1-June 30) during the project. Projects may continue to be inspected annually for up to three years after the grant performance period ends.

Projects that will be developing any media or multiple-page educational materials (print, digital, video or audio), or other products must allow such materials to be reviewed by CAL FIRE prior to finalization. Copies of such materials must be furnished to CAL FIRE prior to project conclusion. Allow 30-60 days for review of such materials. Copies of such materials must be furnished to CAL FIRE prior to project conclusion. Inspection results will be made available to grantees and follow-up inspections will be conducted if necessary. This does not apply to social media or other event outreach—please allow at least 24 hours for material review.

Time Extensions

There will be no extensions unless the expenditure period for the grant program is extended via a state budget process involving the Legislature and the Governor. Extensions are not typical and should not be counted on.

For Planning Grants, the deadline is 12 months from award.

For Implementation grants, the deadline is **March 30, 2026**.

Payment of Grant Funds

Note: All funds will be obligated as soon as possible and no later than June 30, 2024, and final invoices must be submitted to CAL FIRE no later than April 30, 2026.

- Payments will be made by CAL FIRE to the Grantee on a reimbursement basis.
- Interest on loans, late fees, or other financial penalties incurred by the grantee will not be eligible for reimbursement.
- No work prior to or after the grant period (from the date the grant agreement is fully signed by both parties until March 30, 2026) will be reimbursable.
- Grantees should have adequate cash flow to begin the project.
- When progress payments are desired, each invoice must be accompanied by supporting documents and a progress report (in two separate files).
- Grantees shall submit invoices to the CAL FIRE Urban & Community Forestry Program no more frequently than monthly and at least quarterly.
- CAL FIRE will reimburse all eligible expenses within 45 calendar days upon receipt of an undisputed invoice.
- Reimbursement may require a site inspection prior to payment processing. The need for an inspection is at the discretion of CAL FIRE.
- Each invoice packet must include supporting documents for all project charges which may include payroll summary documentation, vendor receipts, purchase receipts, and other back-up documentation of expenses.
- A progress report or final report shall accompany all requests for payment. If trees were planted in the billing period, the MDCA table (in MS Excel) and GHG Summary table must also be submitted. Please see the "[Communication](#)" section for more information.
- CAL FIRE will reimburse the Grantee for all eligible costs under the terms of the agreement.

Advance payments may be considered for nonprofits only, in cases of grantee hardship, and where the project is in and/or provides direct benefits to a disadvantaged or low-income community. Advance payments are solely at CAL FIRE's discretion and a justification will be required to approve of any advanced payments. There are two advance options:

- 1) Advance payment may not exceed 25% of the grant funds awarded and must be fully expended, and acceptable invoice documentation is received by CAL FIRE, before another advance may be requested. These advances must be fully utilized within a six-month period unless additional time is approved by CAL FIRE -OR-
- 2) Rolling advance of no more than 10% of the grant funds with additional advance requests allowable once 50% of the previous advance has been expended and documents provided to CAL FIRE. These advances must be fully utilized within a three-month unless additional time is approved by CAL FIRE.

Failure to adhere to these timeframes may result in CAL FIRE denying future advance requests.

A request for an advance payment must be submitted on official letterhead explaining the amount of the advance, the specific tasks that will be accomplished using the advance funds and the estimated timeframe for completion. The letter must be accompanied by a completed invoice sheet demonstrating the approximate breakdown by primary budget line item of where the advance is to be allocated. The letter and invoice must be signed by the grantee's project representative listed on the grant agreement and submitted as a request via the Grants Portal.

Grantees will be provided the required invoice format (in MS Excel) for reimbursement (or advancement of funds). A Grantee should allow a maximum of 45 days after an undisputed billing package is received for issuance of a reimbursement check. Incomplete billing packages will be returned, or additional information will be requested, and will delay processing. CAL FIRE does not consider a billing package complete until all final documentation that is needed to process the billing is received.

A final invoice must be received by CAL FIRE no later than 30 calendar days after the grant period expires.

Loss of Funding

The following are examples of actions that may result in a Grantee's loss of funding:

- Grantee fails to provide direct, meaningful, and assured benefits to a disadvantaged community or low-income community per criteria in CARB Funding Guidelines when such status is claimed.
- Grantee withdraws from the grant program.
- Grantee fails to complete the funded project scope of work.
- Grantee fails to submit all documentation within the time periods specified in the Grant agreement.
- Grantee fails to submit evidence of California Environmental Quality Act (CEQA) compliance within one year of the execution of the grant agreement.
- Grantee changes the project scope or budget without concurrence of the State.
- GHG reductions fail to be achieved by the project when such reductions are claimed.
- Grantee exercises poor communication or responsiveness, jeopardizing CAL FIRE's assurance that project objectives are being met or that CAL FIRE direction is being followed.

- Grantee fails to comply with the terms of the grant agreement unless such failure was due to no fault of the grantee. Such a determination will be made solely by CAL FIRE.

State Audit

The State may audit the project records at any time over the Project Performance Period and three years following Project completion. A project is considered complete upon receipt of final grant payment from the State. The purpose of the audit is to verify that project expenditures were properly documented and consistent with the project scope of work.

If your project is selected for audit, you will be contacted at least 30 days in advance to the audit commencing. In an effort to expedite the audit, the grantee shall have the project records, including the source documents, cancelled checks and written policies and procedures readily available. The audit should include all books, papers, accounts, documents, or other records of the grantee, as they relate to the project for which State funds were granted.

The grantee shall also provide an employee having knowledge of the project and the accounting procedure or system to assist the State auditor. The grantee shall provide a copy of any document, paper, record, or the like as requested by the State auditor.

All project records must be retained by the grantee for a period of not less than one year after the State audit or after final disposition of any disputed audit findings. Grantees are required to keep source documents for all expenditures related to each grant for at least three years following Project completion and one year following an audit unless the grantee has a longer retention policy.

Repayment of Grant Funds

The State may terminate the grant for any reason at any time if there are allegations supported by reasonable evidence that the grantee has violated any local, state or federal law, policy, or terms of this grant agreement which affects performance of this or any other grant agreement or contract with the State. If a grant is terminated, the grantee may be required to repay funds fully or partially to the State. A grantee whose grant is terminated may be ineligible to apply for future grants. A grantee subject to repay funds may cause delay or denial of invoices on other grants they have with the State.

Accounting Requirements

The Grantee shall maintain an accounting system that follows generally accepted accounting principles. The accounting system must accurately reflect fiscal transactions, including matching funds, with the necessary controls and safeguards. This system shall provide an audit trail, including original source documents such as receipts, progress payments, invoices, mileage records, timecards, etc. The system shall also provide accounting data so the total cost of each individual project can be readily determined. These records shall be retained for a period of not less than three years after the end of the grant performance period. Avoid audit exceptions – keep accurate records.

Conflict of Interest

All applicants and individuals who participate in the review of submitted Project Proposals are subject to state and federal conflict of interest laws. Any individual who has participated in planning or setting priorities for a specific solicitation over and above the public comment process or who will participate in any part of the grant development and negotiation process on behalf of the public is ineligible to receive funds or personally benefit from funds through that solicitation. Failure to comply with conflict-of-interest laws, including business and financial disclosure provisions, will result in the Project Proposal being rejected and any subsequent grant agreement being declared void. Other legal actions may also be taken. Applicable statutes include, but are not limited to, California Government Code section 1090 and Public Contract Code sections 10365.5, 10410, and 10411.

Grantee must establish conflict of interest policies and procedures and maintain adequate controls to ensure that the grantee or anyone acting on behalf of the grantee does not have any conflicting personal and/or financial interest associated with activities funded by the grant project. CAL FIRE may request additional documentation during the performance of the grant, including during review of financial and/or progress reporting, or during State Audit to verify that a conflict of interest does not exist

Prevailing Wage Requirements

CAL FIRE provides no opinion as to whether projects may be subject to prevailing wage law. For determination on prevailing wage applicability, please contact the [Department of Industrial Relations](#). It is the applicant's responsibility to budget for prevailing wages in their project cost when applicable.

GREEN SCHOOLYARDS GRANT SPECIFICS

Purpose

The purpose of this grant type is to create green schoolyards to protect the health, well-being, and educational opportunity of children most vulnerable to increasing temperatures and extreme heat across California. Projects shall be centered around improving the environmental conditions and experiences for school children with the highest levels of co-benefits. Projects will invest in nature-based climate solutions that deliver multiple benefits such as helping to alleviate extreme heat, improving the immediate environment for students as well as supporting outdoor learning and environmental literacy, while also reducing GHG emissions, improving functionality of urban forests, arresting the decline of urban forest resources, increasing climate change resilience, improving the quality of the environment in urban areas, and optimizing co-benefits to school children and surrounding urban residents.

Such projects shall include the planting of trees and may include converting pavement to green spaces on school campuses with a focus on child-accessible areas of campus. Projects may also include strategies such as the installment of natural features for learning and recess such as pocket forests, rain gardens, botanical gardens, natural playgrounds, food producing gardens and landscaping, outdoor classrooms as well as maintenance of planted vegetation for the duration of their expected life span.

Public access is encouraged after school hours to areas identified by the campus for a specific purpose such as recreation or growing food. A joint-use agreement may enable public access while sharing maintenance responsibility and costs with a responsible government entity. A plan must be in place for the maintenance of the respective area to ensure student safety, including activities such as clean up or inspection after public use and prior to student use. An MOU or other agreement format as approved by CAL FIRE with the responsible entity is required.

Project Eligibility and Application Requirements

For Implementation grants, these criteria must be met for a project to be eligible:

- Applicants shall obtain a memorandum of understanding (MOU), resolution, or certified letter from the respective local educational or child services agency supporting the project before being awarded a grant.
- Each school campus included in the project will form a group of staff, including the respective school principal, grounds management, and teachers, to lead/guide the implementation of the project, help optimize the benefits to students and staff, and ensure long-term success of the project.
- The project will report on GHG reductions achieved by the project following [CAL FIRE guidelines](#). Grant requests must include the creation, development, and implementation of projects that improve, expand, and maintain healthy urban trees on California school campuses.
- Projects shall incorporate (shade) tree plantings and may incorporate the conversion of pavement to green spaces on school campuses with a priority on the child-accessible areas of campus in the campus design.

- The amount requested per implementation project shall be between \$500,000 and \$30,000,000. The amount requested cannot exceed \$2,500,000 per school campus included in the project. No applicant will receive more than \$30,000,000 in grant funds awarded.
- Campuses included in the applications must be listed by name in the grant application.
- The project must be located in or immediately adjacent to an “urban area” or “urban cluster” as defined by the U.S. Census Bureau. ([U.S. Census Bureau's Urban and Rural](#)).
- The project must have a commitment for active participation from school staff and the school district and must show that the (school) community where the project will occur was, and/or will continue to be, authentically engaged about the project. CAL FIRE staff shall be invited to project (planning) meetings with school community members and reports including sign-in sheets of meetings have to be submitted as part of progress reporting.
- The school district and campus must have or develop policies, best practices, and staff for tree/landscape maintenance, budget, and goals expressed and adopted in long-term plans.
- The applicant must comply in all respects with all applicable local and county ordinances, and all applicable state and federal laws and regulations, including the California Environmental Quality Act (CEQA).
- Projects shall include an education and outreach component. Not more than 20% of grant funds may be used for this component. This component, as part of the overall project, may be shown as project match dollars by the applicant if so desired.
- Grantees shall maintain and operate the project developed pursuant to the grant long term; evidence of adequate long-term care for the trees and other nature-based solution features must be shown.
- Tree planting within the project shall adhere to [Appendix F](#) at a minimum. Failure to follow the Standards in Appendix F will lead CAL FIRE to require replacement of the trees at the grantee’s cost or reimburse CAL FIRE the funds used to plant the trees.
- All campus designs must be created or approved by a landscape architect or other qualified professional.
- Applicants must show proof of having an International Society of Arboriculture (ISA) certified arborist or other qualified, CAL FIRE approved, professional on staff or as consultant during project design, species selection, and project implementation including ensuring quality stock is being planted.
- Tree planting sites must be 36ft² in area at minimum, and no less than 3ft in width on any side. Larger is highly preferred.
 - Soil volume recommendations to facilitate tree survival and optimal growth are:
 - Small-stature species: at least 100ft³ available soil volume
 - Medium-stature species: at least 500ft³ available soil volume
 - Large-stature species: at least 1,000ft³ available soil volume
 - A soil depth of more than 4ft is not regarded as a further improvement of rooting space
- Trees and plant materials selected shall be climate appropriate and well suited to the site. One measure of this is that tree and plant species selected are classified as very low, low, or moderate water use species in the [WUCOLS IV](#) or are justified for the planting site(s) selected and as approved by CAL FIRE.

- Awarded projects shall comply with the Model Water Efficient Landscape Ordinance or the local agency landscape water ordinance and shall use drought-tolerant plantings, as appropriate.
- The property does not have to be owned by the school/child care facility, however, an MOU or certified letter from the respective owner is required to ensure long-term use and maintenance of the project as well as access to CAL FIRE for inspections.

For Planning Grants, these criteria must be met for a project to be eligible:

- Grant requests must include the creation and development of projects that improve, expand, and maintain healthy urban trees on California school campuses.
- The amount requested per planning project shall be between \$75,000 and \$3,000,000. The amount requested cannot exceed \$200,000 per school campus included in the project. For example, a \$3,000,000 project must include 15 or more campuses.
- Campuses included in the applications must be listed by name in the grant application.
- The project must be located in or immediately adjacent to an “urban area” or “urban cluster” as defined by the U.S. Census Bureau. ([U.S. Census Bureau's Urban and Rural](#)).
- The project must have a commitment for active participation from school staff and the school district and must show that the (school) community where the project will occur was, and/or will continue to be, authentically engaged about the project. CAL FIRE staff shall be invited to project (planning) meetings with school community members and reports including sign-in sheets of meetings have to be submitted as part of progress reporting.
- The school district and campus must have or develop policies, best practices, and staff for tree/landscape maintenance, budget, and goals expressed and adopted in long-term plans.
- The applicant must comply in all respects with all applicable local and county ordinances, and all applicable state and federal laws and regulations, including the California Environmental Quality Act (CEQA).
- Projects shall include an education and outreach component. Not more than 20% of grant funds may be used for this component. This component, as part of the overall project, may be shown as project match dollars by the applicant if so desired.
- All campus designs must be created or approved by a landscape architect or other qualified professional.
- Applicants must show who will provide technical assistance such as an International Society of Arboriculture (ISA) certified arborist or other qualified, CAL FIRE approved, professional, either on staff or as consultant during project design, species selection, and project implementation including ensuring quality stock is being planted.
- Tree planting sites must be 36ft² in area at minimum, and no less than 3ft in width on any side. Larger is highly preferred.
 - Soil volume recommendations to facilitate tree survival and optimal growth are:
 - Small-stature species: at least 100ft³ available soil volume
 - Medium-stature species: at least 500ft³ available soil volume
 - Large-stature species: at least 1,000ft³ available soil volume
 - A soil depth of more than 4ft is not regarded as a further improvement of rooting space

- Trees and plant materials selected shall be climate appropriate and well suited to the site. One measure of this is that tree and plant species selected are classified as very low, low, or moderate water use species in the [WUCOLS IV](#) or are justified for the planting site(s) selected and as approved by CAL FIRE.
- Awarded projects shall comply with the Model Water Efficient Landscape Ordinance or the local agency landscape water ordinance and shall use drought-tolerant plantings, as appropriate.

Eligible Practices

- Designing/implementing of Green Schoolyards projects with multiple benefits that give special attention to reducing extreme heat, provision of shade to students during recess and outdoor learning, air quality improvement, storm water management, water quality, or improvement of public health and/or educational outcomes.
- Implementation projects shall include the planting of trees and should include converting pavement to green spaces on school campuses with a priority on the child-accessible areas of campus.
- Planning project should incorporate tree plantings and the conversion of pavement to green spaces on school campuses with a priority on the child-accessible areas of campus in the campus design.
- Projects may include strategies such as removal of impervious surfaces, installment of natural features for learning and recess such as pocket forests, Miyawaki forests, rain gardens, botanical gardens, natural playgrounds, food producing gardens and landscape, outdoor classrooms as well as maintenance of planted vegetation. Projects shall be centered around improving the environmental conditions and experiences for school children with highest levels of co-benefits.
- Projects may include staff recruitment and/or training for maintenance, parent/community engagement and partnerships, and improvements to policy, procedures, best practices, plans, monitoring systems, and analysis or adjustments to funding that will achieve long-term goals including expansion of tree canopy cover on campus.
- Education including curriculum development to enhance hands-on learning and environmental literacy using the created green spaces are eligible.

Ineligible Practices

The following practices will not be funded by this grant program.

- Planting trees that require excessive maintenance such as: excessive long-term watering, fertilizing, exterminating, or controlling plant pests and diseases to survive.
- Projects that plant trees that will eventually conflict with overhead or underground utilities or ground-located infrastructure.
- Projects that will not result in a net GHG benefit.
- Planting (potentially) invasive species as determined by referencing the [California Invasive Plant Council](#) or similar reference approved by CAL FIRE.
- Projects that use synthetic fertilizer. Organic fertilizers (e.g., compost, manure) may be used.

- Projects that will supplant a locally funded budget item rather than supplement it.
- Projects taking place on public or private property and that do not show concurrence of the controlling governmental jurisdiction or private property owner (the private property owner must agree to the planting before it may occur).
- Property acquisitions.
- Project elements that are purely aesthetic or are otherwise not eligible under the [California Urban Forestry Act](#).

Eligible Costs (See [Appendix B](#))

- Grant funds may be used to support project costs including, but not limited to, planning, permitting (including CEQA), environmental assessment, design, pavement removal, soil testing, remediation of hazardous materials from pavement removal, water-efficient irrigation, and project maintenance.
- **Trees, plants, and planting materials (Supplies)**
 - Trees in the 15 gallon container size are eligible. Balled and burlapped and bare-root tree stock are also eligible if the size and quality are equivalent. Smaller containerized stock, seedlings, and direct seeding may also be considered by CAL FIRE in situations where appropriate. Larger sized trees may be considered by CAL FIRE if adequate justification is provided.
 - Other larger container sizes may be considered by CAL FIRE in situations where appropriate.
 - Focus should be on shade trees. The largest stature species suitable for a site should be chosen.
 - Fruit trees and other smaller trees in various sizes are eligible with justification. Justification should be based on co-benefits. Such co-benefits may include foci such as hands-on learning opportunities related to food production as part of a school garden or other designated learning space.
 - Site appropriate plants in sizes justified for the project.
 - Planting materials may be: Stakes, ties, and root collar protectors proportional to number of trees being planted; grow tubes for small container, seedling and direct seeding; wood chip surface mulch, soil amendments in areas of hard clay soil or sandy soil; soil where needed to complete backfill; watering tools, cost effective water-efficient irrigation system supplies; and hand tools.
 - Replacement trees. A sub-line item for replacement trees may be budgeted for but may only be used with prior CAL FIRE Regional Urban Forester approval. Such approval will be contingent on the reason the replacement is needed. Any funds left in this line item near the end of the grant may be used to plant additional trees (exceeding the scope of work). Trees required to be replaced due to grantee or subcontractor negligence will not be paid for with grant funds.
 - Post-grant maintenance of project trees (see [Post-Grant Maintenance](#)).
- **Hardscape and other construction (likely under Contractual, Equipment, or Supplies)**
 - Removal of pavement/asphalt
 - Construction of hardscape, fencing, sitting areas, temporary shade structures etc. to supports outdoor learning spaces

- Accessibility improvements required per California Building Code (CBC), see [Appendix H](#), may be included up to a maximum of 20% of the budget per school campus. Costs in excess of 20% must be funded from other funding sources.
- **Labor directly related to the project**
 - Includes young tree establishment costs such as: structural pruning, stake adjustment and removal, and water-wise irrigation. May also include staff hiring or training.
- **Contracts or services for inventory, monitoring, or planning**
 - Costs for collection of current tree inventory data, monitoring/work order databases, or development of plans, procedures, best practices, or standards.
- **Administrative costs**
 - Administrative costs directly related to the implementation of the project are eligible but must be justified.
 - Costs of tracking and reporting GHG reductions for the supplied criteria are eligible.
- **Indirect costs:**
 - A maximum not to exceed 12% of total direct cost. Indirect costs include items such as payroll administration, human resources, computer support, minor equipment, financing, and office support that are not directly related to the implementation of the project to be funded.
- **Education and signage (may not exceed 20% of costs):**
 - Purchase, development and distribution of education materials and curricula, or events may be funded pending relevance to the scope of the proposed project. A maximum not to exceed 20% of grant request.
 - Funding source and program sign construction and materials.
 - For sign requirement details, please see the “[Project Signage and Recognition](#)” section. CAL FIRE staff will approve signage plans on a case-by-case basis.
- **Concrete removal and other special concerns:**
 - In projects where impervious surfaces are being converted to green spaces or expansions of existing planting sites, the costs for removal of asphalt, concrete paving, and/or other hardscape is eligible. If hardscape cuts are to be made, they must create at least 36 square feet of open space for a single tree planting. Larger is preferred.
 - Soils testing to determine the needs for the site are eligible.
 - Remediation of hazardous materials exposed during pavement removal are eligible.
 - Water-efficient irrigation supplies or system components are eligible.
 - Other costs of construction are eligible with justification.
- **Temporary shade structures:**
 - Shade structures that last a limited period of time (~ 5 years) while planted trees are young to provide shade to students while trees are growing larger.
 - The goal should be for the trees to provide the needed shade in the long term.
 - Structures should be removed as soon as trees provide a reasonable amount of shade.
 - Shade structures shall not need a concrete foundation or otherwise more permanent affixture.
 - Shade structures shall not interfere with tree growth.
 - Tree maintenance shall not be impacted by the presence of the shade structure.

Ineligible Costs

The following are ineligible costs:

- Decorative tree grates and decorative tree guards or other purely aesthetic items.
- Tree removal (though this could be used to meet matching requirements with CAL FIRE approval). If allowed, funding for removal and replacement of trees in urban areas that are associated with a natural disaster, extraordinary natural event, or pest and/or disease outbreak may be eligible. These event types will require justification and any tree proposed to be removed must be approved in advance by a CAL FIRE Regional Urban Forester. Location data (GPS coordinates), species, reason for removal, and picture prior to removal must be shared with CAL FIRE during the approval process. Projects must show that the removed trees were replaced with a tree of similar or improved long term carbon storage and co-benefits.
- Inefficient irrigation valves, pumps, sprinkler control timers or overly costly and elaborate irrigation systems, or irrigation systems that are unable to be proved as effective long-term.
- Root barriers. (Note: any use of root barriers as part of a project must be approved by a CAL FIRE Regional Urban Forester).
- Trees that rely upon excessive amounts of water to survive.
- Trees that, in CAL FIRE's assessment, are inappropriate for the chosen site or require excessive maintenance.
- Trees of a stock size other than 15 gallon without prior approval provided by CAL FIRE based on provided justification.
- Tree species that will be less than 25ft at maturity that do not provide a co-benefit related to food access, hands-on learning, or environmental literacy in a designated learning space.
- Palms are not eligible.
- Invasive or likely invasive species are not eligible.
- Food (unless as part of approved per diem travel expenses), refreshments, etc.
- Promotional materials (e.g., t-shirts, paraphernalia) or other supplies unnecessary for carrying out the operations of the project aside from education and outreach.
- Gifts

APPENDIX A – IMPLEMENTATION GRANT AND PLANNING GRANT APPLICATION SUBMISSION

Applicants must complete the online application form:
(will provide link to solicitation site when available)

It is important that applicants note the following:

- The application should be submitted by the individual that will be actively managing or have an administrative role associated with the grant project should the project be selected for funding.
- Refer to the [eCivis Grants Portal Application Submittal User Guide](#) for instructions on how to access and navigate the Grants Portal in order to submit your application(s).
- Applicants must answer all required questions which are identified with asterisks (*).
- Other questions are either optional or may not apply to all grant types.
- Site photos that adequately show the current state of the school site are required as part of the application. A minimum of 5 photos, each with a narrative text describing the image, and that at least 3 photos must be of child-accessible areas.
- Aerial images that represent current conditions for each school campus.
- Each applicant is limited to three applications per Green Schoolyards grant option at maximum, thus three planning and three implementation grants. Multiple school campuses/childcare facilities can be included in one application; however, a given/specific school campus/childcare facility cannot be included in more than one application.
- No applicant will receive more than \$30,000,000 in grant awards.
- Applicants must make sure they fill out all relevant sections for the grant type they are applying for. If applicants do not, their application will not be scored.

APPENDIX B – ELIGIBLE COSTS AND SAMPLE BUDGET

Important Recommendations:

Following are some recommendations to strongly consider as you prepare project costs:

- 1) CAL FIRE strongly recommends that applicants take inflationary costs into consideration during budget planning. Examples of this may be: known or projected salary or benefit cost increases for employees, cost of delivery of tree stock increasing, costs of permits increasing, etc. Such cost increases should be planned for up front. Keep in mind that the overall cost of your project will not be able to go up during the grant period.
- 2) CAL FIRE also strongly recommends two practices that will greatly simplify project billing. First, adopt a per diem rate for any travel costs. The most effective way to do this is by adopting the State per diem rates. See the travel costs item in the table below for a link. Second, adopt the IRS mileage rate for vehicle travel and simply record miles travelled in each vehicle used on the project. Both practices will greatly reduce the volume of receipts and back-up documentation that will be required for reimbursement.

Eligible Costs and Documentation Requirements

Project costs must be consistent with the approved project proposal and incurred during the performance period as specified in the grant agreement. Project elements that do not produce a direct GHG benefit (e.g., education, research, planning, etc.) must be linked with on the ground activities that do, or they will not be eligible costs.

Use the table below as a reference while constructing a budget for both the application.

