



CITY COUNCIL

AGENDA

Tuesday, March 26, 2024

ROLL CALL:

Mayor/Chairman/President:

Andrew C. Lara

Mayor Pro Tempore/Vice Chairman/Vice President:

John R. Garcia

Councilmembers/Directors/Commissioners:

Gustavo V. Camacho

Erik Lutz

Dr. Monica Sanchez

Meeting jointly and regularly with the Pico Rivera Successor Agency to the Pico Rivera Redevelopment Agency (as needed); Pico Rivera *Housing Assistance Agency (as needed); Pico Rivera Water Authority (as needed); and Public Financing Authority (as needed)

Regular Meeting 6:00 p.m.

Council Chamber

6615 Passons Boulevard

Next Resolution No. 7325

Next Ordinance No. 1184

Next Agreement No. 24-2300

Successor Agency to PRRA

Next Resolution No. SA-24-29

Next Ordinance No. SA-01

Next Agreement No. S24-006

Housing Assistance Agency

Next Resolution No. HA-108

Next Ordinance No. HA-16

Water Authority

Next Resolution No. 24-37

Next Ordinance No. 24-01

Next Agreement No. 24-78

Public Financing Authority

Next Resolution No. PFA-24-13

COMMISSIONERS SCHEDULED TO BE PRESENT:

Rocio Estrada, Parks and Recreation

Bob Perez, Sister City Commission

INVOCATION:

PLEDGE OF ALLEGIANCE:

SPECIAL PRESENTATION(S):

- Proclamation – Ramadan
- Certificates of Recognition – Pico Rivera Jr. Pee Wee Donnas Cheer Team

PLEASE TURN OFF OR SILENCE CELL PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call the City Clerk's office at (562) 801-4389, if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged (within 24 to 48 hours' notice).

*Commissioners receive a \$30.00 stipend per each meeting held and attended.

PUBLIC HEARING:

Housing Assistance Agency:

1. **Public Hearing – Pico Rivera (Section 8) Public Housing Agency Plan for Fiscal Years 2020-2025.** (1600)
 - a) Open public hearing
 - b) Memo from City Manager
 - c) Written Communications
 - d) Oral Communications
 - e) Close public hearing
 - f) **Recommendation:**
 1. Conduct a public hearing for the City of Pico Rivera Housing Assistance Agency's goals, objectives and policies identified on the 5-Year Public Housing Agency Plan for fiscal year 2020-2025; and
 2. Authorize the City of Pico Rivera Housing Assistance Agency staff to submit the Civil Rights Certification form to the U.S. Department of Housing and Urban Development.

PUBLIC COMMENTS:

IF YOU WOULD LIKE TO COMMENT ON ANY LISTED AGENDA ITEMS OR NON-AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks. In accordance with Government Code Section 54954.2, members of the City Council may only: **1)** respond briefly to statements made or questions posed by the public; **2)** ask a question for clarification; **3)** provide a reference to staff or other resources for factual information; **4)** request staff to report to the City Council at a subsequent meeting concerning any matter raised by the public; and **5)** direct staff to place a matter of business on a future agenda. City Council members cannot comment on items that are not listed on a posted agenda.

CONSENT CALENDAR ITEMS:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

CONSENT CALENDAR:

City Council:

2. **Minutes:**
 - City Council regular meeting March 12, 2024**Recommendation:** Approve

3. **13th Warrant Register for the 2023-2024 Fiscal Year.** (700)
Check Numbers: 294062-294170; 13364-13429
Special Check Numbers: 13404, 13428
Recommendation: Approve

4. **Second Reading – Adoption of Ordinance No. 1183 Amending Chapter 3.20 Purchasing, of the Pico Rivera Municipal Code.** (700)
Recommendation:
1. Adopt Ordinance No. 1183 amending Chapter 3.20 *Purchasing*, of the Pico Rivera Municipal Code.

Ordinance No. _____ AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTER 3.20 *PURCHASING* OF THE PICO RIVERA MUNICIPAL CODE (**SECOND READING AND ADOPTION**)

5. **Housing Element Annual Progress Report for the 2023 Reporting Period.** (1600)
Recommendation:
1. Approve a resolution authorizing the City Manager and/or the designee to file the report with the Governor’s Office of Planning and Research and the California Department of Housing and Community Development; and
2. Receive and file the Housing Element Annual Progress Report for Calendar Year 2023.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPROVING THE 2023 HOUSING ELEMENT ANNUAL PROGRESS REPORT AND DIRECTING STAFF TO SUBMIT TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)

6. **Resolution Authorizing Submittal of an Application for Funding Under the Home Investment Partnerships Program.** (700)
Recommendation:
1. Approve a resolution authorizing submittal of an application to the California Department of Housing and Community Development under the HOME Investment Partnerships Program’s 2022-2023 Notice of Funding Availability.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM

7. **Approve Appointment of Kenneth L. Louie, Interim Administrative Services Director.** (500)
Recommendation:

1. Approve a resolution appointing Retired Annuitant Kenneth L. Louie as Interim Director of Administrative Services pursuant to Government Code Sections 7522.56 and 21221; and
2. Approve Amendment No. 1 to Professional Services Agreement No. 24-2292 with Kenneth L. Louie, in an amount not-to-exceed \$150,000 for Interim Administrative Services Director services.

Agreement No. 24-2292-1

8. Award of Professional Services Agreement with Harris & Associates, Inc. for a Development Impact Fee Study. (500)

Recommendation:

1. Award a Professional Services Agreement to Harris & Associates, Inc. to prepare a Development Impact Fee Study for an amount not-to-exceed \$57,000; and
2. Authorize the City Manager to execute the Professional Services Agreement with Harris & Associates, Inc., in a form approved by the City Attorney for a term of one (1) year with a second-year extension if required.

Agreement No. _____

9. On-Call Construction Management and Inspection Services – Award Professional Services Agreements. (500)

Recommendation:

1. Approve a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Willdan Engineering to provide on-call construction management and inspection services;
2. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to FCG Consultants, Inc. to provide on-call construction management and inspection services;
3. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Fountainhead Consulting Corporation to provide on-call construction management and inspection services;
4. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to GK & Associates to provide on-call construction management and inspection services;
5. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Z&K Consultants, Inc. to provide on-call construction management and inspection services;
6. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to AKM Consulting Engineers to provide on-call construction management and inspection services;
7. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Gannett Fleming to provide on-call construction management and inspection services;
8. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Southstar Engineering and Consulting, Inc. to provide on-call construction management and inspection services;

9. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to NV5, Inc. to provide on-call construction management and inspection services;
 10. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Pacifica Services, Inc. to provide on-call construction management and inspection services; and
 11. Authorize the City Manager to execute the agreements in a form approved by the City Attorney.
- 10. Treasurer’s Monthly Investment Transaction Report as of February 29, 2024.**
Recommendation: (700)
1. Receive and file the Treasurer’s Monthly Investment Transaction Report as of February 29, 2024.

Housing Assistance Agency:

- 11. Minutes:**
- Housing Assistance Agency regular meeting March 14, 2023 and special meeting August 22, 2023
- Recommendation:** Receive and file

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION

REGULAR AGENDA: None

CITY MANAGER/STAFF REPORTS

GOOD OF THE ORDER (INTERGOVERNMENTAL AGENCY MEETINGS, AB 1234 REPORTS, NEW BUSINESS, OLD BUSINESS)

CLOSED SESSION:

- a. **CONFERENCE WITH LABOR NEGOTIATOR**
Pursuant to Government Code Section 54957.6
Agency Designated Representative: City Manager Carmona, Human Resources Director Shirinian and Assistant City Manager Garcia
Employee Organizations: Service Employees International Union Local 721 Full-Time, Part-Time and Directors Units, and Confidential Employees Association
- b. **PUBLIC EMPLOYEE EVALUATION**
Pursuant to Government Code Section 54957(b)(1)
Position: Director

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Cynthia Ayala, City Clerk, for the City of Pico Rivera, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin board, Pico Rivera website www.pico-rivera.org, Pico Rivera Post Office and Parks: Smith, Pico and Rivera which are available for the public to view on this 21st, day of March 2024.

Dated this 21st, day of March 2024.

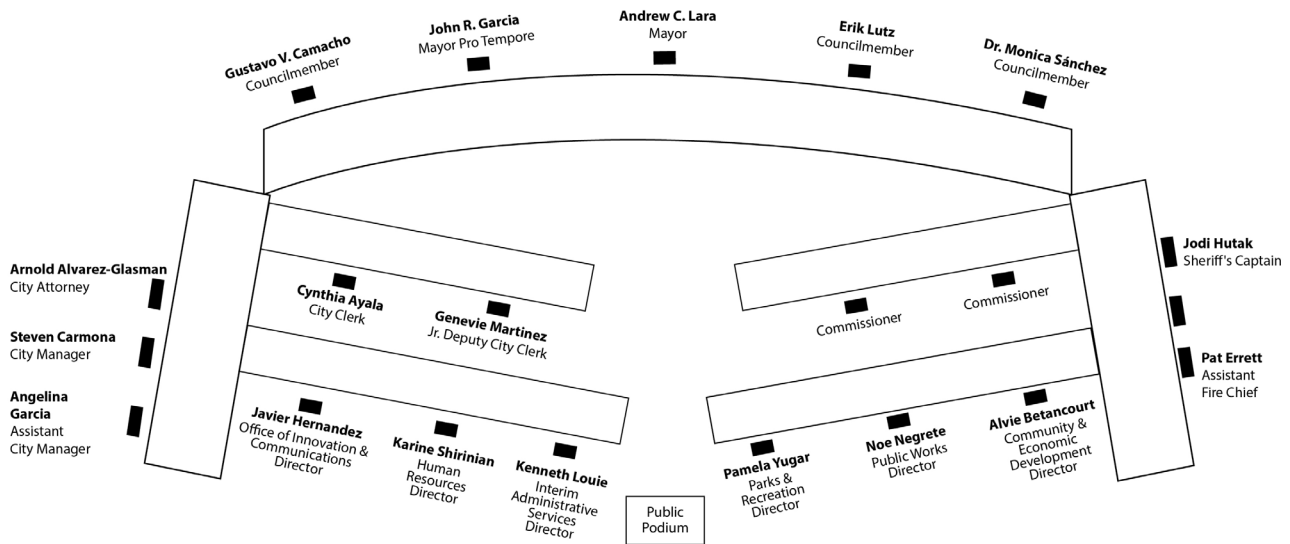


Cynthia Ayala, CMC
City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the City's website.

Council Meeting Seating Chart

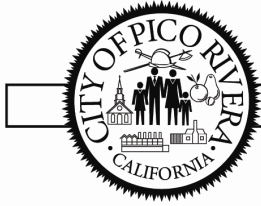


STATEMENT REGARDING DECORUM AT CITY COUNCIL MEETINGS

If you wish to speak at the time set aside for public comments, the City Council has established the following standards and Rules of Decorum as allowed by State law.

- Public comment is limited to those portions of the meeting referred to as Public Comments. These portions are intended for members of the public to address the City Council, Successor Agency, Housing Assistance Agency or Water Authority on matters related to agendas or any other items under the subject matter jurisdiction of the City Council or Agencies. Please fill out the desired color-coded card prior to the start of the meeting at 6:00 p.m. Once the meeting has begun, no further cards will be accepted.
- A **yellow** Public Hearing Comment Request card must be completed to speak during a Public Hearing.
- A **green** Public Comment Request – Card is for those wishing to address the Council/Agency on agenda items or any other items under the subject jurisdiction of the City Council/Agency.
- Citizens may address the Council, Successor Agency or Housing Assistance Agency once for a **maximum of three minutes**. After each speaker returns to his/her seat, the Mayor shall determine the time and manner of response, but typically if answers are available, they will be given after all speakers have had an opportunity to address the City Council.
- Members of the audience are asked to refrain from clapping or otherwise speaking from their seats. Those not meeting the standards for decorum may be escorted from the meeting.

RULES OF DECORUM CAN BE FOUND IN THE PICO RIVERA MUNICIPAL CODE SECTION 2.08.050 AS ESTABLISHED BY ORDINANCE 783 ADOPTED ON AUGUST 20, 1990 AND AMENDED BY ORDINANCES 822 (SEPTEMBER 21, 1992) AND 1020 (MARCH 21, 2006).



To: Chairperson and Commissioners

From: Executive Director

Meeting Date: March 26, 2024

Subject: PUBLIC HEARING – PICO RIVERA
(SECTION 8) PUBLIC HOUSING AGENCY PLAN FOR
FISCAL YEARS 2020-2025

Recommendation:

1. Conduct a public hearing for the City of Pico Rivera Housing Assistance Agency’s goals, objectives and policies identified on the 5-Year Public Housing Agency Plan for fiscal years 2020-2025; and
2. Authorize the City of Pico Rivera Housing Assistance Agency staff to submit the Civil Rights Certification form to the U.S. Department of Housing and Urban Development.

Fiscal Impact:

There is no fiscal impact to the General Fund as a result of the recommended action.

Discussion:

The Pico Rivera Housing Assistance Agency (PHA) administers the Housing Choice Voucher (Section 8) rental assistance program. A five (5) Year Public Housing Agency Plan identifying goals, objectives and policies for fiscal years 2020-2025 was approved by this Board on March 10, 2020, and submitted to the U.S. Department of Housing and Urban Development (HUD) on April 1, 2020. The PHA must hold a public hearing annually to invite Section 8 participants to comment and make their suggestions for changes to the goals, objectives and policies of the agency. Copies of the latest plans submitted to HUD are available for public view at the PHA office by appointment, and the City of Pico Rivera website.

The PHA is required to annually submit to HUD a Civil Rights Certification form signed by the Pico Rivera Housing Assistance Agency Board Chairperson. The Civil Rights

HOUSING ASSISTANCE AGENDA REPORT – MEETING OF MARCH 26, 2024
PUBLIC HEARING – PICO RIVERA (SECTION 8) PUBLIC HOUSING AGENCY PLAN
FOR FISCAL YEARS 2020-2025

Page 2 of 2

Certification form certifies that the PHA will carry out the housing program in conformity with the Civil Rights Act of 1964, the Fair Housing Act, and the Americans with Disabilities Act.

Conclusion:

Staff recommends that the Housing Assistance Agency Board authorize the submittal of the Civil Rights Certification form to the U.S. Department of Housing and Urban Development (HUD) to certify the City's conformity with the Civil Rights Act of 1964 to affirmatively further fair housing.



Steve Carmona

SC:AB:JG:JLG:jj

- Enclosures: 1) Approved 5-Year PHA Plan (form HUD-50075-5Y)
2) Civil Rights Certification (form HUD-50077-CR)
3) Public Hearing Notice

5-Year PHA Plan (for All PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 02/29/2016
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.																																
A.1	<p>PHA Name: <u>Pico Rivera Housing Assistance Agency</u> PHA Code: <u>CA117</u></p> <p>PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/2020</u> PHA Plan Submission Type: <input checked="" type="checkbox"/> 5-Year Plan Submission <input checked="" type="checkbox"/> Revised 5-Year Plan Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>Copies of the 5-Year Plan, Annual PHA Plan, Administration Plan, Comprehensive Annual Financial Report, and Independent Auditors’ Report are available to the public at the Pico Rivera Housing Assistance Agency office in City Hall West – 6615 S. Passons Blvd., Pico Rivera, CA 90660 and the City’s website: http://www.pico-rivera.org/</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)</p> <table border="1" data-bbox="203 1039 1458 1619"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV																								
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		PH	HCV																														
B.	5-Year Plan. Required for all PHAs completing this form.																																
B.1	<p>Mission. State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years.</p> <p>The mission of the Pico Rivera Housing Assistance Agency is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable environment free from discrimination.</p>																																

B.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years.

- Continue to call applicants from the waiting list to increase leasing and budget utilization.
- Open the waiting list in order to assist low, very low, and extremely low-income families.
- Increase the quantity of housing stock and owner participation.
- Improve the voucher management Section Eight Management Assessment Program (SEMAP) scores.
- Promote equal opportunity housing rights to residents, tenants, and landlords to promote fair housing rights.

SIGNIFICANT AMENDMENT

- The Pico Rivera Housing Assistance Agency FSS Action Plan was revised to incorporate the new HUD regulations and the revised PHA policies.

<p>B.3</p>	<p>Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <ul style="list-style-type: none"> • Continuously call applicants from the Waiting List to reach and maintain a 98% lease-up rate. <ul style="list-style-type: none"> ✓ Although the Agency lease-up rate is not at the proposed goal, the Agency has utilized 94%-99% of the monthly Authorized Budget Authority and approximately 750 applicants from the waiting list were called for intake. • Maximize housing choices for participants by increasing unit comparable to the Agency’s rent reasonableness database. <ul style="list-style-type: none"> ✓ The Agency contracted with The Nelrod Company. The Nelrod Company provides access to their internet-based databank of open market rental units in the jurisdiction that are used as comparable for rent reasonableness. • Promote self-sufficiency and encourage participants to expand their educational and career goals by recruiting participants to enroll in the Family Self Sufficiency (FSS) program to maintain mandatory program size. <ul style="list-style-type: none"> ✓ The Agency currently reports 175% of families enrolled in the FSS program, 71% of those families with progress and escrow balances, and 20 graduates out of 25 mandatory slots. • Promote equal opportunity housing by recommending landlords to educational workshops offered by the Southern California Housing Rights Center. <ul style="list-style-type: none"> ✓ The Agency hosted workshops presented by the Housing Rights Center of Los Angeles twice per year. Staff refers residents daily to the Housing Rights Center hotline. • Continue to apply protection under VAWA to applicants and participants that are denied or terminated assistance and are, or have been, a victim of domestic violence, dating violence, sexual assault, or stalking, which may have caused the denial or termination. <ul style="list-style-type: none"> ✓ The Agency continues to apply protection under VAWA to applicants and participants that are denied or terminated assistance. The Agency Administrative Plan Sections 12-II.F. and 16-IX.C. indicate the Agency’s policies regarding VAWA information and description for termination notices.
<p>B.4</p>	<p>Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>The Pico Rivera Housing Assistance Agency partner with the Women’s & Children’s Crisis shelter to provide services to victims of domestic violence, dating violence, sexual assault, or stalking.</p>

<p>B.5</p>	<p>Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>A significant amendment or modification to the plans shall be defined as discretionary changes in the plans or policies of the Agency that fundamentally change the mission, goals, objectives, or plans of the Agency and which require formal approval of the Board of Commissioners. An exception to this definition of substantial deviation and significant amendment or modification to the Agency’s Plan will be made for any of the above adopted policies to reflect changes in HUD regulatory requirements. Any substantial deviation and significant amendment or modification to the Agency’s Plan will meet the full public process requirements prior to a revised PHA plan being submitted to the U.S. Department of Housing and Urban Development for approval.</p>
<p>B.6</p>	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) provide comments to the 5-Year PHA Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
<p>B.7</p>	<p>Certification by State or Local Officials.</p> <p>Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

Instructions for Preparation of Form HUD-50075-5Y 5-Year PHA Plan for All PHAs

A. PHA Information [24 CFR §903.23\(4\)\(e\)](#)

A.1 Include the full **PHA Name**, **PHA Code**, **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. 5-Year Plan.

B.1 Mission. State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. (24 CFR §903.6(a)(1))

B.2 Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. (24 CFR §903.6(b)(1)) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA's 5-Year Plan.

B.3 Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5- Year Plan. (24 CFR §903.6(b)(2))

B.4 Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. (24 CFR §903.6(a)(3))

B.5 Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.

B.6 Resident Advisory Board (RAB) comments.

(a) Did the public or RAB provide comments?

(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.17(a), 24 CFR §903.19)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Civil Rights Certification
(Qualified PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB Approval No. 2577-0226
Expires 3/31/2024

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the fiscal year beginning 2020-2025 in which the PHA receives assistance under 42 U.S.C. 1437f and/or 1437g in connection with the mission, goals, and objectives of the public housing agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 *et seq.*), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction’s initiatives to affirmatively further fair housing that require the PHA’s involvement; and maintains records reflecting these analyses and actions.

Pico Rivera Housing Assistance Agency
PHA Name

CA117
PHA Number/HA Code

I hereby certify that all the statement above, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Executive Director: Steve Carmona		Name of Board Chairperson: Andrew C. Lara	
Signature	Date 03/26/2024	Signature	Date 03/26/2024

The United States Department of Housing and Urban Development is authorized to collect the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 *et seq.*, and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. The information is collected to ensure that PHAs carry out applicable civil rights requirements.

Public reporting burden for this information collection is estimated to average 0.16 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

NOTICE TO CREDITORS OF BULK SALE
(SECC. 6104, 6105 U.C.C.)
Escrow No. 6859-ET

Notice is hereby given to creditors of the within named Seller that a bulk sale is about to be made of the assets described below. The name(s) and business address(es) of the Seller(s) are: THE PUNJAB RESTAURANT INC AKA PUNJAB RESTAURANTS, 18611 PIONEER BLVD, ARTESIA, CA 90701

The location in California of the chief executive office of the Seller is: 18611 PIONEER BLVD, ARTESIA, CA 90701

As listed by the Seller, all other business names and addresses used by the Seller within three years before the date such list was sent or delivered to the Buyer are: NONE

The name(s) and business address(es) of the Buyer(s) are: CURRY LOUNGE INC, 18611 PIONEER BLVD, ARTESIA, CA 90701

The assets to be sold are described in general as: FURNITURE, FIXTURES, EQUIPMENT, MACHINERY, TRADE NAME, GOODWILL, LEASE, TENANT'S IMPROVEMENT AND COVENANT NOT TO COMPETE of a certain RESTAURANT business known as THE PUNJAB RESTAURANT and which are located at: 18611 PIONEER BLVD, ARTESIA, CA 90701

The anticipated date of the bulk sale is FEBRUARY 21, 2024 at the office of: SAPHIRE ESCROW, 17100 PIONEER BLVD., SUITE 110, ARTESIA, CA 90701

This bulk sale is subject to California Uniform Commercial Code Section 6106.2.

If so subject, the name and address of the person with whom claims may be filed is: SAPHIRE ESCROW, 17100 PIONEER BLVD., SUITE 110, ARTESIA, CA 90701, and the last date for filing claims shall be FEBRUARY 20, 2024, which is the business day before the sale date specified above.

Dated: JANUARY 30, 2024
BUYER: CURRY LOUNGE INC
2116619-PP LOS CERRITOS COMMUNITY NEWS 2/22/24

NOTICE TO CREDITORS OF BULK SALE
(UCC Sec. 6105)
Escrow No. 23-2190-DK

NOTICE IS HEREBY GIVEN that a bulk sale is about to be made. The name(s), business address(es) to the Seller(s) are: LONIO PACIFIC LLC, 17801 PIONEER BLVD., STE E, ARTESIA, CA 90701

Doing Business as: RAMEN ZURU

All other business name(s) and address(es) used by the Seller(s) within three years, as stated by the Seller(s), is/are: NONE

The location in California of the Chief Executive Officer of the Seller(s) is: NONE

The name(s) and address of the Buyer(s) is/are: FRESH NOODLE INC, 519 W. NEWMARK AVE., MONTEREY PARK, CA 91754

The assets to be sold are described in general as: FURNITURES, FIXTURES, EQUIPMENTS, TOOLS, GOODWILL, TRADENAME, LEASEHOLD INTEREST, LEASEHOLD IMPROVEMENTS, ALL TRANSFERABLE PERMITS, LICENSES AND INVENTORY OF STOCK IN TRADE and are located at: 17801 PIONEER BLVD., STE E, ARTESIA, CA 90701

The bulk sale is intended to be consummated at the office of: ACE ESCROW INC, 6871 BEACH BLVD, BUENA PARK, CA 90621 and the anticipated sale date is FEBRUARY 20, 2024

The bulk sale is subject to California Uniform Commercial Code Section 6106.2

[If the sale is subject to Sec. 6106.2, the following information must be provided.] The name and address of the person with whom claims may be filed is: ACE ESCROW INC, 6871 BEACH BLVD, BUENA PARK, CA 90621 and the last date for filing claims shall be FEBRUARY 16, 2024, which is the business day before the sale date specified above.

Dated: 01/23/2024
BUYER: FRESH NOODLE INC
ORD-2109985 LOS CERRITOS COMMUNITY NEWS 2/2/24

NOTICE TO CREDITORS OF BULK SALE
(Division 6 of the Commercial Code)
Escrow No. L. 041016-JC

(1) Notice is hereby given to creditors of the within named Seller(s) that a bulk sale is about to be made on personal property hereinafter described.

(2) The name and business addresses of the seller are: SALCO LANDSCAPE SERVICES, INC., 6236 BELLFLOWER BLVD., LAKEWOOD, CA 90713

(3) The location in California of the chief executive office of the Seller is:

(4) The name and business address of the Buyer(s) are: THE JOHN M. SARABIA INC., 1703 W. BALBOA BLVD. #9, NEWPORT BEACH, CA 92663

(5) The location and general description of the assets to be sold are: FURNITURE, FIXTURE, EQUIPMENT, TRADE NAME, GOODWILL, LEASEHOLD IMPROVEMENTS, COVENANT NOT TO COMPETE & VEHICLES of that certain business located at: 6236 BELLFLOWER BLVD., LAKEWOOD, CA 90713

(6) The business name used by the seller(s) at said location is: SALCO LANDSCAPE SERVICES & GROWERS

(7) The anticipated date of the bulk sale is FEBRUARY 21, 2024, at the office of TOWER ESCROW INC, 3400 W. OLYMPIC BLVD, #201, LOS ANGELES, CA 90019, Escrow No. L-041016-JC, Escrow Officer: JANICE CHEON

(8) Claims may be filed with Same as "7" above.

(9) The last date for filing claims is: FEBRUARY 20, 2024

(10) This Bulk Sale is subject to Section 6106.2 of the Uniform Commercial Code.

(11) As listed by the Seller, all other business names and addresses used by the Seller within three years before the date such list was sent or delivered to the Buyer are: NONE

Dated: JANUARY 24, 2024
TRANSFEREE: THE JOHN M. SARABIA INC., A CALIFORNIA CORPORATION
ORD-2109994 LOS CERRITOS COMMUNITY NEWS 2/2/24

**CITY OF LA MIRADA
NOTICE INVITING BIDS**

**CAPITAL IMPROVEMENT PROJECT NO. 2022-02
SLURRY SEAL OF
ROSECRANS AVENUE FROM VALLEY VIEW AVENUE TO EAST CITY LIMITS,
LA MIRADA BOULEVARD FROM LEFFINGWELL ROAD TO ALONDRABOULEVARD,
AND HILLSBOROUGH DRIVE FROM BEACH BOULEVARD TO EAST CITY LIMITS**

Notice is hereby given that the City of La Mirada, California invites sealed bids for the furnishing of all labor, materials, equipment, and services for Capital Improvement Project No. 2022-02. Work includes slurry seal of Rosecrans Avenue from Valley View Avenue to East City Limits, La Mirada Boulevard from Leffingwell Road to Alondra Boulevard, and Hillsborough Drive from Beach Boulevard to East City Limits, in the City of La Mirada.

Project Documents are available online from American Reprographics Company (ARC). Bidders may obtain free copies of the Plans, Specifications and other Contract Documents online by visiting https://customer-arc.com/arc/EOC/PWELL_Main.asp?mem=29

Sealed bids shall be delivered to the City Clerk at or before 11 a.m. on March 4, 2024. Bids must be submitted on the blank forms, prepared and furnished for that purpose and included in the Plans and Specifications. The City reserves the right to reject any and all bids, or delete portions of any or all bids, or waive any informality or irregularity in the bid or the bid procedures.

Anne Haraksin, City Clerk

Published at La Mirada Lamplighter 2/2 and 2/9/24

**CITY OF LA MIRADA
STATE OF CALIFORNIA
NOTICE INVITING BIDS**

**CAPITAL IMPROVEMENT PROJECT NO. 2021-08
CREEK PARK VEHICLE BRIDGE REPLACEMENT**

Notice is hereby given that the City of La Mirada, California invites sealed bids for the furnishing of all labor, materials, equipment, and services for Capital Improvement Project No. 2021-08. Work includes demolition of existing hardscape and landscape areas and trees to make room for new improvements. New improvements will include bridge construction, concrete flatwork, and ADA accessibility improvements.

Project Documents are available online from American Reprographics Company (ARC). Bidders may obtain free copies of the Plans, Specifications and other Contract Documents online by visiting the ARC Southern California website: https://customer-arc.com/arc/EOC/PWELL_Main.asp?mem=29. Look under PUBLIC PLANROOM and click Go, then search for City of La Mirada from the dropdown list titled "in all company". You can also contact ARC at (949) 660-1150 or costanessa@wavel@arc.com to request Plans and Specifications.

Sealed bids shall be delivered to the City Clerk at or before 11 a.m. on March 6, 2024. Bids must be submitted on the blank forms, prepared and furnished for that purpose and included in the Plans and Specifications. The City reserves the right to reject any and all bids, or delete portions of any or all bids, or waive any informality or irregularity in the bid or the bid procedures.

Anne Haraksin, City Clerk

Published at La Mirada Lamplighter 2/2 and 2/9/24

**CITY OF PICO RIVERA
NOTICE OF ANNUAL PUBLIC HEARING FOR THE
PICO RIVERA HOUSING ASSISTANCE AGENCY PHA PLAN**

NOTICE IS HEREBY GIVEN that the Pico Rivera Housing Assistance Agency is a qualified Public Housing Agency (PHA) and is exempt from the requirement to submit an annual plan but is required to consider recommendations from Section 8 participants at an annual public hearing regarding any changes to the goals, objectives, and policies of the agency identified in the 5-Year Plan for FY's 2020 to 2025.

The Pico Rivera Housing Assistance Agency Board of Commissioners will host a public hearing, have the relevant 5-Year Plan available for review, and invite Pico Rivera Section 8 participants to submit comments. The public hearing will be held as follows:

- WHEN:** Tuesday, March 26, 2024, at 6:00 p.m.
- WHERE:** City Hall Council Chambers
6615 Passons Boulevard, Pico Rivera, CA 90660
- MAIL:** P.O. Box 1016, Pico Rivera, CA 90660-1016
- TELEPHONE:** (562) 801-4347

NOTICE IS FURTHER GIVEN that the current PHA Plan that identifies goals, objectives, and policies will be available for public examination at the City's webpage listed below:

<https://www.pico-rivera.org/housing-services-division/>

City Council meetings can be viewed live on CTV3 and the City's website at <https://bit.ly/picorivera-ctv3live>. If you wish to submit a comment on this matter, you may do so in advance by email to the City Clerk's Office at publiccomments@pico-rivera.org prior to 4:00 p.m. on the day of the meeting or by attending the meeting in person. Please provide your full name and reference the following subject matter "Pico Rivera Housing Assistance Agency 5-Year Plan for FY's 2020 to 2025."

For more information, call Jessica Guerra, Housing Coordinator, Community & Economic Development Department at (562)801-4347.

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please contact Cynthia Ayala at (562) 801-4389 if special program accommodations are necessary and/or if program information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

Publish: February 9, 2024

Published at Los Cerritos Community Newspaper 2/2/24

NOTICE OF SALE OF ABANDONED PROPERTY
Notice is given that pursuant to sections 21700-21713 of the Business and Professions Code, Section 535 of the Penal Code, 1812 AOT, and Mission Hills Self Storage 12341, Rinaldi St., Mission Hills, CA 91345 intends to sell the personal property described below to enforce a Lien imposed on said property. The undersigned will be sold at public auction conducted on www.auctionguy.com (ornd #63747122) ending on or after Tuesday February 13th, 2024, at 9:00AM.

NAME	UNIT
Adam Acosta F102/ G137/ G140	
Vera Anjelita Rodriguez F183	
Juan Arturo Vasquez C1E8	

This notice is given in accordance with the provisions of Section 21700 et seq. of the Business and Professions Code of the State of California. Storage Treasurer's Principal Auctioneer and Auctioneer on Record: Auctioneer License Numbers for Christopher Paul Rosa-California 3112562. Sales subject to prior cancellation in the event of settlement between Owner and obligated party.

Published at LCCN 01/26/24 & 02/02/2024

**CITY OF BELLFLOWER
NOTICE OF PUBLIC HEARING
REGARDING ZONE CHANGE CASE NO. ZC 23-04**

TAKE NOTICE that the Bellflower City Council will hold a Public Hearing on Monday, February 12, 2024, at 7:00 p.m. in the Council Chambers located at 16600 Civic Center Drive, Bellflower, CA 90706 to consider a Zone Change and read by title only, waive further reading, and introduce Ordinance No. 1426 – An Ordinance approving Zone Change Case No. ZC 23-04 to change the Zoning Designation from C-G (General Commercial) Zone to R-I (Low Density Residential) Zone for properties located at 10473, 10505, and 10511 Artesia Boulevard.

Pursuant to the authority and criteria of the California Environmental Quality Act (CEQA), an environmental assessment was conducted for this Ordinance. CEQA Guideline § 15164 provides that an addendum to an adopted Negative Declaration may be prepared where none of the conditions described in CEQA Guidelines § 15162 have occurred. The proposed Ordinance is within the scope of the City's General Plan Map update which was evaluated under a Negative Declaration No. 98-15, and will not result in substantial changes in the project requiring major revisions to the ND, substantial changes with respect to the circumstances under which the ND was undertaken, and that there is no new information of substantial importance which was not known and could not have been known at the time the ND was adopted. Accordingly, the Ordinance is not subject to further environmental review.

The City of Bellflower invites members of the public to review and comment on this item. Copies of the staff report and supporting documents regarding this matter may be inspected by the public on the City's website at www.bellflower.org, or by appointment in the City Clerk's Office at Bellflower City Hall, 16600 Civic Center Drive, Bellflower, California; telephone number (562) 804-1424, extension 2220. All written comments concerning this may be submitted to the City Clerk's Office at 16600 Civic Center Drive, Bellflower, CA 90706; or by email at clerk@bellflower.org.

If you wish to challenge this item in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City at or before the Public Hearing.

MYRA OCHIQUI, CITY CLERK

The preceding notice is to be published once in the Legal Advertisements Section of the **Friday, February 2, 2024**, issue of **Los Cerritos Community News** newspaper.

Published at Los Cerritos Community Newspaper 2/2/24

TO ALL INTERESTED PERSONS
ZESHAN SHOUKAT ALI filed a petition with this court for a decree changing name as follows: ZESHAN SHOUKAT ALI TO ZESHAN AKASH OCHOA. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection no later than two days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant a petition without a hearing. Court date 2/23/24, at the SUPERIOR COURT COUNTY OF LOS ANGELES 11 N. HILL ST. ROOM 118, LOS ANGELES, CA, 90012. A HEARING will be held FEBRUARY 26, 2024 at 9:30 a.m., Dept 26, ROOM 316. Published at Los Cerritos Community News on 1/19, 1/26, 2/2, 2/9/24 Case number 24STC00091



Tuesday, March 12, 2024

A Regular Meeting of the City Council and Water Authority was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Mayor/President Lara called the regular meeting to order at 6:01 p.m. on behalf of the City Council and the Water Authority.

PRESENT: Camacho, Garcia, Lutz, Lara

ABSENT: Sanchez (excused)

COMMISSIONERS PRESENT:

- Maria Garcia, Veterans Commission

INVOCATION: Delivered by Mayor Pro Tem/Vice President Garcia

PLEDGE OF ALLEGIANCE: Led by Mayor/President Lara

SPECIAL PRESENTATION(S):

- Certificate of Recognition were presented to the Pico Rivera Donnas Jr. Gremlin Cheer Team

PUBLIC HEARING: None

PUBLIC COMMENTS:

Lauren Talbott, Pico Rivera Library Manager:

- Addressed the City Council regarding library updates and upcoming events for the month of March.

Diego Rubalcava:

- Addressed the City Council regarding Agenda Item No. 10 - *Pico Rivera Legislative Platform* and asked the City to consider adding an item on Peace and Foreign Policy.

John Soto:

- Addressed the City Council regarding the Pico Rivera Golf Course Management Agreement with Troon and absence of information about loud noise and expressed his support for the City's recent Purple Heart City designation.

Virginia Martinez:

- Addressed the City Council expressing her concerns with the lack of customer service at the Senior Center and her request for adjusted coffee hours and additional hours of operation.

The following speakers addressed the City Council regarding the Congressional H.Res.786 ceasefire Resolution.

1. Lulu Ruiz
2. Alex Rocha
3. Armando

Written communication was received by the following:

Lulu Ruiz:

- Addressed the City Council expressing her concerns regarding Agenda Item No. 6 - *Home Buyers Program*; No. 8 - *Notice of PFAS Contaminant*; and No. 10 - *Pico Rivera Legislative Platform*.

Michael Wauschek:

- Addressed the City Council expressing his concerns regarding government funding and Agenda Item No. 8 - *Notice of PFAS Contaminant*.

CONSENT CALENDAR ITEMS:

City Council:

1. Minutes:

- Approved City Council regular meeting of February 27, 2024; and
- Received and filed Parks and Recreation Commission regular meetings of December 11, 2023 and January 11, 2024

2. Approved 12th Warrant Register of the 2023-2024 Fiscal Year. (700)

Check Numbers: 293955-294061

Special Check Numbers: None

3. Second Reading – Adoption of Ordinance No. 1182 Approving Zone Code Amendment No. 194 – An Update to the Zoning Ordinance Reflecting Required Amendments by the State Department of Housing and Urban Development After Final Review of the Sixth Cycle 2021-2029 Housing Element. (1600)

1. Adopted Ordinance No. 1182 approving Zone Code Amendment No. 194 amending the Zoning Code to meet State mandated requirements.

Ordinance No.1182 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING *TITLE 18 ZONING* OF THE PICO RIVERA MUNICIPAL CODE INCLUDING TABLE

18.42.040 PROPERTY DEVELOPMENT CHART AND SECTION
18.18.42.050 SPECIAL USE CONDITIONS AND CHART NOTES AS
HEREIN REFERRED TO AS ZONE CODE AMENDMENT NO. 194
(**SECOND READING AND ADOPTION**)

4. Approve a Resolution Establishing the Job Classification and Job Duties for the Full-Time Sustainability Technician Position. (200)

1. Approved Resolution No. 7322 establishing the job classification for the Sustainability Technician Position.

Resolution No.7322 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ESTABLISHING THE JOB CLASSIFICATION AND JOB DESCRIPTION FOR THE FULL-TIME SUSTAINABILITY TECHNICIAN POSITION

5. Approve a Resolution Establishing Job Classification for the Full-Time Custodian Position. (200)

1. Approved Resolution No. 7323 establishing job classifications for the full-time Custodian position.

Resolution No.7323 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ESTABLISHING THE JOB CLASSIFICATION FOR THE FULL-TIME CUSTODIAN POSITION

6. Grant Acceptance from Century 21 Allstars for Downpayment Assistance Towards the Acquisition of 6325 Winodee Drive. (700)

1. Accepted the grant not-to-exceed \$50,000 from Century 21 Allstars to be held in an endowment fund; and
2. Authorize the City Manager to execute an agreement to provide a down payment assistance grant of up to \$50,000 to a qualified buyer to be selected by Century 21 Allstars for the purchase of 6325 Winodee Drive, Pico Rivera, California 90660.

Water Authority:

7. Minutes:

- Received and filed the Water Authority regular meeting of February 13, 2024

8. Notification of PFAS Contaminants in the Drinking Water. (1700)

1. Received and filed this report and authorized staff to notify customers regarding the detection of Perfluorooctanesulfonic acid (PFOS), Perfluorooctanoic acid (PFOA), and Perfluorobutane sulfonic acid (PFBS), and/or Perfluorohexane sulfonic acid (PFHxS) in the 2024 Consumer Confidence Report for Water Quality.

Motion by Councilmember/Commissioner Lutz, seconded by Mayor Pro Tem/Vice President Garcia to approve Consent Calendar Item Nos. 1 through 8. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lutz, Lara
NOES: None
ABSENT: Sanchez

CONSENT CALENDAR ITEMS PULLED FOR FURTHER CLARIFICATION: None

REGULAR AGENDA:

9. **An Ordinance Amending Chapter 3.20 *Purchasing*, of the Pico Rivera Municipal Code, and a Resolution Adopting new Procurement Policies and Procedures.** (700)

Motion by Councilmember Lutz, seconded by Councilmember Camacho to: 1) Waive first reading and introduction of Ordinance No. 1183 amending Chapter 3.20 *Purchasing* of the Pico Rivera Municipal Code; and 2) Approve Resolution No. 7324 adopting new citywide Procurement Policies and Procedures. Motion carries by the following roll call vote:

Ordinance No.1183 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTER 3.20 (PURCHASING) OF THE PICO RIVERA MUNICIPAL CODE (**FIRST READING AND INTRODUCTION**)

Resolution No.7324 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADOPTING NEW CITYWIDE PROCUREMENT POLICIES AND PROCEDURES

AYES: Camacho, Garcia, Lutz, Lara
NOES: None
ABSENT: Sanchez

10. **Adoption of the 2024 Pico Rivera Legislative Platform.** (100)

Management Analyst Garcia provided a brief presentation highlighting the new 2024 Pico Rivera Legislative Platform including a synopsis on the formation of the platform, the goals, strategic plan categories, implementation, and 2024 federal, state, regional and local priorities.

City Council expressed their support for the new Pico Rivera Legislative Platform.

Motion by Councilmember Lutz, seconded by Councilmember Camacho to adopt the 2024 Pico Rivera Legislative Platform that will guide the City's legislative priorities and funding pursuits at the local, regional, state, and federal levels of government. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lutz, Lara
NOES: None
ABSENT: Sanchez

CITY MANAGER/STAFF REPORTS:

City Manager Carmona commented on the recent \$850,000 in grant funding received for the City of Pico Rivera's Historic Whittier Boulevard Neighborhood Paseos project secured by Congresswoman Linda T. Sanchez.

GOOD OF THE ORDER (INTERGOVERNMENTAL AGENCY MEETINGS, AB 1234 REPORTS, NEW BUSINESS, OLD BUSINESS):

Councilmember Lutz reported on his attendance at a recent Gateway Cities COG meeting where federal funding was discussed and requested for staff to research the establishment of a Veteran or First Responders First Time Home Buying grant program; seconded by Mayor Pro Tem Garcia.

Councilmember Camacho reported on his attendance at the Presidential State of the Union Address. He and Mayor Pro Tem Garcia highlighted the 100th Birthday celebration for resident Veteran Joe Hilario.

Mayor Pro Tem Garcia and Mayor Lara commented on the REACH Mini Olympics event held at Smith Park.

Councilmember Camacho, Mayor Pro Tem Garcia and Mayor Lara commented on the recent Opening Day ceremony for Smith Park Pony Baseball and acknowledged City staff on the park maintenance.

Mayor Lara reported on a recent Infrastructure Ad Hoc Committee meeting covering various topics including the Mines Avenue project, PFAS water filters, and Friendship Avenue. Additionally, he commented on the Chamber of Commerce 2024 Wesley Kruse Scholarship Fund Golf Tournament Fundraising event and requested a crosswalk safety assessment; seconded by Councilmember Camacho.

City Attorney Alvarez-Glasman stated that a second Closed Session item regarding Real Property Negotiators be added to the Agenda.

Motion by Councilmember Camacho, seconded by Mayor Pro Tem Lara to add item (b) Conference with Real Property Negotiators, Government Code section 54956.8 to the agenda. Motion carries by the following roll call vote:

AYES: Camacho, Garcia, Lutz, Lara
NOES: None
ABSENT: Sanchez

Recessed to Closed Session at 7:06 p.m.

ALL FOUR CITY COUNCIL MEMBERS WERE PRESENT

Reconvened from Closed Session at 7:30 p.m.

ALL FOUR CITY COUNCIL MEMBERS WERE PRESENT

CLOSED SESSION(S):

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: 6375-016-906 and 6374-015-902

Agency Negotiator: Steve Carmona, City Manager

Negotiating Parties: San Gabriel Valley Council of Governments and Alameda Corridor-East Construction Authority

Under Negotiation: Price and Terms

City Attorney Alvarez-Glasman stated that City Council was briefed; no final action was taken and there was nothing further to report.

b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: 6373-019-017

Agency Negotiator: Steve Carmona, City Manager

Negotiating Parties: PICOPRO LLC

Under Negotiation: Price and Terms

City Attorney Alvarez-Glasman stated that City Council was briefed; no final action was taken and there was nothing further to report.

ADJOURNMENT:

Mayor/President Lara adjourned the City Council and Water Authority meeting at 7:31 p.m. in memory of former City employee and Retiree Roger Alvarado. There being no objection it was so ordered.

AYES: Camacho, Garcia, Lutz, Lara

NOES: None

ABSENT: Sanchez

Andrew C. Lara, Mayor/President

ATTEST:

Cynthia Ayala, CMC, City Clerk/Authority Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the City Council regular meeting dated March 12, 2024 and approved by the City Council on March 26, 2024.

Cynthia Ayala, CMC, City Clerk/Authority Secretary



13th WARRANT REGISTER OF THE 2023 - 2024 FISCAL YEAR

MEETING DATE: 03/26/2024

	CHECK DATE	STARTING	ENDING	AMOUNT
CHECK NUMBERS:	03/01/24-03/14/24	294062	294170	\$1,485,529.52
ACH NUMBERS:	03/01/24-03/14/24	13364	13429	\$1,005,158.74
SPECIAL CHECKS/EFT 13404, 13428				
VOIDED CHECKS				
PRE-NOTE				
TOTAL REGISTER AMOUNT:				\$ 2,490,688.26

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
CBC GenOpe - CBC General Operating					
<u>Check</u>					
294062	03/05/2024		Utility Management Refund	*MURTEX FIBER SYSTEMS	\$61.76
	Account Type	Description		Transaction Date	Transaction Type
	Non-Residential			02/21/2024	Other
294063	03/05/2024		Utility Management Refund	AC BRAY CONSTRUCTION	\$349.21
	Account Type	Description		Transaction Date	Transaction Type
	Construction			02/21/2024	Other
294064	03/05/2024		Utility Management Refund	ALVARADO, BIANCA	\$10.84
	Account Type	Description		Transaction Date	Transaction Type
	Multi-Family Residential			02/21/2024	Other
294065	03/05/2024		Utility Management Refund	AMAYA, DEANNA	\$7.23
294066	03/05/2024	03/12/2024	Utility Management Refund	CENTIMA, CHAMNIAN	\$29.04
294067	03/05/2024		Utility Management Refund	CISNEROS, MYRIAN	\$9.38
	Account Type	Description		Transaction Date	Transaction Type
	Single-Family Residential			02/01/2024	Other
294068	03/05/2024	03/12/2024	Utility Management Refund	LYDIA DURAN CHILDRENS TRUST	\$321.57
294069	03/05/2024		Utility Management Refund	METRO BUILDERS & ENGINEERS GROUP	\$1,445.99

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
294070	03/05/2024		Utility Management Refund	MLP PROPERTIES, LLC	\$112.97
294071	03/05/2024		Utility Management Refund	MURTEX FIBER SYSTEMS	\$70.24
	Account Type	Description		Transaction Date	Transaction Type
	Non-Residential			02/21/2024	Other
294072	03/05/2024		Utility Management Refund	NUNO, MASHA	\$114.00
	Account Type	Description		Transaction Date	Transaction Type
	Single-Family Residential			02/26/2024	Refund Adjustment
294073	03/05/2024		Utility Management Refund	OROPEZA, KRISTIN	\$14.84
	Account Type	Description		Transaction Date	Transaction Type
	Single-Family Residential			02/21/2024	Other
294074	03/05/2024	03/12/2024	Utility Management Refund	RODRIGUEZ, NOE	\$78.81
	Account Type	Description		Transaction Date	Transaction Type
	Single-Family Residential			02/21/2024	Other
294075	03/05/2024		Utility Management Refund	SAK CONSTRUCTION LLC	\$1,388.97
294076	03/05/2024		Utility Management Refund	URBINA, MARIA	\$13.55
	Account Type	Description		Transaction Date	Transaction Type
	Single-Family Residential			02/21/2024	Other

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Number	Date	Description	Source	Payee Name	Transaction Amount
294077	03/05/2024		Utility Management Refund	VALDEZ, NADIA	\$87.23
294078	03/06/2024	03/12/2024	Accounts Payable	1st Jon Inc	\$136.03
	Invoice	Description			Amount
	115795	COMMUNITY GARDENS RESTROOM 2/13/24-3/11/24			\$136.03
294079	03/06/2024		Accounts Payable	ADVANCE AUTO PARTS	\$20.74
	Invoice	Description			Amount
	8810404628034	MECHANIC SHOP SUPPLIES			\$20.74
294080	03/06/2024		Accounts Payable	ADVANCE AUTO PARTS	\$42.55
	Invoice	Description			Amount
	8810404628038	MECHANIC SHOP SUPPLIES			\$42.55
294081	03/06/2024	03/12/2024	Accounts Payable	Advantec Consulting Engineering	\$9,335.00
	Invoice	Description			Amount
	9803-0266-14	PROF SVCS 12/01/23-12/31/23, ITS MASTER PLAN			\$1,520.00
	9803-0266-12-A	PROF SVCS 10/01/23-10/31/23, ITS MASTER PLAN			\$7,815.00
294082	03/06/2024		Accounts Payable	Alvarez-Glasman & Colvin	\$10,235.00
	Invoice	Description			Amount
	2024MARATTYFEES	CITY ATTORNEY RETAINER FEE MARCH 2024			\$10,235.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
294083	03/06/2024		Accounts Payable	American Marker	\$694.58
	Invoice	Description			Amount
	2334-24	STAGE BANNERS FOR EASTER EVENT			\$694.58
294084	03/06/2024		Accounts Payable	ASCENCIO, ANA ROSA	\$75.00
	Invoice	Description			Amount
	COMSTP013124-AA	COMMISSIONER STIPEND FOR MEETING 01/31/24			\$75.00
294085	03/06/2024		Accounts Payable	Bay Area Driving School, Inc.	\$420.00
	Invoice	Description			Amount
	145255	ONLINE DRIVER'S ED FOR JANUARY-FEBRUARY 2024			\$420.00
294086	03/06/2024		Accounts Payable	Catering by Herach & Ara	\$1,870.59
	Invoice	Description			Amount
	2-22-24-05	SENIOR CENTER EVENT CATERING 02/22/24			\$1,870.59
294087	03/06/2024	03/12/2024	Accounts Payable	CivicWell	\$15,405.53
	Invoice	Description			Amount
	107611	PROFESSIONAL SVCS 12/1/23-12/31/23, WHITTIER BL SPECIFIC PLAN			\$1,511.93
	107610	PROFESSIONAL SVCS 12/1/23-12/31/23, WHITTIER BL CALTRANS GRANT			\$13,893.60
294088	03/06/2024	03/12/2024	Accounts Payable	DAHLIN GROUP, INC	\$132,936.60

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Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	2401-225	PROF SVCS THROUGH 01/31/24, PR YOUTH CENTER RENOVATION			\$11,930.00
	2401-224	PROF SVCS THROUGH 01/31/24, SMITH PARK AQUATIC CENTER			\$121,006.60
294089	03/06/2024		Accounts Payable	Daniels Tire Service	\$456.82
	Invoice	Description			Amount
	200497780	Commercial tires for City Fleet & Equipment			\$456.82
294090	03/06/2024	03/12/2024	Accounts Payable	Dudek	\$30,885.00
	Invoice	Description			Amount
	202400538	PROF SVCS 12/30/23-01/26/24, COMMUNITY CITYWIDE OBJECTIVE DESIGN			\$30,885.00
294091	03/06/2024		Accounts Payable	ELISALDEZ, LOUIS	\$360.00
	Invoice	Description			Amount
	LKEli-WINWk7-24	OFFICIATING SVCS 02/23/24-02/24/24			\$180.00
	LKELI-WINWK8-24	OFFICIATING SVCS 3/1/24 & 3/2/24			\$180.00
294092	03/06/2024		Accounts Payable	ESTRADA SANTOS, ROCIO	\$75.00
	Invoice	Description			Amount
	COMSTP020824-RS	COMMISSIONER STIPEND FOR MEETING 02/08/24			\$75.00
294093	03/06/2024		Accounts Payable	Ewing Irrigation Products Inc	\$160.56

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Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	21526689	IRRIGATION AND LANDSCAPING SUPPLIES			\$160.56
294094	03/06/2024		Accounts Payable	GARCIA, KIMBERLY	\$75.00
	Invoice	Description			Amount
	COMSTP020824-KG	COMMISSIONER STIPEND FOR MEETING 02/08/24			\$75.00
294095	03/06/2024	03/13/2024	Accounts Payable	GRIFFITH COMPANY	\$748,783.06
	Invoice	Description			Amount
	PROGRESS PMT 4	PROF SVCS 11/21/23-12/26/23, PR REGIONAL BIKEWAY PROJECT			\$788,192.70
	PROGRESS PMT 4-A	PROF SVCS 11/21/23-12/26/23, PR REGIONAL BIKEWAY PROJECT			(\$39,409.64)
294096	03/06/2024		Accounts Payable	Inland Empire Stages, LTD	\$3,198.15
	Invoice	Description			Amount
	61476	TRANSPORTATION FOR MOM & SON BOWLING EVENT, 02/24/24			\$1,066.05
	61319	TRANSPORTATION FOR MINI OLYMPICS, 02/28/24			\$2,132.10
294097	03/06/2024	03/12/2024	Accounts Payable	JONES, ANDRE	\$180.00
	Invoice	Description			Amount
	AJon-WINWk7-24	OFFICIATING SVCS 02/23/24			\$90.00
	AJON-WINWK8-24	OFFICIATING SVCS 3/1/24			\$90.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
294098	03/06/2024	03/12/2024	Accounts Payable	KOA Corp./CBM Consulting Inc.	\$2,265.67
	Invoice	Description			Amount
	JB81137-18	PROF SVCS 05/22/22-12/29/23, PR HIGHWAY SAFETY IMPROVEMENT			\$2,265.67
294099	03/06/2024		Accounts Payable	LA County Sheriffs Department	\$28,362.57
	Invoice	Description			Amount
	242124EC	PRV-TRANSIT/TRANSIENT DEPUTY 01/04/24-01/30/24			\$21,293.29
	242173EC	HELICOPTER SVC JANUARY 2024			\$7,069.28
294100	03/06/2024		Accounts Payable	LEAF CAPITAL FUNDING LLC	\$1,387.94
	Invoice	Description			Amount
	16136978	Lease of Konica Minolta C4070 Copier FY 23-24			\$1,387.94
294101	03/06/2024	03/12/2024	Accounts Payable	LIZARRAGA, MARICELA	\$75.00
	Invoice	Description			Amount
	COMSTP020824-ML	COMMISSIONER STIPEND FOR MEETING 02/08/24			\$75.00
294102	03/06/2024	03/12/2024	Accounts Payable	LOPEZ, RUTHIE	\$78.00
	Invoice	Description			Amount
	842265	REFUND FOR CANCELLED CHICAGO AT THE PANTAGES 03/23/24			\$78.00
294103	03/06/2024		Accounts Payable	Milagro Media Strategies	\$1,750.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	2018	PUBLIC RELATIONS AND MEDIA SVCS FEBRUARY 2024			\$1,750.00
294104	03/06/2024	03/12/2024	Accounts Payable	Minuteman Press	\$227.42
	Invoice	Description			Amount
	71053	WEEKLY OON1 & OON2 ENROLLMENT NOTICES.			\$114.88
	71280	WEEKLY OON1 & OON2 ENROLLMENT NOTICES.			\$112.54
294105	03/06/2024	03/13/2024	Accounts Payable	Ollin Strategies	\$5,780.00
	Invoice	Description			Amount
	241	CONSULTING SVCS FEBRUARY 2024			\$5,780.00
294106	03/06/2024		Accounts Payable	On The Go DJ Pro, Inc	\$400.00
	Invoice	Description			Amount
	1273437-A	SENIOR CENTER DJ ENTERTAINMENT 3/20/24			\$400.00
294107	03/06/2024	03/12/2024	Accounts Payable	PACIFIC SOUND CONTROL	\$2,880.00
	Invoice	Description			Amount
	92207088	SENIOR CENTER PORTABLE WALL MAINTENANCE 02/16/24			\$2,880.00
294108	03/06/2024	03/12/2024	Accounts Payable	PB Loader Corporation	\$414.46
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	IN0021213	ASPHALT MATERIALS			\$414.46
294109	03/06/2024		Accounts Payable	PEREZ, ROBERT	\$75.00
	Invoice	Description			Amount
	COMSTP013124-RP	COMMISSIONER STIPEND FOR MEETING 1/31/24			\$75.00
294110	03/06/2024		Accounts Payable	PETTY CASH	\$77.43
	Invoice	Description			Amount
	2024PETCASRE0224	REPLENISH PETTY CASH FEBRUARY 2024			\$77.43
294111	03/06/2024		Accounts Payable	Pico Water District	\$16,244.70
	Invoice	Description			Amount
	2023DEC-PICOWD-A	UTILITIES FOR DECEMBER 2023			\$5,392.85
	2023DEC-PICOWD-B	UTILITIES FOR DECEMBER 2023			\$10,818.79
	2023DEC-PICOWD-C	UTILITIES FOR DECEMBER 2023			\$33.06
294112	03/06/2024	03/12/2024	Accounts Payable	PM Law Enforcement Services, LLC	\$5,000.00
	Invoice	Description			Amount
	24-002	LAW ENFORCEMENT SVCS FEBRUARY 2024			\$5,000.00
294113	03/06/2024		Accounts Payable	Quinn Company	\$200.00
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	S26201011	REPLACEMENT LICENSE PLATES			\$200.00
294114	03/06/2024		Accounts Payable	Roadline Products Inc., USA	\$548.69
	Invoice	Description			Amount
	19615	Paint for street painting/markings			\$548.69
294115	03/06/2024		Accounts Payable	RODRIGUEZ, CHRISTIAN, ARTURO	\$180.00
	Invoice	Description			Amount
	CRod-WINWk7-24	OFFICIATING SVCS 02/23/24			\$90.00
	CROD-WINWK8-24	OFFICIATING SVCS 3/1/24			\$90.00
294116	03/06/2024	03/12/2024	Accounts Payable	Salgado Tire Service	\$137.00
	Invoice	Description			Amount
	2250	TIRE REPAIR UNIT 298			\$40.00
	2677	MECHANIC SHOP SUPPLIES			\$12.00
	2675	MECHANIC SHOP SUPPLIES			\$60.00
	2652	TIRE MOUNT FOR PARKS GATOR			\$25.00
294117	03/06/2024	03/13/2024	Accounts Payable	State Controller's Office	\$3,942.27
	Invoice	Description			Amount
	FAUD-00004195	ANNUAL STREET REPORT FY 22/23, 7/1/23-6/30/24			\$3,942.27

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Number	Date	Description	Source	Payee Name	Transaction Amount
294118	03/06/2024	03/13/2024	Accounts Payable	TAPCO	\$12,330.93
	Invoice	Description			Amount
	1767042	Lighted street signs for Paramount Blvd.			\$12,330.93
294119	03/06/2024		Accounts Payable	Target Specialty Products	\$2,242.03
	Invoice	Description			Amount
	INVP501403312	Weed abatement materials for streets & parks			\$665.02
	INVP501395272	Weed abatement materials for streets & parks			\$1,577.01
294120	03/06/2024		Accounts Payable	TKE Engineering Inc.	\$2,392.50
	Invoice	Description			Amount
	2023-1103	PROF SVCS 12/01/23-12/31/23, BARTOLO DRAINAGE DITCH PROJECT			\$2,392.50
294121	03/06/2024		Accounts Payable	Triepi, Smith and Associates, Inc.	\$1,519.19
	Invoice	Description			Amount
	11735	PROFESSIONAL SVCS FOR MEDIA MANAGEMENT OF POWER CHOICE MARKETING			\$1,519.19
294122	03/06/2024	03/12/2024	Accounts Payable	TRUSAIC	\$1,818.00
	Invoice	Description			Amount
	CINV-034239	2024 ACA MARCH PAYMENT			\$1,818.00
294123	03/06/2024	03/13/2024	Accounts Payable	VERNOLA'S TOWING SERVICE	\$125.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	57156	TOWING SVCS, UNIT 222			\$125.00
294124	03/13/2024		Accounts Payable	A & G SALES	\$729.61
	Invoice	Description			Amount
	22081	MAINTENANCE SUPPLIES, SPORTS ARENA			\$729.61
294125	03/13/2024		Accounts Payable	ACTUM CA OPCO, LLC	\$7,000.00
	Invoice	Description			Amount
	202402-0074	PROFESSIONAL SVCS FEBRUARY 2024			\$7,000.00
294126	03/13/2024		Accounts Payable	ACTUM CA OPCO, LLC	\$7,000.00
	Invoice	Description			Amount
	202401-0130	PROFESSIONAL SVCS FOR THE MONTH JANUARY 2024			\$7,000.00
294127	03/13/2024		Accounts Payable	ANGUIANO, ARLENE	\$48.00
	Invoice	Description			Amount
	1618531	REFUND FOR TIKI TAKA CLASS			\$48.00
294128	03/13/2024		Accounts Payable	Ansafone Contact Center, Labell Exchange & BTE Com	\$164.37
	Invoice	Description			Amount
	240306069101	AFTER HOURS ANSWERING SVC MARCH 2024, WATER DEPT.			\$164.37

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Number	Date	Description	Source	Payee Name	Transaction Amount
294129	03/13/2024		Accounts Payable	Auto-Chlor System	\$236.21
	Invoice	Description			Amount
	244100500286	MONTHLY EQUIPMENT MAINTANCE			\$236.21
294130	03/13/2024		Accounts Payable	BARNUM STAGE RENTAL, LLC	\$2,500.00
	Invoice	Description			Amount
	24106	MOBILE STAGE RENTAL FOR EASTER EVENT, 03/23/24			\$2,500.00
294131	03/13/2024		Accounts Payable	CardsDirect, Inc.	\$670.32
	Invoice	Description			Amount
	B2728755	VALENTINE CARDS & GRAMS			\$670.32
294132	03/13/2024		Accounts Payable	CASCADIA CONSULTING SERVICES	\$9,355.00
	Invoice	Description			Amount
	10593	PROF SVCS 01/01/24-01/25/24, PICO RIVERA CAP2023			\$9,355.00
294133	03/13/2024		Accounts Payable	CINTAS CORP.	\$2,971.45
	Invoice	Description			Amount
	8406709728	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$218.30
	8406709726	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$1,496.41
	8406710039	REPLENISH AND SERVICE FIRST AID KITS AND AED			\$1,112.03

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Number	Date	Description	Source	Payee Name	Transaction Amount
	8406709727	REPLENISH AND SERVICE FIRST AID KITS AND AED GOLF COURSE			\$144.71
294134	03/13/2024		Accounts Payable	City of Santa Fe Springs	\$27,607.31
	Invoice	Description			Amount
	2400675	TRAFFIC SIGNAL MAINTENANCE OCT., NOV., DEC. 2023			\$27,607.31
294135	03/13/2024		Accounts Payable	CliftonLarsonAllen LLP	\$7,050.00
	Invoice	Description			Amount
	L241093138	AUDIT SVCS PERFORMED FOR 6/30/23			\$7,050.00
294136	03/13/2024		Accounts Payable	Connection- Publics Sectors Solutions	\$10,500.00
	Invoice	Description			Amount
	75001974	RENEW SOFTWARE LICENSING			\$10,500.00
294137	03/13/2024		Accounts Payable	CPACINC.COM	\$4,436.00
	Invoice	Description			Amount
	SI-1298660	Juniper Care Software Support - 1 year			\$4,436.00
294138	03/13/2024		Accounts Payable	ELISALDEZ, LOUIS	\$180.00
	Invoice	Description			Amount
	LKEII-WINWk6-24	OFFICIATING SVCS 02/16/24-02/17/24			\$180.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
294139	03/13/2024		Accounts Payable	FRANKLIN HAYNES MARIONETTES	\$500.00
	Invoice	Description			Amount
	54732	PUPPET SHOW FOR EASTER EVENT, 03/23/24			\$500.00
294140	03/13/2024		Accounts Payable	FUENTES, LILIANA	\$1,500.00
	Invoice	Description			Amount
	0403	FACE PAINTING & BALLOON ARTISTS FOR EASTER EVENT 03/23/24			\$1,500.00
294141	03/13/2024		Accounts Payable	Galls Parent Holdings, LLC	\$399.35
	Invoice	Description			Amount
	027035287	RAIN PANTS FOR STAFF			\$399.35
294142	03/13/2024		Accounts Payable	GIDDY UP RANCH	\$2,800.00
	Invoice	Description			Amount
	032324	PETTING ZOO FOR EASTER EVENT 03/23/24			\$2,800.00
294143	03/13/2024		Accounts Payable	GoTo Communications, Inc.	\$2,957.17
	Invoice	Description			Amount
	IN7102780633	TELECOMMUNICATIONS SERVICES VOIP MARCH 2024			\$2,957.17
294144	03/13/2024		Accounts Payable	HELPMATES STAFFING SERVICE, LLC	\$2,744.21
	Invoice	Description			Amount

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Number	Date	Description	Source	Payee Name	Transaction Amount
	000458369	TEMPORARY EMPLOYEE, NICOLE CASTILLO AND TERESA SANCHEZ			\$2,744.21
294145	03/13/2024		Accounts Payable	InfoSend, Inc	\$4,052.89
	Invoice	Description			Amount
	257952	POSTAGE 1/31/24-2/26/24			\$3,117.22
	257951	MAIL PREP SVCS 1/31/24-2/26/24			\$935.67
294146	03/13/2024		Accounts Payable	Jas Pacific, Inc.	\$787.50
	Invoice	Description			Amount
	PC 6968-A	PROF SVCS 01/01/24-01/31/24, 9528 BEVERLY BLVD			\$787.50
294147	03/13/2024		Accounts Payable	LEAF CAPITAL FUNDING LLC	\$586.96
	Invoice	Description			Amount
	16162485	LEASE OF PLOTTER AND TRIUMPH 5225			\$586.96
294148	03/13/2024		Accounts Payable	MAGIC ENTERTAINMENT	\$2,000.00
	Invoice	Description			Amount
	invoice0045	MAGICIAN FOR EASTER EVENT 03/23/24			\$2,000.00
294149	03/13/2024		Accounts Payable	Monarch Bearing Co., Inc.	\$447.44
	Invoice	Description			Amount
	345225	EQUIPMENT MAINTENANCE AND REPAIR			\$447.44

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Number	Date	Description	Source	Payee Name	Transaction Amount
294150	03/13/2024		Accounts Payable	Moore Iacofano & Goltsman Inc	\$41,479.92
	Invoice	Description			Amount
	0085131	PROF SVCS 01/01/24-01/31/24, HISTORIC WHITTIER BLVD MULTI-MODAL			\$32,929.92
	0085083	PROF SVCS 01/01/24-01/31/24, PR ROSEMEAD BLVD MEDIAN			\$4,367.00
	0085084	PROF SVCS 01/01/24-01/31/24, PR MAJOR CORRIDORS MEDIAN			\$4,183.00
294151	03/13/2024		Accounts Payable	NCM Engineering Corporation	\$41,680.00
	Invoice	Description			Amount
	PICO2301-01	PROF SVCS THROUGH 12/31/23, BEV-CARLSON PROPERTY NEW BRIDGE			\$41,680.00
294152	03/13/2024		Accounts Payable	NV5, Inc.	\$6,107.50
	Invoice	Description			Amount
	375696	PROF SVC 01/01/24-01/31/24, FINAL PARCEL MAP 83351			\$397.50
	375697	PROF SVCS 01/01/24-01/31/24, 10016 BEVERLY BLVD WAREHOUSE			\$1,965.00
	375698	PROF SVCS 01/01/24-01/31/24, 10016 BEVERLY SEWER PLAN			\$1,245.00
	362139	PROF SVCS 09/25/23-10/31/23, 10016 BEVERLY BLVD SEWER PLAN			\$1,035.00
	375699	PROF SVCS 01/01/24-01/31/24, PM83251 BEVERLY WAREHOUSE LLA			\$1,465.00
294153	03/13/2024		Accounts Payable	On The Go DJ Pro, Inc	\$400.00
	Invoice	Description			Amount
	1274363	SENIOR CENTER DJ ENTERTAINMENT 03/25/24			\$400.00

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Number	Date	Description	Source	Payee Name	Transaction Amount
294154	03/13/2024		Accounts Payable	Postmaster-Santa Fe Springs Post Office	\$320.00
	Invoice	Description			Amount
		POSTMASTANNUAL24	ANNUAL PERMIT FEE 2024		\$320.00
294155	03/13/2024		Accounts Payable	RIPPLE PLUMBING	\$3,975.00
	Invoice	Description			Amount
		1920J	BACKFLOW REPAIR, RIVERA PARK		\$1,962.00
		1919J	BACKFLOW REPAIR		\$890.00
		1918J	BACKFLOW REPAIR, 8450 SERAPIS		\$1,123.00
294156	03/13/2024		Accounts Payable	San Gabriel Valley Water Co	\$656.04
	Invoice	Description			Amount
		2024MARSANGABVAL	UTILITIES 1/25/24-2/27/24		\$656.04
294157	03/13/2024		Accounts Payable	Saxton Industrial, Inc.	\$1,425.05
	Invoice	Description			Amount
		49408	BRONZE PLAQUE		\$1,425.05
294158	03/13/2024		Accounts Payable	State Water Resources Control Board (SWRCB)	\$48,459.82
	Invoice	Description			Amount
		LW-1043859	WATER CONNECTIONS ANNUAL FEES 07/01/23-06/30/24		\$48,459.82

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Number	Date	Description	Source	Payee Name	Transaction Amount
294159	03/13/2024		Accounts Payable	Super Birthday, Inc	\$2,300.00
	Invoice	Description			Amount
	29836	TRAIN FOR EASTER EVENT,03/23/24			\$2,300.00
294160	03/13/2024		Accounts Payable	THE PUBLIC RESTROOM COMPANY	\$68,079.00
	Invoice	Description			Amount
	25131	PICO RIVERA OUTDOOR FIELD RESTROOM REPLACEMENT			\$68,079.00
294161	03/13/2024		Accounts Payable	TOYOTA OF WHITTIER	\$66,684.06
	Invoice	Description			Amount
	2024RAV4-3	PURCHASE OF 2 NEW VEHICLES FOR PUBLIC WORKS			\$33,342.03
	2024RAV4-2	PURCHASE OF 2 NEW VEHICLES FOR PUBLIC WORKS			\$33,342.03
294162	03/13/2024		Accounts Payable	United Waterworks, Inc	\$43,714.09
	Invoice	Description			Amount
	S100126878.002	MAINTENANCE SUPPLIES			\$2,723.11
	S100127924.001	MAINTENANCE SUPPLIES			\$4,172.50
	S100128030.001	MAINTENANCE SUPPLIES			\$1,070.84
	S100128508.001	MAINTENANCE SUPPLIES			\$864.08
	S100127261.001	MAINTENANCE SUPPLIES			\$5,636.44
	S100127328.001	EMERGENCY FIRE HYDRANT REPLACEMENT			\$29,247.12

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
294163	03/13/2024		Accounts Payable	LOUIE, KENNETH, L.	\$6,927.50
	Invoice	Description			Amount
	001	PROFESSIONAL SVCS 2/24/24-3/8/24, TEMP FINANCE DIRECTOR			\$6,927.50
294164	03/14/2024		Accounts Payable	BMG Money, Inc	\$397.71
	Invoice	Description			Amount
	031424	EMPLOYEE DEDUCTION FOR P/E 03/08/24			\$397.71
294165	03/14/2024		Accounts Payable	Franchise Tax Board	\$50.00
	Invoice	Description			Amount
	031424	EMPLOYEE DEDUCTION FOR P/E 03/08/24			\$50.00
294166	03/14/2024		Accounts Payable	Levying Officer	\$500.00
	Invoice	Description			Amount
	031424	EMPLOYEE DEDUCTION FOR P/E 03/08/24			\$500.00
294167	03/14/2024		Accounts Payable	NUFIC	\$347.23
	Invoice	Description			Amount
	030124	SUPPLEMENTAL LIFE INSURANCE FOR MARCH 2024			\$347.23
294168	03/14/2024		Accounts Payable	SEIU Local 721-COPE	\$82.00

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	031424	COPE FEES FOR P/E 03/08/24			\$82.00
294169	03/14/2024		Accounts Payable	Standard Insurance Company	\$2,615.26
	Invoice	Description			Amount
	030124	VISION SERVICES FOR MARCH 2024			\$2,615.26
294170	03/14/2024		Accounts Payable	Western Dental Services, Inc.	\$190.91
	Invoice	Description			Amount
	325019	DENTAL SERVICES (DHMO) FOR MARCH 2024			\$190.91
Type Check Totals:					\$1,485,529.52
 <u>EFT</u>					
13364	03/06/2024		Accounts Payable	(Troon) Indigo Sports, LLC	\$24,422.57
	Invoice	Description			Amount
	030124PR	PAYROLL FOR GOLF COURSE 02/16/24-03/01/24			\$24,422.57
13365	03/06/2024		Accounts Payable	AAA Electrical Supply, Inc.	\$472.97
	Invoice	Description			Amount
	318394-00	SUPPLIES FOR CITY HALL KITCHEN PROJECT			\$472.97

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13366	03/06/2024		Accounts Payable	Advanced Avant-Garde Corp.	\$4,353.75
	Invoice	Description			Amount
	8853	PROF SVCS AUGUST 2023, BUSINESS GRANT PROGRAM			\$1,670.00
	8781	PROF SVCS JULY 2023, BUISNESS GRANT PROGRAM			\$2,308.75
	9159-B	PROF SVCS NOVEMBER 2023, CDBG PROGRAM MANAGEMENT-CV			\$375.00
13367	03/06/2024		Accounts Payable	Aramark	\$5,525.93
	Invoice	Description			Amount
	5860262233	UNIFORM RENTAL SVCS			\$5,525.93
13368	03/06/2024		Accounts Payable	BACLIG, ANTHONY	\$168.00
	Invoice	Description			Amount
	145351	INSTRUCTOR FOR TAI CHI CLASS, 02/13/24-03/05/24			\$168.00
13369	03/06/2024		Accounts Payable	BKF Engineers	\$7,942.75
	Invoice	Description			Amount
	24021065	PROF SVCS 01/01/24-01/28/24, WHITTIER BRIDGE STUDY			\$7,448.75
	24011100	PROF SVCS 11/24/23-12/31/23, WHITTIER BRIDGE STUDY			\$494.00
13370	03/06/2024		Accounts Payable	Corporate Image Marketing, Inc	\$199.00
	Invoice	Description			Amount
	2402632	PRIME 800 # FOR JANUARY 2024			\$199.00

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13371	03/06/2024		Accounts Payable	DE LAGE LANDEN FINANCIAL SERVICES, INC.	\$2,507.93
	Invoice	Description			Amount
	82018476	CITYWIDE COPIERS LEASE 3/1/24-3/31/24			\$2,507.93
13372	03/06/2024		Accounts Payable	DIEGO'S AUTO REPAIR	\$2,654.63
	Invoice	Description			Amount
	30230	MAINTENANCE AND REPAIR, UNIT 209			\$2,187.63
	30229	FLEET MAINTENANCE REPAIR UNIT 287			\$467.00
13373	03/06/2024		Accounts Payable	Eastern County Newspaper Group, Inc.	\$4,233.55
	Invoice	Description			Amount
	36442	LEGAL AD, GENERAL PLAN #62 & ZONE CODE AMENDMENT #194			\$1,974.90
	36445	LEGAL ADS, WAREHOUSE URGENCY ORDINANCE AND PLHA PLAN			\$2,258.65
13374	03/06/2024		Accounts Payable	Interwest Consulting Group	\$944.00
	Invoice	Description			Amount
	263270	PROF SVCS THROUGH 01/01/24-01/31/24, ELECTRIC VEHICLE CHARGING			\$944.00
13375	03/06/2024		Accounts Payable	JCL Traffic Services	\$64.66
	Invoice	Description			Amount
	123027	STREET SIGNS AND TRAFFIC CONTROL MATERIALS			\$64.66

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13376	03/06/2024		Accounts Payable	NASA Services Inc	\$304,375.67
	Invoice	Description			Amount
	2024MARRBBISHFEE	RUBBISH ASSESSMENT FOR MARCH 2024			\$304,375.67
13377	03/06/2024		Accounts Payable	Ocean Blue Environmental Services, Inc	\$6,179.91
	Invoice	Description			Amount
	39361	HAZARDOUS WASTE CLEANUP, 9432 CALL ST			\$6,179.91
13378	03/06/2024		Accounts Payable	Patricia Saucedo	\$75.00
	Invoice	Description			Amount
	COMSTP020824-PS	COMMISSIONER STIPEND FOR MEETING 02/08/24			\$75.00
13379	03/06/2024		Accounts Payable	Rousselle Company Inc.	\$385.00
	Invoice	Description			Amount
	2024-000484	PEST CONTROL SVC FEBRUARY 2024, AL NATIVIDAD			\$55.00
	2024-000483	PEST CONTROL SVC FEBRUARY 2024, RIO VISTA PARK			\$65.00
	2024-000482	PEST CONTROL SVC FEBRUARY 2024, SMITH PARK			\$85.00
	2024-000481	PEST CONTROL SVC FEBRUARY 2024, SENIOR CENTER			\$65.00
	2024-000477	PEST CONTROL SVC FEBRUARY 2024, RIVERA PARK			\$115.00
13380	03/06/2024		Accounts Payable	Security Signal Devices	\$2,880.21

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	R-00492160	ALARM MONITORING FOR FACILITIES 1/1/24-1/31/24			\$1,408.65
	R-00484007	ALARM MONITORING 12/1/23-12/31/23			\$1,471.56
13381	03/06/2024		Accounts Payable	Shoeteria, Inc.	\$599.48
	Invoice	Description			Amount
	0062447-IN	SAFETY SHOES FOR MOISE CARRANZA			\$200.00
	0062674-IN	SAFETY SHOES FOR CARLOS DEL TORO			\$200.00
	0062743-IN	BOOTS FOR DESIREE ALVAREZ			\$199.48
13382	03/06/2024		Accounts Payable	Tanko Streetlighting, Inc	\$3,320.96
	Invoice	Description			Amount
	69438	STREET LIGHT MAINTENANCE AND REPAIR FEB 2024			\$3,320.96
13383	03/06/2024		Accounts Payable	The Sherwin-Williams Co.	\$30.35
	Invoice	Description			Amount
	4310-3	PAINT FOR FACILITIES			\$30.35
13384	03/06/2024		Accounts Payable	Tristar Risk Management	\$3,966.66
	Invoice	Description			Amount
	116445	CLAIMS ADMIN FEES MARCH 2024			\$3,966.66

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13385	03/06/2024		Accounts Payable	United Rentals (North America), Inc	\$639.54
	Invoice	Description			Amount
	229199364-001	REACH STORAGE			\$639.54
13386	03/06/2024		Accounts Payable	Varos, Michael	\$360.00
	Invoice	Description			Amount
	MVar-WINWk7-24	OFFICIATING SVCS 02/23/24-02/24/24			\$180.00
	MVAR-WINWK8-24	OFFICIATING SVCS 3/1/24 & 3/2/24			\$180.00
13387	03/06/2024		Accounts Payable	Vulcan Materials Co.	\$1,407.08
	Invoice	Description			Amount
	73916312	ASPHALT MAINTENANCE			\$172.99
	73916313	ASPHALT MAINTENANCE			\$226.64
	73918396	ASPHALT MAINTENANCE			\$227.72
	73924975	ASPHALT MAINTENANCE			\$277.08
	73924974	ASPHALT MAINTENANCE			\$330.73
	73922715	ASPHALT MAINTENANCE			\$171.92
13388	03/06/2024		Accounts Payable	Waxie Sanitary Supply	\$1,282.05
	Invoice	Description			Amount
	82286933	JANITORIAL SUPPLIES FOR PARKS			\$1,282.05

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13389	03/06/2024		Accounts Payable	Willdan Engineering	\$23,806.25
	Invoice	Description			Amount
	00231111	PROF SVCS THROUGH 01/31/24, PR INSPECTIONS			\$17,940.00
	00627120	PROF SVCS THROUGH 01/26/24, PR TRAFFIC ENGINEERING SVCS			\$5,866.25
13390	03/04/2024		Accounts Payable	City of Pico Rivera	\$22,739.00
	Invoice	Description			Amount
	Import - 13145	WATER SVC			\$22,739.00
13391	03/04/2024		Accounts Payable	So Calif Edison Company	\$787.15
	Invoice	Description			Amount
	Import - 13146	ELECTRIC SVC-VARIOUS LOCATIONS			\$787.15
13392	03/04/2024		Accounts Payable	Frontier California	\$121.98
	Invoice	Description			Amount
	Import - 13147	Radio & Telecommunication			\$121.98
13393	03/04/2024		Accounts Payable	Verizon Wireless	\$730.78
	Invoice	Description			Amount
	Import - 13148	RADIO & TELECOMMUNICATION			\$730.78
13394	03/04/2024		Accounts Payable	City of Pico Rivera	\$697.97

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	Import - 13149	WTR SVC 8940 KLINEDALE			\$697.97
13395	03/05/2024		Accounts Payable	Frontier California	\$379.98
	Invoice	Description			Amount
	Import - 13150	Radio & Telecommunication			\$379.98
13396	03/05/2024		Accounts Payable	So Calif Edison Company	\$331.72
	Invoice	Description			Amount
	Import - 13151	ELECTRIC SVC-4670 ROSEMEAD			\$331.72
13397	03/06/2024		Accounts Payable	City of Pico Rivera	\$137.94
	Invoice	Description			Amount
	Import - 13152	WTR SVC 8530 HASTY			\$137.94
13398	03/06/2024		Accounts Payable	So Calif Gas Company	\$2,262.98
	Invoice	Description			Amount
	Import - 13153	GAS SVC-9201 WHITTIER			\$2,262.98
13399	03/07/2024		Accounts Payable	So Calif Edison Company	\$34,478.60
	Invoice	Description			Amount
	Import - 13154	ELECTRIC SVC-9357 KRUSE			\$34,478.60

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13400	03/07/2024		Accounts Payable	Time Warner Cable	\$980.57
	Invoice	Description			Amount
	Import - 13156	RADIO & TELECOMMUNICATION			\$980.57
13401	03/08/2024		Accounts Payable	Frontier California	\$183.65
	Invoice	Description			Amount
	Import - 13157	Radio & Telecommunication			\$183.65
13402	03/08/2024		Accounts Payable	So Calif Edison Company	\$4,397.64
	Invoice	Description			Amount
	Import - 13158	ELECTRIC SVC-9459 WHITTIER			\$4,397.64
13403	03/11/2024		Accounts Payable	Frontier California	\$140.17
	Invoice	Description			Amount
	Import - 13159	Radio & Telecommunication			\$140.17
13405	03/13/2024		Accounts Payable	(Troon) Indigo Sports, LLC	\$50,000.00
	Invoice	Description			Amount
	DEPOSITREC2024	DEPOSIT RECEIVABLE			\$50,000.00
13406	03/13/2024		Accounts Payable	AAA Electrical Supply, Inc.	\$892.37

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	Invoice	Description			Amount
	318426-00	ELECTRICAL SUPPLIES FOR CITY HALL			\$278.45
	318419-00	ELECTRICAL SUPPLIES FOR CITY HALL			\$264.29
	318210-00	ELECTRICAL SUPPLIES UNIT 262			\$272.48
	318149-00	ELECTRICAL SUPPLIES UNIT 262			\$77.15
13407	03/13/2024		Accounts Payable	Advanced Avant-Garde Corp.	\$4,161.25
	Invoice	Description			Amount
	9105-B	PROF SVCS NOVEMBER 2023, CDBG PROGRAM MANAGEMENT			\$911.25
	9106	PROF SVCS NOVEMBER-DECEMBER 2023, 3009.21 SENIOR RESTROOM			\$2,080.00
	10032	PROF SVCS JANUARY 2024, 3009.21 SENIOR RESTROOM			\$1,170.00
13408	03/13/2024		Accounts Payable	Advanced Printing	\$5,355.04
	Invoice	Description			Amount
	00913	PARKING CITATION ENVELOPES			\$2,009.99
	00919	CODE COURTESY DOOR HANGERS			\$1,165.34
	00911	PARKING CITATION PAMPHLET			\$2,179.71
13409	03/13/2024		Accounts Payable	BSN Sports, LLC	\$1,235.55
	Invoice	Description			Amount
	924888981	PROTECTIVE MASKS FOR GO-GETTERS			\$1,235.55

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13410	03/13/2024		Accounts Payable	Corporate Image Marketing, Inc	\$199.00
	Invoice	Description			Amount
	2403632	PRIME 800 # FOR FEBRUARY 2024			\$199.00
13411	03/13/2024		Accounts Payable	GRM Information Management Services, Inc	\$2,700.14
	Invoice	Description			Amount
	0498962	INITIAL MOVEI N FEE FEBRUARY 2024			\$10.98
	0498961	MONTHLY FILE STORAGE FEBRUARY 2024, BUILDING DIV			\$49.47
	0498960	MONTHLY FILE STORAGE FEBRUARY 2024, PW			\$83.66
	0498959	MONTHLY FILE STORAGE FEBRUARY 2024, PARK & REC			\$24.20
	0498958	MONTHLY FILE STORAGE FEBRUARY 2024, FINANCE			\$311.69
	0498957	MONTHLY FILE STORAGE FEBRUARY 2024, CED			\$42.06
	0498956	MONTHLY FILE STORAGE FEBRUARY 2024, CITY CLERK			\$123.47
	0498955	MONTHLY ACCOUNT MAINTENANCE FEE, FEBRUARY 2024			\$20.00
	0500112	MONTHLY FILE STORAGE FEBRUARY 2024, HOUSING			\$30.16
	0500113	SCANNING PROJECT FEBRUARY 2024, CED			\$1,790.45
	0499852	MONTHLY SHREDDING SERVICES-FEBRUARY 2024			\$214.00
13412	03/13/2024		Accounts Payable	Home Depot	\$2,263.65
	Invoice	Description			Amount
	789333689	JANITORIAL SUPPLIES FOR CITY YARD			\$2,263.65

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13413	03/13/2024		Accounts Payable	I Copy, Inc (ibe digital)	\$54.57
	Invoice	Description			Amount
	464267	MAINTENANCE AND TONER EQUIPMENT RIVERA PARK			\$36.38
	464305	MAINTENANCE AND TONER EQUIPMENT SMITH PARK			\$18.19
13414	03/13/2024		Accounts Payable	Interwest Consulting Group	\$420.00
	Invoice	Description			Amount
	263089	PROF SVCS 01/01/24-01/31/24, 4820 DURFEE AVE			\$420.00
13415	03/13/2024		Accounts Payable	Orange County Winwater Works	\$8,439.91
	Invoice	Description			Amount
	152362 02	MAINTENANCE SUPPLIES			\$1,836.79
	152362 01	MAINTENANCE SUPPLIES			\$1,806.72
	156371 01	MAINTENANCE SUPPLIES			\$4,796.40
13416	03/13/2024		Accounts Payable	Southland Transit, Inc.	\$47,020.50
	Invoice	Description			Amount
	PR FEBRUARY-2024	PR DIAL A RIDE SVC FEBRUARY 2024			\$47,020.50
13417	03/13/2024		Accounts Payable	Stephen Doreck Equipment Rentals Inc.	\$48,335.08
	Invoice	Description			Amount
	23MS77	INSTALLATION OF FIRE HYDRANTS			\$34,938.00

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	23MS49-02	ON-CALL EMERGENCY REPAIR SVCS			\$13,397.08
13418	03/13/2024		Accounts Payable	Underground Service Alert of Southern California	\$270.64
	Invoice	Description			Amount
	23-2424758	MONTHLY TICKETS			\$73.39
	220240530	MONTHLY DATABASE TICKETS			\$197.25
13419	03/13/2024		Accounts Payable	Water Replenishment District of So. California	\$119,404.44
	Invoice	Description			Amount
	3853-013123	GROUND WATER PRODUCTION & ASSESSMENT JANUARY 2024			\$119,404.44
13420	03/13/2024		Accounts Payable	Weck Laboratories Inc.	\$1,845.00
	Invoice	Description			Amount
	W4B2088	WATER QUALITY SAMPLING			\$250.00
	W4B2089	WATER QUALITY SAMPLING			\$240.00
	W4B2090	WATER QUALITY SAMPLING			\$170.00
	W4B2091	WATER QUALITY SAMPLING			\$250.00
	W4B2092	WATER QUALITY SAMPLING			\$180.00
	W4B2093	WATER QUALITY SAMPLING			\$250.00
	W4C0309	WATER QUALITY SAMPLING			\$120.00
	W4C0310	WATER QUALITY SAMPLING			\$75.00
	W4C0311	WATER QUALITY SAMPLING			\$250.00

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
	W4C0526	WATER QUALITY SAMPLING			\$60.00
13421	03/13/2024		Accounts Payable	Western Water Works Supply Company	\$1,587.60
	Invoice	Description			Amount
	1248728-00	MAINTENANCE SUPPLIES			\$1,587.60
13422	03/13/2024		Accounts Payable	Willdan Engineering	\$22,848.00
	Invoice	Description			Amount
	00231137	PROF SVCS THROUGH 01/31/24, PR CODE ENFORCEMENT SVCS			\$6,600.00
	00419701	PROF SVCS THROUGH 01/26/24, PR REGIONAL BIKEWAY CIP 21280			\$16,248.00
13423	03/14/2024		Accounts Payable	Nationwide Retirement Solutions	\$6,376.22
	Invoice	Description			Amount
	031424	EMPLOYEE/EMPLOYER CONTRIBUTIONS FOR P/E 03/08/24 (401A)			\$6,376.22
13424	03/14/2024		Accounts Payable	Nationwide RS	\$1,177.28
	Invoice	Description			Amount
	031424	PEHP BENEFIT/DEDUCTION FOR P/E 03/08/24			\$1,177.28
13425	03/14/2024		Accounts Payable	PRMPCEA	\$663.00
	Invoice	Description			Amount
	031424	UNION DUES FOR P/E 03/08/24			\$663.00

City of Pico Rivera
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 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
13426	03/14/2024		Accounts Payable	SEIU Local 721	\$1,729.73
	Invoice	Description			Amount
	031424	UNION DUES FOR P/E 03/08/24			\$1,729.73
13427	03/14/2024		Accounts Payable	(Troon) Indigo Sports, LLC	\$26,604.21
	Invoice	Description			Amount
	TROONPPE031524	PAYROLL FOR GOLF COURSE 03/15/24			\$26,604.21
13428	03/14/2024		Accounts Payable	US Bank Corporate Trust Services	\$136,658.34
	Invoice	Description			Amount
	03/14/2024	PR WATER AUTHORITY REVENUE BONDS, 1999 SERIES A FOR MARCH 2024			\$136,658.34
13429	03/14/2024		Accounts Payable	US Bank Corporate Trust Services (CalCard)	\$43,749.19
	Invoice	Description			Amount
	20240226	CalCard- February 2024			\$43,749.19
Type EFT Totals:					\$1,005,158.74

City of Pico Rivera
Warrant Register
 From Payment Date: 3/1/2024 - To Payment Date: 3/14/2024

Number	Date	Description	Source	Payee Name	Transaction Amount
CBC GenOpe - CBC General Operating Totals					

Grand Totals:

	Checks		Transaction Amount
			\$1,485,529.52
	EFTs		Transaction Amount
			\$1,005,158.74
	All		Transaction Amount
			\$2,490,688.26



To: Mayor and City Council

From: City Manager

Meeting Date: March 26, 2024

Subject: SECOND READING – ADOPTION OF ORDINANCE NO. 1183 AMENDING CHAPTER 3.20 *PURCHASING*, OF THE PICO RIVERA MUNICIPAL CODE

Recommendation:

1. Adopt Ordinance No. 1183 amending Chapter 3.20 *Purchasing*, of the Pico Rivera Municipal Code.

Fiscal Impact:

There is no cost associated with the proposed actions.

Background:

On March 12, 2024, the City Council introduced and waived the first reading of Ordinance No. 1183, amending Chapter 3.20 *Purchasing*, of the Pico Rivera municipal code and approved Resolution No. 7324 adopting new procurement policies and procedures.

The City of Pico Rivera (City) is required, under California Government Code sections 54201 through 54204, to adopt by ordinance, policies, and procedures that govern the purchase of supplies and equipment. The City's procurement policies and procedures thresholds were last revised in 2021. Since then, several developments have required extensive revisions to the Pico Rivera Municipal Code (PRMC) and related procurement policies and procedures.

In an effort to improve policies and procedures and stay up-to-date with specific rules and regulations, staff has drafted proposed amendments to the Purchasing provisions of the Pico Rivera Municipal Code (PRMC)—namely, Chapter 3.20 *Purchasing* (Enclosure 1), and proposed new citywide Procurement Policies and Procedures to ensure purchasing rules and practices conform to current standards and best practices (Enclosure 2 / Exhibit A). The City reserves the right to modify, supplement, rescind, or revise any provision of the proposed policy from time to time as it deems necessary or appropriate at its discretion.

Discussion:

The City's existing Purchasing Municipal Code procurement thresholds were last revised and adopted by the City Council on November 9, 2021. Since then, The City staff has faced some unnecessary obstacles and inefficiencies while operating under the current purchasing ordinance. These include the inability to respond to purchasing windows, dollar amount thresholds that are inconsistent with the current cost of goods and services, as well as the need to fulfill requirements that are impossible to meet. To address the changes, inquiries, and comments, City staff researched and analyzed pertinent provisions and policies adopted by various California cities. Based on the research results, staff proposes updates to Chapter 3.20 and revisions to the City's purchasing policies for the City Council's review and consideration.

The changes that have been proposed are a response to the most recent industry best practices. The newly established limits have been determined based on current market pricing volumes, taking inflation rates into consideration, and have been aligned with the City of Pico Rivera's mission, vision, and values. Additionally, the updated procurement process will lead to a reduction in staff processing time, particularly for lower limits and repetitive purchases. The updated rules, approved under Resolution No. 7324 during the March 12, 2024, City Council Meeting, have been integrated into new policies and procedures (Exhibit A). These changes are aimed at assisting City employees in making fiscally responsible purchases of materials, products, or services.

Proposed Changes to Chapter 3.20 (Purchasing)

After conducting a survey of procurement municipal codes and policies in various cities across California, our staff has found that many of them follow federal and state practices of adjusting procurement thresholds regularly to account for inflation and improve efficiency. The proposed changes to the Purchasing section of the PRMC (Chapter 3.20) and the newly proposed Procurement Policies and Procedures are as follows:

- Increase the Department Head's approval authority from \$5,000 to \$10,000
- Increase the Finance Director's approval authority from \$30,000 to \$40,000
- Increase the requirement of competitive bidding/selection from \$30,000 to \$40,000
- Increase the City Manager's approval authority from \$50,000 to \$60,000
- Approval from the City Council is required for procurement or services that cost \$60,000 or more.

Below are hereby proposed amended language to read as follows (Deletions on ~~Strikethrough~~ and additions in Underline):

- Update Section 3.20.200 (“Sale of surplus supplies and equipment”) to read as follows:
 - All department heads shall submit to the purchasing officer, at such times and in such forms as they shall prescribe, reports showing all supplies and equipment which are no longer used, or which have become obsolete or worn out. The purchasing officer shall have the authority to sell all personal property desired to be sold by the City, supplies, and equipment which cannot be used by any department, or which have become unsuitable for City use, or to exchange the same for or trade in the same on new supplies and equipment. Sales not exceeding sixty five thousand dollars (\$60,000) shall be made pursuant to section 3.20.100 and sales of more than sixty five thousand dollars (\$60,000) shall require approval of the City Council and be made pursuant to Section 3.20.110, except sales shall be made to the highest responsible bidder or by public auction to the highest bidder. Notice of any public auction pursuant to this section shall be published in a newspaper of general circulation and posted on the City’s website at least ten (10) days prior to the date of the auction. The auction may be conducted by professional auctioneers who are compensated out of the proceeds of the sale, or by a flat or hourly fee. Records of all bids and payments conducted by professional auctioneers shall be provided to the City. The City Council may also elect to have the surplus supplies and equipment donated to a non-profit organization or other tax-exempt organization pursuant to Internal Revenue Code Section 510(c)(3) in lieu of sale.

- Add new Section 3.20.025 (“Vehicle Purchasing Authority”) to read as follows:
 - The acquisition of vehicles, which has been deemed necessary by the Public Works Director and City Manager through methods such as cooperative agreements, piggyback contracts, or sole source procurement, shall not require the City Council’s approval prior to the purchase. However, if the purchase amount exceeds the City Manager’s approval threshold, it must be reported at the next City Council meeting for ratification.

- Add new Section 3.20.075 (“Change Orders”) to read as follows:
 - The City Manager has the authority to approve cumulative change orders, up to 10% of the original contract value. If the total change order is over 10% of the original contract value, City Council approval will be required.

Table 2 on the following page, displays the procurement limits of 26 cities, the majority of which are located in the Greater Los Angeles and Orange County areas. Staff performed a survey of each city’s procurement policy, the year of adoption, and the related procurement authorization limits.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 26, 2024
 SECOND READING – ADOPTION OF ORDINANCE NO. 1183 AMENDING CHAPTER
 3.20 PURCHASING, OF THE PICO RIVERA MUNICIPAL CODE
 Page 4 of 5

As is demonstrated, the median authorization limits are as follows:

1. Department Head – Median of \$18,700
2. City Manager – Median of \$63,300
3. City Council – Anything greater than median of \$63,300

Table 2: California City Survey – Procurement Limits

City of	Adoption Year	Department Head	City Manager	City Council
Covina	2023	None	Up to \$25,000	> \$25,000
Baldwin Park	2022	Up to \$10,000	Up to \$25,000	> \$25,000
El Monte	2020	Up to \$15,000	Up to \$30,000**	> \$30,000
West Covina	2023	Up to \$20,000	Up to \$30,000	> \$30,000
Mission Viejo	2022	Up to \$10,000	Up to \$30,000	> \$30,000
South Pasadena	2022	Up to \$10,000	Up to \$30,000**	> \$30,000
Norwalk	2021	Up to \$7,500	Up to \$33,700*	> \$33,700
Merced	2020	None	Up to \$34,000*	> \$34,000
Santa Fe Springs	2023	Up to \$25,000	Up to \$50,000	> \$50,000
Commerce	2021	Up to \$20,000	Up to \$50,000	> \$50,000
Modesto	2022	None	Up to \$50,000	> \$50,000
El Segundo	2017	Up to \$25,000	Up to \$50,000	> \$50,000
Montebello	2019	None	Up to \$50,000	> \$50,000
Santa Ana	2023	Up to \$25,000	Up to \$50,000	> \$50,000
Monterey Park	2020	Up to \$25,000	Up to \$60,000	> \$60,000
Barstow	2021	Up to \$3,500	Up to \$75,000	> \$75,000
Pasadena	2015	Up to \$25,000	Up to \$75,000	> \$75,000
Thousand Oaks	2018	Up to \$25,000	Up to \$75,000	> \$75,000
Long Beach	2023	None	Up to \$100,000	> \$100,000
Milpitas	2021	Up to \$50,000	Up to \$100,000	> \$100,000
Glendale	2021	Up to \$15,000	Up to \$150,000	> \$150,000
Anaheim	2023	Up to \$100,000 PA	Up to \$200,000	> \$200,000

*These cities set the approval limits with annual Consumer Price Index escalations.

**These cities thresholds increase to \$50,000 if Capital Improvement Projects

Accordingly, staff recommends adjusting the thresholds for the City’s procurement requirements and authorization limits for non-Public Project contracts within MC 3.20.110

and 3.20.210 as follows (Table 3):

Table 3: Recommended Procurement Limits

Current Range	Proposed Range	Procurement Requirements	Authorization Thresholds			
			Department Head	Finance Director	City Manager	City Council
\$1 - \$4,999	\$1 - \$9,999	1 Quote (Informal)	✓			
\$5,000 - \$29,999	\$10,000 - \$39,999	3 Quotes (Informal Bid)		✓		
\$30,000 - \$49,999	\$40,000 - \$59,999	Competitive Bidding/Selection			✓	
> \$50,000	> \$60,000	Competitive Bidding/Selection				✓

These adjustments enable City staff to procure in a responsible, transparent, efficient, effective, and accountable manner.

Conclusion:

Staff recommends the City Council adopt Ordinance No. 1183 amending Chapter 3.20 (Enclosure 1); and acknowledge the approval of Resolution No. 7324, which amends citywide Procurement Policy and Procedures (Enclosure 2 / Exhibit A). Staff is committed to following the required guidelines to handle procurement needs in a responsible and ethical manner, while also ensuring the efficient use of public funds.



Steve Carmona

SC:AG:KL:MP:ep

- Enclosures: 1) Ordinance No. 1183 Amending PRMC Chapter 3.20
 2) Resolution No. 7324 (Exhibit “A”) Procurement Policies and Procedures

ORDINANCE NO. 1183

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTER 3.20 *PURCHASING OF THE PICO RIVERA MUNICIPAL CODE*

WHEREAS, the City's existing Purchasing Municipal Code was last revised and adopted by the City Council on December 12, 2023, with Ordinance No. 1179; and

WHEREAS, an amendment to Chapter 3.20 (Purchasing) to the Pico Rivera Municipal Code is necessary to increase the procurement thresholds authorized under the same to align with the Federal and State practices which periodically adjust the procurement thresholds for inflation and efficiency; and

WHEREAS, an amendment to Chapter 3.20 (Purchasing) is also necessary to standardize citywide procurement policies and procedures; and

WHEREAS, pursuant to sections 54201 through 54204 of the California Government Code, policies and procedures that govern the purchase of supplies and equipment must be adopted by an ordinance; and

WHEREAS, the City Council considered, concurrently herewith, a resolution adopting Procurement Policies and Procedures to assist with their standard implementation citywide.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Pico Rivera as follows:

SECTION 1. Findings. The City Council finds and determines that the adoption of the Ordinance is based upon the following findings.

- A. The recitals set forth above are incorporated herein as part of the findings.
- B. An amendment to Chapter 3.20 ("Purchasing") is consistent with the General Plan as they provide and maintain efficient services which strive to be responsive to the public needs.
- C. Based on the above, the City Council determines that the Ordinance contained herein is necessary and in the public's best interest.

SECTION 2. Amendment. Sections **3.20.030** ("Exemptions from chapter application"), **3.20.080** ("Bid procedures requirements"), **3.20.100** ("Open market procedure") **3.20.105** ("Personal and professional services excluded"), **3.20.110** ("Formal contract procedure"), **3.20.200** ("Sales of surplus supplies and equipment"), **3.20.210** ("City procurement and approval thresholds") of Chapter 3.20 ("Purchasing"), Title 3

("Revenue and Finance"), are hereby amended to read as follows (deletions on ~~Strikethrough~~ and additions in Underline):

3.20.030 Exemptions from chapter application.

E. Procurement of personal and professional services under ~~fifty~~ sixty thousand dollars (\$60,000).

3.20.80 Bid procedures required when.

B. Bidding shall be dispensed ~~with~~ only when an emergency requires that an order be placed with the nearest available source of supply when the amount involved is less than ~~five~~ ten thousand dollars (\$10,000), or when the commodity can be obtained from only one vendor. Purchases shall not be divided or split in order to circumvent formal bidding requirements.

3.20.100 Open market procedure.

A. Authorized when purchases of supplies and equipment of an estimated value of ~~thirty-four~~ thirty-four thousand dollars (\$40,000) or less may be made by the purchasing officer in the open market without observing the procedure prescribed by Sections 3.20.110 through 3.20.190. Purchases of supplies and equipment of an estimated value between the amounts of ten thousand dollars (\$10,000) and ~~thirty-four~~ thirty-four thousand dollars (\$40,000) shall also require the approval of the Director of Finance.

3.20.105 Personal and professional services excluded.

A. Except for the provisions of Section 3.20.210, the City may award purchase orders and contracts ~~fifty~~ sixty thousand dollars (\$60,000) for personal or professional services without complying with the provisions of this chapter; provided that the award shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the service required and shall be subject to the provisions of Government Code Section 4526, when applicable.

3.20.110 Formal contract procedure.

Except as otherwise provided in this chapter, purchases and contracts for supplies and equipment of estimated value greater than ~~thirty-four~~ thirty-four thousand dollars (\$40,000) shall be by written contract with the lowest responsible bidder, pursuant to the procedure prescribed in Sections 3.20.120 through 3.20.190 of this chapter.

3.20.200 Sale of surplus supplies and equipment.

All department heads shall submit to the purchasing officer, at such times and in such forms as they shall prescribe, reports showing all supplies and equipment which are no longer used, or which have become obsolete or worn out. The purchasing officer shall have the authority to sell all personal property desired to be sold by the City, supplies, and equipment which cannot be used by any department, or which have become unsuitable for City use, or to exchange the same for or trade in the same on new supplies and equipment. Sales not exceeding sixty five thousand dollars (\$60,000) shall be made pursuant to section 3.20.100 and sales of more than sixty five thousand dollars (\$60,000) shall require approval of the City Council and be made pursuant to Section 3.20.110, except sales shall be made to the highest responsible bidder or by public auction to the highest bidder. Notice of any public auction pursuant to this section shall be published in a newspaper of general circulation and posted on the City's website at least ten (10) days prior to the date of the auction. The auction may be conducted by professional auctioneers who are compensated out of the proceeds of the sale, or by a flat or hourly fee. Records of all bids and payments conducted by professional auctioneers shall be provided to the City. The City Council may also elect to have the surplus supplies and equipment donated to a non-profit organization or other tax-exempt organization pursuant to Internal Revenue Code Section 510(c)(3) in lieu of sale.

3.20.210 City procurement and approval thresholds.

If no exemptions or special federal and/or state requirements are applicable, the City has the following procurement thresholds, which may be adjusted periodically for inflation:

A. The small purchase threshold is set at ~~five~~ ten thousand dollars (\$10,000). For purchases less than this amount, no purchase order is required. The department heads or their designees may approve the purchases.

B. An informal competitive procurement is for a purchase between ~~five~~ ten thousand and ~~thirty~~ forty thousand dollars (\$10,000 - \$40,000). Either three (3) informal quotes or a sole source form is required. The Finance Director and City Manager may approve the sole source form, purchase orders, and/or contracts in this category.

C. A formal competitive procurement is for a purchase above ~~thirty~~ forty thousand dollars (\$40,000). A formal competitive process or a sole source form is required.

1. The City Manager is authorized to approve and execute, on behalf of the City, any contract in an amount not exceeding ~~fifty~~ sixty thousand dollars (\$60,000), including the contracts for the services described in Section 3.20.105(B) and (C).

2. The City Council shall approve any contracts above ~~fifty~~ sixty thousand dollars (\$60,000), including the procurement for personal and professional services described in Section 3.20.105 (B) and (C). Contracts described in Section 3.20.105(C) shall be subject to the provisions of Section 3.20.105(A).

SECTION 3. Adoption of New Sections 3.20.025 (“Vehicle Purchasing Authority”) and 3.20.075 (“Change Order”).

A. New Section **3.20.025** (“Vehicle Purchasing Authority”) is hereby adopted to read as follows:

The acquisition of vehicles, which has been deemed necessary by the Public Works Director and City Manager through methods such as cooperative agreements, piggyback contracts, or sole source procurement, shall not require the City Council's approval prior to the purchase. However, if the purchase amount exceeds the City Manager's approval threshold, it must be reported at the next City Council meeting for ratification.

B. New Section **3.20.075** (“Change Orders”) is hereby adopted to read as follows:

The City Manager has the authority to approve cumulative change orders, up to 10% of the original contract value. If the total change order is over 10% of the original contract value City Council approval will be required.

SECTION 4. ~~CEQA.~~ Pursuant to Section 15060(c)(2) of the California Environmental Quality Act (CEQA) Guidelines, the City Council finds that adoption of this Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to Section 15060(c)(3) the activity is not a “project” as defined in Section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 5. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective. To this end, the provisions of this Ordinance are declared to be severable.

SECTION 6. The City Clerk shall certify the adoption of this Ordinance. The City

Council hereby finds and determines that there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code directs the City Clerk to cause said Ordinance, within fifteen (15) days after its passage, to be posted in at least five (5) public places within the City. This Ordinance shall take effect thirty (30) days after its adoption.

ADOPTED AND PASSED this 26th day of March, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
)§
COUNTY OF LOS ANGELES)

I, Cynthia Ayala, City Clerk of the City of Pico Rivera, do hereby certify that the foregoing Ordinance No. 1183 was adopted at a regular meeting of the City Council of the City of Pico Rivera, held on Tuesday, March 26, 2024, with the following vote:

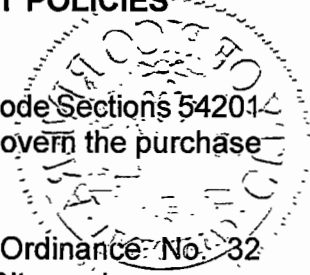
AYES:
NOES:
ABSENT:
ABSTAIN:

Cynthia Ayala, CMC, City Clerk

RESOLUTION NO. 7324

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ADOPTING NEW CITYWIDE PROCUREMENT POLICIES AND PROCEDURES

WHEREAS, the City is required, under California Government Code Sections 54201 through 54204, to adopt, by ordinance, policies and procedures that govern the purchase by the local agency; and



WHEREAS, on June 4, 1985, the City Council adopted Ordinance No. 32 establishing policies and procedures governing the purchase by the City; and

WHEREAS, the City's procurement policies and procedures were last revised in 2021 and since then, several developments have been made requiring amendments to Chapter 3.20 (Purchasing) of the Pico Rivera Municipal Code; and

WHEREAS, as part of the City's continuing effort to enhance the City's fiscal and operational practice, a revised Procurement Policies and Procedures ("Policy"), (Exhibit "A") has been developed and submitted to the City for review; and

WHEREAS, concurrently herewith, the City Council considered and introduced an Ordinance as required by Section 54201 *et seq.* of the California Government. Schedule to be adopted at the next Council Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

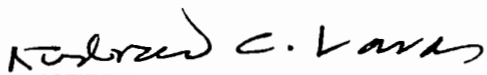
SECTION 1. The above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council finds that the proposed Policy, attached hereto in substantial form, is consistent with the General Plan as they provide and maintain efficient services that strive to be responsive to public needs.

SECTION 3. The City Council hereby approves and adopts the Policy.

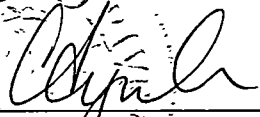
SECTION 4. The City Clerk shall attest to the passage of this resolution, and it shall thereupon be in full force and effect.

APPROVED AND PASSED this 12th day of March, 2024.



Andrew C. Lara, Mayor

ATTEST:



Cynthia Ayala, City Clerk

APPROVED AS TO FORM:



Arnold M. Alvarez-Glasman, City Attorney

AYES: Camacho, Garcia, Lutz, Lara
NOES: None
ABSENT: Sanchez



Procurement Policies and Procedures

References

City of Pico Rivera Municipal Code: Title 3 Revenue & Finance: 3.20 Purchasing
City of Pico Rivera Municipal Code: Title 3 Revenue & Finance: 3.48 Informal Bidding for Public Projects
California Public Contract Code (CPCC) – Public Projects Only
California Uniform Public Construction Cost Accounting Act (UPCCAA) – Public Projects Only
California Constitution Article XVI Public Finance
Office of Management and Budget (OMB) Uniform Guidance 2 Code of Federal Regulations (CFR) Subtitle A, Chapter 2, Part 200, Subpart D, Section 200.318-327

Purpose

The purpose of this manual is to establish guidelines for the solicitation and selection of all procurement contracts entered into by the City of Pico Rivera (City). The procurement process is designed to ensure that citizens of the City receive maximum value for their tax dollars. City employees exercise care to avoid any situation or practice that may appear improper and always endeavor to obtain the maximum value for each dollar expended.

The City staff strives to conduct all purchasing transactions with fairness and give all qualified vendors equal opportunity while demanding truth and honesty in the procurement process at all times.

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Policies

Code of Conduct

The City must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the City may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the City may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the City.

Fair Competition

The City staff must discharge their duties impartially to assure fair competition among responsible vendors. All vendors will be treated equally and fairly at all times by the City staff, with equal information given to each vendor who participates in the procurement process. Prequalified lists of persons or firms, or products use in acquiring goods or services, and to be kept current and include enough qualified sources to ensure maximum open and fair competition.

Purchasing Items with Recycled Content

In accordance with Section 22150-22154 of the California Public Contract Code and SB 1383 Article 12 Regulations, the City shall purchase recycled products instead of non-recycled products whenever recycled products are available at the same or a lesser total cost than non-recycled items if fitness and quality are equal.

Purchasing Items with ADA-Compliant Content

Because each department will have expertise specific to the supplies, services, and equipment it requests, it shall be at the discretion of each department requester to determine whether any particular product or service meets both the ADA criteria and the essential needs of the residents of the City.

Other Consideration for Purchases

Per California Constitution Article XVI Public Finance Section 6, prior to making any expenditures that benefits a City employee, City officer, or private party, the City has to consider whether such expenditure constitutes a valid public purpose of the City, document the City Council's deliberation and determination that the expenditure constitutes a valid public purpose for the city, and decline to authorize any expenditures that do not constitute a valid public purpose of the City.

Procedures

DOS AND DON'TS

DOS

- Follow Informal Bidding for Public Projects Municipal Code (3.48) for Public Project procurement.
- Utilize a contract to purchase general services and professional services of any amount (other than personal services defined in PRMC 3.20.105).
- Departments must use the required legal approved templates for formal bids and Request for Proposals (RFP).
- Departments must use the required legal approved templates and compliance checklist from the City Clerk's office to create an agreement or contract.
- Departments are to complete each agreement or contract in its entirety to include a completed scope of services before seeking final approval from the legal department.
- Once the City Clerk's office receives an approved legal document, the City Clerk shall submit the completed and signed document back to the requested department for future processing.
- Department must obtain Risk Management's approval of a vendor's insurance or Risk Management's notice that the insurance is not applicable.
- Department must obtain approvals from the appropriate authority for an agreement or contract.

DON'TS

- Do not circumvent established single purchase limits by splitting procurement transactions into small units that are artificially devised to avoid the bidding requirements and other procedures applicable to larger unit transactions.
- Do not circumvent established single purchase limits by changing orders to avoid the bidding requirements and other procedures applicable to higher approval limits.
- Do not participate in or work on a procurement if there is a real or apparent conflict of interest.
- Do not use sole source procurement when competitive solicitation procedures like sealed bids or competitive proposals are applicable or practicable.
- Do not pay vendor invoices with the City-issued Cal-Card.
- Do not pay vendor invoices with the City petty cash.

Summary

General provisions: The City's Municipal Code 3.48 (Informal Bidding for Public Projects) follows the California Uniform Public Construction Cost Accounting Act (UPCCAA) and sets forth the procurement requirements and bidding limits for Public Projects, and the City's Purchasing Municipal Code (PRMC 3.20) has established the following expenditure thresholds that determine which procedures are used for **non-Public Projects**:

Purchases less than \$10,000

- No PO is required
- Invoice approved by the Department Head

Informal Competitive – \$10,000 to \$39,999

- Written scope of work or specifications
- Three quotes or a sole source form approved by the Department Head and Finance Director

Formal Competitive – Purchases equal to or above \$40,000

- Formal solicitation document (invitation for bid or RFP)
- Recommendation for award memo with **one of the following**:
 - Actual bids and bid tabulation
 - Proposals and the signed evaluation results
 - Sole source form approved by the City Manager for purchases from \$40,000 to \$59,999
- The City Manager approves purchases up to \$59,999
- The City Council approves all Purchases equal to or over \$60,000 by a final staff report or a council resolution

Vehicle Purchases

- The acquisition of vehicles, which has been deemed necessary by the Public Works Director and City Manager through methods such as cooperative agreements, piggyback contracts, or sole source procurement, shall not require the City Council's approval prior to the purchase. However, if the purchase amount exceeds the City Manager's approval threshold, it must be reported at the next Council meeting for ratification.