Budget Item	Eligible Cost	Required Documentation
Salaries and Wages	<p>Salaries and wages of employees employed by the grantee who are DIRECTLY engaged in the execution of the grant project. Limited to actual time spent on the grant project. Leave benefits (i.e. sick leave, vacation, etc.) that are consistent with the grantee's leave benefit policy may be charged to the grant in proportion to the percentage of time worked on the grant within the pay period. Examples of expenditures include time related to site visits and project monitoring, and completion of reporting related to the grant project. Staff time related to accounting, business services, etc. are allowed only if those functions are not included in the grantee's overhead cost. Volunteer rates for matching funds purposes can be found at: Independent Sector's Value of Volunteer Time</p>	<p>A payroll summary of all employees' time spent on the project must be provided with invoices requesting salary/wage reimbursement. Payroll documentation should show a nexus between time worked on the project and wages paid to the employee after the fact. Timesheets or similar documentation detailing days and hours worked on the project must be maintained and retained by the grantee for audit purposes but should not be submitted to CAL FIRE unless otherwise instructed. Any leave charged to the grant must reflect the calculation of time spent on the grant compared to overall time worked. A statement certifying that leave charged to the grant is in proportion to employee's time spent must be included as part of the supporting documentation. All salary and wages charged to the grant must tie back to the grantee's accounting records.</p>
Benefits	<p>Employer contribution share of fringe benefits associated with employees (paid from salaries and wages Budget Item) who are directly engaged in the execution of the grant project. This will include Social Security, Medicare, Health Insurance, Pension Plan costs, etc. as applicable for the specific employee. Sick/Vacation/Holiday leave is only allowed for full time employees that are exclusively paid by the grant.</p>	<p>Same documentation as Salaries and Wages. Payroll documentation showing wages and hours paid to the employee and associated fringe benefits.</p>
Contractual	<p>Direct consultant and contractual services necessary to achieve the objectives of the grant. Examples of contractual costs will be RPF supervision/certification, professional/consultant services (the costs of consultant services necessary for project planning and implementation), fire prevention contractor, etc. Procurement of contractual</p>	<p>Invoices from Consultant/Contractor identifying expenditure, services performed and period of services. Documents related to consultant/contractor selection analysis shall be kept by the grantee but available for audit purposes.</p>

	services should be documented to ensure selection on a competitive basis and documentation of price analysis.	
Travel	Travel cost associated with travel to and from project sites, meetings, etc. directly related to the grant project and must be considered reasonable and necessary for the completion of the project. Reimbursement rates shall be consistent with the grantee's written travel policy. Absent a written policy, per diem shall not exceed the California Standard Per Diem Rate allowable by the U.S. General Services Administration . Mileage rates shall not exceed the rates allowable by IRS .	Receipts identifying travel cost (i.e. lodging, rental cars). Mileage must be documented by either employee travel claims that are signed by the employee or vehicle mileage logs for vehicles owned by the grantee. Per Diem must be documented by employee travel claims. Grantee may be requested to provide a copy of their written travel policy.
Supplies ¹	Supplies that are used in the direct support of the project are allowable. Supplies exceeding \$500 per unit cost shall be documented to ensure procurement of supplies on a competitive basis and documentation of price analysis.	Receipts identifying items purchased, cost and date of purchase. Documentation related to cost analysis of procurement of supplies exceeding \$500 shall be kept by the grantee but available for audit purposes.
Equipment ²	Equipment is an item exceeding \$5,000 or more per unit cost and has a tangible useful life of more than one year. Cost to lease equipment to use in the grant project may be charged to the grant. A cost-benefit analysis to justify the cost of purchasing equipment versus leasing must be provided. Procurement of equipment must be done on a competitive basis and include documentation of price analysis. Grantee must include in the application package the proposed use and maintenance plans for equipment after the performance period of the grant. Disposition of equipment beyond the project performance period is subject to CAL FIRE approval.	Cost of equipment purchased shall be substantiated by purchase receipt. Documentation related to price analysis of procurement of equipment shall be kept by the grantee but available for audit purposes. Disposition of the equipment must be approved by CAL FIRE in writing at the end of the grant term.
Outreach/ Education	Costs associated with development and implementation of effective education and outreach activities such as curriculum development, educational materials, outreach/education events and professional services such as communications, marketing, advertising, or web development.	Invoices or receipts identifying the item and cost charged to the grant. Food and participation incentives are ineligible.

Other	Other costs that do not fit in any of the above categories. Cost must be directly related to the grant project. Use of equipment owned by the grantee may be charged to the grant at a rate set by the California Department of Transportation (Caltrans) " Labor Surcharge and Equipment Rental Rate " guide. Rates assessed on equipment not addressed in the Caltrans guide must obtain CAL FIRE approval prior to equipment use. Cost (such as rent, utilities, phones, general office supplies, etc.) that must be apportioned to the grant is considered indirect cost unless written justification is submitted and approved by CAL FIRE.	Invoices or receipts identifying the item and cost charged to the grant. Cost of leased equipment charged to the grant must be substantiated with receipts identifying equipment leased, dates equipment was leased, lease rate and total cost. Usage of grantee equipment must be substantiated with an equipment usage log, equipment used, rate and total rental cost.
Indirect Costs	Indirect Costs are costs associated with doing business that are of a general nature and are incurred to benefit two or more functions within the grantee organization. These costs are not usually identified specifically within the grant agreement, project, or activity, but are necessary for the general operation of the organization. Examples include salaries and benefits of employees not directly assigned to a project; functions such as personnel, accounting, budgeting, audits, business services, information technology, janitorial, and salaries of supervisors and managers; and rent, utilities, supplies, etc. Functions included as direct versus indirect costs must be applied consistently for all activities within the grantee organization, regardless of fund source. The maximum allowable indirect charge for this grant program is 12%.	Applied on a percentage (%) basis on direct costs except for equipment. Documentation related to the determination of the grantee's indirect cost rate must be retained by the grantee for audit purposes.

¹ For grantees that grow their own tree stock: it is not appropriate to charge retail rates for trees grown specifically for the project. Wholesale costs may be applied. Charges for growing materials, labor, etc. may all be part of those wholesale costs.

² For equipment: any equipment purchased by a grant should be equipment that is solely used for eligible grant activities. For example, a portable sawmill may be purchased for use in an urban wood grant project. Equipment like vehicles are more general in nature and may not be purchased with grant funds. Vehicles can, however, be leased with grant funds and charged against the grant at a rate that is commensurate with the percentage of time the leased vehicle is used for the purposes of the grant project. Likewise, pre-existing vehicles can be charged against the grant project, preferably with the IRS mileage rate as linked above in the table.

NOTE: Food is not an eligible expense other than food related to per diem travel costs as described in the chart above.

Application Budget: It is recommended that applicants consider the Application Sample Budget on the [CAL FIRE Urban and Community Forestry Grants Program](#) website (not yet on website) as well as the eCivis Grants Portal [Application Submittal User Guide](#) when preparing an application budget. This will adequately prepare applicants for the application process, and for managing project costs if awarded a grant. It will also be useful when proposing any modifications or amendments during the grant project period. It will be provided to project applicants as an MS Excel file.

The budget should include the below line items, as they apply to the proposed project, with additional lines within each category for positions/deliverables/activities.

1. Salaries & Wages
2. Employee Benefits
3. Contractual
4. Travel & Per Diem
5. Supplies
6. Equipment
7. Outreach & Education
8. Indirect cost: Not to exceed 12% of total direct costs excluded equipment cost.

For each line item (and sub-line) in the budget, the following information is required:

Unit: if more than one, you can enter multiple units

Unit Cost: per unit cost (NOTE: if Unit and Unit Cost is used, the Cost field will automatically be populated with the Unit number multiplied by the Unit Cost)

Extended Cost: this is indented to represent the total item cost including requested funds and cost share if applicable, which could differ from the budgeted amount

Cost: total amount budgeted for this item, represents the amount of grant funding requesting for this item

Indirect Cost: this field can be calculated in different ways based on your budget settings. If included as a percentage, you can check or uncheck this field to include it in your total indirect costs. If included as Itemized, you can put any amount desired for this item in the Indirect Costs field. If included as Not Applicable, you can mark this budget item as Indirect Cost and the amount in the Cost field will be included in your total indirect costs.

Cost Share: this field can be calculated in different ways based on your budget settings. If included as a percentage, you can check or uncheck this field to include it in your total Cost Share. If included as Itemized, you can put any amount desired for this item in the Cost Share field. If included as Not Applicable, you can mark this budget item as Cost Share and the amount entered in the Cost field will be included in your total Cost Share.

APPENDIX C – REQUIRED DOCUMENTS

The below forms must be submitted as part of the grant application. As some of these require approval from entities with a predetermined meeting schedule and agenda, it is strongly recommended to be proactive to avoid any delays.

FORMS:

Forms, if applicable, will be available through the [CAL FIRE Urban and Community Forestry Grant Programs](#) website and via the links below:

Payee Data Record form (STD. 204): The STD. 204 form indicates that local government entities do not need to fill it out. CAL FIRE utilizes this form internally for all grantees, so it is required that all applicants fill it out.

Nondiscrimination Compliance Statement form (STD. 19)

A Drug-Free Workplace Certification form (STD. 21)

Environmental Checklist (for Implementation Grant applications only)

Resolution

Budget template

OTHER DOCUMENTS:

Conceptual site plans that illustrates or defines the proposed improvements and identifies existing accessible path of travel elements as described in CBC 11B-202.4 (for Implementation Grant applications only). See [Appendix H](#) for more guidance.

MOU/certified letter with the school district, if the school district or nonprofit childcare facility is not the applicant.

MOU/certified letter from the property owner if the applicant does not own the property.

[California Air Resources Board Job Co-benefit Modeling Tool](#)

[CCI Quantification, Benefits, and Reporting Materials Page](#)

APPENDIX D – GRANTEE REPORTING

The required reporting form and spreadsheet will be distributed to grantees. Progress reporting will be done every three months (quarterly) unless the CAL FIRE Regional Urban Forester requires a different reporting standard. For each report, the grantee will be required to report:

Financial

- Grant funds expended for the reporting period and to date for the grant.
- Matching funds expended for the reporting period and to date for the grant.
- Total funds expended for the reporting period and to date for the grant.

Planting

- The number of trees planted in the reporting period and to date for the grant.
- Any other plants planted in the reporting period and to date for the grant.
- Minimum Data Collection Attributes Spreadsheet (MDCA) (will be provided to grantee).
- MDCA tree data to be reported for each reporting period and for the project to date includes: unique tree number identifier, tree funder, scientific name, street address, other location information, city or urban area, ownership type, latitude and longitude (x/y coordinate), census tract, priority population (DAC/LIC) status, date planted, tree stock size, and the type of growing space.
- A description of all tree and plant maintenance activity completed during the reporting period.

Project Benefits

- The net GHG benefit (metric tons CO₂e) for the reporting period and for the grant to date.
- Quantification (when possible) and description of co-benefits for the reporting period.

Partnerships

- A description of the role of project partners during the reporting period and any challenges or successes derived from the partnerships.

Priority Populations

- A list of the disadvantaged and/or low-income census tracts worked in during the reporting period (per ARB Guidance).

Scope of Work Reporting

- A general description of activities, events, or milestones completed during the reporting period.
- Any planned events or milestones expected for the next reporting period.
- A description of any challenges faced and if the challenges were overcome. Any assistance needed.
- Planned events and future planned activities or milestones.

Grant Products

- Representative project photos and/or maps.
- Grant products produced (ex.: educational materials, event fliers, etc.)

APPENDIX E – CAL FIRE URBAN AND COMMUNITY FORESTRY PROGRAM STAFF

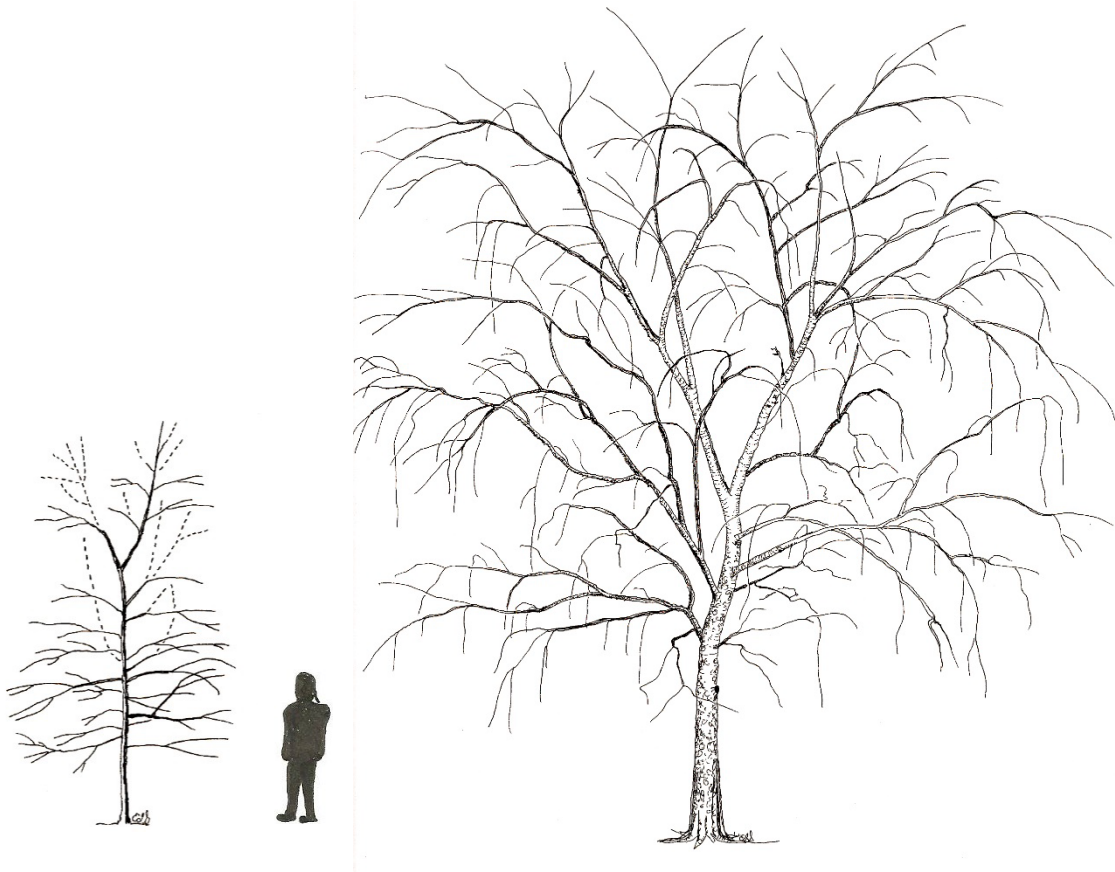
Regional Urban Foresters

Name	Counties Served	Phone	Email
Evan Jones	Alpine, Amador, Butte, Colusa, El Dorado, Glenn, Lake, Lassen, Modoc, Napa, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sutter, Tehama, Trinity, Yolo, Yuba	(916) 217-3623	Evan.Jones@fire.ca.gov
Tanner Mar	Alameda, Contra Costa, Del Norte, Humboldt, Marin, Mendocino, San Francisco, San Mateo, Santa Clara, Santa Cruz, Sonoma	(415) 265-9059	Tanner.Mar@fire.ca.gov
Jessica Casas	Calaveras, Fresno, Kern, Kings, Madera, Mariposa, Merced, Monterey, San Benito, San Luis Obispo, Santa Barbara, Stanislaus, Tulare, Tuolumne	(559) 753-3661	Jessica.casas@fire.ca.gov
Greg Dion	Inyo, Mono, Riverside, San Bernardino	(909) 553-8057	Greg.Dion@fire.ca.gov
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Marco DeAnda	Imperial, Orange, San Diego	(619) 937-1410	Marco.Deanda@fire.ca.gov

Other Program Staff

Name	Title	Phone	Email
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Julia Gowin	Urban Forestry Supervisor, Northern California	(916) 201-8942	Julia.Gowin@fire.ca.gov
<i>Vacant</i> (Walter Passmore)	Urban Forestry Supervisor, Southern California	NA	NA
Eileen Hollett	Urban Forestry Education Specialist	(916) 584-5167	Eileen.Hollett@fire.ca.gov
Kahoua Yang	Urban Forestry Analyst	(916) 626-9705	Kahoua.Yang@fire.ca.gov

APPENDIX F – CAL FIRE STANDARDS AND SPECIFICATIONS FOR PURCHASING, PLANTING, AND MAINTAINING TREES



This Appendix is a compilation of the *Guideline Specification for Nursery Tree Quality: Strategies for Growing a High-Quality Root System, Trunk, and Crown in a Container Nursery, and the Tree Care Cue Cards*. It has been prepared to instruct grantees on how to select, plant, and care for young trees.

Illustrations by Edward F. Gilman, Professor, Environmental Horticulture Department, IFAS, University of Florida; adaptations from *Arboriculture: Integrated Management of Landscape Trees, Shrubs and Vines*, 4th ed., by R. W. Harris, J. R. Clark, and N. P. Matheny (Prentice Hall, 2003).



Developed as a project of CAL FIRE, Western Chapter of International Society of Arboriculture, California ReLeaf, and the Urban Tree Foundation. Copyright © 2011 Brian Kempf and Ed Gilman

Nursery Tree Quality

I. GENERAL SPECIFICATIONS

Proper Identification: All trees shall be true to name as ordered or shown on planting plans and shall be labeled individually or in groups by species and cultivar (as appropriate).

Compliance: All trees shall comply with federal and state laws and regulations requiring inspection for plant disease, pests, and weeds. Inspection certificates required by law shall accompany each shipment of plants. Clearance from the local county agricultural commissioner, if required, shall be obtained before planting trees originating outside the county in which they are to be planted. Even though trees may conform to county, state, and federal laws, the buyer may impose additional requirements.

Inspection: The buyer reserves the right to reject trees that do not meet specifications as set forth in these guidelines or as adopted by the buyer. If a defect or substandard element can be corrected easily, appropriate remedies shall be applied. If destructive inspection of a root ball is to be done, the buyer and seller shall have a prior agreement as to the time and place of inspection, number of trees to be inspected, and financial responsibility for the inspected trees.

Delivery: The buyer shall stipulate how many days prior to delivery that delivery notification is needed. Buyer shall stipulate any special considerations to the nursery prior to shipment.

II. HEALTH AND STRUCTURE SPECIFICATIONS

These specifications apply to deciduous, broadleaf evergreen, and coniferous species. They do not apply to palms. Note that leaf characteristics will not be evident on deciduous trees during the dormant season.

Crown: The form and density of the crown shall be typical for a young specimen of the species or cultivar. The leader shall be intact to the very top of the tree.

Leaves: The size, color, and appearance of leaves shall be typical for the time of year and stage of growth of the species or cultivar. Trees shall not show signs of moisture stress as indicated by wilted, shriveled, or dead leaves.

Branches: Shoot growth (length and diameter) throughout the crown shall be appropriate for the age and size of the species or cultivar. Trees shall not have dead, diseased, broken, distorted, or otherwise injured branches.

Trunk: The tree trunk shall be relatively straight, vertical, and free of wounds (except properly made pruning cuts), sunburned areas, conks (fungal fruiting bodies), wood cracks, bleeding areas, signs of boring insects, cankers, girdling ties, or lesions (mechanical injury). The terminal bud on the leader shall be intact to the very top of the tree, and it shall be the highest point on the tree. A 15-gallon tree has a minimum caliper of 0.75 inches.

Roots: The root system shall be substantially free of injury from biotic (e.g., insects and pathogens) and abiotic (e.g., herbicide toxicity and salt injury) agents. Root distribution shall be uniform throughout the container substrate and shall be appropriate for the species or cultivar. At time of inspection and delivery, the root ball shall be moist throughout. Roots shall not show signs of excess soil moisture conditions as indicated by stunted, discolored, distorted, or dead roots.

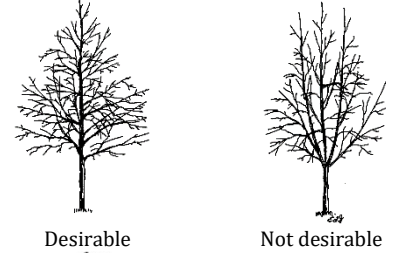
Shade trees that grow to be large shall have one relatively straight central leader (Figure 1). Heading the tree is acceptable provided the central leader is reestablished in the nursery.

Figure 1.



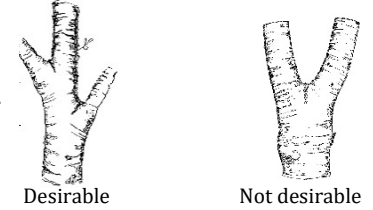
Main branches (Figure 2) shall be well distributed along the central leader, not clustered together. They shall form a balanced crown appropriate for the cultivar or species.

Figure 2.



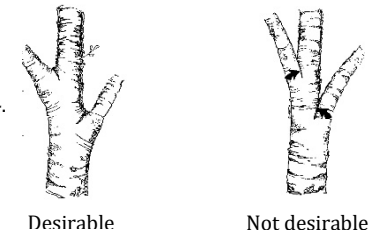
The diameter of branches (Figure 3) that grow from the central leader, or trunk, shall be no larger than two-thirds (one-half is preferred) the diameter of the trunk measured just above the branch.

Figure 3.



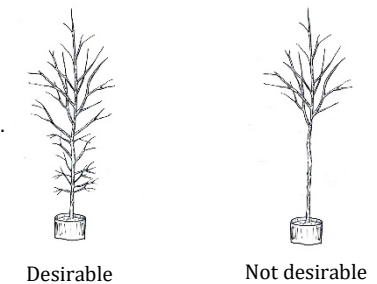
The largest branches shall be free of bark inclusions that extend into the branch union (Figure 4).

Figure 4.



Small-diameter branches (Figure 5), particularly on trees less than 1-inch caliper, should be present along the lower trunk below the lowest main branch. These branches shall be no larger than 3/8 inch in diameter.

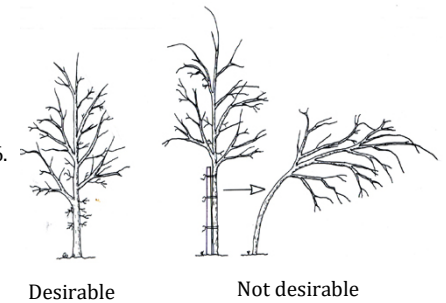
Figure 5.



The trunk shall be free of wounds, sunburned areas, conks (fungal fruiting bodies), wood cracks, bleeding areas, signs of boring insects, cankers, or lesions. Properly made recent or closed pruning cuts are acceptable.

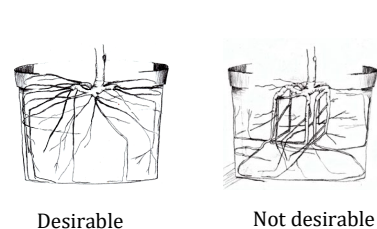
The trunk caliper (diameter) and taper (Figure 6) shall be sufficient so that the tree remains vertical without a stake.

Figure 6.



The root collar (the uppermost roots) (Figure 7) shall be within the upper 2 inches of the soil media (substrate). The root collar and the inside portion of the root ball shall be free of defects, including circling, kinked, and stem-girdling roots. Roots at the surface should grow mostly straight to the side of the container. You may need to remove soil near the root collar to inspect for root defects.

Figure 7.



The tree shall be well rooted in the soil media. Roots shall be uniformly distributed throughout the container, meaning that roots should not be concentrated at the bottom of the root ball. Some roots should contact the container wall in the top half of the root ball (Figure 7). When the container is removed, the root ball shall remain intact. When the trunk is lifted, both the trunk and root system shall move as one. The imprint of the liner or smaller container shall not be visible (Figure 7).

The root ball shall be moist throughout at the time of inspection and delivery. The roots shall show no signs of excess soil moisture as indicated by poor root growth, root discoloration, distortion, death, or foul odor. The crown shall show no signs of moisture stress as indicated by wilted, shriveled, or dead leaves or branch dieback.

Tree Planting

Selecting quality trees: Planting quality trees begins by selecting the right tree for the right location and choosing vigorous, structurally sound trees from the nursery.

Digging the hole: A firm, flat-bottomed hole will prevent trees from sinking. Dig the hole only deep enough to position the root collar even with the landscape soil surface (Figure 8). Use a rototiller or shovel to loosen soil in an area three times the size of the root ball. This loose soil promotes rapid root growth and quick establishment.

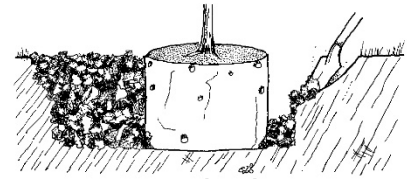


Figure 8. Loosening soil in a large area around the root ball allows for rapid root growth and quick establishment.

Installing the tree: Remove soil and roots from the top of the root ball to expose the root collar; cut away any roots that grow over the collar (Figure 9). Cut any roots that circle or mat along the sides and bottom of the root ball (Figure 10). The root collar shall be even with the landscape soil after planting (see Figure 9). Backfill with soil removed from the hole. Minimize air pockets by packing gently and applying water. Build a berm 4 inches tall around the root ball to help force water through the root ball. Enlarge the berm as the tree establishes.

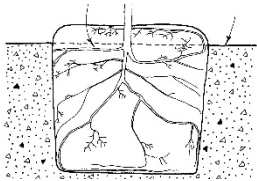


Figure 9. Remove soil and roots growing over the root collar (A) and place collar level with soil surface (B).

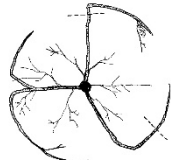


Figure 10. Cut roots at (A) to form new roots that grow away from the trunk. Do not cut roots at (B), since the root defects will regrow.

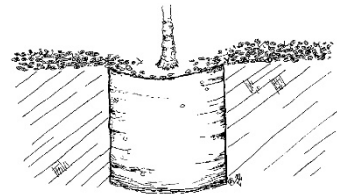


Figure 11. Mulch shall taper to a slightly thinner layer on top of the root-ball.

Mulching: A layer of organic mulch, such as leaf litter, shredded bark, or wood chips, helps protect tree roots from temperature extremes and conserves soil moisture. Mulch also helps prevent grass from competing with the tree for water and nutrients. The mulched area makes it easier to operate mowers and weed eaters without hitting the trunk and compacting soil. Apply mulch to a depth of 3 to 4 inches (slightly thinner on top of the root ball) (Figure 11). Mulch should be kept 4 inches away from the trunk to prevent disease.

Staking: The method of staking is dependent on a tree's ability to stand on its own and the location of the planting site. Staking is used to hold trees erect, allow the root ball to anchor, and protect the trunk from damage by equipment. Stakes should be removed when the tree can stand on its own and the root ball is anchored. Stakes should be positioned away from the tree and secured to the trunk at the point where the tree stands straight. Do not use wire or any strap that will girdle the tree or damage the bark. If a tree cannot stand straight on its own after staking, a splint stake tied directly to the trunk made of bamboo, spring steel, or a fiberglass rod may be used to straighten the upper trunk and/or leader. Avoid using square wood secondary stakes. Acceptable staking examples may be seen below (Figures 12, 13, and 14).

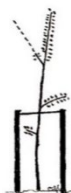


Figure 12. Double

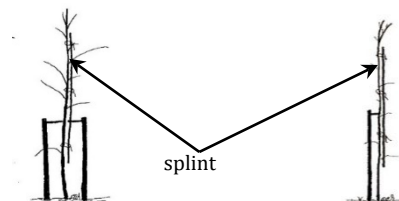


Figure 13. Double staked with splint stake.



Figure 14. Single staked with splint stake.

Tree Training at Planting and in the Early Years

Trees that grow to be large are more structurally sound and cost-effective to maintain when trained with a central dominant leader that extends 30 feet or more into the crown (Figure 15). Vigorous, upright branches and stems that compete with the central leader can become weakly attached (Figure 15).

Trees with branches spaced along the central leader, or trunk (Figure 15) are stronger than trees with branches clustered together (Figure 15). Prune trees at planting to one central leader by removing or shortening (shown) competing stems (Figure 16). All branches and stems shall be considerably shorter than the central leader after pruning is completed (Figure 16).

Reduction cuts can be used on trees at planting to subordinate branches that are codominant (Figure 20). Some upright stems and branches can be removed entirely back to the trunk. Heading cuts may have to be used occasionally.

Remove or shorten branches that are larger than half the trunk diameter at planting and every few years thereafter. Shorten them by cutting back to a live lateral branch (Figure 17). This lateral branch shall be pointed away from the trunk and it should not be growing upright. The central leader shall be more visible in the crown center after pruning. Only large-diameter branches need to be pruned because they compete with the leader and could be weakly attached (Figure 17, L). Small branches (Figure 17, S) do not need pruning because they will not compete with the leader.

The best way to shorten large or long stems and branches is to cut them back to a live lateral branch (Figure 19). This slows growth on the pruned parts and encourages growth in the dominant leader creating sound structure.

Remove larger branches by making three cuts. This prevents the bark from peeling or splitting off the trunk below the cut. Make the final cut back to the branch collar (enlarged area around union of branch where it joins the trunk).

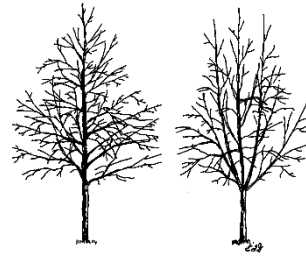


Figure 15. Good tree structure (left); poor structure (right).

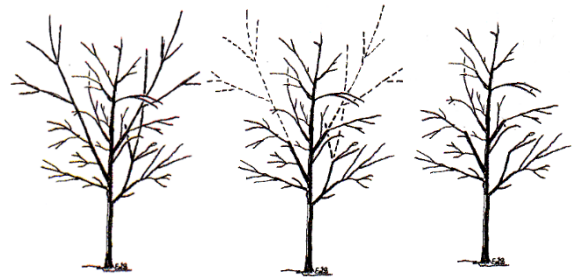


Figure 16. Shorten competing stems to improve structure.

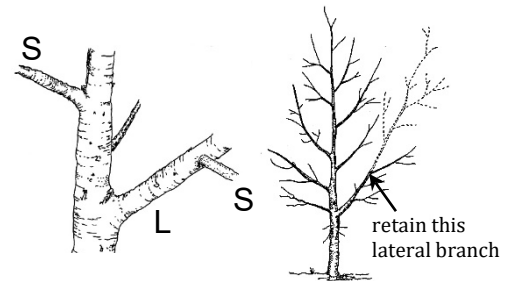


Figure 17. Only large branches need pruning (L). Small branches (S) do not need to be pruned.

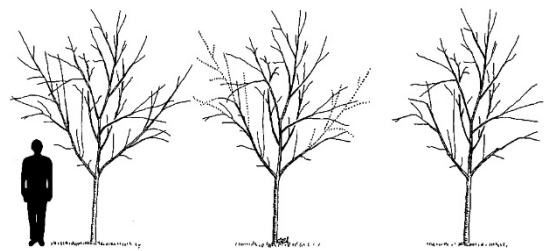


Figure 18. Shortening larger low branches concentrates growth in the leader and improves tree structure.

Structural Pruning Checklist

1. Develop and maintain a central leader.
2. Identify the lowest branch in what will become the permanent crown.
3. Prevent branches below the permanent crown from growing larger than half the trunk diameter.
4. Space main branches along the central leader.
5. Reduce vigorous upright stems back to lateral branches or remove entirely (Figure 20, next page).

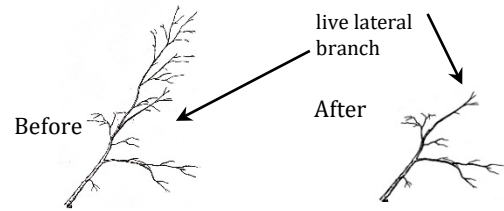


Figure 19. Reduce a stem back to a live lateral branch to slow its growth.

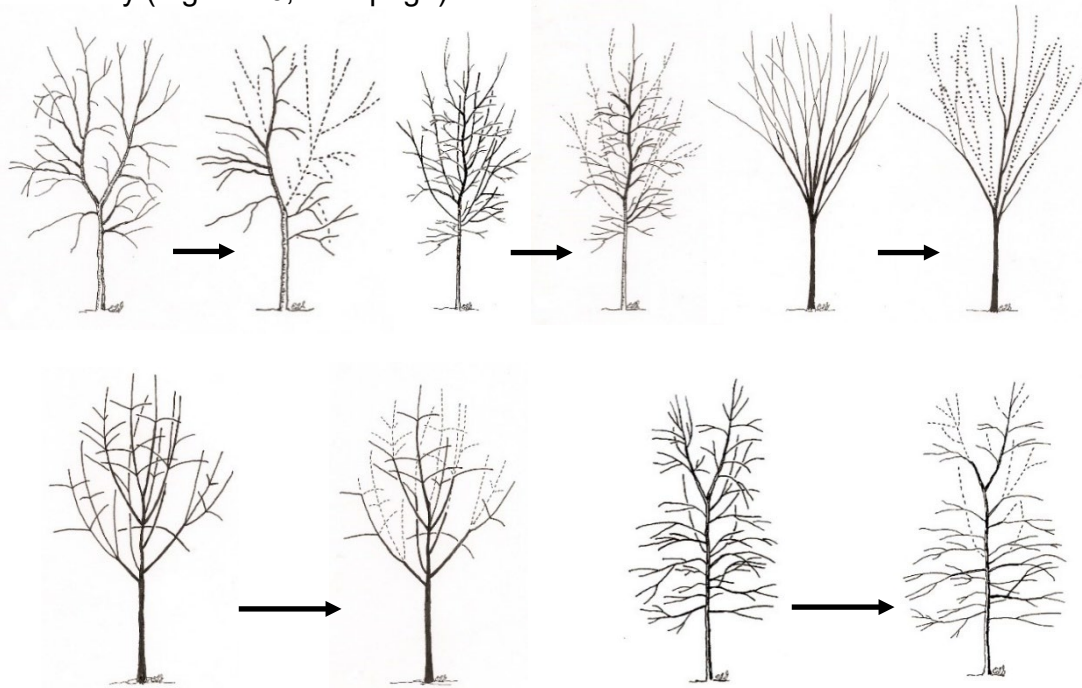


Figure 20. Before and after pruning at planting for

Irrigation

Consistent irrigation is critical for tree establishment.

- Apply about 3 gallons of water per inch of trunk diameter to the root ball 2 or 3 times per week for the first growing season.
- Increase volume and decrease frequency as the tree becomes established. Weekly irrigation during the second year and bimonthly irrigation during the third year should be sufficient for establishment.
- Once established, irrigation requirements depend on species, planting site, climate, and soil conditions.
- Irrigation devices should be regularly checked for breaks and leaks.
- Consider use of recycled water when available and where the species will tolerate it and the recycled water quality is adequate.

IMPORTANT NOTE: Tree species selected must be classified as very low, low, or moderate water use species in the [WUCOLS IV](#) or must be justified for the planting site(s) selected.

APPENDIX G – MANAGEMENT ACTIVITIES PRACTICES

Minimum Data for Urban Tree Inventories

If a Green Schoolyards grant project conducts campus tree inventories, the below attributes should be included:

- **Mapping coordinate.** X and Y coordinate locations (latitude and longitude). Each tree and planting site will be located using GIS and/or GPS equipment.
- **Location.** The tree's physical location in relation to public Right of Way and/or public space will be recorded. (*Optional and recommended: consider collecting distance and azimuth from buildings.*)
- **Species.** Trees will be identified by *genus* and *species*.
- **Diameter.** Tree trunk diameter will be recorded. This should be to the nearest 1-inch.
- **Stems.** The number of stems a tree has will be recorded.
- **Condition.** In general, the condition of each tree will be recorded in one of the following categories adapted from the rating system established by the International Society of Arboriculture:

Excellent	100%
Very Good	90%
Good	80%
Fair	60%
Poor	40%
Critical	20%
Dead	0%

- **Maintenance need.** The following maintenance categories (*or similar approved by CAL FIRE prior to collection*) will be collected:
 1. **Priority 1 Removal.** Trees designated for removal have defects that cannot be cost-effectively or practically treated. Most of the trees in this category will have a large percentage of dead crown and pose an elevated level of risk for failure. Any hazards that could be potential dangers to persons or property and seen as potential liabilities would be in this category. Large dead and dying trees that are high liability risks are included in this category. These trees are the first ones that should be removed.
 2. **Priority 2 Removal.** Trees that should be removed but do not pose a liability as great as the first priority will be identified here. This category would need attention as soon as "Priority One" trees are removed.
 3. **Priority 3 Removal.** Trees that should be removed, but that pose minimal liability to persons or property, will be identified in this category.
 4. **Priority 1 Prune.** Trees that require priority one pruning are recommended for trimming to remove hazardous deadwood, hangers, or broken branches. These trees have

broken or hanging limbs, hazardous deadwood, and dead, dying, or diseased limbs or leaders greater than four inches in diameter.

5. Priority 2 Prune. These trees have dead, dying, diseased, or weakened branches between two and four inches in diameter and are potential safety hazards.
 6. Large Tree Routine Prune. These trees require routine horticultural pruning to correct structural problems or growth patterns, which would eventually obstruct traffic or interfere with utility wires or buildings. Trees in this category are large enough to require bucket truck access or manual climbing.
 7. Small Tree Routine Prune. These trees require routine horticultural pruning to correct structural problems or growth patterns, which would eventually obstruct traffic or interfere with utility wires or buildings. These trees are small growing, mature trees that can be evaluated and pruned from the ground.
 8. Training Prune. Young, large-growing trees that are still small must be pruned to correct or eliminate weak, interfering, or objectionable branches to minimize future maintenance requirements. These trees, up to 20 feet in height, can be worked with a pole-pruner by a person standing on the ground.
 9. Stump Removal. This category indicates a stump that should be removed.
 10. Plant Tree. During the inventory, vacant planting sites will be identified by street and address. The size of the site is designated as small, medium, or large (indicating the ultimate size that the tree will attain), depending on the growing space available and the presence of overhead wires.
- **Clearance Required.** Trees, which are causing or may cause visibility or clearance difficulties for pedestrians or vehicles, will be identified, as well as those trees blocking clear visibility of signs or traffic signals.
 - **Hardscape Damage.** Damage to sidewalks and curbs by tree roots are noted. Notes on potential fixes for the problem are encouraged (redesign options etc....)
 - **Overhead Utilities.** The inventory indicates whether overhead conductors or other utilities are present at the tree site that could result in conflicts with the tree.
 - **Grow space.** The area within the growing space is categorized as:
 - T** Tree Lawn
 - W** Well/Pit
 - M** Median
 - P** Raised Planter
 - O** Open/Unrestricted
 - I** Island
 - U** Unmaintained Area
 - **Space Size.** The narrowest dimension of the Grow Space, in feet. (I.e., 3'x3' cut-out, 4' parkway strip, open parkland, etc.).

- **Notes.** Additional information regarding disease, insect, mechanical damage, etc. can be included in this field.

Urban Forest Management Plan Best Practices

If a Green Schoolyards grant project includes the development of a management plan, the below should be included:

- Management plans must be informed by the constituents of the school/school district that have been/will be authentically engaged in the plan's creation.
- Management plans must be developed based on reliable, collected data, such as a tree inventory, urban forest mapping and analysis, urban forest economic analysis, etc.
- Management plans must be a long term (40-50 year), comprehensive document, not solely a maintenance plan.
- Management plans must address the entire school/school district in some form (regulations, incentives, best practices, etc.).
- There shall be a provision for periodic review of any urban forest management plan.
- A management plan must be referenced in an ordinance, a general plan element, or be officially adopted by the governing body in another binding, enforceable way as approved by CAL FIRE staff.
- Any management plan must set a tree canopy cover goal for the jurisdiction. The goal must, at minimum, maintain the current tree canopy cover level (No Net Loss policy).
- Management plans must address the following: tree maintenance (including best management practices), wildfire (if applicable), urban wood utilization, and roles of the jurisdiction's agencies. This may be done by referencing other policy documents.

CAL FIRE Recommends: Grantees should strongly consider using the following resources.

- [SelectTree](#): Identify suitable species with desirable attributes.
- [Vibrant Cities Lab](#): "The US Forest Service, American Forests and the National Association of Regional Councils created Vibrant Cities Lab to help city managers, policymakers and advocates build thriving urban forest programs".
- [UFMP Toolkit](#). Provides a "how-to" approach to develop an Urban Forest Management Plan (UFMP). The toolkit will lead you through a planning process and provide helpful references and additional tools.
- [The American Public Works Association guide for Urban Forest Management Plans](#).
- [iTree](#). A series of urban forest analysis tools are available for free on the iTree website.
- [Arbor Day Foundation's Tree City USA](#). All cities engaging in Management Activities Grants should consider applying for Tree City USA status. It is a free municipal recognition program that has been in existence since 1976. A CAL FIRE Regional Urban Forester can assist you with this.

APPENDIX H - CAMPUS ACCESSIBILITY IMPROVEMENTS INFORMATION REQUIRED FOR GRANT APPLICATION

A project funded under the CAL FIRE Green Schoolyards Grant Program may be considered an alteration to a public-school campus as defined by the California Building Code (CBC) and may necessitate accessibility improvements. All site improvements funded by this grant are required to be accessible to individuals with disabilities if required by the CBC and the Americans with Disabilities Act (ADA) which includes the area of alteration and *path of travel improvements* to the area of alteration.

Additionally, applicants should identify if the project requires DSA review so that DSA plan approval fees are included in the grant application. Projects consisting only of the planting of trees, shrubs and groundcover and the installation of irrigation, do not necessitate DSA review, nor are they subject to accessibility improvements. Projects only involving grading, fill placement, paving, storm drains, or other work not supporting structures nor involving their utilities are subject to accessibility improvements if project costs exceed \$125,113. Applicants are encouraged to review [DSA IR-A22](#) to determine if a project is exempt from DSA review. **When authorizing construction of projects exempt from DSA review, the school district assumes responsibility to assure compliance with all CBC and ADA requirements.**

In addition, all projects that have a landscape component are required to comply with the Model Water Efficiency Landscape Ordinance (MWELo), California Code of Regulations Title 23, Division 2, Chapter 2.7.

The district must endeavor to consider the cost of the entire scope of work, including accessibility improvements, to prevent additional costs after grant approval which may jeopardize grant funding. CAL FIRE may cover the cost of path of travel improvements with grant funding up to 20% of the budget per campus, though the focus of the grant is on greening the campus with trees. Applicants are encouraged to identify alternate funding for needed path of travel or infrastructure improvements so that the focus of the proposal accomplishes the goals of the Green Schoolyards grant. Additional accessibility improvements may be required beyond the portion funded by the grant to meet minimum requirements in the CBC, the cost of which shall be borne by the school district. If the additional costs create an unreasonable hardship, an unreasonable hardship request may be filed with the plans submitted to DSA; however, such requests are granted on a case-by-case basis. While not required as part of the grant funding application, consultation with a licensed architect is advised to ensure that an understanding of the CBC requirements which define site-specific accessibility improvements and other regulatory requirements are considered in the application and reflected in the cost estimate. Projects which have been developed without consideration of the accessibility regulations will not be approved. Amendments to the approved grant are at the sole discretion of CAL FIRE.

The information provided herein are excerpts of regulatory requirements from the 2022 California Building Code (CBC), Part 2, Title 24, which address CBC Chapter 11B Section 11B-204 *path of travel improvements*. This information is not the entirety of the requirements addressing accessibility, only the requirements that address accessibility improvements outside the area of alteration which must be included in the grant application.

The term *path of travel* is defined in CBC Chapter 2.

PATH OF TRAVEL. [DSA-AC] *An identifiable accessible route within an existing site, building or facility by means of which a particular area may be approached, entered and exited, and which connects a particular area with an exterior approach (including sidewalks, streets, and parking areas), an entrance to the facility, and other parts of the facility. When alterations, structural repairs or additions are made to existing buildings or facilities, the term “path of travel” also includes the toilet and bathing facilities, telephones, drinking fountains and signs serving the area of work.*

Alterations and additions to existing facilities are required to comply with CBC Section 11B-202.4:

11B-202.4 Path of travel requirements in alterations, additions and structural repairs.

When alterations or additions are made to existing buildings or facilities, an accessible path of travel to the specific area of alteration or addition shall be provided. The primary accessible path of travel shall include:

- 1. A primary entrance to the building or facility,*
- 2. Toilet and bathing facilities serving the area,*
- 3. Drinking fountains serving the area,*
- 4. Public telephones serving the area, and*
- 5. Signs.*

Grant applications are required to include a conceptual site plan that illustrates or defines the proposed improvements and identifies existing accessible path of travel elements as described in CBC 11B-202.4, items 1-3. Bathing facilities need not be identified unless the area of improvement includes sports activities requiring access to locker room and bathing facilities. Public telephones and signs need not be included for purposes of this grant application. **For the items identified provide reference photographs that demonstrate existing accessible features. In addition, please indicate on the conceptual site plan buildings or site areas where most recent campus improvements have occurred, and reference DSA Application numbers for these buildings.**

The following information may be useful in identifying and quantifying *path of travel improvements* for your project:

- a) The definition for path of travel requires an accessible route (a route that meets the requirements in the CBC for use by an individual using a wheelchair) that connects the area of alteration to the building where the referenced toilet facilities are located, the school entrance, the public sidewalk, and accessible parking spaces (parking that is reserved and accessible by individuals with disabilities). The conceptual site plan should indicate the accessible route, including photographs that indicate route condition at periodic points on the route to the elements identified.
- b) The path of travel improvements require an accessible route to the identified elements but does not necessarily require one accessible route to connect all elements. Individual direct accessible routes may meet this requirement for less improvement cost. Applicants should consider the shortest route to the elements identified and the condition for accessibility.

APPENDIX I- EXPLANATION OF TERMS

TERM	EXPLANATION
Agreement	A legally binding agreement between the State and another entity.
Amendment	A formal modification or a material change of the agreement, such as term, more than 10% of a primary budget category cost, or scope of work.
Application	The term “Application” means the individual application form identified as Attachment A and its required supporting attachments for grants pursuant to the enabling legislation and/or program.
Appropriation	A Legislative budget authorization from a specific fund to a specific agency or program to make expenditures or incur obligations for a specific purpose and time period.
Authorized Representative	The designated position identified by the resolution as the agent to sign all required grant documents including, but not limited to, Grant agreements, Application forms (Attachment A) and payment requests.
CEQA	The California Environmental Quality Act as stated in the Public Resources Code Section 21000 et seq.; Title 14 California Code of Regulations Section 15000 et seq. CEQA is a law establishing policies and procedures that require agencies to identify, disclose to decision makers and the public, and attempt to lessen significant impacts to environmental resources that may result from the agency’s proposed Project. For more information refer to https://opr.ca.gov/ceqa/ .
Child Services Agency	Governing body of educational/child care facilities responsible for making administrative, strategic, managerial, and budgetary decisions.
Co-benefit	Benefit, other than GHG emission reductions, that results from GGRF investments. Co-benefits may be environmental, social, or economic.
Consultant Services	Services which provide a recommended course of action or personal expertise, such as accounting, consulting environmental professionals, etc.
Contractor	An entity contracting with the grantee for services and generally receives a Form 1099 for tax purposes.
Disadvantaged Community	Areas that are disproportionately affected by multiple types of pollution and areas with vulnerable populations. The Secretary for Environmental Protection at CalEPA is responsible for identifying disadvantaged communities for all CCI investments. For additional information, please refer to: CalEPA's GHG Invest .
Eligible Childcare Facilities	Nonprofit child care facilities receiving government funding.

Employee	Individuals employed directly by the grantee and generally receives a W-2 for tax purposes.
Encumbrance	A commitment of funds guaranteeing a source of payment for a specific agreement.
Execution of an Agreement	The act of signing an agreement, which provides a legal basis for required performance by parties to the agreement.
GHG reductions or Net GHG benefit	The sum of the GHG emission reductions and sequestration, less any GHG emissions resulting from project implementation. GHG emission reductions and net benefits are determined in accordance with ARB's quantification methodologies.
Indirect Costs	Expenses of doing business that are of a general nature and are incurred to benefit at least two or more functions within an organization. These costs are not usually identified specifically with a grant, Grant agreement, Project, or activity, but are necessary for the general operation of the organization. Examples of Indirect Costs include salaries and benefits of employees not directly assigned to a Project; functions such as personnel, business services, information technology, janitorial, and salaries of supervisors and managers. <u>Indirect costs may only be applied as a % of direct costs within the agreement, cannot be applied towards equipment costs, and cannot exceed 12%.</u>
Local Educational Agency (LEA)	A public board of education or other public authority within a state that maintains administrative control of public elementary or secondary schools in a city, county, township, school district, or other political subdivision of a state such as school districts or county offices of education.
Low-income Community	Communities that are either at or below 80 percent of the statewide median income or at or below the threshold are designated as low-income by the California Department of Housing and Community Development's (HCD) 2016 State Income Limits. The Secretary for Environmental Protection at CalEPA is responsible for identifying low-income communities for the purpose of CCI investments. For additional information, please refer to: CalEPA's GHG Invest .
Minor Equipment	Equipment costing less than \$5,000 per unit and typically having a lifespan longer than the term of the grant. Minor equipment includes such items as digital cameras used to document project pre and post conditions, global positioning systems (GPS), etc. <u>Only Minor equipment will be eligible for application towards Indirect Costs calculations.</u>
Miyawaki Method	A method of establishing groves of trees or pocket forests that uses densely planted trees and complementary plants. The method emphasizes native species, soil health, wildlife habitat, carbon sequestration and provision of ecosystem benefits. One important goal is to accelerate the natural succession process to obtain a climax forest.

Modification	An agreement modification is an informal agreement that moves dollars in the line item and task budgets not to exceed 10% of a primary budget line item, changes deliverable due dates, or makes a minor change in the work in accordance with the intent of the legislation. It does not require a formal amendment of the grant agreement.
Nonprofit Organization	Any California corporation organized under Sections 501(c) (3) of the Federal Internal Revenue Code. A letter of determination certifying nonprofit status will be required prior to project approval.
Operating Expenses (Direct Cost)	Any cost that can be specifically identified as generated by and in accordance with the provisions or activity requirements of the agreement.
Personnel Services	This budgeted amount includes salaries and benefits for wage earning personnel employed by the grantee/contractor (not a subcontractor) and working on the project.
Pocket Forest	Small groves of trees and associated vegetation covering an area between 4,356 to 43,560 square feet.
Project Performance Period	The time-period, as described in the Project Scope of Work, when costs may be incurred. Only Eligible Costs incurred during the Project Performance Period will be paid by the State.
Project	The term “Project” means the activity or work to be accomplished utilizing grant funds and match (if applicable).
Project Scope of Work	The term “Project Scope of Work” as used herein defines the individual scope of work or activity describing in detail the proposed tasks identified as described in enabling legislation and in the application.
Project Budget Detail	The term “Project Budget Detail” as used herein defines the proposed detailed budget plan identified in Appendix B .
Resolution	The purpose of a resolution by a Grantee’s governing body is to allow the entity to sign agreements and amendments for a specific project; i.e., it allows the designated entity to enter an agreement with the State of California, and it designates someone to sign on behalf of the Grantee’s governing board. A signed resolution must be submitted at the time Project Proposals are returned to CAL FIRE’s Grants Management Unit, Sacramento Headquarters. See Appendix C for resolution format.
School	California public K-12 educational facilities as well as eligible child care facilities.



To: Mayor and City Council

From: City Manager

Meeting Date: January 23, 2024

Subject: APPROVE AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT NO. 23-2224 WITH WARE MALCOMB FOR THE CITY HALL COUNCIL CHAMBERS REHABILITATION IMPROVEMENT PROJECT (CIP 50074)

Recommendation:

1. Approve Amendment No. 1 to Ware Malcomb’s Professional Services Agreement 23-2224 in a form approved by the City Attorney and authorize the City Manager to execute Amendment No. 1 for an additional amount not-to-exceed \$44,340, to provide design services for the City Hall Council Chambers Rehabilitation Improvement Project - CIP 50074 (Project); and
2. Authorize the City Manager to process change orders, as needed, in an amount not-to-exceed \$20,000 for design contingency.

Fiscal Impact:

The current fiscal year (FY) 2023-24 Adopted Budget includes \$340,000 for the Project in General Funds (Fund 100) under Account No. 100.40.4010-54500-CIP50074. No additional funding is required at this time. Additional funding for construction will be necessary and upon completion of the final design, staff will request the construction funding at a future council meeting.

Discussion:

On April 27, 2021, the City Council authorized the City Manager to execute Agreement No. 21-1999 with Ware Malcomb to provide interior architecture and design, civil design and engineering, and construction contract administration and consulting services for the ADA City Hall Project (CIP 50035), which is now complete. Under that original agreement, Ware Malcomb was tasked to develop improvements for ADA compliance only in areas that interface with the public. Ware Malcomb performed an initial assessment and provided preliminary concepts that included the lobby, restrooms, exterior paths-of-travel, as well as improvements to the City Council Chambers (Chambers). As the ADA project developed

and transitioned from preliminary planning to design, review of the proposed concepts determined that specific improvements for the Chambers fell outside the scope of eligible ADA improvements under the Community Development Block Grant (CDBG) funding. For this reason, the improvements to the Chambers were separated from the CDBG project and became an independent project.

Direction was given to Ware Malcomb to provide continued support in developing concepts for the chamber improvements, although those services were outside the eligible scope of the prior agreement. Ware Malcomb, in good faith, continued to provide alternate design layouts and exhibits when requested. Unfortunately, the failure to secure a professional services agreement for this work was due to turnover in Public Works staff.

Subsequently, as an interim measure to allow these services to continue, Agreement No. 23-2224 was awarded for the Project to Ware Malcomb on August 16, 2023, for a not-to-exceed amount of \$29,995.

As this project now advances into the final alternative selection for the chamber's improvements, Ware Malcomb has incurred consultant staff costs that exceed the prior not-to-exceed amount, totaling an additional \$44,340. Staff requests that the City Council approve payment of all expenditures incurred by Ware Malcomb to this point of the project as work was completed at the request of staff.

Conclusion:

Staff recommends approving Amendment No. 1 to Ware Malcomb's Agreement No. 23-2224 for an additional amount of \$44,340 and authorize the City Manager to execute change orders, as needed, in an amount no-to-exceed \$20,000 in contingency, as may be necessary to complete the final alternative design selection for the Chamber's improvements.