All city purchases require insurance approved by Risk Management unless Risk Management determines that insurance is not applicable.

Exemptions: The competitive bidding or competitive selection procedures and requirements may be dispensed with any of the following purchases:

- Emergency
- Sole source purchasing

- Contracts with other government agencies
- Cooperative or piggyback purchasing
- Personal and professional services less than \$60,000 if the procurement does not include any federal funding

Compliance with federal and state requirements: The competitive bidding procedures and requirements may be different for the following:

- Procurement with federal or state grants
- Public projects

For purchases from \$10,000 to \$39,999:

- The Soliciting Department prepares written specifications that explain the requirements for the purchase and how the vendor will be selected.
- The Soliciting Department needs to discuss the specifications with Risk Management to determine if insurance is required.
- Informal quotes may be obtained in writing. The department should solicit at least three vendors via email or fax. The solicitation should include a due date.
- The Soliciting Department collects at least three quotes and reviews them to make sure that department requirements are met.
- The department prepares the bid sheet explaining the selection and any additional distinctions for the purchase, including non-responsive vendors.
- The Sole Source form must be reviewed/approved by the Finance Director.
- Insurance must be approved by Risk Management, or notice must be sent from Risk Management that insurance is not applicable. Soliciting departments should not assume that insurance is not applicable.

For purchases of \$40,000 or more:

If no exemptions or special federal and/or state requirements are applicable, the City uses competitive bidding or competitive selection for purchases of \$40,000 or more. The City Manager may approve purchases up to \$59,999. The City Council approves all purchases equal to or over \$60,000 using a final Staff Report or a Council Resolution.

Competitive Bidding is used to procure supplies, general services, and equipment valued at \$40,000 or more. It is a price-only selection process where the contract is awarded to the lowest Responsive and Responsible bidder. Responsiveness relates to whether a bidder has met the requirements of the City's specifications. Responsibility relates to the bidder's general business standing, such as financial stability, performance on prior contracts of a similar nature, and so on.

Pre-bid meetings may be held to answer questions related to bids. These meetings may be voluntary or mandatory. The meeting requirements cannot be changed, made mandatory, and/or used in an evaluation process after the bid has been posted.

Formal Competitive Bid Guidelines

Defining your need and market research: Ensure that there is an understanding and agreement on the result you are buying. If there is a "knowledge gap" about your procurement or the industry from which you're buying, then conduct market research.

Developing and approving solicitation documents:

- Ensure that you provide a complete set of specifications or scope of work for your procurement.
- Utilize the latest boilerplates available.
- Ensure that you account for all necessary work or line items in your procurement.
- If your procurement is grant-funded, ensure that the granting agency requirements, including the solicitation threshold amounts, are met.
- The City Attorney must approve formal solicitations.
- The Notice Inviting Bids provides information regarding:
 - The type of contract being issued;
 - Where the specifications can be obtained;
 - The date and time at which responses are due and will be opened.
- Any bid received after the stated deadline will not be accepted. At the time of bid opening, which is usually held in the City Clerk's Office, each bid is opened, and the respective bid prices are read aloud.

Evaluation Guidelines for Competitive Bids

The guidelines listed below comprise best practices and specific instructions from the City's Purchasing Municipal Code (PRMC 3.20). Together, they are designed to help staff apply appropriate evaluations to a competitive bid. All bids shall be placed in a sealed envelope and delivered to the City as specified in the Notice Inviting Bids. Sealed bids are typically opened by the City Clerk.

The Soliciting Department Review for all Necessary Requirements, Licenses, and/or Certifications such as the following:

- State License Requirements (if outlined in the Bid Document)
- Certification Requirements (if outlined in the Bid Document)
- Debarment and Suspension (Required for Federal Projects) - not on Debarred/Excluded Parties List (Sam.gov): include printed verification
- Department of Industrial Relations Registration (Required for Public Works): include printed verification
- Attendance of Pre-bid Meeting (if Mandatory)

Award of bid and determination of responsiveness: Departments are advised to review bids for responsiveness. The contract shall be awarded to the lowest responsive and responsible bidder.

The required forms include, but are not limited to:

- Declaration of non-collusion
- Bidder's Bid
- Bid Security (if outlined in the Bid Document)
- Signed (acknowledged) Addenda

Competitive Selection is a process whereby various criteria are used to determine which proposer offers the City the overall best value. Competitive selection utilizes RFPs and has different types of criteria for the selection process. A contract can be awarded for reasons other than the lowest price.

Formal Competitive Selection Guidelines

RFPs outline the details by way of a Scope of Work that defines what the selected firm will do for the City, such as conducting a study, delivering a customized software program, etc.

- Proposals are assessed via evaluation criteria that explain how the proposals will be evaluated, and a firm selected.
- The Competitive Selection process for an RFP is not determined by price only. In fact, the price needs not to be a criterion. Prior experience of the firm and key people to be assigned to the project are typical criteria.
- RFPs list those items under the title *Contents of Proposals*, which a proposer is required to provide in order for their proposal to be responsive and considered.
 - There should be a relationship between the *Contents of Proposals* and the evaluation criteria. For example, if the evaluation criterion is prior experience, the *Contents of Proposals* section should require the submission of resumes, references, corporate history, etc.
- Unlike Competitive Bid contracts, contracts subject to Competitive Selection are not required to be noticed in the newspaper. However, Department will place a notice on the City's bid notification system. If federal or state grants/funds are utilized, departments should review the requirements for advertisement.
- The City Attorney Office must approve all RFPs prior to issuance.

Soliciting Department prepares the RFPs with the City's standard boilerplate, which includes the City's legal requirements and the following descriptive elements:

1. Introduction: This section states the general nature and purpose of the RFP. The project should be described in as much detail as needed to provide the reader with a basic understanding of the request and requirements necessary to perform the work.

2. **Background:** This section provides a brief history, justification, or rationale for the project. Such data should include, but not be limited to, a brief description of the City (e.g., population, square miles) and any other information regarding the demographics of the City that will give the prospective proposers an understanding of the community.
3. **Objective:** This section states the specific goal. It explains what is expected at the end of the contract and what is anticipated from the contractor's services.
4. **Scope of Services/Scope of Work (SOW):** This section provides guidance and clarity to prospective bidders for their understanding of the work to be undertaken. SOWs are divided into two categories: performance-based (professional services contracts) and design-based (architectural or IT-related). The SOW should define the level of effort that is expected. SOWs should include information regarding any environmental impact the project may have under the California Environmental Quality Act (CEQA).
5. **Location:** This section provides the project's location, that is, where the services are to occur, and includes the name and phone number of the City's contact person. Pictures, maps, and diagrams should be included when possible.
6. **Service Dates:** This section provides the anticipated commencement and ending dates for which services will be required and any other milestones that need to be met to complete the project on time successfully.
7. **Evaluation Criteria:** This section defines specific evaluation criteria. Criteria must be assigned specific point values or percentages used to evaluate each proposal. A typical evaluation matrix would specify the weights used to evaluate the proposals, for example, technical 30%, cost 20%, customer service 15%, training 15%, experience 10%. If the project has a limited budget, a budget range may be included in the RFP.

Pre-proposal meetings are scheduled and set up by the Soliciting Department. Addenda are typically developed by the Soliciting Department and sent to potential bidders.

Evaluation Guidelines for Competitive Selection

The guidelines below consist of best practices and specific instructions from the City's Purchasing Municipal Code (PRMC 3.20). Together, they are designed to help staff apply appropriate evaluations to a competitive selection.

Departments must follow the evaluation section of the RFP. Departments are advised to use evaluators that are subject matter experts, such as consultants, City employees, and employees of other agencies to ensure that the proposals meet the technical requirements of the Department. Finally, Departments should maintain (file) backup documentation of each proposal's "evaluation criteria" results.

The Soliciting Department should send the RFP and addenda posted to the Evaluation Review Panel prior to receipt of the proposal.

The Department Lead should have a meeting with the Review Panel to ensure everyone understands the RFP Statement of Work and the evaluation criteria and discuss any

potential conflicts and the timeline for the RFP proposal review.

The Soliciting Department reviews for all necessary requirements, licenses, and/or certifications outlined in the RFP, similar to the required documents listed for the Bid.

Evaluation Method for RFPs:

The following evaluation method is recommended:

1. All factors are considered and scored according to the established criteria.
2. It is recommended to establish a minimum acceptable score each proposal would have to achieve in order to move forward in the process. Proposals that do not meet the minimum level would not advance to the final evaluation step.

Example:

Category	Proposal A	Proposal B	Proposal C
Technical (40%)	35	38	40
Qualifications (40%)	35	30	40
Experience (20%)	20	18	16
Total Points	90	86	96

If the minimum acceptable score is 90, only proposal A and C will advance to the final evaluation step. Staff can then negotiate the price with firms A and C and determine to which vendor the contract shall be awarded based on the score and cost.

Evaluation Guidelines for Applying an Ethical Standard:

This section of the Evaluation Guidelines is designed to guide staff in applying basic ethical standards to the evaluation process. Staff is strongly advised to comply with all ethics standards administered by the Human Resources Department. Staff is generally recommended to eliminate any known bias from their evaluation process. Additionally, staff is advised that the City's purchasing processes are all public processes. Therefore, they should make known any impact a contract award can have on them personally or professionally. Furthermore, staff is advised to consider recusing themselves from being an evaluator in the following general instances:

- Has or has had a personal or professional relationship with any of the vendors in contention.
- Will be evaluating alongside a subordinate or a supervisor.
- Have already received a presentation related to the current proposal from

- any of the vendors in contention.
- Have the potential to receive a direct or indirect benefit based on the award or non-award of the contract.

Exemptions from Competitive Bidding or Competitive Selection

Although all contracts \$40,000 or more are subject to either Competitive Bidding or Competitive Selection, under certain circumstances, the process may be dispensed with, and an exemption may be granted. It is important to note that an exemption only exempts the competitive portion of the purchasing process. All other requirements (forms and procedures) still apply.

- **Emergency:** As defined in CPCC Section 22035, in cases of emergency when repair or replacements are necessary, the City may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the City, by contractor, or by a combination of the two. The day labor includes the use of maintenance personnel employed on a permanent or temporary basis. The City Manager can authorize a purchase due to an unexpected and urgent request where health and safety or public resource conservation is at risk. The procurement must be reported to Council at the next Council Meeting for ratification if the amount has been subject to approval of the City Council.
- **Sole source –** The City may dispense with the bidding requirements if it finds that the materials, supplies, equipment, or services are unique because of their quality, durability, availability, or fitness for a particular use and are available only from one (1) source, or, if available from more than one (1) source, can be purchased from the manufacturer or service provider for a lower price. If the cost of such sole source purchasing is \$60,000 or greater, the City Council's approval shall be required.
- **Contracts with other government entities for supplies, services, and equipment:** The City may enter into contracts with other government agencies without a competitive process.
- **Cooperative or piggyback purchasing –** The City may be exempted from a competitive procurement process when cooperate or piggyback with another governmental agency.
- **Personal and professional services:** The City may award personal and professional service contracts less than \$60,000, if the procurement does not include any federal funding, based on demonstrated competence and the professional qualifications necessary for the satisfactory performance

of the service required.

Federal and State Requirements

Suppose a State or Federal agency has any level of authority regarding your purchase. In that case, it is incumbent upon the soliciting Department to follow any and all procurement rules required for the specific purchase. Please be prepared to provide detailed instructions directly from the federal or state agency that governs your solicitation. Below are a few general guidelines to consider which may govern your procurement. It is important to note that this section is not designed to provide all federal or state requirements. If you are making a purchase bound by federal or state rules, you are strongly advised to gather and assemble all necessary forms, procedures, and policies that govern your solicitation.

- Federal or state grants: If the procurement is grant-funded partially or completely, the city must meet all granting agency requirements, including the solicitation threshold amounts. **The most restrictive policy should be followed.**
- Public projects: As defined in CPCC Section 22002, a public project includes but may be not limited to construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly owned, leased, or operating facility. A public project does not include maintenance work. The city shall procure for a Public Project by following the requirements and bidding limits set forth by the California Uniform Public Construction Cost Accounting Act (UPCCAA), which adjusts the requirements and thresholds periodically for efficiency and inflation. The City's Municipal Code 3.48 provides more specific guidelines for public project procurement.

Consultant Selection and Procurement

For example, the City receives grants from the Department of Transportation via Caltrans. According to 23 CFR "Highway" Part 172 "Procurement, Management, and Administration of Engineering and Design Related Services", Section 172.5(b)(1) (<https://www.ecfr.gov/current/title-23/chapter-I/subchapter-B/part-172>), the City shall follow the procedures detailed in the Local Assistance Procedures Manual (LAPM) Chapter 10 "Consultant Selection" (<https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>) for the procurement, management, and administration of engineering and design related consultant services funded in whole, or in part, with Federal-aid highway program funds.

Departments are responsible for reviewing and validating that all of the Caltrans and Federal requirements, including contract language that is included in their solicitation prior to advertisement of the solicitation.

Departments are advised to adhere to all Federal standards applicable to their funding as it relates to the purchasing. The link below contains the 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards:

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>

PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

Below is an excerpt for immediate reference:

- § 200.214 Suspension and debarment
- § 200.215 Never contract with the enemy
- § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.
- § 200.318 General Procurements Standards
- § 200.319 Competition
- § 200.320 Methods of Procurement to Be Followed – Thresholds are set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 and adjusted periodically for inflation:
 - Micro-purchases
 - Small purchases
 - Sealed bids
 - Competitive proposals
 - Non-competitive Negotiation
- § 200.321 Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms
- § 200.322 Domestic preferences for procurements
- § 200.323 Procurement of recovered materials
- § 200.324 Contract cost and price
- § 200.325 Federal awarding agency or pass-through entity review
- § 200.326 Bonding requirements
- § 200.327 Contract provisions & Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Federal terms and conditions include, but not be limited to, the following:

- Equal Employment Opportunity
- Davis-Bacon Act and Copeland "Anti-Kickback" Act
- Contract Work Hours and Safety Standards Act
- Clean Air Act and Federal Water Pollution Control Act
- Debarment and Suspension Certification to ensure that a contract is not

to be awarded to parties listed on the System for Award Management's (SAM) "List of Parties Excluded from Federal Procurement or Non-Procurement Programs."

Change Order

If a contract or purchase order originally approved by a Department Head, Finance Director or the City Manager later requires authorization for additional expenditures or costs that, if included as part of the original contract, would have exceeded the Department Head's, Finance Director's or City Manager's contract approval authority, any amendment(s) authorizing such additional expenditures or costs shall be:

- Approved by the Department Head if the additional expenditures and costs, had they been included in the original contract, would have still been within \$10,000;
- Approved by the Finance Director if the additional expenditures and costs, had they been included in the original contract, would have exceeded \$10,000 but below \$40,000. Also, staff should conduct an informal bid or provide a sole source form approved by the Finance Director;
- Approved by the City Manager if the additional expenditures and costs, had they been included in the original contract, would have exceeded \$40,000 but below \$60,000. Also, staff should conduct a formal bid or provide a sole source form approved by the City Manager;
- The City Manager has the authority to approve cumulative change orders, up to 10% of the original contract value. If the total change orders are over 10% of the original contract value, City Council approval will be required.
- Approved by the City Council if the additional expenditures and costs, would have exceeded the cumulative change order of 10% of the original contract value.

Insurance Guidelines

In general, when a vendor is performing work for the City, whether on City property or not, some form of insurance may be required, regardless of the amount of a purchase order or the length of time the vendor will be on City premises. If in doubt whether the insurance documentation submitted by a vendor complies with the City's insurance requirements, you may request Risk Management review and approve the insurance prior to submitting a Requisition to the Finance Department. In an effort to assist vendors in

complying with the City's insurance requirements, it may be helpful to provide the vendor a copy of the City's General Insurance Requirements. A copy of this document and other types of coverages can be obtained from Risk Management.

Types of Coverage may include, but not be limited to, general insurance requirements, construction type risks, contracts with professional liability, contracts with software, cyber liability, and professional liability.

Contract Types

The City has several standard contracts, each with its own particular terms and conditions. The contracts include supplies and equipment purchase orders, professional services contracts, etc. The type of contract used for a particular transaction is determined by the nature of the transaction.

Contract Approval Process

Soliciting Department makes sure that there are sufficient funds in the budgeted accounts/projects before the contract is approved by the appropriate approval authority. Department verifies the contract's fiscal impact included in the agenda report. The contract approval authority is defined in PRMC 3.20.210.

Soliciting Department prepares a draft contract, has it reviewed by the City Attorney, and then approved by the appropriate authority before a contract can be effective.

Per PRMC 2.04.140, the city manager shall examine all proposed contracts to which the city may be a party, and may sign on behalf of the city any contract authorized by the city council, excepting where the council directs that some other officer or officers shall do so. Therefore, unless directed by the City Council, no other employees are authorized to bind the City into a contract.

Glossary

ADA

The Americans with Disabilities Act (ADA) became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else. The ADA gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age, and religion.

Bid security is a bond or deposit which guarantees that the bidder/proposer, if awarded the contract, will accept the contract as bid.

Bid specification is a document that states the requirements to which a given product or service must conform.

Competitive bidding is the process of inviting and obtaining bids from competing sources in response to advertised competitive specifications and by which an award is made to the lowest and best bidder meeting the specifications.

Competitive selection is a process whereby various criteria are used to determine which proposer offers the City the overall best value. Competitive selection is used for services.

Contract is an obligation, such as an accepted offer, between competent parties upon a legal consideration to do or abstain from doing some act. The essential elements of a contract are: 1) an offer and an acceptance of that offer; 2) the capacity of the parties to contract; 3) consideration to support the contract; 4) a mutual identity of consent; 5) legality of purpose; and 6) definiteness.

Exemption is a limited action by which a purchase may be made without the Competitive Bidding or Competitive Selection processes.

General service is a service of a general nature (as opposed to personal and professional services). If it is determined by the City that all vendors providing a service classification can equally provide the service satisfactorily, a bid process would be appropriate. However, if factors other than price need to be considered in awarding the contract, the RFP process may be used.

Professional services require a high degree of professional, educational, or technical skill, such as services rendered by architects, engineers, bond underwriters, actuaries, attorneys, auditors, software service providers, web designers, and others.

Purchase Order (PO) is a written document to a vendor formalizing the City's terms and conditions of a proposed transaction, such as a description of the requested items, delivery schedule, terms of payment, and transportation. (PRMC 3.20.070)

Request for Proposal (RFP) is a document used to solicit proposals from potential providers for goods and services. Price is usually not a primary evaluation factor. It provides for the negotiation of all terms, including price prior to contract award.

Requisition (RX) is a document created by a requestor to initiate the procurement of supplies, services, and equipment. It includes a description of the purchase and other information that is relative to the transaction. An RX is not a purchase order and shall not be used or represented as such. (PRMC 3.20.060)



To: Mayor and City Council

From: City Manager

Meeting Date: March 26, 2024

Subject: HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR THE 2023 REPORTING PERIOD

Recommendation:

1. Approve a resolution authorizing the City Manager and/or the designee to file the report with the Governor’s Office of Planning and Research and the California Department of Housing and Community Development; and
2. Receive and file the Housing Element Annual Progress Report for Calendar Year 2023.

Fiscal Impact:

There is no fiscal impact to the General Fund.

Background:

Pursuant to Section 65400 of the California Government Code, each jurisdiction must prepare an Annual Progress Report (APR) on the jurisdiction’s status and progress in implementing its housing element using forms and definitions adopted by the California Department of Housing and Community Development (HCD). Each jurisdiction’s APR must be submitted to HCD and the Governor’s Office of Planning and Research (OPR) by April 1st of each year covering the previous calendar year.

Discussion:

On September 27, 2022, the City Council adopted the Sixth Cycle 2021-2029 Housing Element and authorized the City Manager and/or the designee to make amendments to the Sixth Cycle Housing Element to address HCD’s comments.

For the 2021-2029 Housing Element planning period, Southern California Association of Governments (SCAG) assigned the City with a requirement of 1,024 dwelling units.

Table 1 demonstrates the City’s Regional Housing Needs Assessment (RHNA) allocation and is divided into various income levels, based on a percentage of the Area Median Income (AMI).

Table 1: Regional Housing Needs Assessment

Housing Needs for 2021-2029		
Income Category (% of County AMI)	Number of Units	Percent
Extremely Low (30% or less)	150 ¹	
Very Low (31 to 50%)	299	29.1%
Low (51 to 80%)	146	14.3%
Moderate (81% to 120%)	149	14.6%
Above Moderate (Over 120%)	430	42.0%
Total	1,024	100.0%

Note 1. Extremely low units are included within the 299 very low units shown in this table.

The Housing Element Annual Progress Report is prepared using HCD’s standardized spreadsheet form and is included as Enclosure 2. The APR includes a status update of the Housing Element’s implementation programs and an inventory of housing applications and production in the City for the 2023 calendar year. Below are a few development activity highlights from the 2023 APR:

Table A: Housing Development Applications Submitted

Table A reports data on housing units and developments for which an application was deemed complete for the 2023 calendar year. The application is either for a discretionary or ministerial (by right) entitlement.

Table A

Application Type	Number of Units
Discretionary	0
Ministerial (Zoning Consistency Review) Applications Deemed Complete	91 Accessory Dwelling Units

Table A2: Annual Building Activity Report Summary – New Construction, Entitled, Permits and Completed Units

Table A2 below contains data for new housing units and developments that have received an entitlement, a building permit, a certificate of occupancy or building final, classified by affordability level. In this case, all are regarded as above moderate in terms of affordability.

Table A2

Application Type	Number of Units
Discretionary Applications	0
Building Permits Issued	69 Accessory Dwelling Units
	1 Single Family Detached Units
Certificate of Occupancy/Final Issued	40 ADU

Table B: Regional Housing Needs Allocation Progress – Permitted Units Issued by Affordability

Table B is a summary of prior permitting activity in the current planning cycle, including permitting activity for the calendar year being reported.

Table B

Income Category	2021	2022	2023
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	21	62	70

As indicated in Table B, 21 units were permitted in calendar year 2021, 62 units were permitted in the calendar year 2022 and 70 units in calendar year 2023 for a total of 153 units to date. The City’s RHNA is 1,024 dwelling units, after subtracting the total units to date the remaining RHNA is 871 dwelling units. Below is break down of units remaining by income level.

Income Level	RHNA Allocation by Income Level	Units to Date	Remaining RHNA by Income Level
Very Low	299	0	299
Low	146	0	146
Moderate	149	0	149
Above Moderate	430	153	277
Total RHNA	1,024		871

Environmental Analysis:

This action is not subject to the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3 15061(b)(3), because the activity is covered by the general rule that CEQA applies only

to projects which have the potential for causing a significant effect on the environment and it can be seen with certainty that there is no possibility that the filing of the annual progress report may have a significant effect on the environment.

Conclusion:

By filing the annual progress report to HCD and OPR by April 1, 2024, the City will be in compliance with Government Code Section 65400 and remain eligible for HCD's housing related grants.



Steve Carmona

SC:AB:EF:jj

Enclosures: 1) Resolution
2) 2023 Housing Element Annual Progress Report

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPROVING THE 2023 HOUSING ELEMENT ANNUAL PROGRESS REPORT AND DIRECTING STAFF TO SUBMIT TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)

WHEREAS, California Government Code Section 65400 required the City to prepare an Annual Progress Report (APR) on the City's status and progress in implementing its housing element using forms and definitions adopted by the California Department of Housing and Community Development; and

WHEREAS, the annual progress report must be submitted to HCD and OPR by April 1 of each year covering the previous calendar year; and

WHEREAS, the City Council has determined that this action is not a project subject to California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15378(b)(5) as it is an organizational or administrative activity of government that will not result in a direct or indirect physical change in the environment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. The City Council finds that the above recitals are true and correct.

SECTION 2. The City Council further finds and determines that the adoption of this Resolution is not subject to the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3 15061(b)(3), because the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and it can be seen with certainty that there is no possibility that the adoption of this Resolution may have a significant effect on the environment.

SECTION 3. The City Council receives and accepts the Housing Element Annual Progress Report and authorizes the City Manager and/or the Community and Economic Development Director to file the report with the Governor's Office of Planning and Research (OPR) and the California Department of Housing And Community Development (HCD).

SECTION 4. The City Clerk shall attest to the passage of this resolution and it shall there upon be in full force and effect.

APPROVED AND PASSED this 26th day of March, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman City Attorney

AYES:
NOES:

Data is auto-populated based on data entered in Tables A, A2, C, and D

Jurisdiction	Pico Rivera	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		70
Total Units		70

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	0	1	0
2 to 4 units per structure	0	0	0
5+ units per structure	0	0	0
Accessory Dwelling Unit	0	69	40
Mobile/Manufactured Home	0	0	0
Total	0	70	40

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	0	0
Not Indicated as Infill	70	70

Housing Applications Summary	
Total Housing Applications Submitted:	80
Number of Proposed Units in All Applications Received:	91
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions - Applications	
Number of SB 35 Streamlining Applications	0
Number of SB 35 Streamlining Applications Approved	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 35 (2017)	0	0

Ministerial and Discretionary Applications	# of Applications	Units
Ministerial	80	91
Discretionary	0	0

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	0
Number of Units in Applications Submitted Requesting a Density Bonus	0
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	32
Sites Rezoned to Accommodate the RHNA	0

Cells in grey contain auto-calculation formulas

Jurisdiction	Pico Rivera	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier				Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes							Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Density Bonus Law Applications	Application Status	Project Type	Notes				
1				2	3	4	5							6	7	8	9	10		11	12	13		
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted+ (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select streamlining provision/s the application was submitted pursuant to.	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915?	Were incentives or concessions requested pursuant to Government Code section 65915 approved?	Please indicate the status of the application.	Is the project considered a ministerial project or discretionary project?	Notes*	
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	91	91	0	0							
	6368-012-016	8256 Samoline Ave		PL ZCR 2022-00002716	ADU	R	3/8/2023							1	1		NONE	No	No	Approved	Ministerial			
	6368-015-017	8248 Elmont Ave		PL ZCR 2022-00002790	ADU	R	4/24/2023							1	1		NONE	No	No	Approved	Ministerial			
	6385-009-024	9759 Sunglow St		PL ZCR- 2022-00002729	ADU	R	1/9/2023							1	1		NONE	No	No	Approved	Ministerial			
	6381-012-011	9052 Nan St		PL ZCR 2023-00001126	ADU	R	6/21/2023							1	1		NONE	No	No	Approved	Ministerial			
	6376-019-006	9526 Bradhurst St.		PL ZCR 2023-00000003	ADU	R	3/1/2023							1	1		NONE	No	No	Approved	Ministerial			
	6373-007-025	4735 Oak St		PL ZCR 2023-00000059	ADU	R	1/12/2023							1	1		NONE	No	No	Approved	Ministerial			
	6376-021-009	9546 Aldrich St		PL ZCR 2023-00000007	ADU	R	1/18/2023							1	1		NONE	No	No	Approved	Ministerial			
	6386-014-014	8703 Klinedale Ave		PL ZCR 2023-00000084	ADU	R	3/28/2023							1	1		NONE	No	No	Approved	Ministerial			
	6382-004-035	7519 Cravell Ave		PL ZCR 2022-00002736	ADU	R	3/1/2023							1	1		NONE	No	No	Approved	Ministerial			
	6374-026-026	8743 West Blvd		PL ZCR 2023-00000147	ADU	R	2/6/2023							1	1		NONE	No	No	Approved	Ministerial			
	6377-015-006	5533 Citronell Ave		PL ZCR 2022-00002263	ADU	R	2/6/2023							1	1		NONE	No	No	Approved	Ministerial			
	6370-012-002	6442 Crossway Dr		PL ZCR 2023-00000260	ADU	R	3/1/2023							1	1		NONE	No	No	Approved	Ministerial			
	6379-009-028	9412 Mines		PL ZCR 2023-00000141	ADU	R	5/9/2023							1	1		NONE	No	No	Approved	Ministerial			
	6381-021-008	7237 Citronell Ave		PL ZCR 2023-00000261	ADU	R	3/9/2023							1	1		NONE	No	No	Approved	Ministerial			
	6347-022-018	4707 Myrtle St		PL ZCR 2022-00002524	ADU	R	4/5/2023							1	1		NONE	No	No	Approved	Ministerial			
	8122-020-026	9417 Beverly Rd		PL ZCR 2023-00000462	ADU	R	3/9/2023							1	1		NONE	No	No	Approved	Ministerial			
	6377-009-009	9229 Almo St		PL ZCR 2023-00000356	ADU	R	4/10/2023							1	1		NONE	No	No	Approved	Ministerial			
	6382-028-010	9245 Myron St		PL ZCR 2023-00000358	ADU	R	12/4/2023							1	1		NONE	No	No	Approved	Ministerial			
	6374-015-007	4826 Deland Ave		PL ZCR 2023-00000191	ADU	R	5/25/2023							1	1		NONE	No	No	Approved	Ministerial			
	8122-021-011	4337 Gangel Ave		PL ZCR 2023-00000482	ADU	R	4/11/2023							1	1		NONE	No	No	Approved	Ministerial			
	6385-026-043	8902 True Ave		PL ZCR 2023-00000516	ADU	R	4/4/2023							1	1		NONE	No	No	Approved	Ministerial			
	6381-012-022	9071 Nan St		PL ZCR 2023-00000573	ADU	R	4/4/2023							1	1		NONE	No	No	Approved	Ministerial			
	6374-027-021	8809 Railton St		PL ZCR 2023-00000593	ADU	R	4/12/2023							1	1		NONE	No	No	Approved	Ministerial			
	6371-002-003	6068 Redbird Dr		PL ZCR 2023-00000633	ADU	R	6/1/2023							1	1		NONE	No	No	Approved	Ministerial			
	6374-023-033	4911 Columbia Ave		PL ZCR 2023-00000606	ADU	R	5/16/2023							1	1		NONE	No	No	Approved	Ministerial			
	6377-022-001	9338 Reichling Ln		PL ZCR 2023-00000698	ADU	R	7/10/2023							1	1		NONE	No	No	Approved	Ministerial			
	6384-018-009	8142 Passons Blvd		PL ZCR 2023-00000290	ADU	R	5/8/2023							1	1		NONE	No	No	Approved	Ministerial			
	6375-003-002	9367 Walnut Ave		PL ZCR 2023-00000760	ADU	R	6/22/2023							1	1		NONE	No	No	Approved	Ministerial			

6381-003-009	9137 Nan St	PL ZCR 2023-00001762	ADU	R	11/29/2023										1	1			NONE	No	No	Approved	Ministerial
6377-002-014	5115 Lindsey Ave	PL ZCR 2023-00002077	ADU	R	10/16/2023										1	1			NONE	No	No	Approved	Ministerial
6383-033-005	9522 Wheelock St	PL ZCR 2023-00002087	ADU	R	11/16/2023										1	1			NONE	No	No	Approved	Ministerial
6379-026-008	9636 Homebrook St	PL ZCR 2023-00002137	ADU	R	12/7/2023										1	1			NONE	No	No	Approved	Ministerial
6368-010-016	8223 Lowman Ave	PL ZCR 2023-00002199	ADU	R	11/14/2023										1	1			NONE	No	No	Approved	Ministerial
6370-024-008	6703 Crossway Dr	PL ZCR 2023-00002214	ADU	R	10/30/2023										1	1			NONE	No	No	Approved	Ministerial
6382-002-025	9036 Rivera Rd	PL ZCR 2023-002-025	ADU	R	11/7/2023										1	1			NONE	No	No	Approved	Ministerial
8121-009-020	4126 Layman Ave	PL ZCR 2023-00002294	ADU	R	11/20/2023										1	1			NONE	No	No	Approved	Ministerial
6384-016-040	9554 Myron St	PL ZCR 2023-00002341	ADU	R	11/16/2023										1	1			NONE	No	No	Approved	Ministerial
6377-008-008	9323 Almo St	PL ZCR 2023-00002353	ADU	R	12/4/2023										1	1			NONE	No	No	Approved	Ministerial
6369-024-001	7631 Manzanar Ave	PL ZCR 2023-00001450	ADU	R	11/29/2023										1	1			NONE	No	No	Approved	Ministerial
6383-019-019	9623 Lundahl Dr	PL ZCR 2023-00002376	ADU	R	12/7/2023										1	1			NONE	No	No	Approved	Ministerial
5272-028-016	4563 Bridgeview Ave	PL ZCR 2023-00001816	ADU	R	12/21/2023										1	1			NONE	No	No	Approved	Ministerial

Jurisdiction	Pico Rivera	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1	2										3	4
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2021-10/14/2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	299	-	-	-	-	-	-	-	-	-	-	-	299
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	-
Low	Deed Restricted	146	-	-	-	-	-	-	-	-	-	-	-	146
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	-
Moderate	Deed Restricted	149	-	-	-	-	-	-	-	-	-	-	-	149
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	-
Above Moderate		430	12	9	62	70	-	-	-	-	-	-	153	277
Total RHNA		1,024												
Total Units			12	9	62	70	-	-	-	-	-	-	153	871
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5											6	7
		Extremely low-income Need	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date	Total Units Remaining	
Extremely Low-Income Units*		150	-	-	-	-	-	-	-	-	-	-	150	

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Pico Rivera		
Reporting Year	2023	(Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Housing Program 1A: Owner Occupied Housing Rehabilitation Program	The City will address property, structural, and energy/water conservation improvements for low income homeowners in the City. The City anticipates that 30 projects will be assisted annually through the Grant Program.	Reviewed annually. The City will monitor funding opportunities on an annual basis and apply for funding as opportunities arise.	The City partnered with Habitat for Humanity of Greater Los Angeles to carry out home rehabilitation projects for low to moderate-income homeowners to help sustain affordable housing in Pico Rivera. In the fiscal year 2022-23, Habitat for Humanity completed three projects. Additionally, the City is looking to reboot its HOME Investment Partnership Program to provide 0% interest loans and assist low-income homeowners with repair, rehabilitation, or reconstruction of owner-occupied units. The City continues to work with the State of California Housing and Community Development Department in finalizing program guidelines and soliciting a higher homeownership value limit for eligibility in our jurisdiction.
Housing Program 1B: Neighborhood Improvement Program	This program is designed to identify properties with violations and bring such properties up to City code requirements and to clean up unsightly and unsafe properties. Under this program, City personnel will refer property owners cited for Code violations to housing rehabilitation assistance programs as a means to prevent further deterioration of residential properties. The City will continue to conduct inspections on a complaint basis through the City's Neighborhood Improvement Division.	Reviewed annually. The City will monitor funding opportunities on an annual basis and apply for funding as opportunities arise.	The City conducts inspections on a complaint basis through the City's Neighborhood Improvement Division. In 2023 the City opened 1,942 cases based on complaints and was able to complete/close 1,265 cases.
Housing Program 1C: Monitor and Preserve Affordable Housing	The City will continue to keep an inventory of affordable housing units and promote, through the Housing Division, the use of additional affordable housing assistance programs, as appropriate, to preserve existing affordable units that are at risk of converting to market-rate. The City will contact public agencies, nonprofit organizations, and tenant groups that may be in a position to purchase and/or manage at-risk projects. The City will contact public agencies, non-profit organizations, and tenant groups with the capacity to outreach, educate and support existing tenants at-risk of potential displacement in Pico Rivera.	Establish monitoring program by October, 2024 and review and maintain list of affordable units annually; contact public agencies, non-profit organizations, and tenant groups with the capacity to outreach, educate and support existing tenants at-risk of potential displacement by June 2024. The City will monitor funding opportunities on an annual basis and apply for funding as opportunities arise.	The City maintains a list of affordable units and will continue to pursue collaborations as opportunities become available.
Housing Program 1D: Replacement Housing	The City may have existing non-vacant sites that contain vacant or demolished residential units that were occupied by lower income households or households subject to affordability requirements within the last five years. The City will implement a replacement housing program to ensure the replacement of any units lost subject to the requirements of Government Code section 65915, subdivision (c)(3).	The replacement requirement will be implemented upon adoption of the Housing Element and applied as applications on identified sites are received and processed, and local policy shall be adopted by June 2024.	Currently the City does not have existing non vacant sites that contain vacant or demolished residential units that were occupied by lower income households or households subject to affordability requirements within the last five years. The City will work towards adopting policy for receiving and processing application on identified sites.

<p>Housing Program 1E: Energy Efficient Design</p>	<p>The City will review ordinances and recommend changes where necessary to encourage energy efficient housing design and practices that are consistent with State regulations. The City provides information on their website and will continue to periodically update their literature regarding energy conservation, including solar power, energy efficient insulation, and subsidies available from utility companies, and encourage homeowners and landlords to incorporate these features into construction and remodeling projects.</p>	<p>Initiate program by April, 2024, throughout the 6th Cycle.</p>	<p>The City will work on providing information on their website and will continue to periodically update their literature regarding energy conservation, including solar power, energy efficient insulation, and subsidies available from utility companies, and encourage homeowners and landlords to incorporate these features into construction and remodeling projects. On November 2022 the City adopted the 2022 California Building Codes including the California Energy Code.</p>
<p>Housing Program 2A: Developer Consultation</p>	<p>The City will continue to promote and encourage early consultation with developers to assist in expanding housing opportunities in order to streamline the process involved in development of affordable housing. This early consultation will also provide developers with information needed to assist them in applying for funding to develop affordable and assisted housing. City staff will provide information in the form of handouts and on the City's website indicating the benefits of early consultation for the development community as well as offer early consultation with developers on an as needed basis.</p>	<p>The City will conduct annual outreach with developers to identify development opportunities, with an emphasis on sites near transportation, employment and services</p>	<p>The City offers pre-application meetings with developers to provide preliminary comments and explain the application process. There is no charge to the developer for a pre-application meeting.</p>
<p>Housing Program 2B: Partnerships for Affordable Housing Programs</p>	<p>The City will continue to cooperate with other agencies and organizations that offer lower income households homeownership assistance as a means of further leveraging housing assistance. These agencies and organizations may include, but are not limited to Los Angeles County- Mortgage Credit Certificate (MCC) Program, Neighborhood Housing Services of Los Angeles County- Homeownership Promotion and Preservation Program, Affordable Mortgage Lending Program. The City will increase resident awareness about housing programs offered by other agencies and organizations by advertising them on the City's website and by offering Staff assistance at City Hall.</p>	<p>The City will provide information about these programs and partnerships through printed materials available at City Hall and electronically on the City's website by December 2023; Reviewed annually</p>	<p>The City will work towards posting on the website resources from other agencies and organizations.</p>
<p>Housing Program 2C: Section 8 Rental Assistance</p>	<p>The City will continue to aid households through the Section 8 program, provided funding remains available, and encourage rental property owners to register their units with the City. The City will continue to monitor the number of residents accessing the program and units available for rent. Specific Actions of this program include: -Provide up to date information on the City's webpage and review bi-annually for consistency with available funding/programs/assistance -Continued coordination with the County to administer Section 8 vouchers -Host a minimum of one workshops or office hours scheduled to discuss section 8 opportunities and application processes.</p>	<p>Initiate program by December 2023 or upon adoption of 6th Cycle Housing Element, whichever earlier; Review annually throughout the 2021-2029 Cycle.</p>	<p>On average there are 385 households that participate in the Section 8 program annually. In 2023 the City pulled 72 applicants for the waiting list and issued 32 new vouchers. We ended the year with 170 applications on the waitlist. The Housing Division continues to refer and provide general qualification and program information to interested individuals.</p>

<p>Housing Program 2D: Federal and State Funding Programs</p>	<p>The City will review federal and state housing financing and subsidy programs for their potential availability to Pico Rivera. If the programs could be reasonably thought to be available to Pico Rivera, the City will work with the appropriate developers and non-profits to support feasible funding application(s). This program also will entail the provision of City staff assistance to developers of housing for lower income housing and assessing the potential to match their projects to applicable federal and state programs. Included in this assistance would be pre-application meetings and helping the applicant with identifying potential approaches to address design and site requirements.</p>	<p>Reviewed annually and reach out to developers and identify housing opportunities on an annual basis; Monitor funding opportunities on an annual basis and apply for funding as opportunities arise</p>	<p>The City continues to monitor the availability of federal and state housing financing and subsidy programs. The Community and Economic Development Department offers pre application meetings to help developers of housing for lower income housing identifying potential approaches to address design and site requirements.</p>
<p>Housing Program 2E: Farmworker and Employee Housing Act Compliance</p>	<p>The City of Pico Rivera will update Title 18, the Zoning Code of the Pico Rivera Municipal Code to comply with provisions for farmworker housing in compliance with the Employee Housing Act (Sections 17000- 17062.5 of the California Health and Safety Code).</p>	<p>Adopt Code Amendments by June 2025.</p>	<p>The City will work towards adopting municipal code amendments in compliance with the Employee Housing Act.</p>
<p>Housing Program 2F: Development of Housing for Extremely Low and Lower-Income Households</p>	<p>The City recognizes the importance of supporting the development of housing for low and extremely low income households. While the City does not build housing, it is a primary goal of the Housing Element to support developers and increase the feasibility of development of housing for extremely low and low income households. Actions for this program include the following: -When funding is available, the City shall subsidize up to 100 percent of the City's application processing fees for qualifying developments where all units are affordable to 80% AMI or lower. -Promote the benefits of this program to the development community by posting information on its webpage and creating a handout to be distributed with land development applications.</p>	<p>Evaluated annually. The City will monitor funding opportunities on an annual basis and apply for funding as opportunities arise; The City will conduct annual outreach with developers to identify development opportunities, with an emphasis on sites near transportation, employment and services.</p>	<p>The City will continue to work towards the actions of the program and when funding is available, the City shall subsidize up to 100 percent of the City's application processing fees for qualifying developments where all units are affordable to 80% AMI or lower.</p>
<p>Housing Program 3A: Persons with Physical and Developmental Disabilities</p>	<p>The City will continue to take actions to accommodate the approval of group homes, ADA retrofit efforts, ADA compliance and/or other measures through the implementation of Title 24 as well as amend its procedures to provide more flexibility in the development of accommodations for persons with physical and developmental disabilities by eliminating the need for a variance.</p>	<p>Review annually and address as requested; The City will conduct annual outreach with developers to identify development opportunities for housing for special needs households, including persons with developmental disabilities, through activities such as technical assistance, assistance in seeking funding annually, expedited processing and flexibility in development standards.</p>	<p>The City will continue to take actions to accommodate the approval of group homes, ADA retrofit efforts, ADA compliance and/or other measures through the implementation of Title 24 as well as amend its procedures to provide more flexibility in the development of accommodations for persons with physical and developmental disabilities by eliminating the need for a variance. In 2014 the City adopted to the municipal code Chapter 18.67 Requests for Reasonable Accommodations under the Fair Housing Act.</p>

<p>Housing Program 3B: Emergency, Transitional and Supportive Housing and Lower Barrier Navigation Centers</p>	<p>The City shall permit Low Barrier Navigation Center development as a matter of right in appropriate zoning districts, subject to requirements of state law. These requirements include implementing standards, provisions and limitations governing the permitting, development, siting and management of Low Barrier Navigation Centers. The City of Pico Rivera shall update its Municipal Code, as appropriate, to comply with State law. The City shall update its Municipal Code to permit permanent supportive housing by-right pursuant to Government Code Section 65651.</p> <p>Additionally, the City will also review and amend the Municipal Code to comply with updates to State law regarding transitional and emergency shelters, including AB 139 and AB 2339. Assembly Bill 2339 adds additional specificity on how jurisdictions plan for emergency shelters and ensure sufficient capacity for low-income housing in their housing elements. The City will revise and amend the Municipal Code to comply with the requirements of AB 139 and AB 2339. Specifically, the City will amend the Municipal Code to address zoning requirements, parking and spacing requirements, the definition of emergency shelters, ensure sufficient capacity in zones that allow residential uses and proximity to transportation and homelessness services, appropriate development standards, and all other requirements under AB 2339.</p>	<p>The City will review and amend the Municipal Code to comply with updates to State law by June 2025 and review annually for updates.</p>	<p>Supportive Housing is allowed by right in residential zones. The City will continue to work towards updating the Municipal Code to comply with updates to State law regarding transitional and emergency shelters.</p>
<p>Housing Program 3C: Development of Housing for Large Households</p>	<p>The City understands that appropriately sized housing units for families is an important means to improve livability, reduce incidence of overcrowding, and minimize deferred maintenance issues. As identified in Section 2, approximately 25% of households within Pico Rivera are comprised of 5 or more person (ACS 2018). The City encourages developers/builders to incorporate larger bedroom counts in future housing developments, as appropriate, to accommodate the needs of larger households to support the development of rental and for-sale housing for larger households, especially lower income large households.</p> <p>The City will encourage development of housing for large households through a variety of activities such as outreach to housing developers, providing technical assistance, providing expedited processing, fee reductions, waiving of specific development standards, etc. The City will ensure that the housing need for large households is met by prioritizing available incentives for large households.</p>	<p>Reviewed annually; The City will conduct annual outreach with developers to identify development opportunities for housing for large family households through activities such as technical assistance, assistance in seeking funding annually, expedited processing and flexibility in development standards.</p>	<p>The City does not discourage the proposal of housing units with higher bedroom counts and continues to offer pre-application meetings to developers to explain the submittal process and address site design concerns.</p>

<p>Housing Program 4A: Rezoning of Sites to Accommodate the City's 2021-2029 RHNA Need</p>	<p>The City of Pico Rivera has little vacant and available residentially zoned land to accommodate future housing growth. In order to accommodate the 2021-2029 RHNA allocation, the City will establish an overlay zone of approximately 91.7 acres to meet a shortfall of 1,332 dwelling units at all income levels, including applicable development standards to facilitate maximum densities, permitted uses, and all other components required as part of the City's Zoning Code, which promotes the development of residential uses at up to 40 dwelling units per acre (du/ac).</p>	<p>The City will adopt an overlay zone to accommodate the 2021-2029 RHNA allocation by June 2026. The City will annually review its progress to meeting the 2021-2029 RHNA and the inventory of sites identified to meet it. If a shortage of sites is identified at any point during the planning period, the City will identify new candidate sites to allow for the sufficient development of housing units to meet the 2021-2029 RHNA allocation.</p>	<p>On September 12, 2023 the City Council approved and adopted the rezoning of the housing element sites to apply an R-40 overlay zone to allow for development at 40 du/acre.</p>
<p>Housing Program 4B: Promotion of Accessory Dwelling Unit (ADU) and Junior Accessory Dwelling Unit (JADU) Development</p>	<p>The City will implement programs with the intent of promoting the development of ADUs throughout the 6th Planning Cycle. These programs may include, but are not limited to: -Coordinating with the County on implementation of a permit-ready ADU program -Post a user-friendly FAQ on the City's website to assist the public -Waiving certain permitting fees to make ADU development -Creating an expedited plan check review process to ease the process for homeowners -Research potential State and Regional funding sources for affordable ADUs and make the information found publicly available to homeowners -Engaging with residential development applicants regarding ADU opportunities that may not have been considered.</p>	<p>Program components will be analyzed by June 2024, and implement changes by June 2025.</p>	<p>To assist the public the City has posted an ADU/JADU handout on the website and has printed handout available at the public counter. The City will continue to research potential State and Regional funding sources for affordable ADUs and make the information found publicly available to homeowners. The City is working towards pre-approved ADU plans.</p>
<p>Housing Program 4C: Create ADU Monitoring Program</p>	<p>The City will create a monitoring program to track ADU and JADU creation and affordability levels throughout the planning period. This will allow the City to monitor the development of accessory units at all income levels. Additionally, the City will review their ADU and JADU development progress within one year of the adoption of the 6th cycle Housing Element to evaluate if production estimates are being achieved. The City will monitor ADU production and affordability every other year.</p>	<p>The City will create an ADU monitoring program by June 2024.</p>	<p>The City continues to maintain a list of ADUs and JADUs submitted.</p>

<p>Housing Program 4D: Candidate Sites Used in Previous Housing Elements</p>	<p>Pursuant to State Housing law, candidate sites identified in this Housing Element to accommodate a portion of the City's low- and very low -income RHNA that were identified in previously adopted Housing Elements must be rezoned to allow residential use by right at specified densities for housing developments in which at least 20 percent of the units are affordable to lower income households. By right shall mean the jurisdiction may not require any of the following discretionary actions, except if the project requires a subdivision: -A conditional use permit -A planned unit development permit -Other discretionary, local-government review or approval that would constitute a "project" The City may impose objective design review standards on projects. The City has identified as part of this Housing Element update vacant and nonvacant sites that were used in previous Housing Elements to meet the current RHNA need. To accommodate the provisions of State law, the City shall permit all nonvacant sites included in a prior Housing Element and all vacant sites included in two or more consecutive planning periods that permits by right development for projects that meet the requirements of State housing law, including 20 percent affordability.</p>	<p>The City will amend the Municipal Code to permit all nonvacant sites included in a prior Housing Element and all vacant sites included in two or more consecutive planning periods that permits by right development for projects that meet the requirements of State housing law, including 20 percent affordability by June 2026.</p>	<p>On September 12, 2023 the City Council approved and adopted the rezoning of the housing element sites to apply an R-40 overlay zone to allow for development at 40 du/acre. In addition, the city adopted amendments to the zoning code to allow for by right development per State housing law. On September 22, 2023 HCD provided comments and requested amendments from the City to clarify language in the zoning code regarding by right development. The required amendments will be taken to City Council on February 27, 2024</p>
<p>Housing Program 5A: Remove Development Constraints</p>	<p>City Staff will periodically review the development standards for the residential zones to identify standards that may constrain the development of affordable housing and housing for special groups, such as individuals with disabilities. The City will work with the developer through density bonuses or a PUD if necessary and will further review any standards identified in the Housing Element as a constraint and alter them as necessary to ensure that the development of affordable housing is feasible. The City will also continue to provide development standard modifications, streamlined processing for applications related to the creation of affordable housing, and offer fee modifications for projects proposing affordable units that are required to apply for variations to the existing development standards.</p>	<p>Reviewed annually and adopt code amendments within 6 months of annual review as necessary</p>	<p>The City is currently working on a Comprehensive Zoning Code Update that is estimated to be completed Summer 2024.</p>

<p>Housing Program 5B: Density Bonus</p>	<p>The City currently continues to offer developers the opportunity of a Density Bonus Program which is a density increase of 35% plus development incentives for qualified affordable projects. The City will update the Density Bonus Program to provide for an allowance of up to 50% density bonus, instead of 35%, when the base BMR is proposed, in compliance with AB 2345. The City will also comply with AB 1763 by permitting up to an 80% density bonus for projects proposed with 100 percent affordable units. The City will continue to inform and encourage developers to utilize the density bonus program by promoting the program on the City's website and by offering Staff assistance at City Hall.</p>	<p>Update Density Bonus Program by June 2024; Review annually</p>	<p>The City is currently working on a Comprehensive Zoning Code Update that is estimated to be completed Summer 2024.</p>
<p>Housing Program 5C: Streamline Processing</p>	<p>The City continues to monitor permit processing times to ensure the fastest possible turnaround for applications. The City will modify the application packet, as appropriate, to simplify and streamline the application process. The City will continue to monitor permit processing times and investigate ways to streamline the process and digitize information including building permits and the Zoning Code.</p>	<p>Reviewed annually and adopt amendments within 6 months of annual review as necessary.</p>	<p>The City continues to monitor department processing times.</p>
<p>Housing Program 5D: Planning and Development Fees</p>	<p>The City will conduct periodic internal reviews of planning and development fees to ensure that the fees are not excessive and are appropriate to cover the cost of services provided. The City will continue to offer a streamlined permitting process for residential projects, to minimize the holding, development and labor costs assumed by the project applicant. The City will provide the latest fee schedules on the City website and at City Hall.</p>	<p>Reviewed annually and adopt fee amendments within 6 months of annual review as necessary</p>	<p>The City continues to review planning and development fees.</p>
<p>Housing Program 5E: Water & Sewer Service Providers</p>	<p>Pursuant to Chapter 727, Statutes of 2005 (SB 1087), the City of Pico Rivera is required to deliver its adopted Housing Element and any amendments thereto to local water and sewer service providers. This legislation allows for coordination between the City and water and sewer providers when considering approval of new residential projects. Additionally, cooperation with local service providers will support the prioritization of water and sewer services for future residential development, including units affordable to lower-income households. The City will submit the adopted Housing Element to local water and sewer providers for their review and consideration when reviewing new residential projects.</p>	<p>Upon adoption of the 2021-2029 Housing Element Update; project-by-project basis</p>	<p>The City has provided the Housing Element to local water and sewer service providers.</p>

<p>Housing Program 5F: Safety Element Update and Adoption of an Environmental Justice Element</p>	<p>SB 1035 requires that the City, after the initial revision of the safety element to identify flood hazards and address the risk of fire in certain lands upon each revision of the housing element, review and, if necessary, revise the safety element to identify new information relating to flood and fire hazards that was not previously available during the previous revision of the safety element. SB 1000 (2018) requires that the City include an environmental justice component to the General Plan during the 6th Cycle update of the City's Housing Element. The City will adopt a separate Environmental Justice Element or otherwise incorporate the required Environmental Justice policies within the General Plan within 12 months of adoption of the 6th Cycle Housing Element.</p>	<p>Update the Safety Element Update and adopt an Environmental Justice Element by December 2024.</p>	<p>The City of Pico Rivera adopted a Safety Element in 2014. The City will continue to work towards including an environmental justice component to the General Plan.</p>
<p>Housing Program 5G: Senate Bill 35 Streamlining</p>	<p>The City will establish written procedures to comply with California Government Code Section 65913.4 and publish those procedures for the public, as appropriate, to comply with the requirements of Senate Bill 35 (SB 35), Chapter 366 Statutes 2017. These requirements apply at any point in time when the City does not meet the State mandated requirements, based upon the SB 35 Statewide Determination Summary Report for Housing Element progress and reporting on Regional Housing Needs Assessment (RHNA). The City will process development projects with at least 50 percent affordable units through a streamlined permit process (i.e., 90 days for projects with up to 150 units). All projects covered by SB 35 are still subject to the objective development standards of the Pico Rivera Municipal Code that includes the Building and Fire Codes. However, qualifying projects cannot be subject to discretionary review or public hearings; and in many cases the City cannot require parking. Reduced parking requirements would be established consistent with the requirements of SB 35 for qualified streamlining projects.</p>	<p>Establish SB 35 procedures by June 2025.</p>	<p>The City is working on developing a checklist and establishing procedures.</p>
<p>Housing Program 5H: Parking Standards for Residential Developments</p>	<p>The City's residential off street parking requirements are provided in Section 3.B.2 of this Housing Element. The City will review and revise the Municipal Code's requirements for residential off street parking for multi family projects to facilitate the development of multi family housing, and specifically affordable housing. The City will consider multiple factors when addressing this update, including but not limited to: size of residential units, number of bedrooms, access to transit and other multi modal opportunities, local parking trends related to vehicle ownership and the availability of the City's inventory of on street parking.</p>	<p>Review by June 2025 and revise Code by June 2026.</p>	<p>The City is currently working on a Comprehensive Zoning Code Update that is estimated to be completed Summer 2024.</p>

<p>Housing Program 5I: Annual Review of Site Requirements</p>	<p>The City reviewed development standards such as yard requirements, lot coverage and size, lot size, and building height limits and found in most cases not to constrain developments. However, in order to identify potential constraints to development, the City will review its Building and Planning site requirements annually to identify potential constraints to development and make necessary changes if constraints are identified that preclude property owners from developing at the maximum stories and density permitted in their respective zoning. The City will amend height requirements for developments in the R-M zone from 28 feet to 36 feet, with no exceptions by June 2025.</p>	<p>Amend the Code by June 2025; Review annually.</p>	<p>The City is currently working on a Comprehensive Zoning Code Update that is estimated to be completed Summer 2024.</p>
<p>Housing Program 6A: Reasonable Accommodation for Persons with Disabilities</p>	<p>The City will continue to remove potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels and for persons with disabilities. The City will continue to encourage accessible housing for persons with disabilities and the retrofitting of existing dwelling units and enforcement of the State accessibility standards for new residential construction. The City is committed to assisting residents in need of reasonable accommodation and offers financial assistance through the Housing Rehabilitation Loan and Grant Program and will continue to direct eligible residents to apply for funds. The City will administer the Housing Rehabilitation Loan and Grant Program to assist households with persons with disabilities with architectural modifications to their homes and continue to implement the provisions of the California Americans with Disabilities Act (Cal ADA). The City will provide information in public places regarding the City's reasonable accommodation ordinance and the Housing Rehabilitation Loan and Grant Program.</p>	<p>Reviewed annually. The City will monitor funding opportunities on an annual basis and apply for funding as opportunities arise.</p>	<p>The City continues to administer the Housing Rehabilitation Loan Grant Program to assist households with persons with disabilities with architectural modifications to their homes and continue to implement the provisions of the California Americans with Disabilities Act (Cal ADA).</p>
<p>Housing Program 6B: Constraints on Housing for Persons with Disabilities</p>	<p>The City will review and revise its Municipal Code to be compliant with State law regarding reasonable accommodation procedures and group homes. Specifically, the City will revised their code to address the existing CUP requirement as constraint to permit group homes for seven or more persons. Revisions will establish objective requirements for group homes of seven or more people to promote approval certainty. The City will also provide information online and at City Hall on reasonable accommodations with respect to zoning, permit processing, and building laws.</p>	<p>Revise the Code by June 2024.</p>	<p>The City is currently working on a Comprehensive Zoning Code Update that is estimated to be completed Summer 2024.</p>

Jurisdiction	Pico Rivera	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes

Does the Jurisdiction have a local tenant preference policy?	No
---	----

If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage on their internet website containing authorizing local ordinance and supporting materials.	
--	--

Notes	
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Jurisdiction	Pico Rivera	NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns	Note: "+" indicates an optional field Cells in grey contain auto-calculation formulas
Reporting Period	2023		

**ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation**

For Los Angeles County jurisdictions, please format the APN's as follows:9999-999-999

Table H						
Locally Owned Surplus Sites						
Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						
8121-003-902	9003 Beverly Blvd	Vacant		Surplus Land	0.59	In a letter dated February 28, 2023, HCD determined that the City met all the requirements under the SLA for the purposes of disposing of the surplus land.

Jurisdiction	Pico Rivera
Reporting Year	2023 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
 (CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Sector 50515.02 or 50515.03, as applicable.

Total Award Amount	\$ 300,000.00	<i>Total award amount is auto-populated based on amounts entered in rows 15-26.</i>
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Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
Online Permitting System	\$168,500.00	\$168,500.00	Completed	None	Reimbursement Approved by HCD / 6-8 weeks for check to be processed
Online permitting system Development (Bluebeam)	\$4,800.00	\$0.00	In Progress	None	Submitting Reimbursement @ Closeout
Online Permitting Training (CADD Bluebeam)	\$3,000.00	\$0.00	In Progress	None	CADD (Bluebeam Training) Submitting Reimbursement @ Closeout
Online Permitting System (Data Migration)	\$9,000.00	\$0.00	In Progress	None	Pending Final Invoice - Submitting Reimbursement @ Close Out
COG Staff position on LEAP Research of City Zoning and Land Use Codes-Comprehensive Zoning Code Update and implement housing streamline programs	\$111,700.00	\$0.00	In Progress	Other	Submitting Reimbursement @ Closeout

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		70
Total Units		70

Certificate of Occupancy Issued by Affordability Summary
--

Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		40
Total Units		40



To: Mayor and City Council

From: City Manager

Meeting Date: March 26, 2024

Subject: RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM

Recommendation:

1. Approve a resolution authorizing submittal of an application to the California Department of Housing and Community Development under the HOME Investment Partnerships Program's 2022-2023 Notice of Funding Availability.

Fiscal Impact:

There is no fiscal impact to the General Fund from this action. If approved by the California Department of Housing and Community Development (HCD), the City would be awarded grant funds totaling \$500,000 for eligible housing projects and program activities in fiscal year (FY) 2024-25. No additional appropriations are being requested at this time.

Background:

HCD's HOME Investments Partnership Program plays a crucial role in assisting cities, counties, developers, tribal entities, and nonprofit Community Housing Development Organizations (CHDOs) in creating and maintaining affordable housing. The program offers grants to cities and counties, along with low-interest loans to developers and CHDOs, for a range of eligible activities geared towards benefiting low-income renters, homebuyers, or homeowners. Cities and counties that do not receive HOME funds directly from the U.S. Department of Housing and Urban Development (HUD) are eligible to apply for state HOME funds.

On January 19, 2024, HCD released a Notice of Funding Availability (NOFA) for the HOME Program. The City of Pico Rivera is an eligible jurisdiction to apply for these funds because it does not receive HOME funding directly from HUD. The NOFA outlines a range of eligible activities for which HOME funds can be used including first-time

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 26, 2024
RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR FUNDING
UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM
Page 2 of 3

homebuyer programs, owner-occupied rehabilitation programs, and tenant-based rental assistance programs.

The City will pursue the maximum application amount of \$500,000 based on HCD limits that are determined by expenditure rates in previous HOME Program funding years. Applications are due by April 9, 2024, and are subject to Sixth Cycle Housing Element Update compliance which the City secured earlier this year.

Discussion:

The City has utilized HOME funding to support the Owner-Occupied Housing Rehabilitation Assistance Program. The program is designed to provide assistance to eligible homeowners for correction of health and safety items, code violations and improvements to the exterior of the property. The program is currently operating with \$120,000 from Community Development Block Grant funds. HOME funds would provide homeowners the opportunity to obtain deferred loans at 0% interest to finance the cost of necessary household repairs. To qualify for the program, applicants must have incomes at or below 80% of Los Angeles County's area median income (AMI), adjusted for household size, as annually published by HCD.

Subject to approval by HCD, staff recommends utilizing awarded funds, up to the \$500,000 maximum application amount, to continue providing housing rehabilitation assistance. This proposed activity would help address substandard housing conditions citywide and community demand for assistance with essential home repairs. If funds are granted, the City will work closely with HCD to update its housing rehabilitation program guidelines and forms to ensure ongoing compliance. The City will also continue to request local increases in the HOME Homeownership Value Limit, which is a limit placed on the post-rehabilitation value of a home for eligibility to receive HOME-funded assistance. This will enable the City to extend assistance to as many households as possible.

Environmental Analysis:

The application has been reviewed with respect to the applicability of the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA"). City staff has determined that submittal of the HOME Investment Partnerships Program application does not have the potential for creating a significant effect on the environment and is therefore exempt from further review under CEQA pursuant to State CEQA Guidelines Section 15060(c)(3) because it is not a project as defined by the CEQA Guidelines Section 15378. Adoption of the resolution does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 26, 2024
RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR FUNDING
UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM
Page 3 of 3

Conclusion:

Staff recommends that the City Council approve a resolution authorizing submittal of an application to the California Department of Housing and Community Development (HCD) under the HOME Investment Partnerships Program's 2022-2023 Notice of Funding Availability (NOFA).



Steve Carmona

SC:AB:JG:EL:jj

Enclosures: 1) Resolution
2) HOME 2022-2023 Notice of Funding Availability – January 19, 2024

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE HOME INVESTMENT PARTNERSHIPS PROGRAM

WHEREAS, the California Department of Housing and Community Development (the “Department”) is authorized to allocate HOME Investment Partnerships Program (“HOME”) funds made available from the U.S. Department of Housing and Urban Development (“HUD”). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200; and

WHEREAS, on January 19, 2024, the Department issued a Notice of Funding Availability announcing the availability of funds under the HOME program (the “NOFA”); and

WHEREAS, in response to that HOME NOFA, the City of Pico Rivera, a municipal corporation (the “Applicant”), wishes to apply to the Department for, and receive an allocation of, HOME funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. In response to the above-referenced HOME NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed Five Hundred Thousand Dollars (\$500,000) for the following activities and/or programs:

Owner-occupied housing rehabilitation assistance programs to be located within Pico Rivera city limits.

SECTION 2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant will also execute a Standard Agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME program (collectively, the required documents).

SECTION 3. The Applicant authorizes the Mayor of the City of Pico Rivera, or their designee(s) to execute, in the name of the Applicant, the HOME Standard Agreement.

RESOLUTION NO. _____
Page 2 of 2

SECTION 4. The Applicant authorizes the City Manager of the City of Pico Rivera or their designee(s) to execute, in the name of the Applicant, all other required documents.

SECTION 5. The City Clerk shall attest to the passage of this resolution, and it shall thereupon be in full force and effect.

APPROVED AND PASSED this 26th day of March, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:
NOES:

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FEDERAL FINANCIAL ASSISTANCE
HOUSING BRANCH**

2020 W. El Camino Avenue, Suite 200,
P.O. Box 952054
Sacramento, CA 94252-2054
(916) 263-2771
www.hcd.ca.gov



January 19, 2024

MEMORANDUM FOR: ALL POTENTIAL APPLICANTS

FROM: Sasha Hauswald, Deputy Director
Division of Federal Financial Assistance

SUBJECT: HOME Investment Partnerships Program (HOME)
2022-2023 Notice of Funding Availability

The California Department of Housing and Community Development (Department) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately \$120 million in federal funds for the HOME Investment Partnerships Program (HOME). Funding for this NOFA is from the FY 2022 and FY 2023 allocations, plus unencumbered funds and Program Income from previous years' allocations. The funding level may change due to the factors listed in the Section I (A) of this NOFA. This funding provides loans or grants to eligible HOME Applicants serving low-income [at or below 80 percent (80%) of Area Median Income (AMI)] and very low-income [at or below 50 percent (50%) of AMI] households. This NOFA is subject to state and federal HOME regulations.

The Department will target 20 percent (20%) of the HOME funding for Eligible Applicants that meet the definition of a Native American Entity as set forth and provided in this NOFA. The Department and HOME Program team will provide comprehensive technical assistance to Native American Entities throughout the application process and during implementation of the Project or Program.

The Department will also target \$18 million of HOME funding for eligible activities located in Federally Declared Disaster Areas, as set forth and provided in this NOFA.

The HOME funds provided through this NOFA will be awarded on a competitive basis for State Recipients (including Native American Entities), CHDOs, and Developers as defined in this NOFA. Funding may be used for the following eligible uses:

Project Activities

- Multi-family Rental Projects (new construction and/or rehabilitation with or without acquisition); and
- First-Time Homebuyer ("FTHB") Projects (subdivision development)

Program Activities

- FTHB Programs, including in-fill new construction programs where feasible;
- Owner-Occupied Rehabilitation ("OOR") Programs; and
- Tenant-Based Rental Assistance ("TBRA") Programs

To be considered, each Applicant must submit a complete application for each HOME Project Activity and/or a Program Activity combined application with required documentation via the eCivis Grants Management System (“GMS”) Portal, only. The Department will begin accepting applications received through the eCivis GMS Portal on **February 12, 2024**. For cities, counties, CHDOs, and Developers, each completed application package must be submitted **no later than 5:00 P.M. Pacific Daylight Time (PDT) on April 9, 2024**. For Native American Entity Applicants (whether a Federally Recognized Tribe or Non-Federally Recognized Tribe), each completed application package must be by **no later than 5:00 P.M. PDT on May 9, 2024**.

Timeline

NOFA Release	January 19, 2024
Webinars	February 2024
Competitive application submittal period for cities, counties, CHDOs, and Developers	From February 12, 2024, through April 9, 2024, 5:00 P.M. PDT
Competitive application submittal period for Native American Entities (NAE-FRTs and NAE-NFRTs)	From February 12, 2024, through May 9, 2024, 5:00 P.M. PDT

If the NOFA results in insufficient applications to award all available funds, the Department reserves the right to reopen the application submission period for over-the-counter (OTC) applications on a first come, first served basis.

All activities in this NOFA are subject to the availability of funds and continuing U.S. Department of Housing and Urban Development (“HUD”) and legislative authority.

Applications

Applicants are encouraged to set up their profiles and upload attachments and documents in the eCivis GMS Portal located at <https://portal.ecivis.com/#/login> early to ensure successful submissions prior to the application deadline. If Applicants experience trouble logging into the portal or have questions on how to complete the online application, please contact the Department at HOMENOFA@hcd.ca.gov.

The Department will hold a series of webinars in February 2024 to review the NOFA and application process. A list of webinar dates, times, and how to register, is available on the Department’s HOME website at <https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program>. Assistance setting up a profile, submitting an application, and managing awards through the eCivis GMS portal is available under the Training and Technical Assistance tab on the Department’s website at <https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program>

Additionally, technical assistance sessions will be offered during the application period to assist Applicants with questions regarding the application and application process. Applicant seeking technical assistance can send email to the HOMENOFA@hcd.ca.gov email address and a session will be scheduled.

The Department will not accept applications through personal, postal, and/or shipment deliveries, facsimiles, email, walk-in, or any other forms of delivery other than the eCivis GMS Portal.

Links to the eCivis GMS Portal, supplemental application forms, regulations, and program information are available at <https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program>. To receive HOME NOFA FAQs and other program information and updates, please be sure to subscribe to the federal programs email list at <https://www.hcd.ca.gov/contact-us/email-signup>.

Please direct any questions regarding this NOFA to the HOME program at: HOMENOFA@hcd.ca.gov.

Attachments

**HOME INVESTMENT PARTNERSHIPS
PROGRAM (HOME)
2022-2023 Notice of Funding Availability**



**Gavin Newsom, Governor
State of California**

**Melinda Grant, Undersecretary
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director
California Department of Housing and Community Development**

2020 W. El Camino Avenue, Suite 500, Sacramento, CA
95833 Phone: (916) 263-2771

Website: <https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program>

Email address: HOMENOFA@hcd.ca.gov

January 19, 2024

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HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) NOTICE OF FUNDING AVAILABILITY

I. Overview

A. Notice of Funding Availability

The California Department of Housing and Community Development (Department) is pleased to announce the release of this Notice of Funding Availability (NOFA) for approximately \$120 million in federal funds for the HOME Investment Partnerships Program (HOME).

This HOME NOFA provides funding for housing project activities and housing program activities in “non-entitlement jurisdictions,” which are jurisdictions and unincorporated areas that do not receive HOME funding directly from HUD. These HOME funds will be used to benefit residents of non-entitlement jurisdictions and are specifically designed to assist low-income households by providing affordable housing. All eligible HOME activities must benefit low-income renters, homebuyers, or homeowners.

The amount of funding available through this NOFA may vary depending on several factors, including, but not limited to, the Department’s administrative determination of need, changes in legislation directing the Department to make additional funds available, new emergency allocations of funding, or newly available funding from the disencumbrance of previous awards. If additional funding becomes available, the Department may continue evaluating the list of eligible Applicants and make awards up to the additional funding amount available or release an additional NOFA to announce the targeted purpose of the funds.

These funds may be used in conjunction with other local, state, and federal rental housing programs to assist the same units in the proposed Project development, not to exceed the HOME Program maximum per-unit subsidy limits and the actual development cost of the unit. All requirements must be met for each funding source, and, if in conflict, the most restrictive programs’ requirements apply. It is the Applicant’s responsibility to review all applicable regulations and/or guidelines for every funding source anticipated to be used in the development the Project.

Pursuant to both federal and state law, all HOME costs must be: (1) necessary, (2) reasonable, (3) contain no duplication of benefit, (4) not used to supplant local or state resources, (5) free from fraud, and (6) an eligible use of HOME funds.

The funds available in this NOFA will be used to meet the following statewide goals in accordance with the Department’s 2020-2024 Consolidated Plan and the Department’s 2022-2023 Annual Action Plan, as the same may be amended from time to time, serving low-income households earning at or below 80 percent (80%) of Area Median Income (AMI) and very low-income households earning at or below 50 percent (50%) of AMI:

- Increase the supply of affordable rental housing;
- Expand homeownership opportunities and improve existing housing;

- Addressing and preventing homelessness; and
- Recovery assistance for natural disaster survivors

B. Timeline

The following table summarizes the anticipated HOME Program timeline. The Department reserves the right to modify the projected timeline at any time. Any changes to the timeline will be communicated through the Department’s HOME Listserv (<https://www.hcd.ca.gov/contact-us/email-signup>).

Table 1 – Timeline	
NOFA Release	January 19, 2024
Competitive application due date for cities, counties, CHDOs, and Developers	April 9, 2024, by 5:00 P.M. Pacific Daylight Time (PDT)
Competitive application due date for Native American Entities (NAE-FRTs and NAE-NFRTs)	May 9, 2024, by 5:00 P.M. PDT
<u>Anticipated Award Announcements</u>	
Program Activities	July 2024
Project Activities with 9% tax credits	September/October 2024
Project Activities with 4% tax credits and no tax credits	September/October 2024*
	*Based on volume these dates may change.

C. Authorizing Legislation and Regulation Authority

This NOFA should be read in conjunction with the following regulations, statutes, and plans, which establish state and federal HOME requirements:

- State HOME Regulations (25 C.C.R. § 8200 et seq.) <https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program>
- State Uniform Multifamily Regulations (“UMRs”) (25 C.C.R. § 8300 et seq.) <https://www.hcd.ca.gov/grants-and-funding/uniform-multifamily-regulations>
- Federal HOME Investment Partnerships Act Statutes at Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended, 42

U.S.C. 12701 et seq.

https://www.hud.gov/sites/documents/19576_HOMELAWS.PDF

- Federal HOME Regulations (24 C.F.R. Part 92)
<https://www.hudexchange.info/programs/home/home-laws-and-regulations/>
- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)
<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>
- State of California 2022-2023 Annual Action Plan
<https://www.hcd.ca.gov/sites/default/files/docs/policy-and-research/plan-report/StateofCADraft-2022-2023-AAP-12-6-22.pdf>

All regulatory references are to the state and federal HOME regulations unless otherwise noted.

Other helpful resources, including CPD Notices, Policy Memos, and other HUD Policy Guidance for the HOME Program can be found at <https://www.hudexchange.info/programs/home/>.

Several of the terms used in the HOME NOFA have specific meanings defined by state and/or federal HOME regulations. When reviewing this NOFA and the application forms, carefully review the regulations for further defined terms. State HOME definitions are found in 25 C.C.R. § 8201 and 8217 and federal HOME definitions are found in 24 C.F.R. § 92.2.

If state or federal statutes or regulations, or other laws, policies, or procedures governing HOME or its funding are modified by Congress, the U.S. Department of Housing and Urban Development (HUD), the state Legislature, or the Department prior to completion of work to be done pursuant to awards made in connection with this NOFA, the changes may become effective immediately and apply to funded activities.

Any inconsistencies between this NOFA and state or federal HOME regulations will be resolved in favor of applicable regulations, unless a waiver or modification was approved by the Director in accordance with AB 1010 (Chapter 660, Statutes of 2019) in those instances, the waiver or modification will prevail when not in conflict with the federal HOME regulations.

The Department reserves the right at its sole discretion to suspend, amend, and/or supplement the provisions of this NOFA from time to time. If such action occurs, the Department will notify interested parties through the Department's HOME Listserv (<https://www.hcd.ca.gov/contact-us/email-signup>).

Native American Entities

The state requirements set forth in the HOME NOFA are subject to Assembly Bill 1010 (Chapter 660, Statutes of 2019) ("AB 1010") which is set forth in Health and Safety Code (HSC) § 50406(p), (a) where the provisions of tribal law, tribal governance, tribal charter, or difference in tribal entity or legal structure would cause a violation or not satisfy the requirements of the HOME NOFA, said requirements may be modified as necessary to ensure program compatibility;

and **(b)** where the provisions of tribal law, tribal governance, tribal charter, or difference in tribal entity or legal structure or agency create minor inconsistencies (as determined by the Director of the Department or a duly authorized designee thereof) with the requirements set forth in the HOME NOFA, the Department may waive said requirements, as deemed necessary, to avoid an unnecessary administrative burden. Matters set forth or otherwise provided for in the HOME NOFA that may be modified or waived include, without limitation, threshold scoring requirements and any other matter set forth in HSC § 50406(p)(2).

Native American Entity Applicants, whether federally recognized or non-federally recognized, are accordingly encouraged to discuss any such potential modifications or waivers and their options in that regard at or during an optional pre-application technical assistance meeting. **Native American Entity Applicants should be aware that AB 1010 cannot be used to modify or waive federal HOME statutory and regulatory requirements or state statutory requirements.** There may be other federal laws or federal doctrines that could provide a basis for a possible modification of some federal requirements for Native American Entity Applicants. An example is where a Native American Entity has its own Tribally Determined Wage, in which case Davis Bacon wage requirements are not applicable. Native American Entity Applicants are encouraged to begin the AB 1010 waiver process before their application is submitted in order to allow time for the Department to review and make a legal decision on the request.

D. Application Submission Process

The Department will accept applications submitted via the eCivis application portal under this NOFA. Application acceptance and evaluation is subject to the state and federal regulations and the terms outlined in this NOFA. It is the Applicant's responsibility to ensure that the submitted application is clear, complete, and accurate.

Electronic Application Submission Process

All Applicants must create an eCivis Profile prior to completing an application. Once the profile is created, the Applicant must complete an application via the eCivis GMS Portal. Application current forms are available on the HOME website at <https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program>.

All applications must be uploaded to the eCivis GMS Portal no later than the deadlines specified in Section I (B) Timeline of this NOFA.

The Department will not accept applications through personal, postal, shipment deliveries, facsimiles, email, walk-ins, or any other forms of delivery other than the eCivis GMS Portal.

Applicants that do not meet the filing deadline requirements will not be eligible for funding. Applications must be on the Department's current forms and cannot be altered or modified by the Applicant. Excel forms must be in Excel format, not converted to a PDF document.

After the applicable application deadline, Department staff may request clarifying information and/or inquire as to where in the application specific information is located, provided that such information does not affect the competitive rating of the application. No information, whether written or oral, will be solicited or accepted if this information would result in a competitive advantage to an Applicant or a competitive disadvantage to other Applicants. If the Department deems the application incomplete, or it fails to provide the minimum requirements, the Applicant may appeal the determination following the guidance in Section IV (H) Appeals of this NOFA.

Disclosure of Application

Information provided in the application will become a public record available for review by the public, pursuant to the California Public Records Act (Chapter 1473, Statutes of 1968) (PRA). As such, any materials provided will be disclosable to any person making a request under this Act. The Department cautions Applicants to use discretion in providing information not specifically requested, including, but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon receipt of a PRA request.

Concurrent Applications

The Department understands the unique challenges of the current funding environment. Therefore, the Department will allow HOME NOFA Applicants to pursue funding from more than one Department funding Program. Separate concurrent application(s) to other HCD Program funding source(s) is permitted under this HOME NOFA. These Applicants, however, MUST submit within each application a disclosure of all Department applications under review and/or applications anticipated to be submitted, regardless of who is applying for funding (e.g., city, county, Developer, sponsor, etc.). For all anticipated applications with NOFAs subsequent to the HOME NOFA application due date, Applicants must immediately notify HOME Program staff via the HOME NOFA mailbox at the time the additional application is submitted (HOMENOFAs@hcd.ca.gov). In instances where such Applicants are competitive for an award, the Department will also engage in consultation with Applicants to discern which funding scenario(s) are optimal for Project feasibility while balancing cost containment. If a concurrent application is for Department-administered state program funding and the Project receives a state program award, this may result in a reduction of either award amount. The HOME Program's approach for HOME NOFA Applicants may be to reduce the Department-administered state program award commensurately with any amounts awarded under the HOME Program NOFA.

E. Definitions

“Applicant” is any eligible State Recipient, CHDO, Developer, or Native American Entity which submits an application to the Department to operate programs or develop or rehabilitate Projects using HOME funds within a specified

jurisdictional boundary, in accordance with 25 C.C.R. § 8201 and 8204 and HSC § 50896. A Developer of a Project shall not act as administrative subcontractor for the activity.

“Awardee” means the eligible Applicant (and, if applicable, the Co-Applicant) that has been awarded funds from the Department under the HOME Program, and that will be held responsible for compliance with and performance of all HOME requirements.

“Choice-Limiting Actions” means an action that may have an adverse impact on the environment or limit the choice of reasonable alternatives. A Choice-Limiting Action may include, but is not limited to, executing a purchase and sale agreement, signing a lease agreement, real property acquisition, rehabilitation, repair, demolition, disposition, or new construction. For the purposes of environmental review, the Project is the aggregation of all activities that are required to build the Project and must be included in the scope of the environmental review. So even if HOME funds are only used to pay for a portion of the overall Project, Awardees and Subrecipients should still be aware of the activities involved that are considered Choice-Limiting Actions. Activities listed at 24 C.F.R. § 58.35(b) that are Categorically Excluded Not Subject To 24 C.F.R. § 58.5 (e.g., Tenant-Based Rental Assistance, provision of services) are not Choice-Limiting Actions.

“Developer” means any legal entity, including Native American Entities (Native American Entities-Federally Recognized Tribes and Native American Entities-Non-Federally Recognized Tribes), that will provide or arrange for design, financing, and construction services in connection with a housing Project as set forth in 25 C.C.R. § 8201(i). A nonprofit organization, formed as a special purpose entity in compliance with 25 C.C.R. § 8313.2, by a Non-Federally Recognized Tribe (NAE-NFRT) as defined herein, may be considered a Developer if the NAE-NFRT satisfies all other Developer eligibility requirements.

“Homeless” means the same as defined under the federal Continuum of Care Program at 24 C.F.R. § 578.3, as may be amended and renumbered from time to time. “Homeless” includes “chronically homeless” and “homeless with a disability.”

“Homeownership” means ownership in fee simple title in a 1- to 4-unit dwelling or in a condominium unit, or equivalent form of ownership approved by HUD.

(1) The land may be owned in fee simple or the homeowner may have a 99-year ground lease.

(i) For housing located in the insular areas, the ground lease must be 40 years or more.

(ii) For housing located on Indian trust or restricted Indian lands or a Community Land Trust, the ground lease must be 50 years or more.

(iii) For manufactured housing, the ground lease must be for a period at least equal to the applicable period of affordability in 24 C.F.R. § 92.254.

“Local Agency” means a city, county, city and county, or a Native American Entity that is a duly constituted governing body of an Indian Reservation or Rancheria, in accordance with HSC § 50077.

“Local Public Entity” means any county, city, city and county, Native American Entity that is a duly constituted governing body of an Indian Reservation or Rancheria, redevelopment agency organized pursuant to Part 1 (commencing with section 33000) of Division 24, or housing authority organized pursuant to Part 2 (commencing with section 34200) of Division 24, in accordance with HSC § 50079.

“Native American Entity” (“NAE”) means an “Indian Tribe” or a “Tribally Designated Housing Entity” that is any of the following: a) Applicant meets the definition of Indian Tribe under Section 4103(13)(B) of Title 25 of the United States Code; b) Applicant meets the definition of Tribally Designated Housing Entity under 25 U.S.C. 4103(22); or c) If Applicant is not a federally recognized tribe as identified above, Applicant is either: (1) Listed in the Bureau of Indian Affairs Office of Federal Acknowledgment Petitioner List, pursuant to 25 C.F.R. Part 83.1; or (2) An Indian Tribe located in California that is on the contact list maintained by the Native American Heritage Commission for the purposes of consultation pursuant to GC Section 65352.3, and 3) has formed and controls a special purpose entity in compliance with 25 C.C.R. § 8313.2.

“Native American Entity – Federally Recognized Tribe (“NAE-FRT”) means any Tribal Government which is a federally recognized tribe as defined at 25 U.S.C. section 4103(13)(B) and includes a duly constituted governing body of an Indian Reservation or Rancheria as Health and Safety Code section 50077 and 50079; or is a Tribally Designated Housing Entity under 25 U.S.C. section 4103(22).

A NAE-FRT may apply as a State Recipient or Developer for HOME Funds.

“Native American Entity – Non-Federally Recognized Tribe” (“NAE-NFRT”) means any Tribal Government which is an Indian Tribe located in California that is not a federally recognized tribe and is either: (1) listed in the Bureau of Indian Affairs Office of Federal Acknowledgment Petitioner List, pursuant to 25 C.F.R. Part 83.1, and has formed and controls a special purpose entity in compliance with 25 C.C.R. § 8313.2; or (2) listed on the contact list maintained by the California Native American Heritage Commission for the purposes of consultation pursuant to Government Code (GC) § 65352.3, and (3) has formed and controls a special purpose entity in compliance with 25 C.C.R. § 8313.2.

A NAE-NFRT may only apply as a Special Purpose Entity Developer for HOME funds for project activities.

“Native American Lands” means real property located within the State of California that meets the following criteria: (1) is trust land for which the United States holds title to the tract or interest in trust for the benefit of one or more tribes or individual Indians, or is restricted Indian land for which one or more tribes or individual Indians holds fee title to the tract or interest but can alienate or encumber it only with the approval of the United States; and the land may be leased for housing development and residential purposes under federal law; or

(2) lands outside the jurisdiction of tribal government owned or co-owned by a Native American Entity in accordance with 25 C.C.R. § 8201(y).

“Native American Entity (NAE) Service Area” means the area where the Project is located within the NAL and includes lands outside the NAE tribal government jurisdiction up to 100 miles from the boundary of the NAE trust or restricted land as defined at 25 U.S.C. 2201 that is within non-entitlement jurisdictions.

“Project” means a site or sites together with any building (including a manufactured housing unit) or buildings located on the site(s) that are under common ownership, management, and financing and are to be assisted with HOME funds as a single undertaking under this part. The Project includes all the activities associated with the site and building. For tenant-based rental assistance and program activities, Project means assistance to one or more families.

“Project Commitment” means the date the state has executed a Standard Agreement with an Awardee that includes the date and signature of each person signing the agreement, and that meets the minimum requirements of a Standard Agreement as defined in 24 C.F.R. § 92.504(c).

Additionally, if the Department or the Awardee is providing HOME assistance to a family to acquire single-family housing for homeownership, the Department or the Awardee and the family have executed a written agreement under which the HOME assistance will be provided, and the property title will be transferred to the family or purchaser within six months of the agreement date.

If the Department or the Awardee is providing HOME assistance to a family in the form of Tenant-Based Rental Assistance (TBRA), the Department or the Awardee has entered into a rental assistance agreement with the owner or the tenant in accordance with the provisions of 24 C.F.R. § 92.209.

“Project Completion” means that all necessary title transfer requirements and construction work have been performed; the Project complies with the requirements of this part (including the property standards under 24 C.F.R. § 92.251); the final drawdown of HOME funds has been disbursed for the Project; and the Project Completion information has been entered into the disbursement and information system established by HUD, except that with respect to rental housing Project Completion, for the purposes of 24 C.F.R. § 92.502(d) of this part, Project Completion occurs upon completion of construction and before occupancy. For tenant-based rental assistance, Project Completion means the final drawdown has been disbursed for the Project. Depending on the Project’s funding mix, the Department may also require a recorded Notice of Completion, Certificate of Occupancy, and/or evidence of stabilized rents to demonstrate Project Completion.

“Special Needs Populations” means the same as defined under section 7301 of the Multifamily Housing Program guidelines: agricultural workers, individuals living with physical or sensory disabilities and transitioning from hospitals, nursing homes, development centers, or other care facilities; individuals living with developmental disabilities, serious mental illness, or substance abuse

disorders; individuals who are survivors of domestic violence, sexual assault, and human trafficking; individuals who are experiencing homelessness; individuals with HIV; homeless youth as defined in California Government Code § 129571(2); families in the child welfare system for whom the absence of housing is a barrier to family reunification, as certified by a county; frequent users of public health or mental health services, as identified by a public health or mental health agency; frail elderly persons; or other specific groups with unique housing needs as determined by the Department. “Special Needs Populations” do not include seniors unless they otherwise qualify as a Special Needs Population.

“Special Purpose Entities” means the legal entity or combination of legal entities with continuing control of the HOME Project and conforms with the requirements of 25 C.C.R. § 8313.2.

“State Recipient” means a “unit of general local government” designated by the State to receive HOME funds, in accordance with, as provided at 24 C.F.R. § 92.201(b)(2) and 25 C.C.R. § 8201(ii) and includes NAE-FRTs.

NOTE: HUD has opined in a HUD letter to the Department dated March 16, 2016, that NAE-FRTs are considered a “unit of general local government” and thus eligible for HOME funds as a State Recipient. The Department, upon request, will produce a copy of the HUD letter dated March 16, 2016.

“Subrecipient” means a public agency or nonprofit organization selected by the Department to administer the State HOME Program to produce affordable housing, provide down payment assistance, or provide tenant-based rental assistance. A public agency or nonprofit organization that receives HOME funds solely as a Developer or owner of a housing project is not a Subrecipient, as provided at 24 C.F.R. § 92.2.

NOTE: HUD has opined in a HUD letter to the Department dated March 16, 2016, that the definition of “public agency” is construed broadly to mean “governmental entity” and thus includes NAE-FRTs to be eligible for HOME funds as a Subrecipient.

II. Program Requirements

The following is provided as only a summary and is not to be considered a complete representation of the entirety of the eligibility, threshold, or other requirements or terms and conditions of the HOME program.

A. Eligible Applicants

1. State Recipients, as defined by this NOFA, including NAE-FRTs

To meet the definition of an eligible State Recipient, Applicants must meet the following criteria:

- a. Have not been designated as a HOME Participating Jurisdiction by HUD;
- b. Are not participants in an Urban County Agreement with a county that is designated as a Participating Jurisdiction;
- c. Are not participants in a HOME Consortium; and

- d. Are proposing Project or Program Activities that will be located or carried out in the Applicant's defined service area. Generally, this will be within the Applicant's city limits, a county's unincorporated area, or on or within 100 miles of Native American Lands as defined in 25 C.C.R. § 8201(y)(1) and within non-entitlement jurisdictions.

NOTE: NAE-FRTs must only carry out program activities within the defined NAE Service Area. NAE-FRTs must carry out project activities located within the state HOME program's non-entitlement jurisdictional boundaries, which includes Native American Lands located within California.

Eligible city and county jurisdictions for 2022 and 2023 federal HOME funds are listed in Appendix A. If a city or county jurisdiction (jurisdiction) is not listed in Appendix A and is of the opinion that the jurisdiction is eligible to apply to the Department for HOME funds, the jurisdiction must submit a copy of the consortium or urban county agreement indicating that the jurisdiction is not a participant of a FY 2022-2023 or FY 2023-2024 HOME consortium or Urban County Agreement. The copy must be submitted no later than April 9, 2024, to the Department at HOMENOFA@hcd.ca.gov.

2. Eligible CHDOs (State-certified Community Housing Development Organizations (CHDOs) as defined by 25 C.C.R. § 8201(f))

- a. CHDO Applicants must meet all the requirements found at 24 C.F.R. § 92.2 at the time of application submittal and be certified by the Department prior to any project activity or program activity funding award through this NOFA.
- b. CHDO Applicants will be required to submit through the eCivis GMS Portal the following documents required to complete the certification review prior to or as part of the application package:
 - (1) A copy of the letter from the Internal Revenue Service demonstrating exemption under Section 501(c)(3) or (4) and evidence of good standing from the California Franchise Tax Board dated no more than 12 months prior to the date Applicant applies for certification.
 - (2) A copy of the corporation's financial statement that is dated no more than 12 months prior to the date Applicant applies for certification.
 - (3) A copy of the corporation's bylaws, containing at a minimum, the governing board composition, the fulfillment and maintenance of 1/3 representation requirement found in 24 C.F.R. § 92.2, description of the manner in which board members are selected, evidence of purpose of the organization that complies with requirement in 24 C.F.R. § 92.2, disclosure of relationships with for-profit individuals and or entities, if any, as they relate to the governance of the corporation.
 - (4) A copy of the corporation's articles of incorporation and any amendments.
 - (5) A copy of Certificate of Status from the California Secretary of State

dated no more than 12 months from the date of application of certification.

- (6) A description of the formal process used to solicit advice from low-income beneficiaries in decisions regarding design, citing, development, and management of affordable housing.
 - (7) A plan that describes tenant participation in management decisions for a rental project and the proposed fair lease and grievance procedures pursuant to 24 C.F.R. § 92.303.
 - (8) A list of current staff members responsible for any proposed HOME activity, with resumes. If staff do not have capacity, a commitment to hire an experienced consultant and a training plan must be submitted with the application for certification. For its first year of funding as a CHDO, an organization may satisfy this requirement through a contract with a consultant who has housing development experience to train appropriate key staff of the organization.
 - (9) Evidence of the Applicant's history serving the community within which housing to be assisted with HOME funds is to be located.
 - (10) A list of current board members, their occupations, and the names of their employers.
 - (11) A document that demonstrates to the satisfaction of the Department that any and all audit findings will have been resolved prior to receiving Department funding.
 - (12) Evidence the CHDO has not been debarred or suspended from participation in federal or state housing or community development projects or programs.
 - (13) Board Member Certifications completed and signed by each Board Member.
- c. Projects being funded through this NOFA with the CHDO set-aside are required to be "owned, developed, or sponsored" by an eligible state certified CHDO. "Owned, developed, and sponsored" are defined at 24 C.F.R. § 92.300 as:
- (1) Owner: Rental housing is "owned" by the CHDO if the CHDO is the owner in fee simple absolute of multifamily or single-family housing (or has a long-term ground lease meeting the requirements of 25 C.C.R. § 8316) for rental to low-income families in accordance with 24 C.F.R. § 92.252. If the housing is to be rehabilitated or constructed, the CHDO hires and oversees the Developer that rehabilitates or constructs the housing. At minimum, the CHDO must hire or contract with an experienced Project manager to oversee all aspects of the development, including obtaining zoning, securing non-HOME financing, selecting a Developer or general contractor, overseeing the progress of the work and determining the reasonableness of costs. The CHDO must own the rental housing during development and for a period at least equal to the period of affordability. If the CHDO acquires

housing that meets the property standards in 24 C.F.R. § 92.251, the CHDO must own the rental housing for a period at least equal to the period of affordability.

This option is available to CHDOs having experience and capacity to own and operate affordable rental housing but lack the experience or capacity to develop the Project. This option is not available if the Project is owned by a limited partnership entity (see Sponsor paragraph below).

- (2) Developer: The CHDO may act as Developer if the CHDO is the owner of multifamily or single-family housing in fee simple absolute (or has a long-term ground lease meeting the requirements of 25 C.C.R. § 8316) and the Developer of new housing that will be constructed or existing substandard housing that will be rehabilitated for rent to low-income families in accordance with 24 C.F.R. § 92.252. To be the Developer, the CHDO must be in sole charge of all aspects of the development process, including obtaining zoning, securing non-HOME financing, selecting architects, engineers and general contractors, overseeing the progress of the work, and determining the reasonableness of costs. At a minimum, the CHDO must own the housing during development and for a period at least equal to the period of affordability.

This option is not available if the Project is owned by a limited partnership entity (see Sponsor paragraph below).

CHDOs are not allowed to act as Developer in Projects where the CHDO does not have a long-term ownership interest and contractual relationship with the Project owner (i.e., a Development Services Agreement) to develop the Project.

- (3) Sponsor: 24 C.F.R. Part 92 provides two explanations of what it means to “sponsor” a HOME-assisted rental housing Project.

a) A CHDO “sponsors” a Project when the property is “owned” or “developed” by:

- An affiliated subsidiary of the CHDO, which is wholly owned by the CHDO;
- A limited partnership of which the CHDO or its wholly owned affiliated subsidiary is the sole general partner; or
- A limited liability company of which the CHDO or its wholly owned affiliated subsidiary is the sole managing member.

b) A CHDO may “sponsor” a Project in situations where the CHDO owns the property (in fee simple absolute), develops the housing, and agrees to convey the housing to a different private nonprofit organization at a predetermined point in time after Project Completion. The nonprofit to which the Project will be conveyed does not need to be a CHDO but must be identified and approved by the Department prior to Project Commitment of HOME funds. Additionally, this nonprofit cannot be created by a

governmental entity. If for any reason the Project is not transferred to this nonprofit, the CHDO remains liable for the HOME funds and Project for the term of the affordability period.

- c) If awarded HOME funds, CHDOs must obtain all necessary permanent Project financing, including the permanent financing for the required period of affordability, and must execute a Standard Agreement with the Department pursuant to 25 C.C.R. § 8217(b)(1).
 - d. CHDO FTHB Projects and Infill New Construction site control and ownership requirements:
 - (1) Housing for homeownership is “developed” by the CHDO if the CHDO is the owner (in fee simple absolute) and developer of new housing that will be constructed or existing substandard housing that will be rehabilitated for sale to low-income families in accordance with 24 C.F.R. § 92.254.
 - (2) Pursuant to Pursuant to 24 C.F.R. § 92.300(a)(6)(i), to be the “developer,” the CHDO must arrange financing of the Project and be in sole charge of construction. The CHDO may provide direct homeownership assistance (e.g., down payment assistance) when it sells the housing to low-income families and the CHDO will not be considered a subrecipient. The HOME funds for down payment assistance shall not be greater than 10 percent (10%) of the total amount of HOME funds awarded for development of the housing.
 - (3) The state or the State Recipient must determine and set forth in its written agreement with the CHDO the actual sales prices of the housing or the method by which the sales prices for the housing being developed will be established.
 - (4) Prior to award, CHDOs must be certified to serve the jurisdiction in which the Project is located, and the jurisdiction must be eligible to receive state HOME assistance funds.
3. Eligible Developers as defined by this NOFA

Developers must satisfy all other eligibility requirements detailed in this NOFA including, but not limited to, experience and capacity requirements. Developers may partner with a State Recipient Applicant in addition to submitting one application on its own, however both applications must not be for the same Project.

NAE-NFRTs may only apply as a Developer for HOME funds and are not eligible to apply as State Recipients or CHDOs. NAE-NFRTs applying as a Developer may only apply for project activities.

NOTE: A Limited Partnership (LP) is not considered an eligible Applicant/Awardee but may be the ultimate borrower under specific circumstances. If an eligible Applicant intends to create a LP, please consult with HOME staff prior to submitting an application.

B. Additional HOME Eligibility Criteria

1. Minimum Expenditure Requirement for Program Activities (50 Percent Rule)

Pursuant to 25 C.C.R. § 8204(b), Applicants with current HOME Program Activities contracts, for which the expenditure deadline established in the contract(s) has not yet passed, shall be ineligible to apply for a program activity unless the Applicant has expended at least fifty percent (50%) of the aggregate total of program funds originally awarded by this NOFA's applicable application due date.

Potential Applicants with no open HOME Program Activities contracts are not affected by this rule.

“Expended” funds are the total of all valid Administrative and Project Drawdown Requests (PDRs) or, for TBRA, future commitments on Project Set-up Reports received by the Department by the NOFA application deadline. Additionally, for FTHB and OOR, a valid PDR is limited to the amount needed for reimbursement of actual expenses for work that has been completed (Work Completed). Work Completed varies by activity as follows:

- a. FTHB activity: escrow has closed, as evidenced by a final HUD Settlement Statement;
 - b. OOR activity: construction completed and inspected;
 - c. TBRA activity: rental payment assistance amount multiplied by the number of months in the individual tenants' TBRA agreements, to the extent those funds are available in existing TBRA grants.
2. Applicants must be in good standing with the State of California and all agencies and departments thereof. By way of example and not limitation, if an Applicant is a business entity, such entity must be qualified to do business in California and currently in good standing with the California Secretary of State and the California Franchise Tax Board.

C. Eligible Activities (Pursuant to 24 C.F.R. § 92.205(a))

1. Project Activities — Eligible HOME Project Activities are as follows:

a. Rental Projects

- (1) Rental New Construction Projects — funds are provided to develop a specific multifamily Project on a specific site by a specific Developer. Rental new construction Projects may be with or without acquisition; or
- (2) Rental Rehabilitation Projects — funds are provided to rehabilitate a specific rental Project on a specific site by a specific Developer, with or without property acquisition.

Pursuant to 24 C.F.R. § 92.205(a), “acquisition” is considered a transfer of real property between unaffiliated third parties. Therefore, a “rehabilitation with acquisition Project” is eligible only if there will be an acquisition of real property. A title or vesting

change of current ownership is not acquisition of property, whether or not monies were exchanged.

Applicants requesting project activities funding for a rental Project consisting of multiple sites must be in compliance with 25 C.C.R. § 8303(b).

NOTE: Projects proposed for acquisition only are not eligible for funding.

b. First-Time Homebuyer (FTHB) Projects

Construction financing must include the following:

- (1) New construction or acquisition/rehabilitation/conversion to develop homes on specific site(s).
- (2) All (100 percent) of the HOME investment rolls over to permanent financing to provide mortgage assistance to eligible first-time homebuyers when the units are sold to eligible homebuyers.

NOTE: Rental and FTHB Projects with multiple sites must have common ownership and financing.

2. Program Activities — Eligible HOME Program Activities are as follows:

a. First-Time Homebuyer (FTHB) Program

- (1) Acquisition-only Down Payment Assistance – funds are awarded to a HOME-eligible Applicant to provide loans to homebuyers for acquisition of a modest dwelling that the homebuyer selects from the open market.

NOTE: CHDOs are ineligible for this activity.

- (2) Infill New Construction – funds are awarded to an eligible State Recipient or CHDO to provide assistance for the new construction of dwellings on scattered sites, with no more than four dwellings per vacant site, subject to the following requirements:

- Pursuant to federal National Environmental Policy Act (NEPA) requirements, an environmental assessment (EA) will be required, regardless of the funding source, if there are more than four units developed within 2,000 feet of one another.
- Pursuant to the HOME NOFA, to be considered an Infill New Construction program the Applicant must assume the role of developer, own the property during construction, and sell the home to an eligible homebuyer within nine (9) months of Project Completion. All dwellings must be situated on land held in fee simple, leasehold, or another manner approved in writing by the Department, and be affixed to a

permanent foundation at the time of construction closing.

Pursuant to 25 C.C.R. § 8207, the FTHB primary mortgage loan must be fully amortized and have a fixed interest rate that does not exceed the current market rate by more than 100 basis points (1%) as recognized by the 90-day “posted yield” for 30-year fixed rate loans, established by Fannie Mae. Rates are available at <https://singlefamily.fanniemae.com/pricing-execution/historical-daily-required-net-yields>.

For Infill New Construction Projects with costs that exceed 100 percent (100%) of the appraised value, this activity is eligible only if the applicant clearly documents the availability of grant funds or building sites currently owned by the Applicant or Developer. For example, if the Project includes a development grant as a funding source, then the Applicant must provide a commitment letter from the funding source in form and content acceptable to the Department in its sole discretion.

b. Owner-Occupied Rehabilitation (OOR) Program

Funds to a HOME-eligible Applicant to assist owners whose primary residence is in need of repairs, improvements, or reconstruction necessary for correction of any health and safety deficiencies, and to meet locally adopted standards used for rehabilitation Projects.

“Reconstruction” means demolition and rebuilding on the same residential lot. This includes homes destroyed by natural causes as long as HOME funds are committed within 12 months of the date of destruction.

c. Tenant-Based Rental Assistance (TBRA) Program

For funds provided to a HOME Applicant to administer a program to provide rent subsidies and/or security deposits to eligible households, the minimum term of rental assistance to an eligible household is six months; however, the tenant must be initially offered a one-year lease. TBRA funds may be used to assist tenants to reside in any state HOME-eligible jurisdiction within the county where the TBRA funds were awarded. TBRA funds awarded to NAE-FRTs must be used to assist tenants with housing within the NAE Service Area where the TBRA funds were awarded.

For example, TBRA funds awarded to the City of Winters can also be used for units located in West Sacramento, Woodland, and the unincorporated areas of Yolo County, since these jurisdictions are state HOME eligible within Yolo County, but they may not be used in Davis, which is not state HOME eligible.

D. Ineligible Use of Project Funds

Pursuant to 24 C.F.R. § 92.214 federal HOME funds cannot be used for several items, including, but not limited to:

1. Initial deposit to the replacement reserve as required by 25 C.C.R. § 8309. Therefore, in a Project where HOME is the only source of financing, or if other lenders/equity partners will not pay for these costs, the Developer must pay them;
2. Provide tenant-based rental assistance for the special purposes of the existing section 8 program;
3. Provide non-federal matching contributions required under any other federal program; and
4. Applicants may not charge servicing, origination, or other fees for the purpose of covering costs of administering the HOME program (e.g., fees on low-income families for construction management or for inspections for compliance with property standards) (see 24 C.F.R. § 92.206(d)(6) and § 92.207), with exceptions referenced in 24 C.F.R. § 92.214(b)(1).

In accordance with the Department's 2022-2023 Annual Action Plans, HOME funds may not be used to pay for the cost to refinance existing Project debt.

Pursuant to 24 C.F.R. § 92.206(a)(4), HOME funds cannot pay for the costs associated to construct or rehabilitate laundry and/or other community facilities located in separate buildings containing no residential units. In addition, any community facilities must be for the exclusive use of the residents and their guests and cannot be available to the general public.

Pursuant to 24 C.F.R. § 92.206 (b)(2)(vi), federal HOME funds cannot be used to refinance single family or multifamily housing loans made or insured by any federal program, including CDBG.

Additionally, HOME funds cannot provide a duplication of benefit or supplant any other federal, state, or local funds previously committed to the Project.

For further ineligible uses of HOME funds, refer to 24 C.F.R. § 92.214.

E. Activity Combination and Limits

State Recipients (excluding Developers and CHDOs) may apply for multiple eligible activities as follows:

1. One rental Project and one FTHB Project; or
2. One rental Project, and any combination of eligible Program Activities; or
3. One FTHB Project and any combination of eligible Program Activities, except for a FTHB program

A separate application must be submitted for each project activity. For program activities, one main application must be submitted, along with a

sub-application for each desired program activity. Project and program activities are rated and ranked separately.

CHDOs may apply for multiple eligible activities as follows:

1. One rental Project and one FTHB Project; or
2. One rental Project or FTHB Project and one FTHB Program Activity of infill new construction

Developers (not applying through a State Recipient) may submit one application pursuant to this NOFA. This application may consist of only one eligible activity as follows:

1. One rental rehabilitation Project, with or without acquisition; or
2. One rental new construction Project, with or without acquisition

NOTE: Using both HOME FTHB project activity funds and HOME FTHB program activity funds for the same Project is not permitted.

F. Allocation of Funding

To promote equitable distribution of HOME Program funds, funding made available by this NOFA will be allocated in accordance with the state regulations and targets cited below, to the extent eligible applications are available to fund.

Table 2 - Allocation of Funding	
Funding Targets and Statutory Set-Asides	Amount
<p>CHDO Set-Aside Pursuant to 24 C.F.R. § 92.300(a), the Department will allocate 15 percent (15%) of total funds available after state administrative costs for HOME allocation for housing to be owned, developed or sponsored by CHDOs.</p>	\$ 18,000,000
<p>Program Activities Target Pursuant to 25 C.C.R. § 8212.1, the Department will allocate 40 percent (40%) of total funds available after state administrative costs for Program Activities.</p>	\$ 48,000,000
<p>Rental Projects Target Pursuant to 25 C.C.R. § 8212.1, the Department will allocate 55 percent (55%) of total funds available after state administrative costs for rental Projects. This amount includes a 15% CHDO set-aside.</p>	\$ 66,000,000

<p>First-Time Homebuyer Projects Target</p> <p>Pursuant to 25 C.C.R. § 8212.1, the Department will allocate 5 percent (5%) of total funds available after state administrative costs for FTHB Projects. This amount includes a 15% CHDO set-aside.</p>	<p>\$ 6,000,000</p>										
<p>Rural Areas Target</p> <p>Pursuant to 25 C.C.R. § 8212 (b)(3), the Department will reserve a minimum of 50 percent (50%) of total funds available after state administrative costs, for use in Rural areas as defined in the HSC § 50199.21.</p>	<p>\$ 60,000,000</p>										
<p>Native American Entity Target</p> <p>The Department will target 20 percent (20%) of total funds available after state administrative costs, to target Native American Entity Applications (as either State Recipients or Developers).</p> <p>In the event target funds remain, the allocation will be used to fund non-Native American eligible Applicants until all funds available for this NOFA are awarded.</p> <p>All Native American Entity Applicants must pass threshold and meet any minimum score requirements to be eligible for awards.</p>	<p>\$ 24,000,000</p>										
<p>Federally-Declared Disaster Areas Target</p> <p>The Department will target \$18,000,000 for Projects and Programs located in Federally-Declared Disaster Areas pursuant to the HUD memorandum dated May 17, 2023, referencing the federally-declared disaster areas under title IV of the Stafford Act, DR-4699-CA dated April 3, 2023, and DR-4683-CA dated January 27, 2023, as may be amended https://www.fema.gov/disaster/4699 https://www.fema.gov/disaster-federal-register-notice/dr-4683-ca-public-notice-001). The Federally-Declared Disaster Areas are the following counties:</p> <p><u>DR-4683 & DR-4699 IA-Declared Counties</u></p> <table border="0"> <tr> <td>Alameda (County)</td> <td>Amador (County)</td> </tr> <tr> <td>Butte (County)</td> <td>Calaveras (County)</td> </tr> <tr> <td>Contra Costa (County)</td> <td>Kern (County)</td> </tr> <tr> <td>Madera (County)</td> <td>Mariposa (County)</td> </tr> <tr> <td>Mendocino (County)</td> <td>Merced (County)</td> </tr> </table>	Alameda (County)	Amador (County)	Butte (County)	Calaveras (County)	Contra Costa (County)	Kern (County)	Madera (County)	Mariposa (County)	Mendocino (County)	Merced (County)	<p>\$18,000,000 – from unsubscribed funds (2021-2022 NOFA)</p>
Alameda (County)	Amador (County)										
Butte (County)	Calaveras (County)										
Contra Costa (County)	Kern (County)										
Madera (County)	Mariposa (County)										
Mendocino (County)	Merced (County)										

Mono (County)	Monterey (County)	
Nevada (County)	Sacramento (County)	
San Benito (County)	San Bernardino (County)	
San Joaquin (County)	San Luis Obispo (County)	
San Mateo (County)	Santa Barbara (County)	
Santa Clara (County)	Santa Cruz (County)	
Tulare (County)	Tuolumne (County)	
Ventura (County)		
Sources:		
https://www.fema.gov/disaster/4683/designated-areas		
https://www.fema.gov/disaster/4699/designated-areas		
In the event target funds remain, the allocation will be used to fund non-disaster area eligible Applicants until all funds available for this NOFA are awarded.		
All disaster area Applicants must pass threshold and meet any minimum score requirements to be eligible for awards.		
NOTE: The Project Commitment deadline for Projects awarded under this target is May 17, 2025.		

25 C.C.R. § 8213(d) specifies that in the event there are insufficient monies to fund an Applicant’s entire program activities funding request, the Applicant may be offered a lower amount of funding. The lower amount of funding may be offered only if the funding is sufficient to complete a portion of the application activities, which, if evaluated separately, would have been awarded. If the amount of funding available is insufficient, the available funds may be allocated to feasible applications in another allocation..

If the amount requested by all HOME Applicants competitively is lower than the available funds, the remaining HOME funding may be made available on an over-the-counter (OTC) basis. The Department will notify all parties through an “HCD Listserv” announcement if there will be a subsequent OTC HOME NOFA funding opportunity.

G. Activity Funding Amounts and Limits

Award limits apply to the combined amount of funds requested through this NOFA and any HOME Program Income (PI) that will be committed to the Project.

State Recipients (excluding Developers) may apply for up to \$12,000,000 for a multifamily rental Project, up to \$75,000 for administrative costs, and up to \$75,000 for Project-related soft costs, for a maximum total request of \$12,150,000.

CHDOs may apply for up to \$12,000,000 for a multifamily rental Project and up to \$150,000 for CHDO operating costs, for a total maximum request of \$12,150,000.

Developers may apply for up to \$12,000,000 for a Project. Developers are not eligible for reimbursement of administrative costs or Project related soft-costs.

Prior to the issuance of the Award letter, the Department will evaluate the financial feasibility of each Project and may, as necessary for Project feasibility or to prevent over subsidizing a Project in accordance with 25 C.C.R. § 8300 *et seq.*, decrease the HOME award amount.

Homebuyer Project Loan Limits:

- Down Payment assistance cannot exceed 50 percent (50%) of the proposed unit sales price plus closing costs. Applicants will need to consider the pool of potential participants' income levels to determine the amount of HOME funds needed to complete the project and ensure each beneficiary is provided HOME down payment assistance based on need and remain within the HOME Program maximum per-unit subsidy limits.
- The HOME Program maximum per-unit subsidy limits and the HOME Homeownership Value Limits apply. All loan amounts will be verified by a subsidy layering analysis, and loan amounts will be reduced if the amount requested exceeds what is needed.

Project Activity Funding Limits

Table 3 - Funding Limits by Project Activity	
Rental new construction or rehabilitation with or without acquisition	\$12,000,000
FTHB Projects	\$3,000,000
CHDO Operating Funds Grant* - when applying for \$6,000,000 or more in Project development activity funds	\$150,000
CHDO Operating Funds Grant* - when applying for less than \$6,000,000 in Project development activity funds	\$100,000
Administrative Funds Grant*	\$75,000
Project-Related Soft Costs Grant*	\$75,000

*See Section II (K) and (L) of this NOFA for guidance.

Minimum Amount of Funds per Project

The minimum amount of HOME funds that must be invested in a rental or homeownership housing Project is \$5,000 per HOME-assisted unit in the Project. This requirement does not apply to TBRA funding.

For example, a Project with 30 units, of which 15 units are HOME-assisted, requires a minimum HOME investment of \$75,000.

Maximum Amount of Funds per Project

The maximum amount of HOME funds invested in a Project, direct beneficiary assistance, and Project-related soft costs, shall not exceed the lower of:

- a. HOME Program maximum per-unit subsidy limits, established by HUD (usually updated annually), under 24 C.F.R. § 92.250; or
- b. Pursuant to 24 C.F.R. § 92.205(d)(1), only the actual HOME-eligible development costs of the assisted units may be charged to the HOME program. If the assisted and non-assisted units are comparable in terms of size, features, and number of bedrooms, the actual cost of the HOME-assisted units can be determined by prorating the total HOME eligible development costs of the Project so that the proportion of the total development costs charged to the HOME program does not exceed the proportion of the HOME-assisted units in the Project. If the assisted and non-assisted units are not comparable, the actual costs may be determined based on a method of cost allocation; and

The maximum amount of HOME funds invested in a Project (when combined with other financing and assistance), must accomplish the following:

- a. Enable the Project as proposed to be developed and operate in compliance with all HOME requirements, including the subsidy-layering requirement at 24 C.F.R. § 92.250. For more information, see [HUD CPD Notice 15-11: Requirements for the Development and Implementation of HOME Underwriting and Subsidy Layering Guidelines](#).
- b. For rental Projects of five or more units, achieve a debt-service coverage ratio in accordance with 25 C.C.R. § 8310.

The current income and rent limits must be used in these calculations. They are located on the Department's website at: <https://www.hcd.ca.gov/grants-and-funding/income-limits/state-and-federal-income-rent-and-loan-value-limits>. The current HOME Program maximum per-unit subsidy limits are also incorporated into the application forms required to be completed when responding to this NOFA.

FTHB and OOR activities are also subject to the HOME Homeownership Value Limits, also located on the same website.

A Project may receive only one HOME award as a result of this NOFA. This prohibits the combination of awards to a State Recipient, Developer, and/or CHDO on the same Project.

Pursuant to 24 C.F.R. § 92.250, before committing funds to a Project, the Department must evaluate the project in accordance with the UMRs and will not invest any HOME funds, in combination with other governmental assistance, than is necessary to provide affordable housing. HOME Projects may not receive more subsidy than what is required to make them financially feasible.

Federally-Declared Disaster Area Waivers

HUD has established the availability of potential suspensions and waivers of certain statutory and regulatory requirements associated with the HOME program (including, but not limited to, the suspension of maximum per-unit subsidy limits) for areas covered by a major disaster declaration under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), DR-4699-CA, dated April 3, 2023, and DR-4683-CA dated January 27, 2023, as may be amended.