Steve Carmona

SC:NN:GE:np

Enclosure: 1) Amendment No. 1 to Agreement No. 23-2224

**AMENDMENT NO. 1 TO AGREEMENT NO. 23-2224
PROFESSIONAL SERVICES AGREEMENT
WITH WARE MALCOMB**

THIS AMENDMENT NO. 1 TO AGREEMENT NO. 23-2224 FOR PROFESSIONAL SERVICES WITH WARE MALCOMB (“Amendment No. 1”), effective as of the date specified in Section 4 hereof, is made and entered into by and between the CITY OF PICO RIVERA (“CITY”), and WARE MALCOMB, (“CONSULTANT”).

RECITALS

- A. CITY and CONSULTANT (collectively referred to as the “PARTIES”) have previously executed that certain Agreement for Professional Services dated August 16, 2023, relating to interior architectural, mechanical engineering, electrical engineering and cost estimated design services for the City Hall Council Chambers Rehabilitation Improvement Project – CIP 50074 (Project).
- B. The PARTIES desire to amend said Agreement as set forth herein, pursuant to Section 5 and 33 of the Agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. MODIFICATION OF SCOPE OF SERVICES TO BE PERFORMED BY CONSULTANT.

The Scope of Services to be performed by CONSULTANT, as set forth in Exhibit A of the Agreement shall hereby be supplemented by the CONSULTANT’S Proposal dated December 27, 2023, attached hereto and incorporated by reference as Exhibit “A-1” to this Amendment No. 1.

2. MODIFICATION OF CONSULTANT’S COMPENSATION.

The total compensation to be paid by CITY to CONSULTANT under Section 5.1 of the Agreement for the modified Scope of Services identified in Exhibit A-1 shall be increased by an amount of \$43,140.00, to a total amount not-to-exceed Seventy-Three Thousand One Hundred Thirty-Five Dollars (\$73,135.00).

3. EFFECT OF AMENDMENTS.

Except as modified herein, either expressly or by necessary implication, the terms and provisions of the Agreement between the CITY and CONSULTANT shall remain in full force and effect.

4. EFFECTIVE DATE.

WARE MALCOMB

Unless otherwise specified herein, this Amendment No. 1 shall become effective as of the date set forth below on which the last of the Parties, whether CITY or CONSULTANT, executes this Amendment No. 1.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
WARE MALCOMB

Steve Carmona, City Manager

Tobin Sloane, CFO / EVP

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A-1

Scope of Services

WARE MALCOMB

ARCHITECTURE	CIVIL ENGINEERING
PLANNING	BRANDING
INTERIORS	BUILDING MEASUREMENT

Add Service 01 – Council Chambers Phase I

Date: December 27, 2023

Project Name: City of Pico Rivera – Council Chambers

To: Noe Negrete

Project No.: IRV23-6073-00

From: Amanda Humphrey

Master Agreement Date:

Proposed Add No.: 01

WM Project Manager: Amanda Humphrey

Reason for change:

 Client request Omitted from original plan Budgeted item not shown on bid set

Other:

General Description of Additional Services:

This Additional Services proposal is intended to amend the above-referenced Master Agreement to include the additional services.

I. Project Description:

NOTE: This proposal is for work that has been approved and completed year ending 2022.

Our proposal is based upon the Request for Proposal and outlines Interior Architecture and Engineering Services for City of Pico Rivera's (City) Council Chamber remodel project located in Pico Rivera, California. The Chamber scope of work is to be designed and prepared as a separate package from the previously approved City Hall Accessibility scope of work.

Ware Malcomb understands the scope of work to include:

A. The following disciplines are to be included under Ware Malcomb's scope and responsibility:

- | | |
|---------------------------------------------|------------------------------|
| • Interior Architectural Design | Ware Malcomb |
| • Cost Estimating | OCMI |
| • Mechanical and Electrical and Engineering | RPM |
| • Specification Manual | Bruce Dinwiddie & Associates |

B. The following disciplines are excluded from Ware Malcomb's scope and responsibility; however, they may be required for the project:

- Structural Engineering
- Acoustical Engineer
- Plumbing Engineering

- A. The following special considerations and assumptions were made for this proposal:
1. A Conditional Use Permit or Rezoning of the property is not required by the local jurisdiction.
 2. The project will be completed as a single construction phase.
 3. The existing facility conforms to all accessibility codes and requirements, and City of Pico Rivera or the building owner will sign the Accessibility Statement required by the local jurisdiction.
 4. City of Pico Rivera will provide the design team with a completed equipment list of all major equipment within the scope of work for the project. Major equipment includes, but is not limited to the following:
 - a. Equipment with excessive heat loads or exhaust requirements.
 - b. Equipment with compressed air or vacuum requirements.
 - c. Equipment with piped gas requirements (N₂, CO₂, He, etc)
 - d. Equipment weighing over two-hundred (200) pounds or with a height of over forty-eight inches (48")
 - e. Equipment requiring a dedicated electrical circuit.
 - f. Equipment which non-line voltage (110-120V, 60Hz single phase) electrical requirements.
 - g. Equipment which electrical loads of one (1) amp or more.
 - h. Equipment with special environmental requirements, such as sensitivity to vibration or electrical / magnetic fields.
 - i. Information provided to Ware Malcomb to include cut sheets. Base diagrams / drawings will be required for heavy equipment required to be anchored. Ware Malcomb can assist City of Pico Rivera with completing the equipment list as an additional service (See "Optional Services" below).
 - j. Coordination with Audio Visual/Low Voltage Consultant under a separate contract with City of Pico Rivera.

II. Interior Architecture Basic Services:

A. Programming Phase –

Ware Malcomb proposes to provide planning services to City of Pico Rivera through interviews and analysis, to arrive at overall space needs and relationships as follows:

1. Meet with the City of Pico Rivera Project Team to review program requirements as already determined and outlined, review responsibilities, budget, schedules and procedures.
2. With City of Pico Rivera's assistance, schedule interviewing of designated personnel to determine the size requirements for area, adjacency requirements and basic information about their preferred council chamber layout.
3. Document and submit program interviews for City of Pico Rivera Project Team's concurrence.
4. Become familiar with equipment usage and related power, ventilation, storage or other requirements.
5. Provide final program summary report for review/comment.

6. Ware Malcomb has included (1) one revision (up to 25% of the data originally provided) to Program Summary upon review.
7. Review outlined project schedule and budgets for any concerns.
8. Ware Malcomb shall attend up to three (3) one-hour programming meetings.

B. Space Planning Phase – Phase I

1. Based on the final program, Ware Malcomb will provide a space plan, which will indicate the location of rooms, circulation paths, partitions, doors and a suggested furniture layout will be blocked out. Ware Malcomb will provide two (2) minor revisions (less than 25%) as required.
2. Review the plans for conformance to codes and make recommendations as necessary to meet local building and fire department requirements.
3. Ware Malcomb shall attend up to three (3) one-hour meetings for design/review.

C. Schematic Design Phase – Phase I

Ware Malcomb shall provide the Schematic Design for the areas outlined above through the following:

1. Based on the program, refined space plan and City of Pico Rivera standards, Ware Malcomb shall provide sketches and loose material selections to communicate concepts and ideas for the space outlined above. These shall be reviewed with City of Pico Rivera for conformance to their image for each area.
2. Upon approval, Ware Malcomb shall prepare Preliminary Pricing Plans including additional information for City of Pico Rivera's Cost Estimator to provide a preliminary budget price. Preliminary Pricing Plans shall include:
 1. **Demo plan:** Plan identifies items to be removed from existing conditions to prepare for new approved scope.
 2. **Partition Plan:** Noting locations of full height walls, if required.
 3. **Power/Signal Plan:** Power and data locations and any (known) specialty power requirements.
 4. **Reflected Ceiling Plan:** Ceiling Types (i.e. ACT, gypsum board, or open to structure) and light fixture type/quantity. Actual specifications will remain as "to be determined" at this stage.
 5. **Finish Plan (Floor & Wall):** If already determined by the tenant/owner, finishes (by generic type) will be hatched / noted on the plan for location and provided with a budgetary material cost/allowance per SF.

3. Ware Malcomb shall review the budget pricing prepared by a designated Contractor and present costs to City of Pico Rivera for review.
4. Ware Malcomb shall provide two (2) loose finish palettes/concepts.
5. Ware Malcomb has included two (2) Revit / Enscape rendering views per below, with one (1) minor revision per view included (less than 10% change each).
Rendered views to be provided are as follows:
 1. **View 1:** Facing Dais
 2. **View 2:** Facing Rear of Council Chambers
6. Ware Malcomb shall attend up to three (3) one-hour meetings for design and review.

D. Design Development Phase – Phase I

1. Based on the approved Schematic Design, Ware Malcomb shall provide final Design Development to include plans with fixed dimension, elevations, relevant details, electrical and lighting solutions to provide City of Pico Rivera a representation of the final design.
2. Present final finish palette that shows all materials, finishes and colors. One (1) minor revision (a maximum of 10%) is included.
3. Rendered Views that were previously provided will be updated, based on the approved Design Development package, with one (1) minor revision per view included (less than 10% change each).
4. Provide plans and other design information to Consultants as directed by City of Pico Rivera.
5. Provide progress prints of plans and other design information for preliminary pricing by Cost Estimator and for review by City of Pico Rivera.
6. Assist City of Pico Rivera in evaluating preliminary pricing and other project information.
7. Ware Malcomb shall attend up to three (3) one-hour meetings for design and review.

E. Contract Documents Phase – Phase I:

Prepare Contract Documents based on the approved Design Development documents or as authorized by City of Pico Rivera. The documents shall set forth in detail the requirements for construction of the project. The scope of work shall include the following:

1. Prepare Interior Architectural Contract Documents of the project.
2. Prepare Project Manual outlining specifications in the scope of work.

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ARCHITECTURE
PLANNING
INTERIORS

CIVIL ENGINEERING
BRANDING
BUILDING MEASUREMENT

3. Provide Mechanical and Electrical Engineering Contract Documents.
4. Ware Malcomb shall provide general coordination between documents prepared by its engineers and consultants, and with City of Pico Rivera consultants, contractors, engineers and vendors.
5. Ware Malcomb shall submit the Contract Documents to the Building Department and Fire Department for Plan Check Review. Submittals to special jurisdictions such as City Planning, Airport Authority, Health Department, etc. is not included but may be included as an additional service upon request. *Ware Malcomb is not responsible for plan check review times.*
6. Plan Runner/Expeditor Services, if utilized, will be passed through as a reimbursable expense.
7. Ware Malcomb shall review and update a Project Schedule with the City of Pico Rivera Team, if necessary.
8. Ware Malcomb shall review with the City of Pico Rivera Team the updated cost estimate prepared by a designated Consultant or Contractor.
9. Ware Malcomb shall attend up to three (3) one-hour meetings. One of the meetings shall be a Page-Turn meeting and/or "Sign-off" of Contract Document Drawings, prior to submitting for Permit, or issuing for Bid.

III. Excluded Services:

- A. Soils engineering or reports.
- B. Site surveys, services or reports.
- C. Fire suppression or alarm systems (design-build).
- D. Special studies such as Traffic, Noise, Utility, Acoustical or Environmental studies.
- E. Off-Site Improvements.
- F. Hazardous materials identification, storage, or abatement.
- G. Roofing or waterproofing Inspection.
- H. Confirmation and/or verification of the accuracy and/or completeness of documents or information received from others.
- I. Storage or Racking design.

IV. Supplemental Services:

The following items are not contemplated or included within Ware Malcomb's Scope or Fee. Ware Malcomb may perform certain services among the list below as an additional service and for an additional fee.

- A. Existing Furniture inventories
- B. Furniture selection / coordination
- C. Furniture installation plans of final specifications.
- D. Record drawings
- E. Plumbing or Structural engineering or documents

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INTERIORS

CIVIL ENGINEERING
BRANDING
BUILDING MEASUREMENT

- F. Perspective or 3D Renderings, Virtual Reality, Panoramic Images, or Animation fly throughs U.O.N.
- G. Branding services such as Identity/Logo, Stationery System, Branding, Marketing Materials/Leasing Brochures, Website, Multi-Media Presentations, and Environmental Graphics
- H. Changes to the Program or building area
- I. Permits or Agency fees
- J. Bidding Assistance & Coordination
- K. Changes or revisions subsequent to completion of Design Development Phase including contractor Value Engineering, except for those required for refinement or code compliance
- L. Signage or Public Art selection
- M. Landscape Design or Documents
- N. Preparation of meeting minutes during construction
- O. Contract Administration more than 15 days beyond date of substantial completion
- P. Multiple bid processes or negotiations with General Contractors
- Q. Contract Administration
- R. Contractor submittal reviews beyond the initial review and one backcheck
- S. Retaining wall design
- T. Design of non-standard structural systems due to sub-grade seismic or soils conditions
- U. BOMA Calculations
- V. Lighting design, audio visual or communication consultants
- W. Acoustical design
- X. Material Handling Coordination
- Y. Equipment As-Builts
- Z. Emergency generator and fuel system design or storage tanks
- AA. Parcel maps, lot line adjustments, zone changes or environmental clearances
- BB. Variances or Entitlements, Legal Descriptions, or Special Planning Processes
- CC. Any and all other services not specifically described as part of the Basic Services

WARE MALCOMB

- | | |
|--------------|----------------------|
| ARCHITECTURE | CIVIL ENGINEERING |
| PLANNING | BRANDING |
| INTERIORS | BUILDING MEASUREMENT |

V. Compensation:

Compensation for Basic Services shall be a fixed fee plus reimbursable expenses. All payments shall be due upon receipt of invoice. Billings shall be based on a percentage of completion on a phase basis. Invoicing shall be in accordance with the following breakdown:

INTERIOR ARCHITECTURE & DESIGN

Programming	\$	800.00
Space Planning	\$	3,600.00
Schematic Design	\$	4,500.00
Design Development	\$	6,000.00
Contract Documents	\$	16,000.00
Sub-Total Fee for Interior Architectural Services	\$	30,900.00

ENGINEERING & DESIGN CONSULTANTS

Electrical & Mechanical Engineering	\$	3,600.00
Cost Estimator	\$	5,040.00
Specification Manual	\$	3,600.00
Sub-Total Fee for Consultant Engineering Services	\$	12,240.00

TOTAL ARCHITECTURE & ENGINEERING SERVICES	\$	43,140.00
------------------------------------------------------	-----------	------------------

Note: Ware Malcomb offers the following additional/integrated/in-house services. We may perform any or all of these services at your request for an additional fee:

1. LEED® Coordination & Management
2. Branding (including Signage)
3. Civil Engineering

VI. Reimbursable Expenses:

Standard expenses are in addition to our fees. Reimbursable expenses for such things as printing, plotting, renderings requested by Owner, postage and handling, delivery costs, travel and mileage, reproductions and facsimiles, are charged at the standard rate of cost plus fifteen percent (15%). The Client shall be responsible for plan check fees and shall provide payment directly to the Authority having Jurisdiction; plan check fees will not be handled as a reimbursable expense.

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ARCHITECTURE	CIVIL ENGINEERING
PLANNING	BRANDING
INTERIORS	BUILDING MEASUREMENT

VII. Payment to Ware Malcomb:

All payments shall be due upon receipt of invoice, or as mutually agreed via a written contract. Billings shall be based on a percentage of completion on a Phase basis. Fees for all services up to and including Contract Documents and any unpaid billings shall be due and paid prior to submittal for agency plan check.

VIII. Expiration:

The Scope, Basic Services offered, and corresponding fees are valid for ninety (90) days from the date of this Proposal. Should the project be awarded after ninety (90) days from the date of this Proposal, Ware Malcomb reserves the right to revise the durations and fees specified herein.

IX. Acceptance:

As described in the entire proceeding document, I hereby accept this Proposal. I understand that upon acceptance of the proposal, Ware Malcomb will generate a formal Contract, of which this Proposal will become an exhibit. Terms and Conditions of the Contract will supersede any presented within this proposal.

City of Pico Rivera

Noe Negrete, Director of Public Works

Date: _____

Best regards,

Ware Malcomb



Amanda Humphrey

Project Manager, Interior Architecture and Design



To: Mayor and City Council

From: City Manager

Meeting Date: January 23, 2024

Subject: APPROVE AMENDMENT NO. 4 TO AGREEMENT NO. 20-1950 WITH AVANT-GARDE, INC., FOR ADMINISTRATION OF THE SMALL BUSINESS GRANT PROGRAM

Recommendation:

1. Approve Amendment No. 4 to Agreement No. 20-1950 with Avant-Garde, Inc. in a form approved by the City Attorney, in the amount of \$7,500 for a total not-to-exceed amount of \$68,000, with an extension of the term through June 30, 2024, to provide administration services for the Small Business Grant Program and authorize the City Manager to execute Amendment No. 4.

Fiscal Impact:

There is no fiscal impact to the General Fund as a result of the recommended action. The City has existing federal Community Development Block Grant (CDBG) funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act to support administration of the Small Business Grant Program. There is sufficient funding for this amendment in the Adopted Budget for fiscal year (FY) 2023-2024 in Account No. 280.30.3400-54500 NonCIP 6305 (CDBG General Administration).

Discussion:

As an entitlement city, the City receives CDBG funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities that benefit low- and moderate-income persons.

HUD facilitated additional CDBG economic support through the 2020 CARES Act, known as CDBG-CV. The objective of CDBG-CV funding is to enable activities that respond to the impacts of the COVID-19 pandemic.

Small Business Grant Program

The Small Business Grant Program launched the first round of grants on April 19, 2021, to assist small businesses impacted by the COVID-19 pandemic. In two (2) rounds of CDBG-CV funding, a total of 31 Pico Rivera businesses have been awarded grants in the amount of \$10,000 each, for a total of \$310,000.

There are certain administrative tasks associated with the program's closeout in order to comply with HUD reporting requirements. These include verifying completion of grantee documentation, recordkeeping, and submission of final reports to HUD. The City has enlisted the services of Avant-Garde, Inc., for the ongoing administration of CDBG funded programs, including the Small Business Grant Program.

The proposed fourth amendment is not-to-exceed \$68,000, and the term of the agreement is recommended to be extended until June 30, 2024. This extension is sought to ensure Avant-Garde continues to provide administrative services for the proper documentation of the Small Business Grant Program.

Conclusion:

Staff recommends that the City Council approve Amendment No. 4 to Agreement No. 20-1950 between the City and Avant-Garde, Inc., for continued administration of the Small Business Grant Program. This amendment would provide for an extension of the term through June 30, 2024, with an additional allocation of \$7,500 in CDBG-CV funds, resulting in a not-to-exceed total of \$68,000.



Steve Carmona

SC:AB:JG:EL:jj

Enclosure: 1) Amendment No. 4

**AMENDMENT NO. 4 TO AGREEMENT NO. 20-1950
PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF PICO RIVERA AND AVANT-GARDE, INC.**

This Fourth Amendment to Agreement No. 20-1950, Professional Services Agreement Between the City of Pico Rivera and Avant-Garde, Inc. (formerly Avant-Garde, LLC) (“Fourth Amendment”) is made and entered into as of June 30, 2023, (“Effective Date”) by the City of Pico Rivera, a municipal corporation (“City”) and Avant-Garde, Inc., a California corporation (formerly Avant-Garde, LLC) (“Consultant”). City and Consultant are sometimes hereinafter referred to individually as “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, City and Consultant are Parties to the Agreement No. 20-1950 dated on or about April 14, 2020, as amended by Amendment No. 1 dated May 12, 2021, Amendment No. 2 dated March 8, 2022, and Amendment No. 3 dated July 12, 2022, respectively (“Agreement”), pursuant to which Consultant assists in administrating the Community Development Block Grant (CDBG) program; and

WHEREAS, the Parties desire to amend the Agreement to incorporate additional costs associated with the updates to the “Scope of Services” submitted to the City on April 28, 2023 attached as Exhibit A-1; and

WHEREAS, to meet the objectives of the City’s ongoing CDBG projects, the Parties intend to be bound by the terms and provisions of the Agreement as it is amended herein; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the Parties agree as follows:

SECTION 1. The Scope of Services as defined under Section 3.1 of the Agreement is hereby amended to include the additional administrative services for the City’s Small Business Grant Program (Program) including outreach to businesses to encourage program participation, implementation of the program including reviewing applications for eligibility and underwriting, and assistance in ensuring program objectives are met as more specifically described in Exhibit A-1, which is incorporated into and made part of the Agreement by this reference.

SECTION 2. Section 5.1 is hereby amended for the purpose of incorporating additional costs associated with the services described above. City shall compensate Consultant for the updates to the Scope of Work identified in Exhibit A-1, for an additional amount not-to-exceed Seven Thousand, Five Hundred Dollars (\$7,500), for a total not-to-exceed amount of Sixty-Eight Thousand Dollars (\$68,000).

SECTION 3. Pursuant to Section 4 of the Agreement, the Parties hereby extend the Term of the Agreement and amend the “Expiration Date” of the Agreement under Section 3.4 to June 30, 2024 unless extended by written agreement.

SECTION 4. Consultant acknowledges that the funding associated with the Scope of Services under this Agreement requires compliance with the requirements of funding through the Community Development Block Grant program. (“CDBG”). Consultant agrees that it will be responsible for ensuring that all applicable CDBG program requirements under 24 C.F.R. 570 and 2 C.F.R. part 200 are met, including but not limited to those requirements listed under Exhibit B, which is attached hereto and incorporated hereby reference. Should any conflict arise between the requirements of Exhibit B and the Agreement, the provisions of Exhibit B shall control to the minimum extent required to resolve such conflict.

SECTION 5. Except as otherwise provided for in this Fourth Amendment, the Agreement shall remain in full force and effect in accordance with the original terms of the Agreement.

SECTION 6. Unless otherwise specified herein, this Fourth Amendment shall become effective as of the date set forth in the introductory paragraph above.

IN WITNESS WHEREOF, the Parties hereto have caused this Fourth Amendment to be executed and attested by their respective officers hereunto duly authorized.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
AVANT-GARDE, INC.

Steve Carmona, City Manager

Ana Marie LeNoue, President

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman, City Attorney



April 28, 2023

Julia Gonzalez, Deputy Director
Community & Economic Development Department
City of Pico Rivera
6615 Passons Boulevard
Pico Rivera, CA 90660

Subject: Request for Contract amendment for implementation of the Business Grant Program – Round 3 Extension

Dear Ms. Gonzalez:

It is with great pleasure that I provide you with this proposal to provide continued assistance with the implementation of the third round of Business Grant Program funded with CDBG funds administered through the Department of Housing and Urban Development.

Our years of practice have resulted in a solid foundation of experience and technical expertise and a dedication to integrity, excellence, and quality. We are proud of our strong reputation for meeting aggressive schedules and our ability to multi-task to provide our clients with specialized attention and service.

Currently, we are requesting a budget increase to our current contract. We will continue to provide services as outlined in our existing professional services agreement and assist with the implementation and outreach for the Business Grant Program as follows.

A. Scope of Work

- Implementation of the Business Grant Program including reviewing applications for eligibility and underwriting.
- We will also assist the City with outreach to identified businesses by the City to encourage participation in the program.
- We will work alongside current staff to ensure that the program objectives are met.

B. Schedule

Avant-Garde is committed to working with the City to complete 5 Business Grants through follow up.

C. Personnel and Compensation



Our fee will be billed on a time and material basis in accordance with the hourly rates in our agreement and noted herein. We request an additional amount of \$7,500 to be added to our existing contract.

CDBG-CV

Cost of Processing Application and Completing Follow Up Phase (includes those not eligible)	\$7,500
---------------------------------------------------------------------------------------------	---------

Program Director \$110
Program Manager \$95
Program Assistant \$75

AVANT-GARDE is committed to excellence and stands behind our reputation to provide only the highest level of products and services to enhance the quality of life for the communities we serve. Whether working on a specific project or a long-term program, our clients will always receive our blend of expertise to ensure every one of their goals are met.

If you have any questions, or if I can be of further assistance, please feel free to contact me at 909-979-6587 or 323-371-5530.

Sincerely,

Lissette Montoya

Lissette Montoya
Vice President

Acceptance of Proposal:

City of Pico Rivera

EXHIBIT "B"

Required Federal Service Agreement Provisions

(2 C.F.R. Appendix II to Part 200)

- A. Remedies** - In addition to right to terminate or suspend the Agreement contained herein, if Consultant fails to perform any of the obligations under this Agreement, City may, in its sole discretion, require Consultant to cure any deficiencies in its performance by providing notice in compliance with Section 21 of the Agreement, specifying the applicable cure period to perform the requested cure items. If Consultant does not provide such a cure prior to the expiration of the cure period, Consultant shall be liable for the cost and expense incurred by City as a result of such default, including but not limited to the costs and expense associated with obtain a replacement Consultant to complete the Scope of Services. This provision shall not be interpreted to limit any administrative or civil penalties, sanctions, or remedies City may have under the City's municipal code or under any applicable laws
- B. Termination for Cause and for Convenience** – see Agreement Section 21. Termination
- C. Equal Employment Opportunity** – During the performance of this Agreement, the Consultant agrees to abide by the Equal Opportunity Clause of 41 CFR 60-1.4(a) or 41 CFR 60-1.4(b) for construction Agreements.
- D. Copeland "Anti-Kickback" Act** – Consultant also warrants that Consultant was not induced, by any means, from giving up any portion of the compensation due under this Agreement by any City employee in breach of 40 U.S. C. 3145. For breach or violation of this warranty, City shall have the right, in its discretion, to terminate this Agreement without liability, to pay only for the value of the work actually performed, or to deduct from this Agreement Price or otherwise recover the full amount of such rebate, kickback or other unlawful consideration
- E. Debarment and Suspension** – Consultant shall have an active registration with the System for Award Management ("SAM") The Consultant's execution of this Agreement shall constitute a certification under penalty of perjury under the laws of the State of California, that the Consultant or any person associated therewith in the capacity of owner, partner, director, officer or manager:
1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
 2. Has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years;
 3. Does not have a proposed debarment pending; and
 4. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

Any exceptions to this certification must be disclosed to City. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining responsibility. Disclosures must indicate the party to whom the exceptions apply, the initiating agency, and the dates of agency action.

Exceptions to the Federal Government excluded parties (<https://sam.gov/content/home>) maintained by the U.S. General Services Administration are to be determined by FHWA.

F. Byrd Anti-Lobbying Amendment – By signing this Agreement, Consultant certifies, to the best of his or her knowledge and belief, that:

1. No State, Federal, or City appropriated funds have been paid or will be paid, by or on behalf of the Consultant, to any person for influencing or attempting to influence an officer or employee of any local, State, or Federal agency, a Member of the State Legislature or United States Congress, an officer or employee of the Legislature or Congress, or any employee of a Member of the Legislature or Congress in connection with the awarding or making of this Agreement, or with the extension, continuation, renewal, amendment, or modification of this Agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Agreement, the Consultant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than ten thousand dollars (\$10,000) and not more than one hundred thousand dollars (\$100,000) for each such failure.

The Consultant also agrees by signing this Agreement that he or she shall require that the language of this certification be included in all lower tier subagreements, which exceed one hundred thousand dollars (\$100,000), and that all such subrecipients shall certify and disclose accordingly.

G. Procurement of Recovered Materials – Consultant shall comply with the requirements of the Solid Waste Disposal Act, Section 6002, as amended by the Resource Conservation and Recovery Act.

H. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment – Consultant shall not use any equipment prohibited by 2 CFR Section 200.216 in the performance of this Agreement and shall comply with all requirements included thereto.

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Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

K. CDBG Section 3 - The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located.



April 28, 2023

Julia Gonzalez, Deputy Director
Community & Economic Development Department
City of Pico Rivera
6615 Passons Boulevard
Pico Rivera, CA 90660

Subject: Request for Contract amendment for implementation of the Business Grant Program – Round 3 Extension

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CDBG-CV

Cost of Processing Application and Completing Follow Up Phase (includes those not eligible)	\$7,500
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Program Assistant \$75

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If you have any questions, or if I can be of further assistance, please feel free to contact me at 909-979-6587 or 323-371-5530.

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Lissette Montoya

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Vice President

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2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Agreement, the Consultant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

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To: Mayor and City Council
From: City Manager
Meeting Date: January 23, 2024
Subject: MAYORAL APPOINTMENTS

Recommendation:

1. Confirm the Mayor's appointments to various Boards, Agencies and Committees.

Fiscal Impact:

There is no fiscal impact to the General Fund associated with this item.

Discussion:

Each year, following the City Council reorganization meeting, the incoming Mayor is charged with assigning members of the City Council to represent the City Council on various Boards, Agencies, and Committees. Once the City Council has confirmed the Mayor's appointments, staff then notify the appropriate affected agencies.

The attached list (Enclosure 1) shows the Mayoral Appointments for the year 2024 and is presented for the City Council's confirmation.

Steve Carmona

SC:CA:gsm

Enclosure: 1) 2024 List of Mayoral appointments

Mayor's Appointments 2024

City-related Committees (Not Council Appointed)			
Members are not appointed by Council, but the Mayor annually assigns a liaison from the City Council membership			
	Member	Delegate/Alternate	Staff
History and Heritage Society 8655 Holbrook Avenue, Pico Rivera, CA 90660	Celia Galindo 562-948-2408	Garcia/Lutz	Pamela Yugar
Christmas Baskets Committee	Christina Trujillo 562-355-8093	Lutz/Sanchez	Pamela Yugar
Council Liaison Appointments to Other Jurisdictions			
Agency Name	Contact	Delegate/Alternate	Stipend
League of California Cities - Los Angeles Chapter	Kristine Guerrero League Staff	Lutz/Garcia	None
*Los Angeles County City Selection Committee	Lee Millen	Lara/ Garcia	None
Pico Rivera Chamber of Commerce 3rd Tuesday of the Month, 12noon	Nicole Arruda 562-949-2477	Lara/Camacho	None
California Contract Cities Association Exec. Board, 1st Wed. of the month, 6:00 p.m. Director's Board, 3rd Wed. of the month, 6:00 p.m.	Marcel Rodarte	Camacho/Garcia	None
Gateway Cities Council of Governments 1st Wed. of the month, 5:30 p.m.	Genny Cisneros	Lutz/Sanchez	\$100
*Sanitation Districts of Los Angeles County 2nd & 4th Wed. of the month, 1:30 p.m.	Kim Christensen	Lara/Camacho	\$125 per meeting per District
Southeast Area Social Services Funding Authority (SASSFA) 4th Thurs. of the month, 12:00 noon	Alma Martinez	Sanchez/ Lara	None
South East Area Animal Control Authority (SEAACA) 3rd Thurs. of the month, 2:00 p.m.	Cathy Kyle	Camacho/ Lutz	\$225
Greater Los Angeles County Vector Control District (2-year term until 2025)	Truc Dever	Camacho / (No alternate required)	\$100 quarterly
Southern California Association of Governments (SCAG)	Maggie Aguilar	Lara/Camacho	
Southeast Water Coalition	Kevin Sales (City of Commerce)	Lara/Garcia	\$150
Washington Boulevard Light Rail Transit Coalition		Camacho/Sanchez	
Successor Agency Oversight Board	Cynthia Ayala	---	None

* Mayor is the required delegate

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 01, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF PICO RIVERA

DIRECTOR OF FINANCE/ADMINISTRATIVE SVCS
6615 PASSONS BLVD
PICO RIVERA, CA 90660

[Tran Type Definitions](#)



Account Number: 98-19-653

November 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	46,246,980.84
Total Withdrawal:	0.00	Ending Balance:	46,246,980.84

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 01, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF PICO RIVERA
COVID RELIEF EMERGENCY ACCOUNT
DIR OF FINANCE/ADMIN SERVICES
6615 PASSONS BLVD
PICO RIVERA, CA 90660

[Tran Type Definitions](#)



Account Number: 19-19-007

November 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	10,252,106.19
Total Withdrawal:	0.00	Ending Balance:	10,252,106.19



To: Mayor and City Council
From: City Manager
Meeting Date: January 23, 2024
Subject: TREASURER'S MONTHLY INVESTMENT TRANSACTION REPORT AS OF NOVEMBER 30, 2023

Recommendation:

1. Receive and file the Treasurer's Monthly Investment Transaction Report as of November 30, 2023.

Fiscal Impact:

There is no fiscal impact to the General Fund.

Background:

Per the City of Pico Rivera (City) Investment Policy approved by the City Council on August 1, 2023, the City Treasurer submits a monthly investment transaction report to the City Council within 45 days of the end of the reporting period in accordance with California Government Code Section 53607.

Discussion:

This report updates the City Council on the City's monthly transactions of the City's investment portfolio for the month ending November 30, 2023. The statements enclosed include transactions of the City's investments with the Local Agency Investment Fund (LAIF), Chandler Asset Management, and Commercial Bank of California (Enclosures 1, 2, and 3).

Conclusion:

As of November 30, 2023, the City's portfolio remains highly rated, liquid, and stable. All investments are maintained in accordance with California Government Code Section 53601 and the City's investment policy approved by the City Council on August 1, 2023.

Steve Carmona

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
TREASURER'S MONTHLY INVESTMENT TRANSACTION REPORT AS OF
NOVEMBER 30, 2023
Page 2 of 2

SC:JG:MP:JM:ep

- Enclosures:
- 1) LAIF Statements for the Month Ending November 30, 2023.
 - 2) Chandler Asset Management Transaction Ledger for the Month Ending November 30, 2023.
 - 3) Commercial Bank of California Insured Cash Sweep Statement for the Month Ending November 30, 2023.

**City of Pico Rivera Portfolio
Chandler Investment Transactions
November 2023**

Transaction Date	Tran Category	Tran Type Description	Security Description	Quantity	Price	Principal	Interest	Total Amount
11/1/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	8,531.25	1.00000	8,531.25	-	8,531.25
11/1/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	620.60	1.00000	620.60	-	620.60
11/6/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	440,000.00	1.00000	440,000.00	-	440,000.00
11/6/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	550.00	1.00000	550.00	-	550.00
11/7/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	750.00	1.00000	750.00	-	750.00
11/8/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	967.50	1.00000	967.50	-	967.50
11/10/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	8,000.00	1.00000	8,000.00	-	8,000.00
11/12/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	483.75	1.00000	483.75	-	483.75
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,503.62	1.00000	1,503.62	-	1,503.62
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	358.42	1.00000	358.42	-	358.42
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	591.58	1.00000	591.58	-	591.58
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	285.05	1.00000	285.05	-	285.05
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	6,014.47	1.00000	6,014.47	-	6,014.47
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	4,303.01	1.00000	4,303.01	-	4,303.01
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,438.50	1.00000	1,438.50	-	1,438.50
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	10,090.85	1.00000	10,090.85	-	10,090.85
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	5,381.23	1.00000	5,381.23	-	5,381.23
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	43,306.25	1.00000	43,306.25	-	43,306.25
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	527.58	1.00000	527.58	-	527.58
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,483.50	1.00000	1,483.50	-	1,483.50
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	17,113.00	1.00000	17,113.00	-	17,113.00
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,111.44	1.00000	3,111.44	-	3,111.44
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	678.00	1.00000	678.00	-	678.00
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	933.17	1.00000	933.17	-	933.17
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	219.33	1.00000	219.33	-	219.33
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	394.62	1.00000	394.62	-	394.62
11/15/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	13,702.86	1.00000	13,702.86	-	13,702.86
11/16/2023	Acquisitions	Purchase	National Rural Utilities Callable Note 10/13/2026	400,000.00	1.00940	403,760.00	871.11	404,631.11
11/16/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	428.38	1.00000	428.38	-	428.38
11/17/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	2,576.25	1.00000	2,576.25	-	2,576.25
11/20/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,787.95	1.00000	3,787.95	-	3,787.95
11/20/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	336.25	1.00000	336.25	-	336.25
11/20/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	279.75	1.00000	279.75	-	279.75
11/21/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	4,944.52	1.00000	4,944.52	-	4,944.52
11/21/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	294.00	1.00000	294.00	-	294.00
11/21/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,969.51	1.00000	3,969.51	-	3,969.51
11/24/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	268.75	1.00000	268.75	-	268.75
11/24/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	215,000.00	1.00000	215,000.00	-	215,000.00
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	487.50	1.00000	487.50	-	487.50
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	503.75	1.00000	503.75	-	503.75
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,312.08	1.00000	1,312.08	-	1,312.08

11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,143.75	1.00000	1,143.75	-	1,143.75
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	172.00	1.00000	172.00	-	172.00
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	390,000.00	1.00000	390,000.00	-	390,000.00
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	930.42	1.00000	930.42	-	930.42
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	8,230.70	1.00000	8,230.70	-	8,230.70
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	7,104.65	1.00000	7,104.65	-	7,104.65
11/27/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,327.92	1.00000	1,327.92	-	1,327.92
11/28/2023	Acquisitions	Purchase	US Treasury Note	500,000.00	0.95977	479,882.81	375.68	480,258.49
11/28/2023	Acquisitions	Purchase	US Treasury Note	500,000.00	0.95680	478,398.44	2,267.76	480,666.20
11/30/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	16,909.38	1.00000	16,909.38	-	16,909.38
11/30/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,000,000.00	1.00000	1,000,000.00	-	1,000,000.00
11/30/2023	Acquisitions	Purchase	US Treasury Note	600,000.00	0.95883	575,296.88	2,616.85	577,913.73
11/30/2023	Acquisitions	Short Sale	First American Govt Obligation Fund Class Y	(577,913.73)	1.00000	(577,913.73)	-	(577,913.73)
11/30/2023	Dispositions	Closing Purchase	First American Govt Obligation Fund Class Y	(577,913.73)	1.00000	(577,913.73)	-	577,913.73
11/6/2023	Dispositions	Maturity	FHLMC Note	440,000.00	1.00000	440,000.00	-	(440,000.00)
11/24/2023	Dispositions	Maturity	Intl. Bank Recon & Development Note	215,000.00	1.00000	215,000.00	-	(215,000.00)
11/27/2023	Dispositions	Maturity	FNMA Note	390,000.00	1.00000	390,000.00	-	(390,000.00)
11/30/2023	Dispositions	Maturity	US Treasury Note	1,000,000.00	1.00000	1,000,000.00	-	(1,000,000.00)
11/15/2023	Dispositions	Paydown	Hyundai Auto Receivables Trust 2023-A A3	-	-	-	591.58	(591.58)
11/15/2023	Dispositions	Paydown	John Deere Owner Trust 2022-A A3	9,881.63	1.00000	9,881.63	209.22	(10,090.85)
11/15/2023	Dispositions	Paydown	John Deere Owner Trust 2022-B A3	-	-	-	358.42	(358.42)
11/15/2023	Dispositions	Paydown	Mercedes-Benz Auto Lease Trust 2021-B A3	13,689.84	1.00000	13,689.84	13.02	(13,702.86)
11/15/2023	Dispositions	Paydown	Mercedes-Benz Auto Receivable 2023-1 A3	-	-	-	394.62	(394.62)
11/15/2023	Dispositions	Paydown	American Express Credit Trust 2022-2 A	-	-	-	678.00	(678.00)
11/15/2023	Dispositions	Paydown	American Express Credit Trust 2023-3 A	-	-	-	1,503.62	(1,503.62)
11/15/2023	Dispositions	Paydown	Chase Issuance Trust 23-A1 A	-	-	-	1,483.50	(1,483.50)
11/15/2023	Dispositions	Paydown	John Deere Owner Trust 2022-C A3	-	-	-	933.17	(933.17)
11/15/2023	Dispositions	Paydown	John Deere Owner Trust 2020-B A3	284.93	1.00000	284.93	0.12	(285.05)
11/15/2023	Dispositions	Paydown	John Deere Owner Trust 2021-A A3	5,371.34	1.00000	5,371.34	9.89	(5,381.23)
11/15/2023	Dispositions	Paydown	John Deere Owner Trust 2021-B A3	5,981.13	1.00000	5,981.13	33.34	(6,014.47)
11/15/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2022-1 A3	-	-	-	219.33	(219.33)
11/15/2023	Dispositions	Paydown	John Deere Owner Trust 2023-C A3	-	-	-	1,438.50	(1,438.50)
11/15/2023	Dispositions	Paydown	Toyota Auto Receivables 2020-D A3	3,110.09	1.00000	3,110.09	1.35	(3,111.44)
11/15/2023	Dispositions	Paydown	Mercedes-Benz Auto Receivables 2022-1 A2	16,547.96	1.00000	16,547.96	565.04	(17,113.00)
11/15/2023	Dispositions	Paydown	Toyota Auto Receivables Trust 2021-D A3	4,264.60	1.00000	4,264.60	38.41	(4,303.01)
11/15/2023	Dispositions	Paydown	American Express Credit Trust 2023-1 A	-	-	-	527.58	(527.58)
11/16/2023	Dispositions	Paydown	GM Auto Receivable Trust 2023-2 A3	-	-	-	428.38	(428.38)
11/20/2023	Dispositions	Paydown	Honda Auto Receivables 2022-2 A3	-	-	-	279.75	(279.75)
11/20/2023	Dispositions	Paydown	GM Financial Auto Leasing 2023-3 A3	-	-	-	336.25	(336.25)
11/20/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2020-3 A3	3,784.95	1.00000	3,784.95	3.00	(3,787.95)
11/21/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2021-4 A3	4,891.57	1.00000	4,891.57	52.95	(4,944.52)
11/21/2023	Dispositions	Paydown	Honda Auto Receivables Owner 2023-1 A3	-	-	-	294.00	(294.00)
11/21/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2021-1 A3	3,963.85	1.00000	3,963.85	5.66	(3,969.51)
11/27/2023	Dispositions	Paydown	BMW Vehicle Lease Trust 2023-1 A3	-	-	-	172.00	(172.00)
11/27/2023	Dispositions	Paydown	BMW Vehicle Lease Trust 2022-1 A3	8,195.56	1.00000	8,195.56	35.14	(8,230.70)
11/27/2023	Dispositions	Paydown	FHLMC K073 A2	-	-	-	1,312.08	(1,312.08)
11/27/2023	Dispositions	Paydown	FHLMC K081 A2	-	-	-	503.75	(503.75)

11/27/2023	Dispositions	Paydown	FHLMC K054 A2	-	-	-	1,143.75	(1,143.75)
11/27/2023	Dispositions	Paydown	FHLMC K085 A2	-	-	-	930.42	(930.42)
11/27/2023	Dispositions	Paydown	BMW Vehicle Lease Trust 2021-2 A3	7,102.27	1.00000	7,102.27	2.38	(7,104.65)
11/27/2023	Dispositions	Paydown	FHLMC K069 A2	-	-	-	1,327.92	(1,327.92)
11/16/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	404,631.11	1.00000	404,631.11	-	(404,631.11)
11/28/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	960,924.69	1.00000	960,924.69	-	(960,924.69)
11/30/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	577,913.73	1.00000	577,913.73	-	(577,913.73)
11/6/2023	Dispositions	Security Withdrawal	First American Govt Obligation Fund Class Y	2,518.13	1.00000	2,518.13	-	(2,518.13)
11/27/2023	Dispositions	Security Withdrawal	First American Govt Obligation Fund Class Y	248.11	1.00000	248.11	-	(248.11)
11/1/2023	Other Transactions	Dividend	First American Govt Obligation Fund Class Y	247,560.94	-	620.60	-	620.60
11/1/2023	Other Transactions	Interest	Public Service El & Gas Callable Note Cont 02/01/28	300,000.00	-	5,550.00	-	5,550.00
11/1/2023	Other Transactions	Interest	Royal Bank of Canada Note	265,000.00	-	2,981.25	-	2,981.25
11/6/2023	Other Transactions	Interest	FHLMC Note	440,000.00	-	550.00	-	550.00
11/7/2023	Other Transactions	Interest	FNMA Note	300,000.00	-	750.00	-	750.00
11/8/2023	Other Transactions	Interest	Paccar Financial Corp Note	215,000.00	-	967.50	-	967.50
11/10/2023	Other Transactions	Interest	Northern Trust Company Callable Note Cont 4/10/2027	400,000.00	-	8,000.00	-	8,000.00
11/12/2023	Other Transactions	Interest	Amazon.com Inc Note	215,000.00	-	483.75	-	483.75
11/15/2023	Other Transactions	Interest	US Treasury Note	1,000,000.00	-	11,875.00	-	11,875.00
11/15/2023	Other Transactions	Interest	United Health Group Inc Callable Note Cont 4/15/2027	400,000.00	-	7,400.00	-	7,400.00
11/15/2023	Other Transactions	Interest	US Treasury Note	700,000.00	-	8,750.00	-	8,750.00
11/15/2023	Other Transactions	Interest	US Treasury Note	500,000.00	-	4,062.50	-	4,062.50
11/15/2023	Other Transactions	Interest	US Treasury Note	1,000,000.00	-	10,000.00	-	10,000.00
11/15/2023	Other Transactions	Interest	US Treasury Note	325,000.00	-	1,218.75	-	1,218.75
11/17/2023	Other Transactions	Interest	Merck & Co Callable Note Cont 4/17/2028	90,000.00	-	1,822.50	-	1,822.50
11/17/2023	Other Transactions	Interest	Caterpillar Financial Service Note	335,000.00	-	753.75	-	753.75
11/24/2023	Other Transactions	Interest	Intl. Bank Recon & Development Note	215,000.00	-	268.75	-	268.75
11/27/2023	Other Transactions	Interest	FNMA Note	390,000.00	-	487.50	-	487.50
11/30/2023	Other Transactions	Interest	US Treasury Note	885,000.00	-	1,659.38	-	1,659.38
11/30/2023	Other Transactions	Interest	US Treasury Note	700,000.00	-	875.00	-	875.00
11/30/2023	Other Transactions	Interest	US Treasury Note	1,000,000.00	-	14,375.00	-	14,375.00
	Changes of Market Values and Accrued Interests							227,216.28
	Net Investment Transactions							\$ 391,352.50
	Beginning Balance as of 10/31/2023							31,551,253.46
	Ending Balance as of 11/30/2023							\$ 31,942,605.96

Commercial Bank of California
19752 MacArthur Blvd.
Suite 100
Irvine, CA 92612



RETURN SERVICE REQUESTED



121308-30A
CITY OF PICO RIVERA
6615 PASSIONS BLVD
PICO RIVERA, CA 90660

Contact Us
(714) 431-7000



Account
CITY OF PICO RIVERA

Date
11/30/2023

Page
1 of 3

IntraFi Cash ServiceSM, or ICS[®], Monthly Statement

The following information is a summary of activity in your account(s) for the month of November 2023 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through IntraFi Cash Service. Funds in your deposit accounts at the FDIC-insured institutions at which your funds have been placed will be "deposits," as defined by federal law.

Summary of Accounts

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
*****354	Savings	4.25%	\$12,619,005.36	\$9,152,330.01
TOTAL			\$12,619,005.36	\$9,152,330.01

DETAILED ACCOUNT OVERVIEW

Account ID: *****354
Account Title: CITY OF PICO RIVERA

Account Summary - Savings

Statement Period	11/1-11/30/2023	Average Daily Balance	\$9,520,124.62
Previous Period Ending Balance	\$12,619,005.36	Interest Rate at End of Statement Period	4.25%
Total Program Deposits	3,500,000.00	Statement Period Yield	4.34%
Total Program Withdrawals	(6,999,990.96)	YTD Interest Paid	152,307.56
Interest Capitalized	33,315.61		
Current Period Ending Balance	\$9,152,330.01		

Account Transaction Detail

Date	Activity Type	Amount	Balance
11/02/2023	Withdrawal	(\$499,990.96)	\$12,119,014.40
11/09/2023	Withdrawal	(1,000,000.00)	11,119,014.40
11/16/2023	Withdrawal	(1,000,000.00)	10,119,014.40
11/21/2023	Withdrawal	(4,500,000.00)	5,619,014.40
11/30/2023	Deposit	3,500,000.00	9,119,014.40
11/30/2023	Interest Capitalization	33,315.61	9,152,330.01

Summary of Balances as of November 30, 2023

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Amalgamated Bank	New York, NY	622	\$423.52
Avidbank	San Jose, CA	57510	248,541.21
BMO Bank, N.A.	Chicago, IL	16571	248,425.20
Bank of Houston	Houston, TX	3178	232.02
Black Hills Community Bank, N.A.	Rapid City, SD	58723	257.60
Bremer Bank, National Association	South St. Paul, MN	12923	579.66
Citizens Bank of Philadelphia, MS	Philadelphia, MS	12204	249,218.99
Coastal Community Bank	Everett, WA	34403	249,218.99
CrossFirst Bank	Leawood, KS	58648	579.66
Dime Community Bank	Hauppauge, NY	6976	249,218.99
EagleBank	Silver Spring, MD	34742	249,218.99
East West Bank	Pasadena, CA	31628	542.73
Eastern Bank	Boston, MA	32773	434.87
Encore Bank	Little Rock, AR	34562	434.87
First Financial Northwest Bank	Renton, WA	29058	179,014.83
First Foundation Bank	Irvine, CA	58647	248,378.91
First Horizon Bank	MEMPHIS, TN	4977	249,218.99
First United Bank and Trust Company	Durant, OK	4239	29.01
First-Citizens Bank & Trust Company	Raleigh, NC	11063	579.66
FirstBank	Nashville, TN	8663	249,218.99
Fulton Bank, N.A.	Lancaster, PA	7551	248,402.45

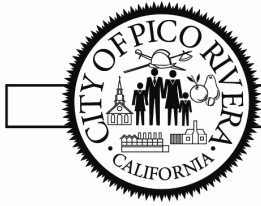
DETAILED ACCOUNT OVERVIEW

Account ID: *****354
Account Title: CITY OF PICO RIVERA



Summary of Balances as of November 30, 2023

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Glens Falls Natl Bank and Trust Co	Glens Falls, NY	7074	248,958.58
Hancock Whitney Bank	Gulfport, MS	12441	248,958.58
Hanmi Bank	Los Angeles, CA	24170	249,079.51
Israel Discount Bank of New York	New York City, NY	19977	249,218.99
Leader Bank, National Association	Arlington, MA	57134	249,190.49
Legacy Bank	Wichita, KS	17676	356.73
Machias Savings Bank	Machias, ME	19531	579.66
MainStreet Bank	Fairfax, VA	57742	249,218.99
MidWestOne Bank	Iowa City, IA	14843	249,218.99
NBT Bank, National Association	Norwich, NY	7230	248,958.58
Northern Bank & Trust Company	Woburn, MA	18266	600.58
Old National Bank	Evansville, IN	3832	249,218.99
Origin Bank	Ruston, LA	12614	249,218.99
Pacific Premier Bank	Irvine, CA	32172	232.02
Pacific Western Bank	Beverly Hills, CA	24045	248,958.58
Park National Bank	Newark, OH	6653	248,958.58
Pinnacle Bank	Nashville, TN	35583	249,218.99
Popular Bank	New York, NY	34967	248,958.58
Raymond James Bank	St. Petersburg, FL	33893	248,958.58
Republic Bank & Trust Company	Louisville, KY	23627	249,218.99
South State Bank, N.A.	Winter Haven, FL	33555	249,218.99
Sunwest Bank	Irvine, CA	20164	666.49
Synovus Bank	Columbus, GA	873	249,218.99
The American National Bank of Texas	Terrell, TX	23474	249,181.65
The Washington Trust Company of Westerly	Westerly, RI	23623	249,218.99
TowneBank	Portsmouth, VA	35095	249,218.99
Truist Bank	Charlotte, NC	9846	249,218.99
U.S. Bank National Association	Cincinnati, OH	6548	579.66
United Bank	Fairfax, VA	22858	249,218.99
Valley National Bank	Wayne, NJ	9396	248,958.58
Western Alliance Bank	Phoenix, AZ	57512	249,218.99
Zions Bancorporation, N. A.	Salt Lake City, UT	2270	248,958.58



To: Mayor and City Council
From: City Manager
Meeting Date: January 23, 2024
Subject: DEVELOPMENT IMPACT FEE REPORT AS OF JUNE 30, 2023

Recommendation:

1. Receive and file the Development Impact Fee Report as of June 30, 2023.

Fiscal Impact:

There is no fiscal impact to the General Fund from this item.

Background:

State law requires any local agency that imposes development impact fees to prepare an annual report containing detailed information on the fees. As a result, we are submitting the Development Impact Fee (DIF) Report for the City of Pico Rivera (City) for the fiscal year (FY) ending on June 30, 2023, in accordance with the provisions of the California Government Code Section 66006(b) and 66001(d), as amended by Assembly Bill (AB) 518 and Senate Bill (SB) 1693.

Discussion:

State law requires the City to prepare and make the DIF Report available to the public within 180 days after the last day of each fiscal year. The City has fulfilled the mandated requirement for public availability of the report on the City's website, however, it is important to note that the formal report adoption is being requested by the City Council per this report. The City Council must consider the acceptance of the annual report at a regularly scheduled public meeting. The information must be made available to the public no fewer than 15 days prior to the meeting.

Local governmental agencies charge DIFs in connection with the approval of development projects. The purpose of these fees is to defray all or a portion of the cost of public facilities related to the development projects. The legal requirements for enactment of a DIF program are outlined in Government Code Sections §66000–66025 (the "Mitigation Fee Act").

The Mitigation Fee Act is commonly referred to as "AB 1600" and requires the following information:

- A. Brief description of the type of fee in the fund;
- B. The amount of the fee;
- C. The fund's beginning and ending balance;
- D. The amount of fees collected and the interest earned;
- E. A description of the improvements on which the funds were expended and the amount expended on each improvement, including the percentage of the improvement funded with development fees;
- F. An approximate date by which the construction of a public improvement will begin if the City determines that sufficient funds have been collected to complete financing on the incomplete improvement;
- G. A description of each inter-fund transfer or loan made from the fund; and
- H. The amount of any refunds made pursuant to Code Section 66001.