The following Federally-Declared Disaster Areas are permitted to suspend the maximum per-unit subsidy limits, pursuant to this NOFA:

Alameda (County)	Amador (County)
Butte (County)	Calaveras (County)
Contra Costa (County)	Kern (County)
Madera (County)	Mariposa (County)
Mendocino (County)	Merced (County)
Mono (County)	Monterey (County)
Nevada (County)	Sacramento (County)
San Benito (County)	San Bernardino (County)
San Joaquin (County)	San Luis Obispo (County)
San Mateo (County)	Santa Barbara (County)
Santa Clara (County)	Santa Cruz (County)
Tulare (County)	Tuolumne (County)
Ventura (County)	

For more information, see [HUD Memo: Availability of Waivers of Community Planning and Development Grant Program and Consolidated Plan Requirements to Facilitate Recovery from California Severe Winter Storms, Flooding, Landslides, and Mudslides](#) (DR-4683-CA) and [HUD Memo:](#)

[Availability of Waivers of CPD Grant Program and Consolidated Plan Requirements to facilitate Recovery from California Severe Winter Storms, Straight-Line Winds, Flooding, Landslides, and Mudslides \(DR-4699-CA\).](#)

Program Activities Funding Limits

Maximum: \$1,500,000 (including general administrative costs and Project-related soft costs). Minimum: \$500,000. Applies to HOME-eligible Applicants for all Program Activities, subject to the following chart:

Table 4 - HOME Expenditure Rate* Achieved	
Expenditure Rate for Applicant’s 16-HOME, 18-HOME, and 19-HOME Program Activities Contracts	Maximum Application Amount
60 percent or more	\$1,500,000
55 – 59.99 percent	\$1,000,000
0 – 54.99 percent	\$500,000

*See “Expended Funds” definition in 25 C.C.R. § 8204(b).

NOTE: Applicants that do not have open HOME Program Activities contracts past the expenditure deadline as of the NOFA application due date may apply for up to \$500,000.

Successful Applicants (Awardees) will be evaluated periodically to determine if their rate of expenditure is reasonable. The Department may disencumber all or a portion of the grant if there is an unreasonably low rate of expenditure, as determined by the Department in its sole discretion.

H. Program Income and Recaptured Funds

Federal regulations at 24 C.F.R. § 92.503 require that all Program Income (PI) and Recaptured Funds (RF) to be used in accordance with HOME regulations and only for HOME eligible activities, and PI and RF funds on hand must be maintained in an interest-bearing account. Interest earned on those funds is considered PI. To avoid de-committing appropriated grant funds from a specific Project, HOME PI may be accumulated throughout the current reporting period (fiscal year) but must be committed to a Project in the next fiscal year. Approval from the Department is required prior to the use of all HOME PI and RF.

The PI received during the current reporting period, as well as any anticipated to be received in the next program year, must be reported to the Department to comply with HUD reporting requirements. Additionally, the Applicants must identify how the funds will be used (name the Project or Program Activity, and the intended beneficiary type) to ensure timely use of

PI funds. All PI must be reported in the Annual Performance Report to the Department.

I. Periods of Affordability

All Projects that receive HOME funds are subject to 24 C.F.R. § 92.252 and 24 C.F.R. § 92.254 for a minimum of years, as specified in the following two tables. This term is referred to in this NOFA as the “Federal Affordability Period” and includes all federal affordability requirements under 24 C.F.R. § 92.252 and 24 C.F.R. § 92.254.

The requirements of this Subsection run concurrently with the requirements of the Subsection below, outlining the “State Affordability Period” requirements. For example, if a County Applicant proposes a new construction rental Project, the Federal Affordability Period for the Project will be 20 years. However, the Project will also be required to abide by the State Affordability Period for an additional 35 years, totaling 55 years.

Table 5 – Federal Period of Affordability for Rental Housing	
Minimum Period of Affordability (in years)	Housing Activity
5	Rehabilitation or acquisition of existing housing per unit amount of HOME funds; Under \$15,000
10	Rehabilitation or acquisition of existing housing per unit amount of HOME funds; \$15,000 to \$40,000
15	Rehabilitation or acquisition of existing housing per unit amount of HOME funds; Over \$40,000 or rehabilitation involving refinancing
20	New construction or acquisition of newly constructed housing

Table 6 – Federal Period of Affordability for Homeownership	
Minimum Period of Affordability (in years)	Homeownership Assistance HOME Amount Per-Unit
5	Under \$15,000
10	\$15,000 to \$40,000
15	Over \$40,000

All Projects that receive HOME funds are also subject to 25 C.C.R. § 8208 for a minimum number of years, as specified in the following table. This term is referred to in this NOFA as the “State Affordability Period.” Projects on Native American Lands as defined by 25 C.C.R. § 8208(y)(1) require a 50-year affordability period.

Table 7 - State Period of Affordability	
Minimum Period of Affordability (in years)	Project Type
55 years	Developments on fee land
50 years	Developments on Native American Lands (as defined by 25 C.C.R. § 8201 (y)(1))

J. Forms of Assistance

HOME Loans

HOME assistance shall be in the form of deferred payment loans to be repaid at the maturity date of the Promissory Note to local HOME accounts controlled by eligible Applicants or the state’s local HOME account, except for the uses of funds specifically defined under HOME grants below. Loans provided to homebuyers must meet the requirements set forth in 25 C.C.R. § 8205(C)(1)(A), including, but not limited to, the following terms:

- Loans financed from the CHDO set-aside pursuant to 24 CFR Section 92.300(a)(1) shall comply with the financing provisions as required for the following activities:
 - For land acquisition for first-time homebuyer projects shall bear zero interest.
 - Loans to first-time homebuyers shall bear a simple interest rate of 3 percent per annum, computed from the date the Deed of Trust is recorded on the property. Interest and payments shall be deferred for the term of the loan. Commencing on the 11th anniversary of the recordation date, an amount equal to 10 percent of the accrued interest shall be forgiven each year, so that on the 20th anniversary of the recordation date, all interest will have been forgiven if the borrower is in compliance with the requirements stated in the Department’s loan documents.

HOME Grants

Pursuant to 25 C.C.R. § 8205(c)(2), HOME assistance must be provided in the form of a grant for relocation payments, lead-based paint hazard evaluation and reduction activities, and TBRA. HOME assistance may be provided in the form of a grant for rehabilitation activities performed under

an OOR program, if necessary to complete the project when the total of all project indebtedness equals or exceeds the projected after rehabilitation appraised value. The grant amount for OOR activities is limited to 25 percent (25%) of the applicable HOME Program maximum per-unit subsidy limit for the Project. This amount is in addition to any grant funds currently permitted for relocation, lead-based paint remediation, and Project-related soft costs for the Project.

HOME assistance may be provided as a grant to eligible Applicants to cover Project-related soft costs. Project-related soft costs are further detailed in this NOFA, 24 C.F.R. § 92.206(d), and [HUD CPD Notice 06-01: Admin and Soft Costs, Community Development Expenses under HOME and American Dream Downpayment Initiative](#), except that customary closing costs for home acquisition activities may be included as either a loan or part of the grant funding for Project-related soft costs.

NOTE: All Project-related soft costs associated with an OOR Project must be included in the 24 percent (24%) funding maximum available for Project-related soft costs and may not be passed along to the homeowner.

HOME funds for Project-related soft costs cannot be drawn down before HOME funds for activity costs are drawn down. If the activity is not completed, and a Project Completion Report for the full amount drawn down is not filed, all HOME funds for that Project, including Project-related soft costs, must be repaid to the Department.

Project-related expenses for NEPA environmental review, and architectural and engineering and other professional services incurred within the 24 months prior to the Project Commitment of funds, may be reimbursed at the sole discretion of the Department after execution of the Standard Agreement. On a case-by-case basis, the Department may, in writing and in its sole discretion, permit reimbursement for other eligible expenses incurred after the date of the Award letter, and prior to the effective date of the Standard Agreement, upon the written request of the Applicant.

K. Administrative and CHDO Operating Funds

The following limits apply to the amount of administrative and CHDO operating funding that Applicants may receive. Developers of a Project shall not act as an administrative subcontractor for the same HOME-funded Project activity and are not eligible for Project administrative costs.

Pursuant to 24 C.F.R. § 92.208(a), CHDO operating funds may cover reasonable and necessary costs for the operation of the CHDO. Such costs include salaries, wages, and other employee compensation and benefits; employee education, training, and travel; rent; utilities; communication costs; taxes; insurance; equipment; materials; and supplies.

Project Activities

State Recipients eligible to receive administrative funds, who are applying for \$6,000,000 or more in Project development activity funds, may request up to

\$125,000 for administrative costs. If requesting less than \$6,000,000 in Project development activity costs, Applicants may request up to \$75,000 for administrative costs.

CHDOs applying for \$6,000,000 or more in Project development activity funds may request up to \$150,000 in CHDO operating funding. If requesting less than \$6,000,000 in Project development activity funds may request up to \$100,000 in CHDO operating funding. This includes FTHB Projects.

Developers are not eligible to apply for administrative funds or Project-related soft costs.

All administrative costs must be reasonable, and Applicant must have detailed records to demonstrate costs are eligible for reimbursement.

Program Activities

All Program Activities Applicants may request up to 2.5 percent (2.5%) of the amount requested in administrative funds. CHDOs undertaking a FTHB program activity will receive CHDO operation funds in lieu of administrative funds at the same 2.5 percent (2.5%) rate.

All administrative costs must be reasonable, and Applicant must have detailed records to demonstrate costs are eligible for reimbursement. Actual eligible expenses must be incurred to draw down these funds.

TBRA Activities

In addition to the 2.5 percent (2.5%) described above for Program Activities, TBRA Applicants may request up to an additional 7.5 percent (7.5%) of the total TBRA application amount for general administrative costs (total of ten percent (10%) of TBRA funds). The maximum amount of administrative funding for this purpose is \$200,000. If there is more demand for TBRA administrative funds than available, only the highest-rated TBRA Applicants will receive administrative funds in addition to the regular 2.5 percent (2.5%) allocation. All TBRA Applicants will receive the initial 2.5 percent (2.5%) amount for administrative costs.

L. Project-Related Soft Costs

Project Activities

Eligible State Recipients of rental and homebuyer Projects may receive up to \$75,000 to pay for specific eligible Project-related soft costs, previously referred to by the Department as “Activity Delivery Costs” (ADCs). Funding for Project-related soft costs are provided in the form of a grant and not part of the Project loan amount.

For a description of the types of expenses, which may be charged as Project-related soft costs, see 24 C.F.R. § 92.206(d)(6), 92.206(f)(2) and [HUD CPD Notice 06-01: Admin and Soft Costs, Community Development Expenses under HOME and American Dream Downpayment Initiative](#).

Examples of Project-related soft costs include, but are not limited to:

- Preparation of work write-ups, work specifications, and cost estimates or review of these items if an owner has had them independently prepared;
- Project underwriting;
- Construction inspections and oversight;
- Project document preparation;
- Costs associated with a Project-specific environmental review;
- Costs associated with informing tenants or homeowners about relocation rights or benefits;
- Costs to provide information services such as affirmative marketing and fair housing information to prospective homeowners and tenants as required by 24 C.F.R. § 92.351; and
- Staff and overhead costs, such as preparing work specifications, loan processing, inspections, and other services related to assisting potential owners, tenants, and homebuyers.

Project-related soft costs must be included in the development budget, regardless if the funding is a loan or grant. Developers and CHDOs are not eligible for Project-related soft costs.

Program Activities

Standard Agreements will automatically allow the use of up to the maximum amount of Project-related soft costs for each specific program activity. At the time of set-up (i.e., when the HOME Awardee is ready to begin drawing activity funds) a request for Project-related soft costs may be made for actual expenses:

1. Up to 24 percent (24%) of the HOME loan/grant amount for OOR and for the rehabilitation component of acquisition with rehabilitation.

Project-related soft costs for rehabilitation Projects may exceed the 24 percent (24%) limit if documentation of actual eligible costs is provided to the Department with the Project set-up. Documentation must be of actual eligible costs; consultant billings, without documentation of underlying actual costs, are not adequate.

2. Up to 6.5 percent (6.5%) of the total acquisition cost for FTHB activities involving acquisition with rehabilitation.
3. Up to 5 percent (5%) of the HOME TBRA payment, per household, for unit inspection and income determination activities.
4. Up to 6.5 percent (6.5%) of the HOME amount for all other program activities.

III. State and Federal Requirements

A. Property Standards and Physical/Capital Needs Assessments

Pursuant to 24 C.F.R. § 92.251, as applicable, and as may be amended by HUD, housing that is constructed or rehabilitated with HOME funds must meet all applicable local codes and standards at the time of Project Completion.

Projects involving rehabilitation must comply with the Department's [HOME/NHTF Multifamily Rehabilitation Standards](#). Pursuant to 25 C.C.R. § 8309(b) and 24 C.F.R. § 92.251(b)(1)(ix), the Department requires rental rehabilitation Project applications to submit a third-party physical/capital needs assessment and a Replacement Reserve Study (RRS) with a 20-year forecast.

Projects involving new construction must comply with the requirements of 25 C.C.R. § 8300 *et seq.* and 24 C.F.R. § 92.251(a), including, but not limited to, requirements related to accessibility, disaster mitigation, written cost estimates, construction contracts and documents, construction progress inspections, and broadband infrastructure.

B. Timeframes for Use of Funds

Awardees of HOME funds are subject to progress deadlines and expenditure deadlines that are defined in the federal regulations and specified in the Standard Agreement.

Project Activity Deadlines

Table 8 - HOME Project Activity Deadlines	
Project Commitment of HOME Funds (Standard Agreement execution)	September 30, 2026
Project Commitment of HOME Funds (Standard Agreement execution) <i>– specifically, the Federally-Declared Disaster Areas Target, 2021-2022 HOME funds</i>	May 17, 2025
All non-HOME funding sources committed to the Project	July 31, 2025
Construction Loan Closing	Within 12 months from Standard Agreement execution date (in accordance with 24 C.F.R. § 92.2)

Project Completion	Within 4 years from Project Commitment of HOME funds (Standard Agreement execution)
Expenditure	September 1, 2030

Program Activities Deadlines

Table 9 - HOME Program Activity Deadlines	
Project Commitment of HOME Funds (Standard Agreement execution)	September 30, 2026
Project Commitment of HOME Funds (Standard Agreement execution) – <i>specifically, the Federally-Declared Disaster Areas Target, 2021-2022 HOME funds</i>	May 17, 2025
Expenditure Deadline	September 1, 2030

For Project Activities, if an Awardee fails to meet one or more of the deadlines outlined in the 25 C.C.R. § 8217(b) and described in this NOFA, a performance penalty will be imposed during the scoring on all applicable HOME applications. It will also result in performance penalties being imposed on future HOME application(s) submitted by the Applicant, as well as application(s) submitted by the Project’s Developer, owner, and managing general partner within five (5) years of the award announcements of this NOFA.

All Program Activities funding must be expended by the deadline established in the Standard Agreement. Awardees must ensure that work is completed well in advance of this deadline to ensure funds are fully expended prior to the expenditure deadline.

Exceptions will be considered, at the sole discretion of the Department, only if the Applicant shows there was clear and indisputable evidence that delays were beyond the reasonable control of the borrower and/or the Applicant, or the Department was responsible for the delay, and the Department has the flexibility to do so within federal regulations.

C. Match Requirements

Generally, HOME funds must be matched by nonfederal resources. HOME match requirements are waived for applications pursuant to this NOFA. However, match must be reported to the Department in each Project Completion Report. The Department continues to track all match funds in

Projects.

Pursuant to 24 C.F.R. § 92.220(a)(8) and § 92.354(b), a single rate established by HUD shall be applicable for determining the value of unskilled labor. The value of skilled labor or professional services shall be determined by the rate that the individual or entity performing the labor or service normally charges.

D. Transition Reserve Policy

Projects must be in compliance with the Department’s Pooled Transition Reserve Policy Administrative Memorandum dated January 3, 2023, (Administrative Notice Number 22-08) and amended on August 8, 2023, ([Administrative Notice Number 23-01](#)), that implements statutory changes made under Senate Bill 948 (Chapter 667, Statutes 2022) applicable to Health and Safety Code § 60468, as may be amended from time to time, and any other related Department Transition Reserve Policy administrative memoranda that the Department may adopt, as applicable.

E. Annual Monitoring Fees for Multifamily Projects

Pursuant to 24 C.F.R. § 92.214(b)(1)(i), the Department will charge fees to cover the cost of ongoing monitoring and physical inspection of HOME Projects during the state period of affordability. The state HOME program will charge these fees as described in this NOFA.

Developer and CHDO Projects

The Department charges an annual monitoring fee as follows:

Table 10 – Estimated 2023 Monitoring Fees	
Number of HOME Units	Annual Fee
12 or fewer	\$ 6,077
13 to 24	\$9,888
25 to 36	\$12,051
37-48	\$12,360
49-60	\$14,781
61 or more	\$17,304

To cover inflation, this annual monitoring fee is projected to increase annually at 3 percent (3%) following the Department's analysis of actual costs for monitoring. Financial assumptions in the HOME application shall be based on the rate that will be effective at the time of initial occupancy.

Annual monitoring fees are mandatory payments. The first payment shall be prorated based upon the total number of days after permanent closing within the first fiscal year of Project operation.

Lump sum payment made from development funds is not allowed for HOME Projects. Payments made must be pursuant to the Regulatory Agreement.

State Recipient Projects

Pursuant to 24 C.F.R. § 92.214(b), State Recipients may also charge their borrowers annual monitoring fees to cover the actual ongoing costs to monitor and conduct physical inspections, as described below:

1. The monitoring fee charged may be less than, but not exceed, the amount charged for state CHDO and Developer Projects;
2. The monitoring fee shall be specifically stated in the State Recipient's loan documents with the borrower;
3. The monitoring fee shall be based on the State Recipient's analysis of actual costs for monitoring the Project and must be approved by the Department; and
4. An amount equal to 10 percent (10%) of the monitoring fee which is charged to the Project must be paid by the State Recipient to the Department to cover the Department's costs of monitoring the State Recipient's rental Project compliance activities.

For more guidance on establishing a monitoring fee, see [HOMEfires Vol. 14, No. 2: Guidance on Establishing a HOME Monitoring Fee](#). Please note: HUD's requirements for calculating a monitoring fee differ from the State's UMR requirements.

Native American Entity Projects

Pursuant to this NOFA, the Department will waive monitoring fees for Native American Entity Projects during the state period of affordability.

IV. Application Review

A. Minimum Application Requirements (Threshold)

Applications for HOME Projects are required to meet the minimum requirements outlined in this NOFA, 25 C.C.R. § 8200 *et seq.*, and 24 C.F.R. Part 92. Applications must meet the following minimum requirements at the time of application in order to move forward to the rating and ranking process:

1. The Applicant must submit a complete application in a format made available by the Department by the deadline specified in this NOFA and pursuant to 25 C.C.R. § 8211, and the application forms provided by the Department must not be altered or modified;

2. The Applicant is eligible to apply for funding, in accordance with any of the following:
 - 25 C.C.R. § 8204; or
 - Listed on Appendix A of the NOFA; or
 - Meets the definition of an eligible Applicant in this NOFA (State Recipient, CHDO, or Developer)
3. All other criteria and matters set forth within the NOFA shall also govern the Native American Entity target and the Federally-Declared Disaster Areas target, unless and except to the extent expressly provided to the contrary by terms set forth within this NOFA;
4. The Applicant must propose at least one eligible activity pursuant to 25 C.C.R. § 8205 (other than administration);
5. The Applicant must propose an eligible use of funds pursuant to 25 C.C.R. § 8205 and 8210;
6. The Applicant must have no unresolved audit findings pursuant to 25 C.C.R. § 8204(a)(1)(D)(ii) and (2)(C)(i);
7. The Applicant must demonstrate its capacity for carrying out activities assisted with HOME funds, as required by 24 C.F.R. § 92.2. Pursuant to Federal HOME regulations, Awardees entering into a Standard Agreement with the Department must have capacity, cannot be shell entities, and cannot contract out for capacity (with limited exceptions for new CHDOs – see Eligible Applicants – CHDOs in NOFA Section II. Program Requirements);
8. Cities, counties, and local public housing authorities must provide documentation satisfactory to the Department that they comply with the submittal requirements of cost principles and audit requirements at 2 C.F.R. § 200.512. Any outstanding findings contained in the audit report may impact the ability of the Department to grant an award through this NOFA;
9. The Applicant and any member of its program or project team must not be on the list of debarred contractors at <https://www.sam.gov/SAM/> pursuant to 25 C.C.R. § 8204(a)(1)(D)(iii) and 8204(a)(2)(C)(ii);
10. The Applicant's requested total amount of funds for both administrative activity-specific costs and Project-related soft costs does not exceed the limits identified in the NOFA; and
11. CHDO applications must contain procedures for ensuring effective Project control pursuant to 24 C.F.R. § 92.300(a)(1) and 25 C.C.R. § 8204(a)(2)(D).
12. There is no pending or threatened litigation that could affect implementation of the proposed Project.
13. When applying for Project Activities, the Applicant must have site control of the Project subject to the HOME funding award as required by 25 C.C.R. §

8303 and 24 C.F.R. Part 92, including but not limited to, demonstrating site control by one of the following:

- Fee title, which, for tribal trust land, may be evidenced by a title status report (TSR) or an attorney’s opinion regarding chain of title and current title status;
- A leasehold interest on the Project property with provisions that enable the lessee to make improvements on and encumber the property provided that the terms and conditions of any proposed lease shall permit, prior to loan closing, compliance with all Program requirements, including compliance with 25 C.C.R. § 8316;
- An option to purchase is obtained, conditioned on the responsible entity’s determination to proceed with, modify, or cancel the Project based on the results of a subsequent environmental review, and the receipt of an Authority to Use Grants Funds (“AUGF”) from the Department for State Recipient Projects and from HUD for Developer and CHDO Projects. The cost to secure the site control document can be only a nominal portion of the purchase price;

[For more details on required and prohibited provisions of agreements consistent with NEPA, see [HUD CPD Notice 98-01: Layering Guidance for HOME Participating Jurisdictions When Combining HOME Funds with Other Governmental Subsidies](#); [HUD CPD Notice 15-09: Requirements for Committing HOME Funds](#); and [HUD Memo: Guidance on Operations and Conditional Contracts for Purchase of Real Property for Environmental Reviews Conducted by a Responsible Entity under 24 C.F.R. Part 58](#)]

- A Purchase Agreement, Disposition and Development Agreement (DDA), Option to Lease, or Exclusive Right to Negotiate is obtained, but this agreement cannot be conditioned on NEPA clearance or any other federal requirement; or

[General HUD rules state that Purchase Agreements are acceptable if federal funds are not contemplated. Applicants are cautioned to make sure that the Purchase Agreement or DDA is open-ended or is of sufficient duration that it does not need to be extended after the HOME application is submitted.

HUD has ruled that if a Purchase Agreement/DDA expires after the HOME application is submitted, and before the AUGF is executed, the execution of an extension would be a Choice-Limiting Action (renewal prior to expiration is acceptable). The application also should ensure the Purchase Agreement/DDA has other contingencies, such as

a permanent financing contingency, so that the seller cannot legally compel an individual to purchase the site prior to receiving the AUGF.]

- A conditional purchase contract is used for an existing single-family home (1 to 4 units) or an existing multifamily residential Project in some limited circumstances, even when federal funds have already been contemplated.

[For more information, see [HUD Memo: Guidance on Operations and Conditional Contracts for Purchase of Real Property for Environmental Reviews Conducted by a Responsible Entity under 24 C.F.R. Part 58.](#)]

B. Rating and Ranking

After meeting the threshold requirements, applications will be scored as follows. The Department will rate, rank, and fund applications based on a review of eligible activities for which funds are requested. Each application must be submitted using Department forms and contain all information required pursuant to 25 C.C.R. § 8211(c)(d). Scoring for Projects is subject to the appeal process described in Section IV (H) of this NOFA. Each Project Activity or combination of Program Activities will be evaluated and ranked separately.

In the case of a tie score, the application demonstrating the highest jurisdictional poverty level will be funded first. If CHDOs and/or Developers are applying from the same jurisdictional area, the Project with lower average rents (expressed as a percentage of area median income) will be funded first.

Applications will be funded in descending order based on points earned. Applications that qualify for CHDO, FTHB Project, and Rural targets will be funded first, based on their scores as necessary to meet the minimum set-asides.

Once the set-asides and targets have been achieved, remaining applications may be funded within their respective allocations pursuant to 25 C.C.R. § 8212.1, based on scores relative to all other applications, with the highest-scoring applications funded first.

C. Project Activity Application Scoring Factors and Evaluation

Pursuant to 25 C.C.R. § 8212(d)(5), HOME Project Activity applications must receive a minimum score of 930 points in the following categories to be funded.

<u>HOME Project Activities</u>	
Rental New Construction Rental Rehabilitation First-Time Homebuyer	
Scoring Factors	Points
<p>Factor: Housing Element</p> <p>Applicants that meet the definition of a Local Public Entity (cities and counties) are required to be in substantive compliance with state Housing Element Law, as defined in 25 C.C.R. § 8201(t), as of the NOFA application due date. The current Housing Element Compliance Report can be found at https://www.hcd.ca.gov/planning-and-community-development/housing-open-data-tools/housing-element-review-and-compliance-report.</p> <p>Newly incorporated cities are exempt from this factor, until such time as the city is required to submit its housing element to the Department for approval. It is the responsibility of the city to know its reporting requirements. If unsure, please send an email inquiry to the HOME Program at HOMENOFA@hcd.ca.gov.</p> <p>CHDOs, Developers, and NAE-FRTs where Project or Activity is located on Native American Lands, are exempt from this requirement and shall receive full points for this scoring factor.</p>	50
<p>Factor: HUD Direct HOME Allocation (Declined)</p> <p>A jurisdiction that is eligible to receive a direct HOME allocation from HUD and declines the funding to preserve their state HOME eligibility, shall receive full points for this scoring factor.</p>	50
<p>Factor: Rural Communities</p> <p>Activities proposed in rural communities (as defined in the HSC § 50199.21) shall receive full points for this scoring factor.</p>	50

<p>Factor: Capacity – Prior Applicant Experience</p> <p>Applicants that demonstrate experience implementing local, state, or federal affordable housing and/or community development projects, during the most recent seven (7) calendar years (1/1/2016 – 12/31/2022), until application deadline, shall receive points for this scoring factor. List no more than 10 entries of housing and community development experience.</p> <p>Native American Entities: Experience may include implementation of affordable housing and/or community development activities under the NAHASDA program.</p> <ul style="list-style-type: none"> • 10 points for each project completed creating 4 or more units of affordable housing • 10 points awarded for each project completed as defined in the HOME Supplemental Application • Maximum of 50 points 	50
<p>Factor: Capacity – Prior Developer Team Experience</p> <p>Developers that demonstrate the Project team has experience developing the same housing activity type of subsidized project as proposed in the application, during the last five (5) calendar years (1/1/2019 – 12/31/2023), shall receive points for this scoring factor. Experience can be demonstrated by any member of the development team (owner, Developer, Sponsor, etc.).</p> <ul style="list-style-type: none"> • 1 project completed — 100 points • 2 projects completed — 150 points • 3 projects completed — 200 points 	200
<p>Factor: Capacity – Prior Performance</p> <p>For prior performance scoring, all applications receive the maximum 200 points for the factor. As applications are reviewed and rated, points will be deducted for each of the following sub-factor deficiencies up to a maximum 200-point deduction.</p>	

<p>Sub-factor #1: Project Deadlines</p> <p>If, by the NOFA application due date, an Applicant, Developer, owner, and/or managing general partner of any HOME Project contract (rental and FTHB) awarded between 1/1/2019 – 12/31/2023, failed to meet the Project deadlines (milestones) as outlined in the Standard Agreement, unless extended in writing by the Department, points shall be deducted for this scoring sub-factor as follows:</p> <ul style="list-style-type: none"> • Permanent financing deadline — (5 points) • Project set-up deadline — (10 points) • Construction loan-closing deadline — (10 points) • Project Completion deadline — (80 points) • Expenditure deadline — (20 points) 	<p>Maximum 200-point deduction</p>
<p>Sub-factor #2: Applicant Reporting</p> <p>Reporting is an essential condition and a responsibility of accepting HOME funds; therefore, Applicants that were required to submit reports but failed to do so are subject to a deduction of up to 50 points. Applicants may submit missing reports prior to the application deadline to reduce the number of points deducted.</p> <p>This applies to any HOME Project monthly and/or quarterly PI reports, annual reports, and Project Completion reports due between 1/1/2019 – 12/31/2023.</p> <ul style="list-style-type: none"> • Late or missing Monthly Project Status Reports — (5 points deducted for each missing report, 2 points deducted for each late report) • Late or missing Quarterly Program Income Reports (QPIR), if applicable — (5 points deducted for each missing report, 2 points deducted for each late report) • Late or missing Annual Performance Reports (APRs), applicable to State Recipients only — (25 points deducted for each missing report, 10 points deducted for each late report) • Late or missing Project Completion Reports (PCRs) — (50 points deducted for each missing report, 25 points deducted for each late report) 	<p>Maximum 50-point deduction</p>

<p>Sub-factor #3: Material Misrepresentation</p> <p>If between 1/1/2019 – 12/31/2023, an Applicant, Developer, owner, and/or managing general partner made any material misrepresentation or omission in the HOME application, application documentation, Project reports, and/or any other document, significant in nature, that could jeopardize the Department’s HOME funding in a Project or place the Department at risk of a HUD monitoring finding, up to 200 points shall deducted for this scoring sub-factor. This is evidenced by receipt of a letter from the Department outlining the infraction and the points deduction levied by the Department.</p>	<p>Maximum 200-point deduction</p>
<p>Sub-factor #4: Monitoring Noncompliance (1/1/2019 – 12/31/2023)</p> <p>There are two noncompliance categories for which up to 100 points may be deducted.</p> <ol style="list-style-type: none"> 1. Monitoring. Points will be deducted in this category for any application for which the Applicant, owner, and/or managing general partner have failed to remedy any HOME monitoring findings and concerns, identified by the Department. 2. Late reports. Points will be deducted in this category for any 2020-2021 NOFA Project applications for which the Applicant, owner, and/or managing general partner failed to submit timely reports for occupied HOME rental Projects. Point deductions shall be as follows: <ul style="list-style-type: none"> a. <u>Local Public Entity</u> <ul style="list-style-type: none"> • Annual monitoring report — (10 points each) • Annual report — (10 points each) <p>(including financial audit, schedule of rental income, and annual affirmative marketing analysis)</p> b. <u>CHDOs/Developers</u> <ul style="list-style-type: none"> • Annual operating budget — (10 points each) • Annual report — (10 points each) <p>(including financial audit, schedule of rental income, and annual affirmative marketing analysis)</p> 	<p>Maximum 100-point deduction</p>
<p>Factor: Community Need</p> <p>The community need point scoring by activity type is based on the data available in Appendix C at the HOME website.</p>	<p>Up to 250</p>

<p>Factor: Project Feasibility</p> <p>1. State and federal requirements (including UMRs for rental Projects) – 150 points</p> <p>To receive the full 150 points, Applicant must submit a complete self-evaluation feasibility worksheet within the application.</p> <p>2. Highest percentage of HOME-assisted units – Up to 50 points</p> <p>Points will be awarded within five scoring levels, ranging from 10 to 50 points, based on the highest number of HOME units proposed in a Project.</p>	<p>200</p>
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Factor: Project Readiness

The Project Readiness point scoring is based on activity type. Project readiness factors and documentation minimum requirements are further detailed in the HOME Supplemental Application, found at the Department's [HOME Program website](#).

Project Development Plan (PDP). Points will be awarded if the following required* items were prepared and submitted within the applicable timeframes and meet the minimum requirements as specified in the HOME Supplemental Application. The PDP will be reviewed on applications scored high enough for funding.

*The Geotechnical Report is not required as part of the application and will not be considered for scoring purposes.

1. Rental New Construction Projects. Points will be awarded based on the following complete documents submitted with the application: market study (35 points); appraisal (10 points); Phase I/II Environmental Report (35 points); floodplain analysis (25 points); construction cost estimate (5 points); Relocation General Information Notice and relocation plan (30 points); zoning verification (40 points); water/sewer (5 points); local government approval (80 points); design progress (10 points); and permanent financing commitments (25 points).
2. Rental Rehabilitation Projects. Points will be awarded based on the following complete documents submitted with the application: market study (10 points); appraisal (30 points); floodplain analysis (25 points); lead/mold/asbestos reports (25 points); construction cost estimate (20 points); Relocation General Information Notice and relocation plan (75 points); Physical Needs Assessment (74 points); local government approval (1 point); design progress (5 points); and permanent financing commitments (35 points)
3. Homebuyer Projects. Project readiness factors are available in the Homebuyer Project Application (Part B), available on the Department's [HOME Program website](#). Points will be awarded based on the following complete documents submitted with the application: market study (40 points); appraisal (10 points); Phase I/II Environmental Report (30 points); floodplain analysis (55 points); construction cost estimate (5 points); local government approval (75 points); impact fees (30 points); zoning verification (10 points); design progress (10 points); and financing commitments (35 points)

300

Factor: State Objectives

For the State Objectives scoring, there are three sub-factors for which Applicants can receive points, up to 200 points maximum. As applications are reviewed and rated, points will be awarded to Projects that meet the following objectives, in accordance with the Department’s 2022-2023 Annual Action Plan, based on the following sub-factors:

1. Committed financing to increase affordable housing;
2. Recovery assistance for natural disaster survivors; and
3. Addressing and preventing Homelessness, and/or assisting Special Needs Populations and Extremely Low-Income Families

Sub-factor #1: Committed Financing to Increase Affordable Housing

Applications will be scored based on the percentage of non-HOME permanent financing committed to the Project by the application due date (10 points will be awarded for each 10 percent (10%) increment).

For Projects anticipating applying for **any type of tax credits** -- a future tax credit award will not be considered as committed financing, and are thus not eligible for these points.

For example, if the Applicant has 50 percent (50%) of its non-HOME permanent financing committed to the Project by the application due date, but intends to also apply for tax credits in the future, the application will receive 50 points out of a possible 100 points.

100

Sub-factor #2: Recovery Assistance for Natural Disaster Survivors

Full points shall be awarded for Projects located in federally-declared disaster areas pursuant to the HUD memorandum dated May 17, 2023, referencing the federally-declared disaster areas under title IV of the Stafford Act, DR-4699-CA dated April 3, 2023, and DR-4683-CA dated January 27, 2023, as may be amended (<https://www.fema.gov/disaster/4699>) (<https://www.fema.gov/disaster-federal-register-notice/dr-4683-ca-public-notice-001>). The Federally-Declared Disaster Areas are the following counties:

DR-4683 & DR-4699 IA-Declared Counties

- | | |
|-----------------------|--------------------------|
| Alameda (County) | Amador (County) |
| Butte (County) | Calaveras (County) |
| Contra Costa (County) | Kern (County) |
| Madera (County) | Mariposa (County) |
| Mendocino (County) | Merced (County) |
| Mono (County) | Monterey (County) |
| Nevada (County) | Sacramento (County) |
| San Benito (County) | San Bernardino (County) |
| San Joaquin (County) | San Luis Obispo (County) |
| San Mateo (County) | Santa Barbara (County) |
| Santa Clara (County) | Santa Cruz (County) |
| Tulare (County) | Tuolumne (County) |
| Ventura (County) | |

Sources:

<https://www.fema.gov/disaster/4683/designated-areas>

<https://www.fema.gov/disaster/4699/designated-areas>

30

<p>Sub-factor #3: Special Needs Populations, Homelessness, or Extremely Low-Income – See Table #11 below for scoring breakdown.</p> <p><u>Funding Commitments for Special Needs Populations (up to 70 points)</u></p> <p>Points shall be awarded to applications that propose rental Projects with funding commitments to target Special Needs Populations, using any of the following funding:</p> <ul style="list-style-type: none"> • HUD 811 • HUD Supportive Housing Program • State Mental Health Services Act (MHSA) • HCD -- No Place Like Home Program • HCD -- Veterans Housing and Homelessness Program • HCD -- National Housing Trust Fund Program • HCD -- Multifamily Housing Program • HCD -- Joe Serna, Jr. Farmworker Housing Grant Program • Points may also be awarded to Projects that provide project-based rental assistance, under the terms of a MHSA or Veterans Affairs Supportive Housing Voucher (HUD-VASH). <p style="text-align: center;">– or –</p> <p><u>Homelessness (up to 70 points)</u></p> <p>Points shall be awarded to applications that propose rental Projects primarily serving people experiencing Homelessness and/or those At Risk of Homelessness as defined in at 24 C.F.R. § 578.3.</p> <p>NOTE: If serving Special Needs or Homeless populations, the Projects must include supportive services in accordance with the “Core components of Housing First” under Welfare and Institutions Code § 8255.</p> <p style="text-align: center;">– or –</p> <p><u>Extremely Low-Income (ELI) (up to 70 points)</u></p> <p>Points shall be awarded to applications that propose rental Projects primarily serving Extremely Low-Income Families, which means low-income families whose annual incomes do not exceed 30 percent of the median family income of a geographic area, as determined by HUD with adjustments for smaller and larger families.</p> <p>NOTE: This scoring category is not applicable to Homebuyer Projects. Homebuyer Projects will automatically receive full points in this category.</p>	70
TOTAL AVAILABLE POINTS FOR PROJECT ACTIVITIES	1550

Table 11 – Subfactor #3 Scoring Breakdown	
Percent of Units Committed to Special Needs, Homeless, or ELI Families	Points
51% or more	70
41-50%	60
31-40%	50
26-30%	40
21-25%	30
16-20%	20
10-15%	15
6-10%	10
1-5 %	5

D. Program Activities Application Scoring Factors and Evaluation

HOME Program Activities	
Scoring Factors	Points
<p>Factor: Housing Element</p> <p>Cities and counties are required to be in substantive compliance with state Housing Element Law, as defined in 25 C.C.R. § 8201(t), as of the NOFA application due date. Housing Element Annual Progress Reports are available at https://www.hcd.ca.gov/planning-and-community-development/housing-open-data-tools/housing-element-review-and-compliance-report. Newly incorporated cities are exempt from this factor, until which time the city is required to submit the housing element to the Department for approval. It is the responsibility of the city to know their reporting requirements. If unsure, please send an email inquiry to the HOME NOFA Unit, HOMENOFA@hcd.ca.gov.</p> <p>CHDOs, Developers, and Native American Entities are exempt from this requirement and shall receive full points for this scoring factor.</p>	50

<p>Factor: HUD Direct HOME Allocation (Declined)</p> <p>A jurisdiction that proposes activities that is eligible to receive HUD direct HOME allocation funds (and declines the funding for the purpose of preserving their state HOME eligibility) shall receive full points for this scoring factor.</p>	<p>50</p>
<p>Factor: Rural Communities</p> <p>Activities proposed in a rural community (as defined in the HSC § 50199.21) shall receive full points for this scoring factor.</p>	<p>50</p>
<p>Factor: Capacity – Applicant Experience</p> <p>Applicants that demonstrate experience administering HOME and/or other local, state, or federal affordable housing and/or community development projects during the last seven calendar years (1/1/2016 – 12/31/2022), plus 2023 year-to-date, shall receive full points for this scoring factor.</p>	<p>100</p>
<p>Factor: Capacity – Prior Performance</p> <p>For prior performance scoring, all applications receive 150 points. As applications are reviewed and rated, points will be deducted for each of the following sub-factor deficiencies, up to a maximum 150-point deduction for two sub-factors:</p> <ul style="list-style-type: none"> • Reporting noncompliance • Monitoring noncompliance 	
<p>Sub-factor #1: Reporting</p> <p>Reporting is an essential condition and responsibility of accepting HOME funds; therefore, Applicants that previously failed to comply with reporting requirements are subject to a deduction of up to 50 points.</p> <ul style="list-style-type: none"> • In assigning these points, the Department will review the Applicant’s history of submitting quarterly reports and quarterly PI reports (for both Program Activities and Projects contracts numbered 16-HOME through 19-HOME), and Annual Performance Reports for FY 20-21, 21-22, and 22-23. Applicants may submit missing reports prior to application deadline to reduce the number of points deducted. • Late or missing Quarterly Program Status Reports — (5 points each missing 2 points each late) • Late or missing Quarterly Program Income Reports (QPIR), if applicable — (5 points each missing, 2 points each late) • Late or missing Annual Performance Reports (APRs) — (25 points each missing, 10 points each late) 	<p>Maximum 50-point deduction</p>

<p>Sub-factor #2: Monitoring Noncompliance (1/1/2019 – 12/31/2023)</p> <p>One hundred (100) points will be deducted for noncompliance with monitoring or contract requirements identified in the last five calendar years.</p>	<p>Maximum 100-point deduction</p>
<p>Factor: Community Need</p> <p>The community need point scoring by activity type is based on data available in Appendix C of this NOFA, available on the Department’s HOME Program website at https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program.</p>	<p>250</p>
<p>Factor: Project Feasibility</p> <p>Project feasibility scoring has two scoring categories: activity type and program guidelines, described as follows:</p> <ol style="list-style-type: none"> 1. Activity type scoring criteria (up to 75 points): <ol style="list-style-type: none"> a. FTHB program scoring is determined by the percentage of all homes sold in the city or county in the last 12-month period that are affordable to lower-income families. b. OOR program scoring is determined by the number of overcrowded households by tenure, low-income owner-occupied households, substandard housing conditions, and the age of the housing stock by tenure, in the city or county as reflected in U.S. Census data. c. TBRA program scoring is determined by the overpayment by low-income renter households as reflected in U.S. Census data. 2. Program guidelines will be evaluated by the extent they reflect state and federal requirements (up to 25 points). 	<p>100</p>
<p>Factor: State Objectives</p> <p>For State Objectives scoring, there are two sub-factors for which Applicants can receive up to 200 points maximum. As applications are reviewed and rated, points will be awarded for the following objectives, in accordance with the Department’s 2022-2023 Annual Action Plan:</p> <ol style="list-style-type: none"> 1. Increasing affordable housing; 2. Addressing and preventing Homelessness 	

<p>Sub-factor #1: Increasing Affordable Housing</p> <p>Applicants that have higher expenditure rates (i.e., expenditure rates of 55 percent and above) for all 2015-2018 HOME Program Activities contracts shall receive state objectives points as follows:</p> <ul style="list-style-type: none"> • Expenditure rate at or above 60 percent. (90 points) • Expenditure rate between 55 percent to 59.99 percent. (60 points) <p>Expenditure rates will be calculated in accordance with the “Expended Funds” as defined by 25 C.C.R. § 8204(b).</p>	90
<p>Sub-factor #2: Homelessness or Extremely Low-Income</p> <p>Points shall be awarded for actions to prevent or address Homelessness. These points will be awarded to Applicants that:</p> <ol style="list-style-type: none"> 1. Apply for TBRA; or 2. Proposed Project will primarily serve (50% or more) people experiencing Homelessness and/or those At Risk of Homelessness as defined in at 24 C.F.R. § 578.3; or 3. Proposed Project will primarily serve (50% or more) Extremely Low-Income Families, which means low-income families whose annual incomes do not exceed 30 percent of the median family income of a geographic area, as determined by HUD with adjustments for smaller and larger families. 	110
TOTAL POINTS FOR PROGRAM ACTIVITIES	950

E. Point Deduction Rules

Pursuant to 25 C.C.R. § 8217, Applicants who disencumbered a Project contract between June 1, 2019, and December 31, 2023, and their Developers, owners, and managing general partners, if any, for these Projects shall receive point deductions according to the above schedule for the deadlines the Project did not meet before the contract was disencumbered.

Pursuant to 25 C.C.R. § 8217(b)(3), Projects that fail to meet deadlines outlined in the state regulations are subject to performance penalties, including point deductions for Projects, unless an exception has been granted by the Department in accordance with 25 C.C.R. § 8217(c). See Section III (B) of this NOFA for more specifics on point deductions.

F. Rental Project Scoring and Notification

Once rental Project application scoring is complete, emails will be sent to the authorized representative and contact person listed in the application describing the scores and facts upon which those scores were determined.

G. Project Activity Feasibility Review

In accordance with 25 C.C.R. § 8212(a)(6), 25 C.C.R. § 8310, and 24 C.F.R. § 92.250(b), the Department will perform underwriting analysis to substantiate the Project is financially feasible for at least 20 years, as well as cost allocation and subsidy layering analyses to determine the appropriate amount of the HOME award.

To determine the Project's feasibility and sustainability, the Department will review the Project Sources and Uses Form. When completing the application form, Applicants should be sure to include all known and potential Project costs, including, but not limited to, the following:

- Site development issues
- Local government approvals
- Project market
- Prevailing wages
- Elevation above a flood plain
- Relocation
- Environmental remediation
- Mitigation of environmental conditions and hazards
- Any other factors that may impact the Project costs and/or schedule

If an Applicant proposes to develop site(s) formerly used for agricultural, industrial, manufacturing, or commercial purposes, or the site is situated adjacent to, or in close proximity to, rail yards, airports, dumpsites, or other potentially contaminated properties, whether abandoned or operating, the Department may require Phase II environmental site assessment, or other soil assessment or testing, and a Floodplain Analysis. If not submitted with the application, these reports will be required after award as part of the NEPA process.

If the Applicant has any indication that these conditions may exist, the Department highly recommends that Applicants complete an assessment, soil sampling, or other appropriate testing methodology, prior to submitting the application. The results should be submitted as part of the application documentation, and any additional costs the Project may incur must be included in the Project budget and Sources and Uses Form.

Failure to include these items can increase the Project costs such that the Project is unfeasible, resulting in being noncompetitive for an award. For this reason, it is incumbent upon the Applicant to present verifiable and documented information in the application to prevent any unknown or uncertain Project costs.

H. Appeals

1. Basis of Appeals

- a. Applicants may appeal the Department's written determination that an application is incomplete, has failed threshold review, or has otherwise been determined to provide an insufficient basis for an award (including point scoring and tie breaker).

- b. At the sole discretion of the Department, the Department's written determination may include a request for clarifying and/or corrective information. For purposes of this section, "clarifying information" includes information and/or documentation that resolves ambiguities in any application materials that will inform the Department's threshold, scoring and feasibility determinations.
- c. No Applicant shall have the right to appeal a decision of the Department relating to another Applicant's application (e.g., eligibility, award).
- d. Any request to appeal the Department's decision regarding an application shall be reviewed for compliance with this NOFA. All decisions rendered shall be made by the Program Manager or his/her designee. The decision shall be final, binding, and conclusive, and shall constitute the final action of the Department.
- e. The appeal process provided herein applies solely to decisions of the Department made pursuant to this NOFA.

2. Appeal Process and Deadlines

- a. Process: To file an appeal, Applicants must submit to the Department, by the deadline set forth below, a written appeal which states all relevant facts, arguments, and evidence upon which the appeal is based. Furthermore, the Applicant must provide a detailed reference to the area or areas of the application that provide clarification and substantiation for the basis of the appeal. No new or additional information will be considered if this information would result in a competitive advantage to an Applicant. Once the appeal is submitted to the Department, no further information and/or materials may be accepted or considered. Appeals are to be submitted to the Department at HOMENOFA@hcd.ca.gov according to the deadline set forth in the Department review letters.
- b. Filing Deadline: Appeals must be received by the Department no later than five (5) business days from the date of the Department's threshold review or initial score letters, as applicable, representing the Department's decision made in response to the application.

3. Decision

- a. Any request to appeal the Department's decision regarding an application shall be reviewed for compliance with this NOFA. All decisions rendered shall be final, binding, and conclusive, and shall constitute the final action of the Department.

V. **Award Announcements and Contracts**

A. **Award Announcements**

Subject to the availability of funds, the Department intends to send Award letters by July 2024 for Program Activities and by September/October 2024 for Project Activities, for all successful Applicants.

Updates on planned awards and contract status will be provided through the Department's Listserv system. To be added to this list, go to <https://www.hcd.ca.gov/contact-us/email-signup>, scroll down, and select Federal Programs.

B. Contracts

Awardee(s) must enter into a Standard Agreement with the Department. The Standard Agreement contains all the relevant state and federal requirements, as well as specific information about the award and the work to be performed. The Standard Agreement will contain deadlines that are consistent with state and federal HOME regulations. Failure to meet these deadlines will be considered a material breach of the Standard Agreement.

NOTE: The Standard Agreement may be delayed if Awardee does not timely provide the Department with all required entity resolutions and other entity documentation (e.g., bylaws, articles of incorporation, 501(c)(3) certification, certificate of good standing, limited partnership agreement), in form and content acceptable to the Department in its sole discretion, which evidences that Awardee has the legal authority to contract with the Department.

A condition of award will be that a Standard Agreement is executed by the Awardee(s) within 90 days (contracting period) of the Awardees' receipt of the Standard Agreement. Failure to execute and return the Standard Agreement(s) to the Department within the contracting period may result in award cancellation. The Awardee(s) shall remain a party to the Standard Agreement for the full term of the Standard Agreement; removal of the Awardee(s) shall be prohibited.

VI. Federal and State Overlays

All activities funded with HOME funds or HOME PI are required to comply, where applicable, with HUD's federal "overlay" requirements found in 24 C.F.R. § 92.350, *et seq.* of the HOME Final Rule.

Failure to comply with state or federal overlays could result in significant Project cost increases, rejection of the HOME application, and/or loss of points in current or future HOME funding rounds. Projects must comply with all applicable state and federal laws, including, but not limited to:

- a. National Environmental Policy Act (NEPA);
- b. California Environmental Quality Act (CEQA);
- c. State and federal (Davis Bacon) prevailing wage;
- d. URA Acquisition and Relocation;
- e. Equal Opportunity and Fair Housing;
- f. Affirmative Marketing;
- g. Section 504 of the Rehabilitation Act of 1973;
- h. Fair Housing Act (including accessibility and design requirements);
- i. Americans with Disabilities Act, where applicable;
- j. Section 3 (employment of low-income persons);

k. Single Audit Report 2 C.F.R. Part 200; and

l. Tenant protections and selection practices pursuant to 24 C.F.R. § 92.253.

National Environmental Policy Act (NEPA) & HUD Environmental Review Requirements (contained in 42 U.S.C. §§ 4321-4347 and the implementing regulations at 24 C.F.R. Part 58)

After Applicant has submitted the HOME application to the Department, and before the NEPA Authority to Use Grant Funds (AUGF) has been issued, the Applicant and any participant in the development process shall not engage in any Choice-Limiting Actions as defined in this NOFA. All Choice-Limiting Actions on the site or on behalf of the project by anyone after the HOME application has been submitted to the Department and before the AUGF is issued will disqualify an Applicant's Project from receiving any HCD federal funds – not only for this HOME NOFA round, but future NOFA rounds. Thus, Applicants must take great caution before proceeding with project activities.

NOTE: Pursuant to HUD's NEPA regulations, certain activities are not considered Choice-Limiting Actions regardless of when they are carried out. These activities include, but are not limited to, such things as: environmental and other studies; resource identification and development of plans and strategies; submitting funding applications, inspections and testing for hazards or defects; purchase of insurance; payment of principal and interest on loans made or obligations guaranteed by HUD; and assistance for improvements that do not alter environmental conditions and are necessary to address the effects from disasters or imminent threats to public safety. For more information on activities not considered Choice-Limiting Actions, see 24 C.F.R. § 58.22.

For all new construction Projects and substantial rehabilitation Projects, compliance with NEPA is evidenced by an AUGF. HUD issues the AUGF for CHDO and Developer Projects, and the Department issues the AUGF for State Recipient Projects. For the few rehabilitation Projects not requiring an AUGF, state approval of the environmental documentation is still required prior to taking any Choice-Limiting Actions. For a thorough explanation of the NEPA process, see Chapter V of the HOME Contract Management Manual at <https://www.hcd.ca.gov/grants-and-funding/programs-active/home-investment-partnerships-program/home-contract-management-manual>.

The Department encourages commencement of the NEPA Environmental Assessment (EA) process as soon as possible, but no later than receipt of the Award letter. For rental Projects, Project reports often require additional analysis of environmental impacts.

Submit general questions regarding Choice-Limiting Actions, or the level of environmental assessment required of the Project, to NEPA@hcd.ca.gov prior to taking any action concerning the proposed HOME Project.

The application must disclose all known environmental hazards, and, if awarded, the Department must be fully informed of all environmental issues. Failure to do so will be considered a material misrepresentation and result in a performance point penalty for all members of the development team for future HOME applications with the Department.

NOTE: The Department is unable to give legal advice regarding a specific Project or program. If an Applicant has specific questions regarding a Choice-Limiting Action, or

environmental laws that may affect the Project or program, the Department recommends that the Applicant consult with a legal advisor or professional consultant prior to taking any actions on the Project. Applicants understand and agree that they are solely responsible for their decisions with respect to Choice-Limiting Actions, or potentially Choice-Limiting Actions, and the Department shall have no liability therefor.

Federal Prevailing Wage Requirements (Davis-Bacon)

Federal prevailing wages must be paid on Projects involving site development, construction, and rehabilitation, where there are 12 or more HOME-assisted units.

The HOME Applicant and the construction contractor must ensure that the Davis-Bacon wage requirements as well as state prevailing wage laws are followed, where applicable. The Sources and Uses Form submitted with the HOME application will be examined to ensure that prevailing wage costs have been considered (state and federal, if applicable). CHDOs are required to hire an outside consultant to act as a Labor Standards Coordinator. If the HOME Applicant does not have existing staff to enforce federal labor standards, then it is highly recommended that an outside labor consultant be hired.

For Projects located on Native American Lands as defined by 25 C.C.R. § 8201(y)(1) and the HOME applicant has adopted a Tribally Determined Wage (TDW) in accordance with Tribal law, the HOME Applicant may apply its TDW in lieu of Davis Bacon and the California prevailing wage law.

Homebuyer Self-Help Projects with 12 or more HOME-assisted units may be excluded from Davis-Bacon wage requirements if either of the following applies:

- a. Site development was completed before the HOME application, the use of HOME funds was not contemplated when the site development was completed, and there are no agreements or contracts for more than 11 HOME units. If the use of HOME was contemplated before the site development was completed, Davis-Bacon wages must be paid on the entire Project; or
- b. If the Self-Help families purchase finished lots and contract individually with the General Contractor for construction of their homes, and there are no other construction contracts or subcontracts that cover more than one unit.

Displacement, Relocation, and Acquisition Requirements

Relocation assistance must be provided if individuals and/or businesses will be temporarily relocated or permanently displaced as a result of a HOME-assisted Project. All Projects are required to comply with the Uniform Relocation Assistance and Real Property Acquisition Act (URA) and the Displacement, Relocation, and Acquisition requirements pursuant to 24 C.F.R. § 92.353. Specifically, federal relocation requirements extend back to the “initiation of negotiations” (ION). For more information on federal displacement, relocation, and acquisition requirements, see [HUD’s CPD Handbook 1378.0](#).

Submit questions regarding ION determinations to HOMENOFA@hcd.ca.gov. This recommendation applies to all rental and FTHB Projects involving any relocation activities. An accurate determination is critical because relocation costs may be higher if

an earlier ION date is necessary. Applications for tenant-occupied properties must have already provided the General Information Notice (GIN) to all tenants by the date of the ION.

The Sources and Uses form submitted with the application must adequately budget for relocation costs. Consistent with federal relocation requirements prohibiting economic displacement, if rents for existing tenants will increase, a transition reserve must be budgeted to maintain rents for existing tenants at the higher of 30 percent (30%) of their income at ION or the rent at the time of ION, not including regular increases in expenses, for as long as they live in the Project.

Homebuyer 90-Day Vacancy Rule: Relocation requirements will also be triggered if a FTHB proposes to purchase a home that has been occupied by a renter in the 90 days preceding the date of the purchase agreement. Exceptions to this rule can be made by the Department on a case-by-case basis with adequate third-party documentation that the tenant moved for reasons unrelated to the sale of the property, such as the tenant moving for another job.

Normally, relocation will not be triggered for OOR or TBRA programs. However, temporary relocation costs are an eligible HOME grant expense.

A relocation certification is required for all Projects including vacant site(s). Applicants that assert their Project does not require relocation must submit a detailed explanation, including supporting documentation, as to why relocation (of tenants, farms, businesses, etc.) is not required. The Department will review the documentation and make a determination as to whether a relocation plan is necessary. Relocation considerations include the following:

- Vacant land, which is land that is not developed or being used for agricultural purposes;
- Property vacated for the Project, then relocation applies; and
- Tenants include anyone who is living or storing their belongings on the property with the owner's consent, whether or not the "tenant" pays rent. Squatters are not tenants.

If relocation is not required, the Department will issue a *Certification Regarding Non-application of Relocation Benefits and Indemnification Agreement* ("Non-Relocation Certification"). This Non-Relocation Certification must be executed by the Applicant/borrower/sponsor prior to the Department executing the Standard Agreement, and as a condition thereof. The Non-Relocation Certification substantiates and certifies that there is no displacement including, but not limited to, the displacement of tenants, businesses, and farms; therefore, no relocation is required. Submission of thorough and clear supporting information will lead to a more efficient review and decision.

The following are examples of supporting documentation for the Non-Relocation Certification:

- Background information

- Project information
- Reports from professionals, such as appraisal or soils report
- Purchase information
- Mini relocation plan with pictures of the vacant land
- Summary relocation report
- Scope of Work from the general contractor
- Letter from the Project engineer stating the scope of work
- Sales contract evidencing the purchase of vacant land
- ALTA survey of (purchased) vacant land
- Property tax assessment for vacant land
- Photographic evidence of vacant land

Pursuant to 24 C.F.R. § 92.353(g) regarding “Displacement, Relocation and Acquisition: Appeals,” a person who disagrees with the participating jurisdiction's determination concerning whether the person qualifies as a displaced person, or the amount of relocation assistance for which the person may be eligible, may file a written appeal of that determination with the jurisdiction. A low-income person who is dissatisfied with the jurisdiction's determination on his or her appeal may submit a written request for review of that determination to the HUD Field Office.

Procurement Requirements for State Recipients Using Administrative Subcontractors

Except for procurement of the NEPA consultant, which can be accomplished using the small purchase procurement method (i.e., by use of informal price quotations), State Recipients using administrative subcontractors paid with HOME Funds must follow a competitive Request for Qualifications (RFQ) or Request for Proposals (RFP) procurement process to select the administrative subcontractor. For information on this procurement process, see the HOME Contract Management Manual at <http://www.hcd.ca.gov/grants-funding/active-funding/home/cmm.shtml>

Single Audit Report Documentation and Reporting Requirements

The Awardee must collect and report data upon execution of the Regulatory Agreement until the final Project Completion Report is accepted in the federal disbursement and information system, and annual performance reports must be submitted to the Department during the entire affordability period pertaining to the outcomes of the program and pursuant to the Regulatory Agreement provisions.

Local government Applicants must comply with [2 C.F.R. Part 200.512](#) Single Audit Report Submission requirements. The Department will make the determination on the status of the Single Audit reporting compliance as of the date of application submission by consultation with the California State Controller's Office (SCO). Jurisdictions that are exempt from filing must submit a copy of the exemption letter notifying the SCO of their exempt status with their application.

Applicants/Awardees are responsible for disclosing all changes to the Project since submitting the application. Such changes could include, but are not limited to, development team member changes, increased or decreased costs, intent to apply for additional funds, changed Project description, environmental issues, and Project timeline changes.

Questions regarding compliance with the submittal requirements can be directed to HOMENOFA@hcd.ca.gov.

Violence Against Women Act Requirements

Projects must implement policies and practices that comply with the Violence Against Women Act (“VAWA”) (Title VI-Safe Homes for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking – Section 601 – 603 and 81 C.F.R. § 80724), in accordance with federal HOME regulations at 24 C.F.R. § 92.359.

Fair Housing and Tenants’ Rights Protections

The Applicant/Awardee must comply with all applicable local, state, and federal laws, constitutions, codes, standards, rules, guidelines, and regulations, including, without limitation, those that pertain to accessibility, construction, health and safety, labor, fair housing, fair employment practices, affirmative marketing and outreach practices, nondiscrimination, and equal opportunity, where applicable.

To the furthest extent applicable and subject to federal preemption, the Applicant/Awardee must comply with all relevant laws, including, without limitation, the California Fair Employment and Housing Act (Gov. Code, § 12900 et seq.); the Unruh Civil Rights Act (Civ. Code, § 51); Government Code § 11135 (the prohibition of discrimination in state-funded programs); Government Code § 8899.50 (the duty to affirmatively further fair housing); California’s Housing Element Law (Gov. Code, § 65583 et seq.); California Code of Regulations, Title 2, §§12264 – 12271 (legally permissible consideration of criminal history information in housing); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.); the ADA of 1990 (42 U.S.C. § 12101 et seq.); the Fair Housing Act (FHA) and amendments (42 U.S.C. § 3601 et seq.); the Fair Housing Amendments Act of 1988; Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Architectural Barriers Act of 1968 (42 U.S.C. § 4151 et seq.); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101 – 6107); and all federal and state regulations implementing these laws.

Federal Section 3 Rule

In 2020, HUD published a final rule ([24 C.F.R. Part 75](#)) (“Section 3”), which outlines requirements for creating economic opportunities for low and very low-income persons and eligible businesses. To the greatest extent possible, Section 3 requires that recipients of certain HUD financial assistance (which includes HOME funds) provide job training and employment opportunities to low- or very low-income residents in connection with HOME Projects and activities in their neighborhoods.

VII. Other Terms and Conditions

A. Right to Modify or Suspend

The Department reserves the right, at its sole discretion, to suspend, rescind, amend, modify, or supplement the provisions of this NOFA at any time, including without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties via a Listserv notice and will post the revisions to the Department website. Be sure to sign up for our Listserv at <https://www.hcd.ca.gov/contact-us/email-signup> by choosing “Federal Programs.”

This NOFA is not a commitment of funds to any activity or Applicant.

B. Conflicts

In the event of any conflict between the terms of this NOFA and either applicable state or federal law or regulation, the terms of the applicable state or federal law or regulation (whichever is stricter) shall control. Applicants are deemed to have fully read and understand all applicable state and federal laws, regulations, and guidelines pertaining to the HOME Program, and understand and agree that the Department shall not be responsible for any errors or omissions in the preparation of this NOFA.

C. False, Fictitious or Fraudulent Claims

Warning: Any person who knowingly makes a false claim or statement to HUD or the Department in connection with this HOME NOFA may be subject to civil or criminal penalties under 18 U.S.C. 287, 1001 and 31 U.S.C. 3729.

D. Detecting, Preventing, and Reporting Fraud

Fraud is a white-collar crime that has a devastating effect on the HOME program because the HOME program beneficiaries are victims of this crime when the HOME program is abused. The Department wants to stop any criminal assault on the HOME program it administers, and in doing so ensure all HOME funds go to people it was designed to help and improve their living conditions.

E. Combating Fraud

The HUD Office of Inspector General (OIG) is committed to protecting HUD’s programs, operations, and beneficiaries from dishonest individuals and organizations.

HUD cannot combat fraud alone; they rely on the Department and HOME NOFA Applicants to combat HOME program fraud.

HUD also relies on Applicants for, and people receiving, HUD benefits, such as: tenants receiving rental assistance, borrowers with HUD insured loans, and/or citizens having their communities restored using HUD grants.

The HUD OIG Hotline number is **1-800-347-3735**. This is the primary means to submit allegations of fraud, waste, abuse, mismanagement, or Whistleblower related matters for the HOME program to the OIG.

HUD OIG accepts reports of fraud, waste, abuse, or mismanagement in the HOME program from HUD employees, anyone administering the HOME program, anyone working in the HOME program, contractors, and the public.

Complaints can report mismanagement or violations of law, rules, or regulations by HUD employees or program participants.

Fraud, waste and abuse in the HOME program and its operation may be reported in one of the following four (4) ways:

By email to: hotline@hudoig.gov

By phone: Call toll free: 1-800-347-3735

By fax: 202-708-4829

By mail:

U.S. Department of Housing & Urban Development

**HUD OIG, Office of Investigation, Room 1200
Field Office**

One Sansome Street
San Francisco, CA 94104
(213) 534-2518

**HUD OIG, Office of Investigation
Suite 4070
Regional Office**

300 North Los Angeles Street
Los Angeles, CA 90012
(213) 534-2518.

F. Whistleblower Protection Acts

(Federal Whistleblower Protection Act (5 U.S.C Section 2302(b)(8))

The Federal Whistleblower Protection Act (WPA) protects employees from retaliation for making protected disclosures. The WPA also provides penalties for supervisors who retaliate against Whistleblowers.

1. A disclosure is protected under the WPA if the employee discloses information the employee reasonably believes to be evidence of:
 - a. a violation of any law, rule, or regulation,
 - b. gross mismanagement,
 - c. a gross waste of funds,
 - d. an abuse of authority, or

- e. a substantial and specific danger to public health or safety.
2. In general, an employee or Applicant may make a protected disclosure to anyone, including non-governmental audiences, unless the information is classified or specifically prohibited by law from release. Options for making a protected disclosure include:
 - a. Informing a supervisor or someone higher up in management,
 - b. Submitting a complaint to the OIG by emailing the OIG at oig@ftc.gov,
 - c. Filing a complaint with the Office of Special Counsel (OSC) <https://www.osc.gov/>.

The California Whistleblower Protection Act (Title 2, Division 1, Chapter 6.5, Article 3.5, Gov. Code §§ 8548-8548.5)

The California Whistleblower Protection Act authorizes the California State Auditor to receive complaints from state employees and members of the public who wish to report an improper governmental activity. An "improper governmental activity" is any action by a state agency or any action by a state employee directly related to state government that:

1. Violates any state or federal law or regulation,
 2. Violates an Executive Order of the Governor, a California Rule of Court, or any policy or procedure required by the State Administrative Manual or State Contracting Manual, or
 3. Is economically wasteful or involves gross misconduct, incompetency, or inefficiency.
- Complaints received by the State Auditor are confidential, and the identity of the complainant may not be revealed without the complainant's permission, aside from to an appropriate law enforcement agency conducting a criminal investigation.

There are many ways to file a complaint:

1. By Telephone

Call the Whistleblower Hotline at (800) 952-5665 to file a complaint by talking to one of the State Auditor's employees. The hotline generally is staffed Monday through Friday from 8:00 a.m. to 5:00 p.m. If when called, the hotline is not being staffed, or staff is occupied with other calls, a voicemail message can be left requesting a return call.

2. By Mail or Facsimile

To file a complaint in writing, submit a letter to the State Auditor addressed as follows:

Investigations California State Auditor
P.O. Box 1019
Sacramento, CA 95812

Or the letter may be faxed to the State Auditor at (916) 322-2603.

As an alternative, a complaint form may be accessed electronically (which is available on the State Auditor website at auditor.ca.gov). To submit, print it out, and return it by mail or facsimile as stated above.

3. Online

Although the State Auditor does not accept complaints by email, complaints may be submitted online at <https://www.auditor.ca.gov/contactus/complaint>.

The State Auditor will not undertake an investigation unless there is a basis for believing that a complaint has sufficient merit to warrant spending resources on an investigation. A complaint should therefore include:

- a. A clear and concise statement of what is being alleged to be improper activity and why it is believed to be improper.
- b. The name or other information that clearly identifies the person alleged to have acted improperly and the department where that person works.
- c. The names and contact information for any witnesses who can confirm the truth of the complaint.
- d. Copies of any documents that will support the complaint. (Do not submit original documents, as they cannot be returned.)

G. Cancellation and Defaults

If HCD is required to repay HUD for HOME funds invested in affordable housing because the Project failed to meet the required minimum period of affordability (pursuant to 24 C.F.R. § 92.252(e)), then the Applicant/Developer/Contractor must repay the same amount back to the Department upon demand.

Terminated Projects: If a HOME Project is terminated pursuant to 24 C.F.R. § 92.205 and the Department has to repay any HOME funds invested in the Project to the participating jurisdiction's HOME Investment Trust Fund in accordance with 24 C.F.R. § 92.503(b), then Applicant/Sponsor/Developer/Borrower must repay that money back to the Department, so the Department can be made whole.

H. Loan Closing Requirements

Sponsor must submit all Department Closing Checklist items well in advance of the anticipated construction loan closing, occupancy, and permanent loan closing dates.

Sponsors and Borrowers should allow at minimum 60 days after they have submitted to the Department the (i) final due diligence documents; and (ii) final signed transaction summary report for a loan to close. With the Department's current workload, the Department strongly recommends Sponsors and Borrower allow at minimum 90 days after submitting the final signed transaction summary for a HOME loan to close.

Failure by Sponsors and Borrowers to timely submit (i) the required due diligence documentation; and (ii) the final signed transaction summary will result in an unnecessary delay to the date when the Department loan will be able to close and may result in extra costs to Borrower. Sponsors and Borrowers are responsible to plan accordingly to ensure a timely closing.

VIII. List of Appendices

Appendix A: Eligible HOME Jurisdictions

Appendix B: CHDO Certification Instructions

Appendix C: Community Needs Score



To: Mayor and City Council
From: City Manager
Meeting Date: March 26, 2024
Subject: APPROVE APPOINTMENT OF KENNETH L. LOUIE,
INTERIM ADMINISTRATIVE SERVICES DIRECTOR

Recommendation:

1. Approve a resolution appointing Retired Annuitant Kenneth L. Louie as Interim Director of Administrative Services pursuant to Government Code Sections 7522.56 and 21221; and
2. Approve Amendment No. 1 to Professional Services Agreement No. 24-2292 with Kenneth L. Louie, in an amount not-to-exceed \$150,000 for Interim Administrative Services Director services.

Fiscal Impact:

The fiscal year (FY) 2023-24 and 2024-25 General Fund Budget includes the provision of an Administrative Services Director to oversee the Administrative Services Department. The Administrative Services Director position is temporarily vacant due to the approved leave of absence of the incumbent Director. The salary savings from the temporary vacancy will be utilized to cover amounts expended related to this contract. No additional appropriations are required at this time.

Background:

The Administrative Services Department is in need of a temporary Director, due to the current Director's necessary leave of absence. While it is anticipated the incumbent may return in late summer, there are certain short-term priorities within the department that necessitate the hiring of an Interim Director.

Discussion:

The Administrative Services Department is integral to City operations and provides sound and prudent financial management, auditing, budgeting, treasury management, procurement, revenue oversight, and grants and capital project administration. Some of the services that are provided through the Administrative Services Department include accounting, budget and purchasing, financial reporting, and payroll to name a few. Additionally, the Administrative Services Director oversees the staff within the

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department. With the upcoming budget and end of fiscal year review, the department is in need of a department head's direction and leadership. Furthermore, the newly hired Deputy Director is set to take an extended leave of absence, resulting in a lack of executive leadership within the department.

Under Government Code section 21221(g) of the Public Employees' Retirement Law (PERL) a CalPERS municipality is allowed to hire a retired annuitant when there is an active member who is out on leave, and there is a need to utilize a retired annuitant to fill in the vacancy. The following are the conditions and limitations on such appointments, per the Government Code Section 21221(g) PERL:

Upon employment by a contracting agency to a position found by the governing body, by resolution, to be available because of a leave of absence granted to a person on payroll status for a period not to exceed one year and found by the governing body to require specialized skills. The temporary employment shall be terminated at the end of the leave of absence. Appointments under this section shall be reported to the board and shall be accompanied by the resolution adopted by the governing body.

Staff anticipates services needed would be for 40 hours per week at a rate of \$85 per hour, not-to-exceed \$150,000 for the combined two (2) fiscal years of 2023-24 and 2024-25.

Conclusion:

Staff recommends that City Council approve a resolution appointing Retired Annuitant Kenneth L. Louie as Interim Director of Administrative Services and Amendment No. 1 to Agreement No. 24-2292 with Kenneth L. Louie, in an amount not-to-exceed \$150,000 for Interim Administrative Services Director. Approval will ensure that department operations continue to function efficiently while accomplishing City goals.



Steve Carmona

SC:AG:NK:sp

Enclosures: 1) Resolution
 2) Amendment No. 1

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPROVING THE APPOINTMENT OF RETIRED ANNUITANT KENNETH L. LOUIE AS INTERIM DIRECTOR OF ADMINISTRATIVE SERVICES PURSUANT TO GOVERNMENT CODE §7522.56 and §21221(g)

WHEREAS, in compliance with Government Code §7522.56 and §21221(g), the City Council of the City of Pico Rivera must provide CalPERS this resolution when a retired annuitant is employed to fill a position during a leave of absence granted to a person on payroll status for a period not to exceed one year and found to require specialized skills; and

WHEREAS, Kenneth L. Louie is a retired annuitant who possesses specialized skills and extensive experience in public sector administrative and financial leadership; and

WHEREAS, the City Council desires to appoint Kenneth L. Louie as the Interim Director of Administrative Services for the City of Pico Rivera effective February 26, 2024; and

WHEREAS, the hourly rate paid to Kenneth L. Louie will be \$85.00 per hour and Kenneth L. Louie will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. That the nature of the appointment of Kenneth L. Louie as described herein and that this appointment is necessary to fill the critically needed position of Interim Director of Administrative Services for the City of Pico Rivera effective February 26, 2024, because of the approved leave of absence of the incumbent Director of Administrative Services and Kenneth L. Louie's specialized skills and knowledge in public sector financial management and leadership.

SECTION 2. The City Clerk shall attest to the passage of this resolution, and it shall thereupon be in full force and effect.

[Signatures on the following page]

RESOLUTION NO. _____
Page 2 of 2

APPROVED AND PASSED this 26th day of March, 2024.

Andrew C. Lara, Mayor

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:
NOES:

**AMENDMENT NO. 1
TO THE PROFESSIONAL SERVICES AGREEMENT
WITH KENNETH L. LOUIE, AGREEMENT NO. 24-2292**

THIS AMENDMENT NO. 1 TO AGREEMENT NO. 24-2292 FOR PROFESSIONAL SERVICES WITH KENNETH L. LOUIE, (“Amendment No. 1”), effective as of the date specified in paragraph five (5) hereof, is made and entered into by and between the CITY OF PICO RIVERA (“CITY”), and **KENNETH L. LOUIE**, (“CONSULTANT”).

RECITALS

- A. CITY and CONSULTANT (collectively referred to as the “PARTIES”) have previously executed that certain *Agreement for Professional Services, Agreement No. 24-2292* (“Agreement”) relating to professional services in the City of Pico Rivera.
- B. The PARTIES desire to amend said Agreement as set forth herein, pursuant to Section 5.1 of the Agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. MODIFICATION OF SCOPE OF SERVICES TO BE PERFORMED BY THE CONSULTANT.

The Scope of Services to be performed by CONSULTANT, as set forth in the Agreement shall not be modified.

2. TIME FOR COMPLETION OF MODIFIED WORK AND SERVICES.

The “Expiration Date” defined in Section 3.4 is hereby amended as follows:

“Expiration Date”: February 25, 2025.

3. MODIFICATION OF CONSULTANT’S COMPENSATION.

The compensation to be paid by CITY to CONSULTANT for the modified work and services identified in this Amendment No. 1 shall be as follows:

Total compensation in accordance with the Consultant’s Fee Proposal dated February 26, 2024 for an amount not-to-exceed \$150,000 (One hundred fifty thousand) dollars.

4. EFFECT OF AMENDMENTS.

Except as modified herein, either expressly or by necessary implication, the terms and provisions of the Agreement between the CITY and CONSULTANT shall remain

Kenneth L. Louie

Page 2 of 2

in full force and effect.

5. EFFECTIVE DATE.

Unless otherwise specified herein, this Amendment No. 1 shall become effective as of the date set forth below on which the last of the parties, whether CITY or CONSULTANT, executes this Amendment No. 1.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
KENNETH L. LOUIE

Andrew C. Lara, Mayor

Kenneth L. Louie, Consultant

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney



To: Mayor and City Council

From: City Manager

Meeting Date: March 26, 2024

Subject: AWARD A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES, INC., FOR A DEVELOPMENT IMPACT FEE STUDY

Recommendation:

1. Award a Professional Services Agreement to Harris & Associates, Inc. to prepare a Development Impact Fee Study for an amount not-to-exceed \$57,000; and
2. Authorize the City Manager to execute the Professional Services Agreement with Harris & Associates, Inc., in a form approved by the City Attorney for a term of one (1) year with a second-year extension if required.

Fiscal Impact:

Sufficient funding is available in the fiscal (FY) 2024-25 Adopted Budget, within the General Fund Account No. 180.30.3010-54400 (Professional Services). No additional appropriations are needed at this time.

Background:

Development Impact Fees (DIF) allow cities to collect fees to fund improvements that address infrastructure and facility impacts from new development projects.

DIF's are based on proposed facility and infrastructure requirements identified in the City's Capital Improvement Program. DIFs must comply with the Mitigation Fee Act (California Government Code Section 66000 et seq., also known as "AB 1600"). Under the Mitigation Fee Act, a local agency imposing mitigation fees is required to make certain findings annually and every five (5) years. If the findings are not made, the local agency must refund all unexpended fees to all current record owners of property against which the fee was imposed. Furthermore, Assembly Bill 602, which became State law on January 1, 2022, made significant procedural and substantive changes in the ways that local governments may calculate, establish, and publicly disclose their development impact fees and fee policies. AB 602 will now require that local agencies adopt an

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 26, 2024
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INC., FOR A DEVELOPMENT IMPACT FEE STUDY
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appropriate nexus study, which supports and justifies the calculation and imposition of DIFs, as a pre-condition to the adoption of new development fees. Other changes created by AB 602 include:

- Generally, requires that nexus studies shall “identify the existing level of service for each public facility,” and if it is claimed that the nexus study supports the increase of an existing fee, this bill requires the local agency to review the assumptions supporting the existing fee and the amount of fees collected under the existing fee schedule;
- Generally, requires that a nexus study for a fee “imposed on a housing project adopted after July 1, 2022, shall calculate the fee proportionately to the square footage of proposed units” in the development project (subject to local exception); and
- Nexus studies must be updated at least every eight (8) years.

The City currently has two development impact fees that include the following:

Park Land Dedication In-Lieu Fee

The City requires residential developments with subdivisions to dedicate land, or pay a fee in lieu thereof, or both, for park and/or recreation purposes based on the average fair market value for the City. The requirement does not apply to commercial or industrial subdivisions. The amount of land to be dedicated is calculated as follows:

- 0.008 acres per resident of the subdivision. The number of residents of the subdivision shall be calculated by multiplying the number of residential units by the average number of persons per household. The presumption contained in Section 66477 of the Subdivision Map Act may be used to calculate the average number of persons per household.

Public Image Enhancement (PIE)

The Public Image Enhancement (PIE) fee from the adopted 1993 General Plan was meant to enhance the overall image of the city through aesthetic and cultural improvements. The fee applies to all new developments in residential zones with building valuations of \$100,000 or more, or for new or remodeled development in all commercial and industrial zones of building valuations of \$150,000 or more. Fees are paid at time of certificate of occupancy issuance, and are calculated as follows:

- Residential: 0.5% of building valuation. For an owner-constructed and owner-occupied single-family residential unit, the first one hundred thousand dollars of building valuation is exempt from fee calculations; fees shall be calculated based on valuations greater than one hundred thousand dollars. For all other uses, fees shall include the first one hundred thousand dollars of building valuation.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 26, 2024
AWARD A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES,
INC., FOR A DEVELOPMENT IMPACT FEE STUDY
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- Commercial or Industrial: 1.0% of building valuation. Expenditure of fee may only be allotted for public space and right-of-way improvements.

Discussion:

The City received four (4) proposals including DTA Municipal Solutions, Harris & Associates, Inc. (Harris), Matrix Consulting Group, and Willdan Financial Services. Staff reviewed proposals and held interviews with each firm. Firms were scored utilizing the following criteria: 1) Understanding of the scope of work, 2) Demonstrated professional skill and credentials, 3) Related experience and references, 4) Quality of work samples, and 5) Approach to performing this type of service.

Staff arrived at the consensus that Harris was the most qualified respondent based on the evaluation criteria. Harris demonstrated an understanding of the City's scope for the DIF study, a comprehensive project timeline and emphasized the importance of the community outreach component.

Environmental analysis:

The award of the contract does not have the potential for creating a significant effect on the environment and is therefore exempt from further review under the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15060(c)(3) because it is not a project as defined by the CEQA Guidelines Section 15378. The agreement does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. If any new DIF fees are implemented, they will be reviewed for CEQA compliance.

Conclusion:

Staff recommends awarding a Professional Services Agreement to Harris & Associates, Inc., to prepare a Development Impact Fee Study on an as-needed basis for a term of one (1) year in an amount not-to-exceed \$57,000 with a second-year extension if required.



Steve Carmona

SC:AB:JG:JP:jj

Enclosure: 1) Professional Services Agreement

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
HARRIS & ASSOCIATES, INC.

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) and Harris & Associates, Inc., (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide a development impact fee study.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s January 11, 2024, proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 26, 2024, proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date”: April 1, 2024

3.4 “Expiration Date”: June 30, 2025

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of FIFTY-SEVEN THOUSAND DOLLARS (\$57,000.00) unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work consistent with the professional skill and care ordinarily used by members of the subject profession practicing in the same or similar locality under the same or similar circumstances and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within thirty (30) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. The Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be

qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Alison Bouley, Vice President shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its

officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City.

12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.3 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

12.4 The Parties further acknowledges the following: (i) that Consultant shall provide the services outlined in the Scope of Services directly to City; (ii) Consultant maintains a business location at the address listed under Section 20 that is separate and distinct from the City; (iii) Consultant contracts with other businesses to provide the same or similar services and maintains a clientele without restriction from the City; (iv) Consultant advertises and holds itself out to the public as available to provide the same or similar services; (v) unless otherwise specified in this Agreement, Consultant provides its own tools, vehicles, and equipment necessary for performing the Scope of Services; (vi) Consultant has proposed and negotiated its own rates; and (vii) consistent with the nature and demands of the project and the City's business hours, Consultant may set its own hours and location of work.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, staff, elected and appointed officials, employees, affiliated public agencies should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, reasonable attorneys' fees, litigation costs, to the extent arising out of or related to the negligent performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, , staff, elected and appointed officials, employees, affiliated public agencies from and against claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property to the extent resulting from or arising out of any intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel reasonably acceptable to the City and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and

indemnify, hold harmless and defend City, its officers, staff, elected and appointed officials, employees, affiliated public agencies from and against claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property to the extent resulting from or arising out of any intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of reasonably acceptable to the City and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 **PERS ELIGIBILITY INDEMNITY.** In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Commercial general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant

providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and One Million Dollars (\$1,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full

force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage

and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Parsons Blvd.
Pico Rivera, California 90660-1016
Facsimile: (562) 801-4765

If to Consultant:

Alison Bouley, Vice President
Harris & Associates
101 Progress, Suite #250
Irvine, CA 92618

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746
Facsimile: (562) 692-2244

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1. City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights

hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
HARRIS & ASSOCIATES, INC.

Steve Carmona, City Manager

Alison Bouley, Vice President

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, CMC, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES



3. SCOPE OF WORK

Approach and Methodology

Harris has prepared the following scope of work to prepare a Development Impact Fee Study for the City of Pico Rivera.

TASK 1—REVIEW BASELINE INFORMATION

Harris will review the City's available documentation including, but not limited to, the City's:

- Five-Year Capital Improvement Plan;
- General Plan (particularly the Land Use Element and the Housing Element);
- Municipal Code;
- Specific Plans within the City
- Master Plans

TASK 2—FINDINGS AND FEES

Task 2.1—Land Use

Harris will review the General Plan and other available documents to gather the City's growth projections. As the General Plan was completed in 2014, Harris will review the draft Housing Element that was recently completed and work with the City to confirm existing land uses and future growth projections. Harris will gather other assumptions such as persons per household, existing city population and employment, and future population and employment. Harris will prepare a summary of the assumptions for City approval prior to moving forward with the calculations.

Task 2.2—Project List

Harris will work with the City to develop the list of infrastructure that the City wishes to fund in each fee category. In some cases, such as for parks or public buildings, where infrastructure needs may not be known, a level of service analysis can be used. Using the existing level of service is consistent with the requirements of AB602. Under this approach, new development funds the expansion of facilities at the same standard currently serving existing development. By definition, the existing inventory method ensures that no facility deficiencies are spread to future development. This method is often used when a long-range plan for new facilities is not available. In other cases, such as for utilities and roadways, the planned facilities method is typically used. The planned facilities method calculates the fee based on the planned facilities associated with new development. This method is appropriate when planned facilities are mostly for the benefit of new development, such as a road extension to a previously undeveloped area. Therefore, projects must be identified for this method. Furthermore, AB602 states that large jurisdictions shall adopt a CIP as part of the nexus study. For the CIP, Harris will work with the City to determine the projects that may be funded by the fee revenue collected. It is assumed that most of the projects and costs will be available either from the City or from existing documentation. Harris will work with the City to determine the project costs and has estimated approximately 48 hours for this task. Harris can prepare cost estimates for facilities at an additional cost if additional effort is required. Harris will participate in a call with each participating department to determine the project list.

Task 2.2–Project List (continued)

The City currently has a Park Land Dedication In-Lieu Fee and a Public Image Enhancement Fee that will be updated as part of this scope of work. The City wishes to also look at a full slate of development impact fees to support the City’s General Plan growth projections and the City’s CIP. Given the current unfunded scheduled CIP projects, the City may consider a Public Facilities Fee, Traffic Improvement Fee, and a comprehensive Park Development Fee to round out the fee program. Development impact fees can only fund growth related needs and cannot be used to fund existing deficiencies. Because of recently passed legislation, additional scrutiny must be given to the facilities and the methodologies used to develop impact fees. Once all documentation has been gathered and reviewed, Harris will participate in a call with staff to discuss the overall fee approach and any potential new fee categories that are recommended by Harris based on our expertise and that can be supported by the available documentation and growth projections. As discussed above, the City may consider a Public Facilities Fee, Traffic Improvement Fee, and a comprehensive Park Development Fee to round out the fee program. Additional new fees that the City wishes to include in the Nexus Study update may require an amendment to the contract and included at an additional cost.

Harris will develop the methodology for calculating each Development Impact Fee and calculate the recommended fee for each land use type in compliance with the requirements of Section 66000 of the Government Code. An administrative fee will also be calculated that will fund this impact fee study, annual administration and reporting requirements, and future fee updates.

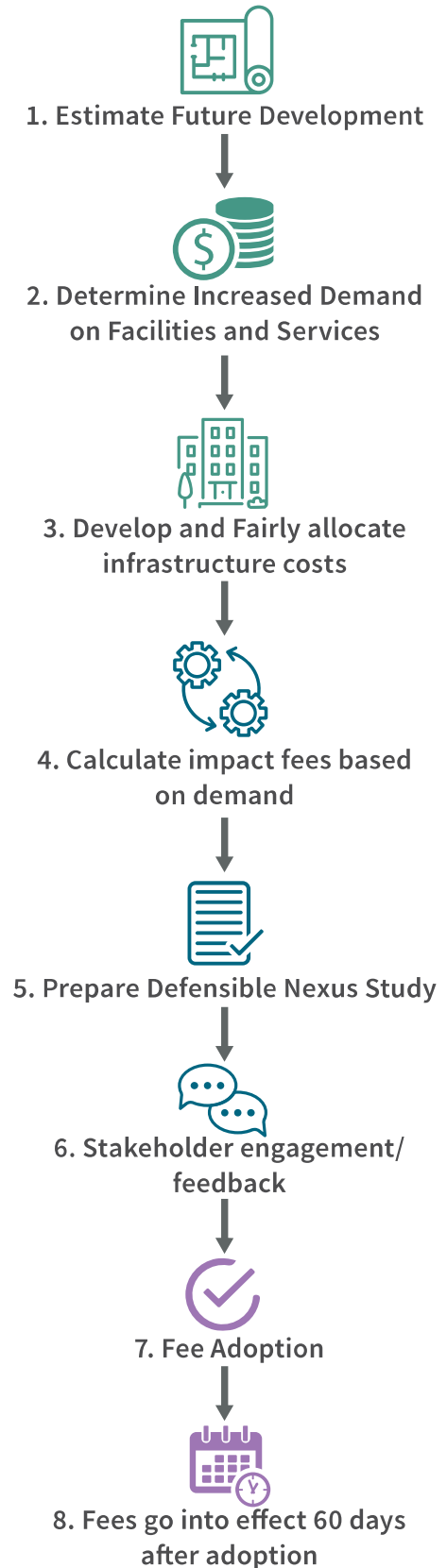
Task 2.3–Fee Comparison

Harris will prepare a comparison of surrounding jurisdictions. Up to six jurisdictions will be included and will be based on input from the City as to which cities are to be included.

Task 2.4–Draft Fees

Harris will provide the fee calculations and fee comparisons to the City and will meet with the City during our findings meeting to discuss and address any concerns. Harris will review the current fee amount compared to the proposed fee as well as the fee comparisons to determine if the proposed fee would potentially discourage future development. Harris will review the impacts of the City’s updated existing fees as well as any new proposed fees with the City.

HARRIS’ PROVEN IMPACT FEE PROGRAM PROCESS



Task 2.5–Nexus Study

Once all parties agree on the fees, Harris will prepare a Development Impact Fee Nexus Study that summarizes the fees, assumptions, cost estimates, land uses, level of service comparison, projected revenues, CIP, and all other related assumptions. The report will provide background information, a description of the overall methodology, supporting justification for the fees, calculations demonstrating the legal nexus, and all required nexus findings. In addition, the report will discuss the administration of the fees including the annual fee update procedures and outline the required annual and five year reporting requirements

The Nexus Study will be prepared in an organized fashion with an executive summary and will contain all required legal and technical documentation.

Harris will incorporate one set of consolidated comments into the document and prepare a final draft.

Task 2.6 (optional)—Ordinance Review

At the City’s option and with the optional provision in the contract activated, Harris will review the City’s Impact Fee Ordinance and provide suggested changes for review by the City attorney.

Task 2 Deliverables:

- *Land Use Assumptions Table*
- *Project List*
- *Fee Comparison Table*
- *Draft Fees*
- *Draft Nexus Study*
- *Final Nexus Study*
- *Ordinance Revisions (optional)*

TASK 3—MEETINGS

Harris will attend the following meetings as part of our scope of work.

Task 3.1–Kick-off Meeting

Harris will participate in a virtual kick-off meeting to discuss the goals and objective of the study. This will include a discussion of the fee categories the City wishes to fund, current and proposed fee structure, available sources of information, the project schedule, communication protocols, and contacts. Harris will provide a meeting agenda prior to the meeting and meeting minutes including project contacts, an information request, and updated project schedule following the meeting.

Task Assumption: Virtual Meeting

Task 3.2–Findings Meeting

Harris will participate in a virtual meeting to review findings with staff once draft fees are available. This will include a review of the fee drafts and comparison tables. Harris will prepare minutes and address any changes to the fees based on the meeting.

Task Assumption: Virtual Meeting

Task 3.3–Developer Outreach Meeting

Harris will meet with the Building Industry Association (BIA) and development community to determine potential economic impacts on new development. This task includes preparing and making a presentation and documenting all discussions in formal meeting minutes.

Task Assumption: Virtual Meeting (in-person optional)

Task 3.4–Study Session Meetings

Harris will participate in two separate meetings with City Council and Planning Commission to review the proposed fees and comparison to other jurisdictions. Harris will prepare minutes and address any changes to the fees based on the meeting.

Task Assumption: Virtual Meeting (in-person optional)

Task 3.5–City Council Meetings

Harris will prepare and make presentations at two City Council meetings to share findings and recommendations. The presentations will be prepared in a clear and concise manner. Harris will review the draft staff report and the resolution prior to each meeting. Harris will answer any questions about the findings and document any concerns or requested changes through meeting minutes and make any necessary changes to the Nexus Study.

Task Assumption: Virtual Meeting (in-person optional)

Task 3 Deliverables:

- *Project Schedule*
- *Information Request*
- *Contact List*
- *Draft and Final Presentations*
- *Meeting Minutes for Each Meeting*

TASK 4—BEST PRACTICES

Harris will recommend best practices to the City to help confirm better collections of impact fees. This includes information written into the nexus study regarding implementation and fee updates, as well as a discussion with City staff to address any specific questions or concerns. Harris helps many of our agencies in the long-term implementation of our fee programs and is happy to provide ongoing support if the City desires.

Identify any supplemental tasks deemed necessary or alternatives, which may enhance the services, reduce the cost, or speed delivery and approvals

Harris constantly looks for innovative and creative solutions to completing projects on time and within budget. Harris understands that City staff are busy and it is our goal to minimize City staff time on the project by working independently while alerting the City to key issues or needed decisions. Harris will prepare the draft fees for the City to review after the City has reviewed and approved the land uses. Harris will review the draft fees with the City, which will provide the City with greater insight on the methodology and background information that led to the proposed calculation. Reviewing the draft fees and fee comparison with the City offers a glimpse into the direction of the Nexus Study results and recommendations without the full report to allow for prompt City input and flexibility to adjust.

Harris has included the option for in person or virtual meetings. Virtual meetings can speed the delivery of items at times as City staff and Harris may be able to meet quicker and virtual meetings do reduce the cost as Harris staff does not have to travel to and from the meetings.

Harris also included an optional task to review the City's municipal code and prepare ordinance revisions if deemed necessary.

ASSISTANCE REQUIRED FROM CITY STAFF

Given that impact fees can be political in nature, we do anticipate the need for staff involvement more heavily through the second half of the project, when it comes to finalizing the fees and presenting the fees to the development community and City Council.

Harris anticipates the following involvement from City staff for an efficiently adopted program:

- Providing background documentation.
- Participating in meetings as outlined in the scope.
- Reviewing all draft reports and tables and providing comments.
- Providing final guidance regarding key decisions based on consultant's recommendations.
- Coordinating and noticing public meetings.

Identify supplemental studies and reports, data collection requirements, and other documents required to complete the task(s)

Development Impact Fees often coincide with Master Plan updates to guide what future improvement projects would be needed to serve new development. It is our understanding the City consulted with IMEG to update the Water Master Plan in 2020 and has consulted with IMEG to update the Wastewater Collection Master Plan and the Storm Drain Master Plan. These updated Master Plans can assist in determining whether Water, Wastewater, and Storm Drain Impact Fees are warranted. Furthermore, it may be helpful for the City to consult with a traffic consultant on a traffic study, to assist with a new transportation development impact fee.

Development Impact Fees often coincide with General Plan updates as well. Given that the City's General Plan was adopted in 2014, Harris will work with City staff to confirm the existing and projected land use assumptions. The Public Review Revised Draft 2021-2029 Housing Element was completed in November 2023. Harris will ensure that the assumptions in the Nexus Study are consistent with the Housing Element.

On October 9, 2019, California's Governor Newsom signed AB1483, which increases transparency for residential development project applicants. Specifically, AB1483 requires agencies to publish on their websites specific financial and zoning information. Harris will ensure that the City complies with the requirements of AB1483.

Identify specific data and methodologies recommended, and any special or innovative considerations that should be a part of the services in light of the requirements

AB602 provides the guidance that Nexus Studies shall identify the existing level of service for each public facility, identify the proposed new level of service, and include an explanation of why the new level of service is appropriate. Establishing a fee on new development based on the existing level of service uses a facility standard based on the ratio of existing facilities to the existing service population on a cost per unit or cost per square foot basis. Under this approach, new development funds the expansion of facilities at the same standard currently serving existing development. By definition, the existing inventory method ensures that no facility deficiencies are spread to future development. This method is often used when a long-range plan for new facilities is not available. This methodology may be used to establish various fee programs for the City as a starting point.

AB602 encourages local governments to levy impact fees on residential developments proportional to their square footage, so developments will be charged based on their size. Harris will review the residential fees per square foot as part of the update to ensure compliance with AB602. AB602 states that large jurisdictions shall adopt a CIP as part of the nexus study. The report will also include the facilities to be adopted as the City's CIP for the Development Impact Fee program.

**EXHIBIT B
APPROVED FEE SCHEDULE**

	Project Director \$280/hr Hours	Project Manager \$260/hr Hours	Senior Analyst \$190/hr Hours	Project Analyst \$140/hr Hours	Total Harris Estimated Hours	Total Harris Estimated Fee
Task 1: Review Baseline Information	1	8		16	25	\$ 4,600
Task 2: Findings and Fees						
Task 2.1: Landuse	1	6	4	8	19	\$ 3,720
Task 2.2: Project List	2	10	12	24	48	\$ 8,800
Task 2.3: Fee Comparison	1	4	4	20	29	\$ 4,880
Task 2.4: Draft Fees	2	8	20	30	60	\$ 10,640
Task 2.5: Nexus Study	3	10	22	16	51	\$ 9,860
Task 3: Meetings						
Task 3.1: Kick-off Meeting (virtual)	1	4	2		7	\$ 1,700
Task 3.2: Findings Meeting (virtual)		4	6		10	\$ 2,180
Task 3.3: Developer Meeting (in-person option)	1	5		6	12	\$ 2,420
Task 3.4: Study Session Meeting (1 in-person)	1	4		4	9	\$ 1,880
Task 3.3: City Council Meeting (1 in-person)	1	6		2	9	\$ 2,120
Task 4: Best Practices	1	2		2	5	\$ 1,080
Total Without Optional Meetings	15	71	70	128	284	\$ 53,880
Optional Tasks						
Task 2.6: Ordinance Review	2	4	8			\$ 3,120
Total With Optional Tasks	17	75	78	128	284	\$ 57,000

Note: Hourly rates subject to annual increase based on CPI beginning January 1, 2025 and each year thereafter.

EXHIBIT C

TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code

Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of

the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, and staff from and against any demand or claim for damages, compensation, fines, penalties or other amounts to the extent arising out of or incidental to any acts or omissions listed above by Consultant, its subconsultants, and each of their officials, officers, employees and agents in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all reasonable attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.



To: Mayor and City Council
From: City Manager
Meeting Date: March 26, 2024
Subject: ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES – AWARD PROFESSIONAL SERVICES AGREEMENTS

Recommendation:

1. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Willdan Engineering to provide on-call construction management and inspection services;
2. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to FCG Consultants, Inc. to provide on-call construction management and inspection services;
3. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Fountainhead Consulting Corporation to provide on-call construction management and inspection services;
4. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to GK & Associates to provide on-call construction management and inspection services;
5. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Z&K Consultants, Inc. to provide on-call construction management and inspection services;
6. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to AKM Consulting Engineers to provide on-call construction management and inspection services;
7. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Gannett Fleming to provide on-call construction management and inspection services;

8. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Southstar Engineering and Consulting, Inc. to provide on-call construction management and inspection services;
9. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to NV5, Inc. to provide on-call construction management and inspection services;
10. Award a Professional Services Agreement for a term of five (5) years in the total amount of up to \$2,500,000 to Pacifica Services, Inc. to provide on-call construction management and inspection services; and
11. Authorize the City Manager to execute the agreements in a form approved by the City Attorney.

Fiscal Impact:

The contract amount for each firm is not-to-exceed \$2,500,000 for a term of five (5) years to provide construction management services and inspection services. No Purchase Orders (PO) will be opened upon execution of these agreements. The Engineering Division will process POs on an as-needed basis with selected firms to provide the construction management and inspection services. It is anticipated that future work may be awarded to any of the consulting firms, depending on their competitive task proposals that they will submit on a project-by-project basis. Accounts for the PO's will be established based on the task-order and project-appropriated funding source(s) associated with each City capital project assigned to the consulting firm. Funding will be based on appropriations approved for each project's budget, with funds such as Local Return Funds, applicable State grants and budgeted General Fund.

Discussion:

As has previously been the case, the Public Works Department requires construction management and inspections services for various Capital Improvement Projects (CIP). Due to current staffing levels, the Department does not currently have available resources to administer and inspect CIPs. To provide readily available and qualified resources, staff recommend the procurement of qualified consultants to provide on-call construction management and inspection services. Typical services provided under this procurement include construction administration, inspection, material testing and labor compliance for roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks, general facilities and other Public Works construction projects. All services will be provided on an as-needed basis.

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 26, 2024
ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES –
AWARD PROFESSIONAL SERVICES AGREEMENTS
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A Request for Proposals (RFP) for on-call construction management and inspection services was posted on PlanetBids through the City’s website on January 3, 2024. On February 7, 2024, the City received proposals from 28 firms in response to the RFP. A panel of three (3) staff members from the Public Works Department independently reviewed the proposals submitted by each firm and scored them based on the qualifications criteria prescribed in the RFP.

A summary of the final ranking of each firm is presented below:

Ranking	Consulting Firm	Ranking	Consulting Firm
1	WILLDAN	15	BUREAU VERITAS
2	FCG CONSULTANTS	16	TYR, INC.
3	FOUNTAIN HEAD	17	TRANSTECH
4	GK & ASSOCIATES	18	RKA CONSULTING GROUP
5	Z&K CONSULTANTS, INC.	19	RAMOS CS ENGINEERING
6	AKM CONSULTING ENGINEERS	20	ATLAS
7	GANNETT FLEMING	21	PACIFIC PROS
8	SOUTHSTAR ENGINEERING	22	DUDEK
9	NV5	23	GHIRADELLI ASSOCIATES
10	PACIFICA	24	TRC
11	TKE ENGINEERING, INC.	25	KANE CONSTRUCTION
12	ONWARD ENGINEERING	26	P2S, INC.
13	SA ASSOCIATES	27	LADAYU CONSULTING GROUP
14	MURROW DEVELOPMENT	28	FEI ASSOCIATES

In order to maximize the City’s flexibility, staff recommend awarding contracts to 10 firms to provide construction management and inspection services. The recommended firms are Willdan Engineering, FCG Consultants, Inc., Fountainhead Consulting Corporation, GK & Associates, Z&K Consultants, Inc., AKM Consulting Engineers, Gannett Fleming, Southstar Engineering and Consulting, Inc., NV5, Inc. and Pacifica Services, Inc. The City reserves the right to assign projects to one or more of the consultants at its sole discretion based on project requirements, the requirements of the funding source for the project, as well as the availability and ability of each consultant. Selection of a firm does not necessarily guarantee the award of work of any specific contract value.

Conclusion:

Staff recommends selecting the following 10 firms: 1) Willdan Engineering; 2) FCG Consultants, Inc.; 3) Fountainhead Consulting Corporation; 4) GK & Associates; 5) Z&K Consultants, Inc.; 6) AKM Consulting Engineers; 7) Gannett Fleming; 8) Southstar Engineering and Consulting, Inc.; 9) NV5, Inc.; and 10) Pacifica Services, Inc. to provide on-call construction management and inspection services. The Professional Service

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ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES –
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Agreements are for a term of five (5) years for an amount of up to \$2,500,000 each. The selected qualified firms will be available to provide services on an as-needed basis for construction management services in the delivery of a variety of projects. These firms may be contacted during the term of the agreement to provide a fee proposal for individual task orders and in accordance with the procedural requirements of the funding source for each project.



Steve Carmona

SC:NN:KG:np

- Enclosures:
- 1) Professional Services Agreement – Willdan Engineering.
 - 2) Professional Services Agreement – FCG Consultants, Inc.
 - 3) Professional Services Agreement – Fountainhead Consulting Corporation
 - 4) Professional Services Agreement – GK & Associates
 - 5) Professional Services Agreement – Z&K Consultants, Inc.
 - 6) Professional Services Agreement – AKM Consulting Engineers
 - 7) Professional Services Agreement – Gannett Fleming
 - 8) Professional Services Agreement – Southstar Engineering and Consulting, Inc
 - 9) Professional Services Agreement – NV5, Inc
 - 10) Professional Services Agreement – Pacifica Services, Inc.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
WILLDAN ENGINEERING

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) and Willdan Engineering, (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Chris Baca, Director of Construction Management, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest

protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved

by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 **PERS ELIGIBILITY INDEMNITY.** In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Vanessa Munoz, President and
Director of Engineering
Willdan Engineering
13191 Crossroads Pkwy North,
Suite 405
Industry, CA 91746

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
WILLDAN ENGINEERING

Andrew C. Lara, Mayor

Vanessa Munoz, President and
Director of Engineering

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES

City of Pico Rivera



Proposal

On-Call Construction Management and Inspection Services

February 7, 2024





Letter of Offer

February 7, 2024

Attn: Noe Negrete
Director of Public Works
City of Pico Rivera
6615 Passons Blvd
Pico Rivera, CA 90660

Subject: Proposal for On-Call Construction Management and Inspection Services

The City of Pico Rivera is seeking qualified firms to provide general Construction Management and Inspection Services on an as-needed or on-call basis.

Willdan Engineering (Willdan), a California corporation since May 1964, is a subsidiary of Willdan Group, Inc., a publicly traded Delaware corporation. Willdan has the resources, staff, and experience to meet the City's needs. In addition to its team of resident engineers, construction managers, and construction inspectors based in Los Angeles County, Willdan has assembled a team who are committed to providing top-quality services to the City of Pico Rivera. We believe that we are highly qualified to undertake this assignment because of strong project management, experienced team, and our working knowledge of the City's policies and procedures.

As a municipal consulting firm, we are aware of the City's needs and desires in undertaking a contract of this type. Willdan's personnel are experienced in working as an integral part of agency staff and, therefore, are familiar with city standards, guidelines, and procedures. This knowledge and experience will allow Willdan to be most responsive to your requirements. As a multidisciplinary firm, we have a full complement of resources under one roof to provide thorough construction management and inspection services.

Our firm's strengths include the following:

- **Local Knowledge.** Our proposed team members are highly familiar with the City's policies and procedures, funding sources, and state and federal guidelines and standards. This knowledge and experience enable us to quickly initiate projects and respond appropriately to City staff input and/or concerns. Willdan is currently providing construction management services for the City's PFAS Treatment, Regional Bikeway, Senior and Youth Centers, and Major Corridors Projects. In addition, Willdan continues to provide similar projects to the nearby cities of Bellflower, Paramount, Norwalk, Long Beach, and Downey.
- **Highly skilled Contract Manager.** Mr. Chris Baca, RCI offers over 40 years of construction management and public works experience and has been administering Willdan's current on-call agreement for the past 5 years.
- **Staffing Resources.** Our bench of licensed and technical experts consists of specialists in construction management, construction observation, water resources, highway and roadway engineering, drainage and flood control, structural engineering, traffic and transportation engineering, geotechnical engineering and materials testing/inspection, municipal engineering, landscape architecture, environmental planning, building safety, urban and regional planning, and other technical fields. The breadth and diversity of the firm's expertise means our construction management experts can draw upon the considerable experience of the firm – maximizing efficiency, productivity, and quality in meeting project schedules and budgets.

- **Turnkey Service.** Willdan offers the City of Pico Rivera a construction management staff experienced in a broad range of capital improvement projects, including roadway rehabilitation, parks, buildings, streetscape, traffic signalization, and wet utility (storm drain and sanitary sewer) modification, rehabilitation, replacement, and new installation improvements.

For this proposal, the contact person who will be authorized to make representations for the Willdan team is Mr. Chris Baca, Director of Construction Management and Inspection at the following address:

Willdan Engineering

13191 Crossroads Parkway North, Suite 405, Industry, CA 91746

Phone: (310) 502-6335 email: cbaca@willdan.com

Willdan's Federal Tax ID is 95-2295858. This proposal shall remain valid for a period of not less than 90 calendar days from the date of submittal. Willdan is obligated by all addenda to this RFP and Willdan attests that all information submitted with this proposal is true and correct.

Respectfully submitted,

WILLDAN ENGINEERING



Vanessa Muñoz, PE, TE

President and Director of Engineering





Qualifications of the Firm

Willdan Engineering (Willdan), a California corporation since May 1964, is a subsidiary of Willdan Group, Inc., a publicly traded Delaware corporation. Services are provided to nationwide clientele through three subsidiary firms – Willdan Engineering, Willdan Energy Solutions, and Willdan Financial Services – that offer a portfolio of diversified strengths. Willdan infuses a corporate culture of *Customer-First* throughout our entire staffing resources and all services provided to our clients. *Looking out for our clients’ best interests is at the forefront of everything we do.*

Our services and in-house support disciplines encompass urban and regional planning; traffic, civil, structural, geotechnical, right-of-way, city, and special district engineering; program/construction management and inspection; plan, study, and report review; building safety; drainage and flood control; mapping; and other complementary services such as GIS, utility coordination and relocation, and landscape architecture. With this depth of experience, expertise, knowledge, and resources, Willdan offers comprehensive solutions that are timely, cost effective, and tailored to meet the needs of individual communities. *Our understanding of public agency challenges and needs is what makes Willdan unique.*



Financial Strength

Willdan maintains a strong balance sheet with the financial and staffing resources to perform and complete all contractual obligations. We have continued to grow to better serve our clients by offering a continuously expanding range of municipal services. Willdan operates out of 51 offices located throughout the United States and over 1,500 employees.

Financial information, including information on revenue, earnings, and cash flow, are issued quarterly, and can be found at www.willdan.com. There are no pending conditions such as bankruptcy, pending litigation, planned office closure, impending merger, etc., that would impede Willdan’s ability to complete the City’s contract.

Corporate Mission and Philosophy

From Day 1, Willdan has maintained a business strategy focused on providing services to only public agencies. Today, 98 percent of our business is with public agencies. This strategy prevents potential conflicts of interest with private enterprises conducting business with our public agency clients or within their jurisdiction. Unique to Willdan is our understanding of public agency needs and issues. Willdan’s professionals often serve to extend our clients’ staff in the capacity of city and traffic engineers, planning directors, building officials, and other public agency positions. Additionally, many provide the added value of having served in public agency management positions prior to joining Willdan.



To meet and, on many occasions, exceed the expectations of our clients, Willdan fosters and instills a corporate culture of *Customer-First* among our staff and in our day-to-day work environment. Looking out for the County’s best interests is at the forefront of everything we do. Our customer-focused philosophy is particularly evident when dealing with complex situations and difficult challenges that are hard to resolve.

On-call engineering services are the center of Willdan's foundation – being the core of Willdan's founding in 1964. We have strengthened our services by incorporating former public agency staff who understand the importance and purpose of on-call contracts and are very familiar with the processes and procedures for such services. a condensed current list of public agencies that we have provided or are currently providing construction management and inspections services is provided below.





Municipal Agency	Dates of Service	Term of Contract
City of Bellflower	2015 – On Going	3 Years, Plus 2 Optional Years
City of Brea	2015 – Ongoing	3 Years, Plus 2 Optional Years
City of Burbank	2019 – Ongoing	3 Years, Plus 2 Optional Years
City of Davis	2019 – Ongoing	3 Years, Plus 2 Optional Years
City of Downey	2014 – Ongoing	3 Years, Plus 2 Optional Years (recently renewed)
City of Fillmore	2018 – Ongoing	3 Years, Plus 2 Optional Years
City of Grand Terrace	2018 – Ongoing	3 Years, Plus 2 Optional Years
City of Hayward	2016 – Ongoing	3 Years, Plus 2 Optional Years
City of Highland	2016 – Ongoing	3 Years, Plus 2 Optional Years (recently renewed)
City of Laguna Niguel	2018 – Ongoing	3 Years, Plus 2 Optional Years
City of Long Beach	2010 – Ongoing	3 Years, Plus 2 Optional Years
City of Newport Beach	2019 – Ongoing	3 Years, Plus 2 Optional Years
City of Palm Springs	2015 – Ongoing	3 Years, Plus 2 Optional Years
City of Pomona	2014 – Ongoing	3 Years, Plus 2 Optional Years (recently renewed)
City of Rancho Cordova	2019 – Ongoing	3 Years, Plus 2 Optional Years
City of Redlands	2018 – Ongoing	3 Years, Plus 2 Optional Years
City of Rialto	2018 – Ongoing	3 Years, Plus 2 Optional Years
City of Ridgecrest	2010 – Ongoing	3 Years
City of San Bernardino	2016 – Ongoing	Undefined term limit
City of Simi Valley	2013 – 2020	Undefined term limit
City of South Pasadena	2018 – Ongoing	3 Years, Plus 2 Optional Years
City of Tustin	2005 – Ongoing	3 Years, Plus 2 Optional Years
City of Ventura	2016	Undefined term limit (Yearly Renewal)
City of Santa Monica	2016	Undefined term limit (Yearly Renewal)





Proposed Staffing

Willdan offers the City of Pico Rivera a highly qualified team of professionals with the technical qualifications and diverse capabilities necessary to undertake construction management and inspection services for the City. Willdan understands that key personnel assigned on projects shall not be reassigned without prior written approval from the City.

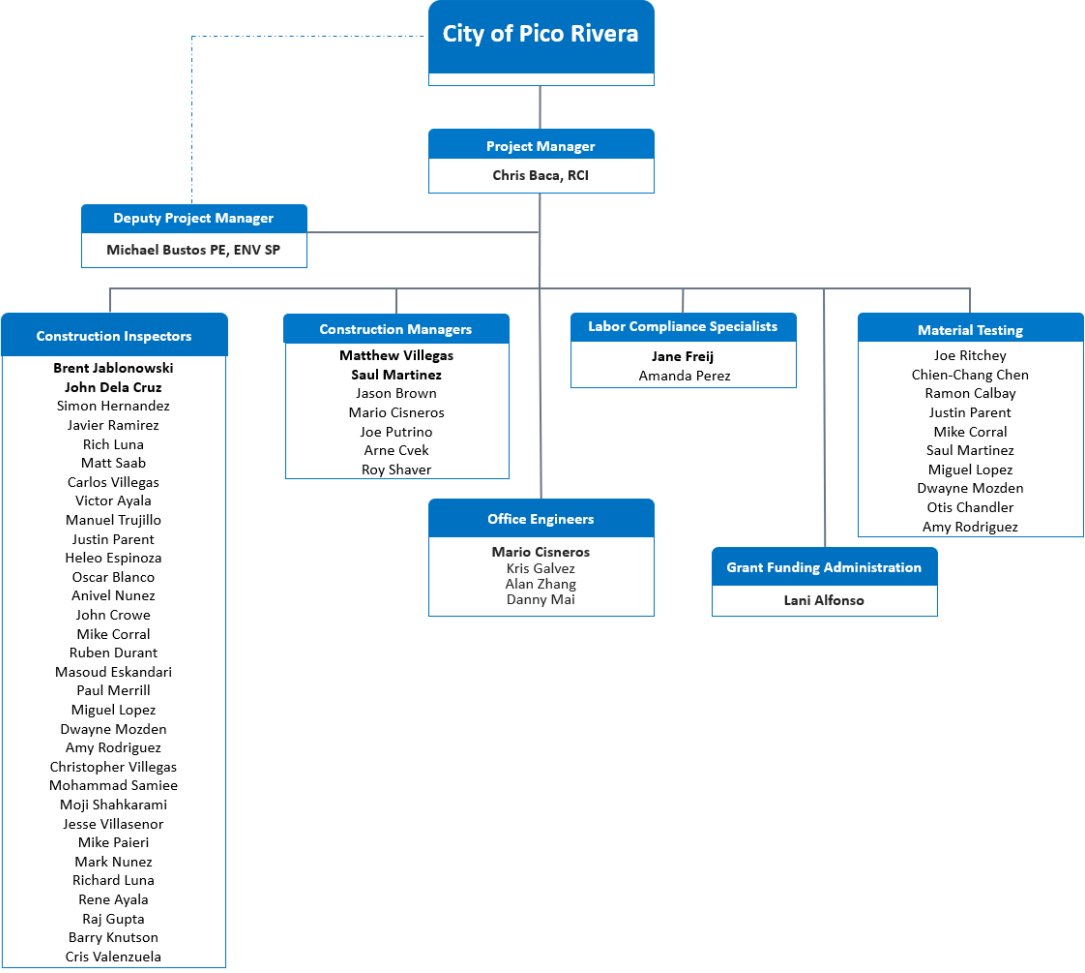
Team / Title / Experience / Role	Credentials
<p>Mr. Chris Baca, RCI <i>Director of Construction Management and Inspection</i> 40 Years' Experience Project Role: Project Manager</p>	<ul style="list-style-type: none"> ▪ BS, Public Administration, California State University, Fullerton ▪ Public Works Inspection, California State University, Los Angeles Extension ▪ California, Division IV, Public Works, RCI No. 4161 ▪ California, Division I, Engineering, RCI No. 5161
<p>Mr. Michael Bustos, PE, ENV SP <i>Deputy Director of Construction Management and Inspection</i> 23 Years' Experience Project Role: Deputy Project Manager</p>	<ul style="list-style-type: none"> ▪ BS, Civil Engineering, California Polytechnic State University, San Luis Obispo ▪ Caltrans Resident Engineer Academy ▪ Civil Engineer, California No. 73173 ▪ Envision Sustainability Professional, Institute for Sustainable Infrastructure No. 2696
<p>Mr. Matthew Villegas <i>Public Works Inspector</i> 11 Years' Experience Project Role: Construction Manager</p>	<ul style="list-style-type: none"> ▪ Bachelor of Arts & Sciences, Psychology, California State Polytechnic University, Pomona
<p>Mr. Saul Martinez <i>Construction Manager</i> 25 Years' Experience Project Role: Construction Manager</p>	<ul style="list-style-type: none"> ▪ Engineer-in-Training, CA No. 112670 ▪ Qualified SWPPP Practitioner (QSP) ▪ Certified Erosion, Sediment, & Stormwater Inspector (CESSWI) ▪ Nuclear Density Gauge certified Caltrans Resident Engineer Academy
<p>Mr. Brent Jablonowski <i>Construction Inspector</i> 20 Years' Experience Project Role: Construction Inspector</p>	<ul style="list-style-type: none"> ▪ Construction Technologies/Inspection, Ventura County Community Colleges ▪ Certified Master of Special Inspections ▪ ACI Field Grade 1 Technician ▪ Uniform Building Code (UBC) Building Inspector ▪ Title 24 Masonry special inspector ▪ Division of the State Architect (DSA) Special Inspector
<p>Mr. John Dela Cruz <i>Construction Inspector</i> 42 Years' Experience Project Role: Construction Inspector</p>	<ul style="list-style-type: none"> ▪ Certified Erosion, Sediment and Storm Water Inspector (CESSWI), #4694 ▪ Qualified Storm Water Practitioner (QSP), #25924 ▪ AHERA Building Inspector #02121 ▪ EPA/AHERA
<p>Mr. Mario Cisneros <i>Assistant Construction Manager</i> 8 Years' Experience Project Role: Office Engineer</p>	<ul style="list-style-type: none"> ▪ BS, Civil Engineering, California State University, Northridge ▪ Caltrans Resident Engineer Academy ▪ Traffic Control for Safer Work Zones Certification





<p>Ms. Jane Freij <i>Labor Compliance Manager</i></p> <p>30 Years' Experience Project Role: Labor Compliance Manager</p>	<ul style="list-style-type: none"> ▪ BA, Linguistics, University of Kansas ▪ Attorney Assistant Training Program, Litigation/ Corporations, University of California, Los Angeles
<p>Ms. Lani Alfonso, PE <i>Principal Project Manager</i></p> <p>20 Years' Experience Project Role: Grant Funding Administrator</p>	<ul style="list-style-type: none"> ▪ BS, Civil Engineering ▪ Civil Engineer, California, No. 56397

The organization chart below identifies the project roles for our team and illustrates the communication and reporting relationships among the team. Any changes in identified key personnel after the award of the agreement will be approved by the City in writing before the change is made. Willdan’s proposed team is available to begin work as soon as possible after the selected firm receives the notice to proceed.