The City adopted development impact fees for the Public Image Enhancement Fund (Fund 220) in 1996 and the Park Development Fund (Fund 270) in 1994:

- Public Image Enhancement Fund accounts for funds received from all developers to enhance the image of the City of Pico Rivera.
- Park Development Fund accounts for funds received on new residential construction to improve and/or develop the City's Park system.

Staff compiled the Development Impact Fee Report as of June 30, 2023, based on the requirements pursuant to Government Code 66000 et seq. The City has fulfilled the mandated requirement for public availability of the report on the City's website. The formal report is enclosed for the City Council's consideration.

Conclusion:

Staff recommends that the City Council receive and file the Development Impact Fee report as of June 30, 2023.



Steve Carmona

SC:JG:ep

Enclosure: 1) Development Impact Fee Report as of June 30, 2023

Collection and Use

Public Image Enhancement Fund (PIE) - Fund 220

Per the City's Municipal Code 18.42.090:

Public Image Enhancement Fees are to be paid at the time of certificate of occupancy issuance in the following amounts:

Residential: 0.5% of building the valuation for new development. For an owner-constructed and -occupied single-family residential unit, the first one hundred thousand dollars (\$100,000) of the building valuation is exempt from fee calculations; fees shall be calculated based on valuations greater than one hundred thousand dollars (\$100,000). For all other uses, fees shall include the first one hundred thousand dollars (\$100,000) of the building valuation.

Commercial or industrial: 1.0% of the building valuation over one hundred fifty thousand dollars (\$150,000) for new or remodeled development. Expenditure of fees may only be allotted for public space and right-of-way improvements.

Statement of Revenues, Expenditures and Changes in Fund Balance

	FY 2022-23
Revenue	
Fees	\$ 777,380
Interest	\$ 16,616
Investment Fair Value Gain (Loss)	\$ (3,819)
Total Revenue	\$ 790,177
Expenditures	
Project Planning, Design, Engineering, Support	\$ -
Capital Projects	\$ 627
Other	\$ -
Total Expenditures	\$ 627
Revenue Over (Under) Expenditures	\$ 789,549
Fund Balance Beginning of the Year	\$ 567,732
Fund Balance End of the Year	\$ 1,357,281

Collection and Use

Park Development - Fund 270

Per the City's Municipal Code: 17.36.200:

Formula for Park Development Fee payment in lieu of land dedication:

If there is no park or other recreation facility designated in the general plan to be located either in whole or in part within the division of land to serve the immediate and future needs of the residents thereof, or if the subdivision consists of fifty (50) lots or less, the subdivider shall, in lieu of dedicating land therefor, pay a fee equal to the value of land prescribed for dedication in Section 17.36.190 hereof in an amount determined in accordance with the provisions of Section 17.36.230.

The subdivider may receive a credit of fifty percent (50%) of the value of private open space provided that such space meets the criteria established in Section 17.36.250.

Statement of Revenues, Expenditures and Changes in Fund Balance

	FY 2022-23
Revenue	
Fees	\$ -
Interest	\$ 2,709
Investment Fair Value Gain (Loss)	\$ (297)
Total Revenue	\$ 2,412
Expenditures	
Project Planning, Design, Engineering, Support	\$ -
Capital Projects, Including Land	\$ 227,000
Other	\$ -
Total Expenditures	\$ 227,000
Revenue Over (Under) Expenditures	\$ (224,588)
Fund Balance Beginning of the Year	\$ 229,026
Fund Balance End of the Year	\$ 4,438



To: Mayor and City Council
From: City Manager
Meeting Date: January 23, 2024
Subject: SECOND QUARTER TREASURER'S REPORT AND THE MONTHLY INVESTMENT TRANSACTION REPORT AS OF DECEMBER 31, 2023 – FISCAL YEAR 2023-2024

Recommendation:

1. Receive and file the Treasurer's Report for the quarter ending December 31, 2023, which represents balances and activities for the second quarter (October through December) of the 2023-24 fiscal year; and
2. Receive and file the Treasurer's Monthly Investment Transaction Report as of December 31, 2023.

Fiscal Impact:

There is no fiscal impact on the General Fund from this item. On a quarterly basis, the Administrative Services Department staff allocates the appropriate interest income to the various funds. This shows as revenues to the respective funds.

Discussion:

The Treasurer's Report (Enclosure 1) provides a synopsis of investment activity for the City of Pico Rivera's (City) investment portfolio for the fiscal year (FY) 2023-24 second quarter ending December 31, 2023. The report provides information on assets, allocations, average maturities, yields, and valuations for each of the three (3) portfolios. A discussion of market conditions is included to give additional perspective to these measurements.

As of December 31, 2023, the City's investment portfolios are in full compliance with the City's Investment Policy, California Government Code Section 53601, and have sufficient cash flow from a combination of liquid and maturing securities, bank deposits and income to meet the City's expenditure requirements. The paragraphs below provide a summary of the investment results from the second quarter.

Total Pooled Cash and Investments during the quarter totaled \$115,149,153. This total

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
SECOND QUARTER TREASURER’S REPORT AND THE MONTHLY INVESTMENT
TRANSACTION REPORT AS OF DECEMBER 31, 2023 – FISCAL YEAR 2023-2024
Page 2 of 7

amount consisted of \$5,976,828 in the City’s operating accounts with its banking partner Commercial Bank of California (CBC), \$20,715,864 with CBC Insured Cash Sweep (CBC ICS) Account, \$56,134,280 in the State Treasurer’s Local Agency Investment Fund (LAIF) and \$32,322,182 managed by Chandler Asset Management (Chandler). The City also had \$1,482,896 held by various Trustee Accounts, all related to the City’s bond issues (1999 Water Revenue Bonds, etc.).

The total 2018 Certificates of Participation, Series A (COPS) managed by Wilmington Trust, reflect an ending balance of \$5,025,085.

The Pico Rivera Innovative Municipal Energy (PRIME), an Enterprise Fund, has (2) two bank accounts managed by River City Bank (RCB). The first account, the RCB ICS account, receives and records investment income. It has an ending balance of \$11,877,869 as of December 31, 2023. The second account, the Public Fund account, receives Electronic Data Interchange (EDI) collection payments and executes vendor payments for the purchase of energy. The Public Fund account, as of December 31, 2023, has an ending balance of \$1,908,111.

Chandler Asset Management Managed Portfolio

The City entered into a discretionary investment advisory agreement in December 2017 with Chandler, a Securities and Exchange Commission (SEC) registered investment advisor, to manage a portion of the City’s portfolio in a disciplined, active manner that complies with the City’s investment policy and stated objectives of safety, liquidity, and yield. After detailed consultation with Chandler’s investment team, the City selected the Limited Maturity investment strategy, benchmarked against the Bank of America Merrill Lynch 1-3 Year US Treasury & Agency Index. The strategy invests in a well-diversified portfolio of high-quality fixed-income securities. To maintain compliance with the City’s investment policy, Chandler continues to invest in securities that reflect the guidelines set forth in the City’s Investment Policy, most recently approved on August 1, 2023.

To ensure the safety of the portfolio, investments that hold the highest credit quality are selected. The Chandler Managed Portfolio is comprised primarily of Treasury Securities and Federal Government-sponsored entity debt, otherwise known as federal agency securities. Federal agency securities continue to be regarded as among the safest securities in the global market. Two (2) of the government-sponsored agencies, the Federal National Mortgage Association (Fannie Mae) and Federal Home Loan Mortgage Corporation (Freddie Mac), remain under conservatorship and carry an implicit guarantee by the Federal Government. In addition, both are carefully monitored by the City’s Treasurer to ensure the continued safety of the City’s funds.

The Portfolio Holding Report (Table 1) reflects the types of security holdings in the City’s investment fund. The portfolio of the December 31, 2023, market value represents a total of \$32,322,182, an increase of \$829,671 from the September 30, 2023, market value of \$31,492,511. In the period ending December 31, 2023, the portfolio held a diverse set of

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
 SECOND QUARTER TREASURER’S REPORT AND THE MONTHLY INVESTMENT
 TRANSACTION REPORT AS OF DECEMBER 31, 2023 – FISCAL YEAR 2023-2024
 Page 3 of 7

investments, holding nine (9) different security types. The largest security holding consists of Treasury Securities of \$13,503,782. These Treasury Securities are one of the highest-quality debt instruments.

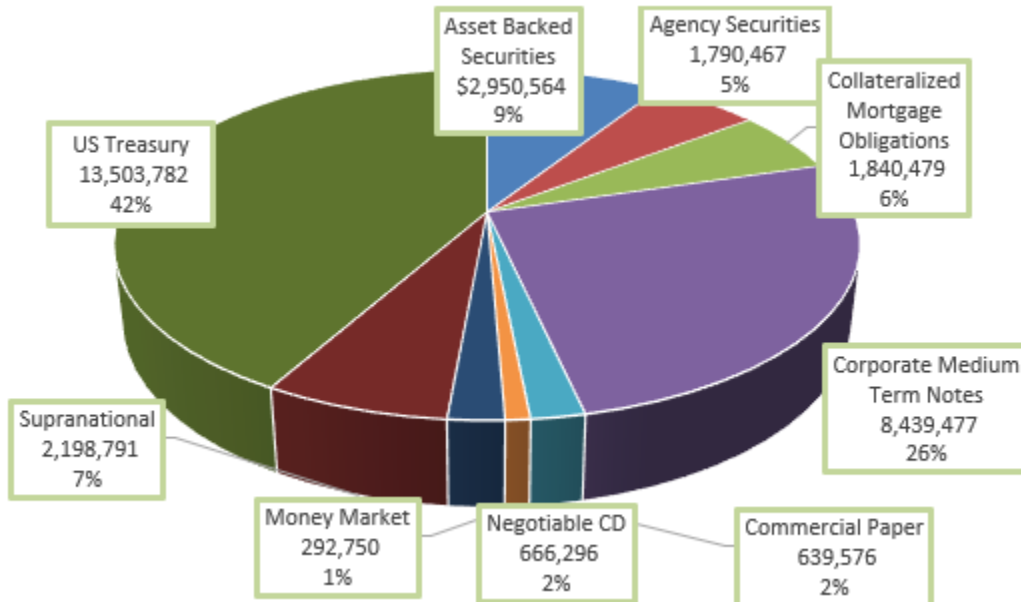
The Portfolio Holdings Report also provides the portfolio’s Par values (nominal value of a bond); Book yield (Internal Rate of Return); Book value (value of a security); Market YTM (long-term bond yield); Market value (amount security can be sold on a given market); Accrued interest (interest earned); Total portfolio (Market value plus accrued interest); and finally, Maturity Duration (bond sensitivity of price that may change in interest rates during duration).

Table 1 - Portfolio Holding Report

Security Type	Par Value/Units	Book Yield	Book Value	Mkt YTM	Market Value	Accrued Interest	Total Portfolio	Maturity Duration
Asset Backed Securities	\$ 2,950,370	4.27%	\$ 2,950,126	5.03%	\$ 2,945,259	\$ 5,306	\$ 2,950,564	1.56%
Agency Securities	1,790,000	2.88%	1,797,820	4.39%	1,774,657	15,810	1,790,467	1.99%
Collateralized Mortgage Obligations	1,900,000	4.89%	1,824,720	4.45%	1,836,310	4,168	1,840,479	3.22%
Corporate Medium Term Notes	8,395,000	3.46%	8,375,122	4.81%	8,357,887	81,590	8,439,477	1.81%
Commercial Paper	650,000	5.93%	639,576	5.93%	639,576	-	639,576	0.27%
Money Market	292,750	4.98%	292,750	4.98%	292,750	-	292,750	0.00%
Negotiable CD	650,000	5.84%	649,996	5.40%	651,745	14,551	666,296	0.61%
Supranational	2,195,000	2.72%	2,194,683	4.53%	2,188,911	9,880	2,198,791	2.06%
US Treasury	13,935,000	2.34%	13,791,886	4.53%	13,454,857	48,925	13,503,782	1.71%
TOTAL CHANDLER PORTFOLIO	\$ 32,758,120	3.16%	\$ 32,516,680	4.69%	\$ 32,141,952	\$ 180,230	\$ 32,322,182	1.78%

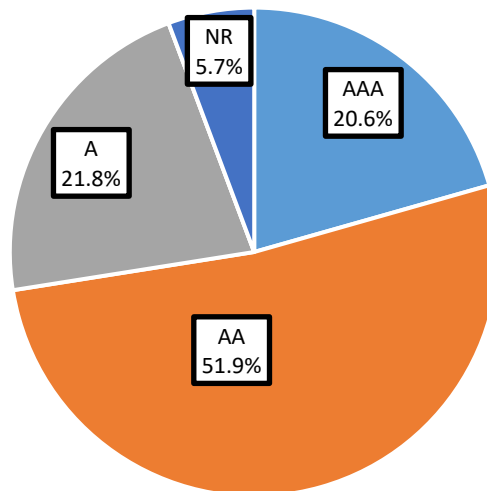
The Investments by Type (Chart 1) reflects the makeup of the portfolio holdings by security type. The portfolio holds 42% in US Treasuries (government treasury bonds, notes, and bills), 26% in corporate medium-term notes, 5% of total investments in federal agency securities, 9% in asset-backed securities, 6% in collateralized mortgage obligations, which are collateralized by a pool of assets, and the remainder in money market funds and supranational.

Chart 1 - Investments by Type



The Investment Rating chart (Chart 2) illustrates the portfolios’ investment grade of holdings. This rating provides the City assurance of risk associated with the quality of the holdings’ investment grade. As demonstrated in the chart below, 94.3% of the total portfolio consists of investments rated “A” or higher as of December 31, 2023, a slight decrease of 0.5% from September 30, 2023.

Chart 2 - Investment Ratings



The City’s portfolio remains highly rated, liquid, and diversified; it is well-positioned to withstand today’s medium-term economic uncertainties. Recent economic data by the US Department of Commerce and The Conference Board (a global non-profit research organization) has shown above trend growth fueled by a rise in consumer spending and a continuing healthy US job market. Inflationary trends, by the US Department of Labor and the US Department of Commerce, continue to moderate, but core levels remain above the Federal Reserve’s (Fed) target. Over the second quarter of fiscal year 2023-24, US Treasury rates fell steeply across the yield curve on a more dovish Federal Reserve outlook. The shape of the yield curve indicates that the probability of recession persists. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, market participants anticipate the economy will gradually soften and the Fed will loosen monetary policy in 2024.

Local Agency Investment Funds (LAIF)

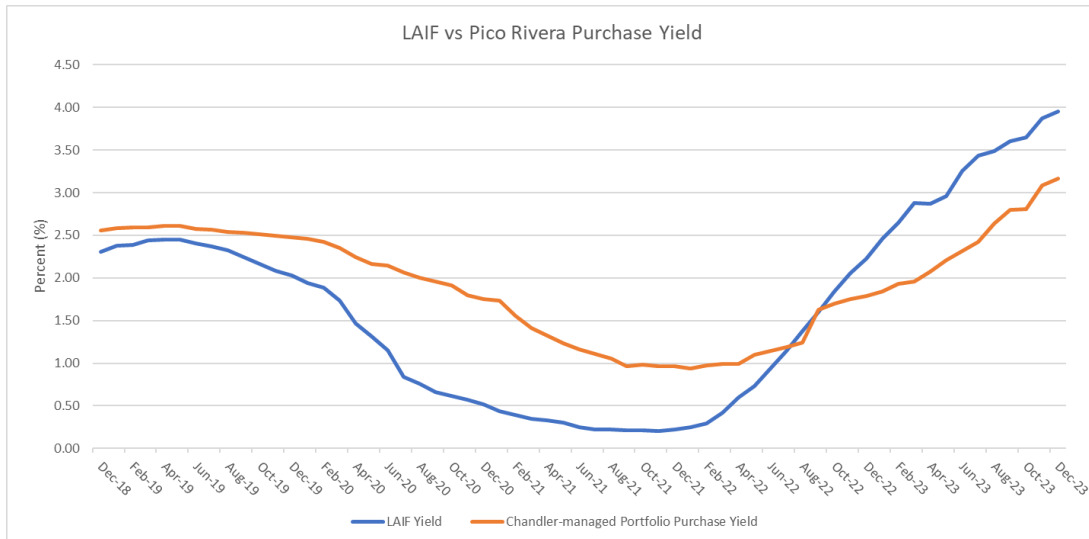
The Pico Rivera Pooled Investment Portfolio is invested in LAIF to manage liquidity. The LAIF September 30, 2023, market value represents a total of \$55,155,127, and the December 31, 2023, market value of \$56,134,280. The increase of \$979 thousand in the balance compared to the previous quarter was primarily due to the interest allocation and an increase in market value. The LAIF Quarterly Performance report for December 31, 2023, shows that the apportionment rate is now at 4.00%, and the quarterly yield has risen to 3.81%. These figures represent an increase from the previous quarter's rates of 3.59% and 3.42%, respectively.

The City participates in the State of California LAIF portfolio program. The program consists of local agencies participating in a large portfolio to invest using the State Treasurer's Office for investments at no additional cost to the taxpayer. The Local Investment Advisory Board (LIAB) provides oversight for LAIF.

LAIF administrative costs are minimal and assessed quarterly. The Government Code states administrative costs are not to exceed 5% of the quarterly earnings of the fund. The characteristics of the LAIF portfolio reflect minimal credit risk with safety in investing of high-quality securities. LAIF funds are protected by statute and are not borrowable.

The comparison of LAIF to the City’s portfolio managed by Chandler as shown in Graph 1 below, on the next page, highlights the differences in investment security types and portfolio duration. Whereas LAIF takes on a more conservative approach and focuses on securities with shorter average maturity, LAIF, and Chandler follow similar investment guidelines for safety, liquidity, and return.

**Graph 1 – LAIF and CAM from
 December 2018 through December 2023**



Staff has continuously monitored the City’s investment portfolio and performance on an ongoing basis. As shown in Graph 1 above, the yield of the Chandler-managed portfolio has historically outperformed the yield experienced from our LAIF portfolio until September 2022. This stems from LAIF having a shorter weighted-average maturity than the Chandler-managed portfolio, so it responds more quickly to the rises and falls in market yields. The Chandler-managed portfolio yield rates are locked in for an extended period through the reinvestment and purchase of longer-duration securities. During the second quarter of this fiscal year, the Chandler-managed portfolio reinvested \$3.8 million of investment income and maturing securities at an average purchase yield of 5.03%.

Commercial Bank of California Insured Sweep Account

As part of the staff’s commitment to the City’s stated objectives of safety, liquidity, and yield, staff continuously researches alternative investment opportunities to enhance the City’s investment portfolio. Given the Federal Reserve’s recent interest rate hikes, staff explored various options to diversify the City’s investment portfolio aiming for greater flexibility in managing future interest fluctuations. Following this research, the City has established an ICS account with its banking partner, CBC. This new investment account aligns with the City’s commitment to prioritizing safety by mitigating credit risk and reinforcing safety through placing operational funds in short-term securities. The new account also enhances the City’s liquidity, providing same-day liquidity to meet its short-term obligations and capitalizing on the current interest rates, safeguarding our long-term investments. With the City Council’s approval, staff transferred \$10.0 million from the LAIF account to CBC to establish the ICS account in August 2023. The ICS account, as of December 31, 2023, had an ending balance of \$20,715,864, compared to the

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
SECOND QUARTER TREASURER’S REPORT AND THE MONTHLY INVESTMENT
TRANSACTION REPORT AS OF DECEMBER 31, 2023 – FISCAL YEAR 2023-2024
Page 7 of 7

September 30, 2023, ending balance of \$14,070,798 million. The increase of \$6.6 million in balance compared to the previous quarter is primarily related to net transfers of \$6.5 million from the City’s operating bank account with CBC to ICS. Most of the transfers were attributed to grant revenues of \$10.0 million awarded by the Los Angeles County Board of Supervisors Janice Hahn for the Smith Park Aquatic Center project and a debt payment of \$3.6 million for the Tax Allocation Refunding Bonds 2021.

Monthly Investment Transaction Report

Per the City’s Investment Policy approved by the City Council on August 1, 2023, the City Treasurer submits a monthly investment transaction report to the City Council within 45 days of the end of the reporting period in accordance with California Government Code Section 53607.

The monthly investment transactions summary updates the City Council on the City’s monthly transactions of the City’s investment portfolio for the month ending December 31, 2023. The statements enclosed include transactions of the City’s investments with LAIF, Chandler, and Commercial Bank of California (Enclosures 2, 3 and 4).

Conclusion:

All investments are maintained in accordance with California Government Code Section 53601 and the City’s investment policy approved by the City Council on August 1, 2023. The City Treasurer/Director of Administrative Services certifies that the funds are invested to provide sufficient cash flow for a period of six (6) months. Staff recommends receiving and filing the Treasurer’s Report for the quarter ending December 31, 2023, which represents balances and activities for the second quarter (October through December) of the 2023-24 fiscal year and the Treasurer’s Monthly Investment Transaction Report as of December 31, 2023.



Steve Carmona

SC:AG:MP:JM:ep

- Enclosures:
- 1) Treasurer’s Report for the Second Quarter Ending December 31, 2023.
 - 2) LAIF Statement for the Month Ending December 31, 2023.
 - 3) Chandler Asset Management Transaction Ledger for the Month Ending December 31, 2023.
 - 4) Commercial Bank of California Insured Cash Sweep Statement for the Month Ending December 31, 2023.

CITY OF PICO RIVERA
 TREASURER'S REPORT
 2ND QTR OCT 2023 - DEC 2023

TYPE OF INVESTMENT	Interest Rate	Issuer	Reporting Date	Investment Income	Ending Balance	Source of Market Valuation
Local Agency Investment Fund (LAIF)	4.00	LAIF	12/31/2023	567,502.32	56,134,279.83	LAIF Statements
Commercial Bank of California (CBC) Demand Deposits	0.05	CBC	12/31/2023	103.30	5,976,828.14	CBC Statements
CBC Insured Cash Sweep (ICS) Account	4.25	CBC	12/31/2023	145,038.56	20,715,863.64	CBC ICS Statement
Chandler Investments*	3.16	Chandler Investments	12/31/2023	237,680.00	32,322,182.00	Chandler Portfolio Summary
TOTAL CASH & INVESTMENTS: Exclude Water Fund 550		TOTAL CASH & INVESTMENTS:		<u>\$ 950,324.18</u>	<u>\$ 115,149,153.61</u>	
Revenue Bonds, 1999 Bond Fund Water Authority	122073-001	US Bank	12/31/2023	302.84	11,146.90	US Bank/RECON Statements
Revenue Bonds, 1999 Bond Fund Water Authority	122073-002	US Bank	12/31/2023	1,663.19	74,983.34	US Bank/RECON Statements
Revenue Bonds, 1999 Bond Fund Water Authority	122073-003	US Bank	12/31/2023	6,828.36	793,333.43	US Bank/RECON Statements
Revenue Bonds, 1999 Water Rate Stabilization	122073-011	US Bank	12/31/2023	7,481.11	600,000.02	US Bank/RECON Statements
Revenue Bonds, 2021 Tax Allocation Refunding Bonds	245558-000	US Bank	12/31/2023	-	-	US Bank/RECON Statements
Revenue Bonds, 2021 Tax Allocation Refunding Bonds	245558-001	US Bank	12/31/2023	70.56	70.26	US Bank/RECON Statements
Revenue Bonds, 2021 Tax Allocation Refunding Bonds	245558-002	US Bank	12/31/2023	3,376.49	3,362.00	US Bank/RECON Statements
Revenue Bonds, 2021 Tax Allocation Refunding Bonds	245558-003	US Bank	12/31/2023	-	-	US Bank/RECON Statements
Revenue Bonds, 2021 Tax Allocation Refunding Bonds	245558-004	US Bank	12/31/2023	-	-	US Bank/RECON Statements
TOTAL FISCAL AGENT (TRUSTEE) INVESTMENTS		TOTAL (TRUSTEE) INVESTMENTS:		<u>\$ 19,722.55</u>	<u>\$ 1,482,895.95</u>	
		TOTAL CASH & TRUSTEE INVESTMENTS:		<u>\$ 970,046.73</u>	<u>\$ 116,632,049.56</u>	
2018 COPS		130877 Wilmington Trust	12/31/2023	62,905.82	5,025,084.54	Wilmington Trust Statement
		TOTAL 2018 COPS:		<u>\$ 62,905.82</u>	<u>\$ 5,025,084.54</u>	
ENTERPRISE FUNDS						
River City Bank (PRIME)		RIVER CITY BANK ICS Account	12/31/2023	92,596.30	11,877,869.13	River City Bank
River City Bank (PRIME)		RIVER CITY BANK Operating Account	12/31/2023	-	1,908,111.02	River City Bank
		TOTAL River City Bank:		<u>\$ 92,596.30</u>	<u>\$ 13,785,980.15</u>	

* Average Purchase Yield: The average yield on an investment or a portfolio is the sum of all interest, dividends, or other income that the investment generates, divided by the age of the investment or the length of time the investor has held it.

I certify that this investment portfolio is in conformity with the Investment Policy of the City of Pico Rivera. The investment Program provides sufficient liquidity to meet a minimum of the next six month's estimated expenditures.