Resumes for our proposed key staff are attached in the following pages. For any questions or clarifications, please contact our Project Manager, Chris Baca at cbaca@willdan.com or phone (310) 502-6335.





Michael D. Bustos, PE, ENV SP

Deputy Director of Construction Management and Inspection

Project Role: Deputy Project Manager

Profile Summary

Education:	BS, Civil Engineering (Magna Cum Laude), California Polytechnic State University, San Luis Obispo Caltrans Resident Engineer Academy
Registration:	Civil Engineer, California No. 73173 Envision Sustainability Professional, Institute for Sustainable Infrastructure
Experience:	23 Years

Mr. Michael Bustos is responsible for project and construction management of drainage, pipeline, pavement rehabilitation, street improvement, traffic signal, landscaping and irrigation, and grading projects. He has served as construction manager or resident engineer for over 100 public works projects, including over 20 federally funded projects. He serves as project manager for Willdan’s on-call construction management and inspection services provided to the cities of Ridgecrest, Inglewood, Downey, Westlake Village, Santa Monica, and Fillmore. He has gained valuable experience in on-site construction management, off-site construction administration, design, and plan checking.

Relevant Project Experience

FY 22-23 Measure V Pavement Rehabilitation and Chip Seal, City of Ridgecrest, California. Project Manager/Resident Engineer responsible for oversight of Willdan’s civil and traffic engineering design, environmental compliance, right-of-way acquisition, bidding assistance, resident engineering, construction management, inspection, materials testing, federal funding administration, and labor compliance services for two construction projects funded by the City’s local gas tax. The \$6 million pavement rehabilitation project included PCC Improvements, widenings, and overlay of 19 street segments throughout the city and the \$700,000 chip seal project included chip seal and striping of 17 street segments throughout the city.

Downs Street Widening Project, City of Ridgecrest, California. Resident Engineer responsible for oversight of Willdan’s civil and traffic engineering design, environmental compliance, right-of-way acquisition, bidding assistance, resident engineering, construction management, inspection, materials testing, federal funding administration, and labor compliance services for widening improvements from two lanes to four lanes on Downs Street between Ridgecrest Boulevard and Upjohn Avenue. The project involved utility pole relocations, raised median, curb ramps, curb, gutter, sidewalk, driveway approaches, street lighting conduit, culvert, cement treatment, ARHM overlay, signing, striping, and RRFB. These services were provided under Willdan’s on-call engineering contract.

ITS Gap Closure Project, Inglewood, CA. Project Manager/Construction Manager. Willdan is currently providing construction management, inspection, and material testing for the City’s ITS Gap Closure project. The City has already implemented Phase 1-4 of the Intelligent Traffic Systems Program with future phases 5-6 scheduled. This Project is a continuation of the ITS Program that will expand and improve existing ITS network by upgrading traffic signal hardware, software, and fiber optic communications. Traffic signal installations and/or modifications are being made at 17 intersections throughout the city. The construction contracts were separated into two contracts (material procurement and installation).





Intermodal Transit Facility Project, City of Inglewood, California. Construction Manager responsible for oversight of Willdan’s construction management, inspection, and material testing services for the Intermodal Transit Facility Project, which included remediation of hazardous and contaminated soils, grading, driveways, sidewalks, curbs, gutters, utility relocations, lighting, security systems, electrical systems, low-voltage systems, ADA improvements, bollards, pavement legends, striping, storm water systems, storm drain systems, catch basins and drop inlets, and all necessary items complete in place. Willdan provided CM, public works inspection, labor compliance, and material testing services. These services were provided under Willdan’s on-call engineering contract. Willdan provided design services on this project as well.

Old River School Road Rehabilitation, City of Downey, California. Resident Engineer responsible for oversight of Willdan’s construction management, inspection, and materials testing services for the federally funded Old River School Road Pavement Rehabilitation Project. This project generally consisted of the installation of 32,000 LF of fiber-optic traffic signal communications conduit, pull boxes and termination panels; cold milling, leveling course and overlay; curb ramps, curb and gutter, and sidewalk; implementation of Class II and Class III bike facilities; and striping and signage. These services were provided under Willdan’s on-call construction management and inspection contract.

3rd Street Water System Improvements Project (Rives Ave to Old River School Road), CIP 20-23, City of Downey, California. Construction Manager. Willdan provided inspection and materials testing services for this water system improvements project on 3rd Street between Paramount Blvd and Civic Center Drive. The project involved installation of new potable water ductile iron pipe, gate valves, tees, bends, thrust blocks and appurtenant fittings; installation of new fire hydrant assemblies, water service lines, meters, and boxes; abandonment of existing water mains, service lines, and associated facilities; trenching, backfill, and compacting; asphalt concrete (AC) and Portland cement concrete (PCC) pavement reconstruction; reconstruction of miscellaneous PCC improvements; and other appurtenant work.

Sumac Park Restroom Renovation, City of Agoura Hills, CA. Project Manager responsible for oversight of construction management and inspection services for the restroom renovation. The restroom building rehabilitation involved roof replacement, electrical and plumbing repairs, new water bottle filling station, fixture replacements, stucco exterior, stone veneer pilasters, security mesh screening, new gates and hardware, toilet accessories, slab reconstruction, and painting. Minor concrete improvements entailed removing and reconstructing concrete sidewalks, curb ramps, and curbs and installing parking lot striping.

Triunfo Canyon Road at Saddle Mountain PHB, City of Westlake Village, California. Project Manager responsible for oversight of construction management, inspection, labor compliance and material testing services for the installation of a new pedestrian hybrid beacon (PHB) system. The project included curb ramp reconstructions, new electrical service, pole foundations and pole installations, conduit, pull boxes, and signage. These services were provided under Willdan’s on-call city engineering contract.





Christopher Baca, RCI

Director of Construction Management and Inspection

Project Role: Project Manager

Profile Summary

Education:	BS, Public Administration, California State University, Fullerton Public Works Inspection, California State University, Los Angeles Extension Asphalt Paving, Contract Administration and Change Orders for Federally Funded Projects Seminars Inspection Principles, Public Contact, Slurry Seal, and Traffic Signal Inspection and Design Seminars
Registration:	Registered Construction Inspector, Division IV, Public Works, California No. 4161 Registered Construction Inspector, Division I, Engineering, California No. 5161
Experience:	40 Years

Mr. Christopher Baca is responsible for directing and monitoring public works inspection services and overseeing construction inspection personnel. His experience includes construction management of capital improvement projects in areas of water systems, street improvements, park improvements, storm drains, sanitary sewers, asphalt resurfacing (including asphalt-rubber products), concrete paving, landscaped medians, and traffic signals. Mr. Baca is familiar with the inspection and contract administration of other federally funded projects in accordance with Caltrans Local Assistance Procedures Manual. Prior to joining Willdan, Mr. Baca worked for a soils engineering firm conducting field inspections and performing laboratory testing.

Relevant Project Experience

On-Call Public Works and Land Development Inspection Services, City of Long Beach, CA. Project Manager. Willdan is providing on-call public works inspection for various CIP and permitted projects throughout the City of Long Beach. Willdan has maintained a continuous presence in the City since 2004. Willdan is responsible for inspecting and observing curbs, gutter, sidewalk, storm drain, traffic signal and sewer system installations, asphalt over-lays, grading, and other related work. Field files are maintained in accordance with Caltrans standards; Willdan provided labor compliance and coordinated all material testing.

On-Call Construction Management Services, City of Norco, CA. Project Manager. Willdan provides on-call public works inspection for various projects throughout the City of Norco.

On-Call Public Works and Construction Management Services, City of Redlands, CA. Project Manager. Willdan provides public works inspection and construction management services for various projects located throughout the City.

On-Call Construction Management and Inspection Services, City of Rancho Cucamonga, CA. Project Manager. Willdan is providing construction management and inspection services for the City of Rancho Cucamonga. A few of the projects are Crest Road at Whitley, Robert Ryan Park Construction, Arterial Street Resurfacing, and Hawthorne Boulevard at PVDW Landscape

On-Call Construction Management and Inspection Services, City of Newport Beach, CA. Project Manager. Willdan is providing construction management and inspection on various permitted and capital improvement projects throughout the City.





C. Matthew Villegas

Construction Management and Public Works Inspector

Project Role: Construction Manager

Profile Summary

Education:	Bachelor of Arts & Sciences, Psychology, California State Polytechnic University, Pomona
Experience:	11 Years

Mr. C. Matthew Villegas is an experienced public works inspector/electrical inspector with extensive background in installation and repair of lighting, including park, recreational center, airport and runway lighting; installation of traffic signals, ramp meters, count stations, CCTV systems, pump stations, and fiber optics for the public and private sectors. In addition, he has extensive knowledge of asphalt overlay, trench repairs, utility installation, concrete repairs, and other appurtenant work. He has excellent leadership skills and is adept at overseeing projects and supervising teams. He possesses excellent critical thinking, problem solving, leadership, time management, and communication skills. He is proficient in Excel, Word, Outlook, Oracle and Salesforce.

Relevant Project Experience

Regional Bikeway Project CIP No. 21280 Federal Project No. ATPL-5351(032), City of Pico Rivera, California. Construction Manager. Willdan Engineering is providing Construction Management and Public Works inspection services on this project, which consists of construction of a 1.1 mile long Class IV bike lane along Mines Avenue from Paramount Boulevard to the San Gabriel River. Additional improvements along Mines Avenue include construction of bio-swales and planting of drought tolerant landscaping, sidewalk and ADA improvements, pavement reconstruction, and signal modifications at the intersections of Paramount Boulevard at Mines Avenue and Rosemead Boulevard at Mines Avenue. Construction cost is approximately \$6.5 million.

Beverly Boulevard and San Gabriel River Parkway Medians Project, City of Pico Rivera, California. Construction Manager. Willdan Engineering is providing Construction Management services for this project, which consists of the construction of raised landscaped medians from the west city limits to San Gabriel River Parkway, including drought tolerant landscaping, and irrigation of recycled water.

City Hall ADA and Improvements Project, City of Pico Rivera, California. Construction Manager. Willdan provided construction management and inspection services for this project, which involved Americans with Disabilities Act improvements at City Hall exterior paths of travel, sidewalks, and along parking lots to bring them to compliance with current ADA standards. The project included asphalt, sidewalks, curbs, curb ramps, ADA railings, striping and signage.

Local Streets Rehabilitation Phase 2 Zone 19, City of Norwalk, California. Construction Manager. Willdan is currently providing construction management and inspection for this project that involves cold milling existing AC pavement, AC removals and reconstructions, ARAM interlayer, ARHM overlays, AC overlays and adjusting utilities to grade; signing, striping, loop detector replacements, and traffic control; removal and replacement of cross gutters and spandrels, including adjacent curb and gutter, and ADA curb ramps; including incidental asphalt work; utility relocations and traffic control.

2023 Citywide Resurfacing Slurry Seal and Cape Seal Project, City of Pico Rivera, California. Construction Manager. Willdan is currently providing construction management and inspection for this project that involves slurry seal on 17 street segments and cape seal on 18 additional street segments. The project also involves repairs to curb and gutter, reconstruction of ADA curb ramps, and striping.





Improvements at Eight Crosswalk Locations, HSIPL-5331(021), City of La Puente, California. Construction Manager. Willdan is providing construction management, inspection and labor compliance for this federally funded project. The project includes curb and gutter reconstruction, sidewalk and driveway approaches, ADA curb ramps, installation of a rectangular rapid flashing beacon, curb extension, cold milling and ARHM overlay, pavement markings and warning signs.

Los Angeles World Airport (LAWA) Intelligent Traffic System (ITS) Project, City of Inglewood, California. Construction Manager. Willdan is currently providing construction management, inspection, and materials testing for this project, which consists of installation of conduit, fiber optics communication, changeable message signs, traffic signal poles and heads, traffic controllers, fisheye video detection system, closed circuit television camera system, installation of new pull boxes, installation of pedestrian push buttons and pedestrian signal countdown assemblies, new ADA access ramps, necessary hardware to integrate the equipment into the City's ITS network, and appurtenant work. This project includes work along the La Cienega Corridor from Hills St at Century Blvd and the Century Blvd Corridor between La Cienega Blvd and Van Ness Ave. Value of the project is approximately \$11 million.

Various Projects, Intense Lighting (Leviton), City of Anaheim, California. Public Works Inspector/Electrical Inspector/Project Manager. Mr. Villegas specialized in skilled electrical work in the installation, maintenance, and repair of custom illuminated handrails to both a nationwide and an international market. He spearheaded all office operations, including quote takeoffs, tracking drawing completion schedules, interpreting and overseeing all project drawings and diagrams, generating RFIs and change orders, monitoring compliance to specifications and contracts, managing facility inventory and shipping, developing solutions to ensure compliance with established guidelines, and overseeing projects to ensure completion on a timely basis.

Various Projects, Power Up Enterprises, City of Fontana, California. Public Works Inspector/Project Manager. Mr. Villegas specialized in private and public works electrical construction projects for the installation of traffic signals and lighting, count stations, CCTV Systems, fiberoptic systems, Caltrans maintenance stations, and park and recreational lighting, assuring that all specifications were followed and were compliant with contract provisions and safety requirements. He oversaw all management and administration of projects and materials, including bid takeoffs, tracking project completion schedules, and generating RFIs and change orders. He coordinated with contractors and clients to deliver quality projects on a timely basis.

Various Projects, CMV Electric, City of Upland, California. Public Works Inspector/Project Estimator. Mr. Villegas specialized in private and public works electrical construction projects for the installation of traffic signals and lighting, ramp metering, count stations, CCTV systems, pump stations, fiberoptic systems, Caltrans maintenance stations, park and recreation center lighting, and airport and runway lighting, ensuring that all specifications were followed and were compliant with contract provisions and safety requirements. He oversaw all management and administration of projects and materials, including bid takeoffs, tracking project completion schedules, and generating RFIs and change orders. He coordinated with contractors and clients to deliver quality projects on a timely basis.





Saul Martinez

Construction Manager

Project Role: Construction Manager

Profile Summary

Education:	BS, Civil Engineering, California State Polytechnic University, Pomona AA, Mount San Antonio College, Walnut, California Drafting Certificate, Santa Ana College, Santa Ana, California
Registration:	Certification as a Qualified SWPPP Practitioner (QSP) Certified Erosion Sediment and Storm Water Inspector Engineer-In-Training (E.I.T.)
Experience:	22 Years

Mr. Saul Martinez possesses over 22 years of public works inspection and construction management experience. Mr. Martinez has experience working as a Project Management, Plan Review, and a Project Engineer. He has experience working on projects such as street rehabilitation, street improvements, irrigation system, street lighting, water reservoir, water improvement, storm drain, and sewer improvements.

Relevant Project Experience

Ernie Howlett Park Improvements, City of Rolling Hills Estates, California. Construction Manager. Willdan provided design, project management, construction management, inspection, and material testing for this park improvements project at Ernie Howlett Park, adjacent to Hawthorne Blvd in the City of Rolling Hills Estates. The Project included removal and reconstruction of curb and gutter, curb drains, drain inlet assemblies, decomposed granite walking path, wooden fencing, park benches, and exercise equipment, funding acknowledgement signs, and interpretive signs. Mr. Martinez was responsible for assisting with contract administration duties and overseeing Willdan’s inspection and testing staff.

Butterfly Garden Park, City of Bellflower, California. Construction Manager. Willdan is providing construction management, construction inspection, materials testing, and labor compliance services for this project, which is funded by Proposition 84 Urban Greening Grant Program. The goal of the project is to develop a sustainable green space with permeable surfaces, bioswale, walking path, benches, native plant vegetation that attracts butterflies, interpretive signage, and complimentary butterfly-shaped paving. The improvements include removals, driveway approaches, new asphalt pavement, curbs and gutters, sidewalks, permeable AC, DG walkways, colored PCC pavement, ornamental steel fencing, vehicular swing gates and rolling gates, monument signage, drinking fountains and bottle filling stations, park benches, bike racks, shade structures, pedestrian bridges, irrigation, and landscaping. Mr. Martinez is responsible for construction management duties and overseeing Willdan’s inspection and testing staff.

Stormwater and Runoff Capture Project at Mayfair Park, City of Lakewood, California. Construction Manager. Willdan provided project management, contract administration, construction observation, concrete materials testing, and labor compliance services for this project, which was funded by Proposition 84 and had enhanced labor compliance requirements. Park amenities included bollards, tennis courts, and baseball backstops. Other improvements included building extensions, storm drain diversion structures, pretreatment devices, underground storage gallery, wet well and submersible pumps, water treatment system, drainage improvements, electrical service and lighting, instrumentation devices, landscaping, and irrigation. Mr. Martinez has assisted with construction management duties and overseeing Willdan’s inspection and testing staff.





Lincoln Park and Surrounding Intersections ADA Accessibility and Pedestrian Supportive Improvements Projects, City of Pomona, California. Construction Manager. Willdan provided project and construction management services for street rehabilitation and street improvements on various local and arterial streets. Capital Improvement Project (CIP) No. 428-81055, Lincoln Park ADA Curb Ramps and Improvements, consisted of upgrading the park to meet ADA requirements, such as ADA accessibility and pedestrian supportive improvements to the park and to various surrounding intersections, including installation of an All-Way Stop, improved crosswalks, advanced signage modifications, additional lighting within the park and surrounding intersections, installation of a pathway, removal and replacement of an existing plaza area for enhanced ADA accessibility, and replacement of park irrigation system. In addition, Mr. Martinez assisted in preparing staff reports; managing Capital Improvement Projects by monitoring budgets and schedules; coordinating project closeout activities, including as-builts, staff report, Notice of Completion, release of retention, and warranty walk; attended preconstruction meetings; provided general oversight of contract administration during project construction, including recommending solutions; reviewed and recommended the approval of monthly progress pay estimates; assisted with review of contract change orders; and coordinated job walk for preparation of punch list.

City of Pomona, California. Construction Manager. Provide Construction Management services that consist of street rehabilitation and street improvements to various local as well as arterial streets throughout the City. Provided project management services to Capital Improvement Project (CIP) Lincoln Park ADA Curb Ramps and Improvements Project No. 428-81055 a local park, which consisted of upgrading the park to meet ADA requirements as well as the installation of a new irrigation system along with upgrading the street lights and cross walks leading into the park.

Jurupa Community Services District. As Project Manager/Development Supervisor, Mr. Martinez managed CIP Projects for the agency such as water line improvements, sewer line improvements for Milliken Avenue grade separation (bridge over Union Pacific Railroad Tracks), oversaw all new development within both City of Eastvale and City of Jurupa Valley, which entailed plan checking all water and sewer plans submitted to the District. He supervised two Development Engineering Representatives on a daily basis; and met with developers, engineer of record, residents to go over development projects and ensure that all plans, fees and documents were submitted in a timely manner in order to meet developer's construction schedules. In addition, prepared yearly budget for the department, maintained development spreadsheets in order to keep Engineering Manager, Engineering Director, General Manager and Board Members informed of all development projects within the district.

City of Upland California. Associate Engineer, Public Works, Environmental Division, NPDES Coordinator for the City, which required maintaining compliance with all Federal and State "Clean Water Act" requirements. Coordinated all NPDES Inspections, Commercial, Industrial, Municipal and Construction and ensured the reports were submitted into the MS4 Database. Provided training to City Staff. In addition, Mr. Martinez was responsible for plan check services for all plans, private and CIP projects. He completed over 800 plan checks. In addition, he performed design of plans such as Storm Drain, Street Improvement Hydrology/Hydraulic Studies, and Sewer Capacity Studies. Mr. Martinez acted as Project Engineer and completed several Capital Improvement Projects (CIP) such as Sewer Rehabilitation, Storm Drain Improvements and Berm Repair. Also, prepared and submitted grants, netting \$500,000 in grant funding. Mr. Martinez provided Development Review of all proposed projects submitted to the Planning Department, which consisted of attending meetings, reviewing submitted plans and preparing reports "Conditions of Approval" on all projects submitted to the Planning Commission. Prepared Council Reports as required.





Brent D. Jablonowski

Construction Inspector

Project Role: Construction Inspector

Profile Summary

Education:	Construction Technologies/Inspection, Ventura County Community Colleges, California
Registration:	Certified Master of Special Inspections, ACI Field Grade 1 Technician, Uniform Building Code (UBC) Building Inspector, Title 24 Masonry Special Inspector, Division of the State Architect (DSA) Special Inspector
Experience:	20 Years

Mr. Brent Jablonowski has 20 years of experience as a special inspector, building inspector, and public works observer with extensive structural expertise. He has worked on bridges, storm drains improvements, commercial buildings, municipal airport, schools, hospitals, parking structures, water treatment plants, water towers, batch plants, and precast plants; civil projects with driveway approaches, curbs, and gutters; solar structures; concrete welding and bolting; roof structures; mechanical screens, as well as soils work with nuclear gauge and burn tests and moisture cores and sampling. Core competencies include: Reinforced Concrete Special Inspector, Structural Masonry Special Inspector, Structural Steel & Bolting Special Inspector, Structural Welding Special Inspector, Drilled In Anchors Special Inspector, Pre-stressed Concrete Special Inspector and LA County Concrete and Welding Inspector. Mr. Jablonowski is proud to have served in the US Army and is a Veteran of Foreign Wars.

Relevant Project Experience

Butterfly Garden Park, City of Bellflower, CA. Construction Inspector. Willdan is providing construction management, construction inspection, materials testing, and labor compliance services for this project, which is funded by Proposition 84 Urban Greening Grant Program. The goal of the project is to develop a sustainable green space with permeable surfaces, bioswale, walking path, benches, native plant vegetation that attracts butterflies, interpretive signage, and complimentary butterfly-shaped paving. The improvements include removals, driveway approaches, new asphalt pavement, curbs and gutters, sidewalks, permeable AC, DG walkways, colored PCC pavement, ornamental steel fencing, vehicular swing gates and rolling gates, monument signage, drinking fountains and bottle filling stations, park benches, bike racks, shade structures, pedestrian bridges, irrigation, and landscaping. Mr. Jablonowski has been responsible for daily observation of the construction activities, materials testing coordination, preparing daily reports, tracking quantities, and coordinating with the Contractor’s foreman.

Guardrail Upgrades, County of Ventura, California. Public Works Observer responsible for observation of the construction activities, including daily monitoring of the contractor’s work, documenting changed conditions, tracking quantities, verifying proper traffic control devices, and coordinating material testing. Construction elements on this federally funded project include Midwest Guardrail System installations with transition railings, terminal and end treatments, reinforced concrete blocks, crash cushion and anchor assemblies, and butterfly reflectors at 11 locations in the County of Ventura. These services were provided under Willdan’s on-call engineering contract.

Inglewood – ITS Gap Closure Project, California. Public Works Observer responsible for observation of the construction activities, including daily monitoring of the contractor’s work, documenting changed conditions, tracking quantities, verifying proper traffic control devices, and coordinating material testing. This Project is a continuation of the ITS Program that will expand and improve existing ITS network by upgrading traffic signal hardware, software, and fiber optic communications. Traffic signal installations and/or modifications are being made at 17 intersections throughout the city. The construction contracts





were separated into two contracts (material procurement and installation). Mr. Jablonowski serves as Construction Inspector responsible for daily monitoring of the construction activities, documenting changed conditions, tracking quantities, and coordination material testing. These services are being provided under Willdan’s on-call engineering contract.

Sumac Park Restroom, City of Agoura Hills, California. Public Works Observer responsible for observation of the construction activities, including daily monitoring of the contractor’s work, documenting changed conditions, tracking quantities, verifying proper traffic control devices, and coordinating building department inspections and material testing. The restroom building rehabilitation involved roof replacement, electrical and plumbing repairs, new water bottle filling station, fixture replacements, stucco exterior, stone veneer pilasters, security mesh screening, new gates and hardware, toilet accessories, slab reconstruction, and painting. These services were provided under Willdan’s on-call engineering contract.

2022 Major Street Rehabilitation, City of Lakewood, California. Public Works Observer responsible for observation of the construction activities, including daily monitoring of the contractor’s work, documenting changed conditions, tracking quantities, verifying proper traffic control devices, and coordinating material testing. Willdan is providing construction management, public works observation, labor compliance, and material testing services for the City’s 2022 Major Street Paving Project. The project involves pavement rehabilitation, (cold milling, leveling course, asphalt rubber hot mix overlay, thermos-plastic striping, traffic loops, curb ramps, sidewalk, curb and gutter) on eight major and collector streets, for an estimated total distance of eight (8) linear miles. These services were provided under Willdan’s on-call engineering contract.

Office Building Tenant Improvement and Interior Renovation, City of Cerritos, CA. Lead Inspector for all source material, ICC, and civil inspections required for a City-owned approximately 33,000-square-foot, two-story building. The improvements entailed reconstructing the building exterior and portions of the interiors; upgrades to plumbing, mechanical, electrical, sheet rock, flooring, ceiling, paint and finishes, and glazing; reconstructing the roof; and installing new fire alarm and sprinkler systems.

Sumac Park Restroom Renovation, City of Agoura Hills, CA. Construction Inspector responsible for inspection services for the restroom renovation. The restroom building rehabilitation involved roof replacement, electrical and plumbing repairs, new water bottle filling station, fixture replacements, stucco exterior, stone veneer pilasters, security mesh screening, new gates and hardware, toilet accessories, slab reconstruction, and painting. Minor concrete improvements entailed removing and reconstructing concrete sidewalks, curb ramps, and curbs and installing parking lot striping.

Heritage Valley Parks Tract No. 5520 Offsite and Onsite Improvements, City of Fillmore, CA. Lead Special Inspector for all special inspections required for the \$40 million developer-built and City-maintained offsite storm drain improvements; all onsite utilities; and other public improvements associated with construction of residential Tract No. 5520. The offsite improvements involved single- and double-reinforced concrete boxes, open channel, and RCP. The onsite improvements encompass all wet and dry utilities, street and drainage improvements, landscaping and irrigation, and roadway structural sections to support the 497-unit development.





John Dela Cruz

Construction Inspector

Project Role: Construction Inspector

Profile Summary

Education:	College Coursework/Saddleback College, Mission Viejo, CA College Coursework/Rancho Santiago College, Santa Ana, CA College Coursework/Harbor College, Harbor City, CA
Registration:	Certified Erosion, Sediment and Storm Water Inspector (CESSWI), #4694 Qualified Storm Water Practitioner (QSP), #25924 AHERA Building Inspector #02121; EPA/AHERA Asbestos Abatement Contract Supervisor #AACS-817-95
Experience:	42 Years

Mr. Dela Cruz has over 40 years of private and public works project construction management and inspection experience. Mr. Dela Cruz has a thorough knowledge of the Public Works Standard Plans and Specifications, Caltrans Standard Plans and Specifications, Work Area Traffic Control Handbook, Greenbook, Construction General Permit and OSHA safety orders. His project expertise includes residential, commercial, retaining walls, grading, wet and dry utilities, parking lots, roadways, highways, bridges, retaining walls, water treatment and storage facilities, construction and post construction water quality structures and environmental projects.

Relevant Project Experience

Garden Grove Boulevard Rehabilitation, Federal Aid Project No. CRAL-5328(088), City of Garden Grove, California. Public Works Inspector. Willdan provided inspection and materials testing for this federally funded street rehabilitation project on Garden Grove Blvd between Harbor Blvd and Fairview St. **This** project consisted of clearing and grubbing, roadway excavation, removing and reconstructing failed pavement areas, asphalt paving, asphalt rubber aggregate membrane (ARAM), RHMA-G surface course, replacement of PCC curb and gutter, bus pads, driveway approaches, sidewalks, depressions and wheel chair ramps, adjustments to utility covers to finish grade, installation of traffic striping, signing, pavement marking and markers, traffic detector loops, and re-establishment of centerline ties and monuments. Mr. Dela Cruz served as the primary inspector responsible for providing inspection services to monitor completion of all specified work in compliance with the contract documents. He tracked all quantities, coordinated with the Contractor’s Foreman, prepared daily inspection reports, and reported directly to the City’s Construction Manager.

Chapman Avenue Resurfacing, CIP No. 1341000, City of Garden Grove, California. Public Works Inspector. Willdan provided inspection and materials testing for this street resurfacing and landscaping project on Chapman Avenue between Springdale St to Western Ave. This project consisted of clearing and grubbing, roadway excavation, removing and reconstructing failed pavement areas, asphalt paving, asphalt rubber aggregate membrane (ARAM), RHMA-G surface course, replacement of PCC curb and gutter, bus pads, driveway approaches, sidewalks, ADA curb ramps, utility adjustments installation of traffic striping, traffic detector loops, irrigation and landscaping, and re-establishment of centerline ties and monuments. Mr. Dela Cruz served as the primary inspector responsible for providing inspection services to monitor completion of all specified work in compliance with the contract documents. He tracked all quantities, coordinated with the Contractor’s Foreman, prepared daily inspection reports, and reported directly to the City’s Construction Manager.





Briggeman Drive Street Improvement Project, CIP 22/23-03, City of Los Alamitos, California. Senior Public Works and Water Quality Inspector. Mr. Dela Cruz provided inspection of hardscape and softscape demolition, street and sidewalk improvements, ADA curb ramps, longitudinal gutters, and striping and signage on Briggeman Drive between Los Alamitos Blvd and Reagan St.

On-Call Municipal Engineering Services for the Planned Development Communities of Portola Center, Serrano Summit, Teresina, and The Meadows, City of Lake Forest, California. Senior Public Works, Grading, and Water Quality Inspector. Mr. Dela Cruz provided inspection services for the Portola Center, a 98-acre gated residential community with a 5-acre park; the Serrano Summit, a 68-acre residential community with 2 community parks, a community center and a pool; the Teresina, a 28-acre planned residential community; and The Meadows, a 120-acre residential community with 5 neighborhood parks, a community center, 2 swimming pools, a soccer field, a mitigation wetlands area, and a Senior Affordable Housing site. Mr. Dela Cruz has also provided inspection and observation services for other projects in Lake Forest, including the Lake Forest City Hall, the Town Place Suites Hotel, Hampton Inn, Springhill Suites Hotel, Coffee Bean restaurant, Community Pool renovation, a Shell Gas Station, and several Traffic Signal projects. The duties involved inspection and observation of rough and precise grading of cut-and-fill materials, wet and dry utilities and structures, post construction structural water quality systems, installation of street and sidewalk improvements, handicap ramps, retaining walls, traffic signals, irrigation and landscaping, and relocation of existing utilities.

Street Improvements Project on Lakewood Boulevard, City of Downey, California. Senior Public Works Inspector. Mr. Dela Cruz provided inspection services for the Street Improvements Project for Lakewood Boulevard, including inspection of hardscape and softscape demolition, installation of wet and dry utilities and structures, street and sidewalk improvements, handicap ramps, retaining walls, traffic signals, street lighting, striping and signage, irrigation, landscaping, and relocation of existing utilities.

Street Improvements Project, City of Long Beach, California. Senior Public Works Inspector. Mr. Dela Cruz provided inspection services for this \$15 million improvement project, which involved replacement of curb and gutter, handicap ramps, cross gutters, and asphalt overlays. Duties included inspection and observation of asphalt removal and replacement, asphalt grind and overlays, asphalt crack seal and slurry seal, replacement of damaged curb and gutter, sidewalks, striping and signage, traffic management and control. Additional duties included project documentation, public outreach, and coordination of consultants and utility agencies.

City Right-of-Way and Capital Improvement Projects, City of Huntington Beach, California. Senior Public Works Construction Manager and Inspector for Utility Company contracts performing work in the City Right of Way and Capital Improvement Projects. Duties included inspection and observation for asphalt removal and replacement; asphalt grind and overlays; asphalt crack seal and slurry seal; replacement of damaged curb and gutter, sidewalks, handicap ramps; and striping and signage. Additional duties included project documentation, public outreach, and coordination of consultants and utility agencies.

Harbor Boulevard Street Rehabilitation Project, City of Santa Ana, California. Senior Construction Manager/Inspector. Mr. Dela Cruz provided construction management and inspection services on this project.

Street Improvement Projects, The Mission Viejo Company, City of Aliso Viejo, California. Senior Construction Manager/Inspector. Mr. Dela Cruz provided construction management and inspection services on this project.





Mario Cisneros

Assistant Construction Manager

Project Role: Office Engineer

Profile Summary

Education:	BS, Civil Engineering, California State University, Northridge
Registration:	Caltrans Resident Engineer Academy, Traffic Control for Safer Work Zones Certification
Experience:	8 Years

Mr. Mario Cisneros serves as Office Engineer and Construction Manager on public works capital improvements projects. His experience includes management of pavement rehabilitation, street improvements utility installations, traffic signal improvements, fiber optics, water wells, and building renovation projects. Mr. Cisneros uses his knowledge and skills in reviewing and implementing projects and plans, using cost-effective tools and techniques, dealing with contractors, staff, and efficiency to solve complex problems in order to bring maximum efficiency to the projects he’s involved on. He has the ability in working closely with team members, effectively accomplishing assigned responsibilities.

Relevant Project Experience

FY 22-23 Measure V Pavement Rehabilitation and Chip Seal, City of Ridgecrest, California. Project Manager/Resident Engineer responsible for oversight of Willdan’s civil and traffic engineering design, environmental compliance, right-of-way acquisition, bidding assistance, resident engineering, construction management, inspection, materials testing, federal funding administration, and labor compliance services for two construction projects funded by the City’s local gas tax. The \$6 million pavement rehabilitation project included PCC Improvements, widenings, and overlay of 19 street segments throughout the city and the \$700,000 chip seal project included chip seal and striping of 17 street segments throughout the city.

Downs Street Widening Project, City of Ridgecrest, California. Office Engineer responsible for assisting with bidding assistance, construction management, and federal funding administration services for widening improvements from two lanes to four lanes on Downs Street between Ridgecrest Boulevard and Upjohn Avenue. The project involved utility pole relocations, raised median, curb ramps, curb, gutter, sidewalk, driveway approaches, street lighting conduit, culvert, cement treatment, ARHM overlay, signing, striping, and RRFB. These services were provided under Willdan’s on-call engineering contract.

ITS Gap Closure Project, Inglewood, CA. Office Engineer. Willdan is currently providing construction management, inspection, and material testing for the City’s ITS Gap Closure project. The City has already implemented Phase 1-4 of the Intelligent Traffic Systems Program with future phases 5-6 scheduled. This Project is a continuation of the ITS Program that will expand and improve existing ITS network by upgrading traffic signal hardware, software, and fiber optic communications. Traffic signal installations and/or modifications are being made at 17 intersections throughout the city. The construction contracts were separated into two contracts (material procurement and installation).

Fair Oaks Traffic Signal Improvements, City of South Pasadena, California. Construction Manager responsible for construction contract administration for traffic signal and fiber optic improvements along the Fair Oaks Avenue corridor. This federally funded project included the installation of various traffic signal system items, including new emergency vehicle preemption (EVP) systems, ethernet switches, fiber hub switches, ethernet modules, advanced dilemma video detection, thermal detection, 2070 controllers, CCTV traffic monitoring systems, SMFO cable, conduit, system integration, splice vaults, and fiber patch panels. These services were provided under Willdan’s on-call engineering contract.





Sumac Park Restroom, City of Agoura Hills, California. Construction Manager responsible for construction contract administration for the park's restroom building renovation project. The restroom building rehabilitation involves roof replacement, electrical and plumbing repairs, new water bottle filling station, fixture replacements, stucco exterior, stone veneer pilasters, security mesh screening, new gates and hardware, toilet accessories, slab reconstruction, and painting. Minor concrete improvements entailed removing and reconstructing concrete sidewalks, curb ramps, and curbs and installing parking lot striping. These services were provided under Willdan's on-call engineering contract.

Inglewood – ITS Gap Closure Project, California. Office Engineer responsible for assisting with construction contract administration, including working day statements, RFI and submittal processing, change order and progress payment preparation, and meeting agendas and minutes. Willdan is currently providing construction management, inspection, and material testing for the City's ITS Gap Closure project. This Project is a continuation of the ITS Program that will expand and improve existing ITS network by upgrading traffic signal hardware, software, and fiber optic communications. Traffic signal installations and/or modifications are being made at 17 intersections throughout the city. The construction contracts were separated into two contracts (material procurement and installation). Mr. Jablonowski serves as Construction Inspector responsible for daily monitoring of the construction activities, documenting changed conditions, tracking quantities, and coordination material testing. These services are being provided under Willdan's on-call engineering contract.

Triunfo Canyon Road at Saddle Mountain PHB, City of Westlake Village, California. Office Engineer responsible for assisting with construction contract administration, including working day statements, RFI and submittal processing, change order and progress payment preparation, and meeting agendas and minutes for the installation of a new pedestrian hybrid beacon (PHB) system. The project included curb ramp reconstructions, new electrical service, pole foundations and pole installations, conduit, pull boxes, and signage. These services were provided under Willdan's on-call city engineering contract.

Joint City Pavement Rehabilitation FY 2017-18, Cities of Westlake Village and Agoura Hills, California . Office Engineer responsible for assisting with construction contract administration, including RFI and submittal processing, change order and progress payment preparation, and meeting agendas and minutes. Willdan prepared plans and specifications and provided construction management, inspection, and materials testing for the portion of work within the City of Westlake Village. This project included digouts, tree root repairs, crack treatment, cold milling, AC overlay, ARHM overlay, profile milling, slurry seal, parking lot seal coats, utility adjustments, traffic detector loops, and pavement delineation. Work within Westlake Village included improvements within First Neighborhood, Three Springs Neighborhood, Triunfo Canyon Road, and La Tienda. These services were provided under Willdan's on-call city engineering contract.

Old River School Road Rehabilitation, City of Downey, California. Office Engineer responsible for assisting with construction contract administration, including working day statements, RFI and submittal processing, change order and progress payment preparation, and meeting agendas and minutes for the federally funded Old River School Road Pavement Rehabilitation Project. This project generally consisted of the installation of 32,000 LF of fiber-optic traffic signal communications conduit, pull boxes and termination panels; cold milling existing asphalt pavement, placement of asphalt concrete leveling course and rubberized asphalt concrete overlay; replacement of curb ramps and uplifted or damaged curb and gutter and sidewalk in compliance with the ADA requirements; implementation of Class II and Class III bike facilities; and striping and signage. These services were provided under Willdan's on-call construction management and inspection contract.





Jane Freij

Labor Compliance Manager

Project Role: Labor Compliance Manager

Profile Summary

Education:	BA, Linguistics, University of Kansas Attorney Assistant Training Program, Litigation/Corporations, University of California, Los Angeles
Experience:	30 Years

Ms. Jane E. Freij is an experienced Administrative/Project Manager with a proven record of profitability achieved through comprehensive and effective management of time and budget. Key areas of expertise include project needs analyses, scheduling and budgeting, contract administration/negotiation, legal documentation, policy and procedure development, and writing and editing. As a Supervising Labor Compliance Manager, Ms. Freij provides oversight of labor compliance monitoring services for various federally-funded projects under FHWA, FTA, HUD, and EPA. She is familiar with the FHWA federal funding administration process from field review and request for authorization to final invoicing and has specialized training in the reporting requirements and fraud detection and prevention procedures for projects funded by the American Recovery and Reinvestment Act of 2009 (ARRA). Experience prior to joining Willdan includes 4 years with Edison Enterprises, where Ms. Freij served as Contract Administrator and Senior Contract Administrator. In these positions, she developed and negotiated contracts for products and services, monitored and enforced contractual compliance, constructed contractual terms and conditions, served as risk management liaison, and managed a multi-state licensing project for an energy services subsidiary. Ms. Freij has a strong legal background, having served as a paralegal and senior paralegal for litigation attorneys in the areas of real estate, land development, and contract law. She is experienced in Microsoft Word, Microsoft Excel, and Lexis-Nexis research software.

Relevant Project Experience

Federal Highway Administration (FHWA) Labor Compliance, Various Cities, California. Responsible for providing supervisory federal and state labor compliance services for FHWA funded projects in the following cities: Baldwin Park, Calabasas, Coachella, Commerce, Fillmore, Hawaiian Gardens, Huntington Park, La Cañada Flintridge, La Mirada, La Puente, Lakewood, Maywood, Monterey Park, Paramount, Pico Rivera, Placentia, Pomona, Rancho Palos Verdes, Ridgecrest, Rolling Hills Estates, Rosemead, South Gate, South Pasadena, Thousand Oaks, and Westlake Village.

Community Development Block Grant (CDBG) Labor Compliance, Various Cities, California. Responsible for providing supervisory federal and state labor compliance services for CDBG funded projects administered by the U.S. Department of Housing and Urban Development (HUD) and the Los Angeles County Community Development Commission (LACDC) in the following cities: Bell Gardens, Burbank, Calimesa, Commerce, Hawaiian Gardens, La Mirada, Lawndale, Maywood, Paramount, Pico Rivera, Rosemead, San Marino, South El Monte, South Gate.

Various Transit-Related Facility Improvements, Foothill Transit. Labor Compliance Manager. Responsible for providing comprehensive labor compliance services on six transit-related facility improvement projects with a total construction cost of approximately \$8 million. The projects are funded through the Federal Transit Authority (FTA) utilizing American Recovery and Reinvestment Act (ARRA) funds. In addition, Ms. Freij is assisting the agency with federal reporting requirements pertaining to the use of ARRA funds and contractor utilization of Disadvantaged Business Enterprises (DBEs)





Palos Verdes Drive North Bike Lane, City of Rolling Hills Estates, California. Labor Compliance Officer/Federal Grant Administrator. Responsible for providing labor compliance and grant administration services for this project, for which Willdan Engineering secured federal STPL funds in the amount of \$2,081,000 (Call for Projects Grant) and state funds in the amount of \$554,580 (SR2S Grant).

226th Street Extension, City of Hawaiian Gardens, California Supervising Labor Compliance Manager. Responsible for providing labor compliance services for this Community Development Block Grant (CDBG) project, administered through the Los Angeles County Community Development Commission (LACDC) at a project cost of approximately \$210,000.

Palos Verdes Drive North, City of Rolling Hills Estates, California Federal Labor Compliance Officer/Grant Administrator. Responsible for providing federal labor compliance and grant administration services for this project, funded through the Federal Highway Administration (FHWA) American Recovery and Reinvestment Act (ARRA) at a total project cost of approximately \$400,000.





Consultants and/or Sub-consultants

Willdan's strength of staffing resources and available in-house disciplines enables us to provide all services and disciplines required for Pico Rivera's on-call construction management and inspections services contract without the use of subconsultants.

Work Approach

Willdan understands that the City of Pico Rivera may seek assistance on numerous types of projects under this on call construction management contract, such as street rehabilitation, sewer improvements, storm drain improvements, bridge construction, new building construction, water service and pipelines, pump and motor improvements, irrigation and landscaping, site improvements, system controls and instrumentation, streets and park lighting, parks and recreation facility improvements, mechanical systems, electrical systems, and traffic signal improvements.

Construction management services will include constructability reviews, bid analysis, staff reports, general contract administration submittal and RFI review and processing, constructability reviews, change order review, safety monitoring, progress payment review and processing, inspection, claims review and analysis, labor compliance, community workforce agreement compliance, project closeout, community outreach, and federal funding administration. Inspection efforts shall effectively and efficiently ensure that all work complies with the approved construction documents and applicable codes and regulations (i.e. Caltrans, APWA, AWWA, City of Pico Rivera, and Los Angeles County.) Through Willdan's long history of providing these identical services to cities and counties throughout California, we have ascertained that success working under this type of on-call contract is dependent upon understanding a variety of elements such as:

On-Call Experience Key Advantages

- Willdan's history of working with on-call contracts has well prepared our staff to respond to all requests for services in a positive, efficient manner
- Delivers the combination of experienced, hands-on skills and perspective that ensures the City receives high-quality service at reasonable and competitive cost
- Assures that, in selecting Willdan, clients benefit from the expertise, experience, and professionalism needed to be successful in delivering high-quality projects and services on time and within budget

- Short project durations and minimal lead times for assignments may be required
- Flexibility in service assignments, understanding work to date, and coordinating completion of project tasks already started by agency staff is crucial
- Staff availability to work assignments as they develop is critical to moving projects forward
- Efficient use of resources is important for project assignments that are relatively small
- Consistent, organized project management is vital due to the potentially large numbers of projects that may be in process
- Regular attention to quality assurance and control is particularly important as short-term projects may limit the number of interim review steps often associated with a project-specific contract

At any given time, Willdan has over 200 on-call contracts where project assignments are issued by the public agency on an as-needed basis. The project scopes, schedules, and costs are negotiated and agreed upon prior to project award. Every month, Willdan reports the progress performance of each project. The scope of services requested vary from project to project and can include any combination of constructability reviews, bidding assistance, construction management, construction inspection, labor compliance, materials testing, utility and outside agency coordination, and project closeout.





Project Management Goals

Willdan has two primary goals since our inception in 1964:

- Ensuring the success of our clients
- Enhancing their communities

Working steadily towards these goals we gained a notable reputation for project understanding, technical excellence, cost effectiveness, and client responsiveness. It is these attributes that our construction management and inspection team bring to each project. To these primary objectives, we add individual project-oriented goals that include:

- Ensuring Project success – Provide City and contractor with constant input and feedback affecting projects
- Community Enhancement – Monitor project for conformance to City’s high standards
- Impeccable Recordkeeping – Maintain construction files pursuant to City, Willdan, and Caltrans Local Assistance Procedures Manual
- Rigorous Budget Control – Provide biweekly construction budget updates to City Project Manager
- Maintain Schedule – Provide weekly schedule updates and ensure contractor complies with project schedule requirements
- Resident and Business satisfaction - Provide initial project flyers and periodic updates to businesses and residents affected by the project; set up project hotline for high profile CIP projects that impact a significant number of citizens; ensure project is well maintained and project traffic controls are installed per project plans, CAMUTCD, and City requirements

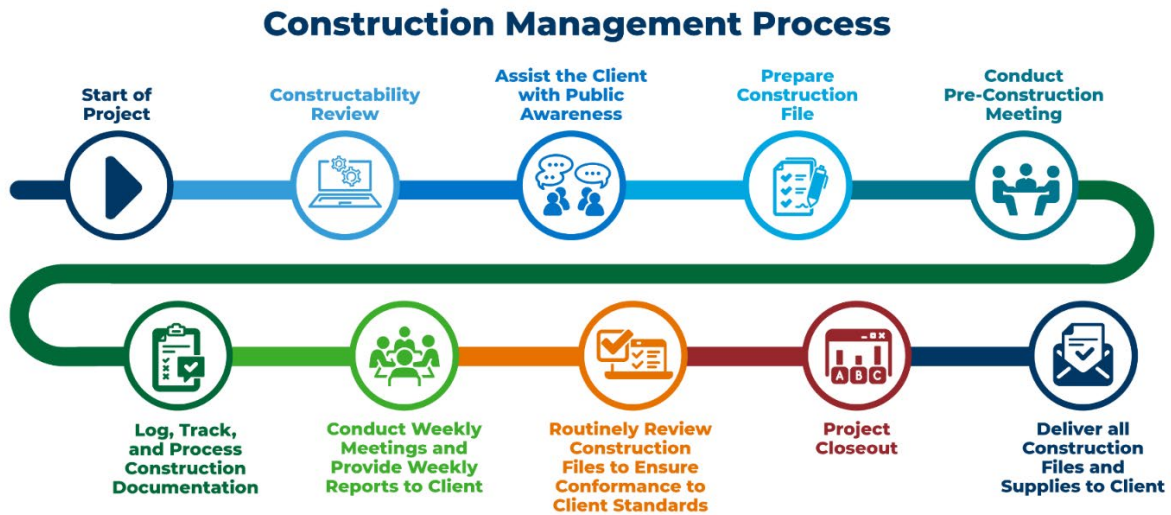
Project Approach

Willdan’s approach to construction management starts with assigning the appropriate staff to fit the assignment’s needs. For construction projects, the primary team members will include a construction manager and the project inspector. Our management team will work closely with the City’s Project Manager to assign the most qualified individuals to each project. To achieve these goals, Willdan’s approach to management and inspection of the City’s construction projects includes:

- Thorough review of project specifications and plans
- Initial set-up of project-specific construction management files
- Identify and address key project issues prior to start of construction
- Agree on project-specific quality assurance program
- Identify and coordinate with outside utility agencies and/or permitting agencies impacted by the projects
- Arrange preconstruction meeting and process RFIs and submittals in a timely manner
- Maintain detailed project records and provide weekly/monthly reports
- Arrange weekly project meetings to review and address project issues
- Provide qualified inspectors to closely monitor contractor’s work and progress
- Provide detailed inspection reports of developer/contractor’s daily activities
- Promptly respond to resident and business complaints and questions
- Provide final project close-out documents conforming to City, Willdan, and other concerned parties



There are many routine aspects that are common to the way every construction project is performed in terms of construction administration and inspection of development, permitted, and capital improvement projects as outlined in our scope and in the diagram below:



Willdan adopted the Caltrans' Construction Manual as our in-house quality standard and have incorporated Caltrans' prescribed standards and procedures into our everyday inspection routine. This ensures we meet federal and state guidelines from the start. To supplement the Caltrans Construction Manual, we have also developed checklists as a means of quality control for our typical project field files, federally funded project documentation, BMP inspections, slurry seal inspections, ARHM paving inspections, water main inspections, and traffic signal inspections.

Contractor Compliance: Our staff has extensive experience with a myriad of public works projects and has a clear understanding of the issues surrounding inspection of the work. For example, when constructing sidewalks and ADA-compliant ramps, our team will ensure adequate subgrade compaction has been achieved. They will monitor the work for conformance with the plans, specifications, and ADA requirements. The concrete tickets will be checked to ensure materials match the approved mix design. A smart level will be used to check forms and the contractor will not be approved to place concrete until the work meets all City and other applicable standards. Willdan's team will monitor the contractor's operations for conformance with City compaction standards by working with the City's approved material testing lab and will not accept any trench backfill or allow any pavement repair until proper compaction is verified by the lab.

Project Budgets: Construction costs are proactively managed and tracked against available budgets by our Construction Managers. This starts with an initial quantity takeoff from the construction plans, utilizing Bluebeam Revu, serving as an independent audit of the project quantities as they correlate to the bid schedule quantities. Early identification of potential quantity busts and continual monitoring of quantities throughout construction is key to maintaining project costs within established budgets. Our team creates and maintains change order logs and final cost projection spreadsheets on a weekly basis to document and track all quantity adjustments, approved change orders, pending change orders, and potential change orders. The City's Project Manager is kept abreast of the project budget status throughout construction so that adjustments can be made to the scope of the project, or proper procedures can be followed to request additional funding, if needed to stay within the established contingencies. Willdan's team also focuses on quickly processing RFIs and change order requests and providing direction to the Contractor as needed to keep them moving and avoid costly delays.





Scheduling: The contractor’s critical path method baseline schedule will be reviewed and accepted prior to issuance of a notice to proceed. The schedule will identify major items of work and will be the vehicle for monitoring, controlling, and tracking progress. The schedule will be required to be updated monthly to reflect actual and forecasted completions. This allows our construction managers to anticipate and forecast potential issues and develop an advanced strategy to proactively mitigate problems before they impact the schedule. In instances where schedule delays are expected to occur, due to weather, approval requirements or information from an outside agency, material shortages, or other unanticipated factors, the City’s Project Manager will be immediately notified of the potential project delay. Strategies will be developed and implemented to resolve project challenges and expedite the approval of the affected projects. As the Project Manager, Mr. Baca will monitor all progress on a weekly basis.



Cloud-Based Construction Management: Willdan is experienced in utilizing cloud-based applications, such as Procore and Virtual Project Manager (VPM), to manage the paperwork and record keeping on CIP projects. Upon startup of a new construction project, Contractor RFIs and submittals are provided through the cloud-based application, assigned to an appropriate team member, comments or responses are uploaded to the project site, and all parties are notified via email when the document is uploaded. The cloud-based application automatically creates and maintains logs to track the status of each submittal and RFI. Willdan’s electronic project records are also maintained on the applications so that our clients have access to the project records in real time.



Customer Service: To meet and often exceed the expectations of our clients, Willdan fosters and instills a corporate culture of **Customer-First** among our staff and in our day-to-day work environment. Looking out for our customer’s best interests is at the forefront of everything we do. Our customer-focused philosophy is particularly evident when dealing with complex situations and difficult to resolve challenges. Willdan's corporate goal is to exceed the City of Pico Rivera’s expectations.

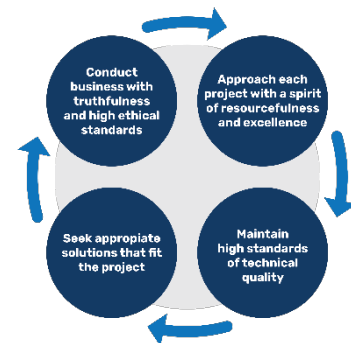


Specific Areas of Expertise

In-House Services: Willdan provides comprehensive in-house construction engineering services to our clients. We have successfully provided these services to California agencies for over 60 years.

On-Call Contracts Expertise: Willdan understands the unique aspects of working under an on-call contract. Resource needs to successfully accomplish assignments arising from on-call contracts vary greatly and our approach to on-call project delivery – developed over many years – enables us to successfully meet our clients' multi-faceted needs. Our approach to success working under on call contracts includes:

- Conducting business with truthfulness and high ethical standards
- Approaching each project with a spirit of resourcefulness and excellence
- Maintaining high ethical standards of technical quality
- Seeking appropriate solutions that fit each project



Construction Management Expertise: Willdan provides expertise in all areas of project management, resident engineering, construction management, constructability reviews, construction contract administration, public works observation, labor compliance, materials testing, grant funding administration and compliance, utility coordination, and community relations. Willdan's corporate








philosophy emphasizes strong leadership, cost effectiveness, timely performance, and consistent reciprocal communication with clients and internal and external resources.

Our resident engineers and construction managers offer reliable service, quality workmanship, use of good judgment, fair and equitable treatment, and adherence to our corporate integrity and high ethical standards with a spirit of resourcefulness, excellence, and a can-do attitude. These experienced team members identify and resolve discrepancies, ambiguities, omissions, or conflicts in plans, specifications, and bid schedules that might generate misinterpretation and/or lead to agency and contractor disagreements. Our professionals are adept at anticipating issues before they arise through continual review of project plans, specifications, and contract documents. Potential problems are brought to the attention of the City's Project Manager and/or the contractor, along with constructive recommendations for solutions, so that costly delays and negative impacts to the public and the project are avoided. Our team strives to resolve issues at the lowest level possible, while keeping those at higher levels in the loop on the issues and methods of resolution.

Construction Inspection Expertise: Willdan has an extensive history of providing on-call construction inspection services to public agencies throughout California. We have broad expertise and experience with large and small public works improvement projects involving a myriad of construction improvements, such as street reconstruction and rehabilitation, roadway widening, pavement resurfacing, sewers, waterlines, drainage installations and repairs, detention and retention basin maintenance, utility

relocations, traffic signal installations and modifications, street lighting, parks, slurry seals, and other related improvements. Our team provides inspection services for encroachment permit, land development, and capital improvement projects. Willdan currently provides on-call inspection services to the Cities of Santa Paula, Fillmore, Thousand Oaks, and County of Ventura, amongst a host of other Southern California agencies.

Construction Management	Construction Inspection	Labor Compliance
 <ul style="list-style-type: none"> ▪ Resident Engineering ▪ Constructability Review ▪ Public Outreach ▪ Bid Assistance ▪ Project Cost Controls and Scheduling ▪ Claims Review and Investigation ▪ Utility Coordination ▪ Submittal and RFI Coordination ▪ Grant Funding Administration 	 <ul style="list-style-type: none"> ▪ Pre-Construction Conditions Documentation ▪ Field Inspection ▪ Detailed Reporting ▪ Material Sampling and Testing ▪ Construction Observation ▪ QSP, ACIA, and APWA Inspector Reviews ▪ Utility Coordination 	 <ul style="list-style-type: none"> ▪ Compliance with all Applicable Federal, State, County, and Local Labor Laws ▪ Labor Compliance and Project Requirement Guidance at Preconstruction Meetings ▪ Contractor Support by Phone or Email ▪ Site Visits ▪ Payroll Reviews ▪ DIR Compliance Training

Labor Compliance Expertise: Willdan has provided Labor Compliance services for over 30 years. Our labor compliance staff have completed monitoring and enforcement assignments for public agencies throughout California. Willdan’s Labor Compliance Management process has been perfected through continual reviews and updates. It maximizes efficiency and minimizes costs while optimizing client comfort. We provide contractor support by phone and email to insure a smooth process throughout the project. Our team can assist the City in compliance with applicable Federal, State, County, and local labor laws.





Federally Funded Project Expertise: Willdan's proposed team members have extensive experience handling complex public works projects, including those administered by Caltrans, whether state or federally funded. Willdan has detailed knowledge of the current Local Assistance Procedures Manual (LAPM) and can provide project management from the funding procurement stage through project close-out. Several of our construction management staff have completed the Caltrans Resident Engineer Academy. Our proposed team has participated in over 100 successful Caltrans audits and has success managing all types of specially funded projects.





Client References

Within the past seven years, Willdan has completed task orders for over 200 on-call contracts. This relevant experience of our dedicated and available key personnel includes both federal and non-federal projects – making Willdan highly suited to provide the City with the requested services. Representative contracts are provided below.

On Call Construction Management and Inspection Services – City of Downey

<p>Lorena Powell, Senior Civil Engineer</p> <p>City of Downey 11111 Brookshire Avenue, Downey, CA 90241 (562) 904-7110, lpowell@downeyca.org</p>	<p>Dates: 2018- Present</p>
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Key Staff

- Mike Bustos
- Chris Baca
- Mario Cisneros
- Heleo Espinoza
- Simon Hernandez
- Victor Ayala
- Mike Corral
- Oscar Blanco
- Matt Saab
- Otis Chandler
- Dwayne Mozden

Willdan has provided on call construction management and inspection services to the City of Downey since 2018 and has partnered with the City of Downey often over the past 25 years. Representative construction management and inspection projects completed under this on call contract include Woodruff Ave Water System Improvements, Firestone Blvd and Paramount Blvd Intersection Improvements, Samoline Ave and Melva St Water System Improvements, Third St Water System Improvements, Lakewood Blvd Improvements Phase 3C, Lakewood Blvd at Firestone Blvd Water System Improvements, Solar Panel Installations at Multiple City Facilities, Old River School Rd Rehabilitation, Miscellaneous Sewer Repairs, Wilderness Park Sewer Repairs, 4th St Water System Improvements, 5th St Water System Improvements, and Stamps Rd Water System Improvements. Willdan provided construction inspection and materials testing services for each of these projects and construction management for most of these projects.

On Call Multidisciplinary Engineering Services – City of Inglewood

<p>Peter Puglese, City Traffic Engineer</p> <p>City of Inglewood One Manchester Blvd, Inglewood, CA 90301 (908) 578-4226, ppuglese@cityofinglewood.org</p>	<p>Dates: 2006- Present</p>
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Key Staff

- Mike Bustos
- Mario Cisneros
- Simon Hernandez
- Matt Saab
- Manny Trujillo
- Jason Brown
- Matthew Villegas
- Carlos Villegas
- Victor Ayala
- Miguel Lopez
- Christopher Villegas
- Masoud Eskandari

Willdan has provided on call engineering services to the City of Inglewood since 2011. In that time, Willdan has completed over 22 projects for the City, providing a multitude of services, such as construction management and inspection, plan checking, design engineering, landscape architectural, surveying, and GIS. Representative construction management and inspection projects completed under this on call contract include La Brea Avenue Reconstruction (DEMO4L), La Brea Avenue Realignment and Reconstruction (HPLUL), Annual Streets and Alleys Rehabilitation, Imperial Highway Improvements,





Prairie Avenue Improvements, Van Ness Avenue Improvements, Inglewood Intermodal Transit/Park and Ride Facility, Service Center Yard Roofing Project, Intelligent Transportation System Gap Closure, Intelligent Transportation System Phases 5 & 6, Los Angeles World Airports Intelligent Transportation System, City Parking Lots Rehabilitation, La Brea and Hardy Traffic Signal Improvements, Century Boulevard Mobility Project Federal Funding Closeout Services, La Tijera Elementary School Improvements (SR2S), and Encroachment Permits Inspection.

On Call Multidisciplinary Engineering Services – City of Ridgecrest

Travis Reed, City Engineering/Public Works Director

Dates: 2010- Present

City of Ridgecrest
 100 West California Ave, Ridgecrest, CA 93555
 (661) 478-1965, treed@ridgecrest-ca.gov

Key Staff

- Mike Bustos
- Mario Cisneros
- Anivel Nunez
- Paul Merrill
- Oscar Blanco
- Matt Saab
- Chad Meelker
- Masoud Eskandari
- Amanda Perez
- Jane Freij
- Mike Corral

Willdan has provided on call engineering services to the City of Ridgecrest since 2010. In that time, Willdan has completed over 75 projects for the City, providing a multitude of services, such as construction management and inspection, plan checking, design engineering, grant administration, labor compliance, city engineering, landscape architectural, surveying, GIS, environmental clearance, building and safety. We have provided these services to the City for projects funded with local, state, and federal funds. Representative construction management and inspection projects completed under this on-call contract include Downs Street Widening (STPL), West Ridgecrest Boulevard Reconstruction (RPSTPL), Ridgecrest Senior Center Tenant improvements (CDBG), Electric Vehicle Charging Stations and Solar Photovoltaic Improvements (CMAQ), Corporate Yard Site Improvements, New Bus Maintenance Garage and Shade Structure (Design/Build), ADA Transition Plan (CDBG), Sewer System Rehabilitation and Repair Program, Sewer GIS mapping, Walmart Supercenter Offsite Improvements, Richmond Road Bike Path, Bowman Channel Improvements, Dolphin Avenue Improvements (CMAQ), SSARP, Traffic Signal Installation for China Lake Boulevard at Bowman Road (HSIP), Citywide Telecommunications Installation Permit Inspection, Flashing Stop Signs and Adaptive Traffic Signals (HSIP), and Leroy Jackson Park (Clean CA). On many of these projects, Willdan provided turnkey services including design, environmental, bidding assistance, construction management, inspection, labor compliance, grant administration and materials testing.



Schedule of Hourly Rates



WILLDAN ENGINEERING

Schedule of Hourly Rates

Effective July 1, 2023 to June 30, 2024

DESIGN ENGINEERING		BUILDING AND SAFETY		CONSTRUCTION MANAGEMENT	
Technical Aide I	\$77	Assistant Code Enforcement Officer	\$103	Labor Compliance Specialist	\$139
Technical Aide II	\$100	Code Enforcement Officer	\$118	Labor Compliance Manager	\$174
Technical Aide III	\$120	Senior Code Enforcement Officer	\$139	Utility Coordinator	\$167
CAD Operator I	\$126	Supervisor Code Enforcement	\$168	Office Engineer I	\$140
CAD Operator II	\$146	Plans Examiner Aide	\$110	Office Engineer II	\$159
CAD Operator III	\$162	Plans Examiner	\$168	Assistant Construction Manager	\$152
GIS Analyst I	\$164	Senior Plans Examiner	\$184	Construction Manager	\$176
GIS Analyst II	\$180	Assistant Construction Permit Specialist	\$118	Senior Construction Manager	\$191
GIS Analyst III	\$191	Construction Permit Specialist	\$124	Resident Engineer I	\$198
Environmental Analyst I	\$140	Senior Construction Permit Specialist	\$146	Resident Engineer II	\$206
Environmental Analyst II	\$157	Supervising Construction Permit Specialist	\$154	Project Manager IV	\$223
Environmental Analyst III	\$166	Assistant Building Inspector	\$139	Deputy Director	\$231
Environmental Specialist	\$180	Building Inspector	\$154	Director	\$237
Designer I	\$168	Senior Building Inspector	\$168	INSPECTION SERVICES	
Designer II	\$174	Supervising Building Inspector	\$184	Public Works Observer **	\$125
Senior Designer I	\$184	Inspector of Record	\$196	Public Works Observer ***	\$151
Senior Designer II	\$193	Deputy Building Official	\$196	Senior Public Works Observer**	\$136
Design Manager	\$191	Building Official	\$198	Senior Public Works Observer ***	\$151
Senior Design Manager	\$198	Plan Check Engineer	\$192	MAPPING AND EXPERT SERVICES	
Project Manager I	\$177	Supervising Plan Check Engineer	\$194	Survey Analyst I	\$143
Project Manager II	\$197	Principal Project Manager	\$227	Survey Analyst II	\$164
Project Manager III	\$207	Deputy Director	\$231	Senior Survey Analyst	\$187
Project Manager IV	\$223	Director	\$237	Supervisor - Survey & Mapping	\$197
Principal Project Manager	\$227	PLANNING		Principal Project Manager	\$227
Program Manager I	\$197	CDBG Technician	\$82	LANDSCAPE ARCHITECTURE	
Program Manager II	\$209	CDBG Specialists	\$98	Assistant Landscape Architect	\$146
Program Manager III	\$228	CDBG Analyst	\$116	Associate Landscape Architect	\$168
Assistant Engineer I	\$137	CDBG Coordinator	\$144	Senior Landscape Architect	\$184
Assistant Engineer II	\$153	CDBG Manager	\$174	Principal Landscape Architect	\$195
Assistant Engineer III	\$161	Housing Programs Coordinator	\$144	Principal Project Manager	\$227
Assistant Engineer IV	\$170	Planning Technician	\$123		
Associate Engineer I	\$179	Assistant Planner	\$154		
Associate Engineer II	\$186	Associate Planner	\$168		
Associate Engineer III	\$190	Senior Planner	\$191		
Senior Engineer I	\$194	Principal Planner	\$198		
Senior Engineer II	\$198	Planning Manager	\$211		
Senior Engineer III	\$201	Deputy Director	\$231		
Senior Engineer IV	\$204	Director	\$237		
Supervising Engineer	\$209	ADMINISTRATIVE			
Traffic Engineer I	\$209	Administrative Assistant I	\$95		
Traffic Engineer II	\$223	Administrative Assistant II	\$114		
City Engineer I	\$223	Administrative Assistant III	\$133		
City Engineer II	\$227	Project Accountant I	\$107		
Deputy Director	\$231	Project Accountant II	\$125		
Director	\$237	Project Controller I	\$133		
Principal Engineer	\$257	Project Controller II	\$150		

** For Non-Prevailing Wage Project *** For Prevailing Wage Project
 Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation.

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2023 thru June 30, 2024, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent. For prevailing wage classifications, the increase will be per the prevailing wage increase set by the California Department of Industrial Relations.

Rev V02.05.12.2023



**APPENDIX C
NON-COLLUSION AFFIDAVIT**

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Ms. Vanessa Muñoz, PE, TE
Name of Authorized Representative

President, CEO
Title of Authorized Representative



13191 Crossroads Parkway North, Suite 405

Industry, CA 91746-3443

Phone: 562.908.6200

Phone: 800.499.4484

Fax: 562.695.2120

www.willdan.com



**EXHIBIT B
APPROVED FEE SCHEDULE**

(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

Schedule of Hourly Rates



WILLDAN ENGINEERING

Schedule of Hourly Rates

Effective July 1, 2023 to June 30, 2024

DESIGN ENGINEERING		BUILDING AND SAFETY		CONSTRUCTION MANAGEMENT	
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EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
FCG CONSULTANTS, INC.

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) and FCG Consultants, Inc., (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$\$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. A.B. Fakhouri, Construction Manager, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and

protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs

and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 PERS ELIGIBILITY INDEMNITY. In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Parsons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Maha Alfakhouri, President/CEO
FCG Consultants, Inc.
22885 Savi Ranch Pkwy, Suite G
Yorba Linda, CA 92887

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
FCG CONSULTANTS, INC.

Andrew C. Lara, Mayor

Maha Alfakhouri, President/CEO

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES

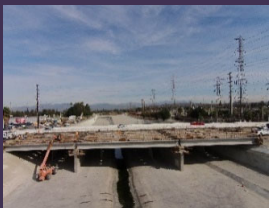
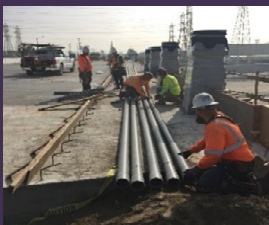
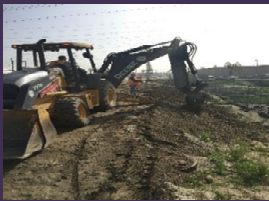
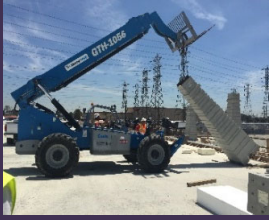
Prepared for the
City of Pico Rivera



PROPOSAL

to provide

**On- Call Construction Management and
Inspection Services**



February 7, 2024



February 6, 2024

Mr. Noe Negrete
Director of Public Works
City of Pico Rivera
Public Works Department
6615 Passons Boulevard
Pico Rivera, CA 90660

Subject: On-Call Construction Management & Inspection Services

Dear Mr. Negrete:§

The City of Pico Rivera (City) is seeking proposals from consultants for Construction Management and Inspection Services. FCG Consultants, Inc. (FCG) has been providing on-call project management, construction management, and inspection services to California cities and counties for 13 years. Highlighted below are just a few of the advantages that FCG offers.

Highly Skilled Construction Managers/Inspectors. Our proposed Principal Engineer, A.B. Fakhouri, PE, is a former Resident Engineer of Caltrans District 7 and has nearly 27 years of experience specializing in public works capital improvement projects. Supported by our key team members who have many years of combined experience in the field of construction. They are highly knowledgeable of local codes and regulations. All proposed staff have many years of experience working on public works projects involving transportation and water infrastructure, utilities, and facilities/structures.

Staffing Resources. Our corporate-wide bench of staffing resources encompasses licensed and certified technical experts and specialists in project management, construction management, and construction inspection services. FCG has the resources to provide all the services necessary for the City's On-Call Construction management and Inspection services contract and has included sub-consultants on our team to strengthen our bench of resources. FCG offers technical experts in Construction Management, Construction Inspection, Document Control, Contract Administration, Labor Compliance, and Project Close-out. Our subconsultants provide Construction Management, Inspection Services, Claims Mitigation, Structure Representatives, Structures Inspection, and Materials Testing.

Subconsultants. Our team is composed of the following firms:

Hill International, Inc., Construction Management / Construction Inspection

Contact: Juan Pablo (J.P.) Villamizar, Senior Vice President, (949) 748-5485, JPVillamizar@hillintl.com

Address: 12130 Santa Margarita Court, Rancho Cucamonga, CA 91730

PMCS Group, Inc., Construction Management / Construction Inspection

Contact: Lauren Weiss, Business Development Director, (661) 310-6104, lweiss@pmcsgroup.net

Address: 2600 E. Pacific Coast Highway, Suite 160, Long Beach, CA 90804

Pacific Pros, Inc., Construction Management / Structures

Contact: Ryan Kash, Principal, (949) 535-0533, ryan@pacificpros.com

Address: 18 Crestview, Also Viejo, CA 92656

Firm Information



Contact:
Maha Alfakhouri; President / CEO
(714) 312-0317
Maha.fakhouri@fcgconsultants.com

Years in Business:
13 years

Website:
WWW.fcgconsultants.com

Firm Location:
22885 Savi Ranch Pkwy, Suite G
Yorba Linda, California 92887

Form of Organization:
California S Corporation

Number of Employees:
25 Full-time employees
5 Part-time employees

Registration
DIR # 1000018164
DBE # 46140
Federal ID # 27-3911217

CEM, Inc., Claims Management / Scheduling**Contact:** Saeid Asgari, PE, Project Manager, (949) 379-4481, sasgari@cemscorp.com**Address:** 14252 Culver Drive, Irvine, CA 92604***Samsa Engineering, Inc., Construction Management / Construction Inspection*****Contact:** Samar Saad, PE, Principal, (714) 475-4706, samar@samsaengineering.com**Address:** 17011 Beach Blvd., Suite 900, Huntington Beach CA 92708***Destination Enterprises, Inc., Construction Management / Construction Inspection*****Contact:** Marcy Szarama, Principal, (310) 439-2655, msz@de-cm.com**Address:** 11940 Hammack Street, Culver City, CA 90230***RMA Group, Inc., Construction Management / Construction Inspection*****Contact:** Tim Saenz, Business Development / Project Coordinator, (909) 989-1751, tsaenz@rmacompanies.com**Address:** 12130 Santa Margarita Court, Rancho Cucamonga, CA 91730

Availability & Commitment. FCG understands the importance of this RFP to the City. The City of Pico Rivera can be assured that FCG is dedicated to proposing professional team members that have the qualifications, experience, and skills necessary to successfully complete the scope of work on schedule and within budget. Having completed numerous roadways, structure, landscaping & irrigation, lighting, and traffic signal improvement projects, our public works experienced staff are available, ready to assist on this assignment, and able to handle several active projects concurrently should the need arise.

FCG has read and will comply with all terms and conditions of the RFP and acknowledges the receipt of Q & A dated January 31, 2024. This proposal shall remain valid for a period of not less than 90 days from the date of submittal. FCG attests that all information submitted with the proposal is true and correct. If there are any questions regarding this proposal, please contact me at (714) 312-0317 or maha.fakhouri@fcgconsultants.com with any questions you may have.

Sincerely,



Maha Fakhouri

President & CEO

FIRM PROFILE

FCG Consultants, Inc. (FCG) a woman-owned California Corporation and Certified Small Business (SBE) and Disadvantaged business Enterprise (DBE), is focused on providing client-driven solutions to assist clients in navigating through a very challenging economy. FCG, founded in 2009, is headquartered in Yorba Linda, California with a staff of twenty-three fully dedicated personnel providing Construction Engineering, Construction Management, and Construction Inspection to clients throughout California. The firm specializes in Project and Construction Management and Inspection for various types of public works clients utilizing assorted standards such as Caltrans, Local Assistance Procedures Manual, FHWA, Greenbook, and AWWA. FCG staff are highly experienced with inspection of roadway improvements, traffic signal improvements, drainage systems, utilities, facilities, ADA ramps, retaining walls, MSE walls, soil nail walls, Structural Steel/Bolting/Welding, pedestrian/bikeways, wet CIDH pile, stainless steel, electrical, landscape, SWPPP, and Safety.

FCG serves its clients from two locations, Yorba Linda and Norwalk. With thirty (30) employees in both locations, we can cover a larger geographic market to better serve our clients. FCG’s construction engineering and inspection team provides a full scope of services, from project development through project closeout to providing cost-effective and functional solutions. The FCG Team carefully plans and tailors the scope for each assignment, specific to the client and project needs. **We are fully dedicated to achieving every project and client goal and standard.**

Financial Condition: FCG is financially sound and has no bankruptcy, pending litigation, planned office closures, or impending mergers. FCG is not prohibited from professional practice or working with any Federal, State, local or public agency.

Similar and Government Agency Experience: Our previous experience and ability to mobilize quickly and keep the project momentum moving forward allows us to present City of Pico Rivera with a quality team that can work together to deliver a project successfully and on-time. The FCG Team members have worked on two projects with the City of Pico Rivera: Telegraph Road Traffic Safety Enhancements Project and Various Traffic Signal Improvements Project. The FCG Team provided Construction Management, Inspection, and Materials Testing services on both contracts and were able to successfully deliver both projects. The Telegraph XX Project was a joint venture between the Cities of Pico Rivera and Downey and the Signal Improvements Project was City of Pico Rivera Only. However, both projects were Federally Funded where the FCG Team performed full contract administration in accordance with FHWA and LAPM requirements and the FCG Team completed all documents and federal reviews timely.

Differentiator: FCG staff can efficiently staff projects with the most committed, experienced, and knowledgeable staff with relevant experience to each project. The FCG Team can provide large business service with a team of multi-discipline professionals; however, what differentiates our firm from others is having the ability to provide a small business, client-focused, and customer-service approach to deliver each client the one-on-one attention needed to specifically tailor cost-effective solutions and solve project needs.

Our personnel are highly qualified and experienced in their respective disciplines. Each of their qualifications illustrate multiple projects, past and present, they have worked on. We are proposing a sum of experienced candidates with the appropriate experience, as per the city’s requirements and the RFP, who are ready and available to be deployed. This pursuit is a team effort and FCG is committed to ensuring the City of Pico Rivera receives the highest quality service from the appropriate. **Our team is always equipped and ready to tackle all projects within hours.**

Firm Information



Contact Information:

Maha Alfakhouri, President/CEO
maha.fakhouri@fcgconsultants.com
Phone: (714) 312-0317
Fax: (714) 312-0793

Firm Location:

Head Office: 22885 Savi Ranch Pkwy, Suite G, Yorba Linda, California 92887

Branch Office: 12440 Firestone Blvd.#2008, Norwalk, CA 90650

Form of Organization:

California S Corporation

Number of Employees:

25 Full-time employees
5 Part-time employees

Registration

DIR # 1000018164
SBE/DBE # 46140
Federal ID # 27-3911217

PROJECT MANAGER EXPERIENCE AND RELEVANT PROJECT EXPERIENCE

Mr. A.B. Fakhouri, PE, QSD, is our proposed Project Manager and will be assigned for the duration of the project. He is a former Resident Engineer of Caltrans District 7 with more than 27 years of project management, design, and construction experience on transportation infrastructure, water infrastructure, and various other public works projects. He gained his experience working for Caltrans, County Departments of Transportation, Transportation Authorities, and local cities. His project management experience includes contract administration and on-site management involving multiple contractors, and he is highly experienced with the Caltrans Construction Manual and Local Procedures Assistance Manual. He will provide quality control over construction inspection services and will manage the contract and the budget. FCG’s relevant project experience is a demonstration of the different projects we have worked on from bridge widening to Caltrans right-of-way, utility relocation, traffic signals, building and widening ramps, building retaining walls, traffic control, night work, and 55-hour closures. We have completed this work enforcing different specifications, including Caltrans Standard Plans and Specifications, Greenbook Standard Plans and Specifications, SWPPP, Safety, Cal-OSHA, Caltrans Safety Requirements, and Caltrans Structures Safety Requirements.

The following table shows some of the On-Call projects FCG and the Project Manage are managing:

Agency	Project
Construction Management and Inspection	
City of Irwindale	On-Call CM/Inspection Contracts
City of Downey	On-Call CM/Inspection Contracts
City of Burbank	On-Call CM/Inspection Contracts
City of Bellflower	On-Call CM/Inspection Contracts
City of Anaheim	On-Call CM/Inspection Contracts
City of Santa Clarita	On-Call CM/Inspection Contracts
City of Santa Fe Springs	On-Call CM/Inspection Contracts
City of Glendale	On-Call CM/Inspection Contracts
City of Culver City	On-Call CM/Inspection Contracts
City of San Fernando	On-Call CM/Inspection Contracts
City of Fontana	On-Call CM/Inspection Contracts
City of Diamond Bar	On-Call CM/Inspection Contracts
Caltrans Districts 4, 7, 8, 11, 12, and 59	Various On-Call CM/Inspection Contracts – State & Fed. Funds
Various Counties: Los Angeles, Orange, & San Diego	On-Call CM/Inspection Contracts – State & Fed. Funds
Various Ports: SD, LA, & Long Beach	3 On-Call CM/Inspection Contracts – State & Fed. Funds

Organizational Chart

The organizational chart provided below shows our project team and the lines of communication amongst staff members. In addition to the staff shown, the FCG team has a deep bench of resources from which to draw from who are available to provide additional construction management and inspection services should the need for additional resources arise. FCG will not replace staff without prior written consent from the City.



City of Pico Rivera
Kenner Guerrero
Associate Engineer

PM / CM
A.B. Fakhouri, PE FCG

LEGEND
FCG = FCG Consultants, Inc. (Prime)
PPI = Pacific Pros, Inc. (Sub)
Samsa = Samsa Engineering, Inc (Sub)
PMCS = PMCS Group Inc. (Sub)
DE = Destination Enterprise, Inc. (Sub)
CEMS = Const. Eng. Mgmt. Solutions, Inc. (Sub)
Hill = Hill International, Inc.
RMA = RMA Group

Project Team

PM / CM's

- A.B. Fakhouri, PE FCG
- Fabian Aoun, PE FCG
- Kal Lambaz FCG
- Saeid Asgari, PE CEMS
- Bob Bazargan, PE CEMS
- Bridget Day, PE Hill DE
- Ryan Kash, PE PPI
- Ghassan Haidar PMCS
- Alex Nunez PMCS
- Raymond Delgadillo PMCS
- Ali Mazyad, CCM PMCS
- Dennis Acker, CCM PMCS
- Azzam Saad, PE Samsa
- Matthew McMenamin, PE Hill
- Samar Saad, PE Samsa
- Jeff Cooper DE
- Jaz Jahazi DE
- Robert Fahim DE
- Emmanuel Lamento DE

Construction Inspectors

- Anthony Moussa FCG
- Don Lewis FCG
- Mark Korando FCG
- Talal Alfakhouri FCG
- Casey Morales FCG
- Bill Fernandez FCG
- Joe Ruzicka FCG
- Tyler Haddadin FCG
- Mamon Subeh FCG
- Moji Shahkarami FCG
- Walid Naouchi FCG
- David Alcalá FCG
- Majed Moussa FCG
- Shanton Rangji FCG
- James Bonelli FCG
- David Alcalá FCG
- Malcolm Weatherbie FCG
- Bob Bazargan CEMS
- Justin Carr Hill
- Eric Hill Hill

Structures / Building Inspectors

- Ryan Kash, PE PPI
- Eddie Hatami, PE PPI
- Michael Emami, PE PPI
- Sylva Nwankwo, PE PPI
- Hadi Abedi, EIT PPI
- Bryan Anderson PMCS
- Ramzi Khouli PMCS
- Samar Saad, PE Samsa
- Jeff Cooper DE
- Chi Blakely DE
- Jaz Jahazi DE
- Robert Fahim DE

Electrical Inspectors

- Anthony Moussa FCG
- Casey Morales FCG
- Bill Fernandez FCG
- Gary Foster FCG
- Don Lewis FCG
- Mark Korando FCG
- Eric Hildreth DE

SWPPP Inspectors

- Talal Alfakhouri FCG
- Bill Fernandez FCG
- Tyler Haddadin FCG
- James Bonelli FCG

Deputy Inspectors

- John Haertle, PE Leighton
- Roderick Marcia Leighton

Materials Testing

- Reymond Roblero RMA
- Alexandrea Stigall RMA
- Brandon Buffalo RMA
- Luis Riley RMA

Office Engineers/
Labor Compliance

- Jasmine Fakhouri FCG
- Majed Moussa FCG
- Mansi Desai Samsa

Cost Estimators

- Hennie Degenaar DE
- Emmanuel Lamento DE

The key personnel proposed for this project will be available to the extent proposed for the duration of the required services. No person designated as "key" will be removed or replaced without the prior written concurrence of the City of Pico Rivera.

TEAM RESUMES

A.B. FAKHOURI, PE, QSD / QSP

Construction Manager

Mr. Fakhouri is a Registered Professional Engineer licensed in the State of California, and a former Resident Engineer of Caltrans District 7, Los Angeles, CA. He has worked on various interchange projects of similar nature that included bridge demolition and widening, interchange widening, relocation of utilities, electrical, 55-hour closures, and more. As a Project Manager, duties included, but were not limited to, interfacing with clients, managing and training personnel, managing subconsultants, performing construction management, and construction inspection. As a Resident Engineer, duties included identifying problems and recommending solutions, ensuring compliance with safety requirements and contract provisions, preparing calculations, reports, and correspondence, reviewing submittals and RFI's, change orders, conducting meetings, coordination, overseeing inspection, ensuring compliance to safety, SWPPP, and labor laws.



Education

M.S. Civil Engineering, CSULB
B.S. Civil Engineering, CSULB

Licensing

PE License # C60844.

RELEVANT EXPERIENCE

Princeton Avenue Improvements Project, Moorpark, CA

Construction Manager: This Federally Funded project consisted of widening and rehabilitation of Princeton Avenue in the City of Moorpark. Duties included, but not limited to, construction management and inspection of various work items; overseeing field interviews and conducting field reviews of certified payroll; office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders (CCOs), daily diaries and quantities, and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$14 Million.

I-15 / Main Street Interchange Improvement Project, City of Lake Elsinore

Construction Manager: This Federally Funded project consisted of constructing improvements to Main Street at I-15 from 2 lanes to 4 lanes, ramp metering, improvements to both NB on and off ramps, SB off ramp widening at the intersection and installation of traffic signals. Duties included, but not limited to, construction management and inspection of various work items; overseeing field interviews and conducting field reviews of certified payroll; office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders (CCOs), daily diaries and quantities, and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$10 Million.

Spring Street Gap Closure Project, Signal Hill, CA

Construction Manager: This Federally Funded project consisted of enhancing safety along Spring Street from Atlantic Blvd. to Junipero Ave. Duties Included, but not limited to, construction management and inspection of various work items; overseeing field interviews and conducting field reviews of certified payroll; office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders (CCOs), daily diaries and quantities, and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$3 Million.

Telegraph Road Traffic Safety Enhancements Project – City of Downey, CA

Construction Manager: This Federally Funded project consisted of various improvements on Telegraph Road. Duties included, but not limited to, construction management and inspection of various work items; overseeing field interviews and conducting field reviews of certified payroll; office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders (CCOs), daily diaries and quantities, and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$7 Million.

FABIAN AOUN, PE

Construction Manager

Mr. Aoun has over 8 years of experience in design and construction on a number of projects for local cities and government agencies. Mr. Aoun has worked on a variety of public works projects including, but not limited to, grading, drainage, pavement, concrete, removals, excavation, trenching, storm drains, water/sewer lines, sidewalk, curb and gutter, traffic, and ADA compliance. Mr. Aoun's responsibilities have included construction management, quality assurance, reports and monitoring schedule of work, compliance with plans and specifications and certificates, shop drawings, change orders, submittals and RFI's, safety compliance, preparation and review of as-built plans, and preparation of final punch list.



Education

B.S. Civil Engineering, Cal Poly University, Pomona

Licensing

PE License # C89086

RELEVANT EXPERIENCE

Firestone Blvd. Regional Corridor Capacity Enhancements Project, South Gate, CA

Construction Manager: This Federally Funded Project consists of implementing roadways, median landscaping, and pedestrian improvements for the Long Beach Boulevard Green Street Project. This project includes pedestrian improvements, median improvements, landscape and irrigation improvements, and pavement rehabilitation. Duties included construction management of various work items; overseeing field interviews; office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders, and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$5 Million.

Traffic Signal Improvements Project, Pico Rivera, CA

Construction Manager: This Federally Funded Project consisted of traffic signal modifications and upgrades at 11 intersections, replacement of existing traffic signal equipments, replacements of poles and mast ars, vehicle and pedestrian indications, pushbuttons, conduits, pull boxes, conductors, controller cabinets, battery back-up systems, LED safety lighting, curb ramps and pavement markings, and signage. Duties included construction management of various work items; overseeing field interviews office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders, and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$1.2 Million.

Spring Street Gap Closure Project, Signal Hill, CA

Construction Manager: This Federally Funded Project consisted of enhancing safety along Spring Street from Atlantic Boulevard to Junipero Avenue. This project provides Class 2 bike lanes, countdown ped heads, ADA curb ramps, and sidewalk lights along the corridor to enhance safety for pedestrians and bicyclists. Duties included construction management of various work items; overseeing field interviews; office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders, and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$3 Million.

New Park Construction Project (Larkstone Park), Diamond Bar, CA

Construction Manager: Project consisted of mass grading, installation of drainage and water treatment facilities, walkways, playground area, benches, landscape, irrigation, parking lots, and restroom structures for a new 3.8-acre park in Diamond Bar, CA. Work included a mill and overlay of access driveways and parking lots, concrete improvements (sidewalk, curb & gutter, curb ramps), electrical, lighting, landscape, irrigation, hardscape, new playground equipment, rubberized surfacing, signage, retaining walls, drainage, and shade structures. Duties included construction management and inspection of various work items; overseeing field interviews and conducting field reviews of certified payroll; office engineering; conducting meetings; reviewing submittals and Requests for Information (RFIs), Construction Change Orders (CCOs), and daily photos; coordinating materials testing and lane closures; reviewing contractor as-builts. Cost: \$3 Million.

MARK KORANDO

Construction Inspector / Electrical Inspector

Mr. Korando has over 29 years of Public Utility (Dry & Wet) and transportation engineering, and inspection experience, including construction of Public Utility infrastructure, traffic management, and communication system projects. He has worked in cities throughout Los Angeles, Orange, San Diego, Riverside, San Bernadino, San Francisco, Contra Costa, Alameda, San Mateo Counties and other agencies in southern and northern California. In addition, he has experience with Caltrans Districts 4, 7, 11 & 12 and is familiar with the State of California Standards, Specifications and the latest version of the CA-MUTCD. Duties include utility design engineering, plan checking, construction inspection, obtaining work permits. He is also experienced in MS Office, and AutoCAD.



Education

Geology, Orange College.
Coastline Community College

Licensing

Certified CADD

RELEVANT EXPERIENCE

SR-91 Toll Road: 91 Express Lanes Joint Venture, OCTA/RCTC, CA

Construction Inspection: Project consisted of installing traffic signals, Video capture and implementation, major roadway construction, public underground, and overhead facilities. Duties included but not limited to; preparation of daily logs and the inspection of installed elements of the project, including the proper staging of traffic control, work site safety and verification of manpower used on the project. **Cost:** \$8.3 Million.

CIP and Permit for Various Streets improvement Project, City of Santa Monica, CA

Construction Inspection: Project consisted of traffic signals and major and minor street improvements, including curb and gutter, medians, Irrigation, sidewalk, and ADA compliant accessible ramps, public underground, and overhead facilities. Duties included but not limited to; preparation of daily logs and the inspection of installed elements of the project including the proper staging of traffic control, work site safety and verification of manpower used on the project. **Cost:** \$7 Million.

Grading and Various Street Construction Project, City of Irvine, CA

Construction Inspection: Project consisted of traffic signals and major and minor street improvements, including curb and gutter, medians, Irrigation, sidewalk, and ADA compliant accessible ramps, public underground, and overhead facilities. Duties included but not limited to inspection of roadway excavation and removals, grading and structural section construction, Minor Concrete, Rubberized AC, Traffic Control, ADA Ramps, Sidewalks, Driveways, Drainage, and Safety. Work also included assisting the Resident Engineer with filing, public relations, produce daily diaries and photos, monitor contractor progress and produce pay estimates, conduct employee interviews, review Change Orders, and correspondences. **Cost:** \$12 Million.

Multiple CIP Street Improvement Project, City of Downey, CA

Construction Inspection: Project consisted of several traffic signals and minor street-widening improvements, including curb and gutter, sidewalk, and ADA compliant accessible ramps, public underground, and overhead facilities. Duties included, but were not limited to, field inspection of all work activities; producing daily diaries and quantities; monitoring SWPPP and safety, taking and logging daily photo, interacting with residents and business owners; monitoring progress and relaying information to the City, and attending progress meetings. **Cost:** \$9 Million.

Multiple Street Improvement Project, City of Burbank, CA

Construction Inspection: Project consisted of several traffic signals and minor street improvements, including curb and gutter, sidewalk, and ADA compliant accessible ramps, public underground, and overhead facilities. Responsible for the preparation of daily logs and the inspection of installed elements of the project including the proper staging of traffic control, work site safety, reviewed shop drawings and schedules. **Cost:** \$2.5 Million.

GARY FOSTER

Construction Inspector

Mr. Foster has 18 years of extensive experience in structural, civil, and construction inspection of a variety of public infrastructure projects. Through his working experience, he has developed a working knowledge of the Caltrans project delivery process and Greenbook Standards, Caltrans Special Provision and Standard Plans, Caltrans traffic control, and Stormwater Pollution Prevention Plan (SWPPP). He has also worked on a large variety of public works project including but not limited to: street improvements including widening and reconstruction, HMA and concrete pavement, drainage, utilities, and water/wastewater improvements. He has extensive experience with Minor Concrete, Rubberized AC Paving, Traffic Control, ADA Ramps, Sidewalk Replacement, Driveway Construction, Drainage, Water and Sewer Lines, Electrical, Landscape, and Safety. He has also inspected 40,000 tons of asphalt paving in Caltrans right of way using Caltrans testing methods and procedures of structural concrete and asphalt.



Education

AS in CAD / CADD Drafting
Technology / Technician

Licensing

ACI Concrete Field Technician Grade 1 / Certification # 0093574
USACE / NAVAFAC CQM-C Training / Certification # 784-KA-CQM-21-0867
C2 CAL Confined Space for Construction
T-Lock Certification
APNGA Portable Nuclear Gauge Safety & U.S.D.O.T. Hazmat Certification
OSHA 10-Hour Construction
OSHA HAZWoper 2021 (8-Hour)
Defensive Driving Awareness for Construction

RELEVANT EXPERIENCE

Norwalk Sidewalk Improvements and Alley Way Reconstruction Project, City of Norwalk, CA

Construction Inspector: responsible for on-site inspection in the geographic zone bounded by Excelsior Drive to the north, Pioneer Boulevard to the east, Gridley Road to the west and Alondra Boulevard to the south. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay estimate quantities, performing safety inspections and SWPPP inspections, conducting employee interviews, and filing project documents. **Cost** \$1.2 Million.

Arroyo Seco Pedestrian and Bicycle Pathway Project, City of South Pasadena, CA

Construction Inspector: The bike and pedestrian path consisted of both concrete and asphalt flatwork and paving and the removal of unsuitable material for off-site haul-off. He provided a review of PCO and CCO for approval by the City Engineer. Public works inspector at the Arroyos Seco Golf Course for construction of 3,200 linear feet of bike and pedestrian path. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay estimate quantities, performing safety inspections and SWPPP inspections, conducting employee interviews, and filing project documents. **Cost:** \$1 Million.

City of Santa Monica, CBI (Clean Beach Initiative) Santa Monica, CA

Construction Inspector: Serve as the onsite inspector for the construction of 1.7-million-gallon revisor water tank, construction of 2 RCP lines. Responsibility included, quantifying the removal of all concrete, and to quantify all concrete placed. Final approval on all concrete finishes. Track all tasks and man hours, write daily reports, review application for payment, review PCO and CCO for approval by the City Engineer. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay estimate quantities, performing safety inspections and SWPPP inspections, conducting employee interviews, and filing project documents. **Cost:** \$2 Million.

Sidewalk Improvements Phase 1 & 2 City of Southgate, CA.

Construction Inspector: Public works inspector for on-site inspection at various locations throughout the City of Southgate. He was responsible for overseeing the removal and replacement of damaged sidewalks and public driveways. He provided final approval on all concrete finishes and review of PCO and CCO for approval by City Engineer. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay estimate quantities, performing safety inspections and SWPPP inspections, conducting employee interviews, and filing project documents. **Cost:** \$1.85 Million.

MALCOLM WEATHERBIE

Construction Inspector

Malcolm has 14 years of extensive experience in structural, civil, traffic, building and construction inspection of a variety of public works projects. Through his working experience, he has developed a working knowledge of the Caltrans project delivery process and Greenbook Standards, Caltrans Special Provision and Standard Plans, Caltrans traffic control, and Stormwater Pollution Prevention Plan (SWPPP). He has also worked on a large variety of public works projects including but not limited to street improvements including widening and reconstruction, street extension, storm water drainage, sewers, utilities, and water/wastewater improvements. He has extensive experience with Minor Concrete, Rubberized AC Paving, Traffic Signals, Traffic Control, ADA Ramps, Sidewalk Replacement, Driveway Construction, Drainage, Water and Sewer Lines, Electrical, Landscape, Land Development, Building and Safety a. He has also inspected SCADA projects for Los Angeles County.



Education

ABC SoCal of Anaheim Trade School of Inside Wireman

Licensing

1 Hour NPDES certificate 30-Hour Construction
 OSHA 10-Hour
 Defensive Driving Awareness for Construction

RELEVANT EXPERIENCE

San Gabriel River inlet Replacement Structure and Replacement Flow Project, City of Azusa, CA

Construction Inspector: This project consisted of diverting water from the river through the Azusa-Duarte Tunnel for conveyance to surface water treatment plants, irrigation fields; reconstruction of the existing inlet structure of the Azusa-Duarte Tunnel at the San Gabriel River; and construction of a flow control structure in a ditch at the Azusa water treatment plant site to upgrade these aged facilities and improve system operations and safety. Work included, but not limited to, traffic control, excavation, shoring, waterline construction, drainage, reinforced concrete construction, backfill, mechanical work, electrical work, AC paving, minor concrete and flatwork, SWPPP, and Safety. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay quantities, performing safety and SWPPP inspections, and filing project documents. Cost: \$8 Million.

Bicknell Park Pump Station Project, City of Montebello, CA

Construction Inspector: This project consisted of converting the domestic water to recycled water for a city owned golf course. Work included, but not limited to, traffic control, excavation, shoring, waterline construction, drainage, reinforced concrete construction, backfill, mechanical work, electrical work, AC paving, minor concrete and flatwork, SWPPP, and Safety. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay quantities, performing safety and SWPPP inspections, and filing project documents. Cost: \$3.7 Million.

State Street Extension Project between 16th Street and Baseline Rd, City of San Bernardino

Construction Inspector: This project consisted of construction of a new developed street connecting for a bypass for the 210 freeway to the 215 interstates. Work included, but not limited to, traffic control, grading, excavation, AC paving, minor concrete and flatwork, sidewalk, new domestic water line, traffic signals, and street lighting over DWR 108-inch domestic line diverted underground from the California aqueduct. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay quantities, performing safety and SWPPP inspections, and filing project documents. Cost: \$7.5 Million.

12” Water Replacement Project City of Commerce, CA.

Construction Inspector: This project consisted of replacing an existing 8” domestic water line to a 12” water line which included all fire hydrants, air vacs, cad welding, service laterals and cathodic protection. Work included, but not limited to, traffic control, grading, excavation, AC paving, minor concrete and flatwork, sidewalk, new domestic water line, traffic signals, and street lighting over DWR 108-inch domestic line diverted underground from the California aqueduct. Duties included construction inspection, preparing daily diaries with photos, monitoring contractor progress, preparing pay quantities, performing safety and SWPPP inspections, and filing project documents. Cost: \$4 Million.

JASMINE FAKHOURI

Office Engineer / Labor Compliance

Ms. Fakhouri has more than 5 years of experience as an Office Engineer on public works projects for public works agencies and construction contractors. Her responsibilities include, but are not limited to, reviewing certified payroll, employee interviews, maintaining accurate and complete project records and files; maintaining contract records; assisting the Project Manager with change orders, submittals, and RFIs; assisting in preparing quantity calculations and cost estimates; coordinating with various agencies; reviewing and preparing correspondence; preparing and updating spreadsheets; converting working files to PDF; and preparing various reports. Ms. Fakhouri has extensive experience working on federally funded projects that utilize FHWA and Local Assistance Procedures Manual requirements for documentation and filing, verifying certified payroll of contractors, and producing documentation and reports accordingly.



Education

BS Civil Engineering, CSUF
MS Civil / Environmental Engineering, UCLA-2022

Licensing

EIT In Progress.

RELEVANT EXPERIENCE

Princeton Avenue Improvements Project, City of Moorpark, CA

Office Engineer/Labor Compliance: This Federally Funded project consisted of widening and rehabilitation of Princeton Avenue in the City of Moorpark. Duties included, but were not limited to, preparing, and maintaining project files; performing document control; creating and updating correspondence logs; preparing and updating submittal logs, RFI logs, CCO logs, and materials testing report logs; preparing progress reports; assisting the Resident Engineer with reviewing CCO and pay estimate requests; collecting inspector reports and quantities; and verifying the contractor’s certified payroll. Cost: \$ 14 Million. 08/2022 – 04/2024

Telegraph Road Traffic Safety Enhancements Project, City of Downey, CA

Office Engineer/Labor Compliance: This Federally Funded project consisted of various improvements on Telegraph Road. Duties included, but were not limited to, preparing, and maintaining project files; performing document control; creating and updating correspondence logs; preparing and updating submittal logs, RFI logs, CCO logs, and materials testing report logs; preparing progress reports; assisting the Resident Engineer with reviewing CCO and pay estimate requests; collecting inspector reports and quantities; and verifying the contractor’s certified payroll. Cost: \$ 7 Million. 05/2021 – 02/2022.

Imperial Highway Traffic Signal Upgrades and Safety Enhancement Project, City of Downey, CA

Office Engineer/Labor Compliance: This Federally Funded Project consists of construction of a fiber optic traffic signal communication system on Stewart & Gray Road. Duties included, but were not limited to, verifying the contractor’s certified payroll, preparing, and maintaining project files; performing document control; creating and updating correspondence logs; preparing and updating submittal logs; maintaining logs; preparing progress reports; assisting the Resident Engineer with reviewing CCO and pay estimate requests; and collecting inspector reports and quantities. Project Cost: \$2.3M | Performance Period: 08/2020 – 11/2021

Stewart & Gray Road Fiber-Optic Traffic Signal Project, City of Downey, CA

Office Engineer/Labor Compliance: This Federally Funded Project consists of construction of a fiber optic traffic signal communication system on Stewart & Gray Road; Duties included, but were not limited to, verifying the contractor’s certified payroll, preparing and maintaining project files; performing document control; creating and updating correspondence logs; preparing and updating submittal logs; maintaining logs; preparing progress reports; assisting the Resident Engineer with reviewing CCO and pay estimate requests; and collecting inspector reports and quantities. Project Cost: \$2.5M | Performance Period: 08/2020 – 08/2021.

RYAN KASH, PE, SE, CWI, PCI III

Structures Representative

Ryan is a construction and materials expert with extensive Caltrans and city experience. He has hands-on knowledge in various aspects of bridges and buildings including project management, structure construction engineering and inspection, materials engineering and source inspection/testing, structural design, field testing, retrofit, repair, evaluation, and bridge resident engineering. He has performed independent design review for various temporary works systems. Ryan has experience on major bridges in California.

Ryan has extensive experience with pedestrian bridges in construction, design and inspection of existing bridges. Representative projects include the construction of the Mark Bixby Memorial Bicycle-Pedestrian Path (1.5 miles of pedestrian/bike path bridge), inspection of seven bridges at the City of Carpinteria, the retrofit and design of MWD pedestrian/waterline bridge over the Santa Ana River (3 steel stresses) and multiple other pedestrian bridges. He has received numerous awards for his work including Outstanding Engineering Merit Award, Orange County Engineering Council, and the ASCE Friedman Young Engineer of the Year Award. His key project credits include Construction Engineering for Gerald Desmond Bridge Replacement in Long Beach. He enjoys a strong client reference from Caltrans and the agencies that he has worked with.

RELEVANT EXPERIENCE

SR-74 Ortega Highway Retaining Walls, Concrete Barriers, Lake Elsinore, California

Structure Representative. Along a 5.8-mile stretch on Ortega Highway in Riverside County, this project consists of construction of 25 retaining walls (shotcrete) with earth anchors and micropiles, and over 6,000 ft of 842 Concrete Barriers, some on retaining walls (Type A) and some on ground (Type B). The wall surfaces included sculpted and stained surfaces. The wall length varied from 60' to 800' for a total length of 7,270 ft and 2,633 CY. Supervised field engineers/inspectors for various activities and performed inspection/site visits as needed. Reviewed submittals and RFIs including concrete mix designs, repair plans, test results for earth anchor and micropiles. 09/2022 – Present. Cost: \$41.8M

I-15/SR-91 Express Lane Direct Connector (ELC), EA 08-0F543, Corona, CA

Oversight Structure Representative, This project consists of design and construction of ELC 15/91 connector, several retaining walls, sound walls, and slope paving. The project will consist of one Express Lane in each direction facilitating a direct east-to-north and south-to-west connection between the recently opened 91 Express Lanes and the future Express Lanes on I-15. The 15/91 Express Lanes Connector is designed to provide a seamless transition between these Riverside County tolling systems for reliable, convenient travel for residents of Corona, Norco, Jurupa Valley, Eastvale, and points north in San Bernardino County, as well as express buses. RCTC is the AAA Agency, working in partnership with Caltrans. 09/2022 – 01/2023. Construction Cost: \$270M.

The Gerald Desmond Bridge Replacement (International Gateway Bridge), CT D7, EA 07-288604 On-Call 59A0761, 59A0939, 59A0894 & 59A1063, Long Beach, CA

Structure Representative/IQA Engineer – Technical Lead. A 1.5-mi long complex bridge (Cable-Stayed Main Span & Segmental Construction in Approaches) consisting of a 6-lane highway bridge with shoulders, and a pedestrian/bike path on the south side of the bridge. CIP CIDH piles were constructed with wet method. Multiple falsework systems were utilized. Represented Caltrans for inspection activities, temporary structures, safety issues, of contract interpretation. Attended meetings. Constructability review of design submittals; shop drawings, erection manuals, work plans, and quality control plans; review/issuance of NCRs. Reviewed steel structure packages such as built-up steel beams, fabricated steel box girders, field/shop welding, weld/steel NDT, driven steel piles. 07/2015 – 08/2022. Construction Cost: \$1.5B.



Education

Ph.D. Structural Engineering, Southern Methodist University, TX
 M.S. Structural/Earthquake Engineering, University of Tehran, 1999
 B.S. Civil Engineering, Karaj Azad University, Tehran, 1997
 B.S. Civil Engineering, CSULB

Licensing

CA, Registered Structural Engineer #S5473
 CA, Registered Professional Engineer-Civil #C70201

MICHAEL EMAMI, MS, PE, CWI, QSP/QSD, ICC

Structures Inspector

Michael has 10 years of experience in the disciplines of construction management, civil engineering and inspection, materials testing and evaluation, construction quality verification, inspection of in-service structures, and design. Michael has extensive experience with structure inspection of pedestrian and bikeway bridges including the 1.5-mile-long Gerald Desmond Bridge Replacement Project (International Gateway)/The Mark Bixby Memorial Bicycle-Pedestrian Path and seven (7) bridges at the City of Carpinteria. He has extensive experience with steel structures, elevator construction, concrete structures, pedestrian bridges and temporary works. He is proficient in Caltrans Standard Plans/Specifications and experienced with various codes: ACI, PCI, AWS D1.5, AISC Steel Construction Manual & International Building Code. He has special inspection experience for buildings, and had LEED Green Associate certificate. He is capable to act independently both in the field and in the office.

He has provided project construction support as an oversight structure representative, independent quality assurance engineer, assistant resident engineer, project quality engineer, assistant structural materials representative and project engineer. He is competent in performing engineering analysis, reviewing submittals, performing inspections, and interpreting codes. He has experience working with various national codes as well as Caltrans manuals and documents. He has experience working on airport infrastructure including the LaGuardia Airport in New York, transportation projects such as Gerald Desmond Bridge Replacement Project in the Port of Long Beach (which had 14 structures by itself) and Bon Air bridge in the City of Larkspur, Marin County. He enjoys a strong reference from his clients.

RELEVANT EXPERIENCE

I-10 Corridor Contract 1 (I-10 Express/HOV Lanes Project), EA 08-0C2513 San Bernardino, CA

Oversight Structure Representative, The I-10 Corridor Phase 1 Project is located primarily in San Bernardino County with minor improvements in Los Angeles County. This project will widen the existing I-10 freeway between the LA/SB county line and I-15, approximately 10 miles, to include two tolled express lanes in each direction plus auxiliary lanes in selected locations. The project includes construction of 25 bridges including 15 replacements, 8 widening, and 2 overlay. In addition, 80 different walls comprise of Type 1A Retaining Wall, Soil Nailing, Sub Horizontal Ground Anchors, and Sound Walls. The project reconstructs and modifies existing ramps at 10 interchanges and 7 local arterials. Represented Caltrans Structure Construction Office as Oversight Engineer. Oversaw the performance of Quality Verification (QVE) activities including the review of construction submittals, constructability, RFIs, and NCRs; Verified that all structural quality issues are documented and addressed properly including punch list items; 10/2021 – Present, \$685 Million Construction Cost.

Gerald Desmond Bridge Replacement (International Gateway Bridge), Long Beach, CA.

IQA Engineer. A complex bridge (Cable-Stayed Main Span & Segmental Construction in Approaches) consisting of a 6-lane highway bridge with shoulders, a bridge length of 1.5 miles with a pedestrian/bike path on the south side of the bridge. CIP CIDH pile construction was wet pile using steel casing & oscillators. Multiple falsework systems were utilized. CIDH piles were wet & large diameter. Represented the Caltrans Office of Structure Construction (OSC) and oversaw the Design-Builders' QA activities in the field. The elements inspected at the approaches included: CIDH piles (wet hole with a depth ranging from 100' to 120', and dry hole for overhead sign structures, 25' to 30' deep each), pile caps, columns, 2085 feet of post-tensioned CIP box girders, expansion joints, and bike path elements. The elements inspected at the main span cable-stayed bridge included: erection and bolting of steel members, installation of stay cables, erection of concrete precast panels (598 PC panels), CIP stitches, installation of PTFE bearings and viscous dampers, placement of swivel expansion joints, and post-tensioning of the 2000-ft long main span deck. 12/2014 – 06/2017; 08/2018 – 11/2021. \$1.5 Billion Construction Cost.



Education

M.S. Degree
Civil/Construction
Engineering Management
University of Southern
California (USC), 2016

B.S. Degree
Civil Engineering
Univ. of California Irvine
(UCI), Irvine, CA, 2013

Licensing

CA, Registered Professional
Engineer-Civil #88306

QSD/P, Qualified Storm
Water Pollution Prevention
Plan Developer/ Practitioner,
#27951

GHASSAN HAIDAR, PE
Construction Manager

Introduction/Overview. Mr. Ghassan Haidar has over 30 years of experience in construction management, project management, design, and construction inspection. His experience comes from the engineering and construction of civil structure projects that include water, recycled water, sewer pipelines, streets resurfacing, water storage tanks, parking structures, pumping stations, and wastewater treatment facilities. He is knowledgeable in LABC, UBC, ACI and AISC codes, and has strong experience in enforcing Grading, Earthquake and Handicapped requirements, experience that he gained from working at the Department of Building and Safety. Mr. Haidar has exemplary leadership and communication skills and works efficiently in demanding, fast-paced environments.



Education

BS, Civil Engineering - CSULB

Licensing

CA PE, No. C55608, expires 12/31/25

RELEVANT EXPERIENCE

LACDPW Marina Del Rey Back Basins Project – Los Angeles, CA:

Construction Manager, Mr. Haidar’s duties include to Manage all aspects of projects from design through construction and closeout. Develop and control project scope. Develop and maintain project budgets. Develop and review project schedules. Facilitate project team and client meetings. Monitor and coordinate construction activities with the various project stakeholders, prepare reports. Determine merit of change proposals, negotiate, and prepare change orders. Anticipate and resolve project issues and challenges. 2021-Ongoing, Project Cost: \$10 Million

LACDPW Monteith Park and View Park Stormwater Improvements – Los Angeles, CA:

Construction Manager, Mr. Haidar’s duties include to Manage all aspects of projects from design through construction and closeout. Develop and control project scope. Develop and maintain project budgets. Develop and review project schedules. Facilitate project team and client meetings. Monitor and coordinate construction activities with the various project stakeholders, prepare reports. Determine merit of change proposals, negotiate, and prepare change orders. Anticipate and resolve project issues and challenges. 2021-Ongoing, Project Cost: \$10 Million

Various K-12 Modernization Projects, LAUAD, CA:

Construction Manager, Managed, oversaw, and coordinated all facets of the pre-construction, bid and award, construction, and close-out phase of all assigned projects. Administered provisions of Professional Service Agreements between architects and the District. Monitored and managed project close-out with respect to project certification with the Division of State Architect (DSA) and project financial close-out. 2018-2020, Project Cost: 3.2 Million

LACDPW Various Wastewater Treatment Plants, Los Angeles, CA:

Construction Manager, Managed the construction and design of multiple wastewater treatment plant projects. Interfaced with the General Contractors, Contract Administration, DB&S, DWP, DDW, AQMD, Port of LA and oversaw design consultants to ensure work in progress was completed within budget and on-schedule. Decision-maker on engineering issues and issued field instructions to the contractors. Managed changes in work due to unforeseen conditions and scope or design revisions. Reviewed plans for constructability, including reviewing Environmental Impact Reports (EIRs) related documents, Statement of Completion, and as-built drawings. Managed and effectively prioritized multiple projects at any given time. Design - Build projects: Managed the design and construction of seven CIP projects at Terminal Island, and rehabilitation of four pumping plants in San Pedro, valued over \$112 million that included the construction of the Advanced Water Purification Facility (AWPF), which will increase the Terminal Island’s Water Reclamation Plant’s treatment capacity from 6 - 12 MGD; included additional microfiltration, reverse osmosis, and advanced oxidation process system. 2014-2018. Project Cost: Various.

BRIEF BIO OF OUR SUBCONSULTANTS

Hill International, Inc., Construction Management / Construction Inspection

Contact: Juan Pablo (J.P.) Villamizar, Senior Vice President, (949) 748-5485, JPVillamizar@hillintl.com

Address: 12130 Santa Margarita Court, Rancho Cucamonga, CA 91730



Hill International, Inc. (Hill) is an international construction consulting firm that provides program and project management, construction management, cost engineering and estimating, quality assurance, inspection, scheduling, risk management, and claims avoidance to clients involved in major construction projects worldwide. Hill has participated in over 90,000 project assignments, with a total construction value of more than \$1 trillion. Hill is the 4th largest project and construction management firm in the U.S., as featured in Building Design + Construction magazine. We are also ranked the 8th largest overall U.S. construction management firm by Engineering News-Record magazine. Our staff includes professionals in all construction and building-related disciplines, including planners, schedulers, estimators, value engineering specialists, construction managers, resident engineers, construction inspectors, and a full range of technical and support staff to represent owners. Our depth of expertise means we will always be able to support your project, regardless of manpower needs. DIR Registration # 1000019597

PMCS Group, Inc., Construction Management / Construction Inspection

Contact: Lauren Weiss, Business Development Director, (661) 310-6104, lweiss@pmcsgroup.net

Address: 2600 E. Pacific Coast Highway, Suite 160, Long Beach, CA 90804



PMCS Group, Inc. (PMCS), a Long Beach based SBE firm, brings over 18 years of providing successful project and construction management support to Southern California cities, counties, and other public entities. Our team of over 120 professionals have delivered numerous similar projects in the Orange County, Los Angeles, and surrounding areas, including street widening, repaving, and resurfacing; traffic signal improvements; parks; pump stations; water resources; facilities (fire stations, police stations, educational buildings); sports fields and playgrounds; and additional infrastructure projects. In addition to PM/CM services, our team provides project engineering, scheduling, estimating, document control, constructability and biddability review, design management, inspection, surveying, and safety compliance. Throughout our project experience, PMCS and our proposed team members have overseen projects with local, state, and federal funding, ensuring our team can deliver any capital improvement projects for the City on schedule, on budget, safely, and to the quality standards set by the City. DIR Registration # 1000017900

Pacific Pros, Inc., Construction Management / Structures

Contact: Ryan Kash, Principal, (949) 535-0533, ryan@pacificpros.com

Address: 18 Crestview, Aliso Viejo, CA 92656



Pacific Pros is a firm specializing in bridge construction, especially steel bridges with extensive experience in inspection of pedestrian bridges/bike path, all structural elements, elevators, architectural features, accessibility, and design of pedestrian bridges. Pacific Pros' Headquarters is in Aliso Viejo with a strong local presence. Pacific Pros has extensive experience on major California bridge projects with key project credit of the International Gateway Bridge, aka, the Gerald Desmond Replacement Bridge. Pacific Pros has extensive Caltrans experience. Pacific Pros provide construction managers, specialty inspectors and seasoned inspectors that can support any project in the City. DIR Registration # 1000059027

CEM, Inc., Claims Management / Scheduling

Contact: Saeid Asgari, PE, Project Manager, (949) 379-4481, sasgari@cemscorp.com

Address: 14252 Culver Drove, Irvine, CA 92604



CEMS is a certified SBE providing vital Construction Management Support on various projects with various agencies such as OCTA, LA Metro, Caltrans, and Contractors providing support services that includes Program/ Project/ Construction Management, Construction Quality Validation Management, Claims Support Services, Claims Avoidance, Claims Resolution, and CPM Scheduling Review and Analysis. CEMS, Inc. will bring to Our clients the Lesson Learned Experience we have gained by providing comprehensive inspection/ Construction Management services within the Southern California region for over 30 years. Our team has significant experience on local freeway widenings and Bridge structure projects. DIR Registration # 1000046494

Samsa Engineering, Inc., Construction Management / Construction Inspection

Contact: Samar Saad, PE, Principal, (714) 475-4706, samar@samsaengineering.com

Address: 17011 Beach Blvd., Suite 900, Huntington Beach CA 92708



Samsa Engineering (Samsa) is a corporation founded in 2023 as a DBE/SBE/WBE firm. Samsa provides construction/project management, construction inspection, office engineering, and claims expertise for projects involving streets, bridges, bike trails, and drainage improvements. The Samsa Engineering team brings a wealth of diverse experience to successfully deliver public infrastructure projects. Our team members have cultivated expertise from both the contractor and owner representative perspectives, offering a well-rounded understanding of the intricacies involved in each individual project from inception to close-out. DIR Registration # PW-LR-1001044844; DBE 51588

Destination Enterprises, Inc., Construction Management / Construction Inspection

Contact: Marcy Szarama, Principal, (310) 439-2655, msz@de-cm.com

Address: 11940 Hammack Street, Culver City, CA 90230



Destiantion Enterprises, Inc. (DE) a corporation founded in 2005 as a WBE, SB, and LGBTBE firm. DE provides project management, construction management, inspection services, scheduling, estimating, constructability reviews, utility coordination, document control, labor compliance, and claims management. Our CM experience includes providing construction managers, Resident Engineers, Office Engineers, safety managers, and inspectors to support owners in the oversight of general contractors and subcontractors, providing superior specialized expertise in the field to ensure that projects are safely constructed to meet the plans, specifications, and requisite quality.

DIR Registration # 1000035864; WBE 13090030

RMA Group, Inc., Construction Management / Construction Inspection

Contact: Tim Saenz, Business Development / Project Coordinator, (909) 989-1751,

tsaenz@rmacompanies.com

Address: 12130 Santa Margarita Court, Rancho Cucamonga, CA 91730



RMA Group (RMA), established in 1962, is a California corporation with professional offices and laboratory facilities strategically located throughout California. RMA Group's geotechnical and geologic design services include preliminary geotechnical investigations, foundation studies, fault investigations, liquefaction analysis, Phase 1 environmental site assessments, and geotechnical and geologic review of grading and foundation plans. Their inspectors and technicians are highly qualified to perform all aspects of construction inspection and materials testing. They are experienced, cross-trained, and hold multiple certifications including ICC, ACI, AWS, ASNT, OSHPD, DSA, NICET, and more than 500 individual Caltrans certifications, which allows them to inspect diverse elements of construction projects simultaneously. DIR Registration # 100006493

METHODOLOGY & WORK PLAN

SCOPE OF WORK

FCG proposes to provide the City with staff augmentation services for Construction Management and Inspection Services.

Understanding of Need

FCG will provide the City of Pico Rivera with as-needed Construction Management and Inspection Services for capital improvement projects at the City’s request. FCG provides services including roadways, structures, utilities, street lighting, traffic signals, Irrigation and landscaping, and various other public works developments. We are ready to assist the City with constructability reviews, contract administration, construction management, cost estimating, inspection, collaboration with stakeholders to solve problems, maintaining records, and reporting, as well as document control, claims mitigation, utility coordination, and project acceptance. FCG has extensive public works experience, civil engineering construction expertise, depth of resources, and knowledge of local and regulatory issues. Projects may be funded through various state, local, and federal funds and it is important for the consultant team to have knowledge of City/County Standards, Greenbook Caltrans design procedures, Caltrans Local Assistance Procedures Manual (LAMP), Caltrans Local Assistance Program Guidelines (LAPG), Caltrans Standard Plans and Specifications, and state regulatory requirements.

Specific services FCG offers the City to assist in managing its capital improvement program include but not limited to:

Project Management

Our goal as the Project Management and Construction Management consultant is to successfully deliver projects on time, within budget, and according to plans and specifications. The tables below briefly list the construction management services provided by The FCG Team:

Project Management Services
Provide support to the Director or Designee to administer the CWA; assist with interpretations and notices
Work with City staff to discuss, develop solutions and resolve issues of concern
Facilitate the orderly settlement of labor disputes and grievances without strikes or lockouts
Monitor relations between unions and contractors; maintain grievance documentation
Monitor contractors’ compliance with worker utilization goals and work with contractors to meet or exceed goals; work with local organizations to support worker utilization goals
Collect, analyze, and maintain files related to the CWA, including, but not limited to, Letters of Assent, evidence of core worker qualifications, veteran status, and workforce compliance
Provide CWA status update reports for each project, as directed by City staff
The Consultant shall also monitor and enforce labor compliance requirements, unless otherwise directed by the City, including, but not limited to:
Development of labor compliance administration structure and program implementation
Monitor and enforce compliance with the California Labor Code, the California Code of Regulations, and if applicable, the Davis-Bacon and Related Acts
Visit project construction sites to conduct labor compliance interviews, and if federal, Equal Employment Opportunity (EEO) interviews and observations
Work with contractors and subcontractors who are delinquent with prevailing wage requirements toward prompt resolution
Process, investigate, resolve, and recommend referral to the State Labor Commissioner when wage violations occur; recommend withhold of contractor payments as necessary

Design Support
FCG offers Specifications Development and review and can generate project specific special provisions (Green Book – 2021 or older).
FCG Offers Peer Design review.
FCG will conduct complete constructability and buildability reviews of proposed projects to conform with the PCC, Standard Specifications, and Design Standards. Information will be inputted on a spreadsheet for easy follow up.

Construction Management

Construction Management Services
Conduct a pre-construction meeting and bi-weekly construction meetings with the contractor, the City, and all other involved parties. Prepare and distribute meeting agendas and minutes.
Manage and coordinate all aspects of the project including coordinating with City staff, multiple contractors, agencies, and project stakeholders.
Prepare Weekly Status Reports and Statements of Working Days.
Coordinate design changes with the Engineer of Record.
Participate in field meetings and document issues, findings, directions, changes, etc., and develop solutions.
Prepare, monitor, and update the construction schedule.
Prepare change orders in the City’s standard format.
Maintain a record of accounting costs including approved change orders.
Review payment requests, make payment recommendations, and prepare progress payments in the City’s standard format.
Review and coordinate the approval of shop drawings with the design consultant.
Review and approve materials submittals.
Log, track, and process submittals, Requests for Information (RFIs), Requests for Changes (RFCs), Contract Change Orders (CCOs), field directives, Notices of Potential Claims (NOPCs), Non-Conformance Reports (NCRs), construction schedules, and detailed traffic control plans.
Provide the City with As-Built and electronic sets of drawings at project completion.
Monitor materials documentation and testing results as well as enforce corrections.
Conduct labor compliance per LAMP requirements. Maintain project files per LAMP guidelines.
Review and approve the contractor’s safety program and traffic control plan.
Review and respond to all RFCs.
Process all project documentation per City and Caltrans guidelines.
Perform a constructability review of the 100% plans, specifications, and estimates.
Prepare cost estimates.
Verify contractor conformance with the City’s Community Workforce Agreement (CWA).

Maintenance and Facilities Construction Support

FCG staff have managed Maintenance and Facilities for municipalities and will perform the following:

Assessment
FCG will assess the current concrete condition (damaged, cracked, displaced, and ADA) of the entire length of proposed project and other miscellaneous areas concrete facilities (sidewalks, curbs and gutters, ramps, driveway approaches, spandrels, and cross gutters, etc.) and other areas as assigned. This assessment will include determining if the sidewalks and other facilities need replacement, grinding, temporary ramps, etc. for the consultant to generate lists of actions needed. The process and techniques used to evaluate the concrete facilities will be explained in a report.
FCG will input information that includes location, measurements, etc. on a spreadsheet.
FCG will generate a google map that lists the addresses of locations identified, list of items for bidding purposes.

Utility & Agency Coordination

The FCG team is highly experienced in coordinating with utility companies and third parties to achieve successful project completion. Third-party coordination services include the following tasks:

Utility & Outside Agency Coordination Services
Send notification of the pre-construction meeting to all affected utility companies, the Sheriff's Department, the Orange County Fire Department, and other project stakeholders prior to construction.
Review project scope of work with each utility company at the construction conference and review possible conflicts. Work with each utility to ensure that specific needs of the project are understood.

Labor Compliance

The FCG team is highly experienced enforcing labor compliance in accordance with State and Federal requirements, specifically LAMP and Community Block Development Grant (CBDC) program requirements:

Labor Compliance Services
Verify eligibility of selected contractor and its subcontractors to receive contract awards by confirming current, active license status with Contractors State License Board; current, valid contractor's bond and workers' compensation coverage; LAMP submittal requirements; non-appearance on Federal List of Parties Excluded and State Division of Labor Standards Enforcement lists.
Attend preconstruction meeting to present federal labor compliance requirements to contractor and subcontractors; prepare minutes and attendance record.
Verify and document jobsite posting of wage rate information and required labor compliance posters. Conduct site visits to monitor workforce utilization; perform labor compliance interviewing of employees on site, using appropriate forms, in the proper frequency and of the proper work classifications required by governmental authorities.
Receive and review labor compliance documentation from public works observers or inspectors and compare with contractor-submitted documents and interviews and information obtained from site visits. Monitor contractor payroll documentation of certified payroll reports, fringe benefit statements, apprenticeship documentation, and payroll deduction authorizations.
Review and verify the contractor's skilled and trained workforce certification and monthly skilled and trained workforce reports.
Follow up with contractor by telephone, email, and/or certified mail regarding required document submittals and payroll discrepancies. Provide detailed description of deficiencies; outline corrective actions; and enforce deadlines for compliance.
Receive, pursue, and document labor complaints and/or violations; prepare violation reports to oversight entities as required; recommend special action to be taken if contractor continuously fails to comply with requests and requirements.
Coordinate with City staff the withholding of progress payments if contractor fails to abide by labor compliance requirements.
Maintain content and format of federal labor compliance file in conformance with applicable government requirements.
Coordinate project file reviews by authorized county, state, and federal agencies.
Submit complete federal labor compliance file to City for retention.

Project Close-Out

The FCG team will assist the City with all aspects of project close-out, including, but not limited to, the following tasks:

Project Close-Out Services
Coordinate a final walk-through with all affected stakeholders, prepare the punch list, certify completion of the project, and recommend acceptance.
Transmit the contractor's approved Record Drawings (As-Builts) to the City. Provide an electronic version of all drawings. Provide paper and electronic files of all construction documents in the City's approved format.
Finalize record drawings, contract bid items, claims, change orders, and punch list items.
Prepare all final reports, including report of completion for acceptance of the project.
Finalize and deliver all construction files to the City for archives.
Address any unresolved issues including, but not limited to, change orders, claims, etc.
Complete documentation required by LAMP.

METHODOLOGY

- 1) **Constructability/Biddability Reviews** - The FCG Team will review the plans and special provisions during design for errors and constructability and biddability issues, report those findings to City of Pico Rivera, and will coordinate with the design team to eliminate such issues. By being active during design, these findings typically provide for accurate and concise bids that eventually reduce RFI's, changes or claims during construction. Most importantly, bid items in the Special Provisions must be clear as they describe the work, measurement of the work, and what is included in the payment of each item.
- 2) **Value Engineering (VE)** - The FCG Team will conduct value engineering as requested by the city. We will follow the FHWA VE process during the concept and design phases, by using a multidiscipline team of engineers not involved in the project, that will provide recommendations for:
 - the needed functions safely, reliably, efficiently, and at the lowest overall cost.
 - improving the value and quality of the project.
 - reducing the time to complete the project.
- 3) **Public Bidding Phase Support** - The FCG Team will assist the City of Pico Rivera in the construction bid procurements, including contract documents, Federal and State requirements, Plans and Special Provisions, and permit requirements. We will perform all work per the City and Caltrans Construction Manual and Local Assistance Procedure Manual.
- 4) **Submittal Tracking and Reviews** - The FCG Team will provide the contractor with a list of submittals as per the Special Provisions, then perform a thorough, comprehensive review of the contractor's submittals. We will work closely with City of Pico Rivera to determine which submittals the design consultant will review, and which will be reviewed by the FCG Team. A Submittal log will be developed, maintained, and tracked according to when they are received and returned to the contractor and a copy will be included with each transmittal and at the weekly meetings. Materials releases and certificates of compliance will be kept in the appropriate filing categories, and materials summary sheets will have a running total of materials used on the Project. Anticipated submittals include, but are not limited to, baseline schedule, bi-weekly lookahead schedules, shoring plans, falsework plans, demolition plan, bridge materials, concrete mix designs, HMA job mix, shop drawings, quality control plans, traffic handling plans, piling plans, health and safety plan, lead compliance plan, and temporary lighting plan.
- 5) **Construction Staking** – Under the direction of the Resident Engineer and FCG inspector will coordinate with the Contractor for verification of Contractor's staking, layouts, controls, spot check reference points, and finished work. The Surveyor will acquire the horizontal control and record maps from the City and identify existing survey monuments/right-of-way.
 - The FCG Team will verify contractor's surveyor staking and layout to ensure compliance with State's requirements in terms of preservation and/or re-establishment of survey monuments, including recordation requirements.
 - The FCG Team will verify contractor's surveyor work to ensure compliance with all required construction survey requirements including, but not limited to, setting lines and grades, construction staking, and preparation of cut sheets.
 - The FCG Team will prepare and file any documentation required for recordation with the LA County Recorder's Office.
 - The FCG Team will perform any other survey activities as deemed necessary by the City to ensure construction of the Project is following the PS&E.
- 6) **Construction Management & Controls** - Our goal as the construction management consultant is to successfully deliver projects on time, within budget, and according to plans and specifications. The FCG Team will provide the following services:
 - Conduct a pre-construction meeting and bi-weekly construction meetings with the contractor, the City, and all other involved parties. Prepare and distribute meeting agendas and minutes.
 - Manage and coordinate all aspects of the project including coordinating with City staff, multiple contractors, agencies, and project stakeholders.



- Prepare Weekly Status Reports and Statements of Working Days.
 - Coordinate design changes with the Engineer of Record.
 - Participate in field meetings and document issues, findings, directions, changes, etc., and develop solutions.
 - Prepare, monitor, and update the construction schedule.
 - Work with the City of Pico Rivera during the construction Contract Award and Change Order process to assist City of Pico Rivera in controlling the costs of the Project and controlling the factors that may escalate Project costs. The FCG Team will receive, process, track, and document Project requests for Contract Change Orders from the Contractor and a CCO log will be established at the beginning of the Project and will be continuously maintained and updated by the RE. To the delegated level of approval, and under the City of Pico Rivera's direction, the FCG Team will determine the need, merit, scope, estimated cost, and schedule impacts to the project because of potential contract change orders. The FCG Team will also negotiate change orders with Contractor as directed. Once merit is established, The RE will prepare change orders based on the Contract Documents and in close coordination with the Design Engineer and City Project Manager.
 - FCG's CM will manage the Project's budget and will set up an internet-based document controls system. The team will prepare independent monthly estimates for the Project duration, review payment requests, make payment recommendations, and prepare progress payments in the City's standard format monitoring both the Project and contingency budgets. Our report to City of Pico Rivera will include amount paid to contractor to date, previously paid amount to contractor, percent complete of each bid item, executed change orders, and retention withheld from each pay estimate. Our intent is to keep the City of Pico Rivera fully informed of the financial status of the project.
 - Provide the contractor with a list of submittals as per the Special Provisions, then perform a thorough, comprehensive review of the contractor's submittals. We will work closely with City of Pico Rivera to determine which submittals the design consultant will review, and which will be reviewed by the FCG Team. A Submittal log will be developed, maintained, and tracked according to when they are received and returned to the contractor and a copy will be included with each transmittal and at the weekly meetings. Materials releases and certificates of compliance will be kept in the appropriate filing categories, and materials summary sheets will have a running total of materials used on the Project. Anticipated submittals include, but are not limited to, baseline schedule, bi-weekly lookahead schedules, shoring plans, falsework plans, demolition plan, bridge materials, concrete mix designs, HMA job mix, shop drawings, quality control plans, traffic handling plans, piling plans, health and safety plan, lead compliance plan, and temporary lighting plan.
 - Provide construction staking.
 - Log, track, and process submittals, Requests for Information (RFIs), Requests for Changes (RFCs), Contract Change Orders (CCOs), field directives, Notices of Potential Claims (NOPCs), Non-Conformance Reports (NCRs), construction schedules, and detailed traffic control plans.
 - Provide the City with As Built and electronic sets of drawings at project completion.
 - Monitor materials documentation and testing results as well as enforce corrections.
 - The FCG Team will conduct labor compliance per LAMP requirements. Maintain project files per LAMP guidelines.
 - Review and approve the contractor's safety program and traffic control plan.
 - Review and respond to all RFCs.
 - Process all project documentation per City and Caltrans guidelines.
 - Provide community public relations and outreach services.
- 7) **Contract Administration** – The FCG's CM/RE and Office Engineer will establish and maintain a filing system in hard copy as well as electronically, using the Caltrans Construction Manual as a guideline to ensure compliance with Federal funding requirements. FCG typically utilizes the Caltrans filing system on projects. Additionally, FCG's Office Engineer will upload the electronic data documentation to the City. All hard copy files will be scanned as PDF files and stored digitally on a server with a filing structure duplicating the hard copies and will provide regular reports as required by the funding agreements.
- 8) **Inter-agency and Third-Party Utility Coordination** - The FCG's Team will manage the Project's utility coordination efforts with the contractor and the local utility companies. A critical factor for constructing any project is early

partnering with utility companies within the project limits. Our CM and the FCG Team will coordinate with each utility company and work diligently to communicate, schedule, and achieve the timeline for each relocation or new construction. For utilities planned for relocation during construction, the FCG Team will initiate coordination with the contractor and the respective utility to plan for USA Dig Alert, potholing, and scheduling of the relocation work of the facilities. The CM will verify the Contractor incorporates work related to the utilities in the baseline schedule. The FCG team is currently providing these same types of services to Cities of Irwindale, Downey, Burbank, and other municipalities and agencies throughout the state. The FCG Team utilizes a system for tracking building and public works permits using a spreadsheet. This system is simple and allows the permittee and City officials to view the current budget and status of each permit. The FCG Team will keep every agency involved should any changes or modifications are needed. The FCG Team will ensure that the baseline schedule submitted by the contractor includes the permits requirements.

- 9) Construction Inspection** - FCG will provide the City with a team of qualified construction inspectors experienced in street, bridge, water, sewer, storm drain, safety lighting, utility relocation, street rehabilitation, pavement preservation, traffic signals, constructing and widening ramps, signing and striping, retaining walls, parks and trails, irrigation & landscaping, traffic control, drainage systems, and asset assessment and reports. We have completed this work enforcing different specifications, including Caltrans Standard Plans and Specifications, Greenbook Standard Plans and Specifications, SWPPP, Safety, Cal-OSHA, Caltrans Safety Requirements, and City of Pico Rivera Safety Requirements. The construction inspection services FCG provides are listed below.
- Ensure project construction in accordance with approved plans, specifications, and estimates; City standards; Standard Plans and Specifications for Public Works Construction; and Caltrans Standard Plans and Specifications.
 - Coordinate with City staff, including emergency responders and utility companies, and other project stakeholders.
 - Coordinate construction activities inclusive of temporary parking restrictions, temporary traffic control, etc.
 - Complete daily measurements of quantities of work with the contractor and daily inspector reports. Provide complete and documented measurements and calculations to administer progress payments, change orders, extra work, etc.
 - Provide daily reports to City staff on a weekly basis.
 - Attending all project meetings such as pre-construction, field, and progress meetings.
 - Prepare in-progress punch lists at the completion of each phase of the project.
 - Ensure all construction activities are witnessed. If deemed necessary, inspection for night work shall be performed.
 - Ensure compliance with the NPDES program, and the Construction Site Best Management Practices (BMP) Manual.
 - Inspect materials and equipment upon delivery for compliance with construction contract documentation.
 - Each working day, meet with the Contractor to review proposed work plans, including specific details that may affect progress. Inform City's Project Manager of any work which may result in a noteworthy impact to the City.
 - Document field changes and maintain red-line as-built set of construction drawings.
 - Closely monitor compaction, material, and other necessary testing results and require the Contractor to provide corrective measures to achieve compliance.
 - Maintain copies of all permits needed to construct the project and enforce special requirements of each.
- 10) Labor Compliance** – The FCG team is highly experienced in enforcing labor compliance in accordance with State and Federal requirements, specifically LAMP and Community Block Development Grant (CBDC) program requirements. The FCG Team will:
- Verify eligibility of selected contractor and its subcontractors to receive contract awards by confirming current, active license status with Contractors State License Board; current, valid contractor's bond and workers' compensation coverage; LAMP submittal requirements; non-appearance on Federal List of Parties Excluded and State Division of Labor Standards Enforcement lists.
 - Attend preconstruction meeting to present federal labor compliance requirements to contractor and subcontractors; prepare minutes and attendance record.
 - Verify and document jobsite posting of wage rate information and required labor compliance posters. Conduct site visits to monitor workforce utilization; perform labor compliance interviewing of employees on site, using appropriate

forms, in the proper frequency and of the proper work classifications required by governmental authorities.

- Receive and review labor compliance documentation from public works observers or inspectors and compare with contractor-submitted documents and interviews and information obtained from site visits. Monitor contractor payroll documentation of certified payroll reports, fringe benefit statements, apprenticeship documentation, and payroll deduction authorizations.
- Review and verify the contractor’s skilled and trained workforce certification and monthly skilled and trained reports.
- Follow up with contractor by telephone, email, and/or certified mail regarding required document submittals and payroll discrepancies. Provide detailed description of deficiencies; outline corrective actions; and enforce compliance.
- Receive, pursue, and document labor complaints and/or violations; prepare violation reports to oversight entities as required; recommend special action to be taken if contractor continuously fails to comply with requirements.
- Coordinate with City staff the withholding of payments if contractor fails to abide by labor compliance requirements.
- Maintain content and format of federal labor compliance file in conformance with applicable government requirements.
- Coordinate project file reviews by authorized county, state, and federal agencies.
- Submit complete federal labor compliance file to City for retention.

11) Storm Water Quality Inspections – The FCG team includes members certified as Qualified Stormwater Developers (QSD) with applicable certifications. We will review the contractor’s SWPPP to ensure compliance with the Regional Water Quality Control Board (RWQCB) permit requirements. We will conduct regular inspections of the site with the contractor and upload reports and documents to the SMARTS database. Our team will ensure the contractor adheres to the approved SWPPP plan and installs and maintains appropriate BMPs. FCG inspectors understand the importance of managing the SWPPP. All FCG inspection staff have completed their Qualified SWPPP Practitioner (QSP) and/or Qualified SWPPP Developer (QSD) training and are QSP/D certified. The inspectors are trained in the preparation of SWPPP diaries including the on-line reporting, review of Best Management Practices (BMP’s), and erosion control measures both during the rainy season and throughout the year. They will immediately notify the Resident Engineer of any problems during the implementation of the SWPPP. Proper implementation is especially important on all inlets and discharge points.

12) Multi-Trades Materials Testing (asphalt, concrete, masonry, steel) – Material testing shall conform to all Caltrans Standards and the LAPM. The services include but are not limited to:

- Review and approve AC mix designs.
- Review and approve PCC mix designs. Consult with City for approval of PCC mix for the Project.
- Provide all material source inspection, sampling and testing by a qualified materials engineer as required.
- Provide requested miscellaneous consultation during the Project, including discussion with the contractor to emphasize proper treatment of concrete. Provide all compaction tests per plan, specifications, and regulations per LAPM and contract documents. Provide nuclear compaction testing and provide geotechnical soil testing.
- Provide coordination for traffic controller testing and other traffic signal equipment as needed.

13) Progress Meetings and Reporting - The Resident Engineer will conduct weekly progress and field meetings with the contractor, City of Pico Rivera, as necessary and appropriate, and the inspectors, Office Engineer, and other subconsultants will attend and participate in the discussions and documentation of the meetings. Our RE will prepare the meeting agendas, which will include reviews of the Project schedules, a summary of submittals and RFI’s, unresolved issues, and new issues requiring follow-up. Our RE will produce meeting minutes for each meeting. In addition, The FCG Team will coordinate and meet with residents, business owners, utility firms, and other agencies involved with this project as needed. The RE will discuss issues with the Inspectors, and Office Engineer to ensure previous meeting minutes have been documented and distributed.

- **Public Community Relations/Outreach** - The FCG Team believes that public outreach is essential to the success of any project that will have an impact on motorists, residents, businesses, and schools.
- **Traffic Control** – If the Contractor is required by contract to submit a Traffic Control Plan (TCP). Coordination between the TCP and the construction staging proposed by the contractor is imperative. There are some issues to be considered and resolved during construction and the FCG Team will look forward to assisting with constructible

solutions that will help avoid any extra cost or inefficiency claims. Per specifications, the job site shall be maintained in a neat and orderly condition and safe pedestrian pathways always provided along all sidewalks, without exception. The FCG Team will coordinate all efforts with the City and the Contractor to ensure full compliance with the requirements of MUTCD, WATCH Manual, and project specifications.

- The FCG team will coordinate with schools to incorporate their schedule and activities as part of the TCP.
 - The FCG Team will coordinate with the Contractor and residents and businesses regularly through flyers, weekly and monthly meetings as needed to mitigate concerns, traffic impacts, noise, and dust control. FCG will contact managers of each establishment in the area and explain to them the nature of closures and detours, and parking restrictions.
- 14) Progress Payments and Grant/Fund Tracking** - The FCG's CM will manage the project's budget and will set up an internet-based document controls system. The team will prepare independent monthly estimates for the Project duration, review payment requests, make payment recommendations, and prepare progress payments in the City's standard format monitoring both the project and contingency budgets. Our report to City of Pico Rivera will include amount paid to contractor to date, previously paid amount to contractor, percent complete of each bid item, executed change orders, and retention withheld from each pay estimate. Our intent is to keep the City of Pico Rivera fully informed of the financial status of the project.
- 15) Change Order Management** - The FCG Team will work with the City of Pico Rivera during the construction contract award and change order process to assist City of Pico Rivera in controlling the costs of the project and controlling the factors that may escalate project costs. The FCG Team will receive, process, track, and document project requests for contract change orders from the Contractor and a CCO log will be established at the beginning of the Project and will be continuously maintained and updated by the RE. To the delegated level of approval, and under the City of Pico Rivera's direction, the FCG Team will determine the need, merit, scope, estimated cost, and schedule impacts to the project because of potential contract change orders. The FCG Team will also negotiate change orders with Contractor as directed. Once merit is established, The RE will prepare change orders based on the Contract Documents and in close coordination with the Design Engineer and City Project Manager.
- 16) Permit Monitoring** - The FCG team is highly experienced in coordinating with regulatory agencies and R/W permits and understands the criticality of keeping them informed and involved during the project, The FCG team is currently providing these same types of services to Cities of Irwindale, Downey, Burbank, and other municipalities and agencies throughout the state. The FCG Team utilizes a system for tracking regulatory, building and public works permits using a spreadsheet. This system is simple and allows the permittee and City officials to view the current budget and status of each permit. The FCG Team will keep every agency involved should any changes or modifications are needed. The FCG Team will ensure that the baseline schedule submitted by the contractor includes the permits requirements.
- 17) SWPPP & Erosion/Sediment Control Monitoring** – As previously stated, the FCG Team includes members certified as Qualified Stormwater Developers (QSD) with applicable certifications. We will review the contractor's SWPPP to ensure compliance with the Regional Water Quality Control Board (RWQCB) permit requirements. We will conduct regular inspections of the site with the contractor and upload reports and documents to the SMARTS database. Our team will ensure the contractor adheres to the approved SWPPP plan and installs and maintains appropriate BMPs.
- 18) Claims & Disputes Prevention/Mitigation** - The FCG Team's renowned claims division and our claims experts have a proven track record with Caltrans and other public agencies on similar projects. We will monitor all site records of events, labor, materials and equipment for potential claims or dispute issues. This data will be essential when analyzing the contractor's CPM schedule and claims. Our team will address every issue that will contain all relevant RFI's, change orders, correspondence, pictures, inspector's dairies, cost analysis and schedule analysis. Our objective will be to minimize issues by providing concise analysis of all issues on the project. Our Resident Engineer will establish an open communication plan with the Contractor to discuss all project matters and will respond to all issues timely to minimize any potential for claims. Typically, claims arise from lack or shortage of communication and delay in response to RFI's and change order requests. The FCG Team will address all concerns, RFI's, and change order requests in a timely manner and will document all matters in case a claim is submitted. The FCG Team has experience reviewing and responding to claims arbitration to resolve such matters.

- 19) Comply with Federal and State Grant Requirements Including Reimbursements** – The FCG Team has extensive experience working on federally funded projects that utilize FHWA and Local Assistance Procedures Manual requirements for documentation and filing, verifying certified payroll of contractors, and producing documentation and reports accordingly. We estimate that **90% of the projects we manage are Federally funded projects.**
- 20) Comply with CDBG Requirements** - The FCG Team has extensive experience working on CDBG grants and will submit all required quarterly reports, project performance measurement plan, preconstruction checklist, amendment to the original agreement, etc. In addition, the FCG Team will assist the City in incorporating the CDBG requirement in the contract special provisions
- 21) Project Closeout** - The FCG Team will recommend to City of Agoura Hills that final acceptance be issued to the contractor when all punch-list work is completed, and all issues and Project walks are signed off by City of Agoura Hills, LACFCD, LVMWD, and Utility Companies. Finally, all as-builts will be inventoried and verified completely prior to final acceptance and recommendation of final payment to the contractor. The FCG Team will perform the project closeout as follows:
- Coordinate a final walk-through with all affected stakeholders, prepare the punch list, certify completion of the project, and recommend acceptance.
 - Transmit the contractor’s approved Record Drawings (As-Builts) to the City. Provide an electronic version of all drawings. Provide paper and electronic files of all construction documents in the City’s approved format.
 - Finalize record drawings, contract bid items, claims, change orders, and punch list items.
 - Prepare all final reports, including report of completion for acceptance of the project.
 - Finalize and deliver all construction files to the City for archives.
 - Address any unresolved issues including, but not limited to, change orders, claims, etc.
 - Complete documentation required by LAPM.
 - Prepare and submit the final payment package to the contractor.
 - Submit final project records to the City of Pico Rivera.
 - Collect and submit to the City of Pico Rivera release of any liens from the contractor.
 - FCG Team will prepare Notice of Completion and will coordinate with permittees and City for acceptance.
 - Submit final funding reimbursement request to the State and any other funding sources.
- 22) On-Call Services** - Staff augmentation is very important to many public agencies for various reasons, including lack of funding for procurement of agency staff, and/or the immediate need based on the number of projects or the funding. In many instances there may be a combination of reasons why public agencies refer to procuring on-call contracts that produce a level of comfort through hiring outside agencies. FCG fully understands the on-call business and will implement this knowledge to meet the needs of the City.
- On-call contracts can be very dynamic in nature. As projects surface for construction so does the need for additional staff. FCG understands that a well-defined communication plan with the agencies can achieve better results. As the need for additional staff increases, our responsiveness to meet the need is imperative for the success of the project. Responsiveness to immediate and/or planned need for staffing is key since the need may not always be planned. FCG is always ready to provide staff for agencies, planned or otherwise.
- 23) Design Support Services** - FCG offers Specifications Development and review and can generate project specific special provisions (Green Book – 2021 or older). FCG also offers Peer Design review.
- 24) Asset Assessment and Report** - FCG will assess the current concrete conditions (damaged, cracked, displaced, and ADA) of the entire length of proposed project and other miscellaneous areas concrete facilities (sidewalks, curbs and gutters, ramps, driveway approaches, spandrels, and cross gutters, etc.) and other areas as assigned.

PROJECT SPECIFIC EXPERIENCE

City of Downey On-Call Public Works Construction Management and Inspection Services

Services Description

This contract includes performing construction management and construction inspection on the city’s various capital improvement projects. The construction manager is responsible for the administrative aspects of the projects, and the inspectors are responsible for overseeing the construction of the various projects according to the project’s plans and specifications, work permits, and day to day inspection activities on construction jobs. Capital improvements projects includes street and intersection widening, pavement rehabilitation and reconstruction, water and sewer improvements, streetscape enhancements, landscaping and irrigation, drainage, sidewalks, curb ramps, and other pedestrian improvements. Duties and responsibilities of the construction manager and inspectors include, but not limited to project review and plan check, construction observation, project coordination including communications with the city, meetings, and keeping projects on schedule and within budget, and administrative.



Scope of Services

FCG performs construction management and inspection services on various CIP projects for the City of Downey. Work included traffic control, removals, concrete and asphalt paving, curb and gutter, ADA ramps, sidewalk, street lighting, traffic signals, service connections, drainage, landscape, and striping.

Sample Projects

- **Florence Avenue Pavement Rehabilitation Project:** Project consisted of removal and replacement of existing asphalt pavement, striping and installation of pavement marking, curb, gutter, cross gutters, sidewalk, ADA ramps.
- **5th Street Pavement Rehabilitation Project:** Project consisted of pavement rehabilitation of 5th Street, between Brookshire Avenue and Lakewood Boulevard including 3 cul-de-sacs. This project included reconstruction of failed pavement areas, cold milling of asphalt pavement, construction of asphalt concrete (AC) base course and asphalt rubber hot mix (ARHM) overlay, striping, and installation of pavement markings.
- **Woodruff Avenue Traffic Signal Fiber Optic Communication System and Upgrades Project:** Project consisted of upgrading the existing fiber optic system and traffic signal at various signalized intersections. This project also included installation of conduits, innerducts, pull boxes, various fiber optic cables, communication equipment, hub cabinets, controllers, and traffic signal modification integration.

Client Information

Client	City of Downey	Contact	Ed Norris, PE, Deputy Director of Public Works
	11111 Brookshire Avenue Downey, CA 90241		(562) 904-7110 enorris@downeyca.org
Dates	02/2016 – Ongoing	Cost	\$Various per project
Staff	A.B. Fakhouri, PM; Anthony Moussa, Inspector; Talal Alfakhouri, Inspector, Jasmine Fakhouri, OE		

City of Irwindale As-Needed Construction Inspection Services

Services Description

This contract includes performing construction inspection on the city’s various public works projects in the City of Irwindale. The construction manager is responsible for the administrative aspects of the projects, and the inspectors are responsible for overseeing the construction of the various projects according to the project’s plans and specifications, work permits, and day to day inspection activities on construction jobs. The various projects in the City of Irwindale involve all local utility companies as well as small city projects.



Scope of Services

FCG performs construction management and inspection services. Work included traffic control, removals, concrete and asphalt paving, curb and gutter, ADA ramps, sidewalk, street lighting, traffic signals, service connections, drainage, landscape, striping, and more.

Sample Projects

- **Senior Center Interior Remodel Improvements Project:** Project consisted of remodeling improvements on the center’s interior. FCG’s inspector performed inspection in accordance with the project plans and special provisions, the standard specifications, and the “Los Angeles County Building Code”.
- **Water Pipeline Extension Project:** Project consisted of construction management and inspection for the Water Pipeline Extension Project located on Live Oak Avenue
- **Off-Site Improvements at the Park at Live Oak Project:** Project consisted of construction of new sidewalk, median and parkway landscaping / irrigation, two new traffic signal intersections, on traffic signal intersection modification, resurfacing and restriping, and water and sewer pipe installation.
- **2022-2023 Resurfacing Project, Residential Resurfacing Phase II:** Project consisted of resurfacing eight (8) residential streets, improving the striping at an arterial intersection, and minor concrete removal and restorations.
- **Constructability Review Services for Irwindale Park Improvements Phase IV & V Project**

Client Information

Client	City of Irwindale	Contact	Arsanious Hanna, PE – Former City Engineer
	16102 Arrow Highway Irwindale, CA 91706		(562) 477-5747 ahanna@irwindaleca.gov
Dates	11/2018 – Ongoing	Cost	\$Various per project
Staff	A.B. Fakhouri, PM; Anthony Moussa, Inspector; Jasmine Fakhouri, OE.		

City of Burbank On-Call Construction Management and Construction Inspection Services

Services Description

This contract includes performing construction inspection on the city's various public works projects in the City of Burbank. The various projects in the City of Burbank include Traffic Signals installation and modification, Street Pavement and Rehabilitation and Improvements.



Scope of Services

FCG performs construction management and inspection services. Work included traffic control, removals, concrete and asphalt paving, curb and gutter, ADA ramps, sidewalk, street lighting, traffic signals, service connections, drainage, landscape, striping, and more.

Sample Projects

- **Bid Schedule 1426 – Media District Traffic Signal Improvements Project:** Project consisted of street improvements at 3 locations, traffic signal modifications at 8 locations and signing and striping modifications.
- **Bid Schedule 1461 – Traffic Responsive Signal System Project:** Project consisted of reconstruction of three traffic signals and installation of 8000 feet of conduit for fiber optic cable, new poles, pull boxes, conduits, conductions, video cameras, loops, and curb ramps
- **Bid Schedule 1462 – Midtown Commercial Corridors Improvement Project:** Project consisted of reconstruction of 6 traffic signals, removal and replacement of poles at 8 traffic signals, and install LED lighting and loop detector conduits at 29 traffic signals.
- **Bid Schedule 1454 – Glenoaks Blvd Arterial and First Street Signal Improvements Project:** Project is funded by Metro Measure R and consists of traffic signal modification for 13 intersections along Glenoaks Blvd, and 1 intersection on Orange Grove Ave. and 1st Street. Improvements include removing and installing new signal poles, signal heads, pull boxes, conduits, LED luminaires, markings, audible pedestrian signals (APS). detection loops. ADA ramps, AC pavement restoration, and signage.
- **Bid Schedule 1436 – City Parking Lot Resurfacing:** Project consisted of resurfacing of Parking Lot
- **Bid Schedule 1458 – Various Streets Improvements**
- **Bid Schedule 1506 - Annual Arterial Pavement Rehabilitation Project**
- **Bid Schedule 1427 – Construction Management services for the Measure R I-5 Project**

Client Information

Client	City of Burbank	Contact	Omar Moheize, PE – Former Principal Engineer
	150 North Third Street Burbank, CA 91502		(818) 238.3943 omoheize@burbankca.gov
Dates	02/2016 – Ongoing	Cost	\$Various per project
Staff	A.B. Fakhouri, PM; Anthony Moussa, Leon Fuentes, Talal Alfakhouri, Inspector; Jasmine Fakhouri, OE		

FCG CONSULTANTS, INC. 2024 PROFESSIONAL RATES

CLASSIFICATION	HOURLY RATES
Senior Project Manager*	\$276.88
Project Manager*	\$251.92
Resident Engineer*	\$233.76
Construction Manager*	\$233.76
Structures Representative*	\$233.76
Construction Inspector*	\$147.52
Office Engineer	\$102.13
Scheduler*	\$192.91
Estimator*	\$192.91
Senior Plan Checker*	\$233.76
Plan Checker*	\$165.67
Assistant Plan Checker*	\$113.74

Overtime and Weekend work is not included. Overtime is charged at 1.5 x the actual rate, and double time is to be charged at 2 x the actual rate.

ODC's will be charged at cost.

Onsite / Offsite personnel rates are billed at the same rate based on Federal Acquisition Regulations (FARs).

Per Q&A released on January 30, 2024, the rates are fixed for the first 3 years, and subject to adjustments after year 3 on a case-by-case basis.



SCHEDULE OF HOURLY RATE

January 30, 2024

Hill International, Inc.
Western Region Headquarters
100 Spectrum Center Drive, Suite 550
Irvine, CA 92618
Tel: 949-474-2908

FCG Consultants, Inc.
22885 Savi Ranch Parkway, Suite G
Yorba Linda, CA 92887
Attn: Ms. Maha Fakhouri, President

Subject: City of Pico Rivera | On-Call Construction Management and Inspection Services | RFP

Reference: Proposal - Hourly Rate Schedule

Dear Ms. Fakhouri:

Hill International is pleased to submit our hourly rate schedule associated with the City of Pico Rivera On-Call Construction Management and Inspection Services proposal.

HILL INTERNATIONAL, INC. - HOURLY RATE SCHEDULE		
CATEGORY OF STAFF	ON-SITE HOURLY RATE	OFF-SITE HOURLY RATE
Construction Manager	\$276	\$330
Construction Inspector	\$212	\$253

Legal Name of Firm
Hill International, Inc.

Federal Tax ID
FEIN #20-0953973

California Department of Industrial Relations
DIR #1000019597

Primary Point-of-Contact
Juan Pablo (J.P.) Villamizar, Senior Vice President
Tel: 949-748-5485 | Mobile: 949-324-5313
JPVillamizar@hillintl.com

Signature Authority
Juan Pablo (J.P.) Villamizar, Senior Vice President is authorized under the bylaws of Hill International, Inc. to execute contracts or otherwise bind the company.

Should you have any questions, or require additional information, please contact me at 949-324-5313 or jpvillamizar@hillintl.com.

Sincerely,

Juan Pablo (J.P.) Villamizar,
Senior Vice President



Pacific Pros 2024 PROFESSIONAL RATES

CLASSIFICATION

HOURLY RATES

Project Manager/Construction Manager	\$242.55 - \$277.20
Resident Engineer/Structure Representative.....	\$242.55 - \$277.20
Scheduler/Estimator.....	\$242.55 - \$277.20
Assistant Construction Manager.....	\$196.35 - \$221.76
Inspector	\$184.80 - \$219.45
Special Inspector	\$196.35
Office Engineer	\$161.70
Office Admin	\$92.40

Notes:

1. For classifications with a given range, the billing rate will be based on the actual base rate paid to the staff, which will not exceed the upper limit, i.e., the Not-To-Exceed (NTE) hourly rate amount.
2. Hourly rates are proposed fixed for three years. For subsequent years 3% escalation rate, pending the City approval on a case-by-case basis per the City response to the RFP Question 1.18.
3. When authorized by the City, overtime premium shall be charged per DIR prevailing wage requirements with one-and-a-half and double-time premium when required by Law.
4. Rental field office will be charged at cost as Other Direct Cost (ODC).

PMCS GROUP, INC. PRICING

CITY OF PICO RIVERA

*Onsite and Offsite Pricing

Classification	Fully Burdened
Sr. Project Manager	\$272.25
Project Manager	\$249.56
Resident Engineer	\$233.68
Construction Manager	\$233.68
Office Engineer / Labor Compliance	\$111.17
Sr. Scheduler	\$199.65
Scheduler	\$190.58
Sr. Estimator	\$199.65
Estimator	\$190.58
Inspector – Regular Shift Hours	\$147.52

Overtime and Weekend work is not included. Overtime is charged at 1.5 x the actual rate, and double time is to be charged at 2 x the actual rate.

ODC's will be charged at cost.

Onsite / Offsite personnel rates are billed at the same rate based on Federal Acquisition Regulations (FARs).

Per Q&A released on January 30, 2024, the rates are fixed for the first 3 years, and subject to adjustments after year 3 on a case-by-case basis.



SCHEDULE OF HOURLY RATE

Construction Management
Construction Inspection

SAMSA ENGINEERING, INC. RATE SHEET

CLASSIFICATION	HOURLY RATE
Senior Project Manager*	\$279.98
Assistant Project Manager*	\$170.88
Structures Representative*	\$184.82
Office Engineer*	\$104.61
Construction Inspector*	\$149.15
Structures Inspector*	\$162.09

*Non-exempt employees are subject to prevailing wage requirements.



CEMS, Inc. CONSULTANTS, INC. 2024 PROFESSIONAL RATES

CLASSIFICATION	HOURLY RATES
Project Manager*	\$250.00
Construction Manager*	\$230.00
Construction Claims	\$200.00
Scheduler*	\$170.00

*Non-Exempt Employees are subject to prevailing wage requirements



Pico Rivera On-Call

Destination Enterprises Rate Sheet

Position	Base Contract Rate Years 1-3	Base Contract Rate Year 4	Base Contract Rate Year 5
MEP Inspector	\$ 178.72	\$ 184.08	\$ 189.60
Systems & Electrical Inspector	\$ 216.16	\$ 222.64	\$ 229.32
Inspector	\$ 187.07	\$ 192.68	\$ 198.46
QA Manager	\$ 187.07	\$ 192.68	\$ 198.46
Construction Manager	\$ 191.87	\$ 197.63	\$ 203.55
Senior Scheduler	\$ 203.86	\$ 209.98	\$ 216.28
Project Scheduler	\$ 143.90	\$ 148.22	\$ 152.66
Senior Estimator	\$ 215.85	\$ 222.33	\$ 229.00

Schedule of Fees and General Terms

Personnel Charges - Professional Staff

Product Name	Units	Rate (\$)
Project Engineer	HR	\$190.00
Administrative	HR	\$70.00
Principal Engineer	HR	\$220.00
Staff Engineer	HR	\$145.00
Project Manager	HR	\$165.00
Principal Geologist	HR	\$200.00
Project Geologist	HR	\$180.00
Qualified SWPPP Developer QSD	HR	\$160.00
Staff Geologist	HR	\$145.00
Qualified SWPPP Practitioner QSP	HR	\$150.00

Personnel Charges - Field Staff

Product Name	Units	Rate (\$)
Engineering Technician	HR	\$140.00
Lead Roadway and Structures Inspector	HR	\$150.00
Structures Inspector	HR	\$150.00
Roadway Inspector	HR	\$140.00
Special Inspector (ICC)	HR	\$140.00
Mechanical Electrical Inspector	HR	\$155.00
Pick-up and Delivery of Test Specimens	HR	\$100.00
Coatings Technician	HR	\$150.00
Pull Torque Testing Technician	HR	\$140.00
Asphalt Coring	HR	\$145.00
Supervising Public Works Inspector	HR	\$160.00
Quality Control Manager	HR	\$165.00

Laboratory Tests - Soil

Product Name	Units	Rate (\$)
ASTM D4318 Plasticity Index of Soils	EA	\$335.00
ASTM D1883 California Bearing Ratio	EA	\$750.00
ASTM D2435 Consolidation	EA	\$295.00
ASTM D2435 Consolidation with Time Rate	EA	\$355.00
ASTM D3080 Direct Shear, Consol&Drained	EA	\$285.00
ASTM D4829 Expansion Index of Soils	EA	\$270.00
ASTM D2166 Unconfined Comp Strength	EA	\$335.00
ASTM D5333 Hydro Collapse Potential	EA	\$260.00
ASTM D2050 Tri-Axial Shear Strength	EA	\$550.00
ASTM D2937 In-Place Density, Drive Cyl	EA	\$75.00
ASTM D2216 Soil Moisture Content by Mass	EA	\$55.00
ASTM D698 Maximum Density Std Effort	EA	\$350.00
ASTM D1557 Max Density Optimum Moisture	EA	\$350.00
ASTM D2974 Moisture, Ash, Organic Matter	EA	\$120.00
ASTM D4972 pH of Soils	EA	\$125.00
ASTM D2844 R-Value & Expansive Pressures	EA	\$480.00
ASTM D2434 Const Head Permeability Test	EA	\$470.00
ASTM D422 Sieve Analysis of Soil	EA	\$260.00
ASTM D1140 Materials Finer than #200	EA	\$160.00
ASTM D422 Hydrometer Analysis	EA	\$395.00
ASTM D4546 Swell Potential	EA	\$260.00
ASTM D854 Specific Gravity of Soils	EA	\$295.00
ASTM D4943 Shrinkage Factor by Resin	EA	\$290.00
ASTM D559 Soil Cement Sample Preparation	EA	\$160.00
ASTM D558 Soil-Cement Maximum Density	EA	\$395.00
ASTM D1633 Compression Test Soil Cement	EA	\$130.00

Schedule of Fees and General Terms

TERMS AND CONDITIONS

GENERAL CHARGES

RMA Group requires twenty-four (24) hour prior notification for scheduling inspectors and/or technicians.

Inspection charges start at the scheduled show up time at the job site. All inspection hours will be billed in the following increments:

There will be a minimum two (2) hour charge for any RMA Group employee presence on site.

Any time less than four (4) hours of work will be billed as four (4) hours.

Four (4) to eight (8) hours will be billed as eight (8) hours.

When personnel are required to work in excess of 5 hours without an uninterrupted meal period of 30 minutes, due to project constraints, ½ hour will be charged at double time rates in addition to any applicable hours worked.

Rates are valid through December 31, 2026. Rates for personnel will increase by 5% per year on January 1st of each subsequent year. Outside services will be billed at cost plus 15% unless billed directly to and paid for by Client.

OVERTIME CHARGES

Work performed in excess of 8 hours per day and / or up to eight (8) hours on Saturdays will be billed at 1.50 times the unit rate.

Work performed on Sunday, recognized holidays, or in excess of eight (8) hours on Saturdays will be billed at 2.00 times the unit rate.

A 20% surcharge will be applied for laboratory tests performed on a Saturday or Sunday.

NIGHT WORK

A \$10.00 per hour surcharge will be added to all personnel rates for work performed during night shifts.

NON -COLLUSION AFFIDAVIT

APPENDIX C
NON-COLLUSION AFFIDAVIT

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Maha Alfakhouri
Name of Authorized Representative

President / CEO
Title of Authorized Representative

**Trusted
Partner
for
Construction
Management
and Inspection
Services**



*Grade Separations
Railroad
Transit
Highways
Freeways
Bridges
Water Lines
Sewer Lines
Wastewater
Street Lighting
Signalized Intersections
Fiber Optics
Landscape
Hardscape
Striping
SWPPP*

*Capital Improvements
Public Works
Transportation
Design-Build
CMGC
Ports
Airports
School Districts*



22885 Savi Ranch Parkway, Suite G
Yorba Linda, California 92887
Tele | 714.312.0317
Fax | 714.312.0793
www.fcgconsultants.com

EXHIBIT B
APPROVED FEE SCHEDULE
(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

FCG CONSULTANTS, INC. 2024 PROFESSIONAL RATES

CLASSIFICATION	HOURLY RATES
Senior Project Manager*	\$276.88
Project Manager*	\$251.92
Resident Engineer*	\$233.76
Construction Manager*	\$233.76
Structures Representative*	\$233.76
Construction Inspector*	\$147.52
Office Engineer	\$102.13
Scheduler*	\$192.91
Estimator*	\$192.91
Senior Plan Checker*	\$233.76
Plan Checker*	\$165.67
Assistant Plan Checker*	\$113.74

Overtime and Weekend work is not included. Overtime is charged at 1.5 x the actual rate, and double time is to be charged at 2 x the actual rate.

ODC's will be charged at cost.

Onsite / Offsite personnel rates are billed at the same rate based on Federal Acquisition Regulations (FARs).

Per Q&A released on January 30, 2024, the rates are fixed for the first 3 years, and subject to adjustments after year 3 on a case-by-case basis.



SCHEDULE OF HOURLY RATE

January 30, 2024

Hill International, Inc.
Western Region Headquarters
100 Spectrum Center Drive, Suite 550
Irvine, CA 92618
Tel: 949-474-2908

FCG Consultants, Inc.
22885 Savi Ranch Parkway, Suite G
Yorba Linda, CA 92887
Attn: Ms. Maha Fakhouri, President

Subject: City of Pico Rivera | On-Call Construction Management and Inspection Services | RFP

Reference: Proposal - Hourly Rate Schedule

Dear Ms. Fakhouri:

Hill International is pleased to submit our hourly rate schedule associated with the City of Pico Rivera On-Call Construction Management and Inspection Services proposal.

HILL INTERNATIONAL, INC. - HOURLY RATE SCHEDULE		
CATEGORY OF STAFF	ON-SITE HOURLY RATE	OFF-SITE HOURLY RATE
Construction Manager	\$276	\$330
Construction Inspector	\$212	\$253

Legal Name of Firm
Hill International, Inc.

Federal Tax ID
FEIN #20-0953973

California Department of Industrial Relations
DIR #1000019597

Primary Point-of-Contact
Juan Pablo (J.P.) Villamizar, Senior Vice President
Tel: 949-748-5485 | Mobile: 949-324-5313
JPVillamizar@hillintl.com

Signature Authority
Juan Pablo (J.P.) Villamizar, Senior Vice President is authorized under the bylaws of Hill International, Inc. to execute contracts or otherwise bind the company.

Should you have any questions, or require additional information, please contact me at 949-324-5313 or jpvillamizar@hillintl.com.

Sincerely,

Juan Pablo (J.P.) Villamizar,
Senior Vice President



Pacific Pros 2024 PROFESSIONAL RATES

CLASSIFICATION

HOURLY RATES

Project Manager/Construction Manager	\$242.55 - \$277.20
Resident Engineer/Structure Representative.....	\$242.55 - \$277.20
Scheduler/Estimator.....	\$242.55 - \$277.20
Assistant Construction Manager	\$196.35 - \$221.76
Inspector	\$184.80 - \$219.45
Special Inspector	\$196.35
Office Engineer	\$161.70
Office Admin	\$92.40

Notes:

1. For classifications with a given range, the billing rate will be based on the actual base rate paid to the staff, which will not exceed the upper limit, i.e., the Not-To-Exceed (NTE) hourly rate amount.
2. Hourly rates are proposed fixed for three years. For subsequent years 3% escalation rate, pending the City approval on a case-by-case basis per the City response to the RFP Question 1.18.
3. When authorized by the City, overtime premium shall be charged per DIR prevailing wage requirements with one-and-a-half and double-time premium when required by Law.
4. Rental field office will be charged at cost as Other Direct Cost (ODC).

PMCS GROUP, INC. PRICING

CITY OF PICO RIVERA

*Onsite and Offsite Pricing

Classification	Fully Burdened
Sr. Project Manager	\$272.25
Project Manager	\$249.56
Resident Engineer	\$233.68
Construction Manager	\$233.68
Office Engineer / Labor Compliance	\$111.17
Sr. Scheduler	\$199.65
Scheduler	\$190.58
Sr. Estimator	\$199.65
Estimator	\$190.58
Inspector – Regular Shift Hours	\$147.52

Overtime and Weekend work is not included. Overtime is charged at 1.5 x the actual rate, and double time is to be charged at 2 x the actual rate.

ODC's will be charged at cost.

Onsite / Offsite personnel rates are billed at the same rate based on Federal Acquisition Regulations (FARs).

Per Q&A released on January 30, 2024, the rates are fixed for the first 3 years, and subject to adjustments after year 3 on a case-by-case basis.



SCHEDULE OF HOURLY RATE

Construction Management
Construction Inspection

SAMSA ENGINEERING, INC. RATE SHEET

CLASSIFICATION	HOURLY RATE
Senior Project Manager*	\$279.98
Assistant Project Manager*	\$170.88
Structures Representative*	\$184.82
Office Engineer*	\$104.61
Construction Inspector*	\$149.15
Structures Inspector*	\$162.09

*Non-exempt employees are subject to prevailing wage requirements.



CEMS, Inc. CONSULTANTS, INC. 2024 PROFESSIONAL RATES

CLASSIFICATION

HOURLY RATES

Project Manager*	\$250.00
Construction Manager*	\$230.00
Construction Claims	\$200.00
Scheduler*	\$170.00

*Non-Exempt Employees are subject to prevailing wage requirements



Pico Rivera On-Call

Destination Enterprises Rate Sheet

Position	Base Contract Rate Years 1-3	Base Contract Rate Year 4	Base Contract Rate Year 5
MEP Inspector	\$ 178.72	\$ 184.08	\$ 189.60
Systems & Electrical Inspector	\$ 216.16	\$ 222.64	\$ 229.32
Inspector	\$ 187.07	\$ 192.68	\$ 198.46
QA Manager	\$ 187.07	\$ 192.68	\$ 198.46
Construction Manager	\$ 191.87	\$ 197.63	\$ 203.55
Senior Scheduler	\$ 203.86	\$ 209.98	\$ 216.28
Project Scheduler	\$ 143.90	\$ 148.22	\$ 152.66
Senior Estimator	\$ 215.85	\$ 222.33	\$ 229.00

Schedule of Fees and General Terms

Personnel Charges - Professional Staff

Product Name	Units	Rate (\$)
Project Engineer	HR	\$190.00
Administrative	HR	\$70.00
Principal Engineer	HR	\$220.00
Staff Engineer	HR	\$145.00
Project Manager	HR	\$165.00
Principal Geologist	HR	\$200.00
Project Geologist	HR	\$180.00
Qualified SWPPP Developer QSD	HR	\$160.00
Staff Geologist	HR	\$145.00
Qualified SWPPP Practitioner QSP	HR	\$150.00

Personnel Charges - Field Staff

Product Name	Units	Rate (\$)
Engineering Technician	HR	\$140.00
Lead Roadway and Structures Inspector	HR	\$150.00
Structures Inspector	HR	\$150.00
Roadway Inspector	HR	\$140.00
Special Inspector (ICC)	HR	\$140.00
Mechanical Electrical Inspector	HR	\$155.00
Pick-up and Delivery of Test Specimens	HR	\$100.00
Coatings Technician	HR	\$150.00
Pull Torque Testing Technician	HR	\$140.00
Asphalt Coring	HR	\$145.00
Supervising Public Works Inspector	HR	\$160.00
Quality Control Manager	HR	\$165.00

Laboratory Tests - Soil

Product Name	Units	Rate (\$)
ASTM D4318 Plasticity Index of Soils	EA	\$335.00
ASTM D1883 California Bearing Ratio	EA	\$750.00
ASTM D2435 Consolidation	EA	\$295.00
ASTM D2435 Consolidation with Time Rate	EA	\$355.00
ASTM D3080 Direct Shear, Consol&Drained	EA	\$285.00
ASTM D4829 Expansion Index of Soils	EA	\$270.00
ASTM D2166 Unconfined Comp Strength	EA	\$335.00
ASTM D5333 Hydro Collapse Potential	EA	\$260.00
ASTM D2050 Tri-Axial Shear Strength	EA	\$550.00
ASTM D2937 In-Place Density, Drive Cyl	EA	\$75.00
ASTM D2216 Soil Moisture Content by Mass	EA	\$55.00
ASTM D698 Maximum Density Std Effort	EA	\$350.00
ASTM D1557 Max Density Optimum Moisture	EA	\$350.00
ASTM D2974 Moisture, Ash, Organic Matter	EA	\$120.00
ASTM D4972 pH of Soils	EA	\$125.00
ASTM D2844 R-Value & Expansive Pressures	EA	\$480.00
ASTM D2434 Const Head Permeability Test	EA	\$470.00
ASTM D422 Sieve Analysis of Soil	EA	\$260.00
ASTM D1140 Materials Finer than #200	EA	\$160.00
ASTM D422 Hydrometer Analysis	EA	\$395.00
ASTM D4546 Swell Potential	EA	\$260.00
ASTM D854 Specific Gravity of Soils	EA	\$295.00
ASTM D4943 Shrinkage Factor by Resin	EA	\$290.00
ASTM D559 Soil Cement Sample Preparation	EA	\$160.00
ASTM D558 Soil-Cement Maximum Density	EA	\$395.00
ASTM D1633 Compression Test Soil Cement	EA	\$130.00

Schedule of Fees and General Terms

TERMS AND CONDITIONS

GENERAL CHARGES

RMA Group requires twenty-four (24) hour prior notification for scheduling inspectors and/or technicians.

Inspection charges start at the scheduled show up time at the job site. All inspection hours will be billed in the following increments:

There will be a minimum two (2) hour charge for any RMA Group employee presence on site.

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Four (4) to eight (8) hours will be billed as eight (8) hours.

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Rates are valid through December 31, 2026. Rates for personnel will increase by 5% per year on January 1st of each subsequent year. Outside services will be billed at cost plus 15% unless billed directly to and paid for by Client.

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Work performed in excess of 8 hours per day and / or up to eight (8) hours on Saturdays will be billed at 1.50 times the unit rate.

Work performed on Sunday, recognized holidays, or in excess of eight (8) hours on Saturdays will be billed at 2.00 times the unit rate.

A 20% surcharge will be applied for laboratory tests performed on a Saturday or Sunday.

NIGHT WORK

A \$10.00 per hour surcharge will be added to all personnel rates for work performed during night shifts.

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate

payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant's compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant's compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant's expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys' fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
FOUNTAINHEAD CONSULTING CORPORATION

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) and Fountainhead Consulting Corporation, (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Zouheir Saleh, Project Manager, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and

protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs

and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 PERS ELIGIBILITY INDEMNITY. In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Ivan Benavidez, Director
Fountainhead Consulting
Corporation
7950 Cherry Ave, Suite 103
Fontana, CA 92336

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
FOUNTAINHEAD CONSULTING
CORPORATION

Andrew C. Lara, Mayor

Ivan Benavidez, Director

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES



Proposal for City of Pico Rivera

On-Call Construction Management and Inspection Services RFP No. PR-RFP-036



February 7, 2024



7950 Cherry Avenue | Suite 103 | Fontana, California 92336
O: 909.346.0005 | www.fountainheadcorp.com

February 7, 2024

Noe Negrete, P.E.
 Director of Public Works
 City of Pico Rivera
 6615 Passons Blvd
 Pico Rivera, CA 90670-3658

Subject: PROPOSAL FOR ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES (PR-RFP-036)

Dear Mr. Negrete,

Fountainhead Consulting Corporation (Fountainhead) is pleased to submit our proposal for On-Call Construction Management and Inspection Services. Fountainhead is a California Corporation and is a leading provider of core services specializing in project management, construction management, construction and specialty inspection, project controls / CPM Scheduling, document control and labor compliance, and public relations / community outreach services. We have organized our proposal to be responsive to each of the items requested in the Request for Proposal.

Fountainhead understands that this is an on-call contract for construction management and inspection services that may include but are not limited to roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks and community centers, and facilities.

Fountainhead has assembled its team to be not only responsive to the construction management and inspection services requirements, but we are committing our very best resources to support the City of Pico Rivera in delivering your projects on time and within budget. In fact, the proposed team members have worked on various Pico Rivera projects under our current contract:

FOUNTAINHEAD CONSULTING CORPORATION
 Tax ID: 46-4231774-
Contact Person: Ivan Benavidez, PE
Title: Project Director
Address: 7950 Cherry Avenue
 Suite 103
 Fontana, CA 92336
Phone: 909.512.2815

Fountainhead Previous Pico Rivera Experience	Proposal Team Members
<ul style="list-style-type: none"> Rosemead Blvd. Rehab (CIP 50041) Pavement Rehab Overlay (CIP 50048) Olympic Blvd and Pico Vista Road Water Improvements (Project CIP 21360) 	<p>Zouheir Saleh, PE – Project Manager / Construction Manager Cesar Cerda – Construction Inspector Armando Salazar – Construction Inspector Kevin Austin, PE – Construction Inspector Nicole Salem – Labor Compliance / Document Control</p>

Fountainhead will provide the City of Pico Rivera with technical innovations, superior project knowledge, coupled with a responsive and experienced staff. Additionally, we will provide well-tuned construction management processes for successful project oversight, completion, and documentation. Together—under the leadership of the City of Pico Rivera and our staff, a strong and well integrated “Construction Management Team” is created.

Our team will be led by **Ivan Benavidez, PE, QSD/QSP, Project Director**. Ivan has more than 28 years of extensive experience as a project manager, resident engineer, construction and program manager on sewer / storm drainage improvements, parks, trails, streets, roadways, electrical / lighting improvements, and drainage improvements projects. Ivan's experience includes Rancho Mission Viejo Development of the new City of Rancho Mission Viejo for the past ten years including such buildings as Fire Station 67 and various new roadways, highways and bridges. His experience also includes various projects for the Orange County Public Works, County of Los Angeles, County of Ventura, Cities of Ontario, Anaheim, Newport Beach, and Rialto, in addition to various transportation agencies such as Caltrans District 7, 8, 11, 12 and 59, Orange County Transportation Authority, to name a few.

Our **Project Manager / Construction Manager, Zouheir Saleh, PE, CCM** project experience includes but is not limited to the City of Fontana's Fontana Park & Jessie Turner Community Center, Ontario International Airport Authority's multiple projects, City of Rialto Building 200 and 300 Renovation and Improvements, City of Rialto's Fire Station 20, City of Los Angeles' Fire Station 21; Metrolink Parking Structure, City of Orange / OCTA's Metrolink Parking Structure and RCTD's Clay Grade Separation in the City of Jurupa. In addition, Zouheir's experience includes various streets and roadways for the Counties of Los Angeles, San Bernardino, and Imperial and various Cities including Pico Rivera, Rialto, Fontana, Glendale, Camarillo, and Carson to name just a few.

Our team includes the following subconsultants:

Subconsultant Name / Address	Contact Information	Services to Provide
RMA Group 122130 Santa Margarita Court Rancho Cucamonga, CA 91730	Slawek Dymerski, President 909.989.1751 sdymerski@rmacompanies.com	Material Testing
ZT Consulting Group, Inc. 1041 East Green Street, No 204 Pasadena, CA 91786	Farzad Tasbihgoo, PhD, PE, CQA, CWI Principal Engineer 818.929.8162 farzad@ztcgrp.com	Source Inspection

The Fountainhead team brings unparalleled construction management services to the City of Pico Rivera. Our key strengths for this particular procurement contract include:

- Commitment to safety and security
- Seasoned staff with relevant PM/CM and inspection experience
- Collaborative team approach coupled with strong working relationships
- Proven track record of successfully providing staff augmentation
- Track record of effectively managing contractors
- Experience coordinating with stakeholders
- Effective project procedures and proven local, state, and federal documentation expertise.

I acknowledge receipt of Addendum 1 issued January 3, 2024 and responses to Questions dated January 31, 2024 and have incorporated Addendum 1 in our proposal.

Fountainhead's proposal will remain valid for a period of 90 calendar days from the date of submittal.

I am authorized to bind Fountainhead Consulting Corporation to the terms of the RFP and attest that all information submitted with the Proposal is true and correct. If you have any questions or need any additional information, please contact Zouheir Saleh, PE, Project / Construction Manager at 310.738.3719 or at zsaleh@fountainheadcorp.com.

Very truly yours,



Ivan Benavidez, Jr.
Director



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Qualifications of the Firm





B. QUALIFICATIONS OF THE FIRM

Company Profile

Fountainhead Consulting Corporation (Fountainhead) is a leading provider of core services specializing in **project management, construction management, construction inspection, specialty inspection (electrical, utility coordination, landscape, welding, SWPPP), project controls, CPM Scheduling, claims mitigation, document control, labor compliance, contract administration and coordination services.**

Fountainhead offers more than 10 years of experience in public works and construction projects, including, but not limited to, **transportation / infrastructure, interchanges, roadway construction; street rehabilitations, bridge widenings, soundwalls / retaining walls, grade separations, water / waste water, sewer and drainage improvements, facilities, utilities, safety lighting, traffic signal, utilities coordination, parks and community centers, landscaping, streetscape, commercial / retail developments.** In addition, we provide our services for utility infrastructure, drainage structures; pump stations; municipal and commercial buildings; and electrical receiving and distributing stations for both public and private sector projects. Fountainhead's complete array of services provide our partners and clients with cost effective and efficient services and solutions to their projects covering all aspects and phases from pre-construction, construction to post-construction.

SERVICES	PROJECTS
— Construction Management	— Roadway Rehab
— Program Management	— Streets Improvements
— Project Management	— Bridges / Interchanges
— Construction Inspection	— Freeways and Highways
— Staff Augmentation	— Rail and Transit Facilities
— Project Controls	— Structures and Bridges
— CPM Scheduling	— Grade Separations
— Claims Analysis	— Storm Drainage Structures
— Design-Build Support	— Utilities and Infrastructure
— Development Assistance	— Storm Drains / Sewer / Drainage
— Document Control	— Water Wastewater
— Labor Compliance	— Parks and Community Centers
— Staff Augmentation	— Commercial / Retail Buildings
— Utility Coordination	— Lighting, Stripping & Signage
— Contract Administration	— Landscape / Streetscape

Firm's Financial Condition

Fountainhead is in good financial condition with no bankruptcy, pending litigation, or outstanding claims for or against the firm. There is no planned office closures or mergers that would impede Fountainhead's ability to provide On-Call engineering and professional consulting services.

Year Founded: 2013

Form of Organization: Corporation

Number of Employees: 72

Corporate Address

7950 Cherry Avenue, Suite 103
 Fontana, California 92336

Local Office

445 South Figueroa Street
 Suite 3100
 Los Angeles, California 90071

Contact Information

Zouheir Saleh, PE, CCM
 Project Manager
 O: 909.730.4913 |
 C: 310.738.3719

zsaleh@fountainheadcorp.com

FOUNTAINHEAD'S CLIENTS INCLUDE

- City of Pico Rivers | City of Whittier
- City of Glendale | City of Carson
- City of Glendale | City of Placentia
- City of Yorba Linda
- City of Irvine | City of Anaheim
- City of Indio | City of Camarillo
- City of San Bernardino
- City of Moreno Valley
- City of Fontana | City of Menifee
- City of Rialto | City of Riverside
- City of San Bernardino
- County of Los Angeles
- County of San Bernardino
- County of Riverside
- Ontario International Airport Authority (OIAA)
- Caltrans Districts 7, 8, 11 & 12
- Orange County Transportation Authority (OCTA)
- Riverside County Transportation Department (RCTD)



Working Relationships With Subconsultants

Fountainhead has included the following subconsultants, RMA Group for Materials Testing Services and ZT Group, Inc. for Source Inspection. Fountainhead has worked with both RMA and ZT on various projects including but not limited to the following:

Project	Prime Consultant	Subconsultant / Role
City of Rialto, On-Call Inspection Services	Fountainhead	RMA – Materials Testing Services
City of South Gate, Garfield Avenue Rehab	Fountainhead	RMA – Materials Testing Services
City of Whittier, Metro Hot Spots Whittier Blvd.	Fountainhead	RMA – Materials Testing Services
Inyo County North Round Valley Road Bridge	Fountainhead	ZT – Source Inspection
City of La Canada Flintridge – I-210 Soundwall	Fountainhead	ZT – Source Inspection
City of Whittier, Metro Hot Spots Whittier Blvd.	Fountainhead	ZT – Source Inspection

Firm's Strength and Stability

Fountainhead is financially stable, and our strong financial performance is a testament to our stability. We have experienced significant growth and strong financial performance over the last ten years; and have the financial wherewithal to withstand any downward economic pressures and finish the project regardless of the state of the larger economy. Fountainhead is a multi-divisional corporation serving clients at the federal, state, local, and private levels. Our financial strength is derived from strict adherence to best practices, risk management, and regulatory compliance. Fountainhead's current staffing capability is strong, stable with adequate availability to support Pico Rivera's On-Call projects. Fountainhead currently has over 70 full-time and part-time inspectors working on various on-call construction inspection projects.

Key Staff's Current Assignments and Availability


Below is a list of our proposed key staff current assignments and availability for the City of Pico Rivera.

Key Staff Member	Role	Current Assignment	Availability
Zouheir Saleh, PE	PM / CM	City of Pico Rivera, On-Call	100%
Arezo Ghiam, PE	Assistant PM / CM	Caltrans District 12, On-Call Inspection	100%
Javier Soto, PE	CM / RE	City of Yorba Linda, 2022-2023 Annual Pavement Preservation	100%
Aycan Kara	Construction Inspector	Caltrans District 7, On-Call Inspection	100%
Richard Hennings	Construction Inspector	Caltrans District 12, On-Call Inspection	100%
Cesar Cerda	Construction Inspector	City of Placentia, On-Call Inspection	100%
Armando Salazar	Construction Inspector	Caltrans District 8, On-Call Inspection	100%
Gabriel Flores	Electrical Inspector	Caltrans District 7 On-Call Electrical	100%
Kevin Austin, PE	SWPPP Compliance	City of Rialto, Riverside and Other Roads	100%
Chetan Shah, PE	CPM Scheduling / Claims Mitigation	LA Metro, I-5 Enhancement	50%
Nicole Salem	Document Control / Labor Compliance	LA Metro, I-5 Enhancement	100%



Similar Project Experience

Similar projects completed on schedule, includes but not limited to the following:

TYPE OF PROJECT	PROJECT NAME
Roadways	<ul style="list-style-type: none"> • Rosemead Blvd. Rehab (CIP 50041) • Pavement Rehab (CIP 50048) • Olympic Blvd and Pico Vista Rd Water Improvements (Project CIP 21360) • Etiwanda Corridor Improvements • La Colonia Independencia Remedial Repair & Overlay • Hospital & Hook Creek Roadway Repairs • Orange Park Acres Pavement Maintenance • SR-210 Soundwalls Phase III • ADA Upgrades - Anaheim Islands Los Patronis • Olive Heights Pavement Maintenance • Ladera Ranch, Midway City & Rossmoor Pavement Maintenance 
Bridges	<ul style="list-style-type: none"> • El Rovia Ditch Bridge Emergency Repairs • Brea Blvd. Bridges • Crown Valley Pkwy Bridge • Santiago Canyon Road Bridge • Silverado Canyon Road Bridge • Antonio Parkway Bridge • Rehabilitation of Bridges Over Santa Ana River Phase I • Segerstrom Ave. Bridge Over Santa Ana River 
Flood Control	<ul style="list-style-type: none"> • Water Main Replacement (CIP 21360) • Santa Ana-Santa Fe Channel Rehabilitation • Santiago Creek Channel Restoration • Collins Channel Rehabilitation • O'Neill Retarding Basin • Barranca Channel Restoration Project • Los Alamito Channel Rehabilitation • Red Hill Channel Rehabilitation • Bitterbush Channel Rehabilitation • Greenville Banning Channel and Bitterbush Channel • Oso Creek Channel/San Juan Creek Channel Rehab • Prima Deshecha Canada Channel (MO1) Maintenance & Remediation 
Labor Compliance	<ul style="list-style-type: none"> • Arrowhead Regional Medical Center Labor & Delivery • County of San Bernardino Board Chambers • Live Oak Road • Santiago Canyon Road Safety Improvements • OC Loop Segment H El Cajon Bikeway 
Parks & Community Centers	<ul style="list-style-type: none"> • Frisbee Park (North & South) • Bud Bender Park • Margaret Todd Basketball Court • Cactus Trail Improvements • Rialto Community Center (Buildings 200 & 300) • Parque Del Arroyo Verde Renovation Project 7902 

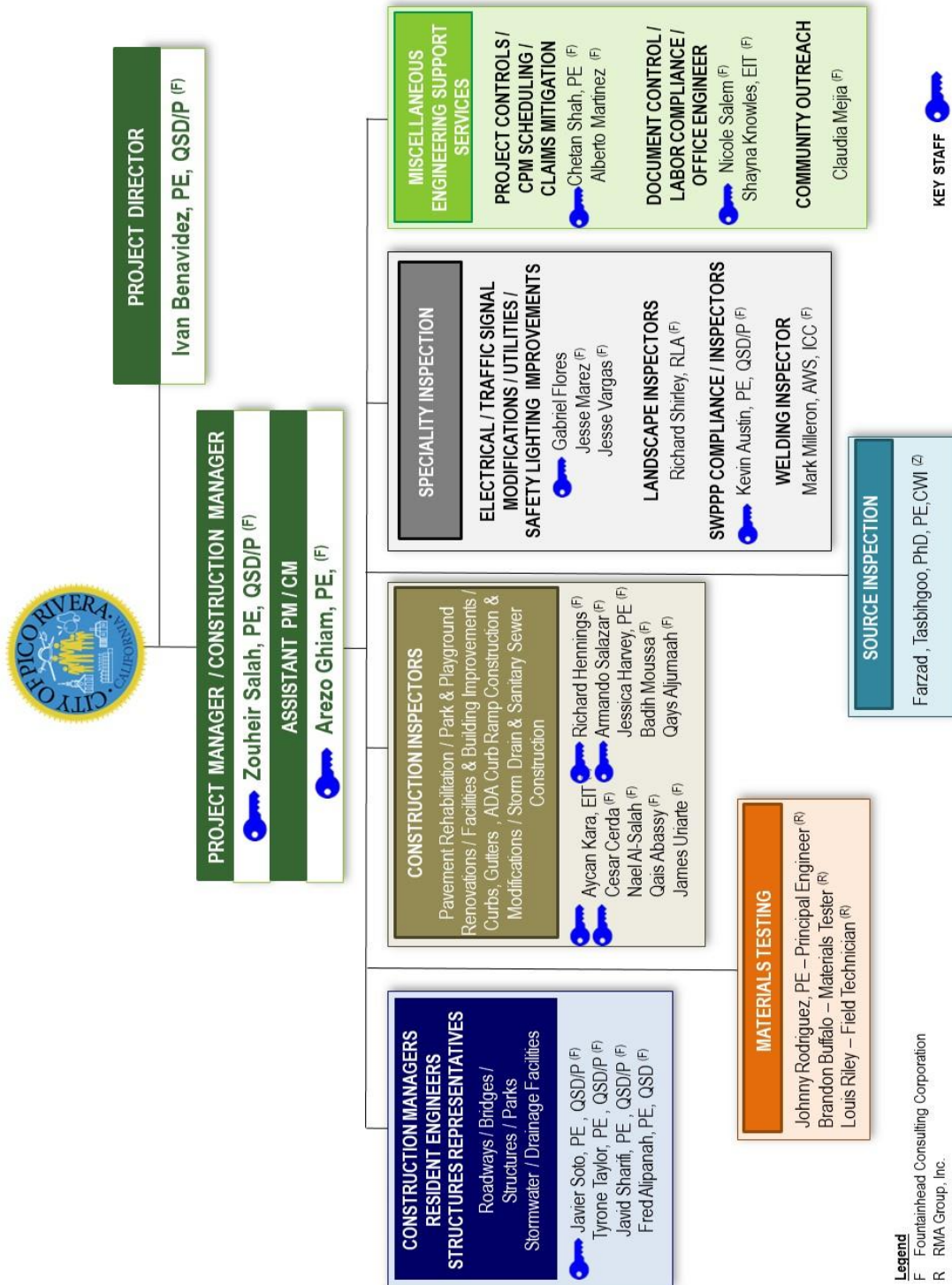
Proposed Staffing





C. PROPOSED STAFFING

Below is Fountainhead's proposal organizational chart and communication plan.



Legend
 F – Fountainhead Consulting Corporation
 R – RMA Group, Inc.
 Z – ZT Group, Inc.

Key Personnel will be available to the extent proposed for the duration of the PSA and no person assigned to a project shall be removed or replaced without the prior written concurrence of the City of Pico Rivera.



Staff Capabilities, Qualifications & Experience Matrix

Below is a list of our proposed staff and their qualifications. The list also includes our staff availability percentage for this On-Call contract.





Staff, Capabilities, Qualifications & Experience Matrix

<i>Our team brings demonstrated experience in successful execution of capital improvement projects. All our staff have experience successfully delivering various types of projects through various project delivery process.</i> Personnel / Role	Professional Registration Certification	Education	Years of Experience	Project Director	Project Manager	Construction Manager / Resident Eng.	Public Works / Construction Inspection	Street / Roadway Paving / Rehab	Parks & Playground Renovations	Facilities / Building Improvements	Curbs / Gutters / Ramps / ADA Ramps	Traffic Signal Mod. / Electrical Inspection	Safety Improvements	Stormwater and Drainage Facilities	SWPPP Compliance / Inspection	Landscape Architect / Inspection	Welding Inspection / Materials Testing / Source Insp	Project Controls / CPM Scheduling	Labor Compliance / Community Outreach	
Ivan Benavidez, PE, QSD/P Project Director	CA, Civil Eng. No. 52076	MS, Civil Eng. BS, Civil Eng.	28	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Zouheir Saleh, PE, QSD/P Project / Construction Manager	CA, Civil Eng. No. 42881	BS, Civil Eng.	35		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Arezo Ghiam, PE, QSD Assist. PM / CM	CA, Civil Eng. No. 86359	BS, Civil Eng.	12		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Javier Soto, PE, QSD/P Construction Manager / RE / SR	CA, Civil Eng. No. 56938	MS, Civil Eng. BS, Civil Eng.	30		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Tyrone Taylor, PE, QSD Construction Manager / RE / SR	CA, Civil Eng. No. 66867	BS, Civil Eng.	22		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Javid Sharifi, PE, QSD Construction Manager / RE / SR.	CA, Civil Eng. No. 60926	MS, Civil Eng. BS, Civil Eng.	25		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Fred Alipanah, PE, QSD/P Construction Manager / RE / SR	CA, Civil Eng. No. 64521	BS, Civil Eng.	30		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Aycan Kara, EIT Construction Inspector	CA, EIT No. 176428	MS, Civil Eng. BS, Civil Eng.	10				X	X	X	X	X	X	X	X	X	X	X	X	X	X
Cesar Cerda Construction Inspector		Electrical Coursework	30				X	X	X	X	X	X	X	X	X	X	X	X	X	
Nael Al-Salah Construction Inspector		BS, Civil Eng.	8				X	X	X	X	X	X	X	X	X	X	X	X	X	
Qais Abassy Construction Inspector		BS, Civil Eng.	5				X	X	X	X	X	X	X	X	X	X	X	X	X	
James Uriarte Construction Inspector		MBA BS, Const. Mgmt.	12				X	X	X	X	X	X	X	X	X	X	X	X	X	
Richard Hennings, EIT Construction Inspector	CA, EIT No. 141463	BS, Civil Eng.	30				X	X	X	X	X	X	X	X	X	X	X	X	X	
Armando Salazar Construction Inspector	NASSC, Cured- in-Place Pipe	Caltrans RE Academy	30				X	X	X	X	X	X	X	X	X	X	X	X	X	
Jessica Harvey, PE Construction Inspector	CA, Civil Eng. No. 92007	BS, Civil Eng.	12				X	X	X	X	X	X	X	X	X	X	X	X	X	X



Staff, Capabilities, Qualifications & Experience Matrix

Our team brings demonstrated experience in successful execution of capital improvement projects. All our staff have experience successfully delivering various types of projects through various project delivery process.

Personnel / Role	Professional Registration	Education	Years of Experience	Project Director	Project Manager	Construction Manager / Resident Eng.	Public Works / Construction Inspection	Street / Roadway Paving / Rehab	Parks & Playground Renovations	Facilities / Building Improvements	Curbs / Gutters / Ramps / ADA Ramps	Traffic Signal Mod. / Electrical Inspection	Safety Improvements	Stormwater and Drainage Facilities	SWPPP Compliance / Inspection	Landscape Architect / Inspection	Welding Inspection / Materials Testing / Source Insp	Project Controls / CPM Scheduling	Labor Compliance / Community Outreach
Badih Moussa Construction Inspector		MS, Civil Eng. BS, Civil Eng.	6			X	X	X	X	X	X	X	X	X	X				X
Qays Aljumaah Construction Inspector		BS, Civil Eng.	27			X	X	X	X	X	X	X	X	X	X				
Gabriel Flores  Electrical Inspector	Electrician No. C6680587	Coursework	30			X	X	X	X	X	X	X	X	X	X				
Jesse Marez Electrical Inspector	NABCEP Certified	BS, Electrical Engineering	27			X	X	X	X	X	X	X	X	X	X				
Jesse Vargas Electrical Inspector	Electrician No. E110368G	Electrical Engineering	22			X	X	X	X	X	X	X	X	X	X				
Richard Shirley, RLA, QSD Landscape Inspector	CA, Landscape Arch. No. 2252	BS, Landscape Architect	30			X	X	X	X	X	X	X	X	X	X				
Kevin Austin, PE  SWPPP Compliance / Inspector	CA, Civil Eng. No. 83422	BS, Civil Eng.	12			X	X	X	X	X	X	X	X	X	X				
Mark Milleron, AWA, CWI Welding Inspector	AWS, CWI	Welding Coursework	24			X	X	X	X	X	X	X	X	X	X	X	X		
Chetan Shah, PE  Project Controls / CPM Scheduling / Claims	CA, Civil Eng. No. 58226	MBA MS/BS, Civil Eng.	30	X														X	
Alberto Martinez CPM Scheduler		MBA BA, Admin.	15															X	
Nicole Salem  OE / Doc. Control / Labor Compl.		MBA BS, Const. Eng.	17																X
Shayna Knowles, EIT OE / Doc. Control / Labor Compl.	CA, EIT No. 173209	BS, Civil Eng.	7																X
Claudia Mejia Community Outreach / PR		BA, Marketing	15																X
Johnny Rodriguez, PE Materials Testing Principal Engineer	CA, Civil Eng. No. 93236	BS, Civil Eng.	7														X		
Brandon Buffalo Materials Testing	ICC, ACI, Nuclear Gauge		20														X		
Farzad , Tasbihgoo, PhD, PE,CWI Source Inspection	CA, Civil Eng. No. 71403	PhD / MS Struct. BS, Civil Eng.	21														X		

Key Staff – 

Brief resumes of our proposed key staff members follow.



ZOUHEIR SALEH, PE, CCM, QSD/P *Project Manager / Construction Manager*

EDUCATION

BS, Civil Engineering, Trine University, IN

REGISTRATION

CA, Professional Civil Engineer, No. 42884

Qualified SWPPP Developer / Practitioner

CA, Construction Contract Manager Certified

Zouheir has more than 35 years of project management, construction management and staff/client development experience, including his work for Caltrans Division of Engineering Services. He has a strong background in construction and project management of **small to large** and complex projects, **on local streets and roadways**, state highways, interchanges, and freeways. He is an expert in the construction of bridges, retaining walls, deep foundation, MSE walls, culverts and bridge demolition.

Zouheir has extensive experience with administering contracts, working with diverse staff, monitoring and providing training and guidance. Zouheir has worked on all aspects of construction and brings expertise in contract documentation, processing change orders, resolving conflicts, coordination with designers and resolves all field issues.

Zouheir has led all aspects of contract administration including staffing; meeting with contracts and agencies; monitoring construction budget and schedules, partnering; as well as conducting value analysis and constructability review of project plans and specifications for errors and omissions. He has served as Resident Engineer Academy instructor and provided workshops on Team Building, CIDH pile construction and Seismic Retrofitting. He has been trained as a Dispute Review Board (DRB) member, is familiar with DRB preparation and processes. Zouheir is experienced in constructability review, value engineering, and has supervised a large staff of engineers and personnel, and always leads by example.

RELEVANT EXPERIENCE

City of Pico Rivera, Rosemead Boulevard Roadway Rehabilitation Project No. 50041, Pico Rivera, CA
Construction Manager responsible for construction and inspection services for the Rosemead Boulevard Roadway Rehabilitation Project, CIP No. 50041 (Project). The Project will provide improvements on Rosemead Boulevard, between Whittier Boulevard and Gallatin Road. The scope of work includes pavement resurfacing, AC pavement grind and overlay, remove and reconstruct AC pavement, PCC Improvements, adjustment of utility valves, vaults and manholes, replacement of damaged curb and gutter, replacement of sidewalk, ADA access ramp improvements, traffic signage and striping, and trench remediation on Paramount Blvd. 240 feet northeast of Mines Avenue. Project Cost: \$1.2 Million.

City of Pico Rivera, Street Pavement at Various Locations (CIP No. 50048), Pico Rivera, CA
Project Manager responsible for construction inspection services for various projects including roadway embankments, grade checking using survey stakes, hot mixed asphalt (HMA), PCC paving, city's annual resurfacing, sidewalk and curb and gutter construction. Scope of work includes pavement resurfacing, AC pavement grind and overlay, remove and reconstruct AC pavement, PCC Improvements, cold mill existing AC pavement, replacement of sidewalk, ADA access ramp improvements, construct residential driveways, traffic signage and striping. Project Cost: Various.

City of Pico Rivera, Olympic Blvd & Pico Vista Road Water Improvements (CIP No. 21360), Pico Rivera, CA
Project Manager. Work involved installation of 15-inch, 18-inch, and 22-inch PVC and HDPE sewer pipeline and manholes. The work also included reconnection into all of the existing gravity mains and service laterals. This project required high degree of coordination with many agencies in addition to number of challenges, working within an active and high traffic areas.



City of Camarillo, Road Improvements – Sidewalk and Gutter Improvements (Project No. ST-5047), Camarillo, CA *Project Manager.* Work included replacing sidewalk, curb and gutter, driveways, asphalt grind and overlay, traffic overlays, traffic signs, storm drain facilities, access ramps, tree removal, traffic loops, pavement striping, traffic loop detectors, and related work. Project Cost: \$0.6 Million.

City of Camarillo, Annual Resurfacing Services (Project Nos. ST-5020 & ST-5021), Camarillo, CA *Project Manager.* The project consisted of PCC improvements, AC point repairs, weed spraying, crack sealing, Asphalt Rubber Aggregate Membrane (ARAM) chip seal, slurry seal, traffic control, striping and related work. The work also included Digouts, concrete improvements, weed spraying, crack sealing, ARAM chip seal, slurry seal, pavement delineation and markers, traffic control and utility adjustment. Project Cost: \$2.3 Million.

County of Ventura, Lockwood Valley Road Pavement Resurfacing (East & West), Ventura, CA *Project Manager* for construction of two pavement resurfacing projects located in the Lockwood Valley area. The first project number is No. 50599-is pavement resurfacing and involved asphalt concrete hot mix (ACHM) Overlay, 1.5” thick, on Asphalt- Rubber Aggregate Membrane (ARAM). The project includes the east half of Lockwood Valley Road, about 10 miles long, from Kern County line to Grade Valley Road, and Boy Scout Camp Road, 3 miles long. The second project, No. 50612 is also a resurfacing project. It involved ACHM Overlay on ARAM, and included Lockwood Valley Road, West. Project Cost: \$7.2 M.

County of Los Angeles Public Works Department, On-Call Construction Engineering and Construction Inspection Services, Los Angeles, CA

Consultant Contract Manager. Zouheir was engaged as the Lead for two contracts with the County of Los Angeles. The services provided consisted of providing resumes upon request and furnishing qualified personnel within seven days of notification to perform construction inspection in support of various road, flood control, landscaping, bridge, water, sewer, and aviation construction-related projects, and permitted construction activities in public and flood control district. Project Cost: Various.

Los Angeles County Department of Public Works, Various Capital Improvement Projects, Los Angeles, CA *Project Director.* Responsible for managing construction inspection and resident engineering services on various projects. He was responsible for resident engineers, inspectors, office engineers, claims specialists, schedulers as well as quality control, claims management, public relations and coordination. In this role, he also oversaw staff providing specialty inspection services including electrical inspection, SWPPP compliance and office engineering who provided and processed all documentation required. Project Cost: Various.

City of Indio, As-Needed Construction Inspection & Labor Compliance Services, Indio, CA *Project Manager* responsible for construction inspection and Labor Compliance services for various projects. Projects includes Jackson Street Traffic Signal Interconnect Improvements, Avenue 48 Improvements, and Jefferson Street Modifications. Services include asphalt concrete pavement, mill and resurfacing, AC dike, electrical work, coordinating with utility companies’, landscaping, irrigation, grading, traffic signals, street lights, water systems, sewer systems and traffic control for various projects.



AREZO GHIAM, PE, QSD

Assistant Project Manager / Construction Manager

EDUCATION

BS, Civil Engineering,
California State Polytechnic
University, Pomona

REGISTRATION

CA, Professional Civil Engineer
No. C86359

Mrs. Ghiam has 12 years' experience in transportation construction projects with various public agencies where she performed contract administration, cost estimating, construction inspection, surveying, labor compliance, document control, bid preparation, and project closeout. More specifically she has been cross trained to perform construction management services as a resident engineer, inspector, office engineer, and principal assistant on roadway and structure construction projects. She has initiated project documentation controls, performed engineering administrative duties, coordinated material testing for roadway improvements, bridge widenings, retaining walls, sound walls, paving, traffic control, drainage, sewer and pipeline projects.

Arezo's experience includes, but not limited to, field inspection daily reports and quantities take-offs, review and monitor schedule of work, enforcement of plans and specifications, review shop drawings and working drawings for shoring and falsework, review change orders, review submittals and assist with RFI's, preparing and reviewing as-built plans, preparing final punch list, and project closeout documents. Furthermore, she has acted as a Resident Engineer and on behalf of the Structure Representative to coordinate RFI responses, review submittals, negotiate and process change orders. Arezo has extensive experience with Caltrans Standard Plans and Specifications, Caltrans Construction Manual, Caltrans Structures Manual, Caltrans Safety Manual, OSHA Safety Manual, Greenbook SSPWC, and APWA Standards.

RELEVANT EXPERIENCE

City of Whittier, State Highway 72 / Whittier Blvd. Widening, Whittier, CA

Resident Engineer: Responsible for the widening of Whittier Blvd including roadway section, traffic signals, and ADA ramps with Caltrans oversight. Responsible for all aspects of contract administration including review of concrete mix designs and various shop drawings, quantity calculations, materials sampling and control, source inspection, assuring compliance with project plans and specifications, and Contract Change Orders. Point of contact and coordination between Caltrans, City, and Developer. Project Cost \$3 Million.

Rancho Mission Viejo Development/Orange County Public Works (OCPW), LPP Roadway Improvements / Repairs, Rancho Mission Viejo, CA

Resident Engineer: Responsible for all identifying and administering roadway improvements and repairs due to storm damage. Repairs included: v-ditch, trapezoidal channel, storm drain, curb & gutter, sidewalk, ADA ramp, AC paving, and basins. Performed quantity calculations and was the main point of contact between developer and OCPW. Project Cost \$5 Million.

Rancho Mission Viejo Development, Los Patrones Parkway / Chiquita Canyon Drive, Rancho Mission Viejo, CA

Resident Engineer: Responsible for all aspects of contract administration including analyzing and approving structural support systems, shoring, concrete mix designs and various shop drawings, quantity calculations, materials sampling and control, public outreach, assuring compliance with project plans and specifications; identifying actual and potential problems associated with the construction project and recommending sound engineering solutions for structures; drainage systems; and utility relocation. Project Cost \$22 Million.



Orange County Transportation Authority (OCTA), Interstate 5 (I-5) HOV Improvement Project, San Juan Capistrano, CA

Lead Construction Inspector. Served as the main point-of-contact to verify structural integrity of multiple elements including bridges, retaining walls, and soundwalls. She was responsible for verifying compliance with relevant specifications, codes and regulations, ensuring monthly progress payments were accurate by performing quantity calculations, performed surveying of critical elements of the project, and managed and prepared contract change orders (CCO). Project Cost: \$30 Million.

City of Riverside, Iowa Grade Separation, Riverside, CA

Construction Inspector / Office Engineer. Prepared, tracked, and managed change orders; documented project issues and conditions, maintained organized and detailed records; and obtained permits. Project Cost: \$24 Million.

City of Rialto, Cactus Pedestrian/Bike Trail Improvements Project, Rialto, CA

Resident Engineer. Provided technical and contract administrative expertise to enforce contract plans and specifications. Prepared, tracked, and managed change orders; documented project issues and conditions, maintained organized and detailed records; and review the CPM schedule. Processed and checked the monthly progress payments and oversaw field construction inspection. Project Cost: \$2 Million

City of Anaheim, Interstate 5 (I-5) and Gene Autry Way Project, Anaheim, CA

Construction Inspector The project involved construction of a bridge extension of Gene Autry over the I-5 freeway; retaining walls; drainage systems; HMA paving; PCC paving and utility relocations. Arezo was responsible for construction inspection duties of both road and structure (bridge) works. Inspected soil conditions, depth of footings and observed the pouring of foundations, and ensured monthly progress payments were accurate by performing quantity calculations. Processed monthly invoices, attended project coordination meetings, oversaw contract change orders, and pay estimate units including monitoring project funding issues. Project Cost: \$16 Million.

Orange County Public Works/Caltrans District 12, Gobernadora Canyon Overcrossing Bridge, Rancho Mission Viejo, CA

Assistant Resident Engineer. This project consists of a seven-span, 1,340-foot-long, cast-in-place/pre-stressed (CIP/PS) concrete box girder bridge with 2 abutments founded on 24-inch diameter CIDH piles and seven two 7-foot diameter column piers founded on 12-foot diameter CIDH piles. Arezo provided technical and administrative support to make certain the work complied with relevant engineering standards, codes, specifications and design instruction. Prepared, tracked, and managed change orders; documented project issues and conditions, maintained organized and detailed records; and obtained permits. Processed and checked the monthly progress payments and performed field construction inspection. quantity calculations; materials sampling and control; ensuring compliance with project plans and specifications; identifying actual and potential problems associated with the construction project and recommending sound engineering solutions for structures. Project Cost: \$32 Million.



JAVIER SOTO, PE, PMP, QSD/P

Construction Manager / Resident Engineer / Structure Representative

EDUCATION

BS Civil Engineering,
 University of California,
 Irvine, CA

MS, Civil Engineering,
 University of California,
 Irvine, CA

REGISTRATION

CA, Professional Civil
 Engineer, No. C56938

Qualified Stormwater
 Developer (QSD), No. 22301

Qualified Stormwater
 Practitioner (QSP), No.
 20899

Project Management
 Professional (PMP), No.
 1862750

Javier is a highly skilled public works engineer with over 30 years of experience in public works including over 15 years with design of roadway and bridges and over 10 years in construction as a Resident Engineer. Javier is well versed with both Greenbook and Caltrans Specifications and Standard Plans and has served as the Greenbook Surface Committee Chairman. He especially emphasizes the attention to quality control, project safety and NPDES requirements. His expertise includes AC and PCC paving, traffic control, roadway excavation, flood control, sewers, drainage, soils testing, steel inspection and major public works projects. Javier managed the horizontal Job Order Contract (JOC) program for the County of Orange for over 7 years with an annual project delivery of \$40 million.

Javier has extensive knowledge working with eGordian in implementing new task bid items that incorporate our state (Caltrans) and local standards (Greenbook, County standards, etc.). He is also experienced in monitoring project status, contract expenditures, conducting meetings, communicating with contractors, and monitoring permit requirements of all the project agencies about environmental impacts and concerns. In addition, prepared and maintained project documents including labor and equipment records and labor compliance reports.

RELEVANT EXPERIENCE

City of Yorba Linda, FY 22/23 Annual Pavement Preservation Project, Yorba Linda CA

Construction Manager. The project covers a large area (Zone 5 and 6B) of Yorba Linda consisting of residential streets, local collectors, and arterial roadways. The work on this project consists of cold milling, micro-milling, asphalt concrete overlay of over 50,000 tons, asphalt concrete dugouts, slurry seals, construction of over 200 curb ramps (Caltrans standard plan A88A / A88B), construction of curb and gutter, drainage system, manholes/valve covers adjust to grade, installation of 30 loop detectors, pavement striping/markings. Coordination with various utility companies relating to the adjustment to the grade of their utilities. Project Cost: \$11 Million.

Caltrans District 7, On-Call Construction Engineering, Los Angeles, CA

Lead Assistant Resident Engineer. Project included PN 0800000628; EA 08-368504: I-15 California Highway Patrol (CHP) Commercial Vehicle Enforcement Facility (CVEF), California-Nevada State Line; PN 0800020458; EA 0Q7604: I-10 Rehabilitation, from Los Angeles County Line to I-10/ SR 38 (PM 0.0/30.9). Responsibilities included creating, updating and maintaining project submittal log and all other project specific quality control reports. Performed / supervised inspection of work in various disciplines as required. Verified and documented that all materials received for the project are in conformance with the approved submittal, handled and stored appropriately and are acceptable for use in the project. Assisted in resolution of non-conformance reports and coordinate quality assurance program with contractors. Maintained the project "as-built" drawings daily. Project Cost: \$47.8 Million.



County of San Bernardino, Redwood Avenue and Other Roads Overlay, Rialto, CA

Lead Construction Inspector overseeing a \$3 million roadway overlay project within the unincorporated County area of San Bernardino adjacent to the City of Fontana . The project consisted of 4.7 miles of mill and overlay with 1.64 miles of GlassPave 50 interlayer, localized asphalt roadway edge repairs, reconstruction of AC Dikes, concrete sidewalk and curb & gutter repairs and striping. Provided pre-constructions services such as a constructability review in verifying the bid quantities by conducting field measurements, reviewing project specifications to address outstanding items prior to start of work. Managed the QA Material Testing subconsultant contract and submitted/coordinated all materials testing for the project. Reviewed contractor submittals and RFI's during the project and maintained an open line of communication with Contractor to address field issues and identify potential conflict issues or deficiencies to the appropriate parties. Provided onsite asphalt paving inspection, concrete pour inspection, asphalt dike placement and verified all work was completed in conformance with project plans and specifications. Coordinate with the contractor foreman, construction crew staff, soils technicians, maintained daily activity logs and daily inspection reports including project photos, prepared quantity calculation sheets and monthly pay estimates, supported and promoted a safe work environment while complying with safety rules, maintained project files and records. Project Cost: \$3 Million.

County of Orange Public Works Department, Antonio Parkway Grind and Overlay North and South in Unincorporate Ladera Ranch, Ladera Ranch, CA

Resident Engineer. JOC Project consisted of lowering the utilities (manholes, water valves, etc.) prior to grind, GlassPave 25 install prior to overlay, 2" grind and overlay with ARHM with rock dust blotter application prior to opening traffic to prevent tracking and tire adhesion delamination, and 2 coats of striping. Oversaw the project schedule, progress payments to contractor, Request For Information (RFI) submittals, project close out acceptance. Ensured proper traffic control, appropriate NPDES BMPs installed and maintained, reviewed Quality Assurance materials testing for compliance with project specifications. Project Cost: \$3.3 Million.

County of Orange Public Works Department, Various Projects, Orange CA

Construction Manager. The Construction Management Division consists of twenty-eight staff members; under my direction are resident engineers, inspectors and administrative staff. The Construction Management division provides construction inspection for roads, bridges, flood control channels and various public works facilities with an annual capital improvement project budget cost over \$100 million. As the construction manager, my main function is to coordinate with the resident engineers to resolve any outstanding items that could not be reached with the contractor or stake holders. In addition, he review / approve Contract Change Orders for adherence to contract documents. Also, on a monthly basis, review / approve progress payments.



AYCAN KARA, EIT

Construction Inspector

EDUCATION

MS, Construction Engineering /
Management California State
University, Fullerton

MS, Civil Engineering, Anadolu
University, Eskisehir, Turkey

BS, Civil Engineer, Eskisehir
Osmangazi University, Eskisehir,
Turkey

LICENSE

CA, Engineer in Training,
No. 176428

Cal/OSHA 10-Hour: General
Construction Safety and Health,
No. 1220264342

Ms. Kara has over 10 years of experience in transportation engineering and project management. She understands the inner workings of public work and private projects, experience in project management. She is knowledgeable of mechanically stabilized earth (MSE) walls, various types of retaining walls, soil nail walls, tie-back walls, roadway rehabilitation, new roadway construction, drainage, and sewer systems, and sound walls and retaining walls. Her responsibilities also include coordinating with discipline leads to schedule resources to ensure project schedule and budget are both met; driving the safety and quality culture of the project; scheduling work assignments; and coordinating design changes that are needed to allow stage construction that is needed for critical traffic switches. Aycan's responsibilities included construction inspection and Quality Control, daily reports and quantities take-offs, review and monitoring schedule of work, compliance with plans and specifications and certificates, shop drawings, change orders, submittals and RFIs, safety compliance, preparing and reviewing as-built plans, and preparing final punch list. She performs calculations (stress and deflection) of temporary structures in the construction of bridges (falsework, temporary shoring, working platforms, temporary

supports). Aycan is also knowledgeable and experienced in the design and construction of temporary and permanent structures. Aycan reviews and analyzes critical path method (CPM) schedules, and monitors safety and quality assurance programs.

RELEVANT EXPERIENCE

City of Yorba Linda, FY 22/23 Annual Pavement Preservation Project, Yorba Linda CA

Roadway Inspector. The project covers a large area (Zone 5 and 6B) of Yorba Linda consisting of residential streets, local collectors, and arterial roadways. The work on this project consists of cold milling, micro-milling, asphalt concrete overlay of over 50,000 tons, asphalt concrete dugouts, slurry seals, construction of over 200 curb ramps (Caltrans standard plan A88A / A88B), construction of curb and gutter, drainage system, manholes/valve covers adjust to grade, installation of 30 loop detectors, pavement striping/markings. Coordination with various utility companies relating to the adjustment to the grade of their utilities. Project Cost: \$11 Million.

Caltrans District 7 (EA 07-2XC604, 2XE404, 2XE504, 2XF504, 2XF604 & 2XF704), On-Call Roadway Improvements, Ventura, CA

Assistant Resident Engineer. Completed multiple projects including construction of sidewalk, curb & gutter, ADA ramps, storm drains, manhole construction, traffic signals, street lighting, roadway construction, AC-HMA paving, and LCB/JPCP Pavement, roadway excavation, striping, drainage, underground utilities, and grade separations in compliance with Caltrans standards. Inspected Emergency projects on SR -33 & SR 150 with over 70 miles of roadway including grading, reconstruction of roadways on slope stabilized with geotextiles, rock slope protection, retaining walls, reconstruction of detention ponds, reconstruction of storm drains/pipes, ditches, reconstruction of MGS, paving, striping. Implemented water diversion plans in several riverbeds in compliance with environmental requirements. Filed Tentative Agreements daily basis and assisted with EWBs. Project Cost: \$47.8 Million.



Caltrans District 12 (EA 12-19000036), Laguna Beach Roadway Improvements, Irvine, CA

Assistant Resident Engineer. Responsible for implementing \$10 million worth of Public Roadway Projects per plans, specifications, and special provisions in terms of managing, scheduling, and budgeting. The project consists of reconstructing of curb and gutter; ADA compliance sidewalk, driveway, and curb ramps; drainage system improvements including new inlets; traffic signal and electric improvements; cold mill & overlay combined with dugouts; and striping. Performed site inspection duties, performing safety checks of the field personnel and construction tools and equipment. Submitting RFIs, Submittal, Change Orders, Coordinate LCS Closures, Inspection & Survey Requests. In addition, preparing daily construction visits to record daily/monthly construction reports & photos, and SWPPP inspections.

Project Cost: \$10 Million.

City of Rialto, Cactus Trail Improvements, City Project No. 170801, Rialto, CA

Construction Inspector responsible for inspection of the new bicycle and pedestrian trail along the west side of Cactus Avenue between Rialto Avenue and Base Line Road in accordance with the City's Circulation Element of the General Plan. The bicycle and pedestrian trail improvements included a new concrete path, signage, and landscaping. Right-of-way is existing for the proposed trail; the right-of-way exists within street dedicated right-of-way and Common Use Agreements with the San Bernardino County Flood Control and Water Conservation District. Project Cost: \$1.5 Million.

City of Rialto, On-Call Construction Management, Inspection & Support Services, Rialto, CA

Construction Inspector. Responsibilities included management of the multiple facets of environmental compliance, including stormwater pollution prevention, on several infrastructure projects including the Bud Bender Community Center Rehabilitation and Bud Bender Park Renovations. Responsible for various street paving, drainage, lighting, fencing, and landscaping. Responsible for grade checking, inspection of HMA pavement, removal and resurfacing, construction of concrete pavement, sidewalk, curb, curb & gutter, curb ramp, V-gutter, drainage and sewer system, soundwalls and retaining walls, grouted rock strip, landscaping, retaining wall, striping and verification of SWPPP implementation, traffic control, and safety. Duties required that he inspect various sites on an ongoing basis to produce compliance and corrective action reports, review and revise Storm Water Pollution Prevention Plans (SWPPPs) to correctly reflect site conditions and changes, coordinate correction of deficiencies, review and submit water quality monitoring and documents as required by the California State Water Resources Control Board Construction General Permit. Responsibilities included HMA paving excavation, grade checking, demolition of concrete pavement, curb & gutters, sidewalks, and removal of asphalt and concrete pavement. Project Cost: Various

City of Rialto, Building 300 Inspection & Support Services, Rialto, CA

Construction Inspector responsible for inspection of The Community Center Rehab located at 214 North Palm Avenue in Rialto involved the rehabilitation of Building 300's Day Care Center. The work included renovation, ceiling, flooring, lighting, and windows replacement, movable partitions, and water bottle filling station for Building 300. It was determined that asbestos-containing materials (ACM) existed within the facility. Appropriate measures were required to remediate and dispose of the ACM, per Cal-OSHA and local NESHAPs (South Coast AQMD) regulations as well as other applicable local regulations. Project Cost: Various.



CESAR CERDA

Construction Inspector

CERTIFICATIONS

IBEW Local Union 11
 CalOSHA 10-Hour Certification
 Traffic Signal and Street
 Lighting Journeyman–Electrical
 Training Trust National
 Electrical Code–Electrical
 Training Trust Conduit Bending–
 Electrical Training Trust Storm
 Water Pollution Prevention
 Safety Course.
 C3 Competent Person
 Excavations course.
 G2 Cal/OSHA Heat Illness
 Prevention. C3 Competent
 Person, Fall Protection

Mr. Cerda has more than 32 years of construction experience and is cross-trained in Civil and Electrical inspection work. He has worked as an assistant resident engineer, construction lead inspector, and General Superintendent for several large construction companies specializing in various fields including but not limited to highway widening and improvements, local road improvements, bridge widening and reconstruction, transmission pipeline construction and relocation, wastewater treatment facilities, commercial construction, and development construction. Cesar is responsible for RHMA, HMA and JPCP pavements, curb, gutters, sidewalk, grade checking, concrete pavement, curb ramp, V-gutter, drainage and sewer systems, grouted rock strip, landscaping, retaining wall, striping, signalization, SWPPP, traffic control, and safety. His field inspection experience also includes street lights, excavation, subgrades preparation, culverts, retaining walls, soil nail walls, sound walls, and concrete pour. He is experienced with traffic control system compliance, assists the resident engineer by preparing CCO and force account analysis.

Cesar’s responsibilities include construction inspection and Quality Control, daily reports and quantities take-offs, review and monitor schedule of work, compliance with plans and specifications and certificates, shop drawings, change orders, submittals and RFI’s, safety compliance, preparing and reviewing as-built plans, and preparing final punch list. His duties include verifying that contractors and subcontractors work is in compliance with Standard Specifications and Special Provisions. Cesar’s duties include verifying that contractors and subcontractors work is in compliance with Standard Specifications and Special Provisions. His responsibilities included construction inspection and Quality Control, daily reports and quantities take-offs, review and monitor schedule of work, compliance with plans and specifications and certificates, shop drawings, change orders, submittals and RFI’s, safety compliance, preparing and reviewing as-built plans, and preparing final punch list. He has extensive knowledge and experience verifying electrical work is in compliance with local codes and NEC, NESC and ANSI standards.

RELEVANT EXPERIENCE

City of Pico Rivera, Street Pavement at Various Locations (CIP No. 50048), Pico Rivera, CA

Construction Inspector responsible for construction inspection services for various projects including roadway embankments, grade checking using survey stakes, hot mixed asphalt (HMA), PCC paving, city’s annual resurfacing, sidewalk and curb and gutter construction. Scope of work includes pavement resurfacing, AC pavement grind and overlay, remove and reconstruct AC pavement, PCC Improvements, cold mill existing AC pavement, replacement of sidewalk, ADA access ramp improvements, construct residential driveways, traffic signage and striping. Responsible for performing daily construction inspection to ensure contractor was building per contract plans and specifications, recorded details including Daily Inspection Reports accurately reflected construction progress, assisted with quantity estimates, change order process, marked as-built drawings of actual construction and site conditions, took progress photographs and logs, tracked schedules and maintained a good working relationship with the contractor and client. Project Cost: Various.



City of Placentia, On-Call Citywide Street Rehabilitation, Placentia, CA

Construction Inspector. The project includes street improvements work along with signing and stripping at various City streets, and traffic signal upgrades at two intersections. Project also includes AC and PCC work such as AC grinding and overlay by ARHM/AC, AC Pavement reconstruction, PCC sidewalks, driveways, curb and gutter removal and replacement. Project also bus pads, existing sidewalk grinding, adjustment of utility structures, drainage structures, loop detectors placement, adjustment to traffic signal cameras, signing and striping, and pavement markings. Project Cost: \$2 Million.

Caltrans District 8 (08A3068), I-10 Corridor Improvement Project, Montclair, CA

Construction Inspector. Responsibilities include roadway widening and paving (HMA, PCCP), utility coordination and relocation, drainage systems, sewer, SWPPP, electrical, grading new ramps, frontage roads, traffic control traffic signals, traffic control, ADA compliance and requirements, lighting system, ramp metering system and safety inspection reviews with daily documentation of compliance in accordance with plans and specifications. Project Cost: \$929 Million.