 Jane Guo
 Director of Administrative Services and City Treasurer, City of Pico Rivera

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 03, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF PICO RIVERA

DIRECTOR OF FINANCE/ADMINISTRATIVE SVCS
6615 PASSONS BLVD
PICO RIVERA, CA 90660

[Tran Type Definitions](#)



Account Number: 98-19-653

December 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	46,246,980.84
Total Withdrawal:	0.00	Ending Balance:	46,246,980.84

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 03, 2024

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[PMIA Average Monthly Yields](#)

CITY OF PICO RIVERA
COVID RELIEF EMERGENCY ACCOUNT
DIR OF FINANCE/ADMIN SERVICES
6615 PASSONS BLVD
PICO RIVERA, CA 90660

[Tran Type Definitions](#)



Account Number: 19-19-007

December 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	10,252,106.19
Total Withdrawal:	0.00	Ending Balance:	10,252,106.19

**City of Pico Rivera Portfolio
Chandler Investment Transactions
December 2023**

Transaction Date	Tran Category	Tran Type Description	Security Description	Quantity	Price	Principal	Interest	Total Amount
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	9,200.00	1.00000	9,200.00	\$0.00	9,200.00
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	2,073.17	1.00000	2,073.17	\$0.00	2,073.17
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	298,075.75	1.00000	298,075.75	\$0.00	298,075.75
12/31/2023	Acquisitions	Purchase	International Finance Corp Note	240,000.00	0.99674	239,217.60	\$0.00	239,217.60
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	12,656.25	1.00000	12,656.25	\$0.00	12,656.25
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	900,000.00	1.00000	900,000.00	\$0.00	900,000.00
12/31/2023	Acquisitions	Purchase	Toronto-Dominion Bank Note	160,000.00	1.00000	160,000.00	\$0.00	160,000.00
12/31/2023	Acquisitions	Purchase	FFCB Note	200,000.00	0.99651	199,302.00	\$102.78	199,404.78
12/31/2023	Acquisitions	Purchase	Inter-American Dev Bank Note	635,000.00	0.99915	634,460.25	\$0.00	634,460.25
12/31/2023	Acquisitions	Purchase	Paccar Financial Corp Note	320,000.00	1.00215	320,688.00	\$5,521.33	326,209.33
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	4,090.96	1.00000	4,090.96	\$0.00	4,090.96
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,503.62	1.00000	1,503.62	\$0.00	1,503.62
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,483.50	1.00000	1,483.50	\$0.00	1,483.50
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	527.58	1.00000	527.58	\$0.00	527.58
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	591.58	1.00000	591.58	\$0.00	591.58
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	394.62	1.00000	394.62	\$0.00	394.62
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,438.50	1.00000	1,438.50	\$0.00	1,438.50
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,592.82	1.00000	3,592.82	\$0.00	3,592.82
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	8,775.85	1.00000	8,775.85	\$0.00	8,775.85
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	933.17	1.00000	933.17	\$0.00	933.17
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	5,573.04	1.00000	5,573.04	\$0.00	5,573.04
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	16,193.79	1.00000	16,193.79	\$0.00	16,193.79
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,526.98	1.00000	1,526.98	\$0.00	1,526.98
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	678.00	1.00000	678.00	\$0.00	678.00
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,392.87	1.00000	3,392.87	\$0.00	3,392.87
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,953.99	1.00000	3,953.99	\$0.00	3,953.99
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	13,666.82	1.00000	13,666.82	\$0.00	13,666.82
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	358.42	1.00000	358.42	\$0.00	358.42
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,622.89	1.00000	3,622.89	\$0.00	3,622.89
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	279.75	1.00000	279.75	\$0.00	279.75
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	428.38	1.00000	428.38	\$0.00	428.38
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	336.25	1.00000	336.25	\$0.00	336.25
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	4,670.30	1.00000	4,670.30	\$0.00	4,670.30
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	294.00	1.00000	294.00	\$0.00	294.00
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	3,728.12	1.00000	3,728.12	\$0.00	3,728.12
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	172.00	1.00000	172.00	\$0.00	172.00
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,327.92	1.00000	1,327.92	\$0.00	1,327.92
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,312.08	1.00000	1,312.08	\$0.00	1,312.08
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,143.75	1.00000	1,143.75	\$0.00	1,143.75
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	503.75	1.00000	503.75	\$0.00	503.75
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	930.42	1.00000	930.42	\$0.00	930.42

12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	8,069.20	1.00000	8,069.20	\$0.00	8,069.20
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	1,559.56	1.00000	1,559.56	\$0.00	1,559.56
12/31/2023	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	11,625.00	1.00000	11,625.00	\$0.00	11,625.00
12/31/2023	Acquisitions	Short Sale	First American Govt Obligation Fund Class Y	(239,217.60)	1.00000	(239,217.60)	\$0.00	(239,217.60)
12/31/2023	Acquisitions	Short Sale	First American Govt Obligation Fund Class Y	(634,460.25)	1.00000	(634,460.25)	\$0.00	(634,460.25)
12/31/2023	Dispositions	Closing Purchase	First American Govt Obligation Fund Class Y	(239,217.60)	1.00000	(239,217.60)	\$0.00	239,217.60
12/31/2023	Dispositions	Closing Purchase	First American Govt Obligation Fund Class Y	(634,460.25)	1.00000	(634,460.25)	\$0.00	634,460.25
12/31/2023	Dispositions	Maturity	FHLB Note	450,000.00	1.00000	450,000.00	\$0.00	(450,000.00)
12/31/2023	Dispositions	Maturity	FHLB Note	450,000.00	1.00000	450,000.00	\$0.00	(450,000.00)
12/31/2023	Dispositions	Paydown	John Deere Owner Trust 2022-B A3	-	-	-	\$358.42	(358.42)
12/31/2023	Dispositions	Paydown	John Deere Owner Trust 2022-C A3	-	-	-	\$933.17	(933.17)
12/31/2023	Dispositions	Paydown	Mercedes-Benz Auto Receivables 2022-1 A2	15,701.28	1.00000	15,701.28	\$492.51	(16,193.79)
12/31/2023	Dispositions	Paydown	American Express Credit Trust 2023-3 A	-	-	-	\$1,503.62	(1,503.62)
12/31/2023	Dispositions	Paydown	Toyota Auto Receivables Trust 2021-D A3	4,055.08	1.00000	4,055.08	\$35.88	(4,090.96)
12/31/2023	Dispositions	Paydown	Chase Issuance Trust 23-A1 A	-	-	-	\$1,483.50	(1,483.50)
12/31/2023	Dispositions	Paydown	Hyundai Auto Receivables Trust 2023-A A3	-	-	-	\$591.58	(591.58)
12/31/2023	Dispositions	Paydown	John Deere Owner Trust 2022-A A3	5,382.92	1.00000	5,382.92	\$190.12	(5,573.04)
12/31/2023	Dispositions	Paydown	Toyota Auto Receivables 2020-D A3	1,526.53	1.00000	1,526.53	\$0.45	(1,526.98)
12/31/2023	Dispositions	Paydown	John Deere Owner Trust 2021-A A3	3,384.59	1.00000	3,384.59	\$8.28	(3,392.87)
12/31/2023	Dispositions	Paydown	John Deere Owner Trust 2021-B A3	3,923.25	1.00000	3,923.25	\$30.74	(3,953.99)
12/31/2023	Dispositions	Paydown	American Express Credit Trust 2022-2 A	-	-	-	\$678.00	(678.00)
12/31/2023	Dispositions	Paydown	Mercedes-Benz Auto Lease Trust 2021-B A3	13,658.36	1.00000	13,658.36	\$8.46	(13,666.82)
12/31/2023	Dispositions	Paydown	Mercedes-Benz Auto Receivable 2023-1 A3	-	-	-	\$394.62	(394.62)
12/31/2023	Dispositions	Paydown	John Deere Owner Trust 2023-C A3	-	-	-	\$1,438.50	(1,438.50)
12/31/2023	Dispositions	Paydown	American Express Credit Trust 2023-1 A	-	-	-	\$527.58	(527.58)
12/31/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2022-1 A3	3,373.49	1.00000	3,373.49	\$219.33	(3,592.82)
12/31/2023	Dispositions	Paydown	Honda Auto Receivables 2022-2 A3	-	-	-	\$279.75	(279.75)
12/31/2023	Dispositions	Paydown	GM Auto Receivable Trust 2023-2 A3	-	-	-	\$428.38	(428.38)
12/31/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2020-3 A3	3,621.06	1.00000	3,621.06	\$1.83	(3,622.89)
12/31/2023	Dispositions	Paydown	GM Financial Auto Leasing 2023-3 A3	-	-	-	\$336.25	(336.25)
12/31/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2021-4 A3	4,620.94	1.00000	4,620.94	\$49.36	(4,670.30)
12/31/2023	Dispositions	Paydown	Honda Auto Receivables Owner 2023-1 A3	-	-	-	\$294.00	(294.00)
12/31/2023	Dispositions	Paydown	Honda Auto Receivables Trust 2021-1 A3	3,723.35	1.00000	3,723.35	\$4.77	(3,728.12)
12/31/2023	Dispositions	Paydown	FHLMC K073 A2	-	-	-	\$1,312.08	(1,312.08)
12/31/2023	Dispositions	Paydown	FHLMC K054 A2	-	-	-	\$1,143.75	(1,143.75)
12/31/2023	Dispositions	Paydown	BMW Vehicle Lease Trust 2022-1 A3	8,041.57	1.00000	8,041.57	\$27.63	(8,069.20)
12/31/2023	Dispositions	Paydown	FHLMC K069 A2	-	-	-	\$1,327.92	(1,327.92)
12/31/2023	Dispositions	Paydown	FHLMC K081 A2	-	-	-	\$503.75	(503.75)
12/31/2023	Dispositions	Paydown	FHLMC K085 A2	-	-	-	\$930.42	(930.42)
12/31/2023	Dispositions	Paydown	BMW Vehicle Lease Trust 2021-2 A3	1,559.13	1.00000	1,559.13	\$0.43	(1,559.56)
12/31/2023	Dispositions	Paydown	BMW Vehicle Lease Trust 2023-1 A3	-	-	-	\$172.00	(172.00)
12/31/2023	Dispositions	Sale	Wal-Mart Stores Callable Note Cont 09/09/2027	300,000.00	0.98404	295,212.00	\$2,863.75	(298,075.75)
12/31/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	239,217.60	1.00000	239,217.60	\$0.00	(239,217.60)
12/31/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	160,000.00	1.00000	160,000.00	\$0.00	(160,000.00)
12/31/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	634,460.25	1.00000	634,460.25	\$0.00	(634,460.25)
12/31/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	199,404.78	1.00000	199,404.78	\$0.00	(199,404.78)
12/31/2023	Dispositions	Sale	First American Govt Obligation Fund Class Y	326,209.33	1.00000	326,209.33	\$0.00	(326,209.33)

12/31/2023	Dispositions	Security Withdrawal	First American Govt Obligation Fund Class Y	2,533.13	1.00000	2,533.13	\$0.00	(2,533.13)
12/31/2023	Dispositions	Security Withdrawal	First American Govt Obligation Fund Class Y	250.70	1.00000	250.70	\$0.00	(250.70)
12/31/2023	Other Transactions	Dividend	First American Govt Obligation Fund Class Y	294,123.41	-	2,073.17	\$0.00	2,073.17
12/31/2023	Other Transactions	Interest	Amazon.com Inc Note	400,000.00	-	9,200.00	\$0.00	9,200.00
12/31/2023	Other Transactions	Interest	FHLB Note	450,000.00	-	5,062.50	\$0.00	5,062.50
12/31/2023	Other Transactions	Interest	FHLB Note	450,000.00	-	7,593.75	\$0.00	7,593.75
12/31/2023	Other Transactions	Interest	National Rural Utilities Note	80,000.00	-	1,380.00	\$0.00	1,380.00
12/31/2023	Other Transactions	Interest	US Treasury Note	700,000.00	-	875.00	\$0.00	875.00
12/31/2023	Other Transactions	Interest	US Treasury Note	500,000.00	-	2,500.00	\$0.00	2,500.00
12/31/2023	Other Transactions	Interest	JP Morgan Chase & Co Callable Note Cont 12/15/2024	145,000.00	-	4,020.85	\$0.00	4,020.85
12/31/2023	Other Transactions	Interest	US Treasury Note	600,000.00	-	11,625.00	\$0.00	11,625.00
	Changes of Market Values and Accrued Interests							293,699.35
	Net Investment Transactions							\$ 379,576.06
	Beginning Balance as of 11/30/2023							\$ 31,942,605.96
	Ending Balance as of 12/31/2023							\$ 32,322,182.02

Commercial Bank of California
19752 MacArthur Blvd.
Suite 100
Irvine, CA 92612



RETURN SERVICE REQUESTED



122675-29A
CITY OF PICO RIVERA
6615 PASSIONS BLVD
PICO RIVERA, CA 90660

Contact Us
(714) 431-7000



Account
CITY OF PICO RIVERA

Date
12/31/2023

Page
1 of 4

IntraFi Cash ServiceSM, or ICS[®], Monthly Statement

The following information is a summary of activity in your account(s) for the month of December 2023 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through IntraFi Cash Service. Funds in your deposit accounts at the FDIC-insured institutions at which your funds have been placed will be "deposits," as defined by federal law.

Summary of Accounts

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
*****354	Savings	4.25%	\$9,152,330.01	\$20,715,863.64
TOTAL			\$9,152,330.01	\$20,715,863.64

12d

DETAILED ACCOUNT OVERVIEW

Account ID: *****354
Account Title: CITY OF PICO RIVERA

Account Summary - Savings

Statement Period	12/1-12/31/2023	Average Daily Balance	\$17,573,741.94
Previous Period Ending Balance	\$9,152,330.01	Interest Rate at End of Statement Period	4.25%
Total Program Deposits	11,500,008.75	Annual Percentage Yield Earned	4.34%
Total Program Withdrawals	(0.00)	YTD Interest Paid	215,832.44
Interest Capitalized	63,524.88		
Current Period Ending Balance	\$20,715,863.64		

Account Transaction Detail

Date	Activity Type	Amount	Balance
12/04/2023	Deposit	\$8.75	\$9,152,338.76
12/06/2023	Deposit	8,500,000.00	17,652,338.76
12/07/2023	Deposit	500,000.00	18,152,338.76
12/21/2023	Deposit	2,500,000.00	20,652,338.76
12/29/2023	Interest Capitalization	63,524.88	20,715,863.64

Summary of Balances as of December 31, 2023

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Access Bank	Omaha, NE	58727	\$413.88
Alpine Bank	Glenwood Springs, CO	23091	249,102.94
Ameris Bank	Atlanta, GA	20504	249,102.94
Anderson Brothers Bank	Mullins, SC	9923	249,085.58
AuburnBank	Auburn, AL	35	637.25
Axos Bank	San Diego, CA	35546	248,931.64
BOKF, National Association	Tulsa, OK	4214	248,876.34
Banc of California	Beverly Hills, CA	24045	249,248.00
Bank of Washington	Washington, MO	12627	249,078.59
BankUnited	Miami Lakes, FL	58979	249,102.94
Bankers Trust Company	Des Moines, IA	953	57.99
Bankwell Bank	New Canaan, CT	57368	249,102.94
Byline Bank	Chicago, IL	20624	249,102.94
CASS COMMERCIAL BANK	Des Peres, MO	1068	248,523.55
Capitol Bank	Madison, WI	34074	249,102.94
Central Bank	Houston, TX	17612	271.38
Citizens Bank of Philadelphia, MS	Philadelphia, MS	12204	249,248.00
Coastal Community Bank	Everett, WA	34403	249,248.00
CorTrust Bank National Association	Mitchell, SD	6063	115.77
D. L. Evans Bank	Burley, ID	11666	249,102.94
Dime Community Bank	Hauppauge, NY	6976	249,248.00
EagleBank	Silver Spring, MD	34742	249,248.00

DETAILED ACCOUNT OVERVIEW

Account ID: *****354
Account Title: CITY OF PICO RIVERA



Summary of Balances as of December 31, 2023

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Enterprise Bank & Trust	Clayton, MO	27237	249,102.94
Esquire Bank, National Association	Jericho, NY	58140	249,102.94
First American Bank	Artesia, NM	2240	248,497.79
First Bank & Trust	Brookings, SD	3973	248,523.54
First Commerce Bank	Lewisburg, TN	57465	248,536.23
First Financial Northwest Bank	Renton, WA	29058	249,248.00
First Foundation Bank	Irvine, CA	58647	249,248.00
First Horizon Bank	MEMPHIS, TN	4977	249,248.00
First International Bank & Trust	Watford City, ND	10248	249,102.94
First National Bank of Omaha	Omaha, NE	5452	249,102.94
FirstBank	Nashville, TN	8663	249,248.00
Firsttrust Savings Bank	Conshohocken, PA	26647	249,102.94
Five Points Bank	Grand Island, NE	20488	249,102.94
Five Star Bank	Roseville, CA	35361	249,102.94
Flushing Bank	Uniondale, NY	58564	248,668.27
Fulton Bank, N.A.	Lancaster, PA	7551	249,248.00
Glens Falls Natl Bank and Trust Co	Glens Falls, NY	7074	249,248.00
Grand Savings Bank	Grove, OK	32084	249,083.58
Hancock Whitney Bank	Gulfport, MS	12441	249,248.00
Hanmi Bank	Los Angeles, CA	24170	249,248.00
Heritage Bank of Commerce	San Jose, CA	33905	249,102.94
INB	Springfield, IL	3664	249,083.94
International Finance Bank	Miami, FL	24823	249,102.94
Israel Discount Bank of New York	New York City, NY	19977	249,248.00
Katahdin Trust Company	Patten, ME	12874	39,679.12
Kennebunk Savings Bank	Kennebunk, ME	13063	127.03
Leader Bank, National Association	Arlington, MA	57134	249,248.00
Liberty National Bank	Lawton, OK	11522	249,102.94
MVB Bank, Inc	Fairmont, WV	34603	249,071.13
MainStreet Bank	Fairfax, VA	57742	249,248.00
Merchants Bank of Indiana	Carmel, IN	8056	249,248.00
MidWestOne Bank	Iowa City, IA	14843	249,248.00
NBT Bank, National Association	Norwich, NY	7230	249,248.00
NexBank	Dallas, TX	29209	249,102.94
Old National Bank	Evansville, IN	3832	249,248.00
OneLocal Bank	Norwood, MA	26555	144.72
Origin Bank	Ruston, LA	12614	249,248.00
Park National Bank	Newark, OH	6653	249,248.00
Parke Bank	Sewell, NJ	34888	248,668.26

DETAILED ACCOUNT OVERVIEW

Account ID: *****354

Account Title: CITY OF PICO RIVERA

Summary of Balances as of December 31, 2023

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Patriot Bank	Stamford, CT	33928	326.55
Pinnacle Bank	Nashville, TN	35583	249,248.00
Popular Bank	New York, NY	34967	249,248.00
Raymond James Bank	St. Petersburg, FL	33893	249,248.00
Republic Bank & Trust Company	Louisville, KY	23627	249,248.00
S&T Bank	Indiana, PA	11124	249,050.87
SMBC MANUBANK	Los Angeles, CA	18618	249,102.94
Santa Cruz County Bank	Watsonville, CA	57591	248,965.95
Shore United Bank, N.A.	Easton, MD	4832	248,668.27
South Central State Bank	Campbell, NE	16707	66.31
South State Bank, N.A.	Winter Haven, FL	33555	249,248.00
Synovus Bank	Columbus, GA	873	249,248.00
T Bank, National Association	Dallas, TX	57703	249,102.94
TBK Bank, SSB	Dallas, TX	23498	249,102.94
Texas Bank	Brownwood, TX	19559	248,661.59
Texas Bank and Trust Company	Longview, TX	17842	249,102.94
The American National Bank of Texas	Terrell, TX	23474	249,248.00
The Bank of Tampa	Tampa, FL	21031	249,102.94
The Central Trust Bank	Jefferson City, MO	12633	248,639.32
The Washington Trust Company of Westerly	Westerly, RI	23623	249,248.00
Third Coast Bank, SSB	Humble, TX	58716	248,523.55
TowneBank	Portsmouth, VA	35095	249,248.00
Truist Bank	Charlotte, NC	9846	249,248.00
U.S. Bank National Association	Cincinnati, OH	6548	249,047.61
United Bank	Fairfax, VA	22858	249,248.00
United Community Bank	Blairsville, GA	16889	249,102.94
Valley National Bank	Wayne, NJ	9396	249,248.00
VeraBank	Henderson, TX	3250	248,668.27
Veritex Community Bank	Dallas, TX	57665	249,102.94
WestStar Bank	El Paso, TX	32941	248,668.27
Western Alliance Bank	Phoenix, AZ	57512	249,248.00
Zions Bancorporation, N. A.	Salt Lake City, UT	2270	249,248.00



To: Mayor and City Council
From: City Manager
Meeting Date: January 23, 2024
Subject: 10-DAY REPORT ON URGENCY ORDINANCE NO. 1172 PROHIBITING SPECIFIED USES IN THE COMMERCIAL GENERAL AND COMMERCIAL PLANNED DEVELOPMENT ZONE

Recommendation:

1. Receive, file, and issue a 10-day report on Urgency Ordinance No. 1172 enacting a 10-month 15-day moratorium on specified uses in the Commercial General (C-G) and Commercial Planned Development (CPD) zone as required under Government Code Section 65858(d).

Fiscal Impact:

There is no fiscal impact to the General Fund associated with this report.

Background:

On April 25, 2023, the City Council adopted Urgency Ordinance No. 1169, a 45-day moratorium prohibiting several specific uses in the Commercial General (C-G) and Commercial Planned Development (CPD) zone. The moratorium was extended to 10 months and 15 days on May 31, 2023, through the adoption of Urgency Ordinance No. 1172, in accordance with Government Code Section 65858(d). The purpose of the moratorium was to allot staff time to conduct research and determine how to mitigate impacts from the subject uses. Without proper study, the City may be allowing the development of new uses that have the potential for negative impacts on traffic, circulation, noise, and security and deterring other uses that may be better suited for the aforementioned zones and locations while having fewer negative impacts on the surrounding areas. The uses under evaluation are considered by staff as low performing and may not be in the best interest of the community. In light of these factors, the City continues to receive inquiries and permit applications from prospective businesses interested in the specified commercial uses. Therefore, without appropriate land use and planning regulations, the moratorium is necessary for the immediate preservation of public peace, health, and safety.

Discussion:

Urgency Ordinance No. 1172 will expire on March 11, 2024, unless extended by the City Council. Government Code Sections 36937 and 65858 allow the City to extend the ordinance for one additional year after public notice and public hearing. The moratorium may not be further extended. Prior to the extension, the City must issue a written report "... describing the measures taken to alleviate the condition which led to the adoption of the ordinance."

Analysis

Community and Economic Development staff have been actively pursuing high-quality development that is desired by Pico Rivera residents, would improve community service, and would have a positive social and economic impact. The subject listed uses may be found in key locations and intersections and thereby encourage other undesirable land uses that further spiral blighted conditions.

Per General Plan Policy 7.3-3, the City should "... proactively recruit new high-quality commercial uses, specialty stores and sit-down restaurants that expand the diversity of retail and service offerings and increase generation of sales tax and enhance visitor amenities."

The following is a list of commercial uses that may have an over proliferation or have negative impacts in the General Commercial (C-G) and Commercial Planned Development (CPD) zone:

1. Automobile leasing and renting
2. Automobile parts and accessory
3. Automobile Insurance
4. Medical office & dental office of over 1,000 square feet
5. Discount clothing store of over 1,000 square feet
6. Shoe Store (Warehouse)
7. Dollar Store
8. Drug store
9. Pet shop and grooming
10. Picture frames and framing
11. Barbershops and beauty salons
12. Nail salons
13. Cell Phone Repair
14. Tattoo Shops
15. Party Rental of over 1,000 square feet

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
10-DAY REPORT ON URGENCY ORDINANCE NO. 1172 PROHIBITING SPECIFIED
USES IN THE COMMERCIAL GENERAL AND COMMERCIAL PLANNED
DEVELOPMENT ZONE
PAGE 3 of 4

The moratorium does not prohibit:

- The renewal of a business license for an existing commercial land use as specified above that seek to maintain the establishment in its current location, in a manner, and housed within a building, which complies with all City, state, federal or otherwise applicable, codes, rules, regulations or laws; and
- Issuance of permits for emergency and emergency-related repairs.

Once the City Council receives and files this report, this staff report shall constitute the City Council's 10-day report as required under Government Code Section 65858(d) describing the measures taken to alleviate the conditions which lead to the adoption of the ordinance.

Since May 31, 2023, staff continued to work on the following:

1. Studying unintended consequences of the ordinance and its effect on commercial vacancy rates.
2. Studying the unintended consequences of the ordinance and its effect on the ability of property owners to lease small spaces that would otherwise remain vacant.
3. Crafting a revised moratorium that eliminates land uses that were prohibited under the existing moratorium that have been studied and found not to have negative impacts on the community.
4. Analyzing all impacts of the existing land uses including the detrimental effects of traffic, circulation, security and noise, etc.
5. Creating a list of interested parties, stakeholders, and residents to engage in the community input process by way of community meetings and City study sessions.
6. Initiated meetings with staff from the City's Building and Code Enforcement Division to review the impacts of the interim ordinance and future potential development standards.
7. Reviewing regulations in surrounding cities to determine adopted codes, taxes and fees implemented and the impacts on their respective communities.
8. Study the impacts of the specified uses in commercial versus industrial zones where traffic circulation impacts may be minimized.
9. Reviewing the City's General Plan to determine whether the specified land uses are consistent with the General Plan's adopted goals and policies.

Conclusion:

Staff recommends that the City Council receive, file, and issue this 10-day report. At the next available City Council meeting, staff will request that Urgency Ordinance No. 1172 be extended for an additional year to allow staff further study in accordance with

CITY COUNCIL AGENDA REPORT – MEETING OF JANUARY 23, 2024
10-DAY REPORT ON URGENCY ORDINANCE NO. 1172 PROHIBITING SPECIFIED
USES IN THE COMMERCIAL GENERAL AND COMMERCIAL PLANNED
DEVELOPMENT ZONE
PAGE 4 of 4

Government Code Section 65858. Staff will also be recommending removing specific land uses that were found not to have an impact on the surrounding community. This will be the final extension under the moratorium. At the conclusion of the moratorium, staff will bring forth a permanent ordinance with staff's final recommendations and findings.



Steve Carmona

SC:AB:JG:jj

Enclosure: 1) Urgency Ordinance No. 1172

URGENCY ORDINANCE NO. 1172

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, EXTENDING URGENCY ORDINANCE NO. 1169 FOR A PERIOD OF 10 MONTHS, 15 DAYS PROHIBITING ANY NEW AUTOMOBILE LEASING AND RENTING, AUTOMOBILE PARTS AND ACCESSORY, AUTOMOBILE INSURANCE, MEDICAL AND DENTAL OFFICE, DISCOUNT CLOTHING AND SHOE STORE (WAREHOUSE), DOLLAR STORE, DRUG STORE, PET SHOP AND GROOMING, PICTURE FRAMES AND FRAMING, BARBERSHOPS AND BEAUTY SALONS, NAIL SALON, CELL PHONE REPAIR, TATTOO SHOPS, AND PARTY RENTAL STORES IN THE COMMERCIAL GENERAL (C-G) AND COMMERCIAL PLANNED DEVELOPMENT (CPD) ZONE.

WHEREAS, Article XI, Section 7 of the California Constitution authorizes the City to make and enforce laws within its limits all local, police, sanitary, and other ordinances, and regulations not in conflict with general laws; and

WHEREAS, without well-planned neighborhoods and commercial corridors, sections of the City can quickly deteriorate, with consequences to social, environmental and economic value; and

WHEREAS, the City desires to create guidelines and/or development standards for subject specified commercial land uses to better incorporate such uses within the community; and

WHEREAS, the city requires additional time to properly assess the number of and repercussions associated with having an over-proliferation of specified commercial uses; and

WHEREAS, there are certain commercial land uses in the Commercial-General (C-G) and Commercial Planned Development (CPD) zone within Chapter 18.40, *Land Use Regulations*, of the Pico Rivera Municipal Code that are considered low performing commercial uses that may have negative consequences to the surrounding community and do not require an entitlement and are allowed by-right; and

WHEREAS, there is an immediate threat to the public health, safety and welfare of the community as the subject establishments locate in the City without proper regulations in place, and, absent the adopting of this extension of Interim Urgency Ordinance, it is likely that the establishment or operation of the subject uses without appropriate controls in place to regulate their impacts on the community will result in harmful effects to businesses, property owners and resident so the City; and

WHEREAS, on April 25, 2023 the City Council placed a 45-day moratorium (Urgency Ordinance No. 1169) prohibiting any new automobile leasing and renting, automobile parts and accessory, automobile insurance, medical & dental office, discount clothing and shoe store (warehouse), dollar store, drug store, pet shop & grooming, picture frames and framing, barbershops and beauty salons, nail salon, cell

URGENCY ORDINANCE NO. 1172

Page 2 of 5

phone repair, tattoo shops, and party rental in the Commercial General (C-G) and Commercial Planned Development (CPD) zone; and

WHEREAS, the City continues to receive inquiries and permit applications from prospective businesses interested in the above referenced use; and

WHEREAS, on May 9, 2023, the City Council received and filed a report per Government Code Section 65858 (d), describing the measures taken to alleviate the condition which led to the adoption of the moratorium; and

WHEREAS, on May 12, 2021 a public notice was published in Los Cerritos News describing the City's intent to extend the existing moratorium; and

WHEREAS, if adopted Urgency Ordinance No. 1172 will be in effect for 10 months 15 days and shall expire on March 11, 2024 unless further extended.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Pico Rivera as follows:

SECTION 1. The recitals above are true and correct and incorporated herein as part of the findings.