Caltrans District 8 (08A3068), On-Call Construction Inspection, I-15 from San Diego County to SR-91 Interchange, Riverside County, CA & I-10 Corridor Improvement Project, Montclair, CA

Electrical Inspector / ARE. Project consists of 38 miles from the San Diego County border to one-mile North of the SR-91 Interchange. Project includes bridge demolition and construction, roadway widening, sound walls, retaining walls, MSE Walls, Cesar is responsible for performing electrical inspection, upgrading of service cabinets and controllers, installation of battery backup systems, new pedestrian heads and video detection systems and upgrading the traffic signal heads and luminaires to Light Emitting Diodes (LED). Work also includes coordination with contractor on all closures, traffic control, and all safety aspects. Project Cost: \$929 Million.

City of Rialto, CDRE Holdings 11, LLC, PPD 2018-0021, Rialto, CA

Construction Inspector responsible for a 99,999 square foot industrial warehouse building and associated paving, drainage, lighting, fencing, and landscaping on 4.63 gross acres of land (APNs: 0240-181-32 & -33) located on the north side of Base Line Road approximately 315 feet east of Palmetto Avenue within the Employment (EMP) zone of the Renaissance Specific Plan. He is also responsible for grade checking, inspection of construction of concrete pavement, sidewalk, curb, curb & gutter, curb ramp, V-gutter, drainage and sewer system, grouted rock strip, landscaping, retaining wall, striping and verification of SWPPP implementation.

San Bernardino County, Hook Creek Road & Hospital Road, Lake Arrowhead, CA

Construction Inspector. The Work comprises of removing of asphalt concrete surfacing and base material; cold planning; placing leveling course, asphalt rubber seal coat, hot mix asphalt, asphalt concrete dike; construction of temporary road; traffic striping and marking; and other related work. Responsible for performing daily construction inspection to ensure contractor was building per contract plans and specifications, recorded details including Daily Inspection Reports accurately reflected construction progress, assisted with quantity estimates, change order process, marked as-built drawings of actual construction and site conditions, took progress photographs and logs, tracked schedules and maintained a good working relationship with the contractor and client. Project Cost: \$2.5 Million.

City of Whittier, Nelles at the Grove in Whittier (WUA18-027), Whittier, CA

Field Inspector. Responsibilities include field inspection of electrical, dry utilities, concrete structure, structural pavement, landscaping, irrigation, asphalt concrete, grading, traffic signals, street lights, water systems, sewer systems and traffic control, concrete drainage pools and overseeing testing. Perform field inspections and/or laboratory analysis for materials being used in construction transportation and public works projects. Project Cost: \$42 Million.



RICHARD HENNINGS

Construction Inspector

EDUCATION

BS, Civil Engineering, California State Polytechnic University, Pomona

LICENSE

CA, CA, Fundamentals of Engineering, No. 12-558-68
 CA, Engineer in Training No. 141463

Mr. Hennings has over 12 years of experienced in managing Caltrans, Public Works construction projects. He has a proven track record of leading projects to completion on time and within budget. His experience includes field inspection for concrete pavement, roadway excavation, trench excavation, culverts, gutter, asphalt surfacing, traffic control, and concrete pour for ADA Ramps. He verifies that contractors and sub-contractors work is in compliance with Standard Specifications and Special Provisions. He has also coordinated material testing, surveying, and utility installations. He has reviewed submittals and RFI's, processed change order calculations and modifications to plans to optimize construction. Attends weekly crew safety meeting and maintains good working relationships with government agencies, subcontractors and field personnel.

Richard has been involved with projects that were built to Caltrans standards. He is experienced in document control, computer software, analyses and modeling the project for constructability review. His effective communication skills enable him to promote cooperation between all project stakeholders. Software experience includes AutoCAD, Primavera P6, Bluebeam, Revu, Microsoft Office, Word, PowerPoint, Excel and Teams. He is familiar with Caltrans Standard Plans and Specifications, Caltrans Construction Manual, Greenbook Standards, and Safety requirements during construction activities. He has excellent written and verbal communication skills and has the ability to work independently and collaboratively.

RELEVANT EXPERIENCE

City of Rialto, Baseline Storm Drainage Project, Rialto, CA

Construction Inspector: The project included upgrading the existing drainage infrastructure conditions within Baseline Avenue from Cactus Basin west to Tamarind Avenue. The project consists of installing an approximately 2-mile or 11,000 lineal feet storm drain system within Baseline Road that would capture flows north of Baseline Road. The storm drain line starts at the Tamarind Avenue / Baseline Road intersection and runs along Baseline Road to the outlet at Cactus Basin No. 3. The new storm drain will be developed within a reinforced concrete box that will vary in size between 6' x 12', 7' x 7', and 3' x 10' depending on the location within the new storm drain alignment. The majority of the storm drain footprint (located within Baseline Road) will be constructed as a 84" reinforced concrete pipe, though a portion of the easternmost section of the alignment, which encompasses the section from Baseline Road to Cactus Basin, will vary in size as either a 72", 84", 48", 36", or 30" RCP. Flows leaving Basin No. 3 continue on to Basin 1 and 2 and Rialto Channel, which ultimately discharges to the Santa Ana River. Outflow from the Cactus Basin System are limited due to the poor downstream channel capacities. Provided technical and contract administrative expertise to enforce contract plans and specifications. Prepared, tracked, and managed change orders; documented project issues and conditions, maintained organized and detailed records; and review the CPM schedule. Processed and checked the monthly progress payments and oversaw field construction inspection. Project Cost: Various.



City of Irvine / Five Point, Irvine Blvd. Pedestrian Bridge, Irvine, CA

Project Manager. Construction of pedestrian path and bridge at Irvine Blvd. and Ridge Valley. The project is a pedestrian / cycling bridge that spans Irvine Boulevard in Irvine, CA, uniting two family-oriented neighborhoods with an extensive park and trail system. While the City of Irvine created the bridge for safe pedestrian and bicycle passage from point to point, it is also a destination. The bridge provides a glowing beacon for its travelers at night, with strategically located lighting to illuminate the grand vertical gateways and guide walkers, runners, and bikers along the pathway. The Irvine Boulevard Pedestrian Bridge spans Irvine Boulevard and is on the easterly side of the Ridge Valley intersection. This is a streamlined, 4-span structural steel girder bridge with a cast-in-place, concrete slab deck pedestrian and bicycle path. The path is 11 feet wide and protected by a 4.5-foot high barrier. The bridge is 282 feet long and fully ADA compliant. **ASCE 2016 Bridge Project of the Year.**

Shea Homes, Alton Parkway Pedestrian Bridge, Lake Forest, CA

Project Manager. Construction of pedestrian bridge over Alton Parkway for Baker Ranch. Responsibilities included assisting the Foreman, Designers, and Owners to coordinate all phases of the project. Reviewed and assembled submittals for review by Owner and Designers. Compiled and verified Change Order pricing that was submitted to the Owner for payment. Identify issues within the field and provide solutions to mitigate. If solutions required redesign or change in scope of work, a RFI was submitted into Owner for response. Actively ran weekly Owner meetings to provide updates with the project. Used scheduling programs to provide Owner with weekly and overall CPM schedules. Prepared Closeout documents such as as-builts and O&M Manuals.

City of Rialto, Riverside Avenue Central Reconstruction, Rialto, CA

Construction Inspector for the \$4 million Riverside Avenue project includes various side streets intersecting Riverside Avenue. The scope of construction spans approximately 6780 feet (1.28 miles). Project limits are Metro tracks to the North and San Bernardino Street on the South. The limits of the project are 0.6 miles north of Route 10 and 2.8 miles south of Route 210. Riverside Avenue consists of two lanes in each direction and a median. Responsibilities include roadway widening and paving (HMA, cold plane AC Pavement and traffic stripe tape), utility coordination and relocation, drainage systems, sewer, SWPPP, electrical, grading new ramps, frontage roads, traffic control traffic signals, traffic control, ADA compliance and requirements, lighting system, ramp metering system and safety inspection reviews with daily documentation of compliance in accordance with plans and specifications. Project Cost: \$4 Million.

City of Rialto, Cactus Trail Improvements, Rialto, CA

Construction Inspector for the \$2 million Cactus Trail Improvement Project. The project includes construction of a 1.49-mile long path that is 8-foot-wide for bicycle and 5-foot-wide for pedestrian use along the west side of Cactus Avenue between Rialto Ave and Baseline Road. The project also includes removal of the existing AC trail, PCC/AC driveway, and railroad tracks. New improvements include PCC sidewalk, PCC driveway, Three Rail PVC Fence, Asphalt Concrete, Decomposed Granite, Concrete Cutoff Wall, Cable Guard Rail, Yellow Detectable Warning Surface, 2" PVC Pipe for future landscaping, signing, and striping. Adjacent to the trail is the Rialto Channel, therefore coordination will be required with San Bernardino County Flood Control District (SBCFCD). Responsibilities include roadway widening and paving (HMA, cold plane AC Pavement and traffic stripe tape), utility coordination and relocation, drainage systems, sewer, SWPPP, electrical, grading new ramps, frontage roads, traffic control traffic signals, traffic control, ADA compliance and requirements, lighting system, ramp metering system and safety inspection reviews with daily documentation of compliance in accordance with plans and specifications. Project Cost: \$2 Million.



ARMANDO SALAZAR

Construction Inspector

EDUCATION

Caltrans Resident
Engineering Academy
Caltrans Office Engineer
Fire Direction Control Man
for Field Artillery with
Surveys Training
Rapid Set Concrete
Course
Rubberized Asphalt
Course
Concrete Paving Course
SWPPP Training
Confined Space Training
Course

CERTIFICATIONS

NASSCO, Cured-in-Place
Pipe, No. CIPP-0521-
401687
Caltrans Test Method: 105,
125, 201, 202, 216 217,
226, 227, 231, 504, 518,
523, 524, 533, 539, 540

Armando Salazar has 33 years of transportation, public works, and construction inspection. His experience includes roadways, foundations, paving, residential, commercial, and industrial projects. He is experienced with underground and above ground drainage, sewer and storm drain systems and structures, asphalt dikes and spillways. His areas of expertise include ARAM / JPCP / RSC / cold foam in place recycled paving, dikes, pile driving, SWPPP / WPCP, and electrical steel cage foundation. He has worked on transportation infrastructure projects for Caltrans, as well as projects for various counties and cities.

Additionally, Armando is experienced with field instrumentation procedures, aggregate, and soil sampling. His experience also includes field engineering on a variety of construction projects including roadway emergency repair, highway rehabilitation, capital improvement projects, sewer line improvements projects, landscape, irrigation systems, freeway, and street planting projects. These projects included; curb and gutter placement, cross gutter, spandrels, intersection grading and paving, driveway approaches and sidewalk widening per newest ADA guidelines, rapid set concrete for immediate access to business, adjusting various manholes and valves, pavement striping and re-striping according to various staging plans and parking lot construction with parking stalls, Portland Cement Concrete, Hot Mix Asphalt (HMA), , drainage, utilities, metal beam guard rail (MBGR), grinding, and earthwork. He understands the importance of working with residents and businesses and minimizing the impact of construction projects on their daily activities. He performed field inspections and/or laboratory analysis for materials being used in construction transportation and public works projects. He also performed plant inspections and made recommendations about materials, plant design, and operations.

RELEVANT EXPERIENCE

City of Pico Rivera, Olympic Blvd & Pico Vista Road Water Improvements (CIP No. 21360), Pico Rivera, CA
Construction Inspector. Work involved installation of 15-inch, 18-inch, and 22-inch PVC and HDPE sewer pipeline and manholes. The work also included reconnection into all of the existing gravity mains and service laterals. This project required high degree of coordination with many agencies in addition to number of challenges, working within an active and high traffic areas.

City of Camarillo, Annual Resurfacing Project ST-5017, Camarillo, CA

Construction / SWPPP Inspector responsible for construction inspection services various projects. Responsibilities includes roadway embankments, grade checking using survey stakes, hot mixed asphalt (HMA), PCC paving. Duties include performing site inspections and reporting, Daily Dairies, project photos and coordination with the contractor.

City of Whittier, Sorensen Avenue Water Pipeline, Tract 72953, Whittier, CA

Senior Field Inspector. Responsibilities include field inspection, traffic control, striping, electrical traffic signal synchronization, asphalt grinding, concrete drainage pools and overseeing testing. Performs field inspections and laboratory analysis for materials being used in construction transportation and public works projects. Cost: \$4 M.



City of Camarillo, Daily Drive, Project ST-5047, Camarillo, CA

Construction Inspector responsible for construction inspection services various projects. Project included removal of existing asphalt, concrete curb, gutter, sidewalk and driveways, signs and posts, trees and stumps, catch basin and associated piping, and existing pull box. Project also included cold mill and overlay, construct of concrete curb, gutter, sidewalk, retaining curb and driveways, full depth pavement reconstruction, sewer manhole adjustment, ADA Curb ramps, remove and replace existing traffic loops, construction of drainage inlet with traffic rated grate, and overhead sign pole.

City of Whittier, Nelles at the Grove in Whittier (WUA18-027), Whittier, CA

Construction Inspector. Responsibilities include field inspection of concrete structure, structural pavement, landscaping, irrigation, asphalt concrete, grading, traffic signals, street lights, water systems, sewer systems and traffic control, concrete drainage pools and overseeing testing. Project includes water quality compliance, sewer and storm drains systems and structures. Perform field and electrical inspections. The project includes demolition of the 68 buildings and new construction of 561 homes, 189 apartments and 150,000 square feet of retail and restaurant space. Four historic buildings are preserved. Project Cost: \$42 Million.

Caltrans District 12, I-5 / Pacific Coast Highway Interchange / HOV Project, Dana Point, CA

Field Inspector responsible for performing various duties involved in the day to day construction activities for the night shift. Including Field Inspection of Traffic Control, COZEEP Coordination, JPCP, CCO work, LCB, SWPPP, Street Sweeping, Striping, PCC Pavement, Lean Concrete Base, Clearing & Grubbing, earthwork. Perform field inspections and/or laboratory analysis for materials being used in construction transportation and public works projects. Additionally, he was responsible for tracking cold plane item quantities and type C HMA placement tonnage, all dike removal and prepared pay quantities for Cad B input. Project Cost: \$10 Million.

Caltrans District 8, Route 215 Realignment, Van Buren to D Street, Perris, CA

Assistant Resident Engineer. Armando observed completed work performance to determine general compliance with plans, specifications, design criteria, and planning concepts. Additionally, he was responsible for tracking cold plane item quantities and type C HMA placement tonnage, all dike removal and prepared pay quantities for Cad B input. He prepared design changes for contract change orders and determined the safety of shoring false work and other temporary structures for realignment and widening of project. He computed pay quantities and prepared progress pay estimates. He also trained field procedures to personnel and oversee COZEEP. Project Cost: \$70 Million.

Caltrans District 8, Route 10, Re-Surfacing, Colton / Fontana, CA

Assistant Resident Engineer. Armando was responsible for administration and field inspection of grinding operation, daily lane closures, and striping. He prepared design changes for contract change orders and determined the safety of shoring false work and other temporary structures for realignment and widening of project. Additionally, he was responsible for tracking cold plane item quantities and type CHMA placement tonnage, all dike removal and prepared pay quantities for Cad B input. He computed pay quantities and prepared progress pay estimates. He also trained field procedures to personnel and oversee COZEEP. Project Cost: \$5 Million.



GABRIEL FLORES

Electrical Inspector

EDUCATION

Electrical Training Institute
 Certificate

CERTIFICATIONS

CA, Electrician, No.
 C6680587

Mr. Flores is a Certified Electrician with 30 years + of experience. Areas of expertise include electrical inspection, construction inspection and quality assurance and quality control (QA/QC). He has delivered numerous projects, including roads and highways, bridges, airports, light rail, heavy rail, landscape, power distribution facilities, Port of Long Beach Electric Vehicle Charging Stations in conjunction with SCE oversight inspection. His experience includes traffic signal inspection, NEMA controller foundation and cabinet construction, and programming, boring inspection, fiber optic cable and conduit construction, fiber optic termination and testing and roadway construction inspection. Gabriel was responsible for inspecting electrical lighting, closed circuit television (CCTV) and ramp metering systems; traffic monitoring stations; traffic signals; street and highway safety lighting; fiber-optics; and electrical conduit systems. In addition to training apprentices on behalf of the International Brotherhood of Electrical Workers (IBEW) Local 11, and Caltrans employees, Gabriel is familiar with the followings: Caltrans Standard Plans and Specifications.

RELEVANT EXPERIENCE:

Caltrans District 12 (Contract No. 12A1736), On-Call Electrical Inspection Services, Orange County, CA

Lead Electrical Inspector. Inspecting and monitoring of all fieldwork and progress of the contractor and subcontractor(s) as they installed and tested system equipment. Ensured all installations meet contract documents and adhere to Caltrans, City, State and Local applicable codes, Standard Plans and Specifications. Inspecting the traffic control operation, SWPPP Compliance, drainage, electrical installation of ramp metering, street lights, upgrade conduits, LED tunnel lighting, CCTV Cameras, and associate equipment, traffic loops and associated cabling, electrical cabinets, underground utility relocation, prepare monthly estimate, review Change Orders. Project Cost: Various.

San Bernardino County Transportation Authority, US HWY 395 Widening, Cities of Victorville & Adelanto, CA

Lead Electrical Inspector. Gabriel's responsibility on the project includes the following: on-site operations coordination, facilitating decisions for installation, Traffic Signal, Hwy Lighting, payments, monthly progress payments. submittal review, RFI's contract change order review and coordination with other construction divisions within Caltrans and serving utility companies. Components of the work include the installation of underground electrical conduit by directional bore and or open trenching method, CIDH foundations for signals and lighting, utility coordination. Project Cost: Various.

Caltrans District 7, I-405 San Fernando Valley Improvement Project

Senior Electrical Inspector. As a lead inspector, Gabriel was responsible for the following: on-site operations coordination, facilitating decisions for installation, traffic control, payments, contract change orders, monthly progress payments and coordination with other construction divisions within Caltrans. Components of the work include the installation of precast, pre-stressed concrete panels and a metal beam guard railing, traffic stripes, water retention basin (Austin vault), dowel bar installation, profile grinding, AC paving/grind and overlay and RSC slab replacement. Gabriel was also involved with electrical work comprising approval of equipment locations, installation of highway lighting, modify ramp meter installation, and modify traffic monitoring systems, and installation of MVDS systems.

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City of Santa Monica, Various Projects, Santa Monica, CA

Electrical Inspector. As Electrical Inspector for multiple City projects, Gabriel's duties included overseeing installation, providing construction management, interfacing with city officials, meeting delivery dates and planning and scheduling for multiple projects. Projects included 3rd Street Promenade Lighting, Downtown Signalization / Modification, Pio Boulevard Streetscape / Signalization, Olympic Boulevard Streetscape/Signalization, Pier Lighting Modifications, Parking Lot Lighting Projects (public libraries and beach parking lots), Street Lighting Conversion Projects (from series to multiple throughout the City of Santa Monica) and Santa Monica Airport Lighting. Project Cost: Various.

Caltrans District 7, On-Call Construction Inspection & SR-60 Construction Inspection, Los Angeles, CA

Principle Resident Engineer. Gabriel's responsibility on the project includes the following: on-site operations coordination, facilitating decisions for installation, Traffic Signal, Hwy Lighting, payments, monthly progress payments. submittal review, RFI's contract change order review and coordination with other construction divisions within Caltrans and serving utility companies. Components of the work include the installation of underground electrical conduit by directional bore and or open trenching method, CIDH foundations for signals and lighting, utility coordination. Project Cost: Various.

Orange County Transportation Authority (OCTA) / Caltrans EA#12-0F96C and 12-0F96E4, I-5 HOV Improvement Project, San Juan Capistrano, CA

Assistant Resident Engineer. Gabriel provides electrical inspection support for the OCTA I-5 HOV improvement project from PCH to San Juan Creek Road. The project will reduce traffic congestion on the I-5 within the project limits by providing more capacity and by reducing the volume of traffic in the other lanes, provide an extension of the existing I-5 mainline HOV network to the north within the proposed project limits, provide improvements to auxiliary lanes to relieve congestion at diverge and merge locations, and increase operational efficiency within the interchange areas by providing additional lanes on several ramps and by extending the existing auxiliary lanes. The project construction will be in accordance with the approved Project PS&E. Project Cost: Various.

City of Carson, I-405 / Wilmington Interchange, Carson, CA

Constructability Reviewer. Performing constructability review of electric submittals for the Wilmington Avenue and I-405 interchange modification project. Works consist of the reconfiguration of existing ramps and the widening of a two-lane roadway to eliminate the existing bottleneck, increase capacity and improve safety. Hill's scope of work comprised surveying, pavement, sidewalks, drainage facilities, traffic signals, construction inspection, critical path method (CPM) scheduling and facilitating and attending public meetings and preconstruction meetings with stakeholders. (03/13 - 06/15)

Caltrans District 7, Various Projects, Los Angeles, CA

ARE / Electrical Inspector. Gabriel was responsible for inspecting electrical lighting, closed circuit television (CCTV), ramp metering systems, traffic monitoring stations, traffic signals Pump House, power distribution. Vincent Thomas Bridge power up grades i.e.; new motor control room, switch boards, switch gear, panel boards. Including new installation of AVC station. WIM systems, HAR systems, CMS.



KEVIN AUSTIN, PE

SWPPP Compliance / Inspector

EDUCATION

BS, Civil Engineering, California State Polytechnic University, Pomona

LICENSE

CA, Profession Civil Engineer, No. C83422

Qualified Stormwater Developer (QSD), No: 83422

10-Hour CalOSHA: General Construction Safety and Health

Mr. Austin has more than 12 years of experience as an inspector on various construction projects and as a result is cross trained to inspect numerous construction activities. Mr. Austin has significant experience with sidewalk, curb & gutter, ADA ramps, storm drains, manhole construction, traffic signals, street lighting, roadway construction, AC-HMA paving, and LCB/JPCP Pavement, roadway excavation, striping, drainage, underground utilities and grade separations. Mr. Austin has extensive experience with LCB and JPCP Concrete pavement, Minor Concrete, HMA / RHMA Paving, Traffic Control, MBGR/ MGS, Drainage, Water and Sewer Lines, Landscape, Safety, and SWPPP. Responsibilities includes construction inspection and Quality Control, daily reports and quantities take-offs, review and monitor schedule of work, compliance with plans and specifications and certificates, shop drawings, change orders, submittals and RFI's, safety compliance, NPDES compliance, preparing and reviewing as-built plans, and preparing final punch list.

Mr. Austin prepares routine daily diaries and checks to see if the work is constructed to the lines and grades shown in the plans. He verifies materials incorporated into the work meet the contract requirements and checks quantities, size and dimensions upon arrival. He has extensive knowledge of the Caltrans Standard Plans and Specifications, Caltrans Construction Manual, OSHA Safety Manual, Traffic Control Manual, WATCH Manual, and Green Book. Mr. Austin has extensive experience with Office Engineering, office procedures; and project documentation. Mr. Austin has excellent work ethics, communication skills, and the ability to multitask.

RELEVANT EXPERIENCE

City of Pico Rivera, Street Pavement at Various Locations (CIP No. 50048), Pico Rivera, CA

Construction Inspector responsible for construction inspection services for various projects including roadway embankments, grade checking using survey stakes, hot mixed asphalt (HMA), PCC paving, city's annual resurfacing, sidewalk and curb and gutter construction. Scope of work includes pavement resurfacing, AC pavement grind and overlay, remove and reconstruct AC pavement, PCC Improvements, cold mill existing AC pavement, replacement of sidewalk, ADA access ramp improvements, construct residential driveways, traffic signage and striping. Responsible for performing daily construction inspection to ensure contractor was building per contract plans and specifications, recorded details including Daily Inspection Reports accurately reflected construction progress, assisted with quantity estimates, change order process, marked as-built drawings of actual construction and site conditions, took progress photographs and logs, tracked schedules and maintained a good working relationship with the contractor and client. Project Cost: Various.

City of Rialto, Riverside Avenue Central Reconstruction, Rialto, CA

SWPPP / Construction Inspector. Responsible for roadway project per plans, specification, and special provisions in terms of managing, scheduling, and budgeting. Performed site inspection duties, performing safety checks of the field personnel and construction tools and equipment. Submitted RFIs, Submittal, Change Orders, Inspection & Survey Requests. In addition, prepared daily construction visits to record daily/monthly construction reports & photos, executing purchase orders, tracking deliveries and logs, conducting safety meetings, submitting payrolls to accounting of field personnel.



County of San Bernardino, Redwood Avenue and Other Roads, Fontana, CA

SWPPP Compliance / Construction Inspector. The project includes work to be performed on Redwood Avenue, Live Oak Avenue, Elm Avenue and 4 smaller nearby streets. The project included construction spans of approximately 4.7 miles of Mill and Overlay with 1.64 miles of leveling course needed only on Redwood Ave. Additionally, damaged sidewalks will be repaired as noted in previous discovery efforts. Responsible for grade checking, inspection of HMA pavement, removal and resurfacing, construction of concrete pavement, sidewalk, curb, curb & gutter, curb ramp, V-gutter, drainage and sewer system, grouted rock strip, landscaping, retaining wall, striping and verification of SWPPP implementation, traffic control, and safety. Project Cost: \$4.5 Million.

City of Rialto, Building 300 Inspection & Support Services, Rialto, CA

SWPPP Compliance / Construction Inspector responsible for inspection of The Community Center Rehab located at 214 North Palm Avenue in Rialto involved the rehabilitation of Building 300's Day Care Center. The work included renovation, ceiling, flooring, lighting, and windows replacement. It was determined that asbestos containing materials (ACM) existed within the facility. Appropriate measures were required to remediate and dispose of the ACM, per Cal-OSHA and local NESHAPs (South Coast AQMD) regulations as well as other applicable local regulations.

City of Rialto, Merrill Avenue Improvements, Rialto, CA

SWPPP Compliance / Construction Inspector Responsible for roadway and sidewalk project per plans, specification, and special provisions in terms of managing, scheduling, and budgeting. Performed site inspection duties, performing safety checks of the field personnel and construction tools and equipment. Submitted RFIs, Submittal, Change Orders, Inspection & Survey Requests. In addition, prepared daily construction visits to record daily/monthly construction reports & photos, executing purchase orders, tracking deliveries and logs, conducting safety meetings, submitting payrolls to accounting of field personnel. Project Cost: Various.

Caltrans District 12, On-Call Roadway Construction Inspection Services, Orange County, CA

Lead Roadway Inspector. Performs roadway construction inspection, quantity calculations, checking grade and alignment, traffic control review, lane closures, and assuring compliance with project plans and specifications. Duties includes identifying actual and potential problems associated with the construction project work and recommending sound engineering solutions in a timely manner; maintains awareness of safety and health requirements and assuring compliance with applicable regulations and construction contract provisions for the protection of the public and construction project personnel. Project Cost: Various.

Orange County Public Works, On-Call Roadway Construction Inspection Services, Orange County, CA

SWPPP Compliance / Public Works Inspector. Responsible for various construction projects including cold milling and asphalt overlay (Rubber Hot Mix Asphalt (RHMA) and pedestrian/bicycle bridge. Coordinated material testing in accordance with project specifications and monitored asphalt temperatures during the paving operations. Daily monitoring of the Erosion Sediment and Chemical Control Plan (ESCCP) BMP's including effective dust control. Project Cost: Varies.

TowerJazz Semiconductor, Newport Beach, CA

EHS Manager / Senior Environmental Engineer. Direct oversight for 2 Safety staff and 2 onsite support vendors, indirect oversight for 40 person ERT. Plan, secure and implement facility EHS program including procedures, budget and document control. Evaluate and mitigate hazards to reduce recordable incident rate and lost-time accidents. Notable achievement: Reduced LTA rate by approx. 50% to meet company objectives. Oversight on ISO 14001, OHSAS 18000 and ISO 9001 (Quality Management Systems). Primary facility contact facility audits and inspections including local Public Works departments.



CHETAN SHAH, PE *Construction Inspector*

EDUCATION:

MBA, (Gen. Management)
Cal State Fullerton,
Fullerton, CA
MS, Civil Engineering
(Construction
Management)
NCSU, Raleigh, North
Carolina
BS, Civil Engineering
(Structures)
Gujarat University, India

Chetan has nearly 30 years of engineering, construction, project and program management experience, his expertise being CPM Scheduling, Claims Analysis/Mitigation, Document Control, Cost Estimating and Constructability review. He has worked in various sectors; Transportation projects involved highways/freeways, interchange improvements, rail projects including grade separation, airports, city improvement projects, marine structures, coastal and recreational facilities. Chetan's duties included baseline CPM and monthly update review, for conformance to Specs/Caltrans standards, Critical Sub-critical analysis, Digger Comparison, Cost/Resource analysis - Cash Flow/Manpower Histograms, Constructability review, documenting Owner savings, Earned Value analysis, Revisions/Recovery Schedules, Shadow Schedules, Cost Estimating, Delay Impact analysis. Duties also included Contractor correspondence, Presentations, Executive Monthly reports, analyzing Potential Claims/Delays, Time Impact Analyses, Claims Reports & DRB papers, Expert Testimony. Chetan is extremely proficient in Primavera Project Planner (P6) (version 18.8), P6 Contractor, MS Project; Claim Digger, Schedule Analyzer Pro; Graphics/BIM; Excel, Word, PowerPoint.

RELEVANT EXPERIENCE

LA Metro, I-5 North County Enhancement, Santa Clarita, CA

CPM Scheduler. The \$670 million enhancements includes the addition of high occupancy vehicle (HOV) / carpool lanes in each direction along I-5, extension of the northbound truck lane from Gavin Canyon undercrossing to Calgrove Blvd. off-ramp. The Project will consist of I-5 Freeway improvements between SR-14 and Parker Road. It will include 14.6 miles of freeway widening to construct HOV Lanes, Truck Lanes, and Auxiliary Lanes between interchanges. Responsible for baseline schedule and monthly updates; compile reports showing critical path analysis, variances, logic revisions; Time Impact Analysis for various delays, issue tracking/analysis, as-built tracking using Daily Reports, internal updating, earned value analysis, claims analysis/avoidance including DRB position papers, DRB presentation, claims negotiations, inefficiency analysis, and compile monthly executive status reports. Project Cost: \$670 Million.

SBCTA, Laurel Street Grade Separation, Colton, CA

CPM Scheduling / Claims Analysis. This \$23 million project constructed a grade separation between a local street and BNSF railroad tracks – a PC/PS bulb-tee girder bridge, including an additional bridge to access a local business, secant pile and conventional retaining walls, drainage systems, utility relocations, roadway lighting, irrigation, and landscaping. The work required traffic control, detours, and lane closures.

SBCTA (former SANBAG), I-10/ Cherry Ave & UPRR Bridge Widening, Fontana, CA

CPM Scheduling / Claims Analysis. I-10/ Citrus Avenue project replaced existing 4-lane bridge over I-10 with a new 7-lane bridge, widened existing 3-lane bridge over railroad tracks to a 6-lane bridge, improved ramps, and upgraded intersections. The I-10/ Cherry Avenue: project replaced existing 5-lane bridge over I-10 with a new 8-lane bridge from Slover Avenue to Valley Boulevard, widened the existing 4-lane bridge over the railroad tracks to an 8-lane bridge, improved on-/off-ramps, added a new loop ramp for NB Citrus Avenue traffic to WB I-10, and upgraded the intersections. Project Cost: \$50 Million.



OCTA, SR 57 Northbound Widening Project, Fullerton/Placentia, CA

CPM Scheduling / Claims Analyst. The SR-57 NB Widening, Orangethorpe Avenue to Yorba Linda Segment, added a fifth mixed-use lane, and provided highway and bridge improvements including auxiliary lanes, several sound walls and retaining walls, 2 MSE walls, a tieback wall, and the widening of 7 bridges. Duties included review of the baseline schedule and updates, document control, Delay issue tracking, prepare WSWD's, TIA and claims analysis, prepare claims reports and DRB position papers, and assist in claims negotiation and settlement meetings. Cost: \$53 Million.

LAMTA (METRO), Sound Walls 5 & 7, Los Angeles, CA

Project Controls Oversight. The projects consisted of four miles of sound walls at various locations, including SR-134 in Burbank (Package 7) and on I-405 in Granada Hills/North Hills (Package 5). In addition to sound wall construction, freeway shoulders and existing bridges were widened (projects were designed by Caltrans and managed by METRO). Duties included review of the baseline schedule and updates, critical path analysis, Delay issue tracking and response, TIA and claims analysis, assist in claims negotiation and settlement meetings. Project Cost: \$26 Million.

Caltrans District 7, On-Call CPM Scheduling and Claims Analysis Contract Oversight

CPM Scheduling / Claims Analyst. The CPM and Claims Analysis contract with Caltrans District 7 involves providing CPM Analysis and Claims support on various ongoing projects in District 7 that are divided into 6 Task Orders. Responsibilities include oversight and review of work done by individual reviewers on each project; compiling monthly executive reports which include a summary of work accomplished and a graphical overview tracking allocated funds to actual usage. Project Cost: Various.

Los Angeles World Airport (LAWA), Tom Bradley West Core Improvements Project, Los Angeles, CA

CPM Analysis / Fragnet Analysis. The project involved expansion & renovation of the existing Tom Bradley International Terminal (TBIT) central core and west gates, and associated improvement projects. The expansion of the central core included 500,000 sq. ft. of new construction on six (6) levels. In addition, approximately 300,000 sq. ft. of the existing TBIT was extensively renovated. Duties included development and review of the baseline schedule, cost analysis, change order analysis and tracking of delay claims, impact analysis for delay issues. Project Cost: \$1 Billion.

Federal Rail Authority, California High Speed Rail Oversight Work, Sacramento, CA

Project Controls Oversight. The California High Speed Rail project is a mega multi-phase rail project that plans to connect the Anaheim and Union Station in Downtown LA with San Francisco via the Central Valley, operating on a dedicated grade-separated track for much of the proposed route. As part of oversight agency, duties include review and data manipulation of Construction Packages 1-4. Project Cost: \$5+ Billion.

Caltrans EA No. 04-0438U3, Richmond San Rafael Bridge Claims, Richmond, CA

Senior Claims Analyst. The Richmond San Rafael Bridge project was a large \$500 million endeavor to retrofit the Richmond San Rafael Bridge. The Claims Analysis related to a claim submitted by Agra Foundations Inc., a sub-contractor working for the prime contractor Tutor-Saliba / Koch / Tidewater JV that was in the amount of \$45 million for various impacts on the project. Duties on claims analysis included As Planned and As Built schedule analysis, looking at Time Impact Analysis, analyzing what-if scenarios based on the Measured Mile approach, writing the findings as part of the final claims report. Project Cost: \$45 Million.



NICOLE SALEM

Labor Compliance

EDUCATION

MBA, Business
 Administration
 University of Phoenix
 BA, Public Relations:
 Communications,
 California State
 University, Fullerton

Nicole Salem has 17 years of experience in the construction and engineering industries, with expertise in contract administration, labor relations, and general administration relating to office engineer work. In addition, Nicole has 2 years of experience in construction inspection of roadway reconstruction and resurfacing and rehabilitation, curbs, and gutters. She interprets plans, specifications, special provisions, and other contract documents and can independently identify potential problems and propose solutions. Prepares and processes change orders, daily logs, and working day statements; collect work records; maintain accurate records of work done for payment purposes; conduct employee interviews; prepare as-built plans and performs other associated contract administration tasks.

Nicole monitors construction activities to ensure the public right of way is properly maintained and restored. She has a working knowledge of the Standard Specifications for Public Works Construction (Greenbook) and the Standard Plans for Public Works Construction, and experience in their use. Nicole analyzed certified payrolls and fringe benefit statements, conducted contractor audits, and conducted employee interviews to verify prevailing wages. Nicole evaluated adherence to applicable provisions of state labor laws; met with employers, employees, and their representatives to explain labor code sections; and verified required wage adjustments were made.

RELEVANT EXPERIENCE

City of Pico Rivera Public Works, Rosemead Boulevard Roadway Rehabilitation (Project No. 50041), Pico Rivera, CA

Labor Compliance responsible for labor compliance services for the Rosemead Boulevard Roadway Rehabilitation Project, CIP No. 50041 (Project). The Project will provide improvements on Rosemead Boulevard, between Whittier Boulevard and Gallatin Road. The scope of work includes pavement resurfacing, AC pavement grind and overlay, remove and reconstruct AC pavement, PCC Improvements, adjustment of utility valves, vaults and manholes, replacement of damaged curb and gutter, replacement of sidewalk, ADA access ramp improvements, traffic signage and striping, and trench remediation on Paramount Blvd. 240 feet northeast of Mines Avenue. Project Cost: \$1.2 Million.

City of Pico Rivera, Street Pavement at Various Locations (CIP No. 50048), Pico Rivera, CA

Labor Compliance responsible for labor compliance services for various projects including roadway embankments, grade checking using survey stakes, hot mixed asphalt (HMA), PCC paving, city's annual resurfacing, sidewalk and curb and gutter construction. Scope of work includes pavement resurfacing, AC pavement grind and overlay, remove and reconstruct AC pavement, PCC Improvements, cold mill existing AC pavement, replacement of sidewalk, ADA access ramp improvements, construct residential driveways, traffic signage and striping. Project Cost: Various.

City of Indio, As-Needed Professional Services for Construction Management and Inspection, Indio, CA

Labor Compliance Officer responsible for providing as-needed Labor Compliance Services. Project involves Prop 84 Federal and State funding. Nicole is responsibilities include preparing the labor compliance checklist for review at the preconstruction meeting to inform the contractor and subcontractors of all regulatory obligations for the project. She monitors and reviews certified payrolls to verify the proper DIR prevailing wage rate is being paid. Certified payrolls are crosschecked to inspector dailies to confirm classification and hours are being paid and reported properly. She also monitors fringe benefits and verified deposits were made. Project Cost: Various.



County of Los Angeles, As-Needed Labor Compliance Consultant Services, Los Angeles, CA

Labor Compliance Officer. Nicole analyzed certified payrolls and fringe benefit statements, conducted audits on contractors and interviewed employees to verify prevailing wages. Nicole evaluated adherence to applicable provisions of state labor laws; met with employers, employees, and their representatives to explain labor code sections; and verified required wage adjustments were made. She researches, analyzes, and interprets laws and regulations on behalf of resident engineers or contractors, enabling them to address contractual questions and issues in relation to labor compliance and equal employment opportunity requirements. She has experience with all types of funding, including Prop 84, CDBG, ARRA, State and more. Nicole also enforces the new laws of SB854 and DIR monitoring. She was also in charge of writing a source document review manual for Caltrans. Project Cost: Various.

City of Carson, SR-405 / Wilmington Avenue Interchange Modification, Carson, California

Labor Compliance / Office Engineer. Nicole was responsible for inspection of roadways and curbs and gutters. She prepared Prepare and process change orders, daily logs, and working day statements; project documentation including processing RFIs, CCOs, correspondence and pay estimates. Responsible for grading, installing new ADA compliant handicap ramps, traffic control and coordinating field testing of materials. Work includes traffic coordination, paving, landscaping, concrete sidewalks, concrete aprons, signing and striping. Nicole also attends progress meetings and produces meeting minutes. Her main task is to confirm complete, accurate and timely contract records, pertaining to construction progress, job expenditures and budget programs in accordance with State and Federal regulations and laws. The Caltrans filing methodology of 63 categories is followed on this project. Nicole also monitors labor compliance on the project, tracking federal reimbursement due to apprentice usage, and assists the Resident Engineer in preparing Contract Change Orders or necessary data for the purpose of making alterations, deviations, additions or deletions from the Contract Plans and Specifications. She prepares and updates spreadsheets to track CCO balances. Project Cost: \$23 million.

San Bernardino County, Arrowhead Regional Medical Center – Labor & Delivery Remodel, Colton, CA

Labor Compliance Manager is responsible for conducting payroll analysis, recommending actions to enforce labor law, crosschecking dailies with certified payrolls, verifying apprenticeship ratios are correct, obtaining certifications for apprentices and owner operators, reviewing employee interviews, calculating restitution, sending out correspondence to contractors and communicating with contractors and agencies as needed. Nicole reviews and audit Certified Payroll Reports, attends Preconstruction Meetings and informs Contractors of all Labor Provisions, enforces SB854 Laws, prepares Restitution Cases, and reconciles inspector's Daily Work Reports to Certified Payroll Reports. She works with outside Labor Compliance Agencies, performs field audits / employee interviews, prepares Federal and/or State Audits for Labor Compliance, conducts in-house training, and maintains Labor Compliance Files. Project Cost: Various.

Imperial County, On-Call Labor Compliance Services, Imperial, CA

Labor Compliance Officer responsible for Labor Compliance Services for Imperial County, through the Imperial County Workforce & Economic Development (ICWED) for projects funded by the California Department of Housing and Community Development (HCD) and Community Development Block Grant (CDBG) Program, US Department of Commerce- Economic Development Administration (EDA), State Water Resources Control Board- Clean Water State Revolving Fund (CWSRF), Water infrastructure Finance and Innovation Act (WIFIA), and other grant funding agencies. Responsible for assisting the County with activities needed to ensure that workers employed by the County's contractors and their subcontractors are hired and paid in compliance with all applicable labor standards.

Consultants and/or Subconsultants





D. CONSULTANTS AND/OR SUB-CONSULTANTS

Fountainhead, as the prime consultant, has teamed with two local and respected subconsultant for this contract. RMA Group, Inc. will provide Materials Testing Services and ZT Group will provide Source Inspection Services.



RMA Group Inc. will provide Material Testing Services.

RMA Group is an engineering firm providing diverse markets with a broad range of versatile engineering services since 1962. Our passion for high-end service drives constant innovation and investment in the development of world-class lab facilities and interactive management technologies. RMA Group has developed long-standing positive relationships with the agencies and firms with which we interact, establishing clear lines of communication and complete team integration. We function as an extension of our clients' staff and are fully invested in the successful outcome of their projects. Our clients trust us to act in their best interest by providing superior levels of quality with strict adherence to their budgets and schedules.



ZT Consulting Group Inc. (ZTC) provides Source Inspection.

ZTC is a consulting engineering firm that specializes in providing quality assurance and source inspection/audit support services. ZTC was cofounded by two partners in December 2013 and its office is located in Glendale, CA. ZTC is a certified Small Business (SB) with Metro (Certification No. 6852) and registered with the State of California Department of General Services (No. 1000023419). ZTC has closely worked with numerous local public agencies in both QA and IQA capacities. ZTC's similar project experience includes, but is not limited to, SBCTA I-10 Jefferson Interchange, and Riverside County Transportation Department's I-10 Pepper Street Overcrossing. ZTC is experienced in the development and implementation of local agency specific Quality Assurance Program (QAP) or project specific Quality Management Plan (QMP) and Source Inspection Quality Management Plan (SIQMP), as well as performing Facility / Record Audits, Quality Assurance/Verification (QA/QV), Independent Quality Assurance (IQA), and other quality engineering associated support services.

The table below list our subconsultants and services, contract information and a reference for each subconsultant.

Subconsultant Name / Address	Contact Information	Reference
RMA Group 122130 Santa Margarita Court Rancho Cucamonga, CA 91730 Services: Material Testing	Slawek Dymerski President 909.989.1751 sdymerski@rmacompanies.com	Project: Flower Street Sewer Main Improvements Arnie Cvek City of Santa Ana 714.647.5051 acvek@santa-ana.org
ZT Consulting Group, Inc. 1041 East Green Street Suite 204 Pasadena, CA 91786 Services: Source Inspection	Farzad Tasbihgoo, PhD, PE, CQA, CWI, PCI III Principal Engineer 818.929.8162 farzad@ztcgrp.com	Project: Atwater Non-Motorized Multimodal Bridge Dung D. Tran, Project Manager City of Los Angeles 213.485.5046 dung.d.tran@lacity.org

Work Approach





E. WORK APPROACH

Project Understanding

The City of Pico Rivera Public Works Department intends to have available contractual “as-needed” professional and technical Consultants to support its Construction Management and Inspection Services in a variety of activities. These activities may include, but not limited to, construction management, document control, claims mitigation, contract administration, utility coordination, labor compliance, material testing services, construction inspection, and project close-out services.

Fountainhead understanding that projects may include but will not be limited to, roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks, general facilities (chain-link fencing/gates, retaining walls, etc.) and other Public Works construction projects.

Fountainhead understands that we will work under the general supervision of the Construction Services Division or other Department representatives. Fountainhead support includes pre-construction, construction, to post-construction services. We also understand that this Professional Services Agreement (PSA) is for five (5) years with a not-to-exceed basis. We also understand that our services will be provided on an as-needed basis through the issuance of a task order proposal basis.

Project Approach

Fountainhead understands that the City's project goals involve assisting their staff members with various aspects of CM throughout all three project stages, including maintaining an accurate record per the Caltrans LAPM so the City can be fully reimbursed by the State. We will partner with the City to provide you with a quality project built to meet specifications and expectations, while staying on schedule and within budget. Our methodology to accomplish these goals is to provide the right staff who are qualified to handle the technical and administrative challenges the project may face. We take our lead from the City's designated project manager and owner's representative as we perform the CM tasks outlined in the scope of services. We are present through all phases of the project from pre-construction, construction, and post construction. Our philosophy is to be proactive and to mitigate problems before they arise, such as monitoring the contractors and knowing the plans, specifications, permits and agreements as early as possible, while also being vigilant of site conditions and contractor operations. Our proposed staff has been carefully chosen for the On-call projects.



Fountainhead understand the technical challenges that these projects may face, and by reviewing the project plans, visiting the site and attending the preproposal meeting, we will gain an understanding of the project and prepared a specific approach tailored to the needs of the City. Our proposed team has the experience and expertise to address the project needs, challenges, goals, and objectives within the scope of services.

Project Manager / Construction Manager

Fountainhead acknowledges and understands the scope of services required during the pre-construction, construction and postconstruction phases of the project and we are available to mobilize immediately. Our proposed construction manager, Zouheir Saleh, PE, CCM & QSP/D has more than 35 years of experience, including Caltrans Area Senior Bridge Engineer. In addition to Caltrans knowledge and experience, the



team has experience completing similar, local construction projects funded by the State and Federal Highway Administration (FHWA) and is familiar with the strict administrative requirements of the Caltrans Local Assistance Procedure Manual. Our key team members are 100% committed for the duration of the contract.

Fountainhead Construction Manager, Zouheir Saleh, is qualified, experienced and has the skills necessary for your project's success. He has expertise in managing the construction and inspection of some of the most demanding and complex capital projects in California, including services for numerous roads, highways, drainage, sewer, building, bridge and structures projects for public sector clients and transportation agencies such as other local cities, counties, and Caltrans.

Fountainhead has provided construction management services on over 60 roads and highways. From this experience, we understand each project has unique needs and we offer customized construction management services to meet each one.

Responsibilities of the Inspector

The inspector's primary responsibility is to make sure that permanent structures and facilities are constructed in accordance with project plans and specifications and to ensure that the operations and/or products meet the quality standard. The inspector is also responsible for determining the design adequacy of temporary structures proposed for use by the contractor. Our qualified inspector has a thorough knowledge of specifications and exercise good judgment. The inspectors keep a detailed diary of daily observations, noting particularly all warnings and instructions given to the contractor. The inspector maintains continual communication with the contractor and resolves issues before they become problems, anticipated delivery. Timely submittal processing is critical to make sure all requirements are met on time and without delay. This enables the contractor to procure materials and schedule the work accordingly without any delay.



Frisbie Park
 City of Rialto

Record Keeping and As-Built Plans

In addition to construction inspection, our inspectors are also responsible for maintaining an accurate and complete record of work that is being performed by contractors. Project records and reports are necessary to determine that contract requirements have been met so that payments can be made to the contractor. Project records are kept current, complete, accurate, and are submitted on time. It is critical that the inspector keep a written diary of the activities that take place in the field. The diary contains information concerning the work being inspected, including unusual incidents and important conversations. This information may become very critical in the case of legal action for litigation involving construction claims or job failure. As-built plans reflect any deviation that may exist between the project plans and what was built in the field. Accurate and complete as-built plans are very important and useful for maintaining the bridges, and any future work on the bridges. The as-built plans also provide input and information for future seismic retrofit of the bridge.



Summit Avenue Box Culver
 City of Fontana



Project Management Plan

It is our understanding that tasks issued under this contract may potentially include both full CM services requiring the mobilization of an entire team or providing select and specialized resources to support a joint project team. For large scale projects, we propose that the project manager, in association with the resident engineer develop a comprehensive project-specific management plan that clearly defines the roles and responsibilities of all team members, establishes meeting schedules and communication guidelines, defines contract administration procedures, and establishes quality assurance procedures. This document is prepared after consultation with the City and integrated in the City's standard forms, practices and procedures.

Fountainhead also recognizes that the City may wish to staff upcoming projects with an integrated team. In forming an integrated team, Fountainhead proposes to work with the City to perform a realistic assessment of staff capabilities, experience, and interests for the purpose of assuring that the most appropriately qualified and trained personnel are assigned to specific tasks and those risks are managed. Fountainhead has successfully integrated client staff on more than 100 construction projects.



Our team reviews the plans and specification for constructability and completeness; and visit the project site to determine constraints and limitations of the project to ensure the final drawings and specification are complete and address specific job conditions to avoid field issues and construction claims. In addition, our team assists the City with evaluation of construction bids. After awarding the contract our project manager assigns the best qualified inspector(s) who has extensive experience and knowledge for the project based on the required work discipline for each specific project.



Mobilization Plan

Interfacing with of the City's Agreement Administrator

Our project manager serves as the central point of contract with the agreement administrator during contract formation and throughout the duration of the project to ensure that appropriate resources are mobilized and that the overall needs of the City are being met in a timely and cost-effective manner. During construction, our resident engineer coordinates closely with the agreement administrator concerning day-to-day project administration, including daily work force requirements, work hours, and other field-related needs.



During the preparation of task orders, the project manager works closely with the City staff to structure a team which best meets the City's needs. A mobilization and demobilization plan for each project are developed and submitted to the City's agreement administrator for review and approval during task negotiations. This plan is in the form of a bar chart schedule which shows when specific members of the CM team are to start, and finish based on the anticipated contractor's schedule for completing the various disciplines of the project work. This schedule is closely monitored during actual construction and adjustments made accordingly. This has been very effective in controlling the cost and schedule of the construction management team. For the most part, the staffing of the construction management teams and their associated costs on recent projects have met the budget. An exception would be in the case of a project for one reason or another that has been delayed. However, when this occurs, our staffing approach does much to control the increase in potential staffing costs.

CM Task Approach & Work Plan

Upon award of contract, and preceding the constructability review, the Fountainhead team kick-off construction with the following activities:

1. Meet with the City to establish expectations and discuss the best approach to constructing and managing the project.
2. Initiate communications with all third-party agencies, utilities and the design team to confirm scope and timing of work required to support the construction contract.
3. Meet with the City's Construction and Design Oversight to establish written procedures to manage this project.
4. Review and expand the detailed construction schedule currently developed by Fountainhead in response to the various stages of work to assess constructability and identify potential time savings.
5. Review the Engineer's Estimate, validate quantities, and provide recommendations for any required quantity adjustments including potential supplemental funds for flagging, SWPPP maintenance, price index adjustments, and State Furnished Materials.



Scope of Services

Fountainhead team members will focus on the following construction elements one performing construction management and inspection services. Services includes pre-construction, construction, post-construction inspection and land development



Pre-Construction Phase Activities

The pre-construction phase is critical to project success and to engaging our team's overall concept of "no surprises" resulting from a failure to communicate project information. Our team begins meeting with the City to review, implement and agree on detailed procedures, expectations and lines of communication as well as to create an environment where the City Construction Manager team becomes integrated into a single cohesive force for managing the construction contractor. We begin with a kick-off meeting so project stakeholders like utility companies, County, the designer, and other stakeholders can identify points of contact with consultant and City staff. We also provide a detailed schedule of activities and be ready to discuss major project issues (ROW/utility/ environmental/ phasing and staging) summarized in the Early Action Notification Letter from the RE. A document exchange generally occurs currently, which assists with the readiness review.

Constructability Review

One strategy for a successful job is to begin with a clear and complete set of bid documents. An important step to having a complete set of bid documents is to have them thoroughly vetted by a third party and then corrected before they are advertised for bid. Experienced Construction Managers (CMs) and seasoned inspectors can help with the vetting process by reviewing documents to determine if there are built-in problems, flaws that may impede construction or factors that may cause impacts to any stakeholder in terms of time, cost, or quality. One of the many services Fountainhead offers our clients during the design phase is to provide detailed reviews of draft construction plans and specifications.

To assist the City in implementing its goals, the Fountainhead team review the contract documents (PS&E) prior to advertisement for constructability and biddability. Our proven approach includes, but is not limited to:

- Visiting the project site to check the site conditions against the site plans for conflicts, including utilities that need to be relocated.
- Determining if the site accommodates the contract staging requirements.
- Reviewing the site to determine the impacts to the adjacent residents and newly developed businesses.
- Coordinating with and making sure that necessary plan check review results are communicated and incorporated.
- Reviewing notes on the plans.
- Review various City departments plans for compliance with applicable codes, standards, and requirements.
- Identify missing information needed to complete the intent of the project design.
- Verify coordination of various design disciplines with the intention of elimination of discontinuities between the design factions
- Perform plans review/check for all electrical, mechanical, and fire systems.

Pre-Construction Deliverables

- Constructability Reviews
- Bid Review & Award Assistance
- Construction Management Plan
- Pre-Construction Meetings
- RE Construction Schedule
- Project Protocol
- Electronic Filing System
- Environmental Survey Report
- Communications Matrix
- Bid Analysis Report
- Pre-Construction Photographs/ Videos





- Perform plan check and review for civil and grading, landscaping, architectural, and structural plans.
- Review traffic plans for safety compliance and comprehensiveness.
- Verifying contract unit prices and seeing that they are clearly defined in the contract documents and identifying if constraints and permit requirements are identified and easily understood by the Contractor.
- Identified discrepancies, because of our review, is brought to the attention of the City Project Manager and Design Engineer.
- Determining if the various permits for all utility requirements are met.

We assist the City in preparing and conducting a pre-bid meeting to attract a broad array of bidders and assist those bidders in understanding the scope of work, terms and conditions of the contract, schedule constraints, permit requirements, and other planned improvements within the project vicinity. A list of prospective bidders is established, and bidder's inquiries are gathered and logged with responses disseminated to all those participating. The Fountainhead team coordinates with the City's Design Consultant in responding to any design inquiries that the prospective bidders may have. Upon submittal of the bids, the Fountainhead team assist the City in reviewing the bids and evaluating the bid results. The review involves making sure that the bids comply with the terms and conditions of the contract and that the bidders are deemed responsive bidders. After reviewing all the responsive bids, the Fountainhead team make a recommendation to the City on the successful low bidder. We then prepare, coordinate, and process Notice of Award, Agreements, and Purchase Orders.

Construction Phase Activities

Upon the contractor's notice to proceed, the Fountainhead team verify the contractor has complied with all the permits and requirements necessary to begin the project. Certain early documents require review, such as the contractor's Required Submittal List and the Baseline Schedule. The required submittal list and the preliminary baseline schedule (using the latest version of Primavera P6) are reviewed to determine if there are any obvious missing activities and check for any logic issues that are in error, which could affect the subsequent Baseline Schedule.

Safety: The Fountainhead team review the Contractor's Safety Plan and Injury and Illness Prevention Program (IIPP) for compliance with CalOSHA, City and County's Safety Program requirements. We also verify certification and monitor required UPRR safety training for all personnel on the project when project involves railroad. While the Contractor has sole responsibility for compliance with safety requirements, we monitor the Contractor's compliance during construction activities and any reports generated through the natural progression of the project. Any observation of deficiencies in safe practices result in a request for immediate remediation and a report to the City and the contractor. Additionally, our team monitors and enforces debris handling and disposal plans, hazardous materials communication plans, emergency action plans, job hazard analysis, incident and inquiry reports and monthly safety reports. We conduct weekly tailgate safety meetings and attend the Contractor's scheduled safety

Construction Phase Deliverables

- Survey Control Points, Staking & Cut Sheets
- Daily Reports
- Monthly Pay Quantity Calculations
- Monthly Progress Reports
- Meeting Agendas and Minutes
- Materials / Acceptance Testing
- Certified QA Test Results
- Photographs / Videos
- Utility Coordination
- Contractor Employee EEO interviews
- Contractor DBE Utilization Report
- Punch List
- Quality Assurance
- Safety Requirements
- Daily and Weekly Reports
- CPM Scheduling
- Construction Change Order Review
- Construction Claims Mitigation
- Project Documentation Processing
- Communication / Interface with Stakeholders
- Environmental Compliance / Mitigation
- Right-of-Way Compliance
- Monthly Progress Estimates & Invoices
- Labor Compliance



meetings. Our efforts focus on prevention to make sure we maintain a safe work site for the contractor, subcontractors, inspectors, field personnel, visiting City staff, and the public at large. Fountainhead's commitment to total safety excellence throughout all projects was instituted by establishing safety as a core value. To achieve Fountainhead's goal of zero incidents, all employees are required to actively participate in the Fountainhead's Safety Training Program conducted through its Web-based program. In addition, the Fountainhead Team develop a Code of Safe Practices specific to the project, and it cover all aspects of project safety, including personal protective equipment (PPE). All project personnel are required to read and sign-off on the Code of Safe Practices. Biweekly safety tailgate meetings are conducted in accordance with California Division of Occupational Safety and Health (Cal/OSHA) regulations, and meeting minutes are kept on file.

Stormwater Pollution Prevention Plan (SWPPP): Zouheir Saleh, PE and Kevin Austin, PE assists the City in filing all Notice of Intent (NOI) and Notice of Termination (NOT) for the project on the California State Water Resources Control Board S.M.A.R.T.S. website, as well as preparing and helping to file the required annual reports. Zouheir review and comment on the Contractor's SWPPP document to ensure compliance with the Statewide General Permit; Our Fountainhead team review installation and maintenance of BMPs, prepare weekly stormwater inspection reports, ensure testing – if required – is completed and ensure compliance with the SWPPP document. Upon the contractor's notice to proceed, the Fountainhead team verify the contractor has complied with all requirements necessary to begin the project and that all permits are in order. We obtain copies of all relevant project permits and ensure project compliance throughout the life of the project including environmental permits, resource agency permits, and City issued permits. Zouheir works with the contractor to ensure necessary construction permits are in place, including WDID, Conditions and Standards where applicable.



Pre-Construction Conferences: Zouheir arranges a pre-construction conference with all project parties and stakeholders to reiterate communication protocols, define the roles and responsibilities for all stakeholders and to highlight important issues and key factors necessary to make this project a success. Some of the major issues that must be addressed at the earliest time are the utilities relocations, right of way, long lead items, and the traffic management plan (TMP). At the meeting, Zouheir reviews the contract, pertinent sections of the plans as well as specifications and permits to help coordinate with the City, contractors, and stakeholders in attendance at the meeting. Our team also records the meeting minutes and distribute to all parties. We take photos and video of the project site and surrounding streets including haul routes and staging areas prior to the start of construction and NTP. Zouheir reviews and approves the contractors' early submittals including SWPPP, critical path method (CPM), safety, notification of Dispute Resolution Advisors (DRAs) or Dispute Resolution Board (DRB), notices of material to be used, shop drawings, concrete mix design, and other required early submittals.

Weekly / Monthly Project Progress Meetings and Reports: During the construction stage, Zouheir holds weekly construction progress meetings attended by the Contractor, City, County, relevant utility companies, and others. In these meetings, an agenda is submitted which includes items the City and Contractor would like to discuss. Items that are not resolved from the agenda are carried on to the next meeting. We review the project status, the look-ahead schedule including long lead items, outstanding RFIs, submittals, and any other issues of concerns. Meeting minutes are prepared and distributed, requesting either the concurrence of those who attended, or suggested corrections to the minutes. Afterwards, the minutes are filed as either



approved or amended. We hold a monthly meeting with the City to discuss the monthly project. The goal is to keep all stakeholders informed of progress, to mitigate issues before they arise, and to ensure that the project land within the designated time frame. Zouheir prepare the monthly project status report that summarizes the Project's overall progress against the projected project plan. The goal of a project status report is to keep all stakeholders informed of progress, to mitigate issues before they arise, and to make sure that the project land within the designated time frame. The report summary includes updates to the Key Milestones Table, Progress and Deviations from Plan, Risk Register, Financial Status, Change Request History, and others.



Submittal Management Review: Fountainhead is in the habit of turning around submittals, especially those on the critical path, within a few days, if possible. This serves two purposes: first, it gives the City, City-owned-float for the CPM schedule, which may be used later or to mitigate potential days that would be allowed to the Contractor for a contract change order; second, it helps finish the project early. Our database tracking is used to log and manage all submittals such as shop drawings, mix designs SWPPP, CPM baseline and updates, permits, and demo plans. Our P6 approach also keeps the contractor informed that a submittal is soon to be due and is expected. Fountainhead's pre-developed list of required submittals provides early notifications.

Request for Information Management Review: RFIs are evaluated to determine if a response from the field team is possible. When the RFI has no impact to schedule, budget, or quality of along the way, the RFIs are tracked in our system so responses are available for team review as soon as possible. Responses are expedited to avoid Contractor delays. To keep RFIs moving towards resolution, a status review is performed in our weekly job site meeting. Resolution of RFIs by the field staff helps keep projects within budget and schedule. Timely submittal processing is essential in assisting the Contractor in keeping on schedule. This allows early acquisition of materials and other offsite procurements, so materials are available when required. We develop a list of required submittals early, and regularly compare our list to that of the Contractor to make sure all items are identified with anticipated delivery/completion dates denoted on our schedule. A distribution list is used to verify key staff have reviewed and accepted key submittals. Our database is used to log and manage the shop drawings and sample/submittal process, allowing review of submittal status during the weekly progress meeting.

Schedule Control: Schedule control is a critical on-going task which begins with the baseline schedule. Our team utilizes several tools for schedule control as described herein.

Base-Line Schedule Review: Our CPM Scheduler, Chetan reviews the contractor's initial baseline schedule to make sure it is reasonable, practical, and includes a comprehensive plan for accomplishing the work. Chetan and Zouheir verify whether the contractor has provided the appropriate schedule to interface with other activities, such as submittal reviews, material deliveries, traffic management, and agency reviews. If the initial submittal is not acceptable, we work with the contractor to develop a schedule that is achievable and meets contract requirements.

Monthly Schedule Updates: Chetan reviews the contractor's schedule updates for accuracy and runs claim digger reports to compare with previous approved schedule update and verify the schedule is not being manipulated. We run reports based on the monthly update that indicate activities that have not started by their early start date, allowing us to discuss methods of recovering lost days.



3-Week Look Ahead Schedule: Chetan track the contractor's progress using the start and finish dates shown on the 3-week look-ahead schedule submitted by the contractor each week and compares it with the monthly schedule update. The actual dates on the 3-week look head schedule are verified against inspector diaries. Any discrepancies in start and finish dates between the 3-week look-ahead schedule, monthly schedule updates, and inspector diaries are discussed during monthly schedule review meetings with a strategy to manage the project within contract duration.

Document Management System: Fountainhead personnel provide an electronic, cloud- based Construction Management System (CMS), or we can use an Oracle/Primavera system that tracks and analyzes the schedule, budget, cost-to-date, and change order information for Zouheir Saleh. Office Engineer, Nicole Salem, establish and maintain a filing system, in hard and electronic copy using Caltrans Construction Manual as guidelines to make sure there is compliance with state funding requirements for this project. On a weekly basis, Nicole uploads the electronic data documentation to the City's Major Projects Portal. Submittals and RFI logs are developed and maintained, and all RFIs and submittals are logged and tracked in accordance with when it was received and returned to the Contractor for disposition and response status.



Communications and Correspondence: We prepare a communication protocol as approved by the City. Fountainhead log all communication, provide timely responses as stated by the communication protocol, seek approval from the City as appropriate, certify contract compliance, and communicate all submittals. Typically, such correspondence is logged in Category 5 of the Caltrans Filing System. All correspondence from and to the Contractor and others are filed electronically in CMS and made available anytime for review by the City.

Progress Reporting and Daily Reports: The Fountainhead team provide the City with project status reports on a weekly and monthly basis and as requested by the City. The weekly reports provide a summary of the activities completed the previous week, ongoing activities for the current week and scheduled activities for the following week. This report also includes any field conflicts and issues that may have arisen during the week. The monthly construction management reports describe the status of the project's budget, schedule, submittals, change orders, claims in process and current and anticipated work progress. Project inspectors are required to complete daily inspector reports (DIRs) within a 24-hour period of witnessing the work performed. These DIRs include field activities; which are tracked by contract bid item, labor, and equipment; a narrative of the work; and related photographs. Each report is signed by the inspectors and then reviewed and signed and reviewed by the Senior Resident Engineer / Construction Project Manager.

Project Changes and Construction Change Order Management: Requested changes must be reviewed and evaluated for merit. Our review also assesses the impacts to project schedule and budget (independent cost estimates or [ICEs]) and we advise the City with a recommendation of findings. On conceptual approval as to merit, we negotiate these changes with the Contractor and submit these negotiated change requests to the city construction Manager for concurrence approval. Recommendations regarding change order cost and schedule impacts are based on independent cost estimates developed concurrently with the Contractor's request and include a record of negotiations. This may also include a schedule fragment analysis using Primavera P6 to manage progress recovery associated with the requested change.

Material Testing: We will manage the required soils and materials testing through our testing consultant, RMA Group, and inspections to determine materials incorporated into the project are procured, installed and tested, as well as modified (if necessary) so they conform to the contract documents and applicable codes, standards, procedures and processes. Sampling and testing activities will be conducted in accordance with



applicable testing guidelines. We will also maintain testing summaries to confirm that all unacceptable work is recorded and corrected prior to the contractor placing new work on non-conforming work. We will test materials as necessary per the project plans, specifications, and the City's requirements.

Source Inspection: Fountainhead schedules and coordinates source inspection with ZTC. ZTC develops the project Quality Acceptance Plan (QAP) for off-site materials based on project specifications, Caltrans Source Inspection guideline, and City requirements for City's review and approval. ZTC manages the source inspection activities based on the approved QAP.

Claims Management: Claims generally arise out of misunderstandings, lack of information or refusal by either party to enter into negotiations. Successful avoidance of claims is a result of diligent pursuit towards problem identification, understanding and resolution. Claims mitigation is accomplished by starting our contract document reviews early and by thoroughly reviewing the project plans for biddability and constructability and by implementing our document control, field inspection and CM techniques. The Fountainhead team believe most claims can be avoided through well tested mitigation techniques and communications.

Post Construction Phase Activities

Field Inspection and Punch List: As a project nears completion Fountainhead staff walks the project and document all items of work that have yet to be completed as required in the contract documents. An itemized punch list of outstanding items is developed and handed over to the Contractor to be addressed. After the Contractor has completed all the items on the punch list, a final walk-through of the project site is conducted. If the City is satisfied that all the items on the punch list have been addressed, then the Contractor is given a letter of acceptance, and final payment is authorized. Fountainhead staff coordinates with all project stakeholders during final inspections to obtain their acceptance of the improvements as required by the City.

Post-Construction Deliverables

- As-built Plans
- Project Acceptance
- Final Project Completion Reports
- RE's Material Certification
- Final Environmental Report
- Complete Set of Files

As-Builts: The Fountainhead Team maintains a full-size set of project plans for as-built purposes. These as-built plans are modified to reflect what was constructed and includes any authorized field modifications by the design engineer, as well as any modifications due to approved change orders. All modifications are noted in red and, upon acceptance of the contract, are submitted to the City's Design Consultant for incorporation into the final as-built plans.

Project Close-Out: Upon completion of the work and after all items on the punch list have been addressed, the Fountainhead Team issues a letter of acceptance and formally relieves the Contractor of any further responsibility for the project. The project close-out phase includes:

- (1) Resolving any outstanding claims and providing supporting information,
- (2) Recommending approval of the final payment to the Contractor to the City,
- (3) Ensuring that all liens on the project by the Contractor or Subcontractors have been released.
- (4) Archiving all project records, including final materials certification.
- (5) Prepare project close out documents for Caltrans approval.
- (6) Assist the City staff during any audit performed by state or federal agencies.
- (7) Perform the 1-year warranty inspection one month before it is due and create a comprehensive punch list and follow up with contractor and Caltrans to ensure the punch list items are adequately addressed to the satisfaction of Caltrans and the City.

The Fountainhead Team prepares project close-out reports per City Standards and Caltrans Local Assistance Manual to meet all funding requirements. For the Fountainhead Team, project close-out is an important aspect of the contract and is implemented in a meticulous fashion. At this point our Account Manager ensures that the project is 100% complete from both a construction and construction management perspective. In closing project files, the Fountainhead Team makes sure that all original documents are in the project files, and we encase all records in clearly marked storage boxes per the City policy



The following section describes our approach to completing the Scope of Work



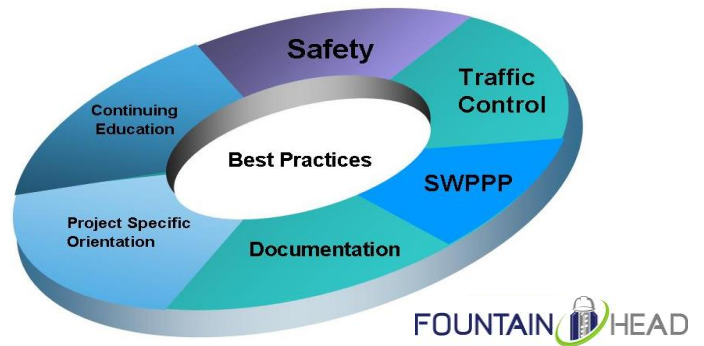


Quality Assurance / Quality Control Procedures

Internal Quality Control Program

Fountainhead has an internal quality control program that is implemented on all construction projects. Ivan Benavidez, PE, Project Director is responsible for implementing this plan. Quality control (QC) guidelines have been standardized into our Construction Management Manual and construction documentation which forms the basis for developing a project specific quality assurance plan. **Fountainhead team members are well familiar with various contract and inspection documentation and forms and have been utilizing them on construction projects for years.**

Quality Control & Training Program



The overall Quality Control activity is continuously monitored by Zouheir Salah, PE monthly and reviewed quarterly during an independent site review conducted by Fountainhead's Project Director, Ivan Benavidez, PE. Our internal QA/QC process is simple and does not require additional time demands from the Client. Routinely, our Resident Engineer will conduct independent reviews of the project records for their adherence to the Client's policies and procedures.

Storm Water Pollution Prevention Plan (SWPPP)

The Fountainhead Team works with our clients to enter the project into the SMARTS system. Kevin Austin, PE, is a Qualified SWPPP Practitioner and Developer with CASQA, Trainer of Record for QSP and QSD Training Courses. Caine reviews the contractor's SWPPP and conducts monthly project reviews to ensure compliance with the National Pollutant Discharge Elimination System (NPDES) permit and contact requirements. All Fountainhead Team members are knowledgeable on SWPPP best management practices and ensure compliance with the water pollution control plan.

Budge and Schedule Control

Cost Control: Our approach to controlling cost overruns caused by Change Orders is to reduce the number of Change Orders from the start and minimize impact to the project schedule to avoid extended overhead charges. We achieve these objectives through:

- Thorough review of the contract documents at the beginning of the project and identifying issues for resolution before they impact the project schedule.
- Thorough evaluation of all contract documents for merit determination during review of contractor Change Order Requests.
- Negotiating the best price for Change Orders using bid item unit costs and production rates from the approved Base Line Schedule to determine work duration.
- Evaluating the cost effectiveness of selected overtime to avoid time extension costs.
- Ensuring that daily Time and Material reports are accurate and confirmed by inspection staff.



The Fountainhead Project Controls team creates filing electronic filing system similar to the Caltrans filing system maintained on the project. Our team is trained and ready to hit the ground running in updating all required documents.

Schedule: Schedule control is a proactive and ongoing activity that begins with the baseline schedule. Fountainhead utilizes several different scheduling techniques to not only monitor the contractor's progress, but to also mitigate claims and determine the merit of time extensions. Discussed below are several risk-minimizing tools we utilize for schedule control.

Review of Contractor's 3-Week Look Ahead Schedule: The 3-week look ahead schedule provided by the contractor is the source of the Actual Start and Actual Finish dates in the monthly update per the specifications. This schedule is used to verify—via job walk—that progress being shown on the weekly schedule is actually occurring. Our Office Engineer reviews the contractor's 3-week look ahead to determine whether the contractor is working on his plan, is out of sequence, hasn't started, or isn't finishing activities on time. We prepared a written report complete with an analysis of the construction progress, deviations or potential deviations that may affect the critical path, as well as the less obvious issues like project adjacencies. The observations are discussed at each Weekly Progress Meeting and the scope of work. The Contractor's baseline construction schedule is reviewed for compliance with contract requirements. We review the monthly updates for compliance with the contract. Based upon the Contractor's weekly schedule, submittals, observations of our project team, as well as other sources of project information, we verify actual activity dates and the remaining durations in the updates. We also review and analyze the forecasts of work force, equipment, and material resources, and cash flow projections. We identify modifications and variations from the last approved schedule (logic, activities, durations, etc.) via Digger, and prepare written comments and recommendations based on the schedule update analysis.

Safety

Safety is a top priority for Fountainhead and is evidenced by our commitment to provide each member of our construction management team with OSHA-approved safety training. A health and safety plan are developed for each project under the direction of our corporate health and safety director. This plan is audited, and quarterly reviews provided to the designated project safety coordinator. Although the contractor has the primary responsibility for site safety, staff verifies that the contractor has an established safety program and brings observed safety concerns to the immediate attention of the contractor's superintendent.



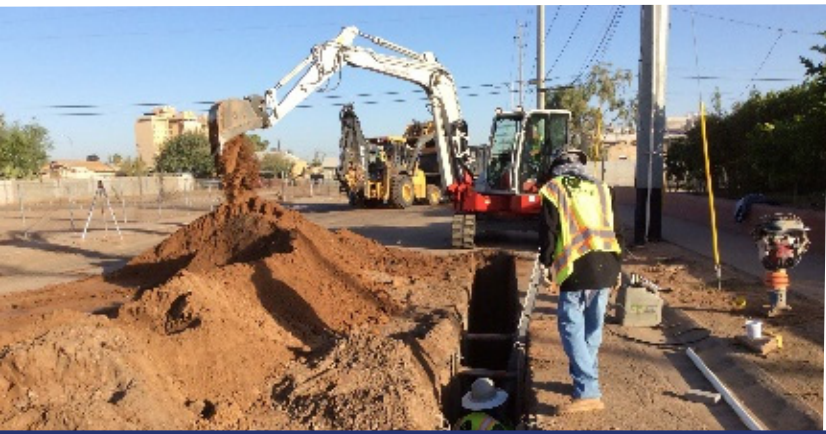
Safety Training

Fountainhead's training program ensures our personnel are cross trained and have the ability to transition in or out for each other if someone is ill, or if there are family emergencies. To this effect our services to the Client are never impaired by personnel issues and their projects always move forward with the proper inspection and documentation needed to ensure that funding requirements are met.

Fountainhead recognizes that jobsite safety is the highest priority on any worksite and requires vigilance by everyone. Fountainhead inspection staff is knowledgeable with the Caltrans Safety Manual and the OSHA Construction Safety Orders.

Fountainhead staff members take and / pass the Click Safety 10-hour CalOSHA Training; and provide appropriate safety training on the project. The Fountainhead PM and RE ensures that all team members comply with State Construction Safety Orders, and provisions of the State's Construction Manual. In addition, all staff on the Fountainhead team are provided with the necessary safety equipment as required by construction safety orders and regulations of the project. These devices include, but are not limited to, the following:

Client References





F. Client References

Below is a list of Fountainhead's most recent similar clients managing On-Call CM and Inspection Services for public agencies:

Similar Project Experience & References				
Project / Location	Reference	Services	Staff	Photo
ON-CALL CONSTRUCTION MANAGEMENT SERVICES Location: Pico Rivera, CA Year Completed: 03/2020 – Ongoing Project Cost: Various	Nadia Carrasco Assistant Engineer Public Works Department City of Pico Rivera 6615 Passons Boulevard Pico Rivera, California 90660 (562) 801-4965 ncarrasco@pico-rivera.org	Fountainhead is providing construction management and inspectors on various CIP projects: <ul style="list-style-type: none"> • Water Main Replacement (CIP 21360) • Rosemead Blvd. Rehab (CIP 5004 1) • Pavement Rehab 	Zouheir Saleh, PE Nicole Salem	
ON-CALL CONSTRUCTION INSPECTION SERVICES Location: Camarillo, CA Year Completed: 2020 – Ongoing Project Cost: Various	Kyle Butler Associate Engineer City of Camarillo Department of Public Works 601 Carmen Drive Camarillo, CA 93010 805.388.5319 kbutler@cityofcamarillo.org	Fountainhead (acquired PPM Group) provided construction inspection services, consultant coordination, office engineering, specialty inspection. <ul style="list-style-type: none"> • Earl Joseph Drive Pavine ST-5025 • Annual Resurfacing Project ST-5020 • City Tree & Sidewalk – Mission Oaks Area LS-5035 • Daily Drive Improvements (ST-5047) • Elm Street / Eastman School Sewe Improvements per SSMP (SS-5042) 	Zouheir Salah, PE Cesar Cerda Nicole Salem	
ON-CALL CONSTRUCTION INSPECTION SERVICES / LOCKWOOD VALLEY EAST (NO. 50599) Location: Ventura, CA Year Completed: 2021 – Ongoing Project Cost: Various	Christopher Solis, PE Engineering Manager County of Ventura Roads & Transportation 800 South Victoria Avenue Ventura, California 93009-1620 805.654.2065 Christopher.solis@ventura.org	Fountainhead provided construction management and inspection for the Lockwood Valley Road East Project. The project was a 2-Layer overlay with ACHM with Fiber over ARAM with 4 headwalls to be constructed on existing CMP culverts. The project was located on the east half of Lockwood Valley Road, about 10 miles long.	Zouheir Saleh, PE Javier Soto, PE	


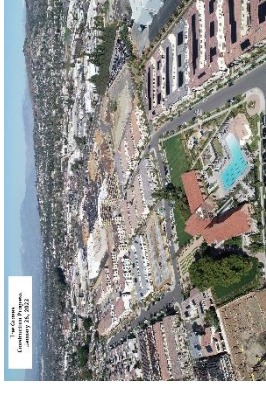


Similar Project Experience & References (Continued)

Project / Location	Reference	Services	Staff	Photo
<p>ON-CALL CONSTRUCTION ENGINEERING, INSPECTION & CPM SCHEDULING</p> <p>Location: Ventura, CA Year Completed: 11/2020 – Ongoing Project Cost: Various</p>	<p>Theresa Cong Contract Manager Caltrans District 7 100 Main Street Los Angeles, CA 213.718.8002 theresa.cong@dot.ca.gov</p>	<p>Fountainhead is providing professional and technical services required for Roadway Construction Services, including Construction Engineering, Construction Inspection and Critical Path Method (CPM) Analyses services for:</p> <ul style="list-style-type: none"> • Pavement Resurfacing (EA 30240) • US-101 Metal Beam Guardrails (EA 33110) • Metal Beam Guard Rails (MBGRs) with the new Midwest Guardrails Systems (MGS) (EA 33900) 	<p>Ivan Benavidez, PE Zouheir Saleh, PE Javier Soto, PE Aycan Kara Richard Hennings</p>	
<p>ON-CALL CONSTRUCTION MANAGEMENT SERVICES</p> <p>Location: Orange, CA Year Completed: 12/2017 – 09/2022 Project Cost: \$3 Million</p>	<p>Michael Hatch, PMP Senior Project Manager Orange County Public Works 1152 East Fruit Street Santa Ana, CA 92701 714.448.9529 Michael.Hatch@ocpw.ocgov.com</p>	<p>Fountainhead provided construction management on various types of projects:</p> <ul style="list-style-type: none"> • Orange Park Acres Pavement Rehab • Crown Valley Pkwy Bridge • Santiago Canyon Road Bridge • Santa Ana-Santa Fe Channel Rehabilitation • Santiago Creek Channel Restoration • O'Neill Retarding Basin • Barranca Channel Restoration Project 	<p>Ivan Benavidez, PE Javier Soto, PE</p>	
<p>ON-CALL CM / INSPECTION SERVICES</p> <p>Location: Los Angeles, CA Year Completed: 09/2019 – Ongoing Project Cost: Various</p>	<p>Roy Cruz Senior Civil Engineer County of Los Angeles 900 S Fremont Avenue 8th Floor Alhambra, CA 92803 626.476.7078 rcruz@dpw.lacounty.gov</p>	<p>Fountainhead (acquired PPM Group) is providing construction management for various projects including:</p> <ul style="list-style-type: none"> • Pacoima Reservoir Sediment Removal • Del Mar Avenue Bridge • New York Drive Reconstruction • Cogswell Reservoir Restoration • Devil's Gate Reservoir Restoration • South Whittier Los Nietos 	<p>Zouheir Saleh, PE</p>	






Similar Project Experience & References (Continued)

Project / Location	Reference	Services	Staff	Photo
<p>AS-NEEDED CONSTRUCTION INSPECTION & LABOR COMPLIANCE SERVICES Location: Indio, CA Year Completed: 06/2019 - Ongoing Project Cost: Various</p>	<p>Timothy T. Wassil, PE Public Works Director City of Indio 100 Civic Center Mall Indio CA, 92201 760.391.4018 TWassil@Indio.org</p>	<p>Fountainhead (acquired PPM Group) provided construction inspectors on various projects including:</p> <ul style="list-style-type: none"> Jackson Street Traffic Signal Jefferson & Avenue 48 Improve The Palms at Indio Parks Project PK 1707 	<p>Zouheir Saleh, PE Cesar Cerda Nicole Salem</p>	
<p>ON-CALL SERVICES FOR CONSTRUCTION MANAGEMENT, MATERIALS TESTING AND INSPECTION Location: Whittier, CA Year Completed: 09/2018 – 05/2023 Project Cost: Various</p>	<p>Raul Flore Engineering Manager City of Whittier 13230 Penn Street Whittier, CA 90602 562.567.9525 rflore@cityofwhittier.org</p>	<p>Fountainhead is providing field inspection of electrical, dry utilities, concrete structure, structural pavement, landscaping, irrigation, asphalt concrete, grading, traffic signals, street lights, water systems, sewer systems and traffic control, concrete drainage. Project include, but not limited to:</p> <ul style="list-style-type: none"> SR-74 Whittier Blvd. Widening Nelles at the Grove in Whittier Sorensen Avenue Road Improvements Sorensen Waterline & Pipeline La Strada Storm Drain La Strada Park Improvements 	<p>Arezo Ghiam, PE Armando Salazar</p>	
<p>ON-CALL CONSTRUCTION MANAGEMENT SERVICES Location: Rialto, CA Year Completed: 2018 – Ongoing Project Cost: Various</p>	<p>Art Cervantes Engineering Manager City of Rialto 150 S Palm Avenue Rialto, California 92376 909.644.7260 acervantes@rialto.ca.gov</p>	<p>Fountainhead is providing construction inspectors on various CIP projects:</p> <ul style="list-style-type: none"> Etiwanda Corridor Improvements Oakmont Development / Baseline Road at Tamarind Avenue CDRE Holdings 11 – Palmetto Avenue Riverside Avenue Central Segment Bud Bender Park & Community Center Frisbie Park (North & South) 	<p>Arezo Ghiam, PE Javier Soto, PE Kevin Austin, PE Cesar Cerda Fred Alipanah, PE</p>	



Similar Project Experience & References (Continued)

Project / Location	Reference	Services	Staff	Photo
<p>ON-CALL CM / INSPECTION SERVICES Location: San Bernardino, CA Year Completed: 2018 - Ongoing Project Cost: Various</p>	<p>Carlos Seanez, PE Resident Engineer San Bernardino County Department of Public Works 825 3rd Street San Bernardino, CA 92415 909.387.7945 Carlos.Seanez@dpw.sbcounty.gov</p>	<p>Fountainhead is providing construction management, construction inspectors, resident engineers, structure representatives. Projects include:</p> <ul style="list-style-type: none"> • El Rovia Bridge is Bridge No. 58 Emergency Repair • Hospital Road • Hook Creek • Riverside Road and Other Roads • Macy Street City Creek 	<p>Fred Alipanah, PE Cesar Cerda Javier Soto, PE Kevin Austin, PE</p>	
<p>ROADWAY REHABILITATION AT VARIOUS LOCATIONS CIP NO. 50048 & 50041 Location: City of Placentia Dates: Ongoing Project Cost: Various</p>	<p>Raquel Garcia Associate City Engineer City of Placentia 401 East Chapman Avenue Placentia, CA 92870 714.993.8128 ragarcia@placentia.org</p>	<p>Fountainhead's scope of work includes pavement resurfacing, AC pavement grind and overlay, remove and reconstruct AC pavement, PCC Improvements, cold mill existing AC pavement, replacement of sidewalk, ADA access ramp improvements, construct residential driveways, traffic signage and striping.</p>	<p>Zouheir Saleh, PE Cesar Cerda Kevin Austin, PE Richard Hennings</p>	
<p>CM SERVICES FOR FY 2022-2023 ANNUAL PAYMENT PRESERVATION PROJECT (ZONE 5 & 6B) Location: Yorba Linda Date: 04/2023 – 12/2023 Project Cost: \$11 Million</p>	<p>Rick Yee, PE Deputy Director Public Works / Assistant City Engineer City of Yorba Linda 4845 Casa Loma Avenue Yorba Linda, CA 92886 714.961.7171 ryee@yorbalingda.gov</p>	<p>Fountainhead provided CM and inspection services for the City of Yorba Lindas's Annual Pavement Preservation projects. The City of Yorba's Annual Pavement Preservation includes various roads and sidewalks in Zone 5 and 6B in the City of Yorba Linda, California. This pavement maintenance project included asphalt grind and overlay with ARHM and also slurry seal of numerous residential and arterial streets.</p>	<p>Javier Soto, PE Kevin Austin, PE Aycan Kara</p>	 <p>Sep 5, 2023 at 9:20:58 AM 168° S 6110 Jacaranda Ln Yorba Linda CA 92887 United States</p>

Rights to Materials & Schedule of Hourly Rates





G. RIGHTS TO MATERIALS

Fountainhead acknowledge that all responses, inquiries, and correspondence relating to the RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the Proposal and not withdrawn shall, upon receipt by the City of Pico Rivera, become property of the City of Pico Rivera.

H. SCHEDULE OF HOURLY RATES



Role	Hourly Rate
Project Director	\$235
Project Manager / Construction Manager	\$205
Construction Managers / Resident Engineers / Structure Reps I	\$195
Construction Managers / Resident Engineers / Structure Reps II	\$210
Construction Inspector I	\$155
Construction Inspector II	\$165
Electrical Inspector / Traffic Signal Modifications	\$150
Landscape Architect / Inspector	\$155
SWPPP Compliance / Inspector	\$155
Welding Inspector	\$155
Office Engineer / Labor Compliance I	\$130
Office Engineer / Labor Compliance II	\$155
Project Controls / CPM Scheduling I	\$185
Project Controls / CPM Scheduling II	\$185
Public Relations / Community Outreach	\$130

Notes:

- Overtime and weekend work is not included. Overtime is to be charged at 1.5 the above rate for Inspection work only.
- Project related miscellaneous expenses including vehicle, mileage, supplies, cellphones, printing, shipping, travel.... etc. are INCLUDED in the above Rates.
- Inspectors are fully equipped with vehicles, computers, tools, and equipment required to perform their tasks.**
- Cost proposal is subject to prevailing wage rates for inspection.
- Billing rates are based on actual hours worked.
- Holiday, if applicable, are paid at 1.7 times above the rates for applicable classifications, and as agreed by the client.
- Attached are Rate Schedules for Subconsultants (Materials Testing and Source Inspection).



Schedule of Fees and General Terms

Personnel Charges - Professional Staff

Product Name	Units	Rate (\$)
Project Engineer - Laboratory	HR	\$190.00
Administrative	HR	\$70.00
Principal Engineer - Office	HR	\$220.00
Principal Engineer - Field	HR	\$220.00
Principal Engineer - Consultation	HR	\$220.00
Principal Engineer - Job Conference	HR	\$220.00
Principal Engineer - Expert Witness	HR	\$500.00
Project Engineer - Consultation	HR	\$190.00
Principal Engineer - Court Appearance	HR	\$600.00
Project Engineer - Office	HR	\$190.00
Project Engineer - Field	HR	\$190.00
Project Engineer - Job Conference	HR	\$190.00
Staff Engineer - Office	HR	\$145.00
Staff Engineer - Field	HR	\$145.00
Drafting	HR	\$110.00
Project Manager - Office	HR	\$165.00
Principal Geologist - Field	HR	\$200.00
Project Manager - Field	HR	\$165.00
Project Manager - Job Conference	HR	\$165.00
Principal Geologist - Office	HR	\$200.00
Principal Geologist - Consultation	HR	\$200.00
Principal Geologist - Job Conference	HR	\$200.00
Principal Geologist - Expert Witness	HR	\$450.00
Principal Geologist - Court Appearance	HR	\$550.00
Project Geologist - Office	HR	\$180.00
Qualified SWPPP Developer QSD	HR	\$160.00
Project Geologist - Field	HR	\$180.00
Project Geologist - Consultation	HR	\$180.00
Project Geologist - Job Conference	HR	\$180.00
Staff Geologist - Office	HR	\$145.00
Staff Geologist - Field	HR	\$145.00
Qualified SWPPP Practitioner QSP	HR	\$150.00

Personnel Charges - Field Staff

Product Name	Units	Rate (\$)
Soils Engineering Technician	HR	\$130.00
Soils Technician Compaction Testing	HR	\$130.00
Soils Technician Rough Grading	HR	\$130.00
Soils Technician Retesting	HR	\$130.00
Public Works Inspector	HR	\$135.00
Public Works Technician	HR	\$130.00
Public Works Inspector - Asphalt Paving	HR	\$130.00
Public Works Inspector - Asphalt Plant	HR	\$130.00
Public Works Inspector - Concrete Paving	HR	\$130.00
Public Works Inspector - Concrete Plant	HR	\$130.00
Public Works Technician - Asphalt	HR	\$130.00
Public Works Technician - Concrete	HR	\$130.00
Laboratory Technician - Field Lab	HR	\$120.00
Lead Roadway and Structures Inspector	HR	\$140.00
Structures Inspector	HR	\$140.00
Roadway Inspector	HR	\$130.00
Civil Inspector	HR	\$135.00
Building Inspector	HR	\$140.00



Schedule of Fees and General Terms

Special Inspector (ICC)	HR	\$130.00
Mechanical Electrical Inspector	HR	\$145.00
Special Inspector Reinforced Concrete	HR	\$130.00
Special Inspector Prestressed Concrete	HR	\$130.00
Special Inspector Concrete Batch Plant	HR	\$130.00
ACI Concrete Technician	HR	\$130.00
Pick-up and Delivery of Test Specimens	HR	\$100.00
ID Reinforcing or Structural Steel	HR	\$130.00
Special Inspector Fire Proofing	HR	\$130.00
Special Inspector Post Installed Anchors	HR	\$130.00
Special Inspector Roofing/Waterproofing	HR	\$130.00
Special Inspector Masonry	HR	\$130.00
Special Inspector Masonry (DSA)	HR	\$130.00
Special Inspector Shotcrete	HR	\$130.00
Special Inspector Post Tensioned Concrete	HR	\$130.00
Special Inspector Fire Stopping	HR	\$135.00
AWS Certified Welding Inspector- Field	HR	\$130.00
Special Inspector Structural Steel	HR	\$130.00
AWS Certified Welding Inspector- Shop	HR	\$130.00
Special Inspector High Strength Bolting	HR	\$130.00
Special Inspector Wood Construction	HR	\$140.00
Non Destructive Testing ASNT Level II	HR	\$135.00
Non Destructive Testing ASNT Level III	HR	\$250.00
Coatings Technician	HR	\$140.00
Special Inspector Fiber Wrap	HR	\$130.00
Radiographic Testing Crew	HR	\$500.00
Pull Torque Testing Technician	HR	\$130.00
Project Inspector (IOR)	HR	\$145.00
Asphalt Coring	HR	\$135.00
Concrete Coring	HR	\$135.00
Horizontal Wall Coring	HR	\$135.00
Assistant Wall Coring	HR	\$130.00
Supervising Soil Technician	HR	\$150.00
Supervising Public Works Inspector	HR	\$150.00
Quality Control Manager	HR	\$155.00
Supervising Special Inspector	HR	\$150.00

Laboratory Tests - Steel

Product Name	Units	Rate (\$)
ASTM E605 Spray Applied Fireproofing Den	EA	\$135.00
ASTM A370 Rebar Tension up to #8	EA	\$70.00
ASTM A370 Rebar Tension #9 to #11	EA	\$85.00
ASTM A370 Rebar Tension #14	EA	\$125.00
ASTM A370 Rebar Tension #18	EA	\$180.00
ASTM A370 Bend Test Rebar up to #8	EA	\$60.00
ASTM A370 Bend Test Rebar #9 to #11	EA	\$70.00
ASTM A370 Bend Test Rebar #14	EA	\$125.00
ASTM A370 Bend Test Rebar # 18	EA	\$180.00
ASTM A416 Stress-Strain Analysis	EA	\$250.00
ASTM A416 Tensile Test Only	EA	\$175.00
ASTM A370 Tensile Up to 100K lbs (Each)	EA	\$85.00
ASTM A370 Tensile Up to 200K lbs (Each)	EA	\$100.00
ASTM A370 Tensile Up to 400K lbs (Each)	EA	\$180.00
ASTM A370 Tensile Up to 300K lbs (Each)	EA	\$120.00
ASTM A370 Tensile 400K - 500K lbs (Each)	EA	\$365.00
ASTM A370 Tensile Stress-Strain Percent	EA	\$205.00



ZT Consulting Group Inc.
Daily Hourly Rate 2024 (1) *, **

Type of Service	Qualification	Daily Rate ¹
Principal Engineer	PE / CQA	\$ 258.68
Quality Manager	CQA	\$ 163.38
Engineering Services	PE	\$ 211.03
Engineering Services	EIT	\$ 136.15
NDE Inspection ²	ASNT NDT UT/MT/PT	\$ 164.06
Coating Inspection	NACE II	\$ 159.75
Welding Inspection ²	CWI	\$ 154.94
Concrete Inspection ²	ACI I, PCI II/III	\$ 122.53
Material Inspector ²	ACI I	\$ 132.06
Material Sampling ²	Material Sampler	\$ 117.19

¹ Daily rate includes inspection time, PM fee, engineering review fee, equipment, and travel cost within 150 miles of Los Angeles.

² Overtime rate applies after 8 hours on the job on the weekdays and any hours worked on Saturday, Sunday, and Holidays.

Other Direct Cost***

Item	Quantity	Approx. Unit Cost
Millage	TBD (Federal Rate)	\$ 0.67 / mile
Travel in-State	TBD (Caltrans Policy)	Approx. \$1,500 / Trip
Travel Out-of-State	TBD (Caltrans Policy)	Approx. \$2,500 / Trip
Bearing Pad / Elastomer Testing	TBD (ZTC Sub ***)	\$1,200 / Unit
Epoxy Coating Testing	TBD (ZTC Sub ***)	\$200 / Per Sample
Strand Testing	TBD (ZTC Sub ***)	\$200 / Per Test
Anchor Bolt Testing	TBD (ZTC Sub ***)	\$350 / Per Set
Hoop Testing / Couplers (<#11)	TBD (ZTC Sub ***)	\$200 / Per Sample
High Strength Bolts	TBD (ZTC Sub ***)	\$350 / per bolt set
Prestressing Components	TBD (ZTC Sub ***)	\$250 / per sample
Paint Sample Testing	TBD (ZTC Sub ***)	\$500 / per sample

*** This approximate cost. All the sub invoices are pass through. ZTC does not markup the subs invoices .

Appendix



**APPENDIX C
NON-COLLUSION AFFIDAVIT**

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Ivan Benavidez, Jr.
Name of Authorized Representative

Director
Title of Authorized Representative

FOUNTAIN HEAD

7950 Cherry Avenue | Suite 103
Fontana, California 92336

O: 909.346-0005 | www.fountainheadcorp.com



Los Angeles

445 S Figueroa Street
Suite 3100
Los Angeles, California 90071

Orange

333 City Boulevard West
3rd & 17th Floor
Orange, California 92868

San Diego

350 10th Avenue
Suite 1000
San Diego, California 92101

EXHIBIT B
APPROVED FEE SCHEDULE
(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)



G. RIGHTS TO MATERIALS

Fountainhead acknowledge that all responses, inquiries, and correspondence relating to the RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the Proposal and not withdrawn shall, upon receipt by the City of Pico Rivera, become property of the City of Pico Rivera.

H. SCHEDULE OF HOURLY RATES



Role	Hourly Rate
Project Director	\$235
Project Manager / Construction Manager	\$205
Construction Managers / Resident Engineers / Structure Reps I	\$195
Construction Managers / Resident Engineers / Structure Reps II	\$210
Construction Inspector I	\$155
Construction Inspector II	\$165
Electrical Inspector / Traffic Signal Modifications	\$150
Landscape Architect / Inspector	\$155
SWPPP Compliance / Inspector	\$155
Welding Inspector	\$155
Office Engineer / Labor Compliance I	\$130
Office Engineer / Labor Compliance II	\$155
Project Controls / CPM Scheduling I	\$185
Project Controls / CPM Scheduling II	\$185
Public Relations / Community Outreach	\$130

Notes:

- Overtime and weekend work is not included. Overtime is to be charged at 1.5 the above rate for Inspection work only.
- Project related miscellaneous expenses including vehicle, mileage, supplies, cellphones, printing, shipping, travel.... etc. are INCLUDED in the above Rates.
- Inspectors are fully equipped with vehicles, computers, tools, and equipment required to perform their tasks.**
- Cost proposal is subject to prevailing wage rates for inspection.
- Billing rates are based on actual hours worked.
- Holiday, if applicable, are paid at 1.7 times above the rates for applicable classifications, and as agreed by the client.
- Attached are Rate Schedules for Subconsultants (Materials Testing and Source Inspection).



Schedule of Fees and General Terms

Personnel Charges - Professional Staff

Product Name	Units	Rate (\$)
Project Engineer - Laboratory	HR	\$190.00
Administrative	HR	\$70.00
Principal Engineer - Office	HR	\$220.00
Principal Engineer - Field	HR	\$220.00
Principal Engineer - Consultation	HR	\$220.00
Principal Engineer - Job Conference	HR	\$220.00
Principal Engineer - Expert Witness	HR	\$500.00
Project Engineer - Consultation	HR	\$190.00
Principal Engineer - Court Appearance	HR	\$600.00
Project Engineer - Office	HR	\$190.00
Project Engineer - Field	HR	\$190.00
Project Engineer - Job Conference	HR	\$190.00
Staff Engineer - Office	HR	\$145.00
Staff Engineer - Field	HR	\$145.00
Drafting	HR	\$110.00
Project Manager - Office	HR	\$165.00
Principal Geologist - Field	HR	\$200.00
Project Manager - Field	HR	\$165.00
Project Manager - Job Conference	HR	\$165.00
Principal Geologist - Office	HR	\$200.00
Principal Geologist - Consultation	HR	\$200.00
Principal Geologist - Job Conference	HR	\$200.00
Principal Geologist - Expert Witness	HR	\$450.00
Principal Geologist - Court Appearance	HR	\$550.00
Project Geologist - Office	HR	\$180.00
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Project Geologist - Field	HR	\$180.00
Project Geologist - Consultation	HR	\$180.00
Project Geologist - Job Conference	HR	\$180.00
Staff Geologist - Office	HR	\$145.00
Staff Geologist - Field	HR	\$145.00
Qualified SWPPP Practitioner QSP	HR	\$150.00

Personnel Charges - Field Staff

Product Name	Units	Rate (\$)
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Public Works Technician - Concrete	HR	\$130.00
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Special Inspector Concrete Batch Plant	HR	\$130.00
ACI Concrete Technician	HR	\$130.00
Pick-up and Delivery of Test Specimens	HR	\$100.00
ID Reinforcing or Structural Steel	HR	\$130.00
Special Inspector Fire Proofing	HR	\$130.00
Special Inspector Post Installed Anchors	HR	\$130.00
Special Inspector Roofing/Waterproofing	HR	\$130.00
Special Inspector Masonry	HR	\$130.00
Special Inspector Masonry (DSA)	HR	\$130.00
Special Inspector Shotcrete	HR	\$130.00
Special Inspector Post Tensioned Concrete	HR	\$130.00
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AWS Certified Welding Inspector- Field	HR	\$130.00
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AWS Certified Welding Inspector- Shop	HR	\$130.00
Special Inspector High Strength Bolting	HR	\$130.00
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Non Destructive Testing ASNT Level II	HR	\$135.00
Non Destructive Testing ASNT Level III	HR	\$250.00
Coatings Technician	HR	\$140.00
Special Inspector Fiber Wrap	HR	\$130.00
Radiographic Testing Crew	HR	\$500.00
Pull Torque Testing Technician	HR	\$130.00
Project Inspector (IOR)	HR	\$145.00
Asphalt Coring	HR	\$135.00
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Assistant Wall Coring	HR	\$130.00
Supervising Soil Technician	HR	\$150.00
Supervising Public Works Inspector	HR	\$150.00
Quality Control Manager	HR	\$155.00
Supervising Special Inspector	HR	\$150.00

Laboratory Tests - Steel

Product Name	Units	Rate (\$)
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ASTM A370 Rebar Tension #14	EA	\$125.00
ASTM A370 Rebar Tension #18	EA	\$180.00
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ASTM A370 Bend Test Rebar # 18	EA	\$180.00
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ASTM A370 Tensile Up to 300K lbs (Each)	EA	\$120.00
ASTM A370 Tensile 400K - 500K lbs (Each)	EA	\$365.00
ASTM A370 Tensile Stress-Strain Percent	EA	\$205.00



ZT Consulting Group Inc.
Daily Hourly Rate 2024 (1) *, **

Type of Service	Qualification	Daily Rate ¹
Principal Engineer	PE / CQA	\$ 258.68
Quality Manager	CQA	\$ 163.38
Engineering Services	PE	\$ 211.03
Engineering Services	EIT	\$ 136.15
NDE Inspection ²	ASNT NDT UT/MT/PT	\$ 164.06
Coating Inspection	NACE II	\$ 159.75
Welding Inspection ²	CWI	\$ 154.94
Concrete Inspection ²	ACI I, PCI II/III	\$ 122.53
Material Inspector ²	ACI I	\$ 132.06
Material Sampling ²	Material Sampler	\$ 117.19

¹ Daily rate includes inspection time, PM fee, engineering review fee, equipment, and travel cost within 150 miles of Los Angeles.

² Overtime rate applies after 8 hours on the job on the weekdays and any hours worked on Saturday, Sunday, and Holidays.

Other Direct Cost***

Item	Quantity	Approx. Unit Cost
Millage	TBD (Federal Rate)	\$ 0.67 / mile
Travel in-State	TBD (Caltrans Policy)	Approx. \$1,500 / Trip
Travel Out-of-State	TBD (Caltrans Policy)	Approx. \$2,500 / Trip
Bearing Pad / Elastomer Testing	TBD (ZTC Sub ***)	\$1,200 / Unit
Epoxy Coating Testing	TBD (ZTC Sub ***)	\$200 / Per Sample
Strand Testing	TBD (ZTC Sub ***)	\$200/ Per Test
Anchor Bolt Testing	TBD (ZTC Sub ***)	\$350 / Per Set
Hoop Testing / Couplers (<#11)	TBD (ZTC Sub ***)	\$200 / Per Sample
High Strength Bolts	TBD (ZTC Sub ***)	\$350 / per bolt set
Prestressing Components	TBD (ZTC Sub ***)	\$250 / per sample
Paint Sample Testing	TBD (ZTC Sub ***)	\$500 / per sample

*** This approximate cost. All the sub invoices are pass through. ZTC does not markup the subs invoices .

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
EC & AM ASSOCIATES, INC. DBA GK & ASSOCIATES

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) EC & AM Associates, Inc. DBA GK & Associates (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Ghazala Khan, President, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest

protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved

by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 PERS ELIGIBILITY INDEMNITY. In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Ghazala Khan, President
GK & Associates
3333 Brea Canyon Rd, #120
Diamond Bar, CA 91765

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”

CITY OF PICO RIVERA

“CONSULTANT”

GK & ASSOCIATES

Andrew C. Lara, Mayor

Ghazala Khan, President

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES



On-Call Construction Management and Inspection Services

CITY OF PICO RIVERA CONTACT:

Noe Negrete, P.E. | Director of Public Works
(562) 801-4421 | nnegrete@pico-rivera.org



PROPOSAL CONTACT:

Ghazala Khan | Principal-In-Charge | [gkhan@
gkandassociates.
com](mailto:gkhan@gkandassociates.com)
(909) 964-9932 | Fax (909) 595-1314



February 7, 2024

City of Pico Rivera
Noe Negrete, P.E.
Director of Public Works
City of Pico Rivera
6615 Passons Blvd.
Pico Rivera, CA 90670-3658

EC & AM Associates, Inc. dba GK & Associates Tax ID: 81-0549475
3333 Brea Canyon Road, #120 Diamond Bar, CA 91765 (909) 595-1940
Subconsultant (Materials Testing Only): G3 Materials Testing, Inc.

Attn: Public Works Division

RE: On-Call Construction Management and Inspection Services

Dear Mr. Negrete,

Our firm, GK & Associates, is keenly interested in providing the required services outlined in the RFP. In our proposal, we address the diverse needs mentioned in the RFP, including Construction Management, Inspection, contract administration, utility coordination, and more, as applicable to various project types.

Prior City of Pico Rivera Contracts Awarded:

- 2007 - GASB 34 Compliance
- 2011 - Engineering Staff Augmentation
- 2009 - Street Inspection Services
- 2012/2013 - Field Operations Manager

Relevant Experience: We’ve recently executed several highly pertinent on-call contracts for clients such as the City of Downey, City of Brea, Inland Empire Utilities Agency, and City of La Canada Flintridge. These contracts closely parallel the services outlined in Pico Rivera’s RFP. Our firm boasts a seasoned team of Construction Managers, Inspectors, and dedicated support staff who have consistently delivered services that precisely match the scope of work detailed in your RFP. We encourage you to review our References for a comprehensive overview of our recent projects that align with the scope outlined in the RFP.

Team of Professionals: Our adept team comprises skilled professionals dedicated to delivering top-tier service to the City. Alongside our experienced Public Works Inspection Support staff, our qualified Construction Managers, and licensed Professional Engineers possess vast expertise in managing and inspecting projects related to street rehabilitation projects, traffic signals upgrades, utilities, parking, water, sewer and drainage facilities.

Local Office Headquarters: GK & Associates is located within a 21 mile radius from the City of Pico Rivera City Hall. The close proximity to the City of Pico Rivera allows us the advantage of mobilizing our staff easily and faster to City of Pico Rivera's project site . Moreover, our in-depth knowledge and experience within and about the City of Pico Rivera on construction projects through our work in Inland Empire Utilities Agency equips us with a comprehensive understanding of the various parameters involved in the construction process for City of Pico Rivera This unique combination positions us ideally to deliver prompt response times, ensuring the success of your projects.

Repeat Clientele: Our repeat clients are a validation of our business approach to deliver customized services to each client. This has resulted in extremely satisfied and repeat client base. Likewise, with a goal of customized attention to each of our clients’ projects with great public relations and keeping all stakeholders informed, while maintaining safety, has provided us with validation from our clients for over the last 20 years. Our growing list of clients many of them repeat is a testimony to our qualifications and responsiveness. We are confident in our ability as consultants because of a strong reputation as a responsive problem solving firm.



We are committed to meeting the highest standards and contributing to the success of the projects outlined in the RFP. Thank you for considering our proposal. We look forward to the opportunity to further discuss how our firm can bring valuable expertise to the On-Call Construction Management and Inspection Services for the City of Pico Rivera. GK & Associates accepts all the terms and conditions outlined in the City's Standard Consultant Services Agreement, and can meet all insurance requirements made part of the agreement for 90 days from the date of submittal. Additionally, we attest that all information provided within our proposal is true and correct.

GK is aware of all addenda issued, by the City of Pico Rivera. GK & Associates has selected G3 Materials Testing to be our subconsultant for any materials testing the City of Pico Rivera will need throughout this five year period. If you have any questions, please feel free to contact me, firm President Ghazala Khan, at the contact information provided below, or directly at (909)-964-9932.

Sincerely,

A handwritten signature in blue ink that reads 'Ghazala Khan'.

Ghazala Khan
President
EC&AM Associates, Inc.dba GK & Associates

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B. Qualifications of the Firm

GK & Associates - A Leading Public Works Consultant for over twenty-two years



1. EC & AM Associates, Inc. dba GK & Associates, also referred to herein as "GK" or "the Firm" or "the Company"

Overview

GK & Associates, a California-based corporation, specializes in delivering Civil Engineering, Construction Management, and Construction Inspection services to Cities and Agencies situated in Southern California. Since its inception in 2002, the Firm has been committed to providing top-notch Construction Management and Inspection services, as well as Staff Augmentation, exclusively tailored to meet the needs of Cities and Agencies from its singular office.

GK's focused approach has enabled us to cultivate a team of highly skilled and experienced Construction Managers and Construction Inspectors, adept at effectively managing medium to large-scale public works construction projects. These encompass a wide array of endeavors, including Street Rehabilitation, Roadway Construction such as Curb, Gutter, Sidewalk, and Traffic Signal projects, as well as Highway projects, Water, Wastewater, and

Selected Clients

- Caltrans
- City of Anaheim
- City of Brea
- City of Chino
- City of Colton
- City of Downey
- City of Duarte
- City of Glendale
- City of Irvine
- City of Lancaster
- City of Los Angeles
- City of Moreno Valley
- City of Norwalk
- City of Pico Rivera**
- City of Placentia
- City of San Diego
- City of Santa Ana
- City of Santa Fe Springs
- City of Santa Monica
- City of South El Monte
- City of Temecula
- City of Whittier
- EMWD
- High Desert Water District
- LADWP

Drainage Facilities. Our expanding roster of clients, many of whom are repeat customers, serves as a testament to our expertise and responsiveness.

For over 22 years, GK & Associates has exclusively provided services to Southern California agencies and cities and not to the public.

GK & Associates prides itself on fostering a culture of responsiveness, anchored by our local office located in Diamond Bar, CA. Our primary focus lies in prioritizing the goals and requirements of our clients by staying within budget and on time while ensuring Public Safety, adherence to budgetary constraints, and adherence to project schedules. It is this unwavering dedication that has enabled us to establish a distinguished clientele list, as evidenced on the left.

Active Certifications



Projected Tasks

GK is pleased to provide an outstanding team and a custom-tailored approach to help represent the City of Pico Rivera's best interests by providing the following services:

- » Constructability/Bidability Reviews
- » Value Engineering
- » Public Bidding Phase Support
- » Submittal Tracking and Reviews
- » Construction Staking
- » Construction Management & Controls
- » Contract Administration
- » Inter-agency and Third-Party Utility Coordination
- » Construction Inspection
- » Storm Water Quality Inspections
- » Materials Testing (asphalt, concrete, masonry, steel)
- » Progress Meetings and Reporting
- » Public Community Relations/Outreach
- » Progress Payments and Grant/Fund Tracking
- » Change Order Management
- » Permit Monitoring
- » SWPPP & Erosion/Sediment Control Monitoring
- » Claims & Disputes
- » Prevention/Mitigation
- » Comply with LAPM, Federal and State Grant requirements including reimbursements
- » Comply with CDBG requirements
- » Project Closeout
- » On-Call Services

Principal Officer Information

GK & Associates' Principal Officer is also the President, Ghazala Khan who has been the main point of contact for the last 20 years. Ms. Ghazala Khan can be contacted at 909-964-9932 mobile , 909-595-1940 office, or Gkhan@gkandassociates.com.

Staff Qualifications

GKA is pleased to provide an outstanding team and a custom-tailored approach to help represent the City of Pico Rivera.



For over 22 years, GK & Associates has been delivering a wide array of services to hundreds of cities. These services include Construction Management, Inspection Services, Staff Augmentation, Plan Check Services, Asset Management, GASB Statement 34 compliance services, and Program Management support.

Litigation and Contract History

GK & Associates nor its officers have ever been convicted involving alleged fraud, bribery, collusion, conspiracy, or violation of state or federal antitrust law. Nor have they violated any provision of law relating to equal opportunity or fair employment.

Further, GK & Associates has not undergone adjudication, nor has a determination by any federal, state, or local agency that the firm or any officer of the firm has violated any provision of law relating to equal opportunity or fair employment.

GK & Associates has not terminated a contract for convenience or for cause.

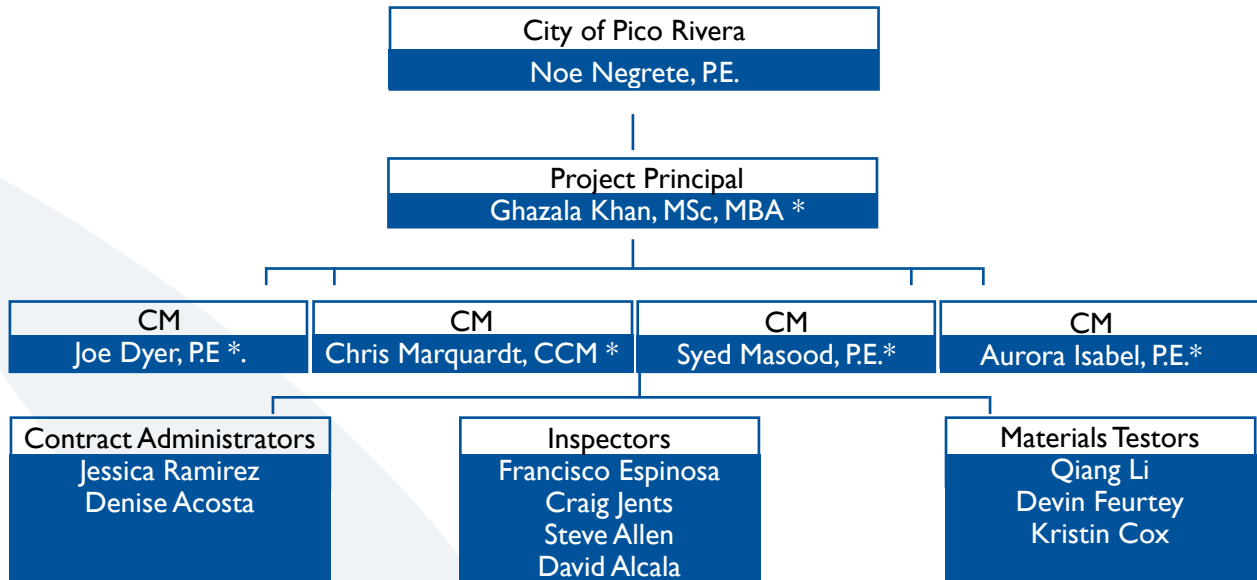
GKA has not been disciplined in the last five years as a consultant by any government body or professional association.

Firm Financial Capability

GK & Associates has maintained a strong financial standing, free from any instances of bankruptcy, ongoing legal disputes, planned office shutdowns, or imminent mergers. As a company, we meticulously manage our Contracts, Budgets, Accounts Payable, and Accounts Receivable, ensuring our sustained financial strength and uninterrupted provision of services to our valued clients.

C. Proposed Staffing

GK key personnel will be available to the extent proposed for the duration of the Professional Services Agreement and acknowledgement that no person assigned to a project shall be removed or replaced without the prior written concurrence of the City of Pico Rivera.



* Accessible to the City 100% during working hours.

GK & Associates along with our subconsultant G3 follows wage laws (including Prevailing Wage requirements), and provides insurance certification upon contract award. GK & Associates will operate under full compliance with California Labor Law including DIR monitoring and enforcement on prevailing wages, payroll records, eight-hour work day, Workers' Compensation compliance.

Selected Project Team Bios

Joe C. Dyer, P.E., Construction Manager |

Mr. Dyer brings over 30 years of acclaimed Project, and Construction Management/ Civil Engineering experience. His responsibilities as the appointed City Resident Engineer for five (5) cities includes overseeing the design, review, approve, monitor, construction management, inspection, and operations of the traffic engineering functions and managing traffic signals synchronization upgrades of those agencies. One of his specialties areas is Work

Area Traffic Control and accident reconstruction. He has conducted numerous seminars and workshops for industry professionals on the topic of “Work Area Traffic Control.” Mr. Dyer has served as the City Traffic Engineer for major Southern California cities in Los Angeles and San Bernardino counties, including: Whittier (1986-2007) Norwalk (2007), Bell Gardens (2007-09), Glendora (2008-09) and Chino Hills (2009-2022). 2007, with all participating cases ruling in favor of the city. Mr. Dyer has served as the City Traffic Engineer for major Southern California cities in Los Angeles and San Bernardino counties, including: Whittier (1986-2007) Norwalk (2007), Bell Gardens (2007-09), Glendora (2008-09) and Chino Hills (2009-2016).



Aurora Isabel, P.E., Construction Manager

| Ms. Isabel, a licensed Civil Engineer, brings 18+ years of experience in water utility and land development. She excels in project management, infrastructure programs, and contract administration. Aurora's expertise spans water, sewer, and storm drain systems, along with Condition Assessment for pipelines. She's proficient in Microsoft Suite and adept at managing design-build projects, budgets, and schedules. Her career highlights include roles at City of Milpitas, City of Olympia, Ventura County Water & Sanitation District, California Water Service Company, and City of Pasadena Water and Power Department, demonstrating her ability to handle complex projects, coordinate with various stakeholders, and maintain compliance with industry standards and regulations.

Syed Masood, P.E., Construction Manager

| Mr. Masood Syed Masood, P.E., a seasoned Resident Engineer and Construction Manager with 35 years' experience overseeing diverse infrastructure projects in California, New York, Wisconsin, and Illinois. He excels in construction management of water systems, streets, parks, storm drains, and more. Expert in contract administration and compliance, he's managed multi-million-dollar projects, ensuring conformance, safety, and successful outcomes. Notable projects include state highway construction, rock weir projects, and street reconstructions, demonstrating his ability to handle complex infrastructure initiatives.

Chris Marquardt, C.C.M., Construction Manager

| Mr. Marquardt has 15+ years in Construction Management and field Inspection. Experience in street rehabilitation, traffic signals, water and sewer installation, pump stations, trenchless pipeline, paving, manholes, and more. Skilled in

stormwater compliance. Notable projects include Paramount Blvd Traffic Signal Upgrades, Marengo Avenue Street Rehabilitation, and Valley Blvd Overlay Project, demonstrating his expertise in project management and inspection for public works and infrastructure.

Stephen Allen, Inspector

| Mr. Allen, with 18+ years' experience, excels in Public Works Inspection, overseeing roadway, sewer, water, storm drain, traffic signals, and utility grounding projects. Proficient in ensuring quality, safety, and city standards compliance. Stephen collaborates effectively with contractors and owners, resolving issues for project approval. His reliable inspection ensures efficient and effective project completion. He skillfully coordinates work schedules and prioritizes public safety while maintaining cost-effective, quality-controlled projects. Mr. Marquardt has 15+ years in Construction Management and field Inspection. Experience in street rehabilitation, traffic signals, water and sewer installation, pump stations, trenchless pipeline, paving, manholes, and more. Skilled in stormwater compliance. Notable projects include Paramount Blvd Traffic Signal Upgrades, Marengo Avenue Street Rehabilitation, and Valley Blvd Overlay Project, demonstrating his expertise in project management and inspection for public works and infrastructure.

Francisco Espinoza, Inspector

| Mr. Espinoza has worked as Senior Public Works Inspector for more than 37 years primarily in the Water Department for City of Santa Fe Springs. His work experience consists of inspection of Public Works Infrastructure, including Water, Wastewater, Traffic Signals, Streets, Pavement/Concrete, and Fire Hydrants. He also has experience in Water and Wastewater Systems, Pipelines, Fire Hydrants, Valves, Irrigation Systems, Service Connections, Meter and Boxes. He

has supervised and overseen daily construction activities, allocated labor cost, scheduled subcontractors, maintained timelines, stayed on budget and conducted regular safety meetings. He has maintained accurate documentation, while keeping all stakeholders informed on the project.

Craig Jents, Inspector | Craig Jents, with 35+ years' experience, excels in Public Works Inspection, overseeing a wide range of projects from street rehabilitation and sewer/water systems to traffic signals and utility installations. He's adept at ensuring compliance with safety standards and city regulations. Craig effectively coordinates work schedules and maintains strong communication with all stakeholders. His expertise includes managing federally funded projects, cost-effective project oversight, and public safety.

Larry Clark, G.E., P.E., Materials Tester | Larry Clark, PE, has 49 years of experience, specializing in pavement condition assessments, geotechnical engineering, and construction materials quality control. He holds multiple registrations and certifications. His roles have included QC Project Administrator, Project Engineer, and Program Engineer for various public works projects, such as airport runway rehabilitation, pavement condition surveys, and highway interchange construction, demonstrating his expertise in project management, quality control, and technical oversight.

Qiang Li, PH.D., P.E., Materials Tester | Dr. Mr. Li, with 16 years of experience and multiple licenses, is a Project Manager specializing in pavement materials testing and engineering. He excels in quality assurance program management, material testing, and inspection. Dr. Li has a profound background in FAA pavement research and an impressive publication record in paving material evaluation. His expertise in overseeing testing techniques and interpret-

ing laboratory data makes him a valuable asset for construction projects.

Prescott Barnett, Materials Tester | Prescott is a qualified infrastructure inspector and tester with 11 years of experience in construction inspection. Prescott is highly knowledgeable in the materials testing of soils, aggregates, concrete, and asphalt in accordance with ACI and Caltrans standards. As a roadway inspector, he oversees highway construction activities and performs inspection duties to include plan and specification review, scheduling of materials sampling, and preparation of non-compliance reports. Prescott utilizes his infrastructure background on major highway projects to provide oversight for Caltrans projects. Engineering Design & Analysis - Water/Sewer/Storm Drain, Hydrology & Hydraulics/Grading/Structural. He has notable experience with Agencies such as California State Department of Water Resources, Los Angeles County Sanitation Department and various Cities on multi-million dollar water and wastewater related projects.

Jorge Montes, Materials Tester | Jorge is an accomplished field technician with three years of quality management experience. He has successfully provided construction inspection and materials testing services for major infrastructure projects throughout his career. Jorge's experience combined with his in depth understanding of Caltrans specifications and test methods allow him to provide a high level of services to all projects assigned.

D. Subconsultants

G3 Quality, Inc. Firm Overview

GK & Associates has selected G3 Quality, Inc. as our renowned sub-consultant for materials testing. This collaboration aims to deliver exceptional materials testing services that will cater to the specific needs of City of Pico Rivera. G3 Quality, Inc. (G3) is a California based Quality Management, Pavement Engineering, Inspection and Materials Testing certified Small Business with over 25 years of experience. We have successfully implemented Quality Programs on some of the most complex infrastructure projects throughout California. Our team of 125 full time technical staff include licensed engineers, construction inspectors, certified materials testers and laboratory technicians that are specifically experienced in local agency and Caltrans infrastructure projects. Our team has extensive experience working directly with local agencies, Caltrans, Federal Highway Administration, and contractors. G3 operates from its corporate office in Cerritos, California and additional laboratories and offices located in Redlands, Bakersfield, and Sacramento. Our local Cerritos laboratory is accredited by AASHTO for Quality Management Systems including R-18, ASTM D3666, C1077, D3740, and E29 as well as Caltrans qualified and CCRL accredited. G3 also maintains fully integrated mobile laboratories to enhance project specific quality programs.

Past Relationship with GK & Associates

G3 has built a strong working relationship with GK & Associates for over ten years through our partnership providing services to the City of Downey. We have partnered on various projects throughout the City including:

- **Paramount Boulevard Median Island Project**
- **FY 2019/20 Residential Street Pavement Rehabilitation Project**
- **Florence Avenue Water System Improvement Project**
- **3rd Street Pavement Rehabilitation Project**
- **Foster Bridge Boulevard Pavement Rehabilitation**

- **Manzanar Avenue Street Improvement Project**
- **Bergman Lane Street Improvement Project**

Past Pico Riverrea Experience

G3 provided quality control services for the City of Pico Rivera's Pavement Rehabilitation-Overlay & Reconstruction Project as well as services for construction on Rosemead Boulevard.

E. Work Approach

Project Understanding

GK & Associates understands that the City of Pico Rivera is looking to establish an on-call contract with multiple consultants to provide Construction Management and Inspection Services, document control, claims mitigation, contract administration, utility coordination, labor compliance, material testing services, construction inspection, and project close-out services to serve as an extension to the City to assist in the overall delivery of Public Works Capital Improvement Program Projects. It is also understood that the City intends to award a PSA for a term of five (5) years to the successful consultants. It is also understood that the selected firm's Key staff should be experienced and knowledgeable of a wide variety of project types including, but not limited to:

Potential Projects

- Roadway pavement rehabilitation and/or restoration
- Streetscape
- Landscaping and irrigation systems
- Utility
- Bridges
- Safety lighting
- Traffic signal
- Water treatment and distribution systems
- Sewer systems
- Flood control and storm drain facilities
- Parks
- General facilities (chain-link fencing/gates, retaining walls, etc.)
- Other Public Works construction projects

Potential Tasks

- ✓ Constructability/Bid-ability Reviews
- ✓ Value Engineering
- ✓ Public Bidding Phase Support
- ✓ Submittal Tracking and Reviews
- ✓ Construction Staking
- ✓ Construction Management & Controls
- ✓ Contract Administration
- ✓ Inter-agency and Third-Party Utility Coordination
- ✓ Construction Inspection
- ✓ Storm Water Quality Inspections
- ✓ Multi-Trades Materials Testing
- ✓ Progress Meetings and Reporting
- ✓ Public Community Relations/Outreach
- ✓ Progress Payments and Grant/Fund Tracking
- ✓ Change Order Management
- ✓ Permit Monitoring
- ✓ SWPPP & Erosion/Sediment Control Monitoring
- ✓ Claims & Disputes
- ✓ Prevention/Mitigation
- ✓ Comply with Federal and State Grant requirements including reimbursements
- ✓ Comply with LAPM/Caltrans requirements
- ✓ Project Closeout
- ✓ On-Call Services

Scope of Work

GK & Associates approaches each of its' projects with a high degree of attention to detail, foresight, and progress monitoring that allows us to deliver high quality results within budget and on schedule. We pride ourselves on our responsiveness and ability to communicate very efficiently and quickly to accommodate and adapt to project requirements.

Our scope of services is focused on delivering Construction Management, Inspection, Contract Administration and Material Testing services in accordance with the RFP requirements.

1. Pre-construction meeting - GK & Associates will attend the preconstruction meeting involving the contractor, City staff, utility companies, design engineer, and other stakeholders to discuss the construction schedule, sequencing, construction safety issues and regular communication and coordination topics. The selected Construction Manager will hold the meetings and will provide a meeting agenda.
2. Weekly construction meetings - GK & Associates will attend weekly construction meetings with contractor to discuss various project activities, job safety issues, construction progress and construction issues. In each of these meetings , it is anticipated that construction schedule will be reviewed to chart the progress made to date and to discuss activities for the following week.
3. Monthly progress meetings - GK & Associates CM and Inspector will attend these monthly meetings with the Contractor, City staff, and other project participants on an as-needed basis. The purpose of these meetings is to report to City on-going construction issues including job safety, schedule, project completion, contractor payments requests and potential change orders. Our experience has shown that these meetings are more productive when held immediately following the contractor's monthly payment requests. One of the most critical elements meetings will be the discussion of contractor's earned value vs. project schedule. Any topics of importance to other stake holders would be brought up in these meetings.
4. Change Order Management - Change orders are a part of every construction project. However, a quality construction inspection process, led by a seasoned construction manager, can mitigate the collateral impacts of change orders and eliminate any construction claims. GKA will be sure to implement a smooth Change Order process should it be necessary.
5. Public Relations - The Construction Manager will be the point of contact to address and resolve all project concerns and requests by residents, property owners, businesses, others, and City.

6. Safety Program - Monitoring of contractor's safety program to ensure compliance with all OSHA, local, state and federal requirements.
7. Quality Review - Establish and implement a quality control program of the construction to guard City against defects and deficiency in the work of the Contractor, and transmit to City and Contractor a notice of noncompliance.
8. Testing Services - Coordination and monitoring of field and laboratory testing during construction, including review of test results and delivery of all testing results to City.
9. Traffic Control - Examine traffic control and safety plans to ensure compliance with safety laws. Assess detours, closures, access, and setups daily. Communicate any issues with the Contractor for immediate correction before daily work begins. Inform Police, Fire, Sanitation, Parks, and relevant City departments of potential construction effects.
10. Construction photos - GK & Associates Inspector will capture digital construction photos of key activities, catalog them, and submit to the City for the permanent record.
11. Maintenance of Documents - GK will retain project documents at our home office, including plans, drawings, specs, and more. Copies will be on-site throughout the project, accessible to program manager, design engineer, and City staff upon request. Timely issue resolution avoids minor construction problems becoming major. We proactively anticipate and address challenges, staying ahead of the contractor by tracking activities beforehand to prevent issue escalation.
12. Office Support, Project Management and Administration Assistance - This task encompasses project management, admin activities from GK & Associates' home office. Office staff support our field inspector. Monthly meetings with City staff ensure field work progress, and our office assists the inspector in coordinating and communicating vital project aspects to stakeholders.
13. Project Closeout - Coordinate a joint walk-through with City, Contractor, Engineer, and team to create a punch list of incomplete/deficient work. Advise City on project approval, share recommendations, and submit Contractor-signed Notice of Completion to the Authority.

F. Client References, Past Projects, Resumes

Entity / Role	Description of Services	Contact /Title
Inland Empire Utilities Agency - Construction Management and Inspection Services	Providing Construction Management, Inspection, and Staff Augmentation services for over 15 years.	Jerry Burke Director of Engineering Department (951) 993-1548 jburke@ieua.org
City of Moreno Valley - Construction Management and Inspection Services	Provided Construction Management (CM) in two (2) of our Capital Improvement Projects with City of Moreno Valley, Project No. 801 0089 – Citywide Pavement Rehabilitation Program and Project No. 801 0093 – Pavement Rehabilitation for Various Local Streets (CDBG FY21/22).	Harold Zamora Engineering Manager (915) 413-3106 Haroldz@moval.org
City of Brea - Construction Management and Inspection Services	Construction Management and Inspection services for over eight projects in the City of Brea. GK & Associates’ professional consulting services included Engineering Design, Construction Management and Inspection services for its Capital Improvement Program.	Chino Consunji (retired) (714) 686-8911 Delfino.chino.Consunji@gmail.com
City of Cerritos - Construction Inspection Services	Construction Inspection Services for the modification of Traffic Signal at Bloomfield Avenue and 166th Street, Funded by HSIP which was subject to federal guidelines. This project also consisted of a new cabinet, controller and traffic signal poles, asphalt concrete pavement, a raised median, ADA ramp upgrades, concrete curbs and gutters and a concrete sidewalk with tree wells at various locations on Bloomfield Avenue and 166th Street.	Dario Simoes Deputy Director (562) 916-1219 dsimoes@cerritos.us
City of Downey - Construction Management and Inspection Services	Past and current projects vary in size from minor traffic signal upgrades and modifications to City-wide Fiber Optic installations to full citywide sewer rehabilitation and intersection and roadway widening.	Desi Gutierrez Principal Civil Engineer (562)904-7110 dguetierr@downeyca.org
City of Glendale - Construction Inspection Services	GK provided staff augmentation for CM and Inspection including Doran Street, Brand Boulevard, and Glendale Avenue Street Improvement Projects for over 12 years including demolition inspection, new water supply underground	Gary Edsall Construction Services Manager (818) 937-8226 gedsall@glendaleca.gov

Past Projects

Scope:

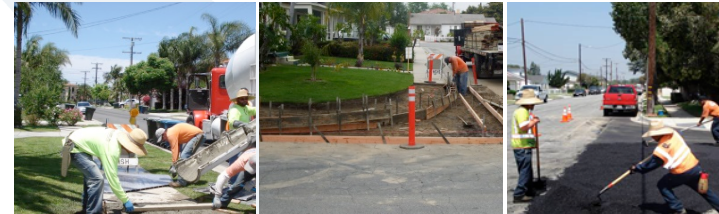
City of Brea CM / INSPECTION / STAFF AUGMENTATION

GK & Associates, based on successful track record, provided Construction Management, Inspection & Engineering services for over eight Capital Improvement Projects for multiple CIP projects.



City of Downey INSPECTION / STAFF AUGMENTATION

GK & Associates has been a reliable partner to the city of Downey in providing Construction Management and Construction Inspection services for over a decade. With a proven track record spanning more than 10 years.



Inland Empire Utility Agency CM / INSPECTION / STAFF AUGMENTATION

GK & Associates has established a robust and enduring partnership with IEUA spanning over 15 years. Our esteemed team has been diligently providing Construction Management, Inspection, and Staff Augmentation services.



City of Cerritos INSPECTION AND STAFF AUGMENTATION

GK & Associates has recently provided the City of Cerritos with Construction Inspection Services for the modification of Traffic Signal at Bloomfield Avenue and 166th Street, Funded by HSIP.



Relevant Experience:

- Street rehabilitation improvements
- Water main installations
- Installation of new pipelines
- Storm drain improvements
- Sewer and Facility improvements
- Annual slurry seal working with developers to build out several new housing communities throughout Brea
- Rehabilitation of existing pipelines, storm drain systems, and ADA compliance.

- Traffic signal upgrades
- Fiber optic mods
- Sewer rehabilitation
- Installation of storm drain systems
- Intersection / Roadway Widening
- Major Utility Undergrounding
- Street Lighting
- Curb and Gutter
- Sidewalk
- Compliance with Cal/OSHA Title 8
- Compliance with Health and Safety Laws
- Maintaining Field Compliance Requirements

- Document tracking
- Monitoring and inspection of daily activities
- Coordination with design consultants on major re-design,
- Change order tracking and negotiations
- Dispute resolutions, schedule monitoring
- Pavement Rehabilitation
- Progress Meetings
- Change order requests
- Rehabilitation of existing pipelines, storm drain systems, and ADA compliance
- DIR / OSHA compliance

- Traffic Signal Installation - monitoring and inspection of daily activities
- New cabinet
- Controller and traffic signal poles
- Asphalt concrete pavement
- A raised median
- ADA ramp upgrades
- Concrete curbs and gutters
- Concrete sidewalk with tree wells at various locations on Bloomfield Avenue and 166th Street
- DIR / OSHA compliance

Projects Awarded

- Lambert Road Rehabilitation Project
- Imperial Greenbelt Landscaping Project
- Birch Water Main project
- Lambert Road Traffic Signal Update
- Blackstone and La Floresta Development

- Firestone Boulevard Water Systems Improvement
- Lakewood Boulevard Street and Water Systems Improvements
- Paramount Boulevard Fiber Optic Installation Project - Phase 1 & 2;
- Florence Avenue Fiber Optic City-Wide Installation Project
- Bellflower/Imperial Highway Street Improvement and Utility Undergrounding Project
- Multiple new traffic signal installation projects

- RP-4/ RP-5 SCADA Enterprise
- RP-1 Flare Improvements
- RP-4/ Carbon Canyon/ RP-1/ IERCF Battery Systems
- RP-4 Battery Storage
- RP-1 1158 Recycled Water Pump
- RP-1 Power Systems Upgrade
- RP-5 Flow Equalization and Effluent Monitoring
- San Sevaire Basin Monitoring Well and Improvement
- GWR SCADA Control Upgrades
- 8th Street Basin Turnout Discharge Retrofit

- Bloomfield Avenue and 166th Street



Joe Dyer, P.E.

Resident Engineer / Construction Manager

EDUCATION

- BS, Civil Engineering, Ohio State University, 1976
- Graduate Studies/ Research, M.S/ Ph.D program in Transportation, Virginia Tech & State University, 1976-78

CERTIFICATIONS

- Registered Civil Engineer, State of California. No: C31626 (1980)
- Registered Traffic Engineer, State of California. No: T1200 (1984)
- Building Maint./ Operation Official Level 1 & 2
- Fellow, American Society of Civil Engineers

Relevant Qualifications

Joe brings over 30 years of extensive experience in City Traffic, Project, and Construction Management as a Civil Engineer. In his role as City Traffic Engineer for five cities, he oversees various aspects, including design, review, approval, monitoring, construction management, inspection, and operations of traffic engineering functions. His expertise extends to managing traffic signal synchronization upgrades and specializing in Work Area Traffic Control and accident reconstruction. Joe has conducted seminars on “Work Area Traffic Control” for industry professionals and contributed to the State’s Traffic Engineers Registration examination. Additionally, he served as an expert court witness for the city of Whittier from 1986 to 2007, achieving favorable rulings in all cases. Joe’s tenure includes serving as City Traffic Engineer for major cities in Southern

Relevant Experience

City of Glendora | [Construction Manager](#)

Gladstone Avenue Reconstruction | As the City Engineer/City Traffic Engineer for the City of Glendora, Mr. Dyer oversaw public works construction activities, including the Gladstone Avenue pavement reconstruction project. This project extended from Grand Avenue to Bonnie Cove Avenue, total length is 0.9 mile. He reviewed, approved, and administrated all traffic control requirements for this project.

City of Whittier | [Construction Manager](#)

Mar Vista Street Traffic Calming System | This project consisted of construction of traffic calming features along the major thoroughfare from Colima Road to College Avenue. The total project length is 1.7 miles, traversing two schools, a public park, and single family residential area. Mr. Dyer was responsible for all aspects of this project, including reviewing/approving/inspecting traffic control operations during the construction period.

City of Bell Gardens | [Construction Manager](#)

Eastern Avenue Widening | Eastern Avenue between Clara Street and Garfield Avenue, a 0.67-mile major commercial and residential corridor. The work included construction of a landscaping median, roadway widening to accommodate 4 through lanes and turn lanes, pavement reconstruction, signing and striping. Mr. Dyer was solely responsible for the construction phase of this project. He has reviewed and approved traffic control plans. He also monitored the traffic control throughout the construction period.





Syed Masood, P.E.

Resident Engineer / Construction Manager

EDUCATION

- M.S. Civil Engineering, New Jersey Institute of Technology, Newark, NJ, 1991
- B.S. Civil Engineering, N.E.D. University of Engineering & Technology, 1988
- B.S. Biological Sciences, University of Karachi, Pakistan, 1982

CERTIFICATIONS

- Professional Engineer: State of New York #097090-6 (Since 11/2016)
- Professional Engineer: State of Wisconsin #33418-6 (Since 04/1999)
- Professional Engineer: State of California – In Progress to take

Relevant Qualifications

Mr. Masood is responsible for directing and monitoring public works construction management and inspection services, with an expertise in federally funded street improvements, managing water systems, park enhancements, and more. He has managed multi million-dollar projects in California, New York, Wisconsin, and Illinois over 35 years. His roles include ensuring compliance, safety, and document adherence, managing teams, conducting meetings, handling scheduling, change orders, and payments, coordinating with agencies and consultants, and maintaining records. He's well-versed in policies, specifications, and procedures, and has extensive experience with federally funded projects in line with LAPM, including CBDG and ARRA projects.

Relevant Experience

Caltrans District 7 | [Resident Engineer](#)

Joint Seal Replacement/Bridge Deck Sealing/Drainage/Highway Repavement | As Resident Engineer, Mr. Masood oversaw joint seal replacement, bridge deck sealing, drainage, and paving on state highways in District 07 (highways 101, 118, 33, 34, and 50) in Ventura County at 42 locations. He managed contractor activities, personnel, submittal reviews, coordination, scheduling, and change order estimates for Caltrans Maintenance Contract. He also contributed to projects including a rock weir construction at Santa Paula Creek in Ojai, CA, and highway sign installation on highway 101.

City of Lakewood | [Resident Engineer](#)

Reconstruction of Lakeview Blvd East, Project HWQ121B4 | Mr. Masood, acting as Resident Engineer, led the project's initiative to enhance street drainage, mitigate flooding, upgrade the sewer system, and modernize the water main. He managed the project from initial submittal to overseeing schedule adjustments due to utility delays, inclement weather, and DOT restrictions. He also reviewed and approved curb profiles, supervised critical adjustments like driveways and drainage points, and ensured compliance with ADA and DOT design specifications during catch basin installation, curbing, sidewalk and road base placement, asphalt work, and pedestrian ramp construction.

City of New York | [Resident Engineer](#)

Reconstruction of East Fordham Road from Southern Boulevard to Bronx River | Mr. Masood was the Resident Engineer responsible in managing the reconstruction of East Fordham Road including drainage, sewer, street lighting, traffic work, and pavement reconstruction. He was also involved in contractor's daily construction activities; supervised personnel; reviewed submittals, agency coordination, scheduling, change order estimates, and preparation of reports. The Project cost was \$4 million.





Aurora Isabel, P.E.

Resident Engineer / Construction Manager

EDUCATION

- BS, Civil Engineering, University of Santo Tomas
- MS, Geographic Information Systems, University of Twente

LICENSES

- Licensed Professional Engineer, CA No. C78146
- CA Water Distribution D3 Operator number: 34226
- California Water Treatment Operator Grade T2 Certificate

INDUSTRY TENURE

- 18+ Years

CA Water Service | [Capital Planning Engineer](#)

Full-Time Employment Ms. Isabel conducted feasibility studies for municipal water facilities, ensuring compliance with PUC regulations and overseeing capital projects for 24 water districts.

Relevant Qualifications

Ms. Aurora Isabel is an experienced Licensed Civil Engineer with an 18-year career in public service, specializing in water utility and land development. With expertise in potable water, sewer, and storm drain projects, she holds a PACP certificate for Condition Assessment. Aurora excels in managing capital improvement programs, demonstrating proficiency in technical documentation, workshop facilitation, and efficient use of Microsoft Suite. Her strong background includes managing small to medium design-build projects with precision in overseeing project reports, budgets, and schedules.

Relevant Experience

City of Milpitas | [Civil Engineer](#)

Full-Time Employment | Ms. Isabel supported Asset Management and construction activities on multiple water, sewer and storm drain facilities for the City of Milpitas, California. She managed all phases of Public Works projects including plans, designs and construction phases. Aurora implemented and updated various infrastructure programs including water, sewer, and storm drain masterplans, as well as procured, negotiated and managed professional consultant contracts. In doing so she would research the projects' design requirements and prepare engineering calculations, construction plans, specifications, and cost estimates. Ms. Isabel would coordinate projects with other City departments, public agencies, and utility companies in order to maintain orderly planning, scheduling and Construction completion.

City of Olympia | [Senior Project Engineer](#)

Full-Time Employment | Ms. Isabel performed complex planning and studies of technical, environmental, and economic feasibility, in the identification of projects for the six-year water system/master plan, such as rehabilitation or replacement of water reservoirs, installation of isolation valves on transmission mains, and water main replacement program. She administered professional consulting contracts; hired, retained, directed, and reviewed the work relating to the planning, design, and construction of capital improvement projects. Additionally, Ms. Isabel led the revision of engineering design and development standards for potable and recycled water; oversaw the preparation and/or review of engineering and development plans, specifications, standards, and construction documents for water system improvements; coordinated with Federal, State, County, and local governmental agencies, private utility companies, property owners, various community organizations, and other City departments relating to the design and construction of capital improvement projects.





Chris Marquardt, CCM

Construction Manager

EDUCATION

- Associates Degree in Construction Management

CERTIFICATIONS

- Certified Construction Manager CCM (CMCI)
- NASSCO (National Association of Sewer Companies)
 - Cured in place pipe Inspector (ITCP-CIPP)
 - Pipeline Assessment and Certification Program (PACP)
 - Manhole Assessment and Certification Program (MACP)
- ICC Reinforced Concrete Special Inspector
- ICC Structural Masonry Special Inspector
- AWWA Certified Backflow Tester

Relevant Qualifications

Mr. Marquardt has over 15 years of Construction Management and field Inspection experience working on complex public works construction projects including Street Rehabilitation and Streetscapes, Traffic Signals and Water and Sewer open cut pipeline installation, Pump Stations, trenchless pipeline installation including micro-tunneling, jack & bore, and CIPP lining as well as paving, manhole construction and ROW inspection. has extensive experience providing storm water compliance (QSP) services to various public agencies and general contractors. Chris has worked for private firms as well as public agencies and understands responsibilities of all stakeholders. Mr. Marquardt has actively sought training and Certification throughout his career. He holds many certifications from CMAA, NASSCO, ICC, State Water Board and American Concrete Institute.

Relevant Experience (Municipality,Position,Project,Scope)

City of Moreno Valley | [Construction Manager](#)

Pavement Rehabilitation for Various Local Streets (CDBG FY 2021-22) | Mr. Marquardt provided Construction Management for the Pavement Rehabilitation Project within Moreno Valley boundaries. He effectively managed the project by holding frequent meetings and communicating with the contractor, inspector and City contacts on a daily basis.

City of Downey | [Construction Manager](#)

Paramount Blvd Traffic Signal Upgrades and Safety Enhancements | Mr. Marquardt led the Paramount Blvd Traffic Signal Upgrades & Safety Enhancement Projects, effectively managing the federally funded initiative. He oversaw progress meetings, reviewed constructability, supervised inspectors, managed schedules, and addressed issues. As Construction Manager, he conducted public outreach, surveyed sites, and ensured smooth project operations.

City of Alhambra | [Construction Manager](#)

Ramona Road Street Replacement | Mr. Marquardt was the Construction Manager and Inspector for the street reconstruction and Traffic Signal improvement project on Marengo Avenue. The project included full removal of existing asphalt and subgrade followed by survey, grading and installation of new subgrade and asphalt, as well as removal and replacement of curb and gutter, new sidewalk and intersection modifications.





Stephen Allen

Construction Inspector

EDUCATION

- US Dept. of Labor Occupational Safety and Health
- Excavation Safety and Awareness
- Construction Outreach Training

INDUSTRY TENURE

- 35+ Years

Relevant Qualifications

With over 18 years in public works and construction, Mr. Allen is an experienced Public Works Inspector skilled in overseeing various phases of public improvement projects. He has expertise in inspecting roadway construction, sewer, water, storm drain, traffic signals, and utility grounding. Proficient in assessing work quality, safety, and city standards compliance, he collaborates effectively with contractors and owners to resolve issues for final approval. Mr. Allen ensures efficient and effective project completion by coordinating schedules, maintaining cost-effectiveness, implementing quality control measures, and prioritizing public safety on job sites and surrounding areas.

Relevant Experience

City of Moreno Valley Citywide Pavement Rehabilitation Program FY 21/22 (Local Streets) - Mr. Allen provided Construction Inspection Services for the Citywide Pavement Rehabilitation Program on local streets. This project consists of localized pavement repairs, crack sealing, Type I slurry seal, removal and replacement of asphalt pavement surfaces, installation of traffic video detectors, traffic striping and signs. Mr. Allen’s duties include but are not limited to inspecting the progress and compliance during the duration of the project, submitting daily reports with supporting pictures, and keeping constant communication with the contractor, construction manager, and City.

Riverside County On-Call Construction Inspection - Mr. Allen enforced Riverside County’s Right-of-Way Ordinance 499.1, overseeing inspections, ADA compliance, and construction progress, including subcontractors and public concerns.

City of Redlands On-Call Construction Inspection - Mr. Allen was the Construction Inspector responsible for enforcement of the City of Redlands’ Standards, Plans and Specifications for the 2009-10 and 2010-11 Pedestrian Ramps and Sidewalk In-fill projects. Prior to these projects, he received “hands-on” experience with various construction activities including pipeline installation, asphalt concrete construction and concrete construction for both on-site and off-site projects.

City of Beaumont New Amazon Distribution Facility - Mr. Allen was the Construction Inspector during the construction of a new Amazon Distribution Facility in the City of Beaumont. The project included extending 4th Street over one mile to the site, and the utilities were also extended to the site including City-owned sewer and storm drain. The new sewer included a package lift station at the low point near the new Potrero Blvd Bridge. Extensive grading was required for the large warehouse facility at over 4.3 Million Cubic Yards. As inspector, Mr. Allen oversaw the effort ensuring effective slope construction, soils testing, erosion control, and drainage installation.

Other Relevant Project Experience Includes: Water System Infrastructure Improvements – San Bernardino Municipal Water District Tract 17699 – San Bernardino Municipal Water District SBVC Gym Water Line – San Bernardino Municipal Water District La Palma Avenue Street Improvement Project – City of Buena Park





David Alcala

Traffic/Communications Construction Inspector

EXPERTISE

- Paving Projects

EDUCATION / TRAINING

- California State University, San Bernardino, California
- Westec College, ACCSCT, Pomona, California
- Traffic Signal Operations Specialist – TSOS
- Traffic Signal Inspection – TSI
- Certified Public Works Infrastructure Inspector – CPII (Pending)
- Institute of Transportation Engineers (ITE)
- International Municipal Signal Association (IMSA)
- American Public Works Association (APWA)

INDUSTRY TENURE

- 30+ years

Relevant Qualifications

Mr. Alcala has over 30 years of in-depth and detailed working knowledge and experience of inspecting, and managing federally funded Public Works projects. He has worked on projects that include Construction traffic control to ensure compliance with applicable codes and standards, in particular for CAMUTCD. He has inspected several projects performing compliances with applicable regulatory requirements, BMP, and air regulatory compliance. He has made sure that all concrete improvements, electrical improvements, and AC Paving, fiber- optic communications, installation and testing are completed and documented on the field review documents.

Relevant Experience

City of Norwalk Studebaker Road, Rosecrans Ave to Alondra Blvd Traffic Signal Project - Mr. Alcala was the Inspector on the Traffic Signal project on Studebaker Road. This Federally Funded project included upgrading the signal hardware, installing new pedestrian countdown signal heads, installing fiber optic interconnect, installing ADA compliant curb ramps, and updating the signal timing coordination. His duties included completion of daily reports, with supporting pictures on daily basis.

City of Downey Paramount Blvd Traffic Signal and Safety Enhancements Improvement Project - Mr. Alcala inspected the Traffic Signal and Safety Improvement Project from the intersections of Paramount Boulevard at Gardendale Street, Quill Drive/Quoit Street, Alameda Street, Stewart & Gray Road, Brookmill Road, Firestone Boulevard, 3th street, 5th street, 7th street, Florence Avenue, Lubec Street, Suva Street, Gallatin Road, and I-5 Freeway N/B off-ramp. The project was federally funded through Federal Highway Safety Improvement Program (HSIP) Cycle 7 funds. His duties included preparation of daily logs and the inspection of installed elements of the project including the proper staging of traffic control, work site safety and verification of man power used on the project, while keeping constant communication with the City and all involved stakeholders.

City of Riverside Downtown Riverside Fiber Optic/Communications Project - Mr. Alcala oversaw installation of F/O conduit, vaults, manholes, and cable for Riverside County IT, connecting key buildings. He prepared daily logs, ensured work site safety, and coordinated intersection construction in Riverside.

City of Burbank Three Traffic Signal Modification Inspection, Project BS1399 - Mr. Alcala managed traffic signal modifications, overseeing installation of poles, cabinets, conduits, and more. Coordinated with utilities, documented inspections, reviewed material submittals, and ensured proper construction techniques.





Francisco Espinoza

Construction Inspector

EDUCATION

- Mount San Antonio College Rancho Santiago College
- State Certified in Water Treatment (1) (2)
- Completed Public Works Courses
- JPIA Training Courses, safety
- Santa Fe Springs Supervisor Training

INDUSTRY TENURE

- 37+ Years

Relevant Qualifications

Mr. Espinoza has worked as Senior Public Works Inspector for more than 37 years primarily in the Water Department for City of Santa Fe Springs. His work experience consists of inspection of Public Works Infrastructure, including Water, Wastewater, Traffic Signals, Streets, Pavement/Concrete, and Fire Hydrants. He also has experience in Water and Wastewater Systems, Pipelines, Fire Hydrants, Valves, Irrigation Systems, Service Connections, Meter and Boxes. He has supervised and overseen daily construction activities, allocated labor cost, scheduled subcontractors, maintained timelines, stayed on budget and conducted regular safety meetings. He has maintained accurate documentation, while keeping all stakeholders informed on the project. Mr. Espinoza has worked with Ductile Iron, Steel, AC Pipe, Cast Iron, encased concrete steel, copper tubing, gate and butterfly valves, Fire Hydrants and much more. His responsibilities during all of his successful projects entailed all aspects of ensuring compliance with public codes, plans and specifications as well as providing detailed daily reports, and photographic documentation along with maintaining constant communication and compliance with the City and Engineering Construction standards.

Relevant Experience

City of Norwalk Studebaker Road, Rosecrans Ave to Alondra Blvd Traffic Signal Project - Mr. Espinoza was the Inspector on the Traffic Signal project on Studebaker Road. This Federally Funded project included upgrading the signal hardware, installing new pedestrian countdown signal heads, installing fiber optic interconnect, installing ADA compliant curb ramps, and updating the signal timing coordination. His duties included completion of daily reports, with supporting pictures on daily basis.

City of Santa Fe Springs Water Main Installation and Street Reconstruction at Cedardale St., Elkhurst St., Joslin St., Elgrace St., Hollyhock St. - Mr. Espinoza was the Inspector of the water main installation and street reconstruction at Cedardale Street, Elkhurst Street, Joslin Street, Elgrace Street, Hollyhock Street. He also was responsible for the inspection of the same project located in the City of Downey at Crossdale Avenue, which were all included in the scope of the same project. Installations of water blowoffs, hydrants, water meters, irrigation systems. His duties included completion of daily reports, with supporting pictures on daily basis.

City of Santa Fe Springs Water Main installation Project at Carmenita Road and Imperial Highway - Mr. Espinoza was responsible for the Inspection of the Carmenita Road and Imperial Highway water mains installation on new streets constructed. This project consisted of the installation of new water main line pipe installation, blowoffs, water meters and hydrants. Along with keeping constant communication with the City and maintaining the scheduled timeline, his duties included completion of daily reports, with supporting pictures on a daily basis and proper and organized documentation.

City of Santa Fe Springs The Villages Development on Norwalk Boulevard and Telegraph Road - Mr. Espinoza was the Senior Inspector on the water main installation project on the Villages Development.





Craig Jents

Construction Inspector

EXPERTISE

- Paving Projects

EDUCATION

- Courses and seminars related to Public Works

INDUSTRY TENURE

- 35+ years

Relevant Qualifications

Mr. Jents has over 35 years’ experience in inspection of public works CIP projects. In fact, he retired from City of Anaheim as their Senior Construction Inspector. He is experienced with performing inspection of numerous water, wastewater, sewer, storm drain and pipeline related projects. Craig has also been responsible for many street rehabilitation projects including raising medians, landscaped medians, street resurfacing, street widening and signal modifications which have included R & R, Slurry type II, asphalt, concrete work and several new and existing street overlay projects. Craig has coordinated the scheduling of work between developers, contractors, city departments and private inspection agencies. In his years as Construction Inspector he was responsible for Federal Projects, City contracts, utility permits, all private and public right-of-way, on-site grading, cost effectiveness of a project, progress payments to contractors, keeping daily diaries, corresponding with contractor and other City departments and ensuring public safety on the job site and surrounding streets has extensive experience installing new traffic poles, conduits, signal heads, pedestrian heads and rewiring intersections.

Relevant Experience

Chino Basin Water Conservation District Montclair No.2 Inflow Spillway Replacement Project - Mr. Jents provided inspection services for the spillway replacement. His duties included preparing daily reports, keeping log of daily work, documenting project pictures, monitoring progress against established schedules, overseeing Contractors to make sure they are in compliance with Site Safety requirements, establishing a clear documentation process for all requests, and keeping a clear and constant communication. This project consisted of demolition, excavation, compacted fill placement for subgrade, testing of compacted fill and concrete, placement of concrete subgrade drainage elements, placement of concrete reinforcement and embedments, placement of concrete, placement of riprap, compacted fill placement for final grading, in order to upgrade and reinforce the Montclair No. 2 Inflow Spillway.

City of Glendale Glendale Ave. Street Rehabilitation and Traffic Signal Update Project - Mr. Jents provided inspection services for this federally funded project under LAPM compliance for the \$7 million, 2 mile sewer and street rehabilitation on Glendale Avenue. In addition, he has been responsible for many street rehabilitation projects including remove and replace, ARHM, concrete work, Slurry (REAS type II), and several street overlay projects. He was also responsible for submitting daily reports, bid items, and progress payments.

City of Glendale Pacific Ave. Street Improvement and Traffic Signal Update Project - Mr. Jents responsible for the inspection of Pacific Avenue Street Improvement Project which was a \$7.1 million street improvement project. This project was approximately 1600’ of 15” VCP and 1300’ of 18” VCP was constructed. Also, 5,200 tons of rubberized asphalt was placed along with construction of access ramps, bus pads, curb & gutter and sidewalk areas. There were several new signalized intersections as well as updated intersections. The signal section of this project was approximately \$1 million.





Qiang Li, Ph.D., P.E.

G3 Materials Testing Engineer

EDUCATION / LICENSES

- PH.D. , M.S.(Civil Engineering)
University of Florida
- B.S. (Civil Engineering)
Dalian University
China, 2005
- Professional Engineer, CA
91989, TX
113045, NJ
24GE05414400

Relevant Qualifications

Dr. Li brings 16 years of civil engineering experience, specializing in pavement materials testing and engineering. His expertise includes quality assurance program management, material testing, and inspection. With a focus on pavement material evaluation and testing, he has extensive knowledge in FAA pavement research, design, and modeling. Dr. Li excels in overseeing destructive and non-destructive testing techniques and interpreting pavement laboratory data. He has authored numerous publications on paving material evaluation. His comprehensive knowledge and experience enable him to provide and manage the ideal inspection and testing staff for construction projects. Dr. Li brings 16 years of civil engineering experience, specializing in pavement materials testing and engineering.

Relevant Experience

LA County Public Works | [Resident Engineer](#)

On-Call Materials Testing, Pavement Mix Design, and Inspection Services | As the Materials Testing Engineer and Project Manager for this contract, Qiang effectively manages both field and laboratory testing activities and ensures the quality assurance of testing procedures and results across various projects.

City of Downey | [Project Manager](#)

Paramount Blvd Traffic Signal Upgrades and Safety Enhancements | Qiang serves as Project Manager responsible for Quality Assurance, providing as-needed technical consulting, and overseeing inspection, materials sampling, and testing services for subgrade, aggregate base HMA compaction, and minor concrete testing. His knowledge in pavement engineering and material testing plays a pivotal role in maintaining the project's stringent standards and ensuring comprehensive quality control throughout the entire process.

County of San Diego | [Project Manager / Civil Engineer](#)

As-Needed Materials Testing and Geotechnical Consulting for Non-Federally Funded Projects, San Diego County, California | Qiang served as the Civil Engineer for the San Diego County materials laboratory and was responsible for performing Capital Improvements Program (CIP) submittal reviews, Planning & Development Services (DPS) plan reviews, lab testing results reviews for the County laboratory and third party labs, attendance at pre-construction meetings for CIP projects and performing pavement design for rigid and flexible pavements. Additionally, Qiang served as the Materials Testing Engineer and Project Manager. He coordinated field and laboratory testing activities, provided supervision and quality assurance of testing procedures and test results for slurry seal, chip seal, and AC overlay projects.



Kristin Cox

G3 Materials Testing

EDUCATION / CERTIFICATIONS

- B.S.(Business Marketing) California State University Long Beach
- ACI Concrete Field
- Grade 1
- Caltrans CTM certifications
- ICC Soils, Structural
- Masonry, Reinforced
- Concrete, Prestressed
- Concrete, Structural
- Steel and Bolting and
- Fire Proofing

Relevant Qualifications

Kristin Cox has 5 years of inspection and testing experience of roadway construction. Kristin is highly knowledgeable in major roadway construction and pavement rehabilitation activities, including the materials testing of soils, aggregates, concrete, and asphalt. Kristin holds an ICC Certification as a Special Inspector Associate for Reinforced Concrete, and is also certified in Soils, and Prestressed Concrete. As a roadway inspector, Kristin oversees construction activities and performs inspection duties to include, plan and specification review, scheduling of materials sampling, preparation of non-compliance reports, review of RFI's and material certifications. She utilizes her extensive infrastructure background on major infrastructure projects to provide sampling and testing oversight.

Relevant Experience (Municipality,Position,Project,Scope)

Caltrans | [Inspector / Technician](#)

Interstate 5/Empire Boulevard, Burbank, California | Kristin is providing inspection and materials testing of Individual Slab Replacements. Her responsibilities include sampling of concrete aggregates, sampling concrete, measuring the concretes plastic properties and fabricating flexural concrete specimens. Kristin is monitoring the rapid setting concrete operations including verifying concrete batch proportions, placement and finishing activities.

Caltrans District 7 | [Inspector / Technician](#)

Caltrans District 7, I-5 Widening and Valley View Interchange Improvement

| The I-5 Valley View Interchange Project began construction in 2016 and added a High Occupancy Vehicle and mixed-flow lane in each direction along approximately 2 miles of I-5 at Valley View Avenue, from Artesia Boulevard to North Fork Coyote Creek. This is the last segment of the \$1.7B I-5 widening program extending from the 605 freeway to the Orange County Line. Major elements of this project include the widening and reconstruction of 3 bridges including the complex Valley View bridge replacement which also spans an active railroad overpass. G3's scope included lean concrete base rapid setting, HMA, data coring, JPCP, JPCP-RSC, structural concrete, masonry soundwall, MSE wall and structural steel testing of welded or mechanically spliced hoops. Kristin was responsible for material testing and laboratory and inspection reports. The material testing included lean concrete base rapid setting, HMA, data coring, JPCP, JPCP-RSC, structural concrete, masonry soundwall, MSE wall and structural steel testing of welded or mechanically spliced hoops. results and consulting with the Caltrans Resident and Materials Engineers to resolve concerns regarding materials properties.



Devin Feurtey

G3 Materials Testing - QA Inspector / Technician

CERTIFICATIONS

- CTM Caltrans Certifications
- AASHTO & ASTM certifications
- ACI Concrete Field Testing Grade 1
- ACI Concrete Lab Testing Level 2
- ACI Aggregate Base Testing
- Nuclear Gauge

INDUSTRY TENURE

- 8+ Years

Relevant Qualifications

Devin is a qualified infrastructure technician with 8 years of experience in construction inspection. Devin is highly knowledgeable in the materials testing of soils, aggregates, concrete, and asphalt in accordance with ACI and Caltrans standards. As a roadway inspector, he oversees overlay and construction activities, and performs inspection duties to include plan and specification review, scheduling of materials sampling, and preparation of non-compliance reports. Devin has extensive experience with HMA plant mix designs for overlay using Superpave method, Hveem compaction method, and Marshall compaction method.

Relevant Experience

Los Angeles County Department of Public Works | [Inspector / Technician](#)

On-Call Materials Testing, Pavement Mix Design, and Inspection Services | As Inspector, Devin performed full time slurry placement observation, material sampling, and field testing. At the beginning of each shift, the aggregates stockpiles were inspected and sampled for SIV analysis and sand equivalent compliance testing.

Additional relevant duties include preplacement pavement inspection, monitoring of crack fill operation, slurry placement spread rate calculations, and slurry testing for consistency, emulsion and moisture content, and wet track abrasion test fabrication.

City of Downey | [Inspector / Technician](#)

3rd Street Pavement Rehabilitation | Devin performs pre-production testing of slurry seal mix design, including testing aggregates to determine the washed gradation and sand equivalents. Additionally, he collects field samples for extraction tests, consistency tests, and wet track abrasion tests to confirm mix design complies with the project standards. Kristin provided quality assurance field testing and material testing services.



Denise Acosta

Contract Administrator

EDUCATION / TRAINING

- P6 Primavera System Fundamental
- Project management
- Premier Career College Financial Records Processor

INDUSTRY TENURE

- 8+ years

Relevant Qualifications

Ms. Acosta has more than 8 years of professional experience in Public Works Engineering and Construction Industry. She has worked in extremely busy, deadline oriented environments, and possesses strong organizational, communication (verbal and written), time management, and pays attention to detail. She has assisted Project Managers in establishing the project chart of accounts, developing budgets, and updating the CPM construction schedule, preparing subcontracts and purchase orders, and producing a responsibility listing for the entire project staff team. Ms. Acosta also has experience providing administrative support to the Project Superintendent and also providing leadership and training to the project staff and Engineers.

Relevant Experience

City of Monrovia Ms. Acosta provided advanced level administrative support by assisting project managers in maintaining project schedules, total project cost estimates, and status reports. She has monitored project schedule progress, actual expenditures vs. budget, and identified developing problem areas. She has also Monitored effective cost control and budget management practices. In assisting Project Managers, she has developed and reviewed baseline schedules, monthly schedules, as-built schedules, and time impact analysis. In this role she has helped Project Managers update and monitor Project information into Project Management controls systems and project information websites, prepared cost reports and related tracking. She also assisted provided support to Project Managers with gathering physical completion data, verified charge codes for purchase requisitions and change orders to ensure proper cost accounting and she has monitored effective cost control and budget management practices. She has provided help in development of weekly/monthly cost and status reports for the project team. She has extensive experience in Microsoft Project, Microsoft Project Online, or web-based project management controls systems in updating Project information.

Riverside County Transportation Division In her role as Assistant Project Manager and person in charge of Document Control, Ms. Acosta led the oversight of project planning, design, and construction within California's state highway system, adhering to Caltrans standards, and on commuter and freight rail lines under FTA and SCRRRA oversight. She collaborated closely with SCRRRA, ensuring compliance with BNSF and UP standards while verifying task completion. Her professionalism extended to collaborating with peers, technical leads, supervisors, and clients to develop and implement robust document management systems and establish efficient workflows. Utilizing EDMS, she supported various disciplines and departments, processing payments, change orders, submittals, RFIs, and invoices while meticulously ensuring data accuracy through consistent quality checks. Ms. Acosta curated necessary information, crafted training materials for software applications, and maintained company-compliant procedures and policies. Her contributions extended to assisting in project closure tasks, offering metrics to supervisors, and flexibly handling additional assignments delegated by management.





Jessica Ramirez

Contract Administrator

EXPERTISE

- Microsoft Office Suite
- PROCORE
- SAP

EDUCATION / TRAINING

- PROCORE Certification

INDUSTRY TENURE

- 30+ years

Relevant Qualifications

Ms. Ramirez has been providing Project Administrative Assistant duties for the last 23 years. Her experience has been instrumental in managing and documenting critical project information. This includes taking meeting minutes, creating accurate as-builts, and tracking deviations and corrections in Project plans, specifications, and documentation. She is well-versed in handling submittals, processing invoices and signature approvals, organizing project files, processing RFI's, and ensuring safety protocols are met through comprehensive safety orientations. Additionally, Ms. Ramirez excels in reconciling job-specific expenses and demonstrates strong proficiency in entering time cards into various software systems. She is proficient in managing financial reports such as processing payments, tracking incoming payments and invoices by scanning and routing them for payment. She has tremendous experience handling transmittals, tracking overtime, reporting manpower, managing PCO's and PO's, and diligently sending out daily reports and preliminary notice/stop notices. She has proven her ability to handle multiple tasks efficiently. Ms. Ramirez is also well versed with PROCORE and SAP for producing budget reports. She has worked with project documentation systems and inputting data into various accounting software, and is able to utilize the software effectively for tracking and reporting project progress, along with job cost coding.

Ms. Ramirez has scheduled, managed, and sent out outlook notifications for Teams meetings. Prior to the meetings she has sent agendas, and supporting documents to participants. She has also actively taken and transcribed meeting minutes for distribution.

Ms. Ramirez's success as a Project Administrative Assistant can be attributed to her meticulous attention to detail, responsible nature, and quick learning abilities. She understands the importance of catching even the smallest errors and ensuring accuracy in all project-related documentation. Given the level of responsibility entrusted to Ms. Ramirez, she takes pride in her ability to consistently deliver high-quality work. Regardless of the complexity, she approaches tasks with meticulous care and a strong sense of ownership. Moreover, she has developed a reputation for being a quick learner. In fast-paced, busy environments, Ms. Ramirez adapts swiftly to new tools, systems, and processes, ensuring she is always up to date with the latest industry standards and project management practices. With her attention to detail, sense of responsibility, and ability to quickly grasp new concepts, she consistently excels in delivering exceptional results.



G. Rights to Materials

Understanding

GK & Associates understands that all responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by any Consultant that are submitted as part of the Proposal and not withdrawn shall, upon receipt by CITY, become property of CITY.



3333 Brea Canyon Road, Ste.120
Diamond Bar, CA 91765
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H. Schedule of Hourly Rates

ON-CALL CONSULTANT SERVICES For City of Pico Rivera

GK & ASSOCIATES STANDARD HOURLY RATE SCHEDULE 2024

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$206
Prevailing Wage Senior Inspector*	\$180
Contract Administrator	\$99

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub-Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.





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**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

GK & ASSOCIATES

STANDARD HOURLY RATE SCHEDULE 2025

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$212
Prevailing Wage Senior Inspector*	\$185
Contract Administrator	\$102

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

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**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

**GK & ASSOCIATES
STANDARD HOURLY RATE SCHEDULE 2026**

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$219
Prevailing Wage Senior Inspector*	\$191
Contract Administrator	\$105

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.





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On-Call Construction Management and Inspection Services

**ON-CALL CONSULTANT SERVICES
 For City of Pcio Rivera**

**GK & ASSOCIATES
 STANDARD HOURLY RATE SCHEDULE 2027**

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$225
Prevailing Wage Senior Inspector*	\$197
Contract Administrator	\$108

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.

Tele: 909-595-1940, Fax: 909-595-1314, Email: GKhan@GKandassociates.com





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**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

GK & ASSOCIATES

STANDARD HOURLY RATE SCHEDULE 2028

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$232
Prevailing Wage Senior Inspector*	\$203
Contract Administrator	\$111

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.





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**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

GK & ASSOCIATES

STANDARD HOURLY RATE SCHEDULE 2028

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$232
Prevailing Wage Senior Inspector*	\$203
Contract Administrator	\$111

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.



STANDARD SCHEDULE OF FEES

On-Call Construction Management and Inspection Services

Professional Staff Rates					
Per Hour Unless Otherwise Noted					
Engineering and Consulting					
Classification	Rate				
	2024	2025	2026	2027	2028
Principal / Project Director	\$235.00	\$243.23	\$251.74	\$260.55	\$269.67
Registered Engineer	\$225.00	\$232.88	\$241.03	\$249.46	\$258.19
Quality Program Manager	\$220.00	\$227.70	\$235.67	\$243.92	\$252.46
Project Technical Advisor	\$215.00	\$222.53	\$230.31	\$238.37	\$246.72
Project Manager	\$205.00	\$212.18	\$219.60	\$227.29	\$235.24
Staff Engineer	\$174.00	\$180.09	\$186.39	\$192.92	\$199.67
Laboratory Manager	\$131.00	\$135.59	\$140.33	\$145.24	\$150.33
Laboratory Technician	\$110.00	\$113.85	\$117.83	\$121.96	\$126.23
Administrative	\$65.00	\$67.28	\$69.63	\$72.07	\$74.59
Field Inspection and Technician Services					
Classification	Rate				
	2024	2025	2026	2027	2028
Quality Control Manager	\$170.00	\$175.95	\$182.11	\$188.48	\$195.08
Public Works Inspector	\$144.00	\$149.04	\$154.26	\$159.66	\$165.24
ICC Soils Inspector/Grading Inspector/LA Deputy	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
ICC Structural Concrete/Masonry Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
Roadway Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
Structures Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
HMA / Concrete Batch Plant Inspector	\$144.00	\$149.04	\$154.26	\$159.66	\$165.24
Source Materials Fabrication Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
Quality Assurance / Quality Control Technician	\$144.00	\$149.04	\$154.26	\$159.66	\$165.24
AWS Certified Welding Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
NDE Inspection (ASNT, NDT, UT/MT/PT)	\$171.00	\$176.99	\$183.18	\$189.59	\$196.23
Coating Inspection (NACE II)	\$168.00	\$173.88	\$179.97	\$186.26	\$192.78
Office Administrative Fees					
Classification	Rate				
	2024	2025	2026	2027	2028
Monthly Certified Payroll Report	\$150	\$155.25	\$160.68	\$166.31	\$172.13
Final Geotechnical or Design Report Replicate Copy	\$275	\$284.63	\$294.59	\$304.90	\$315.57
Overnight Mail (cost plus 15%)	15%	\$0.15	\$0.15	\$0.15	\$0.15

Equipment Usage					
Per <u>Day</u> Unless Otherwise Noted					
Equipment/Vehicle					
Classification	Rate				
	2024	2025	2026	2027	2028
Air Meter	\$39.00	\$40.37	\$41.78	\$43.24	\$44.75
Drilling/Sampling Equipment	By quote				
Nuclear Gauge (per hour)	\$9.00	\$9.32	\$9.64	\$9.98	\$10.33
Concrete/Asphalt Coring Equipment	\$583.00	\$603.41	\$624.52	\$646.38	\$669.01
Ground penetrating radar	\$299.00	\$309.47	\$320.30	\$331.51	\$343.11
Magnetic Imaging Technology Scanner (MIT dowel bar Scanner) (per hour)	\$210.00	\$217.35	\$224.96	\$232.83	\$240.98
Pavement Inertial Profiling truck (per hour)	\$236.00	\$244.26	\$252.81	\$261.66	\$270.82
Field Truck	\$116.00	\$120.06	\$124.26	\$128.61	\$133.11
Caltrans Rapid Strength Concrete Testing Mobile Laboratory	\$473.00	\$489.56	\$506.69	\$524.42	\$542.78
Onsite Project Mobile Laboratory	By quote				
Travel and Miscellaneous					
Remote Project Subsistence	By quote				
Travel Time (billed Portal to Portal at hourly billing rate of the individual)	By quote				
Overtime and Saturday Rate	1.5x Hourly Rate				
Double-time, Sunday and Holiday Rate	2.0x Hourly Rate				
Less than 12 Hour Notice Scheduling Surcharge	Standard Rate plus 50%				

Laboratory Sample Handling					
Per Hour Unless Otherwise Noted					
Sample Pick-Up					
Classification	Rate				
	2024	2025	2026	2027	2028
Sample Pick-Up Trip (within 100 miles of closest G3 Laboratory Flat Rate)	\$200.00	\$207.00	\$214.25	\$221.74	\$229.50
Saturday or Sunday Sample Pick-Up Trip (within 100 miles of closest G3 Laboratory Flat Rate)	\$330.00	\$341.55	\$353.50	\$365.88	\$378.68
Rush Charges for Laboratory Services					
Note: Available for Certain Tests at the Following Premiums Above List Price					
Classification	Rate				
Same Day Service (dependent on availability)	100%				
1 Day Turnaround	80%				
2 Day Turnaround	60%				
3 Day Turnaround	40%				
4 Day Turnaround	25%				



Laboratory Testing Services							
Concrete Tests (Field Made Specimens)							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Coefficient of Thermal Expansion	AASHTO T-336	5000	\$735.00	\$760.73	\$787.35	\$814.91	\$843.43
Core Compression (including trimming)	ASTM C42/C39	5001	\$100.00	\$103.50	\$107.12	\$110.87	\$114.75
Cylinder: Compression Strength - 6" x 12" or 4" x 8"	ASTM C39, CTM 521, AASHTO T22	5002	\$45.00	\$46.58	\$48.21	\$49.89	\$51.64
Cylinder: Tested out of Sequence - 6" x 12" or 4" x 8"	ASTM C39, CTM 521, AASHTO T22	5003	\$51.00	\$52.79	\$54.63	\$56.54	\$58.52
Density, Absorption, and Voids in Hardened Concrete	ASTM C642	5004	\$407.00	\$421.25	\$435.99	\$451.25	\$467.04
Flexural Beams Not Exceeding Ref. Size of 6"x6"x18"	ASTM C78, CTM 523, AASHTO T97, ASTM C1609	5005	\$87.00	\$90.05	\$93.20	\$96.46	\$99.83
Modulus of Elasticity Test	ASTM C469	5006	\$237.00	\$245.30	\$253.88	\$262.77	\$271.96
Splitting Tensile Strength: Cylinders	ASTM C496	5007	\$116.00	\$120.06	\$124.26	\$128.61	\$133.11
Measuring Thickness of Concrete Elements Using Drilled Cores (Per Core)	ASTM C174 / CTM 531	5011	\$52.00	\$53.82	\$55.70	\$57.65	\$59.67
Drying Shrinkage (28 Days), 5 Readings up to 28 Dry Days	AASHTO T160 / ASTM C157 Modified	5009	\$636.00	\$658.26	\$681.30	\$705.14	\$729.82
<ul style="list-style-type: none"> Additional Reading, Per Set of Three Bars 	AASHTO T160 / ASTM C157 Modified	5009.1	\$63.00	\$65.21	\$67.49	\$69.85	\$72.29
<ul style="list-style-type: none"> Storage over Ninety (90) Days, Per Set of Three Bars, Per Month 	AASHTO T160 / ASTM C157 Modified	5009.2	\$37.00	\$38.30	\$39.64	\$41.02	\$42.46
Concrete Specimen Preparation							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Coring of Test Panels in Lab (Each)		5100	\$67.00	\$69.35	\$71.77	\$74.28	\$76.88
Diamond Sawing of Cores or Cylinders (Each)		5101	\$45.00	\$46.58	\$48.21	\$49.89	\$51.64
Concrete Mix Design and Laboratory Trial Batch							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Concrete Laboratory Trial Batch	ASTM C192	5200	By Quote				
Concrete Laboratory Mix Study	ASTM C192	5201	By Quote				

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
Lab Drying Shrinkage (28 days Wet/28 Day Dry), 5 Readings	ASTM C157	5202	\$656.00	\$678.96	\$702.72	\$727.32	\$752.78
Lab Drying Shrinkage (Up to 28 days), 5 Readings	AASHTO T160 / ASTM C157 Modified	5203	\$607.00	\$628.25	\$650.23	\$672.99	\$696.55
• Additional Reading, Per Set of Three Bars	AASHTO T160 / ASTM C157 Modified	5203.1	\$63.00	\$65.21	\$67.49	\$69.85	\$72.29
• Storage over Ninety (90) Days, Per Set of Three Bars, Per Month	AASHTO T160 / ASTM C157 Modified	5203.2	\$37.00	\$38.30	\$39.64	\$41.02	\$42.46
Time of Set (Up to 8 hours)	ASTM C403	5204	\$200.00	\$207.00	\$214.25	\$221.74	\$229.50
Laboratory Concrete Mix Study	ASTM C192	5205	By Quote				
Potential Alkali Reactivity of Aggregates (Mortar-Bar Method) – Fine Aggregate	ASTM C1260	5206	\$1,000.00	\$1,035.00	\$1,071.23	\$1,108.72	\$1,147.52
Potential Alkali Reactivity of Aggregates (Mortar-Bar Method) – Coarse Aggregate	ASTM C1260	5207	\$1,200.00	\$1,242.00	\$1,285.47	\$1,330.46	\$1,377.03
Potential Alkali-Silica Reactivity of Aggregate Combinations – Accelerated Mortar Bar Method	ASTM C1567	5208	\$1,200.00	\$1,242.00	\$1,285.47	\$1,330.46	\$1,377.03
Unit Weight Including Lightweight Concrete, Air Dry Method	ASTM C567	5209	\$125.00	\$129.38	\$133.90	\$138.59	\$143.44
Unit Weight Including Lightweight Concrete, Oven Dry Method	ASTM C567	5210	\$110.00	\$113.85	\$117.83	\$121.96	\$126.23
Masonry, Prisms, Mortar, and Grout							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Absorption of Masonry Block (set of 3)	ASTM C140	5300	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85
Compressive Strength of Composite Prism, 8"x8"x16"	ASTM C1314	5301	\$165.00	\$170.78	\$176.75	\$182.94	\$189.34
Compressive Strength of Composite Prism, 8"x12"x16"	ASTM C1314	5302	\$259.00	\$268.07	\$277.45	\$287.16	\$297.21
Compression Strength of Masonry Block (set of 3)	ASTM C140	5303	\$266.00	\$275.31	\$284.95	\$294.92	\$305.24
Compressive Strength of Masonry Cores, 6"	ASTM C39	5304	\$87.00	\$90.05	\$93.20	\$96.46	\$99.83
Grout Compressive Strength, 2"x2"x2" Cube	ASTM C109	5305	\$55.00	\$56.93	\$58.92	\$60.98	\$63.11
Grout Compressive Strength, 3"x3"x6" Prism	UBC STD 21-18, ASTM C1019	5306	\$72.00	\$74.52	\$77.13	\$79.83	\$82.62
Linear Shrinkage of Masonry Block (set of 3)	ASTM C426	5307	\$318.00	\$329.13	\$340.65	\$352.57	\$364.91

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



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City of Placentia Inspection Services

Laboratory Testing Services							
Mortar Compressive Strength 2"x4", 3"x6" Cylinder	UBC STD 21-16, ASTM C780	5309	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85
Mortar Compressive Strength 2"x2"x2" Cube	UBC STD 21-16, ASTM C780	5310	\$55.00	\$56.93	\$58.92	\$60.98	\$63.11
Shear Test of Masonry Cores, 6"	DSA	5311	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85
Unit Weight of Masonry Block (set of 3)	ASTM C140	5313	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85
Web and Face Shell Measurements	ASTM C140	5314	\$75.00	\$77.63	\$80.34	\$83.15	\$86.06
Soils and Aggregate Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Abrasion: Los Angeles Rattler	ASTM C131, CTM 211, AASHTO T96	2000	\$332.00	\$343.62	\$355.65	\$368.09	\$380.98
Abrasion: Los Angeles Rattler, Large-Size Coarse Agg.	ASTM C535, CT 211	2001	\$367.00	\$379.85	\$393.14	\$406.90	\$421.14
Atterberg Limits/Plasticity Index	ASTM D4318, CTM 204, AASHTO T90	2002	\$298.00	\$308.43	\$319.23	\$330.40	\$341.96
California Bearing Ratio Excluding Maximum Density (Multi-Point)	ASTM D1883, AASHTO T193	2003	\$522.00	\$540.27	\$559.18	\$578.75	\$599.01
California Bearing Ratio Excluding Maximum Density (One Point)	ASTM D1883, AASHTO T193	2003.1	\$250.00	\$258.75	\$267.81	\$277.18	\$286.88
California Bearing Ratio Excluding Maximum Density (Cement or Lime Treated)	ASTM D1883, AASHTO T193	2003.2	\$650.00	\$672.75	\$696.30	\$720.67	\$745.89
Chloride and Sulfate Content	CTM 417, CTM 422	2004	\$193.00	\$199.76	\$206.75	\$213.98	\$221.47
Clay Lumps and Friable Particles	ASTM C142	2005	\$286.00	\$296.01	\$306.37	\$317.09	\$328.19
Cleaness Value: 1" x #4	CTM 227	2006	\$261.00	\$270.14	\$279.59	\$289.38	\$299.50
Cleaness Value: 2.5" x 1.5" or 1.5" x .75"	CTM 227	2007	\$523.00	\$541.31	\$560.25	\$579.86	\$600.15
Corrosivity Series: Sulfate, Cl, pH, Resistivity	CTM 643, 417, 422	2008	\$382.00	\$395.37	\$409.21	\$423.53	\$438.35
Crushed/Fractured Particles	ASTM D5821, CTM 205, T335	2009	\$254.00	\$262.89	\$272.09	\$281.61	\$291.47
Durability Index: Per Method – A, B, C, or D	ASTM D3744, CTM 229, AASHTO T210	2010	\$321.00	\$332.24	\$343.86	\$355.90	\$368.35
Expansion Index	ASTM D4829	2011	\$239.00	\$247.37	\$256.02	\$264.98	\$274.26
Flat Particle and Elongated Particle	ASTM D4791, CTM 235	2012	\$260.00	\$269.10	\$278.52	\$288.27	\$298.36
Flat or Elongated Particle	ASTM D4791, CTM 235	2013	\$267.00	\$276.35	\$286.02	\$296.03	\$306.39
Full Depth Reclamation (FDR) Mix Design	Project Specified	2014	By quote				
Material Finer than #200 Sieve by Washing	ASTM D1140, CTM 202, AASHTO T11	2015	\$122.00	\$126.27	\$130.69	\$135.26	\$140.00

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



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Laboratory Testing Services							
Moisture and Density: Ring Sample	ASTM D2937	2016	\$63.00	\$65.21	\$67.49	\$69.85	\$72.29
Moisture and Density: Shelby Tube Sample	ASTM D2937	2017	\$90.00	\$93.15	\$96.41	\$99.78	\$103.28
Organic Impurities	ASTM C40, CTM 213, AASHTO T21	2018	\$128.00	\$132.48	\$137.12	\$141.92	\$146.88
Permeability of Granular Soil	ASTM D2434, CTM 220, AASHTO T215	2019	By quote				
R-Value: Soil	ASTM D2844, CTM 301, AASHTO T190	2020	\$353.00	\$365.36	\$378.14	\$391.38	\$405.08
R-Value: Aggregate Base	ASTM D2844, CTM 301, AASHTO T190	2021	\$491.00	\$508.19	\$525.97	\$544.38	\$563.43
Relative Compaction of Soils (California Method)	CTM 216	2022	\$267.00	\$276.35	\$286.02	\$296.03	\$306.39
Sand Equivalent	ASTM D2419, CTM 217, AASHTO T176	2023	\$168.00	\$173.88	\$179.97	\$186.26	\$192.78
Sieve w/ Hydrometer: 3/4" Gravel to Clay	ASTM D422, CTM 203, AASHTO T88	2024	\$300.00	\$310.50	\$321.37	\$332.62	\$344.26
Sieve w/ Hydrometer: Sand to Clay	ASTM D422, CTM 203, AASHTO T88	2025	\$300.00	\$310.50	\$321.37	\$332.62	\$344.26
Sieve Analysis with Wash	ASTM C136, CTM 202, AASHTO T27	2026	\$168.00	\$173.88	\$179.97	\$186.26	\$192.78
Sieve Analysis w/out Wash	ASTM C136, CTM 202, AASHTO T27	2027	\$142.00	\$146.97	\$152.11	\$157.44	\$162.95
Split Sieve Analysis (coarse/fine aggregates)	ASTM C136, CTM 202, AASHTO T27	2028	\$248.00	\$256.68	\$265.66	\$274.96	\$284.59
Sieve Analysis w/o Wash: W/ Cobbles	ASTM C136, CTM 202, AASHTO T27	2029	\$273.00	\$282.56	\$292.44	\$302.68	\$313.27
Soil Cement Treated Mix Design	Project Specified	2030	By quote				
Soil Max. Density & Optimum Moisture: Standard Effort	ASTM D698, AASHTO T99	2031	\$284.00	\$293.94	\$304.23	\$314.88	\$325.90
Soil Max. Density & Optimum Moisture: With Rock Correction	ASTM D698, D1557, D4718, AASHTO T99, T180	2032	\$374.00	\$387.09	\$400.64	\$414.66	\$429.17
Soil Max. Density & Optimum Moisture Density: Check Point	ASTM D698, D1557, AASHTO T99, T180	2033	\$122.00	\$126.27	\$130.69	\$135.26	\$140.00
Max. Density & Optimum Moisture: Modified Effort	D1557, AASHTO T99, T180	2034	\$304.00	\$314.64	\$325.65	\$337.05	\$348.85
Soils and Aggregates: Moisture Content	ASTM D566, CTM 226, AASHTO T255	2035	\$40.00	\$41.40	\$42.85	\$44.35	\$45.90

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City of Placentia Inspection Services

Laboratory Testing Services							
Soundness: Sodium or Magnesium Sulfate, 5 Cycles, Per Sieve Size	ASTM C88, CTM 214, AASHTO T104	2036	\$174.00	\$180.09	\$186.39	\$192.92	\$199.67
Specific Gravity and Absorption: Coarse Aggregate	ASTM C127, CTM 206, AASHTO T85	2037	\$141.00	\$145.94	\$151.04	\$156.33	\$161.80
Specific Gravity and Absorption: Fine Aggregate	ASTM C128, CTM 207, AASHTO T84	2038	\$220.00	\$227.70	\$235.67	\$243.92	\$252.46
Specific Gravity of Soils	ASTM D854, CTM 209, AASHTO T100	2039	\$138.00	\$142.83	\$147.83	\$153.00	\$158.36
Standard Specification for Concrete Aggregates (C33)	ASTM C33	2040	By quote				
Uncompacted Void Content - Fine Aggregate	ASTM C1252, CTM 234, AASHTO T304	2041	\$201.00	\$208.04	\$215.32	\$222.85	\$230.65
Unconfined Compression of Soils	ASTM D2166, CTM 221, AASHTO T208	2042	\$298.00	\$308.43	\$319.23	\$330.40	\$341.96
Unit Weight of Aggregates	ASTM C29, CTM 212, AASHTO T19	2043	\$130.00	\$134.55	\$139.26	\$144.13	\$149.18
Voids in Aggregate	ASTM C29, CTM 212, AASHTO T19	2044	\$130.00	\$134.55	\$139.26	\$144.13	\$149.18
Lightweight Particles, Fine Aggregate	ASTM C123, AASHTO T113	2045	\$175.00	\$181.13	\$187.46	\$194.03	\$200.82
Lightweight Particles, Coarse Aggregate	ASTM C123, AASHTO T113	2046	\$210.00	\$217.35	\$224.96	\$232.83	\$240.98
Lightweight Particles, Coarse Aggregate (Chert)	ASTM C123, AASHTO T113	2047	\$210.00	\$217.35	\$224.96	\$232.83	\$240.98
Hot Mix Asphalt (HMA), Warm Mix Asphalt (WMA), Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
SSD: Bulk Specific Gravity of Compacted HMA Sample or Core	ASTM D2726, CTM 308C, AASHTO T166	3000	\$67.00	\$69.35	\$71.77	\$74.28	\$76.88
Coated: Bulk Specific Gravity Compacted HMA Sample or Core	ASTM D1188, CTM 308A, AASHTO T275	3001	\$97.00	\$100.40	\$103.91	\$107.55	\$111.31
Draindown Characteristics in Uncompacted HMA	ASTM D6390, AASHTO T305	3002	\$200.00	\$207.00	\$214.25	\$221.74	\$229.50
Lab Mixed-Effect of Moisture on HMA	ASTM D4867, AASHTO T283	3003	\$1,568.00	\$1,622.88	\$1,679.68	\$1,738.47	\$1,799.32
Lab Mixed-Effect of Moisture on HMA, 1 Freeze Thaw	ASTM D4867, AASHTO T283	3004	\$1,914.00	\$1,980.99	\$2,050.32	\$2,122.09	\$2,196.36
Plant Mixed-Effect of Moisture on HMA Mix	ASTM D4867, AASHTO T283	3005	\$1,134.00	\$1,173.69	\$1,214.77	\$1,257.29	\$1,301.29

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On-Call Construction Management and Inspection Services



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Laboratory Testing Services							
Plant Mixed-Effect of Moisture on HMA, 1 Freeze Thaw	ASTM D4867, AASHTO T283	3006	\$1,568.00	\$1,622.88	\$1,679.68	\$1,738.47	\$1,799.32
Extraction: % Bitumen by Ignition	ASTM D6307, CTM 382, AASHTO T308	3007	\$257.00	\$266.00	\$275.30	\$284.94	\$294.91
Extraction: % Bitumen by Ignition & Gradation	ASTM D6307/D5444, CTM 382/202, AASHTO T308/T27	3008	\$355.00	\$367.43	\$380.28	\$393.59	\$407.37
Gyratory Compacted Bulk Sp. Gr. (set of 3)	ASTM D6925, AASHTO T312	3009	\$350.00	\$362.25	\$374.93	\$388.05	\$401.63
Plant Mixed - Hamburg Wheel Track Test	AASHTO T234	3010	\$1,439.00	\$1,489.37	\$1,541.49	\$1,595.45	\$1,651.29
Lab Mixed - Hamburg Wheel Track Test	AASHTO T234	3011	\$2,440.00	\$2,525.40	\$2,613.79	\$2,705.27	\$2,799.96
HMA Ignition Oven Correction Factor	ASTM D6307, CTM 382, AASHTO T309	3012	\$919.00	\$951.17	\$984.46	\$1,018.91	\$1,054.57
HMA Moisture Content	CTM 370, AASHTO T329	3013	\$74.00	\$76.59	\$79.27	\$82.05	\$84.92
Hveem Mix Design	Project Specified	3014	By quote				
Hveem Compacted Bulk Sp, Gr. (set of 3): Paraffin	ASTM D1188, CTM 308A, AASHTO T275	3015	\$248.00	\$256.68	\$265.66	\$274.96	\$284.59
Hveem Stabilometer Test - Lab Mixed (set of 3)	ASTM D1560/1561, CT 304/366, AASHTO T246/247	3016	\$425.00	\$439.88	\$455.27	\$471.21	\$487.70
Hveem Stabilometer Test - Plant Mixed (set of 3)	ASTM D1560/1561, CT 304/366, AASHTO T246/247	3017	\$260.00	\$269.10	\$278.52	\$288.27	\$298.36
Lab Mixed - Indirect Tensile Strength of HMA (IDT)	ASTM D6931	3018	\$414.00	\$428.49	\$443.49	\$459.01	\$475.07
Plant Mixed - Indirect Tensile Strength of HMA (IDT)	ASTM D6931	3019	\$280.00	\$289.80	\$299.94	\$310.44	\$321.31
Lab Mixed - High Temperature Indirect Tensile Strength of HMA (IDT-HT)	ASTM D6931	3038	\$414.00	\$428.49	\$443.49	\$459.01	\$475.07
Plant Mixed - High Temperature Indirect Tensile Strength of HMA (IDT-HT)	ASTM D6931	3039	\$280.00	\$289.80	\$299.94	\$310.44	\$321.31
4" Marshall Compacted Bulk, Sp. Gr. (set of 3)	ASTM D2726, CTM 308C, AASHTO T166	3020	\$278.00	\$287.73	\$297.80	\$308.22	\$319.01
6" Marshall Compacted Bulk Sp. Gr. (set of 3)	ASTM D2726, CTM 308C, AASHTO T166	3021	\$287.00	\$297.05	\$307.44	\$318.20	\$329.34
Marshall Mix Design	Project Specified	3022	By quote				
Max. Theoretical Specific Gravity [RICE]	ASTM D2041, CTM 309, AASHTO T209	3023	\$191.00	\$197.69	\$204.60	\$211.77	\$219.18
Open Grade Mix Design	Project Specified	3024	By quote				
Quantitative Extraction: % Bit. & Sieve Analysis	ASTM D2172, AASHTO T164	3025	\$375.00	\$388.13	\$401.71	\$415.77	\$430.32

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City of Placentia Inspection Services

Laboratory Testing Services							
RAP Quality Testing - Total of 3 Samples	CTM 384, MS-2	3026	\$2,927.00	\$3,029.45	\$3,135.48	\$3,245.22	\$3,358.80
Lab Mixed - Resistance of Compacted HMA to Moisture Damage	CTM 371	3027	\$2,290.00	\$2,370.15	\$2,453.11	\$2,538.96	\$2,627.83
Resistance to Plastic Flow - 4" Marshall of Cored Sample	ASTM D6926/6927, AASHTO R68/T245	3028	\$184.00	\$190.44	\$197.11	\$204.00	\$211.14
Resistance to Plastic Flow - 4" Marshall Test, Plant Mix	ASTM D6926/6927, AASHTO R68/T245	3029	\$280.00	\$289.80	\$299.94	\$310.44	\$321.31
Resistance to Plastic Flow - 4" Marshall Test Lab Mixed	ASTM D6926/6927, AASHTO R68/T245	3030	\$414.00	\$428.49	\$443.49	\$459.01	\$475.07
Resistance to Plastic Flow - 6" Marshall Test Lab Mixed	ASTM D5581	3031	\$541.00	\$559.94	\$579.53	\$599.82	\$620.81
Resistance to Plastic Flow - 6" Marshall Test, Premixed	ASTM D5581	3032	\$432.00	\$447.12	\$462.77	\$478.97	\$495.73
Superpave Mix Design	Project Specified	3033	By quote				
Rutting Susceptibility of HMA using the APA Lab Mixed	AASHTO T340	3034	\$2,291.00	\$2,371.19	\$2,454.18	\$2,540.07	\$2,628.98
Rutting Susceptibility of HMA using the APA - Plant Mixed	AASHTO T340	3035	\$1,913.00	\$1,979.96	\$2,049.25	\$2,120.98	\$2,195.21
Lab Mixed - Rapid Shear Rutting Test (IDEAL-RT) - Set of 3	ASTM WK71466	3040	\$1,500.00	\$1,552.50	\$1,606.84	\$1,663.08	\$1,721.28
Plant Mixed - Rapid Shear Rutting Test (IDEAL-RT) - Set of 3	ASTM WK71466	3041	\$1,000.00	\$1,035.00	\$1,071.23	\$1,108.72	\$1,147.52
Lab Mixed - Indirect Tensile Cracking Test (IDEAL-CT) - Set of 3	ASTM 8225	3036	\$1,500.00	\$1,552.50	\$1,606.84	\$1,663.08	\$1,721.28
Plant Mixed - Indirect Tensile Cracking Test (IDEAL-CT) - Set of 3	ASTM 8225	3037	\$1,000.00	\$1,035.00	\$1,071.23	\$1,108.72	\$1,147.52
Emulsion Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Emulsion Residue, Evaporation	ASTM D244	3100	\$151.00	\$156.29	\$161.75	\$167.42	\$173.28
Emulsion Sieve Test	ASTM D244	3101	\$146.00	\$151.11	\$156.40	\$161.87	\$167.54
Furol Viscosity @ 77°F	ASTM D7496	3102	\$153.00	\$158.36	\$163.90	\$169.63	\$175.57
Furol Viscosity @ 122°F	ASTM D7496	3103	\$161.00	\$166.64	\$172.47	\$178.50	\$184.75
Penetration	ASTM D5	3104	\$140.00	\$144.90	\$149.97	\$155.22	\$160.65
Residue by Evaporation	ASTM D6934	3105	\$146.00	\$151.11	\$156.40	\$161.87	\$167.54
Sieve Test	ASTM D6933	3106	\$114.00	\$117.99	\$122.12	\$126.39	\$130.82

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
Storage Stability, 1 Day	ASTM D6930	3107	\$180.00	\$186.30	\$192.82	\$199.57	\$206.55
Storage Stability, 5 Day	ASTM D6930	3108	\$207.00	\$214.25	\$221.74	\$229.50	\$237.54
Wet Track Abrasion	ASTM D3910	3109	\$193.00	\$199.76	\$206.75	\$213.98	\$221.47
Binder Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Cone Penetration	ASTM D217	3200	\$128.00	\$132.48	\$137.12	\$141.92	\$146.88
Haake Viscosity	LP-11	3201	\$166.00	\$171.81	\$177.82	\$184.05	\$190.49
Resilience @ 77°F	ASTM D5329	3202	\$128.00	\$132.48	\$137.12	\$141.92	\$146.88
Rubber Binder Profile	Project Specified	3203	\$4,332.00	\$4,483.62	\$4,640.55	\$4,802.97	\$4,971.07
Softening Point	ASTM D36	3204	\$140.00	\$144.90	\$149.97	\$155.22	\$160.65
PG Binder Specification Compliance	AASHTO M320	3205	\$908.00	\$939.78	\$972.67	\$1,006.72	\$1,041.95
PG Grade Determination	AASHTO R29 / AASHTO M332	3206	\$1,155.00	\$1,195.43	\$1,237.26	\$1,280.57	\$1,325.39

--END OF SCHEDULE OF FEES--

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12

**EXHIBIT B
APPROVED FEE SCHEDULE**

(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)



3333 Brea Canyon Road, Ste.120
Diamond Bar, CA 91765
www.gkandassociates.com

H. Schedule of Hourly Rates

ON-CALL CONSULTANT SERVICES For City of Pico Rivera

GK & ASSOCIATES STANDARD HOURLY RATE SCHEDULE 2024

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$206
Prevailing Wage Senior Inspector*	\$180
Contract Administrator	\$99

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.





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**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

GK & ASSOCIATES

STANDARD HOURLY RATE SCHEDULE 2025

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$212
Prevailing Wage Senior Inspector*	\$185
Contract Administrator	\$102

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

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**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

**GK & ASSOCIATES
STANDARD HOURLY RATE SCHEDULE 2026**

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$219
Prevailing Wage Senior Inspector*	\$191
Contract Administrator	\$105

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

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On-Call Construction Management and Inspection Services

**ON-CALL CONSULTANT SERVICES
 For City of Pcio Rivera**

**GK & ASSOCIATES
 STANDARD HOURLY RATE SCHEDULE 2027**

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$225
Prevailing Wage Senior Inspector*	\$197
Contract Administrator	\$108

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.

Tele: 909-595-1940, Fax: 909-595-1314, Email: GKhan@GKandassociates.com





3333 Brea Canyon Road, Ste.120
Diamond Bar, CA 91765
www.gkandassociates.com

**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

GK & ASSOCIATES

STANDARD HOURLY RATE SCHEDULE 2028

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$232
Prevailing Wage Senior Inspector*	\$203
Contract Administrator	\$111

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.





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**ON-CALL CONSULTANT SERVICES
For City of Pico Rivera**

GK & ASSOCIATES

STANDARD HOURLY RATE SCHEDULE 2028

EFFECTIVE FOR ONE YEAR FROM SIGNED CONTRACT DATE

<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
Construction Manager	\$232
Prevailing Wage Senior Inspector*	\$203
Contract Administrator	\$111

*Based on a minimum of 4 hours field Inspection.

Overtime

Overtime for non-exempt employees will be charged at 1.5 x hourly rate; overtime for exempt employees and other classification will be charged at 1 x hourly rate.

Annual Escalation

GK & Associates rates are subject to yearly increases based on the Consumer Price Index (CPI).

Sub- Consultant

(*) G3 Quality's fee will be calculated per required job sample testing, rather than an hourly basis and will be invoiced on a monthly basis in addition to a 5% markup, together with GK & Associates monthly invoice. Their fee proposal can be found on the following pages.



STANDARD SCHEDULE OF FEES
On-Call Construction Management and Inspection Services

Professional Staff Rates					
Per Hour Unless Otherwise Noted					
Engineering and Consulting					
Classification	Rate				
	2024	2025	2026	2027	2028
Principal / Project Director	\$235.00	\$243.23	\$251.74	\$260.55	\$269.67
Registered Engineer	\$225.00	\$232.88	\$241.03	\$249.46	\$258.19
Quality Program Manager	\$220.00	\$227.70	\$235.67	\$243.92	\$252.46
Project Technical Advisor	\$215.00	\$222.53	\$230.31	\$238.37	\$246.72
Project Manager	\$205.00	\$212.18	\$219.60	\$227.29	\$235.24
Staff Engineer	\$174.00	\$180.09	\$186.39	\$192.92	\$199.67
Laboratory Manager	\$131.00	\$135.59	\$140.33	\$145.24	\$150.33
Laboratory Technician	\$110.00	\$113.85	\$117.83	\$121.96	\$126.23
Administrative	\$65.00	\$67.28	\$69.63	\$72.07	\$74.59
Field Inspection and Technician Services					
Classification	Rate				
	2024	2025	2026	2027	2028
Quality Control Manager	\$170.00	\$175.95	\$182.11	\$188.48	\$195.08
Public Works Inspector	\$144.00	\$149.04	\$154.26	\$159.66	\$165.24
ICC Soils Inspector/Grading Inspector/LA Deputy	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
ICC Structural Concrete/Masonry Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
Roadway Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
Structures Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
HMA / Concrete Batch Plant Inspector	\$144.00	\$149.04	\$154.26	\$159.66	\$165.24
Source Materials Fabrication Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
Quality Assurance / Quality Control Technician	\$144.00	\$149.04	\$154.26	\$159.66	\$165.24
AWS Certified Welding Inspector	\$148.00	\$153.18	\$158.54	\$164.09	\$169.83
NDE Inspection (ASNT, NDT, UT/MT/PT)	\$171.00	\$176.99	\$183.18	\$189.59	\$196.23
Coating Inspection (NACE II)	\$168.00	\$173.88	\$179.97	\$186.26	\$192.78
Office Administrative Fees					
Classification	Rate				
	2024	2025	2026	2027	2028
Monthly Certified Payroll Report	\$150	\$155.25	\$160.68	\$166.31	\$172.13
Final Geotechnical or Design Report Replicate Copy	\$275	\$284.63	\$294.59	\$304.90	\$315.57
Overnight Mail (cost plus 15%)	15%	\$0.15	\$0.15	\$0.15	\$0.15

Equipment Usage					
Per Day Unless Otherwise Noted					
Equipment/Vehicle					
Classification	Rate				
	2024	2025	2026	2027	2028
Air Meter	\$39.00	\$40.37	\$41.78	\$43.24	\$44.75
Drilling/Sampling Equipment	By quote				
Nuclear Gauge (per hour)	\$9.00	\$9.32	\$9.64	\$9.98	\$10.33
Concrete/Asphalt Coring Equipment	\$583.00	\$603.41	\$624.52	\$646.38	\$669.01
Ground penetrating radar	\$299.00	\$309.47	\$320.30	\$331.51	\$343.11
Magnetic Imaging Technology Scanner (MIT dowel bar Scanner) (per hour)	\$210.00	\$217.35	\$224.96	\$232.83	\$240.98
Pavement Inertial Profiling truck (per hour)	\$236.00	\$244.26	\$252.81	\$261.66	\$270.82
Field Truck	\$116.00	\$120.06	\$124.26	\$128.61	\$133.11
Caltrans Rapid Strength Concrete Testing Mobile Laboratory	\$473.00	\$489.56	\$506.69	\$524.42	\$542.78
Onsite Project Mobile Laboratory	By quote				
Travel and Miscellaneous					
Remote Project Subsistence	By quote				
Travel Time (billed Portal to Portal at hourly billing rate of the individual)	By quote				
Overtime and Saturday Rate	1.5x Hourly Rate				
Double-time, Sunday and Holiday Rate	2.0x Hourly Rate				
Less than 12 Hour Notice Scheduling Surcharge	Standard Rate plus 50%				

Laboratory Sample Handling					
Per Hour Unless Otherwise Noted					
Sample Pick-Up					
Classification	Rate				
	2024	2025	2026	2027	2028
Sample Pick-Up Trip (within 100 miles of closest G3 Laboratory Flat Rate)	\$200.00	\$207.00	\$214.25	\$221.74	\$229.50
Saturday or Sunday Sample Pick-Up Trip (within 100 miles of closest G3 Laboratory Flat Rate)	\$330.00	\$341.55	\$353.50	\$365.88	\$378.68
Rush Charges for Laboratory Services					
Note: Available for Certain Tests at the Following Premiums Above List Price					
Classification	Rate				
Same Day Service (dependent on availability)	100%				
1 Day Turnaround	80%				
2 Day Turnaround	60%				
3 Day Turnaround	40%				
4 Day Turnaround	25%				



Laboratory Testing Services							
Concrete Tests (Field Made Specimens)							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Coefficient of Thermal Expansion	AASHTO T-336	5000	\$735.00	\$760.73	\$787.35	\$814.91	\$843.43
Core Compression (including trimming)	ASTM C42/C39	5001	\$100.00	\$103.50	\$107.12	\$110.87	\$114.75
Cylinder: Compression Strength - 6" x 12" or 4" x 8"	ASTM C39, CTM 521, AASHTO T22	5002	\$45.00	\$46.58	\$48.21	\$49.89	\$51.64
Cylinder: Tested out of Sequence - 6" x 12" or 4" x 8"	ASTM C39, CTM 521, AASHTO T22	5003	\$51.00	\$52.79	\$54.63	\$56.54	\$58.52
Density, Absorption, and Voids in Hardened Concrete	ASTM C642	5004	\$407.00	\$421.25	\$435.99	\$451.25	\$467.04
Flexural Beams Not Exceeding Ref. Size of 6"x6"x18"	ASTM C78, CTM 523, AASHTO T97, ASTM C1609	5005	\$87.00	\$90.05	\$93.20	\$96.46	\$99.83
Modulus of Elasticity Test	ASTM C469	5006	\$237.00	\$245.30	\$253.88	\$262.77	\$271.96
Splitting Tensile Strength: Cylinders	ASTM C496	5007	\$116.00	\$120.06	\$124.26	\$128.61	\$133.11
Measuring Thickness of Concrete Elements Using Drilled Cores (Per Core)	ASTM C174 / CTM 531	5011	\$52.00	\$53.82	\$55.70	\$57.65	\$59.67
Drying Shrinkage (28 Days), 5 Readings up to 28 Dry Days	AASHTO T160 / ASTM C157 Modified	5009	\$636.00	\$658.26	\$681.30	\$705.14	\$729.82
<ul style="list-style-type: none"> Additional Reading, Per Set of Three Bars 	AASHTO T160 / ASTM C157 Modified	5009.1	\$63.00	\$65.21	\$67.49	\$69.85	\$72.29
<ul style="list-style-type: none"> Storage over Ninety (90) Days, Per Set of Three Bars, Per Month 	AASHTO T160 / ASTM C157 Modified	5009.2	\$37.00	\$38.30	\$39.64	\$41.02	\$42.46
Concrete Specimen Preparation							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Coring of Test Panels in Lab (Each)		5100	\$67.00	\$69.35	\$71.77	\$74.28	\$76.88
Diamond Sawing of Cores or Cylinders (Each)		5101	\$45.00	\$46.58	\$48.21	\$49.89	\$51.64
Concrete Mix Design and Laboratory Trial Batch							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Concrete Laboratory Trial Batch	ASTM C192	5200	By Quote				
Concrete Laboratory Mix Study	ASTM C192	5201	By Quote				

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services								
Lab Drying Shrinkage (28 days Wet/28 Day Dry), 5 Readings	ASTM C157	5202	\$656.00	\$678.96	\$702.72	\$727.32	\$752.78	
Lab Drying Shrinkage (Up to 28 days), 5 Readings	AASHTO T160 / ASTM C157 Modified	5203	\$607.00	\$628.25	\$650.23	\$672.99	\$696.55	
• Additional Reading, Per Set of Three Bars	AASHTO T160 / ASTM C157 Modified	5203.1	\$63.00	\$65.21	\$67.49	\$69.85	\$72.29	
• Storage over Ninety (90) Days, Per Set of Three Bars, Per Month	AASHTO T160 / ASTM C157 Modified	5203.2	\$37.00	\$38.30	\$39.64	\$41.02	\$42.46	
Time of Set (Up to 8 hours)	ASTM C403	5204	\$200.00	\$207.00	\$214.25	\$221.74	\$229.50	
Laboratory Concrete Mix Study	ASTM C192	5205	By Quote					
Potential Alkali Reactivity of Aggregates (Mortar-Bar Method) – Fine Aggregate	ASTM C1260	5206	\$1,000.00	\$1,035.00	\$1,071.23	\$1,108.72	\$1,147.52	
Potential Alkali Reactivity of Aggregates (Mortar-Bar Method) – Coarse Aggregate	ASTM C1260	5207	\$1,200.00	\$1,242.00	\$1,285.47	\$1,330.46	\$1,377.03	
Potential Alkali-Silica Reactivity of Aggregate Combinations – Accelerated Mortar Bar Method	ASTM C1567	5208	\$1,200.00	\$1,242.00	\$1,285.47	\$1,330.46	\$1,377.03	
Unit Weight Including Lightweight Concrete, Air Dry Method	ASTM C567	5209	\$125.00	\$129.38	\$133.90	\$138.59	\$143.44	
Unit Weight Including Lightweight Concrete, Oven Dry Method	ASTM C567	5210	\$110.00	\$113.85	\$117.83	\$121.96	\$126.23	
Masonry, Prisms, Mortar, and Grout								
Test	Test Method	Invoice Code	Rate					
			2024	2025	2026	2027	2028	
Absorption of Masonry Block (set of 3)	ASTM C140	5300	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85	
Compressive Strength of Composite Prism, 8"x8"x16"	ASTM C1314	5301	\$165.00	\$170.78	\$176.75	\$182.94	\$189.34	
Compressive Strength of Composite Prism, 8"x12"x16"	ASTM C1314	5302	\$259.00	\$268.07	\$277.45	\$287.16	\$297.21	
Compression Strength of Masonry Block (set of 3)	ASTM C140	5303	\$266.00	\$275.31	\$284.95	\$294.92	\$305.24	
Compressive Strength of Masonry Cores, 6"	ASTM C39	5304	\$87.00	\$90.05	\$93.20	\$96.46	\$99.83	
Grout Compressive Strength, 2"x2"x2" Cube	ASTM C109	5305	\$55.00	\$56.93	\$58.92	\$60.98	\$63.11	
Grout Compressive Strength, 3"x3"x6" Prism	UBC STD 21-18, ASTM C1019	5306	\$72.00	\$74.52	\$77.13	\$79.83	\$82.62	
Linear Shrinkage of Masonry Block (set of 3)	ASTM C426	5307	\$318.00	\$329.13	\$340.65	\$352.57	\$364.91	

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
Mortar Compressive Strength 2"x4", 3"x6" Cylinder	UBC STD 21-16, ASTM C780	5309	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85
Mortar Compressive Strength 2"x2"x2" Cube	UBC STD 21-16, ASTM C780	5310	\$55.00	\$56.93	\$58.92	\$60.98	\$63.11
Shear Test of Masonry Cores, 6"	DSA	5311	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85
Unit Weight of Masonry Block (set of 3)	ASTM C140	5313	\$121.00	\$125.24	\$129.62	\$134.15	\$138.85
Web and Face Shell Measurements	ASTM C140	5314	\$75.00	\$77.63	\$80.34	\$83.15	\$86.06
Soils and Aggregate Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Abrasion: Los Angeles Rattler	ASTM C131, CTM 211, AASHTO T96	2000	\$332.00	\$343.62	\$355.65	\$368.09	\$380.98
Abrasion: Los Angeles Rattler, Large-Size Coarse Agg.	ASTM C535, CT 211	2001	\$367.00	\$379.85	\$393.14	\$406.90	\$421.14
Atterberg Limits/Plasticity Index	ASTM D4318, CTM 204, AASHTO T90	2002	\$298.00	\$308.43	\$319.23	\$330.40	\$341.96
California Bearing Ratio Excluding Maximum Density (Multi-Point)	ASTM D1883, AASHTO T193	2003	\$522.00	\$540.27	\$559.18	\$578.75	\$599.01
California Bearing Ratio Excluding Maximum Density (One Point)	ASTM D1883, AASHTO T193	2003.1	\$250.00	\$258.75	\$267.81	\$277.18	\$286.88
California Bearing Ratio Excluding Maximum Density (Cement or Lime Treated)	ASTM D1883, AASHTO T193	2003.2	\$650.00	\$672.75	\$696.30	\$720.67	\$745.89
Chloride and Sulfate Content	CTM 417, CTM 422	2004	\$193.00	\$199.76	\$206.75	\$213.98	\$221.47
Clay Lumps and Friable Particles	ASTM C142	2005	\$286.00	\$296.01	\$306.37	\$317.09	\$328.19
Cleaness Value: 1" x #4	CTM 227	2006	\$261.00	\$270.14	\$279.59	\$289.38	\$299.50
Cleaness Value: 2.5" x 1.5" or 1.5" x .75"	CTM 227	2007	\$523.00	\$541.31	\$560.25	\$579.86	\$600.15
Corrosivity Series: Sulfate, Cl, pH, Resistivity	CTM 643, 417, 422	2008	\$382.00	\$395.37	\$409.21	\$423.53	\$438.35
Crushed/Fractured Particles	ASTM D5821, CTM 205, T335	2009	\$254.00	\$262.89	\$272.09	\$281.61	\$291.47
Durability Index: Per Method – A, B, C, or D	ASTM D3744, CTM 229, AASHTO T210	2010	\$321.00	\$332.24	\$343.86	\$355.90	\$368.35
Expansion Index	ASTM D4829	2011	\$239.00	\$247.37	\$256.02	\$264.98	\$274.26
Flat Particle and Elongated Particle	ASTM D4791, CTM 235	2012	\$260.00	\$269.10	\$278.52	\$288.27	\$298.36
Flat or Elongated Particle	ASTM D4791, CTM 235	2013	\$267.00	\$276.35	\$286.02	\$296.03	\$306.39
Full Depth Reclamation (FDR) Mix Design	Project Specified	2014	By quote				
Material Finer than #200 Sieve by Washing	ASTM D1140, CTM 202, AASHTO T11	2015	\$122.00	\$126.27	\$130.69	\$135.26	\$140.00

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
Moisture and Density: Ring Sample	ASTM D2937	2016	\$63.00	\$65.21	\$67.49	\$69.85	\$72.29
Moisture and Density: Shelby Tube Sample	ASTM D2937	2017	\$90.00	\$93.15	\$96.41	\$99.78	\$103.28
Organic Impurities	ASTM C40, CTM 213, AASHTO T21	2018	\$128.00	\$132.48	\$137.12	\$141.92	\$146.88
Permeability of Granular Soil	ASTM D2434, CTM 220, AASHTO T215	2019	By quote				
R-Value: Soil	ASTM D2844, CTM 301, AASHTO T190	2020	\$353.00	\$365.36	\$378.14	\$391.38	\$405.08
R-Value: Aggregate Base	ASTM D2844, CTM 301, AASHTO T190	2021	\$491.00	\$508.19	\$525.97	\$544.38	\$563.43
Relative Compaction of Soils (California Method)	CTM 216	2022	\$267.00	\$276.35	\$286.02	\$296.03	\$306.39
Sand Equivalent	ASTM D2419, CTM 217, AASHTO T176	2023	\$168.00	\$173.88	\$179.97	\$186.26	\$192.78
Sieve w/ Hydrometer: 3/4" Gravel to Clay	ASTM D422, CTM 203, AASHTO T88	2024	\$300.00	\$310.50	\$321.37	\$332.62	\$344.26
Sieve w/ Hydrometer: Sand to Clay	ASTM D422, CTM 203, AASHTO T88	2025	\$300.00	\$310.50	\$321.37	\$332.62	\$344.26
Sieve Analysis with Wash	ASTM C136, CTM 202, AASHTO T27	2026	\$168.00	\$173.88	\$179.97	\$186.26	\$192.78
Sieve Analysis w/out Wash	ASTM C136, CTM 202, AASHTO T27	2027	\$142.00	\$146.97	\$152.11	\$157.44	\$162.95
Split Sieve Analysis (coarse/fine aggregates)	ASTM C136, CTM 202, AASHTO T27	2028	\$248.00	\$256.68	\$265.66	\$274.96	\$284.59
Sieve Analysis w/o Wash: W/ Cobbles	ASTM C136, CTM 202, AASHTO T27	2029	\$273.00	\$282.56	\$292.44	\$302.68	\$313.27
Soil Cement Treated Mix Design	Project Specified	2030	By quote				
Soil Max. Density & Optimum Moisture: Standard Effort	ASTM D698, AASHTO T99	2031	\$284.00	\$293.94	\$304.23	\$314.88	\$325.90
Soil Max. Density & Optimum Moisture: With Rock Correction	ASTM D698, D1557, D4718, AASHTO T99, T180	2032	\$374.00	\$387.09	\$400.64	\$414.66	\$429.17
Soil Max. Density & Optimum Moisture Density: Check Point	ASTM D698, D1557, AASHTO T99, T180	2033	\$122.00	\$126.27	\$130.69	\$135.26	\$140.00
Max. Density & Optimum Moisture: Modified Effort	D1557, AASHTO T99, T180	2034	\$304.00	\$314.64	\$325.65	\$337.05	\$348.85
Soils and Aggregates: Moisture Content	ASTM D566, CTM 226, AASHTO T255	2035	\$40.00	\$41.40	\$42.85	\$44.35	\$45.90

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12

On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
Soundness: Sodium or Magnesium Sulfate, 5 Cycles, Per Sieve Size	ASTM C88, CTM 214, AASHTO T104	2036	\$174.00	\$180.09	\$186.39	\$192.92	\$199.67
Specific Gravity and Absorption: Coarse Aggregate	ASTM C127, CTM 206, AASHTO T85	2037	\$141.00	\$145.94	\$151.04	\$156.33	\$161.80
Specific Gravity and Absorption: Fine Aggregate	ASTM C128, CTM 207, AASHTO T84	2038	\$220.00	\$227.70	\$235.67	\$243.92	\$252.46
Specific Gravity of Soils	ASTM D854, CTM 209, AASHTO T100	2039	\$138.00	\$142.83	\$147.83	\$153.00	\$158.36
Standard Specification for Concrete Aggregates (C33)	ASTM C33	2040	By quote				
Uncompacted Void Content - Fine Aggregate	ASTM C1252, CTM 234, AASHTO T304	2041	\$201.00	\$208.04	\$215.32	\$222.85	\$230.65
Unconfined Compression of Soils	ASTM D2166, CTM 221, AASHTO T208	2042	\$298.00	\$308.43	\$319.23	\$330.40	\$341.96
Unit Weight of Aggregates	ASTM C29, CTM 212, AASHTO T19	2043	\$130.00	\$134.55	\$139.26	\$144.13	\$149.18
Voids in Aggregate	ASTM C29, CTM 212, AASHTO T19	2044	\$130.00	\$134.55	\$139.26	\$144.13	\$149.18
Lightweight Particles, Fine Aggregate	ASTM C123, AASHTO T113	2045	\$175.00	\$181.13	\$187.46	\$194.03	\$200.82
Lightweight Particles, Coarse Aggregate	ASTM C123, AASHTO T113	2046	\$210.00	\$217.35	\$224.96	\$232.83	\$240.98
Lightweight Particles, Coarse Aggregate (Chert)	ASTM C123, AASHTO T113	2047	\$210.00	\$217.35	\$224.96	\$232.83	\$240.98
Hot Mix Asphalt (HMA), Warm Mix Asphalt (WMA), Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
SSD: Bulk Specific Gravity of Compacted HMA Sample or Core	ASTM D2726, CTM 308C, AASHTO T166	3000	\$67.00	\$69.35	\$71.77	\$74.28	\$76.88
Coated: Bulk Specific Gravity Compacted HMA Sample or Core	ASTM D1188, CTM 308A, AASHTO T275	3001	\$97.00	\$100.40	\$103.91	\$107.55	\$111.31
Draindown Characteristics in Uncompacted HMA	ASTM D6390, AASHTO T305	3002	\$200.00	\$207.00	\$214.25	\$221.74	\$229.50
Lab Mixed-Effect of Moisture on HMA	ASTM D4867, AASHTO T283	3003	\$1,568.00	\$1,622.88	\$1,679.68	\$1,738.47	\$1,799.32
Lab Mixed-Effect of Moisture on HMA, 1 Freeze Thaw	ASTM D4867, AASHTO T283	3004	\$1,914.00	\$1,980.99	\$2,050.32	\$2,122.09	\$2,196.36
Plant Mixed-Effect of Moisture on HMA Mix	ASTM D4867, AASHTO T283	3005	\$1,134.00	\$1,173.69	\$1,214.77	\$1,257.29	\$1,301.29

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
Plant Mixed-Effect of Moisture on HMA, 1 Freeze Thaw	ASTM D4867, AASHTO T283	3006	\$1,568.00	\$1,622.88	\$1,679.68	\$1,738.47	\$1,799.32
Extraction: % Bitumen by Ignition	ASTM D6307, CTM 382, AASHTO T308	3007	\$257.00	\$266.00	\$275.30	\$284.94	\$294.91
Extraction: % Bitumen by Ignition & Gradation	ASTM D6307/D5444, CTM 382/202, AASHTO T308/T27	3008	\$355.00	\$367.43	\$380.28	\$393.59	\$407.37
Gyratory Compacted Bulk Sp. Gr. (set of 3)	ASTM D6925, AASHTO T312	3009	\$350.00	\$362.25	\$374.93	\$388.05	\$401.63
Plant Mixed - Hamburg Wheel Track Test	AASHTO T234	3010	\$1,439.00	\$1,489.37	\$1,541.49	\$1,595.45	\$1,651.29
Lab Mixed - Hamburg Wheel Track Test	AASHTO T234	3011	\$2,440.00	\$2,525.40	\$2,613.79	\$2,705.27	\$2,799.96
HMA Ignition Oven Correction Factor	ASTM D6307, CTM 382, AASHTO T309	3012	\$919.00	\$951.17	\$984.46	\$1,018.91	\$1,054.57
HMA Moisture Content	CTM 370, AASHTO T329	3013	\$74.00	\$76.59	\$79.27	\$82.05	\$84.92
Hveem Mix Design	Project Specified	3014	By quote				
Hveem Compacted Bulk Sp, Gr. (set of 3): Paraffin	ASTM D1188, CTM 308A, AASHTO T275	3015	\$248.00	\$256.68	\$265.66	\$274.96	\$284.59
Hveem Stabilometer Test - Lab Mixed (set of 3)	ASTM D1560/1561, CT 304/366, AASHTO T246/247	3016	\$425.00	\$439.88	\$455.27	\$471.21	\$487.70
Hveem Stabilometer Test - Plant Mixed (set of 3)	ASTM D1560/1561, CT 304/366, AASHTO T246/247	3017	\$260.00	\$269.10	\$278.52	\$288.27	\$298.36
Lab Mixed - Indirect Tensile Strength of HMA (IDT)	ASTM D6931	3018	\$414.00	\$428.49	\$443.49	\$459.01	\$475.07
Plant Mixed - Indirect Tensile Strength of HMA (IDT)	ASTM D6931	3019	\$280.00	\$289.80	\$299.94	\$310.44	\$321.31
Lab Mixed - High Temperature Indirect Tensile Strength of HMA (IDT-HT)	ASTM D6931	3038	\$414.00	\$428.49	\$443.49	\$459.01	\$475.07
Plant Mixed - High Temperature Indirect Tensile Strength of HMA (IDT-HT)	ASTM D6931	3039	\$280.00	\$289.80	\$299.94	\$310.44	\$321.31
4" Marshall Compacted Bulk, Sp. Gr. (set of 3)	ASTM D2726, CTM 308C, AASHTO T166	3020	\$278.00	\$287.73	\$297.80	\$308.22	\$319.01
6" Marshall Compacted Bulk Sp. Gr. (set of 3)	ASTM D2726, CTM 308C, AASHTO T166	3021	\$287.00	\$297.05	\$307.44	\$318.20	\$329.34
Marshall Mix Design	Project Specified	3022	By quote				
Max. Theoretical Specific Gravity [RICE]	ASTM D2041, CTM 309, AASHTO T209	3023	\$191.00	\$197.69	\$204.60	\$211.77	\$219.18
Open Grade Mix Design	Project Specified	3024	By quote				
Quantitative Extraction: % Bit. & Sieve Analysis	ASTM D2172, AASHTO T164	3025	\$375.00	\$388.13	\$401.71	\$415.77	\$430.32

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
RAP Quality Testing - Total of 3 Samples	CTM 384, MS-2	3026	\$2,927.00	\$3,029.45	\$3,135.48	\$3,245.22	\$3,358.80
Lab Mixed - Resistance of Compacted HMA to Moisture Damage	CTM 371	3027	\$2,290.00	\$2,370.15	\$2,453.11	\$2,538.96	\$2,627.83
Resistance to Plastic Flow - 4" Marshall of Cored Sample	ASTM D6926/6927, AASHTO R68/T245	3028	\$184.00	\$190.44	\$197.11	\$204.00	\$211.14
Resistance to Plastic Flow - 4" Marshall Test, Plant Mix	ASTM D6926/6927, AASHTO R68/T245	3029	\$280.00	\$289.80	\$299.94	\$310.44	\$321.31
Resistance to Plastic Flow - 4" Marshall Test Lab Mixed	ASTM D6926/6927, AASHTO R68/T245	3030	\$414.00	\$428.49	\$443.49	\$459.01	\$475.07
Resistance to Plastic Flow - 6" Marshall Test Lab Mixed	ASTM D5581	3031	\$541.00	\$559.94	\$579.53	\$599.82	\$620.81
Resistance to Plastic Flow - 6" Marshall Test, Premixed	ASTM D5581	3032	\$432.00	\$447.12	\$462.77	\$478.97	\$495.73
Superpave Mix Design	Project Specified	3033	By quote				
Rutting Susceptibility of HMA using the APA Lab Mixed	AASHTO T340	3034	\$2,291.00	\$2,371.19	\$2,454.18	\$2,540.07	\$2,628.98
Rutting Susceptibility of HMA using the APA - Plant Mixed	AASHTO T340	3035	\$1,913.00	\$1,979.96	\$2,049.25	\$2,120.98	\$2,195.21
Lab Mixed - Rapid Shear Rutting Test (IDEAL-RT) - Set of 3	ASTM WK71466	3040	\$1,500.00	\$1,552.50	\$1,606.84	\$1,663.08	\$1,721.28
Plant Mixed - Rapid Shear Rutting Test (IDEAL-RT) - Set of 3	ASTM WK71466	3041	\$1,000.00	\$1,035.00	\$1,071.23	\$1,108.72	\$1,147.52
Lab Mixed - Indirect Tensile Cracking Test (IDEAL-CT) - Set of 3	ASTM 8225	3036	\$1,500.00	\$1,552.50	\$1,606.84	\$1,663.08	\$1,721.28
Plant Mixed - Indirect Tensile Cracking Test (IDEAL-CT) - Set of 3	ASTM 8225	3037	\$1,000.00	\$1,035.00	\$1,071.23	\$1,108.72	\$1,147.52
Emulsion Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Emulsion Residue, Evaporation	ASTM D244	3100	\$151.00	\$156.29	\$161.75	\$167.42	\$173.28
Emulsion Sieve Test	ASTM D244	3101	\$146.00	\$151.11	\$156.40	\$161.87	\$167.54
Furol Viscosity @ 77°F	ASTM D7496	3102	\$153.00	\$158.36	\$163.90	\$169.63	\$175.57
Furol Viscosity @ 122°F	ASTM D7496	3103	\$161.00	\$166.64	\$172.47	\$178.50	\$184.75
Penetration	ASTM D5	3104	\$140.00	\$144.90	\$149.97	\$155.22	\$160.65
Residue by Evaporation	ASTM D6934	3105	\$146.00	\$151.11	\$156.40	\$161.87	\$167.54
Sieve Test	ASTM D6933	3106	\$114.00	\$117.99	\$122.12	\$126.39	\$130.82

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12



On-Call Construction Management and Inspection Services



City of Placentia Inspection Services

Laboratory Testing Services							
Storage Stability, 1 Day	ASTM D6930	3107	\$180.00	\$186.30	\$192.82	\$199.57	\$206.55
Storage Stability, 5 Day	ASTM D6930	3108	\$207.00	\$214.25	\$221.74	\$229.50	\$237.54
Wet Track Abrasion	ASTM D3910	3109	\$193.00	\$199.76	\$206.75	\$213.98	\$221.47
Binder Tests							
Test	Test Method	Invoice Code	Rate				
			2024	2025	2026	2027	2028
Cone Penetration	ASTM D217	3200	\$128.00	\$132.48	\$137.12	\$141.92	\$146.88
Haake Viscosity	LP-11	3201	\$166.00	\$171.81	\$177.82	\$184.05	\$190.49
Resilience @ 77°F	ASTM D5329	3202	\$128.00	\$132.48	\$137.12	\$141.92	\$146.88
Rubber Binder Profile	Project Specified	3203	\$4,332.00	\$4,483.62	\$4,640.55	\$4,802.97	\$4,971.07
Softening Point	ASTM D36	3204	\$140.00	\$144.90	\$149.97	\$155.22	\$160.65
PG Binder Specification Compliance	AASHTO M320	3205	\$908.00	\$939.78	\$972.67	\$1,006.72	\$1,041.95
PG Grade Determination	AASHTO R29 / AASHTO M332	3206	\$1,155.00	\$1,195.43	\$1,237.26	\$1,280.57	\$1,325.39

--END OF SCHEDULE OF FEES--

2024-2028 STANDARD SCHEDULE OF FEES – LOCAL 12

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
Z&K CONSULTANTS, INC.