SECTION 2. This urgency ordinance is exempt from California Environmental Quality Act (CEQA) Guidelines based on the following findings:

- a) This urgency ordinance is not a project within the meaning of Section 15061 (b) (3) of the CEQA Guidelines because it has no potential of resulting in a physical change in the environment, directly or indirectly, by preserving the status quo. This urgency ordinance in no way authorizes or approves any specific project within the City.
- b) This urgency ordinance is categorically exempt for CEQA under Section 15308 of the CEQA Guidelines as it is a regulatory action taken by the City pursuant to its police power and according with Government Code Section 65858, to assure maintenance and protection of the environment and adoption of contemplated local legislation, regulation and policies.
- c) This urgency ordinance is not subject to CEQA under the general rule set forth in Section 15061(b)(3) of the CEQA Guidelines that CEQA only applies to projects which have the potential for causing a significant effect on the environment. For the reasons set forth in subparagraphs (1) and (2) above, it can be seen with certainty that there is no possibility that this urgency ordinance will have a significant effect on the environment.

URGENCY ORDINANCE NO. 1172

Page 3 of 5

SECTION 3. In accordance with the authority granted pursuant to Government Code Section 65858, from and after the effective date of this urgency ordinance, no person, partnership, corporation, or other entity shall commence a new automobile leasing and renting, automobile parts and accessory, automobile insurance, medical & dental office, discount clothing and shoe store (warehouse), dollar store, drug store, pet shop & grooming, picture frames and framing, barbershops and beauty salons, nail salon, cell phone repair, tattoo shops, and party rental business in the Commercial General (C-G) and Commercial Planned Development (CPD) zone.

SECTION 4. The uses listed below shall be defined as follows for the purposes of this urgency ordinance. Though these uses could be interpreted as falling under other broader existing categories of uses under the Zoning Code, for the purpose of this urgency ordinance and the moratorium enacted hereunder and any extensions thereof, they shall be treated as distinct and separate uses from such broader categories. Any use included in this urgency ordinance that is not defined within this section, unless otherwise defined in Title 18, *Zoning*, of the Pico Rivera Municipal Code, shall be given the plain, ordinary meaning, commonly associated with its use.

- a) Medical Office - a place for the practice of physiotherapy or medical, dental, optical, psychoanalytical, osteopathic, or chiropractic professions of over 1,000 square feet.
- b) Shoe Store (Warehouse) - establishments engaged in the sale of footwear, including athletic footwear.
- c) Discount Clothing Store - a retail store that sells products at prices lower than those by traditional retail outlets of over 1,000 square feet.
- d) Dollar Store - a store that sells inexpensive items priced usually at a dollar or a few dollars.
- e) Party Rental - A retail store that provides tables, chairs, tents, linens, decorations and other miscellaneous supplies for various indoor and outdoor events such as parties for birthdays, retirements and graduations of over 1,000 square feet.
- f) Cell Phone Repair Shop - a business that primarily repairs and maintains cell phones and cell phone cases.
- g) Tattoo Shops - Any place or establishment where tattooing or body piercing is made available.
- h) Nail Salons - Any commercial establishment where nail care is offered or practiced on a regular basis for compensation.
- i) Automobile Insurance business - any business that provides automobile policy insurance.

SECTION 5. Urgency Ordinance No. 1169 was enacted pursuant to Sections 36934 and 65858 of the Government Code of the State of California, and in accordance therewith, shall be of no further force and effect 10 months 15 days after the adoption of this urgency ordinance unless extended in accordance with Section 65858 of the Government Code. The City Council hereby finds, based on oral and written reports,

URGENCY ORDINANCE NO. 1172

Page 4 of 5

determines and declares that the immediate preservation of the public peace, health, safety and welfare necessitates the enactment of this ordinance as an urgency ordinance. The City Council further finds there is a current and immediate threat to public health, safety and welfare necessitating the adoption of this urgency ordinance as an Urgency Interim Zoning Ordinance under Section 65858. Said findings are as follows:

- a) There are no existing regulations within the City of Pico Rivera that addresses the location, number of, or entitlement requirements for new automobile leasing and renting, automobile parts and accessory, automobile insurance, medical & dental office, discount clothing and shoe store (warehouse), dollar store, drug store, pet shop & grooming, picture frames and framing, barbershops and beauty salons, nail salon, cell phone repair, tattoo shops, and party rental business in the Commercial General (C-G) and Commercial Planned Development (CPD) zone.
- b) It is necessary to study the adoption of amendments to the City's Municipal Code and Zoning Ordinance to implement reasonable development standards, regulations, and land use review in order to understand and address impacts of the subject uses in Commercial General (C-G) and Commercial Planned Development (CPD) zones.
- c) As a result of the type of land use, outdated regulations, over-proliferation, economic impacts, circulation, noise, security, or lack thereof, siting, or maintenance of the subject uses in the Commercial General (C-G) and Commercial Planned Development (CPD) zones have the potential of having a source of high intensity impacts resulting in the creation of a public nuisance.
- d) The City of Pico Rivera is experiencing inquiries for the subject uses in the General Commercial (C-G) and Commercial Planned Development (CPD) zones which if approved would frustrate the purpose of study.
- e) The City of Pico Rivera requires time to study the impacts of the subject uses, which if approved could result in deleterious effects on the public health, safety and welfare.
- f) The potential development of the identified land uses within the aforementioned zones prior to the completion of the City's study may have negative impacts to the surrounding community in terms of economic impacts, maintenance, circulation, noise, and security and pose an immediate threat to the public's health, safety, and welfare.
- g) The best method of protecting public safety, health and welfare is to create development standards and regulations concerning the development, location, and operation of the subject uses.

- h) If Urgency Ordinance No. 1169 is not extended immediately, additional businesses will be established which are contrary to the orderly, planned and coordinated development and future use of properties within the City of Pico Rivera because there are currently no specific zoning regulations, entitlements, business permits or other special regulations regulating the establishment, location and operation.

SECTION 6. This moratorium shall not prohibit the following:

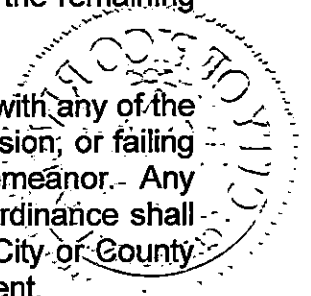
- a) The renewal of a business license for an existing establishment as stated in section 4 (a) provided that the renewal seeks to maintain the establishment in its current location, and the establishment is operating in the same manner without any expansion or intensification of the use, and is housed within a building, which complies with all City, State, federal or otherwise applicable, codes rules, regulations.
- b) The issuance of permits for maintenance or repairs.

SECTION 7. In order to protect the public health, safety and welfare it is necessary to enact this urgency ordinance as an urgency measure to go into effect immediately upon its adoption, and that to enact this urgency ordinance after giving notice, holding public hearings and two readings thereof, and thereafter to await thirty days for said urgency ordinance to become effective, will be detrimental to the public health, safety and welfare, in that during the interim period further such establishments may be situated without the benefit of proper criteria and regulations. It is therefore necessary that this urgency ordinance go into effect immediately upon adoption.

SECTION 8. The City Council hereby declares that it would have passed this urgency ordinance sentence by sentence, paragraph by paragraph, and section by section, and does hereby declare that the provisions of this urgency ordinance are severable, and if, for any reason, any sentence, paragraph or section of this urgency ordinance shall be held invalid, such decision shall not affect the validity of the remaining parts of this urgency ordinance.

SECTION 9. No person shall violate any provision or fail to comply with any of the requirements of this urgency ordinance, and any person violating any provision, or failing to comply with any provision of this urgency ordinance is guilty of a misdemeanor. Any person convicted of a misdemeanor under the provisions of this urgency ordinance shall be punished by a fine of not more than \$1,000 or by imprisonment in the City or County Jail for a period not exceeding one year, or by both such fine and imprisonment.

SECTION 10. The City Clerk shall certify the adoption of this urgency ordinance and shall cause the same to be published or posted as prescribed by law. This urgency ordinance shall take effect immediately upon its adoption. This urgency ordinance shall be effective for a period of 10 months and 15 days unless extended pursuant to California

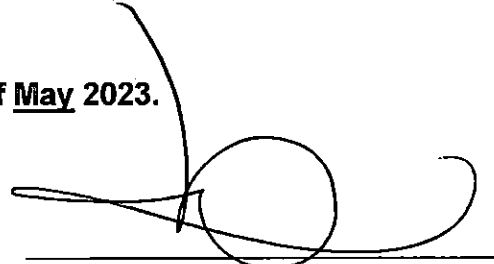


URGENCY ORDINANCE NO. 1172

Page 6 of 5

Government Code Section 65858.


APPROVED AND ADOPTED this 31st day of May 2023.

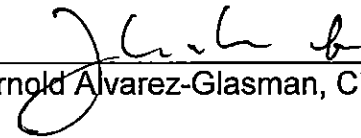


Erik Lutz, Mayor

ATTEST:

APPROVED AS TO FORM:




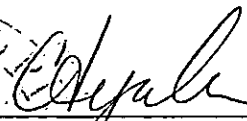
Cynthia Ayala, Jr. Deputy City Clerk

Arnold Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
)§
COUNTY OF LOS ANGELES)

I, Cynthia Ayala, Jr. Deputy City Clerk of the City of Pico Rivera, do hereby certify that the foregoing Urgency Ordinance No. 1172 was adopted at a special meeting of the City Council of the City of Pico Rivera, held on Wednesday, May 31, 2023, with the following vote:

- AYES:** Camacho, Garcia, Sanchez, Lurz
- NOES:** None
- ABSENT:** Lara
- ABSTAIN:** None

Cynthia Ayala, Jr. Deputy City Clerk



Tuesday, October 24, 2023

A Regular Meeting of the Water Authority was held in the Council Chamber, 6615 Passons Boulevard, Pico Rivera, California.

Meeting was jointly held with the City Council and Water Authority. Items appear as listed on the combined agenda for the meeting of October 24, 2023.

Authority President Lutz called the meeting to order at 6:05 p.m.

PRESENT: Camacho, Garcia, Lara, Sanchez, Lutz

ABSENT: None

PUBLIC COMMENTS: None

CONSENT CALENDAR ITEMS:

Water Authority:

8. Minutes:

- Approved the Water Authority regular meeting of September 26, 2023

9. Electrical Panel Replacement at Plant No. 3, CIP No. 50027 – Notice of Completion. (500)

1. Approved Amendment No. 4 to AKM Consulting Engineer’s professional services agreement increasing the not-to-exceed amount by \$1,760, and extending the term of the agreement through December 31, 2023;
2. Accepted the work as completed for the Electrical Panel Replacement at Plant No. 3, CIP No. 50027, by Big Sky Electric, Inc. and authorized the Authority Secretary to file the Notice of Completion with the Los Angeles County Registrar-Recorder, and
3. Authorized the Executive Director to release the retention payment to Big Sky Electric, Inc., following the mandatory waiting period from the date the Notice of Completion is recorded.

Agreement No. 21-53-4

10. Approve Agreement with Liberty Utilities to Lease 500 Acre-Feet of Water Rights Annually for Three (3) Years. (500)

1. Approved a Groundwater Pumping Water Rights License and Agreement, with “flex rights” (transfers both the pumping right and associated carryover rights to the lessee) with Liberty Utilities, to lease 500 acre-feet of unused water rights from fiscal years (FY) 2023-2026 Allowable Pumping Allocation;
2. Increased the revenue for the Pico Rivera Water Authority Fund (Account No. 550.00.0000-43250) by \$42,500 annually for FY’s 2023-2026; and

3. Authorized the Executive Director to execute a lease agreement in a form approved by the General Counsel.

Agreement No. 23-76

Motion by Commissioner Camacho, seconded by Vice Chair Lara to approve Consent Calendar Item No. 8 through 10. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lara, Sanchez, Lutz
NOES: None

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION: None

REGULAR AGENDA: None

ADJOURNMENT:

President Lutz adjourned the Water Authority meeting at 7:09 p.m. There being no objection, it was so ordered.

AYES: Camacho, Garcia, Lara, Sanchez, Lutz
NOES: None

Andrew C. Lara, President

ATTEST:

Cynthia Ayala, CMC, Authority Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Water Authority regular meeting dated October 24, 2023, and approved by the Water Authority on January 23, 2024.

Cynthia Ayala, CMC, Authority Secretary



To: President and Commissioners

From: Executive Director

Meeting Date: January 23, 2024

Subject: APPROVE AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT NO. 23-71 WITH TETRA TECH, INC. FOR THE WATER MAIN REPLACEMENT PROJECT; CIP NO. 50078

Recommendation:

1. Approve Amendment No. 1 to Agreement No. 23-71, in a form approved by the General Counsel and authorize the Executive Director to execute Amendment No. 1 for a not-to-exceed amount of \$6,100; and
2. Authorize the Executive Director to process change orders, as needed, in an amount not-to-exceed \$18,000 (approximately 10% of the total contract amount) for design and technical construction-support contingency.

Fiscal Impact:

The fiscal year (FY) 2023-24 Adopted Budget includes sufficient funding in Water Authority Funds (Fund 550) Account No. 550.70.7340-54500-CIP.50078 for the amendment. The Total Design Budget is summarized in the table below. No additional funding is required at this time.

[This space intentionally left blank]

Project Activity	Estimated Cost
Design and Technical Construction Support	\$180,000
Additional Scope of Services	\$6,100
Design Contingency (10%)	\$18,000
TOTAL DESIGN COST:	\$204,100
Funding Category	Budget
Water Authority Funds (550.70.7340.54500-CIP50078)	\$1,700,000
TOTAL DESIGN BUDGET:	\$1,700,000

Discussion:

The Water Main Replacement Project (CIP No. 50078) consists of upsizing approximately 2,000 linear feet of existing 4-inch diameter water main pipe to 8-inch diameter; replacing approximately 4,600 liner feet of existing 10-inch diameter water main pipe and upsizing 3,500 linear feet of existing 17-inch diameter water main pipe to 18-inch diameter.

In addition to the original scope of services for this project, staff recommend extending the design limits to include sections of the water mainline along Woodford Street which has been problematic in the past few years. Previous issues include leaks due to breaks in the mainline along this segment. Including this additional scope of work will maximize the water mainline improvements and mitigate the current water main deficiencies. An amendment to the existing professional services agreement is needed to allow for added design of the water main replacements.

Conclusion:

Staff recommends approving Amendment No. 1 to Tetra Tech’s Agreement No. 23-71 for a not-to-exceed amount of \$6,100 and authorize the Executive Director to execute change orders, as needed, in an amount not-to-exceed \$18,000 in contingency for design and technical construction-support services to complete the design phase.



Steve Carmona

SC:NN:NC:np

Enclosure: 1) Amendment No. 1

**AMENDMENT NO. 1 TO AGREEMENT NO. 23-71
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE PICO RIVERA WATER AUTHORITY AND
TETRA TECH, INC.**

THIS FIRST AMENDMENT TO AGREEMENT NO. 23-71 PROFESSIONAL SERVICES AGREEMENT BETWEEN THE PICO RIVERA WATER AUTHORITY AND TETRA TECH, INC. ("First Amendment"), effective as of January 23, 2024, is made and entered into by and between the Pico Rivera Water Authority ("PRWA"), a division of the City of Pico Rivera ("City"), as successor-in-interest to the Agreement between City and Tetra Tech, Inc., ("Consultant") (collectively as "Parties").

RECITALS

- A. City and Consultant (collectively referred to as the "Parties") have previously executed that certain *Agreement No. 23-71 Professional Services Agreement Between the City of Pico Rivera and Tetra Tech, Inc.*, dated June 10, 2023 ("Agreement") relating to design and construction support services.
- B. Pursuant to Section 23 of the Agreement, the Parties desire to assign the City's rights and obligations under the Agreement to PRWA.
- C. Pursuant to Sections 4, 5.1, and 32 of the Agreement, PRWA and Consultant desire to add Additional Services with a corresponding increase in compensation and extend the term of the Agreement for an additional four months.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

1. ASSIGNMENT AND ASSUMPTION OF AGREEMENT

CITY hereby assigns to PRWA all of its rights, interest and obligations under the Agreement to PRWA, and PRWA hereby agrees to assume all of CITY's rights and obligations under the Agreement. As evidenced by CONSULTANT's execution of Amendment No. 1, CONSULTANT hereby consents to the assignment of the Agreement from CITY to PRWA.

2. ADDITIONAL SERVICES

In accordance with Section 5.1. of the Agreement, the Scope of Work included in Exhibit A of the Agreement shall hereby be supplemented with Consultant's proposal attached hereto as Exhibit A-1. Exhibit A-1 is hereby incorporated by reference into the Agreement.

3. COMPENSATION

As compensation for the Additional Services described in Exhibit A-1, the not to exceed fee amount under Section 5.1 Consultant's Services of the Agreement

shall hereby be increased by Six Thousand One Hundred Dollars (\$6,100.00) for Fiscal Year 2023-2024.

4. TERM

Subsection 3.4 of the Agreement is hereby amended to read as follows:

3.4 “Expiration Date”: June 30, 2025 _____

5. EFFECT OF AMENDMENTS.

Except as modified herein, either expressly or by necessary implication, the terms and provisions of the Agreement between the Parties shall remain in full force and effect.

6. EFFECTIVE DATE.

Unless otherwise specified herein, this First Amendment shall become effective as of the date set forth below on which the last of the Parties executes this First Amendment.

IN WITNESS WHEREOF, the Parties hereto have caused this First Amendment to be executed and attested by their respective officers hereunto duly authorized.

“City/PRWA”
City of Pico Rivera
Pico Rivera Water Authority

“CONSULTANT”
Tetra Tech, Inc.

Steve Carmona, Executive Director

Tom Epperson, Vice President

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, Authority Secretary

Arnold M. Alvarez-Glasman, General Counsel

EXHIBIT A-1

Scope of Work



October 9, 2023

Ms. Nadia Carrasco
 City of Pico Rivera
 Public Works Department
 6615 Passons Blvd
 Pico Rivera, CA 90660-1016

**Reference: Water Main Replacement Projects - CIP No. 50078
 Amendment Proposal No. 1**

Dear Ms. Carrasco:

Tetra Tech has been working with the City of Pico Rivera (City) on the Water Main Replacements Project since earlier this summer. The scope of work was to replace approximately 10,000 linear feet of undersized and aging water pipelines throughout the City, including within residential and arterial streets. The approved contract amount for this project is \$180,000.

After review of the 35% Plan Submittal, the City expressed that they would like to add additional pipe replacement segments to the project. The first segment is about 120 LF of 6" DIP from the intersection of Woodford St/Aleman Ave to the end of the cul-de-sac. The second segment is about 250 LF of 10" DIP from the intersection of Woodford St/Sandoval Ave to the intersection of Woodford St/Greenglade Ave. The following correspondence summarizes our understanding of the additional work requested by the City.

ADDITIONAL WORK

Task 1 - Additional Design Segments:

- A. Survey – Our surveyor has the topography available for the additional segment, and therefore there will be no additional cost for survey.
- B. Field Visit – Once the additional segments are incorporated into the base map, our design team will visit the site to field verify the visible surface features and confirm the existing conditions are reflected in the design plans.
- C. Additional Plan Sheet – We anticipate one additional sheet to depict the plan and profile of the additional segments. This task will include preparation of the preliminary base plans, 65%, 90% and Final design submittals, including detail connections. This task will also include preparation of the record plan for this additional sheet.

SUMMARY

The following is a summary of the budget increase for the requested additional work:

Task No.	Description of the Work	Requested Budget
<i>Additional Services</i>		
1A	Survey	\$ 0
1B	Field Visit	\$ 800
1C	Additional Plan Sheet (Design/Permitting/Record Plan)	\$5,300
Total Amount		\$6,100

Ms. Nadia Carrasco
October 9, 2023

Acceptance by the City of this Amendment Proposal will increase our approved budget from \$180,000 to **\$186,100**. Attached herewith is the cost and labor hour breakdown for the additional work.

Should you have any questions or want to discuss this request in further detail, please do not hesitate to give me a call.

Sincerely,

A handwritten signature in purple ink, appearing to read 'Neha Gajjar', with a stylized, wavy flourish extending to the right.

Neha Gajjar, PE
Senior Project Manager

NG

Attachment

O:\Projects\Irvine\214394\200-214394-23001\ProjMgmt\Contracts\COs\CO #1 - Additional Segments



Price Proposal

Labor Plan

Price Summary / Totals

6 Resource

Task Pricing Totals 6,100

Water Main Replacement Projects

Specify Add'l Fees on Setup 0

Technology Use Fee

Pipeline Replacement Project - CO#1 Additional Segments

Proj Area >

Civil/Mech Civil/Mech Civil/Mech Civil/Mech Civil/Mech Civil/Mech

Total Price 6,100

Submitted to: City of Pico Rivera
(Attn: Nadia Carrasco)

Pricing by Resource

Contract Type: T&M

Project Phases / Tasks	Total Labor Hrs
1-Additional Design Segments	46
A. Horizontal Survey	-
B. Field Visit	6
C. Additional Plan Sheet	40
+Basemap Preparation	3
+Preliminary Design	5
+65% Plan	16
+Connection Details	5
+90% Plan	5
+Final Plan	4
+Record Plan	2
Totals	46

	Civil/Mech	Program Manager (Tom Epperson)	Senior Project Manager (Neha Gajjar)	Sr Engineer 1 (Erica Jenkins)	Project Engineer 1 (Jaden Miller)	Engineer 3 (Ashley Pham)	Engineer 2 (Justin Clark)
	-	-	1	3	3	18	21
	-	-	1	3	3	18	21
	-	-	-	-	-	3	3
	-	-	1	3	3	15	18
	-	-	-	-	-	1	2
	-	-	-	-	1	2	2
	-	-	-	1	1	6	8
	-	-	-	-	1	2	2
	-	-	1	1	-	2	2
	-	-	-	-	-	1	1
	-	-	-	-	-	1	1
Totals	-	-	1	3	3	18	21

Labor	ODCs	Task Pricing Totals
6,035	65	6,100
6,035	65	6,100
-	-	-
735	65	800
5,300	-	5,300
360	-	360
640	-	640
2,025	-	2,025
640	-	640
665	-	665
725	-	725
245	-	245
6,035	65	6,100



**Exhibit A
2023**

HOURLY CHARGE RATE AND EXPENSE REIMBURSEMENT SCHEDULE

Project Management

Project Manager 1	\$220.00
Project Manager 2	\$260.00
Sr Project Manager	\$305.00
Program Manager	\$340.00
Principal in Charge	\$340.00

Engineers

Engineering Technician	\$90.00
Engineer 1	\$115.00
Engineer 2	\$115.00
Engineer 3	\$130.00
Project Engineer 1	\$150.00
Project Coordinator	\$175.00
Project Engineer 2	\$165.00
Sr Engineer 1	\$175.00
Sr Engineer 2	\$185.00
Sr Engineer 3	\$210.00
Principal Engineer	\$300.00

Planners

Planner 1	\$104.00
Planner 2	\$115.00
Sr Planner 1	\$125.00
Sr Planner 2	\$151.00
Sr Planner 3	\$175.00

Designers & Technicians

CAD Technician 1	\$65.00
CAD Technician 2	\$75.00
CAD Technician 3	\$90.00
CAD Designer	\$105.00
Sr CAD Designer 1	\$125.00
Sr CAD Designer 2	\$150.00
CAD Director	\$155.00
Survey Tech 1	\$50.00

Health & Safety

H&S Administrator	\$95.00
Sr H&S Administrator	\$115.00
H&S Manager	\$145.00

Construction

Construction Project Rep 1	\$80.00
Construction Project Rep 2	\$90.00
Sr Constr Project Rep 1	\$110.00
Sr Constr Project Rep 2	\$120.00
Construction Manager 1	\$170.00
Construction Manager 2	\$190.00
Construction Director	\$235.00

General & Administrative

Project Assistant 1	\$67.00
Project Assistant 2	\$75.00
Project Administrator	\$95.00
Sr Project Administrator	\$120.00
Graphic Artist	\$130.00
Technical Writer 1	\$97.00
Technical Writer 2	\$124.00
Sr Technical Writer	\$155.00

Information Technology

Systems Analyst / Programmer 1	\$77.00
Systems Analyst / Programmer 2	\$115.00
Sr Sys Analyst / Programmer 1	\$130.00
Sr Systems Analyst / Programmer 2	\$196.00

Project Accounting

Project Analyst 1	\$90.00
Project Analyst 2	\$114.00
Sr Project Analyst	\$155.00

Reimbursable In-House Costs:

Photo Copies (B&W 8.5"x11")	\$ 0.15/Each
Photo Copies (B&W 11"x17")	\$ 0.40/Each
Color Copies (up to 8.5"x11")	\$ 2.00/Each
Color Copies (to 11"x17")	\$ 3.00/Each
Compact Discs	\$10/each
Large format copies	\$0.40 S.F.
Mileage-Company Vehicle	\$0.80/mile
Mileage-POV	\$0.55/mile*

*current GSA POV mileage rate subject to change

All other direct costs, such as production, special photography, postage, delivery services, overnight mail, printing and any other services performed by subcontractor will be billed at cost plus 15%.

NOTE: Rates subject to change annually.

GOOD OF THE ORDER

COUNCIL MEETING DATE	COUNCIL MEMBER	REQUEST	DETAIL	DIRECTOR(S)	ACTION TAKEN: Memo; Staff Report; Closed Session; Presentation; Follow-up Meeting; City Manager Reports; Informal Action	DISCUSSION ITEM	ACTION ITEM DATE	STATUS: Complete; Pending; On-going; In-Progress
2/14/2023	Garcia/Sanchez	Establishing Safe Spaces for kids	Take to City Council	P. Yugar	TBD	2/14/2023	8/8/2023	In-Progress
11/14/2023	Lara/Lutz	MHKO Ordinance	Take to City Council	A. Betancourt				