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) Z&K Consultants, Inc. (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Zack Faqih, Senior Construction Manager, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest

protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved

by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 PERS ELIGIBILITY INDEMNITY. In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Parsons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Crystal Fraire, President
Z&K Consultants, Inc.
17130 Van Buren Blvd, Suite 122
Riverside, CA 92504

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
Z&K CONSULTANTS, INC.

Andrew C. Lara, Mayor

Crystal Fraire, President

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

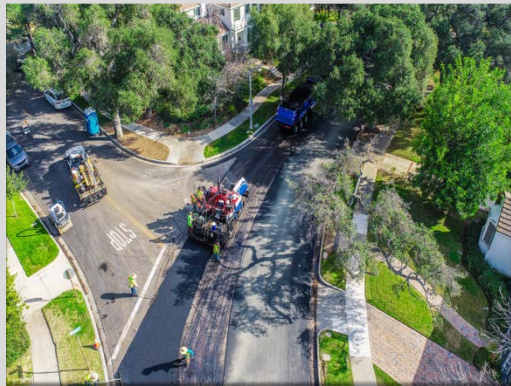
Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES



CITY OF PICO RIVERA

DEPARTMENT OF PUBLIC WORKS



REQUEST FOR PROPOSALS

ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

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A. LETTER OF OFFER

February 7, 2024

Noe Negrete, Director of Public Works
City of Pico Rivera
6615 Passons Blvd. Pico Rivera, CA 90660

Subject: Request for Proposals (RFP) for On-Call Construction Management and Inspection Services

To Mr. Negrete,

Z&K Consultants Inc. (Z&K) proudly presents our proposal to the City of Pico Rivera for On-Call Construction Management and Inspection Services. Z&K specializes in the provision of construction management, document control, claims mitigation, contract administration, utility coordination, labor compliance, material testing services, construction inspection, and close-out services.

Z&K has
successfully
held **over 50**
On-Call
contracts in the
last 5 years.

Z&K Consultants, Inc. Information	
Firm's Legal Name	Z&K Consultants, Inc.
Firm Certifications	DBE, SBE, WBE
Office Address	17130 Van Buren Blvd, Suite 122, Riverside, CA 92504
Contact Person	Crystal Fraire, PE, President
Telephone Number	(951) 310.7470
Website Address	www.zandkconsultants.com
Email Address	cfraire@zandkconsultants.com
Tax ID	80-0359298

Z&K is proposing the same experienced team members that successfully provided construction management and inspection services for the following project types: roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities,

parks, general facilities (chain-link fencing/gates, retaining walls, etc.), and other Public Works Construction Projects. This Team works efficiently and with great comradery with City staff to achieve the community's goals. Z&K works proactively and diligently with City staff to successfully deliver projects under budget while mitigating numerous unforeseen delays.

Our proposed Senior Construction Manager, Zack Faqih, PE, ICC Certified, MSCE, CBO, QSD/P is thoroughly familiar with the City's upcoming projects and will personally lead the Z&K Team. Mr. Faqih has a strong team of high-quality individuals to perform the tasks outlined in this RFQ. Our team members have specialized experience in these services for public agencies and have 100% commitment to the City's Projects. Our proposed key personnel are familiar with the City of Pico Rivera's upcoming projects and know the community well. The Z&K Team has carefully examined the project's requirements to identify key personnel best suited to deliver excellent project management, construction management, and inspection services for this project.

We are proud to team up with Converse Consultants, as a subcontractant, to provide material testing and geotechnical services. The contact person is Hashmi Quazi, PhD, PE, GE and their address is 2021 Rancho Dr, Suite 1, Redlands, CA 92373.

The Z&K Team offers many unique strengths and advantages, including:

- » Z&K is a Disadvantaged Business Enterprise (DBE), Women’s Business Enterprise (WBE), and Small Business Enterprise (SBE).
- » Z&K works extensively with numerous local cities and agencies providing similar services to the RFP. Many of these contracts have multiple extensions.
- » Our team has reviewed the City of Pico Rivera’s projects and have extensive similar experience. We have current and in-depth **knowledge of the project types and has delivered over 500 projects similar to the upcoming projects that the City of Pico Rivera anticipates**
- » Our team has experience successfully delivering projects within Los Angeles County and are local to the City of Pico Rivera.
- » Z&K has a great depth of resources with over 40 Construction Managers and Inspectors on-staff. Our team has an available depth of resources and expertise on similar projects.
- » Key Personnel possess all necessary licenses and registrations required for this project.
- » Z&K Team provides better inspector quality because our inspectors are multi-disciplined and have construction and have engineering and contracting backgrounds.
- » Z&K Team has prepared a risk matrix and lessons learned outlining critical elements to be top priority for typical similar projects to the City’s projects.

Z&K commits to providing our best construction management and inspection services and all related services for timely project completion. We will dedicate the necessary resources to complete each assignment on time and within budget. Our key personnel will be assigned to the project for the entire duration and will not be removed or replaced without concurrence from the City. We maintain close attention to our clients by tracking our contract budgets and schedules. Our team is available, committed, and eager to begin work on this project. The Z&K Team is prepared to quickly provide exceptionally qualified personnel. The personnel identified bring specific and extensive field experience and have the qualifications required in the RFP. Our team can assist the City with all aspects of the requested services.

I will serve as the primary contact person for all communications pertaining to the proposal for the full duration of the contract. I am authorized to bind the firm to fulfill the commitments contained in the proposal and the terms of the RFP. By signing below, I attest that all information submitted is true and correct. Z&K acknowledges that we are obligated by all addenda to this RFP. All contains of this Proposal shall remain valid for a period of not less than 90 calendar days from the date of submittal. Z&K Consultants, Inc. does not have any exceptions to the language in the RFP documents and does not have any language modifications to the contract language. We acknowledge Q&A Set 1 released on January 31, 2024. We are excited about this opportunity to serve the City of Pico Rivera are committed to the successful and early completion of these important projects.

Sincerely,



Crystal Fraire, PE

President | Z&K Consultants, Inc.
17130 Van Buren Blvd. Suite 122, Riverside, CA 92504
951.310.7470 | cfraire@zandkconsultants.com

B. QUALIFICATIONS OF THE FIRM

Z&K Consultants, Inc. has successfully held over 50 similar on-call contracts, including Construction Management and Inspection services, in the last 5 years.

Z&K understands the nature of on-call contracts and has the depth of resources and expertise required to properly service those contracts. Z&K Consultants, Inc. provides the following types of services: construction management, document control, claims mitigation, contract administration, utility coordination, labor compliance, material testing services, construction inspection, close-out services, program management, project management, surveying, drone services, design, and structural analysis.

Z&K has managed on-call contracts throughout the region and has a strong understanding of how to effectively address project issues and the needs of public agencies, and we are keenly aware of community impact. Z&K has extensive experience in roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks, general facilities and other Public Works Construction Projects.

Z&K Consultants, Inc. Information	
Founded	2009
Form of Organization	California C Corporation
Employees	40 Employees
Offices - 4 Offices (SF/No. of Employees)	
Corporate Office (1,500SF/12)	22295 Jessamine Way Corona, CA 92883
Riverside Office (750SF/8)	17130 Van Buren Blvd., #122, Riverside, CA 92504
Oceanside Office (600SF/8)	2003 El Camino Real, Suite 110, Oceanside, CA 92054
Orange Office (500SF/4)	205 South Glenview Place, Orange, CA 92868

We maintain an extensive history of working with various local agencies. Z&K is in a strong financial condition and does not have any conditions, such as bankruptcy, pending litigation, outstanding claims in excess of \$25,000 for or against our firm, or planned office closures or mergers, that may impede our ability to provide on-call engineering and professional consulting services.

Z&K team have worked with the following agencies providing similar services to deliver public works projects on time and within budget.

- | | | |
|------------------------|-------------------------------|---|
| » City of Alhambra | » City of La Mirada | Bernardino |
| » City of Aliso Viejo | » City of Lancaster | » City of San Marino |
| » City of Beaumont | » City of Manhattan Beach | » City of Santa Monica |
| » City of Bell | » City of Moreno Valley | » City of South Gate |
| » City of Burbank | » City of Newport Beach | » City of Temecula |
| » City of Carson | » City of Norco | » City of Torrance |
| » City of Chino | » City of Norwalk | » Caltrans |
| » City of Compton | » City of Oceanside | » County of Los Angeles |
| » City of Corona | » City of Palm Desert | » County of Riverside Transportation Department |
| » City of Costa Mesa | » City of Pomona | » County of San Bernardino |
| » City of Eastvale | » City of Rancho Pales Verdes | » Long Beach Water Department |
| » City of El Segundo | » City of Riverside | » Riverside Public Utilities |
| » City of Hemet | » City of Rosemead | |
| » City of Irvine | » City of San | |
| » City of Irwindale | | |
| » City of Laguna Beach | | |
| » City of Lake Forest | | |

ON-CALL CONTRACTS

	MUNICIPAL AGENCY	SERVICES PROVIDED	CONTRACT TERM
1	City of Alhambra	On-Call Construction Management & Inspection	2023-2025
2	City of Beaumont*	On-Call Public Works Inspection	2017-2024
3	City of Beaumont*	On-Call Project Management	2017-2024
4	City of Beaumont*	On-Call Construction Management	2017-2024
5	City of Bell	On-Call Project Management	2022-2025
6	City of Bell	On-Call Construction Management, & Inspection	2022-2025
7	City of Carson	On-Call Construction Management & Inspection	2023-2026
8	City of Carson	On-Call Project Management	2023-2026
9	City of Chino*	On-Call Project Management	2020-2025
10	City of Chino*	On-Call Construction Management	2022-2025
11	City of Chino*	On-Call Inspection	2020-2025
12	City of Corona*	On-Call Public Works Inspection	2020-2023
13	City of Corona*	On-Call ADA Inspection	2020-2023
14	City of Costa Mesa	On-Call Public Works/Engineering Staff Support	2023-2026
15	City of Eastvale	On-Call Construction Management	2022-2025
16	City of Eastvale	On-Call Public Works Inspection	2022-2025
17	City of Eastvale	On-Call Project Management	2022-2025
18	City of El Segundo	On-Call Construction Management & Inspection	2022-2025
19	City of Hemet	On-Call Project Management	2022-2025
20	City of Hemet	On-Call Construction Management & Inspection	2022-2025
21	City of Irwindale*	On-Call Construction Management	2022-2025
22	City of La Mirada	On-Call Construction Management	2023-2026
23	City of Laguna Beach	On-Call Construction Management & Inspection	2023-2025
24	City of Lake Forest	On-Call Construction Management & Inspection	2019-2025
25	City of Lancaster	On-Call Construction Management & Inspection	2021-2024
26	City of Manhattan Beach*	On-Call Construction Management	2023-2026
27	City of Manhattan Beach*	On-Call Project Management	2022-2025

28	City of Moreno Valley	On-Call Construction Management & Inspection	2019-2024
29	City of Newport Beach	On-Call Project Management	2023-2026
30	City of Norco	On-Call Professional Inspection for the Building Department	2021-2024
31	City of Norco*	On-Call Construction Management & Inspection (PW)	2021-2024
32	City of Norwalk	On-Call Construction Management & Inspection	2020-2024
33	City of Oceanside*	On-Call Construction Management	2019-2024
34	City of Oceanside*	On-Call Project Management	2019-2024
35	City of Palm Desert	On-Call Construction Management & Inspection	2023-2025
36	City of Pomona	On-Call Construction Management & Inspection	2021-2024
37	City of Rancho Pales Verdes	On-Call Construction Management	2022-2025
38	City of Riverside	On-Call Construction Management & Inspection	2023-2026
39	City of Rosemead	On-Call Construction Management & Inspection	2021-2024
40	City of San Bernardino*	On-Call Public Works Inspection	2019-2023
41	City of San Bernardino*	On-Call Project Management & Construction Management	2019-2023
42	City of San Marino	On-Call Construction Management & Inspection	2019-2025
43	City of Santa Monica	On-Call Construction Inspection	2020-2026
44	City of South Gate	On-Call Construction Management & Inspection	2019-2025
45	City of Temecula	On-Call Construction Management	2019-2024
46	City of Torrance	On-Call Construction Inspection	2021-2024
47	County of Los Angeles	On-Call Construction Management & Inspection	2019-2024
48	RCTD*	On-Call Construction Management & Inspection	2022-2025
49	San Bernardino County	On-Call Construction Management & Inspection	2022-2025
50	Long Beach Utilities*	On-Call Program, Project, & Construction Management	2021-2026
51	Los Angeles County PW	On-Call Engineering & Project Management Support	2022-2025

**Multiple Contract Extensions*

FIRM EXPERIENCE

Our Projects include the following similarities to the City of Irvine's upcoming projects:

- ✓ Roadway pavement rehabilitation and/or restoration
- ✓ Streetscape
- ✓ Landscaping and irrigation systems
- ✓ Utility
- ✓ Bridges
- ✓ Safety lighting
- ✓ Traffic signal
- ✓ Water treatment and distribution systems
- ✓ Sewer systems
- ✓ Flood Control facilities
- ✓ Storm Drain facilities
- ✓ Parks
- ✓ General facilities
- ✓ Other Public Works Construction Projects
- ✓ Construction Management
- ✓ Document Control
- ✓ Claims Mitigation
- ✓ Contract Administration
- ✓ Utility Coordination
- ✓ Labor Compliance
- ✓ Material Testing Services
- ✓ Construction Inspection
- ✓ Close-out services

In addition to our similar on-call contracts, the Z&K Team has successfully performed Construction Management, Construction Inspection, and Materials Testing Coordination for projects for numerous public agencies. The following projects have been completed on time and within budget. *Projects in which Z&K Consultants and Converse Consultants (subconsultant) have worked together are indicated with an asterisk (*). Converse Consultants provided material testing and geotechnical services on these projects.*

TRANSPORTATION PROJECTS

CITY OF EL SEGUNDO | EL SEGUNDO BOULEVARD IMPROVEMENT PROJECT*

The Z&K Team is providing Project Management, Construction Management, Construction Inspection, Pre-Construction Inspection, and Contract Administration Services for this project, which involves the following: rehabilitate existing pavement along El Segundo Boulevard between Illinois Street and Isis Avenue; and rehabilitation along Nash Street, between El Segundo Boulevard and Imperial Highway. Several options of pavement rehabilitation were considered, and the recommended option would include cement stabilized base with an asphalt overlay. This option will include detours and consequently will cause delays along El Segundo Boulevard during the construction.

Z&K has successfully delivered over 60 street improvement projects over the past 5 years.

CITY OF LAKE FOREST | STREET RESURFACING OF GLENN RANCH ROAD, SLURRY SEAL ZONE F AND JERONIMO AND MUIRLANDS*

The Z&K Team is providing Project Management, Construction Management, Construction Inspection, Pre-Construction Inspection, and Contract Administration Services for these projects, which involves the street resurfacing and the slurry seal. Relevant project features include street resurfacing and rehabilitation, application of slurry seal, grinding and overlay, cold milling, concrete improvements, ARHM pavement, AC base course, aggregate base, signing, striping, markings and pavement legends, removal and replacement of PCC curb ramps, removal and replacement of PCC sidewalk, bike lane traffic loops, Type E traffic loops, dig-outs, sewer and storm drain manhole adjustments, and water valves adjustments.

CITY OF COSTA MESA | CITYWIDE PARKWAY MAINTENANCE & STREET REHABILITATION PROJECT*

Z&K Consultants, Inc. is providing Construction Management and Project Management Services for this citywide street improvement program in the City of Costa Mesa. This project includes street improvements, intersection improvements, ADA ramp improvements, conduit installation, traffic signal improvements, mobilization, curb and gutters, sidewalks, driveway approaches, spandrels, cross gutters, adjustment of manholes and utility covers to grade, procurement and application of slurry seal Type II, crack sealing, traffic signing, striping and markings, installation of traffic markers and speed humps, and implementation of traffic control.

CITY OF CHINO | SLURRY SEAL PROGRAM (VARIOUS LOCATIONS CITYWIDE)

Z&K Consultants Inc. is providing Project Management, Construction Management, and Inspection oversight services for this Project which includes street rehabilitation and slurry seal of various streets. Scope of work includes pavement improvements, street resurfacing, crack sealing, slurry seal, localized dig-outs, striping removal/install, and traffic loop detectors.

CITY OF SAN BERNARDINO | STREET REHABILITATION PROGRAM*

Z&K Consultants, Inc. is providing Project Management, Construction Management and Inspection Services for this long-term, on-call contract with the City of San Bernardino, which includes street resurfacing and pavement rehabilitation for over 30 major streets and multiple major street intersections in the City. The projects include roadway and pavement rehabilitation, concrete improvements, cross gutters, curb and gutters, curb ramps, ADA improvements, storm drain and pipeline relocation, traffic signal improvements, traffic control, full depth removal and replacement of asphalt concrete, cold milling and AC overlay of existing asphalt concrete, slurry seal application PCC sidewalk, replacement of existing PCC driveways, driveway approaches, and curb ramps.

CITY OF COMPTON | ANNUAL STREET REHAB PROJECT, PHASE 1 & 2A*

Z&K Consultants, Inc. is providing Project Management, Construction Management, Inspection, and Labor Compliance services for this Project. The scope of work consists of roadway and pavement rehabilitation, concrete improvements, asphalt overlay, construction staging, intersections, traffic control, clearing and grubbing, PCC sidewalk, manholes and utility covers, speed humps, pedestrian crossings, ADA improvements, slurry seal application, HMA pavement, full depth AC slot pavement, alley intersection, driveway and driveway approach, landscaping, irrigation, adjusting manhole and utility covers to grade, water valve, water meter, street lighting, traffic signal modification, adjustment of streetlight and traffic signal pull boxes to grade. (Two Separate Projects).

CITY OF SAN MARINO | STREET REHABILITATION PROGRAM PHASE 1 & 2*

Z&K Consultants, Inc. provided Project Management and Construction Inspection Services for this program, which consisted of citywide roadway pavement rehabilitation. The program's improvements included construction of roadway and pavement rehabilitation, concrete improvements, curb and gutters, curb ramps, ADA improvements, cold-milling asphalt concrete pavement and re-paving with hot mix asphalt (HMA) and asphalt rubber hot mix (ARHM), pavement legends, loop detectors, driveways, adjusting utility frames and grates, inspection and replacement of sewer manholes, water valves, water meters, and storm drain manholes, preparation and implementation of SWPPP and temporary construction BMPs, and providing traffic control. (Two Separate Projects)

CITY OF NORWALK | CDBG LOCAL STREETS REHABILITATION PROJECT*

Z&K Consultants, Inc. is providing Construction Management and Inspection services for the Local Streets Rehabilitation Project. The scope of work includes improvements to concrete appurtenances, including cross gutters, curb and gutters, upgrades of curb ramps to ADA standards, and intersection improvements, traffic signal improvements, bike lanes, underground utility coordination, conduit installation, and rehabilitation of roadway pavement conditions.

CITY OF ROSEMEAD | WALNUT GROVE AVE. RESURFACING PROJECT, PHASE I

Z&K Consultants, Inc. is providing Project Management, Construction Management and Inspection Services for this project, which involves street resurfacing in the City of Rosemead. The project included intersection improvements, removal and replacement of existing AC pavement, cold mill and overlay, asphalt pothole repairs, replacement of PCC sidewalk, removal and replacement of ADA ramps, curb and gutter, traffic signal modifications, installation of medians, pedestrian crossings, and guardrails.

CITY OF ALHAMBRA | FY 19-20 & 20-21 STREET REHABILITATION PROJECTS *

The Z&K Team is performing Project Management, Construction Management, Construction Inspection, and Labor Compliance Services for this project, which consists of the pavement and street rehabilitation of 23 local streets. Improvements include street resurfacing, slurry seal treatment, varying depths of cold mill and overlay, full depth removal and reconstruction, concrete improvements, ADA ramps that need updating, broke and off-grade curb and gutter, installation of loop detectors, adjustment of manhole covers and utility covers to grade, driveway aprons in need of repairs, and concrete cross gutter reconstruction. (Two Separate Projects)

CITY OF TORRANCE | RESIDENTIAL & ARTERIAL PAVEMENT PROJECT

Z&K Consultants, Inc. is providing Project Management, Construction Management and Construction Inspection services for this project, which consists of pavement improvements to a residential neighborhood and four arterial streets. Improvements include roadway and pavement rehabilitation, concrete improvements, ADA improvements, slurry seal, cold mill and AC overlay, localized pavement repairs, as well as tree removals and replacements, asphalt berm replacement, AC base course, PCC sidewalk, PCC driveways and driveway approaches, access and ramps, replacing pavement markings, and striping on concrete and asphalt.

CITY OF IRWINDALE | 2021-2022 RESURFACING PROJECT, PHASE I*

Z&K provided Construction/Project Management and Inspection for this project. The project included street resurfacing, traffic control, raised crosswalks, speed humps, cold milling and AC overlay of existing asphalt concrete, construction of new curb and gutter, PCC sidewalk, installation and configuration of multiple traffic loop detectors, installation of city project signs, preservation of existing city survey monuments, adjusting manhole and utility covers to grade, installation of pavement markings and striping.

CITY OF TORRANCE | ANZA/VISTA MONTANA/PACIFIC COAST HIGHWAY INTERSECTION IMPROVEMENTS PROJECT

Z&K Consultants, Inc provided Project Management and Inspection services for the Anza/Vista Montana/Pacific Coast Highway Intersection Improvements Project. This Project consists of construction of the Pacific Coast Highway/Anza Intersection Improvements, curb, gutter, sidewalk, catch basins, curb ramps, raised medians, striping, traffic signal replacement; grind and overlay, and AC pavement.

ENTERPRISE (WATER, SEWER, STORM DRAIN, AND SANITATION)

CITY OF LAGUNA BEACH | JASMINE STREET STORM DRAIN IMPROVEMENTS*

Z&K Consultants, Inc is providing Construction Inspection Services for this project for the City of Laguna Beach. The project includes the installation of approximately 2,400 linear feet of storm drainpipe. The work also includes the installation and/or replacement of catch basins, and connecting storm drain laterals at various locations along the project alignment, trenching, the removal and replacement of A.C. pavement and P.C.C. street improvements as required to install storm drain facilities, jacking of 28-inch steel casing, striping, pavement markings, pavement markers, and traffic control.

Z&K has successfully provided CA/CI Services for over 40 water, storm drain, and sewer projects over the last 5 years.

CITY OF VERNON | 50th STREET WATER MAIN REPLACEMENT PROJECT

The Z&K Team is providing Project Management and Inspection Services this Project. The project's scope of work includes demolition and reconstruction of the 12" iron ductile pipeline and all associated renovations to the City's existing water services, such as installation fittings, valves, blow-offs, siphons, concrete pipe supports, thrust blocks, trenching, bedding and backfill, replacement of traffic markings, shoring, over excavation, fill re-grade, steel plating, and roadway improvements and repair.

CITY OF NORWALK | ALONDRA BOULEVARD, PIONEER BOULEVARD, AND 160TH STREET WATER MAIN INSTALLATION PROJECT*

The pipeline is 12-inch ductile iron pipe class 350 including fittings, bends, wyes, tees, reducers, adaptors, warning tape, tracer wire, and appurtenances. Project includes removal of the existing water mains, filling, flushing and connecting to existing water mains, excavation, trenching, backfill, compacting and restoration of the surface, asphalt paving, tapping sleeve and valve, meters, installing domestic services, installing fire hydrants and assemblies, and replacing sidewalk, driveways, curb and gutter, spandrels, irrigation, landscaping, traffic loops, and traffic striping and markers.

CITY OF FULLERTON | LONGVIEW DRIVE WATER/SEWER MAIN REPLACEMENT & STREET IMPROVEMENTS

The Z&K Team is providing Construction Management and Inspection Services. This water, sewer, and street rehabilitation project for the City of Fullerton included replacing 2,500 LF of an 8-inch ductile iron pipe water main, as well as 2,500 LF of 8-inch vitrified clay pipe (VCP), PVC SDR 26 sewer main, installation of new manholes, removal and replacement of existing sewer and abandoning existing water mains and valves.

CITY OF CHINO | YORBA AVENUE & EUCALYPTUS AVENUE SEWER MAIN REPLACEMENT PROJECT

Z&K is providing Project Management and Construction Management services for this Project. This Project includes the replacement of an existing 10-inch vitrified clay sewer pipe along Yorba Avenue between Murrieta Street and Cheyenne Way. There are two industrial businesses discharging wastewater with combined volumes of approximately 400,000 GPM, when compliant. This number can reach up to 500,000 GPM when non-compliant and causes existing pipes to reach nearly 75% capacity. The project includes an independent sewer flow study to assist the City in a decision to remove and replace or add additional sewer line(s) at these locations.

CITY OF CHINO | CENTRAL AVENUE & DUPONT AVENUE WATERLINE PROJECT

Z&K is providing Project Management and Construction Management services for this Project. The Central Avenue project includes the replacement of a 16" steel to an 18" PVC water main on Central Avenue from Chino Avenue to C Street. The Project will also include the replacement of an 8" steel line on D Street pipe from Central Ave to the alley west of 6th Street.

CITY OF OCEANSIDE | SAN LUIS REY WASTEWATER TREATMENT PLANT*

The Z&K Team is providing Construction Management and Inspection Services as a subconsultant for the SLR Wastewater Treatment Plant and Aeration Basin Effluent Piping Replacement project located at the San Luis Rey Wastewater Reclamation Facility. The project scope of work includes the removal and replacement of six (6) 24-inch aeration basin effluent piping, including the installation of new plug valves, fittings, pipe, wall penetrations, and installations of gate valves and flow meters.

WMWD | VICTORIA AVENUE RECHARGE WATER FACILITY

The Z&K team provided Construction Management and Inspection Services for this major capital improvement project. This project includes the installation of new groundwater extraction wells to help increase the groundwater basin quantity and improve its quality. Major improvements on this project include mass grading operations, installation storm water basins, a divergent structure, two concrete trapezoidal rerouting channels into the water basin, storm water collection structure, the installation of 4000 linear feet of 20" reclaimed water pipeline three local city streets connecting the gage canal reservoir into the three proposed storm water basins.

CITY OF BEAUMONT | WWTP EXPANSION & BRINE PIPELINE PROJECT

The Z&K Team provided Construction Management and Inspection Services for this project. Per the City's NPDES Permit, once flows at the WWTP reached 75% of the permitted capacity, the City is required to begin the planning, design and funding process to expand the plant. In addition to the need for more capacity to serve the City's growing customer base, the City is mandated by the Regional Water Quality Control Board (Regional Board) to upgrade its WWTP to meet groundwater basin objectives. The City of Beaumont's Wastewater Treatment Plant (WWTP) Expansion/Renovation Project includes increased the permitted capacity from 4 MGD to 6 MGD.

PARK AND FACILITY PROJECTS

CITY OF SOUTH GATE | HOLLYDALE COMMUNITY PARK IMPROVEMENTS PROJECT*

The Z&K Team provided Project Management, Construction Management and Inspection services for the City of South Gate's Hollydale Community Improvement Project. The project involves the renovation of Hollydale Community Park which is located at 12119 Industrial Avenue, in the City of South Gate. The Project improvements include a new community center, new lighting and electrical systems, concrete improvements, stormwater chambers, new irrigation system and landscaping, site furniture, new playground and exercise equipment, basketball court, block wall fence, construction of a new 1,675 SF community building and other miscellaneous work.

Z&K has successfully delivered over 35 parks and facility projects serving in a similar capacity over the past 5 years.

CITY OF IRWINDALE | IRWINDALE PARK PROJECT PHASE IV & V *

The Z&K Team is providing Project Management, Construction Management, Inspection services, Labor Compliance Oversight, and Construction Surveying Services for this Project. The work includes drainage structures, drainage line installation, site grading, fine grading, installing concrete walks, electrical work, and the installation of buildings.

CITY OF SOUTH GATE | CIRCLE PARK REHABILITATION PROJECT*

The Z&K Team is providing Project Management, Construction Management, Inspection services, Labor Compliance Oversight, and Construction Surveying Services for the City of South Gate's Circle Park Rehabilitation Project. The scope of work to be done consists of the renovation of the existing park, grading, installation of a new playground plaza, Water Play area, picnic shelters and tables, basketball court, Pickle Ball court and a Futsal court, new irrigation system and landscaping with drought tolerant plants, new lighting system, park benches, picnic tables, concrete improvements, and AC pavement.

CITY OF HEMET | GIBBEL PARK ALL WHEEL SKATE PARK

The Z&K Team is providing Construction Management and Inspection services for the City of Hemet's Gibbel Park All Wheel Skate Park Improvement project. Relevant improvements within the project include constructing a skate park, landscaping, irrigation, rough and precise grading, new lighting, concrete improvements, fencing, installing a shade sail, constructing 18" x 18" concrete capped seat walls with board-deterrent notches, installation of catch basins, and piping and bedding.

CITY OF COSTA MESA | JACK HAMMETT SPORTS COMPLEX PROJECT*

The Z&K Team is providing Construction Management and Inspection services for the City of Costa Mesa's Jack Hammett Sports Complex Improvement project. Relevant improvements within the project include sports field construction, synthetic turf installation, concrete improvements, parking lot improvements including increase of parking and improved circulation, ADA improvements, construction of retaining walls, block wall fencing, replacement of lighting system, irrigation improvements, landscaping, two new storage buildings, and all electrical and mechanical work within the buildings.

CITY OF LAKE FOREST | NERIGHBORHOOD PARK PROJECTS (6 PARKS)*

Z&K Consultants provided Construction Management, Construction Inspection, and Contract administration for the Arbor Mini Parks and Neighborhood Park Renovations, which includes Borrego Overlook, Regency, Rancho Serrano, Sundowner, and Vintage Parks. This program includes improvements such as removal of existing hardscape, new landscaping and irrigation, new playground equipment and park amenities, ADA compliance ramps, installation of exercise equipment, park lighting system and electrical system, installation of shade structures, rubber surfacing, and concrete loop walkways.

CITY OF TUSTIN | VETERANS SPORTS PARK AT TUSTIN LEGACY

Z&K Consultants provided Construction Management and Construction Inspection Services as a subconsultant for the City of Tustin's Veterans Sports Park at Tustin Legacy. This park is the City of Tustin's largest park carved from 31.5-acres. The sports park contains softball, soccer, tennis, basketball, racquetball, sand volleyball and pickleball. The park includes a passive recreation area, fitness stations, concession/restroom/storage buildings, a veteran's memorial feature, skate plaza, and a parking lot. Park features include lighting installation, retaining walls, outdoor seating areas, ADA compliant ramps and concrete walkways, landscaping, and water features.

CITY OF LYNWOOD | YVONNE BURKE - JOHN HAM PARK COMMUNITY CENTER

Z&K Consultants provided Construction Management and Inspection Services for this new 8,645 SF community center and park. The project includes building improvements, such as a kitchen, multipurpose rooms, administration offices, restrooms, game room, concession room, as well as improvements to the park, such as landscaping, irrigation, retaining walls, block wall fencing, site lighting, concrete walkways, water features, outdoor exercise stations, a natural grass baseball field, outdoor basketball court, covered picnic and barbecue areas, playground equipment, public restrooms, a ¾ mile ADA accessible walkway, outlet structures, and paving improvements.

CITY OF LA QUINTA | SILVERROCK PARK VENUE SITE

Z&K provided Construction Management and Inspection Services for this Project, which sits on approximately 14 acres with approximately eight (8) acres of walking paths, turf, and landscaping. Construction work included precise grading, hardscape, landscaping and irrigation, stream and lake construction, furnishing and installation of lighting, decomposed granite parking lot construction, concrete ADA parking space construction, concrete and decomposed walkways, construction of a stage, installation of playground equipment, park lighting, construction of an outdoor theater with seating area.

CITY OF SAN BERNARDINO | SECCOMBE LAKE PARK AND PERRIS HILLS PARK*

The Z&K Team provided Construction Management and Inspection services for this project, which involved improvements to Seccombe Lake Park and Perris Hills Park. Z&K personnel performed constructability reviews of the project plans and specifications prior to the bid release. The project includes grading, fencing, new CMU restroom buildings, and ADA parking space construction. The project also includes landscaping and irrigation improvements, ADA sidewalk improvements, installation of playground and exercise equipment, installation of horseshoe pits, improvements to a baseball diamond, playground areas, picnic and barbecue areas, and installation of several benches.

BRIDGE PROJECTS

CITY OF SAN BERNARDINO | SECOND STREET BRIDGE OVER WARM CREEK*

Z&K Consultants provided Construction Management Services for the Second Street Bridge Over Warm Creek. The project involves demolishing the existing bridge, widening sidewalk by one foot on each side, installing bridge barrier railings in conformance with AASHTO standards, street improvements, retaining walls, steel piles, pavement grinding, new asphalt concrete pavement, reinforced concrete pipe, and utility relocations.

**The Z&K Team
has successfully
delivered over 20
Bridge and
Interchange
Projects.**

CITY OF CORONA | BEDFORD WASH BRIDGE AND STREET IMPROVEMENTS*

Z&K Consultants provided Construction Management Services as a prime consultant for the Bedford Wash Bridge. The single span bridge structure is located roughly in the northeasterly portion of the site. The bridge spans over a newly constructed flood control channel. The project includes abutments, street improvements, a roundabout, CIDH piles, retaining walls, utility relocations, AC paving, cast-in-place post-tensioned girder, structure approach, drainage, signage, concrete barrier type 60m, and landscaping. This project included permitting from the Department of Fish and Wildlife, US Army Corps of Engineers, RWQCB 401, and ADL Agreement.

STRENGTH AND STABILITY

Z&K has carefully selected this "A-Team" and has committed our most qualified staff for the duration of the contract. The project team is committed 100% to this contract and all proposed personnel will be available to perform the requested services as required by the City. Our staff will deploy efforts as the project schedule and construction activities dictate. We will reallocate staff hours, when possible, for cost savings to the City. By using highly qualified multi-disciplined inspectors, we are able to provide a cost of service well under industry standard.

Z&K has successfully held over 50 On-Call contracts in the last 5 years.

We maintain an extensive history of working with various local agencies. Throughout the completion of many projects, our team has demonstrated an unparalleled ability to work well with local agency staff, project stakeholders, engineers, and contractors. We have successfully delivered projects in a timely and cost-effective manner and have acquired an understanding of local agency requirements.

With a large contingent of local resources to draw from, the Z&K project team can respond to whatever needs may arise. By effectively managing a balanced client workload among our staff, Z&K can respond promptly to meet with the City. This helps keep the project momentum moving forward so that the Z&K team is in place and ready to work within days of receiving a Notice to Proceed. Consistent with our proven long-term approach to large municipal on-call contracts, Z&K has the technical expertise and experience to provide all project types as requested in the RFP. Our Team will perform the work on the specified project for the entire duration of the project unless requested or approved by the City. We understand that no staff substitution is allowed. We will monitor our approved budget and notify the City additional work outside of contracted scope of work prior to performing such additional work.

Z&K's keys to success on this on-call contract includes our responsiveness, understanding of the City's needs, capability and availability of qualified staff, and our historically successful comprehensive management approach for on-call, multiple-task, multiple-year contracts. Z&K will commit sufficient resources to adequately handle varying workloads that may result from multiple task orders, but technical strengths and resources are only of value if those resources can be well managed. The Z&K approach to effective project management starts with scope, schedule, and budget development, signed contracts, and kickoff meetings. The management concepts for the duration of each task and the overall contract are then organized around a core framework of communication, coordination, thorough documentation, and quality control for each submittal on each task.

All proposed staff possess the certifications and licenses required to provide Construction Management and Inspection services. Our staff licenses include registered civil engineers, traffic engineers, QSD/QSP, ICC Certified in all trades, certified plan reviewers, and Certified Building Officials for building projects. Our team has specialized inspection training. The Z&K team understands the importance of meeting deadlines in a timely manner. We commit to providing adequate staffing (both as to number of personnel and their qualifications) for every task. Our approach is flexible and adaptive to each task, and we can also commit to making use of personnel from other offices throughout the company and bringing on additional staff.

Our staff shall ensure that all work conforms with applicable City, State and Federal laws, latest versions of City Design Manuals, City Standard Plans, Caltrans manuals and policies, Caltrans Standard Plans and Specifications, APWA Standard Specifications for Public Works Construction "Greenbook", Manual of Uniform Traffic Control Devices and California Building Codes, all as revised and amended.

C. PROPOSED STAFFING

ORGANIZATIONAL CHART

Z&K Consultants Inc. (Z&K) is a leading provider of construction management and inspection services. We are a full-service civil engineering firm specializing in Project Management, Plan Review, Program Management, Construction Management, Construction Administration, Construction Inspection, Pre-Construction Inspection, Staff Augmentation, and other Professional Engineering Consulting Services. The Z&K Team has successfully completed numerous On-Call Services contracts with local municipalities. *Resumes are included in Appendix A.*



Key personnel will be available to the extent proposed for the duration of the Professional Services Agreement. Z&K Consultants commits that all assigned personnel will not be removed or replaced without prior written City approval. contract and through the completion of the scope of services. Our proposed and fully committed team is fully capable and exceptionally qualified. All can multi-task, are multi-disciplined, and have a full understanding of all aspects of the project requirements. They deliver their knowledge and expertise with tact and seamless integration with staff and outside agencies.

STAFFING CHART

KEY PERSONNEL STAFFING CHART*	Roadway Pavement Rehab	Streetscape	Landscape & Irrigation	Utility & Bridges	Safety Lighting	Traffic Signal	Water Treatment	Sewer Systems	Flood Control Facilities	Storm Drain Facilities	Parks & General Facilities	PW Construction Projects	Construction Management	Document Control	Claims Mitigation	Contract Administration	Utility Coordination	Labor Compliance	Material Testing Services	Construction Inspection	Project Close-Out Services
	SENIOR CONSTRUCTION MANAGERS																				
Zack Faqih, PE, QSD/P, ICC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Anthony Flores, BSCE, EIT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Thomas Dawson, CBO, ICC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nadeem Syed, PE, QSD/P	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
CONSTRUCTION MANAGERS																					
Brittany Duhn, PE, QSD/P	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lisa Naslund, PE, QSD/P	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pernilla Brandt, BSCE	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ed Nylund, QSP	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
SENIOR CONSTRUCTION INSPECTORS																					
Thomas Dawson, CBO, ICC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Noah Hernandez, Sr.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Greg Hunkle, CBO, ICC Cert.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Thomas Russell, Electrician	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ed Nylund, QSP, CESSWI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Eduardo (Eddie) Davalos	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Jimmy Martin, ACI, ICC Cert.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Michael Sanchez	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
John Vargas, ICC Cert.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
SPECIAL/DEPUTY INSPECTORS																					
Zack Faqih, PE, QSD/P, ICC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Thomas Dawson, CBO, ICC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
John Vargas, ICC Cert.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Greg Hunkle, CBO, ICC Cert.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
PROJECT MANAGER/DOCUMENT CONTROL																					
Brittany Duhn, PE, QSD/P	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Yara Sharabi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Amber Garcia	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
LABOR COMPLIANCE OFFICER																					
Amber Garcia	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
SCHEDULER/ESTIMATOR																					
Anthony Flores, BSCE, EIT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
CLAIMS MITIGATION																					
Crystal Fraire, PE, QSD/P	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

*Complete list of certifications can be found on the organization chart and resumes.

QUALIFICATIONS & EXPERIENCE

Z&K has carefully selected this "A-Team" and has committed our most qualified staff for the duration of the contract. The project team is committed 100% to this contract and all proposed personnel will be available to perform the requested services as required by the City. Our staff will deploy efforts as the project schedule and construction activities dictate. We will reallocate staff hours, when possible, for cost savings to the City. By using highly qualified multi-disciplined inspectors, we are able to provide a cost of service well under industry standard.

The key to a successful project is a highly qualified and well-managed team. We offer the City a cohesive, talented team of licensed and certified professionals. Our Professionals are recognized as leaders in the industry and will act as a seamless extension of City Staff. Our professionals keep these key objectives in mind:

- Quality services and project deliverables
- Time and budget efficiency
- Adherence to quality and assurance standards
- Constant communication
- Application of technical and practical expertise

Z&K Consultants, Inc. has first-hand experience on the expectations and requirements to make the City's Projects a success. These are important Projects for the City, community, and Councilmembers. We understand the staff effort needed to complete these projects on time and within budget.

KEY PERSONNEL BIOS

Our proposed Senior Construction Manager, Zack Faqih, PE, ICC Certified, MSCE, CBO, QSD/P is thoroughly familiar with the City's upcoming projects and will personally lead the Z&K Team. Mr. Faqih has a strong team of high-quality individuals to perform the tasks outlined in this RFQ. Our team members have specialized experience in these services for public agencies and have 100% commitment to the City's Projects. Our proposed key personnel are familiar with the City of Pico Rivera's upcoming projects and know the community well. The Z&K Team has carefully examined the project's requirements to identify key personnel best suited to deliver excellent project management, construction management, and inspection services for this project.

Z&K commits to providing our best construction management and inspection services and all related services for timely project completion. We will dedicate the necessary resources to complete each assignment on time and within budget. Our key personnel will be assigned to the project for the entire duration and will not be removed or replaced without concurrence from the City. We maintain close attention to our clients by tracking our contract budgets and schedules. Our team is available, committed, and eager to begin work on this project. The Z&K Team is prepared to quickly provide exceptionally qualified personnel.



**Zack Faqih, PE, QSD/P, MSCE, CBO | Senior Construction Manager
(Additional Positions: Deputy/Special Inspector)**

Mr. Faqih has over 32 years of experience in the Construction Management, Construction Inspection, Project Management, and Contract Administration of capital improvement and public works projects, including streets, bridges, bike trails, drainage improvements, parks, buildings, open space amenities, landscaping, traffic signals, playground equipment, shade structures, and sports fields projects. He has excellent skills in understanding construction contracts, reviewing and controlling project cost and schedule, coordinating/assisting in negotiating change orders, and maintaining project as-builts.



Crystal Fraire, PE, QSD/P | Principal-in-Charge
(Additional Positions: Claims Mitigation)

Ms. Fraire has provided Program and Project Management for numerous projects totaling over \$600M. She has successfully delivered over 300 capital improvement projects. Her experience includes an extensive background in construction management and inspection, construction contracting, project management, quality control and assurance, and project coordination. She has excellent skills in understanding construction contracts, review and control project cost and schedule, coordinate and assist in negotiating change orders, provide project updates to the client, ensure timely review of critical path method (CPM) schedule to track any changes in critical path and delays, maintain project as-builts, managing multiple subconsultants and supervise inspection staff.



Anthony Flores, BSCE, EIT | Senior Construction Manager
(Additional Positions: Scheduler/Estimator & Constructability Reviewer)

Mr. Flores has extensive capital improvement project experience and has been a project manager for a public works contractor for over 8 years managing numerous street improvement projects throughout Southern California. He understands how to work with Contractors and excels as a Construction Manager in contract negotiation and ensuring projects stay on schedule and within budget. Mr. Flores has extensive experience in the Construction Management, Construction Inspection, Project Management, and Contract Administration of capital improvement and public works projects.



Thomas Dawson, CBO, ICC Certified | Senior Construction Manager
(Additional Positions: Senior Construction Inspector, Deputy/Special Inspector, & Constructability Reviewer)

Mr. Dawson is multi-disciplined and has extensive Construction Management experience. He has over 28 years of experience. He creates great working relationships with City staff and the local community. Mr. Dawson will be available for site walks and meetings with the City. These will provide opportunities to discuss project specifics, issues, and propose solutions. Mr. Dawson will work closely with the residents and local community to respond to complaints and keep the City updated on Project progress. He will coordinate with local agencies which will be critical to the Project's success.



Nadeem Syed, PE, QSD/P | Senior Construction Manager

Mr. Syed has over 29 years of experience in construction management, project management, construction inspection, civil engineering, and traffic engineering, with expertise in Capital Improvement Program (CIP) development. He spent 20+ years in construction management, project management, and engineering and implementing various CIP projects for municipalities.



Brittany Duhn, PE, QSD/P | Construction Manager
(Additional Positions: Project Manager/Document Control)

Ms. Duhn has extensive experience in project management, program management, construction management, office engineering, contract administration, document control, and labor compliance oversight. She has successfully managed streets, bridges, bike trails, drainage improvements, parks, buildings, open space amenities, landscaping, traffic signals, playground equipment, shade structures, and sports fields projects.



Lisa Naslund, PE, QSD/P | Construction Manager

Ms. Naslund has over 28 years of project management experience for various major capital improvement projects. Ms. Naslund has extensive experience performing design reviews, constructability reviews, scheduling, managing consultants, interfacing with permitting agencies, reviewing billings and contracts for scope of work, preparing staff reports, preparing RFPs, preparing and administering bids, performing hydrology calculations, SWPPP, plan check, and designing and preparing tract and parcel maps.



Pernilla Brandt, BSCE | Construction Manager

Ms. Brandt is a seasoned Project Manager with over 20 years of experience in engineering design and management specializing in municipal, commercial and residential projects. She has extensive experience in all aspects of project leadership including strategic planning, engineering and architectural specifications/drawings, scheduling, resource allocations, reporting, and cross-functional team collaboration.



Ed Nylund, QSP, CESSWI | Construction Manager

Mr. Nylund has over 34 years of experience providing quality control and quality assurance with extensive experience on of numerous major capital improvement projects including transmission mains, new wells, tanks, reservoirs, water and wastewater treatment plants, pipelines, lift stations, booster pump stations, bridges, street improvements, retaining walls, dewatering, parks and facilities, landscaping and irrigation improvements, utility installation, roadway widenings, grade separations, masonry walls, storm drain projects, roadway projects, street rehabilitations, and large-scale water and wastewater projects.



Noah Hernandez, PW Inspector | Senior Construction Inspector

Mr. Hernandez has extensive experience in construction inspection, construction management, contracting, field investigation, project management, and quality control for numerous capital improvement projects and federally funded projects, involving street improvement, bridge construction, storm drains, traffic signals, traffic signs, streetlights, pavement markings, construction projects, and maintenance projects.



**Greg Hunkle, CBO, ICC Certified | Senior Construction Inspector
(Additional Positions: Deputy/Special Inspector)**

Mr. Hunkle has over 28 years of experience providing electrical and communications inspection services for capital improvement and public works projects, including roadway projects, structural projects, gap closures, auxiliary lanes and ramp widenings, bridge construction and rehabilitation, interchange improvements, truck lane projects, seismic retrofit, retaining walls, signs and lighting systems, roadway rehabilitation, widening and realignment of existing facilities, relocation and construction of existing facilities, and water and wastewater projects for numerous agencies.



Thomas Russell, Electrician | Senior Construction Inspector

Mr. Russell has over 25 years of experience in intersection improvement, traffic signal improvements, and electrical improvement projects providing construction inspection and management, project management, specialty inspection, contracting, and providing quality control and quality assurance. He has successfully delivered over 60 intersection improvement projects, involving new intersections, traffic signal modifications, paving, JPCP, concrete improvements, AC paving, grinding and overlay, slurry, bridge work, retaining walls, ADA curb ramps, pipelines, utility relocations, and traffic control.



Eddie Davalos | Senior Construction Inspector

Mr. Davalos has over 25 years of experience in public works inspection, construction management, contracting, quality control, construction inspection, and management of large-scale capital improvement projects, and has successfully delivered over 28 street improvement projects, involving street improvements, intersection improvements, median improvements, ADA ramp improvements, bike lanes and bike trails, traffic signal improvements, traffic control, SWPPP preparation, manholes and utility covers, loop detectors, PCC sidewalk, speed humps, and pedestrian crossings.



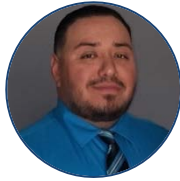
Jimmy Martin, ACI, ICC Cert. | Senior Construction Inspector

Mr. Martin has more than 27 years of construction management and inspection experience on major capital improvement projects and is a certified ICC and ACI. Jimmy has been performed senior construction inspection services for various projects including intersection improvements, street improvements, traffic signal modifications, retaining walls, pipeline projects, and lift stations.



Michael Sanchez | Senior Construction Inspector

Mr. Sanchez has over 15 years of experience providing quality control and quality assurance on transportation improvement projects. Mr. Sanchez has extensive experience in construction management and in general contracting. He has knowledge of project management, quality control, project coordination, code interpretation. Projects include street improvements, traffic signals, sidewalk improvements, channels, ADA compliant related projects, and pipeline projects.



**John Vargas, ICC Certified | Senior Construction Inspector
(Additional Positions: Deputy/Special Inspector)**

Mr. Vargas has more than 18 years of construction and project management experience in both private and public sectors. John has extensive experience in materials testing. John has successfully delivered over 60 projects and is ICC Certified for Concrete, Soils, Structural Steel, Welding, Masonry, and Master of Special Inspections. He has demonstrated expertise in all aspects of project and construction management through a wide range of responsibilities.



Yara Sharabi | Project Manager/Document Control

Ms. Sharabi has extensive experience in project administration, project management, construction management, office engineering, document control, utility coordination, labor compliance, and field inspection. Her project experience includes heavy civil projects, transportation, street improvements, street rehabilitation, bridges, street widenings, traffic signals, pipelines, wells, lift stations, and various water and wastewater projects.



**Amber Garcia | Project Manager/Document Control
(Additional Positions: Labor Compliance Officer)**

Ms. Garcia has extensive labor compliance experience. Ms. Garcia will perform labor compliance reviews in accordance with the Department of Industrial Relations (DIR). She will ensure the inspectors will conduct weekly field interviews with workers from each labor trade to verify that actual prevailing wages and fringe benefits distributed to workers follow applicable laws and certified payroll reports submitted by the contractor and subcontractors. She will request certified payroll reports and receipts of submission of certified payroll to the DIR from the contractor and subcontractors on a monthly basis.

D. CONSULTANTS AND/OR SUB-CONSULTANTS

We understand that the City desires to enter into a PSA with a consultant that will be responsible for all work, products, and services. We understand that there is to be no assignment of any aspect of assigned projects without the prior written authorization of the City. Our subconsultant will report directly to the Construction Manager. We understand that the City has the right to accept or reject any changes made to the proposed project team members, including subcontractors.



CONVERSE CONSULTANTS (SUBCONSULTANT)

We are proud to team up with Converse Consultants, as a subconsultant, to provide material testing and geotechnical services.

In 1946, Professor Frederick J. Converse established Converse Consultants (Converse) in Pasadena, California to provide the construction industry with geotechnical engineering and geological services. Converse is an employee-owned corporation, with 9 offices and more than 150 employees throughout the United States. Their professional and technical staff includes in-house geotechnical engineers, engineering geologists, environmental scientists, deputy inspectors, laboratory and field technicians, drafting/CAD specialists, and other specialized support personnel. Their laboratories are certified by the Division of the State Architect (DSA), California Department of Transportation (Caltrans), US Army Corps of Engineers, American Association of State Highway and Transportation Officials (AASHTO), and the Cement and Concrete Reference Laboratory (CCRL). A registered civil engineer supervises each lab to ensure all of our equipment is calibrated regularly, and quality control is available 24/7. **Contact Person:** Hashmi Quazi, PhD, PE, GE | **Address:** 2021 Rancho Drive, Suite 1, Redlands, CA 92373 | **Phone:** (909) 474-2847

E. WORK APPROACH

The team proposed on this project have extensive experience in project management, construction management, construction inspection and design. We have successfully utilized CM/PM Agency delivery on a host of projects. Through this experience we have developed management procedures that promote collaboration and teamwork, improve quality and maximize the value of the above project.

MANAGEMENT APPROACH | Z&K's past performance with Cities, Counties, and other agencies show our remarkable ability to control costs, guarantee great quality of work, and meet all project deadlines. We understand the importance of Schedule Control and are known in the industry for assisting the contractor to cut the project schedule and to yield significant savings for our clients through reduction of overhead construction management and construction costs. The most significant saving is less inconvenience to the traveling public and less City exposure due to shortened construction duration. This will help extend excess project funds into other important projects. Z&K provides proven professional construction management techniques to ensure the safe construction of a quality project completed on time and within budget. Z&K accomplished this by establishing the systems, policies, and procedures necessary to ensure adequate project controls are in place. The Construction Manager must ensure all parties understand the basic responsibilities and interrelationships of all team member such as the Owner, the Design Engineer, the Contractor, the construction management team, and the subconsultants. Additionally, a good Construction Manager must have the knowledge and experience to effectively understand the interrelationships between the key management components of time, information, cost, and quality. Decision making, including obtaining sufficient information to make reasoned decisions, is the key element leading to a successful project. The project. The Z&K approach is founded on a thorough understanding of each of the management components critical to the project.

TIME MANAGEMENT | Time management uses scheduling to accurately manage and track the restrictive elements of time and resources throughout the project. The key to a successfully implemented and managed schedule is the development of an accurate, detailed, and realistic baseline schedule. Z&K will review the Contractor's baseline schedule to ensure it is accurate and reasonable. Activity durations and logic ties will be examined for accuracy and constructability. The schedule logic and activity durations will also be analyzed to ensure the Contractor does not use float suppression techniques. Schedule float is a valuable resource for the Owner and the Contractor. Schedule implementation and administration is the next step in proper time management. The Contractor's actual progress will be documented daily. The Z&K Team will review the progress with the Contractor at the weekly meetings. The Contractor's three-week-look-ahead schedule will be compared with the work plan on the record schedule to ensure the Contractor continues to use the record schedule as a management tool. We will check the record schedule for activities with start dates that did not begin during the review period. This proactive approach flags potential delay issues for further discussion.

COST MANAGEMENT | Z&K will take the lead to ensure a cost management system is properly implemented and maintained. Z&K's cost management role will be in two parts. The first is to track the value of the completed work to ensure accurate and detailed monthly progress billing by the contractor. Secondly, Z&K will proactively manage the change order process. The monthly progress billing may be tied to the construction schedule. A cost loaded critical path method (CPM) schedule is a valuable management tool. Each month, the Construction Inspector will review and approve the updated cost loaded CPM. Work activities and material deliveries will be assigned the correct completion percentage by the Contractor. This process ensures the Owner is accurately billed for the completed work monthly. Changes in work and unforeseen conditions will be closely monitored. Any costs for changes will be managed by the Z&K construction management team. An ongoing log of potential change issues will be maintained. These issues will be discussed and updated at each weekly meeting.

FUNDING MANAGEMENT | Z&K will ensure that the City has all necessary information to comply with the funding requirements. Our team is experienced in complying with funding reporting and filing requirements. We pay close attention to these requirements and deadlines so that project funding remains unaffected and so that file audits are conducted quickly and efficiently. Our team is also experienced in ensuring that project documents show compliance with DBE reporting requirements, DBE goals, and/or good faith effort documented. Proper Project documentation is key in any audits.

QUALITY MANAGEMENT | Quality management is an inherent CM responsibility. Z&K is knowledgeable and capable in all aspects of quality management. Quality assurance is the application of systematic methods to verify the effective implementation of quality control procedures. Z&K will manage the quality of the project by taking the quality assurance lead role and implementing the Z&K quality assurance program, which allocates quality control responsibilities to the various project participants to ensure the constructed product conforms to the contract plans and specifications. This includes a detailed inspection plan, inspection procedures, and documentation procedures for all inspection and test reports. Z&K will review the Contractor's quality control procedures to ensure adequacy. Quality control issues will be discussed at each weekly meeting. An ongoing deficiencies/corrective items list will be maintained, reviewed, and updated weekly. Quality assurance includes quality of the constructed work as well as the quality of the Contractor's document processes. Deficiencies in submittal quality control by the Contractor often leads to incorrect or inferior equipment and materials being installed. Z&K will be proactive with the Contractor to ensure the quality of their submittals. Z&K will take a proactive approach with the Contractor and the Design Engineer to ensure the quality of the RFI process is maintained.

INFORMATION MANAGEMENT | Proper information flow is crucial to the success of a project. A construction project generates a large amount of information, which must be distributed to all parties on a timely basis. The source of this information will cover the full spectrum including contracts, meeting minutes, drawings and specifications, submittals, RFIs, pay requests, invoices, inspection reports, and so forth. Z&K will act as the hub for the management of all information flow. Z&K has extensive experience providing document management solutions for its clients. Z&K's approach to information management also includes building a communication framework to foster partnering and teamwork relationships for all the project stakeholders. Z&K builds this from the start of the project with an all-inclusive kick-off meeting where the lines of communication and project responsibilities will be clearly explained to all the project stakeholders. At each weekly meeting, all ongoing issues will be reviewed and discussed. An agenda of meeting topics will include items such as safety, old business, updated progress of the work, RFIs, submittals, testing and inspection reports, environmental monitoring, change orders, three-week-look-ahead schedule, pay requests, and so forth.

CODES & PROCEDURES MANAGEMENT | Z&K has a strong knowledge of the City, County, State, and Federal codes and procedures that are required to deliver a successful project. Z&K will ensure that all codes and procedures are properly followed for the City's Project. Some of the requirements are as follows:

- Project Construction Documents
- City Standards and Design Manuals
- California Building Code
- California Plumbing Code
- California Mechanical Code
- California Electrical Code
- California Building Energy Efficiency Standards
- Title 24, Part 2, 2.5, 3, 4, 5, 6, 11
- California Fire Code
- California Residential Code
- California Green Building Code
- California Disabled Regulations
- City Codes & Ordinances
- City Grading Code & Manual
- APWA "Greenbook" Standard Specifications for Public Works Construction
- Caltrans Standards, Specifications, and Procedures
- Caltrans Construction Manual
- Caltrans Safety Manual
- OSHA Construction Safety Orders
- 10/30-hr OSHA Training Certification
- Local Assistance Procedures Manual (LAPM)
- State and Federal Building Codes (Site Accessibility)
- County Procedures and Guidelines
- Work Area Traffic Control Handbook (WATCH) Manual
- Manual of Uniform Traffic Control Devices (MUTCD)
- Project Safety Plan (PSP)
- Site Health and Safety Plan
- Activity Hazard Analysis (AHA)

TASK ORDER PROCEDURE

The Z&K team fosters productive collaboration and cooperation on all of our projects. Our firm uses proven methods for performing the multitude of tasks that dictate the success of a construction project. Through our current on-call contracts, we have developed a task order process that has proven successful. It is an organized and streamlined approach for requesting, developing, and completing task order assignments.

Step 1 | Initial Meeting with City Project Manager and Task Managers. A meeting between the City's project manager and the Z&K manager to be assigned to the work will be set up. Our project manager will discuss the request with the City's project manager and discuss your goals and expectations, key project issues, appropriate personnel from our team to be assigned, services needed, schedule, approximate budget available, and assumptions for completing the work order.

Step 2 | Develop Scope of Work and Team. Our project manager will then coordinate with the appropriate key persons from our team, which may include a multi-discipline team, to prepare and submit a proposal for completing the work. Each team member will submit their scope to our project manager, who will then combine the individual scope into an overall scope and proposal for review by the City. This procedure has worked successfully on our current and past on-call contracts.

Step 3 | Notice to Proceed. Once the task order is reviewed, negotiated, and executed, a notice to proceed will be given to Z&K to begin work.

Step 4 | Monthly Coordination/Progress Meetings. We will hold meetings at the appropriate frequency to keep City staff apprised of the progress of the work. We will develop and maintain schedules to identify allowable work windows for completing project tasks and to keep the City's project manager aware of the project progress.

CONSTRUCTION MANAGEMENT AND PROJECT MANAGEMENT APPROACH

Z&K's project management approach is derived from many years of experience and proven success and includes very specific strategies.

Coordination | All task orders will require coordination. That can come in the form of coordination with other City departments, local agencies, and stakeholders. On-call contracts require similar coordination efforts in which Z&K has established and maintained outside-agency contacts, coordinated designs with their staff, and obtained necessary approvals to move the project forward.

Communication | Z&K has a formal, proactive communication plan to share critical project information as soon as possible and to make sure there are no surprises. We continuously report progress, identify problems, assign priorities, receive feedback, and document progress. From project start-up through project closeout, we will prioritize our communication to make sure all required actions are documented and addressed in a timely manner. This level of coordination, coupled with the project progress meetings, helps avoid project issues and delays, and monitors the project schedule and budget.

Documentation | Proper documentation is critical for all projects. We have a thorough understanding of the document control procedures required for public works projects for a variety of funding sources. Z&K's document control management policies are prepared to comply with the City's requirements. Our typical monthly project progress reports include the status of deliverables, utility and outside-agency efforts, cost and schedule snapshot and analysis, issues discussion and recommended resolution actions. Monthly progress reports will be tailored to the needs of the City for each project.

Quality Assurance and Quality Control | QA/QC will be an ongoing task throughout the duration of the project. Z&K's project and construction management QA/QC process starts with standardization of successful procedures. All projects utilize Z&K's standardized project electronic filing system, which is mirrored with a binder-based hard copy indexed system. Z&K's electronic filing system is a cloud-based system accessible in real-time to all Z&K project team members as well as its client as requested. Daily, weekly, and periodic correspondence, logs and reports are regularly reviewed for accuracy, up-to-date maintenance, aging, and escalation of issues, appropriateness, potential changes and/or claims and contract compliance.

Schedule | Our project manager will prepare and maintain a Microsoft Project schedule. The schedule, task lists, deliverables, agency review time, and progress reports will be used to list each task in the project to enable our project manager to hold members accountable for delivery. We will provide a summary report regularly that shows tasks completed, items that may have changed, and schedule updates if needed.

SCOPE OF SERVICES

Z&K Consultants Inc. has an exceptional record of success providing full project management and construction management services for public agencies as well as private enterprises and is abundantly qualified to manage the City of Pico Rivera's projects. The Z&K Team will provide the following tasks for the City of Pico Rivera:

A. CONSTRUCTION MANAGEMENT | The Z&K team has the knowledge, skill, and experience to ensure that all project services required for this contract are coordinated and delivered in accordance with the plans and specifications. Z&K has carefully selected this "A-Team" of and committed our most qualified staff for the duration of the contract to deliver a successful project. The assigned Z&K Inspector and Construction Manager are committed to provide their services at all times required by the contract. They will manage and coordinate all aspects of the project, inclusive of the services identified in the RFP. Our proposed personnel have successfully provided construction management and inspection for a variety of projects. The Z&K Inspector is on site daily to observe construction operations and materials and compare them with the project documents.

Z&K will schedule, coordinate, and conduct a pre-construction meeting with the City, affected agencies, and the Contractor, as well as the design engineer, utilities, and other agencies. An agenda will be prepared in advance to notify attendees of key items for discussion. At the pre-construction conference, we will discuss special project concerns and establish the protocol to be used throughout the project. The meeting will highlight the contractor's responsibility for items such as order of work, permit and environmental agreements, safety and access, progress pay requests, labor compliance, submittals, RFIs, CCOs, quality control, materials certification, schedule updates, and weekly meetings. Z&K will review the baseline schedule and verify that it meets all the required information prior to issuing the Notice to Proceed to the Contractor. Z&K will prepare and promptly distribute meeting minutes to all attendees. Z&K will establish coordination and a line of communication to be used among participants throughout the project.

Z&K will schedule, coordinate, and conduct weekly construction meetings with City, contractor, designer, and other involved parties. At each weekly meeting, all ongoing issues will be reviewed and discussed. All project stakeholders will be invited to the weekly meeting. An agenda of meeting topics will be distributed in advance and include items such as safety, updated progress of the work, request for information (RFIs), submittals, testing and inspection reports, non-conformance notices, contract issues, procedures, environmental monitoring, change orders (COs), look-ahead schedule for upcoming work, pay requests, and so forth. Unresolved issues will be carried over to the next week's meeting until a final resolution is obtained. Z&K will prepare and promptly distribute meeting minutes to all attendees. Z&K will host a special meeting focused on the schedule of material procurements to ensure long lead times and no avoid delaying the project's completion. We will coordinate with City Staff, multiple contractors when applicable, agencies, and Project stakeholders. In addition to weekly progress meetings, we will participate in field meetings and document issues, findings, directions, changes, etc., and develop solutions. Each week, we will create a "Weekly Statement of Working Days," in addition to other reports, to be submitted to the contractor and filed in our documents until the end of the project. We will review shop drawings and material submittals with the Engineer of Record and determine consistency with the plans and specifications. We will also review RFIs with the Engineer of Record and provide a report. Any design changes will be coordinated with the Engineer of Record. Z&K works proactively to eliminate or reduce project impacts from extra work reports and contract change orders (CCOs). Z&K will provide first-line management of CCO administration including review and evaluation of CCO requests. We will review any potential change order requests, determine merit and provide a report to the Project Manager.

Z&K will provide project mitigation such as possible alternatives and negotiation as the City's advocate. We will ensure we receive written approval from the City's Project Manager prior to approval of any extra work. Z&K will perform an investigation and inspection of site conditions that differ from those described in the contract documents and provide recommendations to the project Owner on acceptance. We will perform an impact mitigation, review submittals, and present recommendations for resolution of claims, disputes, and verification of costs. We will coordinate design changes with Engineer of Record.

The CM will perform on-going review throughout the project to anticipate any problems and avoid any potential claims. If claims arise, the CM will work with the City and Contractor to find the best solution to resolve any claims in a timely manner. We will work closely under the direction of the City with the contractor to verify that change orders are processed and executed promptly by the contract documents and City's procedures. The Inspector/Construction Manager will perform a review and recommendation for any changes.

Z&K will participate in public outreach activities and assist the City in forming and maintaining good relations with the local business community regarding construction impacts by providing community outreach and a contact person to manage public relations for the duration of the project. At a minimum, the Z&K team distribute verbal and written notices to local businesses before any construction impacts take place. Z&K will manage and track public inquiries for the Contractor and for the City and will advise of any concerns and findings. This will include the preparation and distribution of information materials for the affected public, including fact sheets and project updates.

The Z&K Team will maintain a master project schedule to include all completed and scheduled construction work. Z&K will regularly update this schedule to reflect construction progress. The Team will also provide updates to the City on any other pertinent project information affecting the construction schedule. This update will show current conditions and revisions required by actual progress. We will review the revised construction schedule submitted by the Contractor due to delays, time extensions, change orders, additional work, etc. within one week of submittal.

Z&K works proactively to eliminate or reduce project impacts from change orders. Z&K will provide first-line management of contract change order request administration including review and evaluation of contract change order request requests; independent estimates; project mitigation such as possible alternatives and negotiation as the City's advocate; written approval from the City prior to approval of any extra work; investigation and inspection of site conditions; schedule impact and analysis and verification; recommendations to the project Owner on acceptance; impact mitigation; review of submittals, and recommendation for resolution of claims and disputes; and verification of costs. We will prepare change orders within 48 hours in the standard City format as well as in accordance with all applicable Federal and State funding requirements.

We will maintain a current monthly accounting of construction costs to complete the project, including approved change orders for City's review and approval. The monthly progress billing will be tied to the construction schedule. Work activities and material deliveries will be assigned the correct completion percentage by the Contractor. This will be reviewed by the Construction Inspector and discrepancies will be addressed. If necessary, the Contractor will revise and resubmit the schedule of values. This process ensures the Owner is accurately billed for the completed work monthly. Z&K will approve the monthly construction schedule, including activity sequences and durations, schedule of submittals, and schedule of delivery for products with long lead-time.

Z&K staff bring a detailed understanding of the City processes for administering Contractor progress payments per the City's standards & procedures. We will work closely under the direction of the City and with the contractor to verify that the contractor's payments are processed, provide payment recommendations, and ensure they are executed promptly by the contract documents and City's procedures. Z&K will reconcile the work done with the pay requests. Z&K will work with the Contractor on required corrections to the pay requests and ensure that they are in the format and forms required. We will review and coordinate approval of Submittals and shop drawings with the design engineer as needed. Z&K will log, track, and prove submittals, Requests for Information (RFIs), request for Changes (RFCs), Contract Change Orders (CCOs) field directives, Notices of Potential Claim (NOPCs), Non-Conformance Reports (MCRs), and review and approve traffic control plan. We will review all requests for clarification and provide to the Engineer of Record for clarification. Z&K's CM will be responsible for monitoring the maintenance of the Project Record Drawings and the final preparation of the as-built drawings upon project completion.

We will provide the City with the Contractor's Record Drawings or as-built plans at the Project completion. Z&K will monitor any changes and create redlines on as-built drawings and coordinate the as-built plans with the City and Design Engineer. Z&K Consultants will prepare a final report detailing the work completed, costs, changes, warranties, and documentation provided to the City. We will monitor materials documentation and testing results, as well as enforce corrections. We will conduct labor compliance and certified payrolls reviews and approvals with every monthly payment. Our Team will review and approve the contractor's safety program. Z&K will review required construction survey including lines and grades, construction staking, cut sheets, etc. Our Inspector/Construction Manager will service the project and visit the site as needed for the life of the project.

Proper information flow is crucial to the success of a project. A construction project generates a large amount of information, which must be distributed to all parties on a timely basis. The source of this information will include contracts, meeting agendas/minutes, drawings and specifications, submittals, requests for information (RFIs), pay requests, invoices, inspection reports, and so forth. Z&K will act as the hub for the management of all information flow. Z&K has extensive experience providing web-based document management solutions for its clients. We will process all Project documentation per the City standard format and maintain the project files per the City's requirements. We will provide a final Power Point Presentation depicting progressive photos from original start of work to completion to present to City Council. During the project, we will provide project construction weekly photos.

B. CONSTRUCTION INSPECTION | Z&K proposed staff will complete daily reports, including equipment, crews/personnel, and photos (before, during and after construction). The Inspector/Construction Manager will review the inspectors' daily reports and will ensure the City receives them daily. The Inspector will complete daily measurements of quantities of work with the Contractor and log them in the daily inspection reports. He will provide all documented measurements and calculations to the Inspector/Construction Manager to process progress payments, change orders, extra work, etc. He will prepare in-progress punch lists at the completion of each phase of the project. The Inspector will attend all the Project meetings such as the preconstruction, field, and progress meetings. He will ensure the Project construction is in accordance with approved PS&E, City Standards, and Greenbook. Any Inspection for nights and weekend will be performed at the City's approval per Specifications. We will request City approval for any overtime. He will inspect materials and equipment upon delivery for compliance with construction contract documentation. Each working day, the inspector will meet with the Contractor to review the proposed work plans, including specific details that may affect progress.

He will inform the City of any work which may result in a noteworthy impact to the City. The Construction inspector will provide and closely monitor compaction, material and other necessary testing. He will provide and closely monitor any required special inspections. He will maintain copies of all permits needed to construct the Project and enforce special requirements of each. The team will review testing (such as soil testing) results and require the Contractor to provide corrective measures to achieve compliance where required.

Z&K Inspectors will enforce all of the City's National Pollutant Discharge Elimination System (NPDES) permits, as well as all water quality best management practices and SWPPP throughout all phases of the project. Z&K understand the importance of managing the Storm Water Pollution Prevention Plan (SWPPP). Our team includes QSD/Ps and inspectors fully knowledgeable regarding storm water BMP implementation and maintenance requirements. Our team is very knowledgeable in the development, implementation, and reporting requirements of a SWPPP. The Contractor will be required to file a Notice of Intent (NOI) with the SWRCB and to develop a SWPPP. We will monitor the contractor for compliance and confirm that required sampling takes place during rain events and required reports are filed into SMARTS. We will review the contractor's compliance with regulatory permits, mitigation measures, storm water regulations, and the SWPPP. Z&K will notify the Contractor immediately if control measures are not installed correctly and will oversee a prompt correction. We will be available to assist with the document review, uploading the document to the SMARTS system, obtaining a WDID number, and the implementation of the plan.

Z&K Inspectors will monitor the Contractor and their subcontractors for safety compliance for meeting local, state, and federal safety requirements. Z&K will review the Contractor's compliance with workplace safety and health standards and notify the City of non-compliance. The Z&K Team is knowledgeable with the Caltrans Safety Manual and the Cal/OSHA Construction Safety Orders. Z&K will review, monitor, document and enforce contractor safety procedures for compliance with all safety laws and regulations. If any safety violations occur, Z&K will take immediate action to correct the issue and report any incidents to the City. All Z&K staff will observe construction safety, public safety, and convenience. Z&K inspectors will provide photograph and video of pre-work and post-work conditions, in addition to daily as part of their daily reporting during construction. Z&K will provide one complete set of construction digital photographs of all scope of work and critical items throughout the duration of the project. This set will include all photos and video footage from pre-construction, construction and post-construction. Our Inspector will report to the City Project Manager daily via email or text.

C. CONSTRUCTABILITY REVIEW | We understand that Z&K will be on-boarded prior to Bid and Award. We will provide constructability review of 65%, 95% and 100% design PS&E submittals. In addition, we will review for construction, phasing, clarifications, design errors or omission mitigation and tracking, impacts to schedule, impacts to cost, risk identification, and recommendations to increase efficiencies of the proposed projects.

D. LABOR COMPLIANCE | Z&K will assist the City in meeting labor compliance requirements, including, but not limited to, ensuring compliance with prevailing wage requirements, auditing certified payroll records and related documentation, and ensuring that all required documentation has been received and work completed. We also will be required to identify potential labor compliance claim issues before they arise and investigate complaints of underpayment. We will conduct on-site investigative activities to resolve worker complaints and other identified prevailing wage violations and will provide monthly reports containing sufficient data to enable evaluation of both progress and problems.

Z&K will perform labor compliance reviews in accordance with the Department of Industrial Relations (DIR) or Davis Bacon Act, whichever is higher. Z&K inspectors will conduct weekly field interviews with workers from each labor trade to verify that actual prevailing wages and fringe benefits distributed to workers follow applicable laws and certified payroll reports submitted by the contractor and subcontractors. The Z&K team will request certified payroll reports and receipts of submission of certified payroll to the DIR or Davis Bacon Act from the contractor and subcontractors monthly. Z&K will immediately inform the City of any discrepancies or violations discovered during field interviews. Z&K will provide a detailed description that clearly demonstrates our understanding of performing labor compliance in accordance with State and Federal Standard requirements, specifically LAPM and Community Development Block Grant (CDBG) program requirements. The selected consultant shall be responsible to verify that the contractor is in compliance with all State and Federal labor requirements.

We understand that labor compliance scope of work includes the following: Verify eligibility of selected contractor and its subcontractors to receive contract awards by confirming current, active license status with Contractors State License Board; current, valid contractor's bond and workers' compensation coverage; LAPM submittal requirements; non-appearance on Federal List of Parties Excluded and State Division of Labor Standards Enforcement debarment lists. Attend preconstruction conference to present federal labor compliance requirements to contractor and subcontractors; prepare minutes and attendance record thereof. Verify and document jobsite posting of wage rate information and required labor compliance posters. Conduct site visits to monitor workforce utilization; perform labor compliance interviewing of employees on site, using appropriate forms, in the proper frequency and of the proper work classifications required by governmental authorities. Receive and review labor compliance documentation from public works observers or inspectors and compare with contractor-submitted documents and interviews and information obtained from site visits. Monitor contractor-submitted payroll documentation on a continuous basis, including weekly certified payroll reports, fringe benefit statements, apprenticeship documentation, and payroll deduction authorizations. Review and verify the contractor's skilled and trained workforce certification and monthly skilled and trained workforce reports. Follow up with contractor by telephone, email, and/or certified mail regarding required document submittals and payroll discrepancies.

E. UTILITY AND OUTSIDE AGENCY COORDINATION | The Z&K Team will provide ongoing coordination with public utilities to resolve any construction questions or conflicts, and to avoid any potential delays or additional costs to the project. Z&K will send notification of the pre-construction meeting and all other progress meetings to all affected utility companies and public agencies, including the Sheriff's Department, the Los Angeles County Fire Department, Montebello Transit, and Metro Transit prior to construction. Any conflicts with utilities will be reported to the utility company and Z&K will work to coordinate the relocation or removal of the utility.




The resolution will be reported to the City. We will review the Project scope of work with each utility company at the pre-construction meet, review possible conflicts and work with each utility to ensure that specific needs of the Project are understood. We will coordinate with utility companies to expedite the identification of any unknown utilities found during construction and coordinate relocation work by utility companies. Our team will ensure that the Contractor is aware of all existing underground utilities by ensuring that Dig Alert tickets are current and up to date prior to excavation. Additionally, we will communicate with utilities early since various of utilities may need to be adjusted by the Owner and require utility coordination.

F. TEMPORARY CONSTRUCTION EASEMENTS AND RIGHT OF ENTRY | We understand that right of entry tasks includes, but is not limited to, ensure and coordinate permission to enter private property, communicate with private property owners and obtain permission signatures, when applicable, and maintain all right of entry documentation in the project files as permanent job records.

G. MATERIAL TESTING AND GEOTECHNICAL SERVICES | We are proud to Team with Converse Consultants to provide material testing services. We will be responsible for coordinating and supervising the geotechnical and materials testing program to ensure all required testing is performed with the required frequencies and documented properly. Material Testing shall conform to all Greenbook Standards and City Standards. Converse will review and approve ARHM and AC Mix designs where applicable. They will also review and approve PCC mix design and consult with the City for approval of PCC mix for the Project. We will provide all material source inspection, sampling and testing by a qualified materials engineer. We will provide the requested miscellaneous consultation during the Project, including discussion with the contractor to emphasize proper treatment of concrete. We will provide all compaction testes per the plans and specifications. Sampling and testing activities will be conducted in accordance with the contract documents and approved procedures. The Inspector will work with the Contractor to correct any failed tests and achieve compliance. Our team has the ability to effectively make decisions and coordinate with other professionals on field issues related to material testing and inspection. Z&K will develop and provide a comprehensive testing program for the Project in accordance with the contract documents. Our Team will be responsible for supervising and coordinating the materials testing program to ensure all required testing is performed with the required frequencies and documented. We will provide a qualified technician as necessary to conduct density tests on roadway sub-grade, aggregate base, asphalt concrete, slope fill and trench backfill placement as required. Z&K will provide an ACI-certified technician as necessary to make sets of concrete cylinders as needed and perform slump tests for the curb, gutter, concrete drainage devices, paving and structural foundations. The team will perform compression strength tests on concrete cylinders, perform plant inspection at facilities supplying concrete and hot mix asphalt, and keep records of all samples and tests in the project files as permanent job records. Materials incorporated into the project, represented by failing tests, will be documented in the project files also. Test results will cite applicable contract requirements, test and/or analytical procedures used. We will provide actual results and include a statement that the item tested or analyzed conforms or fails to conform to specified requirements. Test results will be signed by a testing laboratory representative authorized to sign certified documentation and forward to the City. We will perform test as-needed per the City's Caltrans approved Quality Assurance Plan.

H. PROJECT CLOSEOUT | Z&K will conduct a final inspection and walk-through including City staff, Contractor, maintenance/service personnel, project architect/design consultant, and all affected stakeholders. Our Inspector/Construction Manager will take a proactive approach at processing close-out documentation by preparing a final punch list of items, which typically include guarantees/warranties, subcontractor liens, retention, and final acceptance/certificates of completion, orderly transfer of key records and documents, resolution of outstanding issues, final payment preparation and processing along with final acceptance or record drawings. We will certify completion of the Project and recommend acceptance. Our Team will finalize contract bid items, claims, change orders, and punch list items. We will prepare final reports, including reports of completion for acceptance of the Project. We will finalize and deliver all construction files to the City for archives. Z&K will provide an electronic copy of all reports and construction files to the City along with an electronic version of all record drawings and files in PDF file format.

F. CLIENT REFERENCES

City of San Bernardino	
	<p>Contact Name: Alex Qishta, PE, Former Director of Public Works Address: 290 N D St, San Bernardino, CA 92401 Phone Number: (760) 369-0801 x307 Email Address: aqishta@yucca-valley.org Project: On-Call PM & Inspection Services</p>
City of Chino	
	<p>Contact Name: Amer Jakher, PE, Special Projects Manager Address: 13220 Central Ave, Chino, CA 91710 Phone Number: (909) 334-3250 Email Address: ajakher@cityofchino.org Project: On-Call Inspection Services and Construction/Program Management Services</p>
Long Beach Water Department	
	<p>Contact Name: Wendy Chen, PE, Manager of Engineering Address: 1800 E. Wardlow Road, Long Beach, CA 90807 Phone Number: (562) 754-3370 Email Address: Wendy.Chen@lbwater.org Project: On-Call Program/PM & Construction Management</p>

G. RIGHTS TO MATERIALS

We understand that all responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the Proposal and not withdrawn shall, upon receipt by City, become property of City.

H. SCHEDULE OF HOURLY RATES

Rates included in our fee proposal contains fully billable rates. Hourly rates reflect all costs for office overhead, including direct and indirect costs. We understand that the schedule of hourly rates shall remain fixed for the term of the PSA. We understand that the City will consider, at its sole discretion, rate adjustment requests for cost of living increases after year 3, on a case by case basis. At that time, Z&K will propose a 3% increase per annum. All insurance will be in force at the time of contract execution.

Z&K Consultants, Inc Hourly Rates:

Senior Construction Manager	\$166
Construction Manager.....	\$158
Senior Construction Inspector.....	\$148
Construction Inspector.....	\$142
Claims Mitigation.....	\$165
Deputy/Special Inspector.....	\$148
Project Manager/Document Control.....	\$138
Labor Compliance Officer	\$135
Scheduler/Estimator.....	\$145
Surveyor.....	\$159
Drone Pilot	\$135
SWPPP/Environmental Specialist.....	\$158
Landscape Architect	\$162
Senior Highway & Bridge Designer/Structural Engineer.....	\$165
Public Relations/Community Outreach	\$135



APPENDIX A. RESUMES

Senior Construction Manager (Project Contact)

Deputy/Special Inspector



EDUCATION

- » MSCE - Structures
Cal State Fullerton 2005
- » BSCE - Civil
/Transportation
Cal State LA 1985

LICENSES & REGISTRATION

- » Professional Engineer, PE
State of California,
C57958
- » Certified Accessibility
Inspector/Plans Examiner
- » Certified Building Official
- » Certified Plans Examiner
- » Certified Mechanical
Inspector
- » Certified Plumbing
Inspector
- » Certified Electrical
Inspector
- » SWPPP (QSD) & (QSP)
Certificate # 22055
- » OSHA 30 Hour
Construction
Safety & Health
- » State Certified HERS
Rater
- » Certified Emergency
Inspector
- » C.G.B.P Certified Green
Building Inspector
- » Certified Special
Inspector for Fire Proofing
- » Certified Special
Inspector for Structural
Welding
- » Certified Special
Inspector for Structural
Steel
- » Certified Special
Inspector for Reinforced
Concrete

Mr. Faqih has **32 years** of experience in the Construction Management, Construction Inspection, Project Management, and Contract Administration of capital improvement and public works projects, including **street improvements, bridges, traffic signal, water treatment and distribution systems, storm drain facilities, parks, retaining walls, slurry seal, pavement rehabilitation, intersection improvements, water and sewer pipelines, traffic signal improvements, lift stations, pump stations, and roadway widenings**. He has extensive experience managing multiple projects in Los Angeles County and Orange County since 1999. Mr. Faqih's experience extends to interfacing and coordinating with the Caltrans-Local Assistance Program, Counties, Cities, Funding Agencies. He has excellent skills in understanding construction contracts, review and control project cost and schedule, coordinate and assist in negotiating change orders, maintain project as-builts, managing multiple subconsultants and supervise inspection staff. Mr. Faqih excels in providing detailed constructability review of project plans and specifications, which minimizes the potential project delays and change orders and assists the client from pre-award to project close-out to ensure full funding reimbursement. Zack has extensive experience managing multiple projects requiring interfacing and coordination with Caltrans, counties, funding agencies, Federal-FHWA/BIA, railroad and utility companies, and environmental and regulatory agencies.

RELEVANT PROJECT EXPERIENCE

Ramona Ave. And Walnut Ave. Traffic Signal Modifications and Street Improvements Project | Senior Construction Manager/Project Manager: The project consisted of traffic signal improvements, street and pavement improvements, as well as traffic signal improvements, to a residential neighborhood and four arterial streets for one project, and intersection improvements and lane upgrades for the other. Improvements include street and pavement rehabilitation, intersection improvement, clearing and grubbing, slurry seal, cold mill and AC overlay, utility coordination, as well as electrical and lighting improvements, including traffic signal hardware replacement, pedestrian countdown signal hardware installation, replacement and testing of fiber optic communication equipment, boring inspection.

The scope also involved drainage improvements, landscaping improvements, AC base course, ARHM pavement, concrete repairs to curb, gutter, sidewalk, driveways and driveway approaches, and replacing markings and striping on concrete and asphalt.

Moulton Parkway Bridge at Aliso Creek, City of Laguna Hills, CA | Construction Manager/Resident Engineer: The project consisted of building prestress box girder bridge for the southbound of Moulton Parkway along with widening the Road by 3 lanes to accommodate for the new bridge and three new intersections. The road widening included a new structural section AC/AB for the road, set up the grades, sidewalks, ADA ramps, drainage facilities, traffic signals and streetlights. He has also organized and attending progress meetings, negotiated contract change orders, set up daily logs, weekly statements, approved materials submittals and progress payments.

WMWD, Victoria Avenue Recharge Water Facility | Senior Construction Manager
This major capital improvement project for Western Municipal Water District includes the installation of new groundwater extraction wells as a means to help increase the groundwater basin quantity and improve its quality. Major improvements on this project include: mass grading operations, the installation of three stormwater basins, a divergent structure, numerous interior roadway improvements for vehicular and pedestrian access, two concrete trapezoidal rerouting channels into the water basin, stormwater collection structure, the installation of 4000 linear feet of 20" reclaimed water pipeline three local city streets connecting the gage canal reservoir into the 3 proposed storm water basins.

City of Compton, Residential Rehabilitation Project | Senior Construction Manager
This project included street rehabilitation of seven major City streets. Streets included were: Caldwell Street, Myrrh Street, Grandee Avenue, 134th/Elva Avenue, Tajauta Avenue, Bradfield Avenue and Alondra Boulevard. Scope of work consisted of construction of cold mill, ARHM pavement, AC base course, aggregate base, full depth AC slot pavement, curb and gutters, sidewalks, cross gutter, alley intersection, driveway approach, curb ramps, traffic signal loop, adjust to grade existing sewer manhole, water valve, water meter, and storm drain manhole, and such other items.

City of Costa Mesa, Citywide Parkway Maintenance & Street Rehabilitation Project | Senior Construction Manager: This citywide street improvement program in the City of Costa Mesa involved mobilization, removal and reconstruction of curb and gutters, sidewalks, driveway approaches, spandrels, cross gutters, ADA curb ramps, removal and reconstruction of existing pavement, milling and overlaying with new asphalt, adjustment of manholes and utility covers to grade, application of slurry seal, crack sealing, traffic signing, striping and markings, traffic markers and speed humps, installation of specialty and bicycle loop detectors, and implementation of traffic control.

City of Costa Mesa, Jack Hammett Sports Complex Improvement Project | Senior Construction Manager: This \$2.3M project includes various improvements to the Jack Hammett Sports Complex, a 14.5-acre park with six illuminated utility fields, a restroom building, picnic benches, and on-site parking. The project involves parking lot improvements, concrete flatwork, ADA improvements, electrical runs to the pull boxes for multiple storage buildings, retaining walls, lighting, irrigation and landscaping, foundation improvements, construction and installation of two new storage buildings, electrical and mechanical work within the buildings, and all associated work with the buildings.

Crystal Fraire, PE,

Principal In Charge/Claims Mitigation



EDUCATION

- » BSCE - Civil Engineering, California State Polytechnic University, Pomona

LICENSES & REGISTRATION

- » Professional Engineer, P.E. State of California, #91674
- » SWPPP (QSD) & (QSP) Certificate #27614
- » 30-Hr. Cal OSHA
- » Defensive Driving Training

Ms. Fraire has provided Program and Project Management for numerous projects totaling over \$600M. She has successfully delivered over 300 capital improvement projects ranging from water/wastewater projects, street improvements, pavement rehabilitations, storm drain improvements, parks, bridges, culverts, traffic signal improvements, pipeline projects, wells, tanks, and various other public works projects. She has thorough knowledge of project management of public works and capital improvement projects including street improvements, parks, water and wastewater projects, involving flood risk management, water conservation facilities, water mains, pressure regulating and pumping stations, wells, valves, fittings, and other appurtenances, reservoirs, channels, and storm drains, as well as access roads, culverts, and bridges. She is knowledgeable of the latest construction practices and requirements, communicates effectively, and possesses computer usage and writing skills. Her experience includes an extensive background in construction management and inspection, construction contracting, project management, quality control and assurance, and project coordination. She has excellent skills in understanding construction contracts, review and control project cost and schedule, coordinate and assist in negotiating change orders, provide project updates to the client, ensure timely review

of critical path method schedule to track any changes in critical path and delays, maintain project as-builts, managing multiple subconsultants and supervise inspection staff.

RELEVANT PROJECT EXPERIENCE

Long Beach Utilities: City of Long Beach, CA | Principal in Charge/Claims Mitigation/Program Manager: Ms. Fraire has provided the following services for Long Beach Utilities to successful deliver over 50 projects. Prepare Request for Proposals (RFP)s for master planning, engineering design, services for construction management and inspection services, select consultants, prepare contracts, etc, conduct meetings with LBWD staff, outside consultants and contractors during planning, design, and construction projects, review deliverables for design and perform constructability reviews to ensure the contracts are bid ready, train LBWD Project Managers and/or provide advice for resolving technical and/or construction issues as they arise, constructability Reviews, review of 30% PDR, 60%, 90%, 100%, and Bid Ready plans and specifications, coordinating and supervising all inspections for in-house inspection

staff and outside consultants, processing all RFIs, Progress Payments, etc. and conducting all Progress Meetings, coordinating all communications with the Engineers of Record (EORs) and CM staff, performing public outreach tasks, performing all Claims Management, acting as coordinator with the various jurisdictions such as RCFCWCD, Caltrans, RWQCB, ACOE, CDFG, and other agencies to complete permits, coordinating with SCE to secure new electrical service for the various facilities, and performing construction management services for projects in the construction phase. The projects include:

- LADWP Haynes Generating Station Sewer Pipeline Project (\$20M)
- LADWP Haynes Generating Station Recycled Water Pipeline Project (\$17M)
- O-0750: 2021 New Wells Project (\$25M)
- MC-5223: Golden Ave Water Main Replacement (\$5M)
- Well Commission 22A (\$3M)
- EO-3501: 32nd St BPS Rehabilitation (\$9M)
- O-0751: LBWD GWTP-1 and GWTP-2 New Wells (\$12M)
- REO-0208 Alamitos Tank 19 and 20 Conversion (\$6M)
- O-0748: NLB-13 & NLB-14 Equipping (\$5M)
- Groundwater Treatment Plant HVAC Replacement Project (\$8M)
- EO-3585: LBWD Admin Bldg Roof Improvements (\$1M)
- 2021 Four New Wells – El Dorado 1, El Dorado 2, Citizens 8A, Commission 23 (\$22M)
- New Wells Alamitos 9A and Alamitos 14 (\$12M)
- New Wells Comm 23A and Comm 26 (\$11M)
- Water Main Replacement - Spinnaker Bay Ph 1 (\$4M)
- S-25 Sewer Lift Station Rehabilitation (\$4M)
- S-8 Sewer Lift Station Rehabilitation (\$4M)
- Sanitary Sewer Rehabilitation and Replacement Projects 7 & 8 (\$2M/\$2M)
- Cathodic Protection Phases 5 & 6 (\$1.5M/\$1.5M)
- Large Valve Replacement FY22/23 (Willow St) (\$1M)
- O-0745: West Coast Basin Well Equipment (\$2M)
- EO-3583: JWJ Reservoir Chemical Dosing System (\$3M)
- EO-3557: Cathodic Protection Phase 6 (\$2M)

Additional Projects for various agencies | *Principal in Charge / Claims Mitigation*

- City of Tustin: Veteran Sports Park at Tustin Legacy, Tustin, CA
 - City of Lake Forest: Street Resurfacing and Slurry Seal Program, Lake Forest, CA
 - City of Norwalk: CDBG Local Streets Rehabilitation Project, Norwalk, CA
 - SR-91 Corridor Operations Project, Riverside County Transportation Commission, Corona, CA
 - Magnolia Ave. Grade Separation, County of Riverside, Corona, CA
 - City of Costa Mesa: Citywide Parkway Maintenance & Street Rehabilitation Project, Costa Mesa, CA
 - City of San Marino | Street Rehabilitation Program Phase 1 & Phase 2
-

Anthony Flores, BSCE, EIT



Senior Construction Manager

Scheduler/Estimator & Constructability Reviewer



EDUCATION

- » Bachelor of Science in Civil Engineering – California State University, Long Beach

TRAINING & REGISTRATION

- » Engineer-In-Training (EIT), State of California, #170698
- » Caltrans Temporary Pedestrian Facilities Training
- » 30-Hr. Cal OSHA
- » Defensive Driving Training
- » Sexual Harassment Prevention Training

Mr. Flores has experience in project management, construction management, contracting, field investigation, project management, and quality control for numerous capital improvement projects and federally funded projects, involving street improvement, bridge construction, storm drains, traffic signals, traffic signs, streetlights, pavement markings, construction projects, and maintenance projects. Mr. Flores has a thorough understanding of Cal-OSHA practices and procedures, ADA and Caltrans ADA requirements, as well as extensive knowledge of Caltrans construction practices, physical characteristics and properties of highway construction materials, and approved methods and equipment used in making physical tests of construction materials. Additionally, Mr. Flores is familiar with Caltrans field and construction office procedures, with experience assisting in inspection to assure compliance with plans and specifications, assisting in preparation of contract change orders, contract estimates, and progress payments, coordinating field testing of materials for compliance with project specifications and the Caltrans Quality Assurance Program, maintaining accurate project records, performing analytical calculations, and monitoring Contractor progress by preparing progress reports as required.

RELEVANT PROJECT EXPERIENCE

City of Alhambra, Street Rehabilitation Projects | Senior Construction Manager

These street improvement programs for FY 19-20 & 20-21 consist of the pavement and street rehabilitation of 23 local street segments. Improvements included slurry seal treatment, varying depths of cold mill and overlay, full

depth removal and reconstruction, concrete improvements to ADA curb ramps, curb and gutters, and driveway approaches, intersection improvements, traffic signal hardware installation, fiber optic utility coordination, traffic signal loops, driveway aprons in need of repairs, and concrete cross gutter reconstruction.

City of Norwalk, CDBG Local Streets Rehabilitation Project | Project Manager

This project is part of a local street rehabilitation program within Zone 28 of the City of Norwalk and is Community Block Development Grant funded. The project's scope

includes repairs and reconstruction of concrete appurtenances, including cross gutters, curb and gutters, upgrades of ADA ramps to be compliant with ADA standards.

City of Chino, On-Call Project & Construction Management | *Senior Construction Manager*

- SD211 – 11th Street/B Street Project
- ST232 – Kimball Ave Street Improvement
- MS202 – ADA Grievance 21-004 Curb Ramps at Olive Place & Walnut Ave
- SN211 – Alley Sanitation Rehab 20-21 Phase 1, II, and III
- ST223 – Madison St & Kellogg Ave Gap Closure Project
- D4215 Prado Inundation Area Remediation - Watertight Sewer Manhole Assembly and Streetlight Connections Retrofit Project
- MS 222 Slurry Seal Program
- MS 202 & ST 221 Chino Avenue Accessibility and Curb Ramp Improvements at 15th,17th and 19th Streets and Norton Avenue PCC Walk and Curb Ramps
- NC231 Schaefer Ave Localized Asphalt Repairs
- ST162 Localized Asphalt Repairs Various Locations
- R7200 Masonry Block Wall at Chino Police Department
- Yorba Ave Street Improvements – From Midblock between Chino Ave to Schaefer Ave
- F Street, G Street, 5th Street - Street Improvements
- City Hall EMT Parking Lot Improvements

City of Lake Forest, Street Resurfacing of Glenn Ranch Road from Portola to El Toro | *Senior Construction Manager*

Mr. Flores is performing construction inspection services for this project, which involves the street resurfacing of Glenn Ranch Road from Portola Parkway to El Toro Road, as well as the slurry seal of and arterial slurry seal of Jeronimo and Muirlands from Los Alisos to Bake. Relevant project features include street resurfacing and rehabilitation, application of slurry seal, grinding and overlay, cold milling, ARHM pavement, AC base course, aggregate base, curb and gutters, ADA ramp construction, intersection improvements, traffic signal hardware installation, fiber optic utility coordination, traffic signal loops, signing striping, markings and pavement legends, dig-outs, sewer and storm drain manholes, and water valves.

City of Vernon, 50th Street Water Main Replacement Project | *Senior Construction Manager*

The project's scope of work includes demolition and reconstruction of the 12" iron ductile pipeline to the City's existing water services, such as installation of all appurtenances, fittings, valves, blow-offs, siphons, concrete pipe supports, thrust blocks, trenching, bedding and backfill, replacement of traffic markings, shoring, over excavation, temporary and permanent pavement, steel plating, and roadway improvements and repair, installation of commercial services and laterals, pressure testing and disinfection of installed pipeline.

Senior Construction Manager

Senior Construction Inspector & Deputy/Special Inspector & Constructability Reviewers



Mr. Dawson has over 28 years of experience in public works inspection, construction management, contracting, quality control, and management of large-scale capital improvement projects. Mr. Dawson's expertise extends to his familiarity with Caltrans, Federal Department of Labor and State of California Division of Labor Standards Enforcement, and equal employment opportunity compliance monitoring. Mr. Dawson is experienced in performing quality control and code compliance inspection services for owners, engineers, and local jurisdictions.

LICENSES & REGISTRATION

- » International Code Counsel Certifications
- » Building Plan Examiner
- » California Commercial Combination Inspect/Legacy
- » California Commercial Plumbing Inspector
- » California Commercial Mechanical Inspector
- » California Residential Mechanical Inspector
- » California Residential Electrical Inspector
- » California Residential Plumbing Inspector
- » Certified Building Official
- » CLB License No. 674861
- » OSHA 30 Hr.

RELEVANT PROJECT EXPERIENCE

City of San Marino, Street Rehabilitation Program (Phase 1 and Phase 2) | Senior Construction Manager / Senior Construction Inspector

Improvements include cold-milling asphalt concrete pavement and re-paving with HMA and ARHM, clearing and grubbing, localized pavement repairs, replacing impacted traffic striping, markings, pavement legends, loop detectors, curb painting, replacing damaged curb and gutter, curb ramps, cross gutters, sidewalks, driveways and driveway approaches, inspection and replacement of sewer manholes, coordinating with local utilities, preparation and implementation of SWPPP and BMPs, and providing temporary traffic control in conformance with the contract documents and applicable permits.

City of Temecula, Pavement Rehabilitation Program | Senior Construction Manager / Senior Construction Inspector

The work for this project generally includes pavement improvements along Winchester Road from Jefferson Avenue to Ynez Road. Improvements include, remove and replace existing asphalt pavement, reconstruction of traffic loops, adjust existing manholes and valves for different utilities, and installation of striping and pavement markers. The project cost is approximately \$1.4 million. Technical Features include: Remove and replace existing asphalt pavement, Reconstruction of Traffic loops, Adjust Manholes, Sidewalk, Curb ramps, driveways, Adjust Valves for different utilities, Installation of Striping, Pavement Markers. Project was completed within schedule and within project budget.

LA County Sanitation District, Secondary Treatment Facility Whittier Narrows Water Reclamation Plant | *Senior Construction Manager / Senior Construction Inspector*

This \$9M project constructed a new RAS pump station and pipe gallery and installed process air compresses, fine air diffusion, mechanical piping, pumping equipment, power, and controls. Mr. Dawson understands and is proficient at various maintenance of plant operations, MOPO. Mr. Dawson conducted MOPO meetings at project site prior to commencing shutdown for tie-in or modification of specific plant systems. Mr. Dawson reviewed the contractors submitted MOPO including conditions of shutdown, preparation, and installation procedures.

City of San Bernardino, Street Rehabilitation Project | *Senior Construction Manager / Senior Construction Inspector*

This project included the street rehabilitation and resurfacing of 10 City residential and commercial streets. The project technical features include: resurfacing; concrete overlays; unclassified excavation/fill; coldmill & overlay; removal of existing sidewalk, curb and gutter; driveway approaches, and speed humps; and the construction of sidewalk, curb ramps, cross walks, cross gutters, driveway approaches, and asphalt and concrete improvements of several City streets. The project also includes tree removals and several manhole/utility adjustments. The project cost is approximately \$5.1 Million.

City of Tustin, Veteran Sports Park at Tustin Legacy | *Senior Construction Manager / Senior Construction Inspector*

This project is a \$24M major capital improvement project for the City of Tustin. The project is a 31.5-acre sports community park bounded by Lansdowne Road, Valencia Avenue, and Severyns Road. Major improvements include infrastructure improvement, installation of drainage devices, water lines, gas lines, communication lines, interior roadway construction, and ADA compliant facilities such as sidewalks, driveways, curb ramps, parking spaces, and recreational buildings. Mr. Dawson provided construction inspection and deputy inspection for this project. Technical Project features also include: major grading activities, AC & PCC paving, reinforced concrete channels, local street improvements, ADA compliant sidewalks, driveways, and curb ramps, curb & gutter, utility installation including water and sewer lines, landscape and irrigation, concrete walkways, lighting installation, water features, and hardscape. Retaining wall, block wall and site fencing.

City of La Quinta, SilverRock Park Venue Site | *Senior Construction Manager / Senior Construction Inspector*

This project is a community park for passive use. The SilverRock Park Venue Project is located on the southeast corner of SilverRock Way and Avenue 52. The park site sits on approximately 14 acres with approximately eight (8) acres of walking paths, turf, and landscaping. Construction work includes but is not limited to precise grading, landscaping and irrigation, utility construction including a grinder pump, stream and lake construction with floating fountain, furnishing and installation of pump for lake, furnishing and installation of lighting, decomposed granite parking lot construction, concrete ADA parking space construction, concrete and decomposed walkways, construction of a stage, construction of outlet structures, construction of retaining walls, construction of an outdoor theater with seating area.

Senior Construction Manager



EDUCATION

- » BS, Civil Engineering, California State University Long Beach, 1990
- » BA, Business, Punjab University, Pakistan

LICENSES & REGISTRATION

- » Registered Professional Civil Engineer, CA – No. 64381
- » OSHA 30 Hour
- » Defensive Driver Training
- » QSP/D Certified

Mr. Syed has over **29 years** of experience in project management, construction management, civil engineering, and traffic engineering, with expertise in Capital Improvement Program (CIP) development and management and has successfully delivered over 30 street rehabilitation projects. He spent 20+ years in engineering and implementing various CIP projects for municipalities, including the cities of San Bernardino, El Monte, Rialto, Fontana, Corona, Diamond Bar, San Marcos, and Baldwin Park. These capital projects have included parks, storm drain, street improvement, pavement rehabilitations, slurry seal, traffic signal, ADA improvements, pedestrian safety, concrete work including sidewalk, curb, gutter, ADA ramps, grade separations, interchanges, lift stations, sewer and water systems, park rehabilitation and municipal buildings. Mr. Syed participates in developing department budgets, conducts training and performance evaluations to staff, establishes an Assessment District for construction of sewer main line and streetlights, develops master plans for citywide projects, and he successfully applies for various grants such as HES, SR2S, and ATP grants.

RELEVANT PROJECT EXPERIENCE

City of San Bernardino, Various Projects | Senior Construction Manager: Mr. Syed is providing Project Management and Construction Management services to

the City of San Bernardino for the following CIP Projects:

- Mt. Vernon Bridge Replacement Project
- State Street Extension Phase I Baseline to 16th Street Project
- 2nd Street Bridge Replacement at Warm Creek Project
- 40th Street Widening from Johnson to Electric Avenue Project
- “H” Street Widening from Kendall to 40th Street Project
- Sierra Way Storm Drain Project
- Kendall Drive Slope Stabilization Rehabilitation Project
- Citywide Pavement Rehabilitation Project (SB1)
- Parking Lot Improvement at Various Locations Project
- ATP Cycle 2 – Safe Routes to Schools Project at Three (3) Locations Project

City of Montebello, 10th Street Improvements Project | Senior Construction Manager: The Project consisted of removal and reconstruction of existing concrete sidewalks, curb and gutters, driveway approaches, curb ramps, cold milling existing AC pavement, adjustment of sewer manholes frames and covers, raising water valve covers

to finished grade, installation of detectable warning surface on existing curb ramps, and installation of pavement markings and curb painting. This project consisted of design, project management, bidding, award of contract, construction management and inspection of the 10th Street Improvements from Whittier Boulevard to Cleveland Avenue.

City of Montebello, Pavement Rehabilitation, Various Streets (CDBG Zone) | Senior Construction Manager: The City completes pavement rehabilitation projects along residential, commercial, and alley corridors. The general improvements for pavement rehabilitation projects include cold mill and AC overlay, removing and replacing concrete sidewalks, curb and gutters, upgrading and constructing new access ramps, adjusting manholes to grades, and installing striping and pavement messages. The project consisted of design, project management, bidding, award of contract, construction management and inspection as well as federal fund administration and labor compliance of various streets pavement repairing and skin patching.

City of Bell Gardens, Alley Improvements Project | Senior Construction Manager
This project consisted of citywide alley improvement projects. The general improvements for pavement rehabilitation projects include cold mill and AC overlay, removing and replacing concrete sidewalks, curb and gutters, upgrading and constructing new access ramps, adjusting manholes to grades, and installing striping and pavement messages. This project consisted of project management, construction management, inspection, and administration during the construction phase.

City of Baldwin Park, Storm Drain Improvement Project | Senior Construction Manager: The Baldwin Park drainage project included installation of storm and water mains along Atlantic Avenue, 40th Street and Live Oak Street, as well as the repair, replacement and restoration of curbs, concrete sidewalks, driveways and wheelchair ramps. The scope of the work included reviewing the design produced by another consultant and preparing complete bid package (plans, specifications and cost estimate) for the City to advertise the last section of the project for construction bidding.

City of Baldwin Park, Various Projects | Senior Engineer/Project Manager/Construction Manager: Provided administration of NPDES requirements, including the permit process, conducted inspections and issued notices of violation for illicit discharges. Responsible for the MS4 permit program and implementation of its compliance through outsourcing. Managed capital projects such as street overlay, slurry seal, sidewalk installation, sewer main construction etc.; involved in Land Development section, processed tentative maps, final maps and lot line adjustments.

City of Fontana, Various Projects | Senior Engineer/Project Manager/Construction Manager: Managed over \$100M in redevelopment CIP projects and engaged in at CIP projects per fiscal year, including preparation of specifications, bid openings, award of contracts, and finally construction including management and inspection. Involved in relinquishment of Foothill Boulevard from Caltrans and San Bernardino County, street widening project (\$15M), Baseline Avenue widening (\$19M), CDBG and Safe Route to School (SB281) sidewalk programs, construction of new streets, slurry seal program, and projects funded through various grants including OTS, SR2S, STP, and other federal funds.

Brittany Duhn, PE, QSD/P



Construction Manager

Project Manager/Document Control



Ms. Duhn has extensive experience in project management, program management, construction management, office engineering, contract administration, document control, and labor compliance oversight. She has successfully managed streets, bridges, bike trails, drainage improvements, parks, buildings, open space amenities, landscaping, traffic signals, playground equipment, shade structures, and sports fields projects. She has managed over \$500M in Projects during the design and construction phases. She is the designated Project Manager and the primary contact with the City.

EDUCATION

- » BSCE - Civil Engineering, California State Polytechnic University, Pomona

LICENSES & REGISTRATION

- » Professional Engineer, P.E. State of California, #91078
- » SWPPP (QSD) & (QSP) Certificate #27609
- » 30-Hr. Cal OSHA

Her experience includes an extensive background in construction management and inspection, construction contracting, project management, quality control and assurance, and project coordination. She has excellent skills in understanding construction contracts, review and control project cost and schedule, coordinate and assist in negotiating change orders, provide project updates to the client, ensure timely review of critical path method (CPM) schedule to track any changes in critical path and delays, maintain project as-builts, managing multiple subconsultants and supervise inspection staff. She has provided Project Management services for all stages of projects, from design to construction. Brittany manages and oversees the discretionary review process of CEQA

guidelines and requirements, manages budgets and schedules, assists with the development of budgets, prepares RFPs, prepares sewer rate fees, provides public assistance and information affecting the community, prepares reports for committees, commissions, and City Council, prepares staff reports, and makes oral presentations.

RELEVANT PROJECT EXPERIENCE

City of Chino, On-Call Project & Construction Management | *Senior Construction Manager*

Ms. Duhn is the designated Project Manager for this contract and is the Senior Project/Program Manager for the City of Chino's CIP Program. She has provided project management services on various transportation, enterprise (water, sewer, storm drain, and sanitation projects), parks/facilities projects, and bridge projects, including:

- SD223 - Chino Avenue Storm Drain Improvement Plan System
- SD222 - Philadelphia Street and Monte Vista Avenue Storm Drain Extension Project
- WA212 - State Street Water Treatment Plant
- WA214 - Well 17 Equipping Project
- WA224 - B Street Alley Water Main Line Replacement Project

- WA223 - Russell Ave Waterline Replacement Project
- WA17B - Chino Quad 1.2
- SW211 – Yorba Avenue & Eucalyptus Avenue Sewer Main Line Replacement Project
- WA221 & WA222 - Central Avenue and Dupont Avenue Waterline Project
- WA211 - Well 11 Pipeline Project G6220 - CDBG Alley Project, East-West North Chino Avenue
- SN231 - Alley Rehabilitation Project - Pioneer St from Monte Vista Ave to 5th St.
- SN221 - FY21/22 Alley Reconstruction Project
- ST222 - Kimball/El Prado/Central Traffic Improvement Project
- City of Chino – 16th, 17th, and 18th Street between Tronkeel Avenue and Serene Avenue & Tangerine Avenue Street Widening
- FY 20/21 Alley/Sanitation Rehab Project, Phase II
- Philadelphia Street and Monte Vista Avenue Storm Drain Extension Project
- 11th Street Pavement Reconstruction Alley Accessibility and Intersection Accessibility Project
- CDBG Alley Project and Alley/Sanitation Rehab FY2021-22 Various Locations Project
- Ramona Avenue & Walnut Avenue Street Rehabilitation and Traffic Signal Modifications Project
- SD211 – 11th Street/B Street Project
- ST232 – Kimball Ave Street Improvement
- MS202 – ADA Grievance 21-004 Curb Ramps at Olive Place & Walnut Ave
- SN211 – Alley Sanitation Rehab 20-21 Phase 1, II, and III

Additional Projects for Various Agencies | *Senior Construction Manager*

- City of Beaumont | Wastewater Treatment Plant Expansion/Renovation and Brine Pipeline Installation Project
- City of Compton | Annual Residential Rehabilitation Project (Phases. 1 & 2)
- City of Lake Forest | Street Resurfacing & Slurry Seal Projects (Streets Program); Arbor Mini Parks & Neighborhood Park Renovations Project; Arbor Access Mini Ramp Project; and Slurry Sela Zones A, D, E, B, & C
- City of Costa Mesa | Jack Hammett Sports Complex Improvement Project & Citywide Parkway Maintenance & Street Rehabilitation Project
- City of Beaumont | Wastewater Treatment Plant Expansion & Brine Pipeline Project (\$110M Project)
- City of South Gate | Hollydale Community Park Improvements Project; East Alameda Steet Sidewalk Improvement Project; and South Gate Park Fencing Improvement Project

Lisa Naslund, PE, QSD/P



Construction Manager



Ms. Naslund has over 28 years of construction management and project management experience for various major capital improvement projects. Projects Ms. Naslund have successfully delivered are bridges, interchanges, transportation, street improvements, roadway widenings, bridges, water and wastewater projects, involving flood risk management, water conservation facilities, water mains, pressure regulating and pumping stations, wells, valves, fittings, and other appurtenances, reservoirs, channels, and storm drains, as well as access roads, and culverts. Ms. Naslund has extensive experience performing design reviews, constructability reviews, scheduling, managing consultants, interfacing with permitting agencies, reviewing billings and contracts for scope of work, preparing staff reports, preparing RFPs, preparing and administering bids, creating LID reports, performing hydrology calculations, preparing SWPPP, plan check, and designing and preparing tract and parcel maps. Ms. Naslund has extensive experience delivering projects within schedule and budget and collaboratively assisting agencies as an extension of staff.

EDUCATION

- » BSCE – California State University – Long Beach

LICENSES & REGISTRATION

- » Professional Engineer, P.E. State of California, #67989
- » SWPPP (QSD) & (QSP) Certificate #23613
- » 30-Hr. Cal OSHA
- » Defensive Driving Training

Relevant Project Experience

City of Chino, Pine Avenue at Chino Creek | *Senior*

Construction Manager

Remove washed-out roadway material, debris, and CMP pipe from Chino Creek and reconstruct corrugated metal pipes and roadway. Restripe traffic delineation and place metal beam guardrail. Responsibilities include perform design reviews, constructability reviews, manage project schedules, ensure project technical consultants provide deliverables on time, follow up with agencies for permitting and requirements, review billing and contracts for scope of work and level of effort. Assist in staff report and RFIs to obtain bids and City approvals for projects and amendments. Ms. Naslund provided construction and project management including attending and coordinating preconstruction conferences and progress meetings, providing contract administration for proper enforcement of the contract plans and specifications, reviewing bonds and insurance to ensure compliance, providing engineering support, making as-built revisions, coordinating efforts between the City and the contractor, reviewing and tracking RFIs and RFCs, reviewing progress payment requests and making recommendations, providing coordination with other agencies, submitting permit and grant applications, and coordinating schedules with designers, surveyors, and materials testing laboratories.

City of Chino, SR-71 Pine Avenue Interchange | Senior Construction Manager & SWPPP Compliance

Widen the SR-71 northbound and southbound off-ramps to increase the ramp capacities, construct a retaining wall with concrete barrier at northbound off-ramp, install a traffic signal at the intersection of SR-71 northbound off-ramp and Pine Avenue, and restripe the Pine Avenue bridge to provide two through lanes in each direction. Responsibilities include perform design reviews, constructability reviews, manage project schedules, ensure project technical consultants provide deliverables on time, follow up with agencies for permitting and requirements, review billing and contracts for scope of work and level of effort. Assist in staff report and RFIs to obtain bids and City approvals for projects and amendments.

City of Chino, Pine Avenue Widening from Euclid Avenue to Johnson Avenue | Senior Construction Manager

Widen road from 2 lanes to 6 lanes and raise above El Prado Basin flood elevation. perform design reviews, constructability reviews, manage project schedules, ensure project technical consultants provide deliverables on time, follow up with agencies for permitting and requirements, review billing and contracts for scope of work and level of effort. Assist in staff report and RFIs to obtain bids and City approvals for projects and amendments. Ms. Naslund provided construction and project management including attending and coordinating preconstruction conferences and progress meetings, providing contract administration for proper enforcement of the contract plans and specifications, reviewing bonds and insurance to ensure compliance, providing engineering support, making as-built revisions, coordinating efforts between the City and the contractor, reviewing and tracking RFIs and RFCs, reviewing progress payment requests and making recommendations, providing coordination with other agencies, submitting permit and grant applications, and coordinating schedules with designers, surveyors, and materials testing laboratories.

City of Chino, Pine Avenue Widening Euclid Intersection | Senior Construction Manager/SWPPP Compliance

Widen the Euclid Avenue/Pine Avenue Intersection to add dedicated through lanes, turn lanes, and a bike lane to increase existing traffic flow efficiency at the intersection. Responsibilities include perform design reviews, constructability reviews, manage project schedules, ensure project technical consultants provide deliverables on time, follow up with agencies for permitting and requirements, review billing and contracts for scope of work and level of effort. Assist in staff report and RFIs to obtain bids and City approvals for projects and amendments.

City of Chino, State Street Treatment Plant | Senior Construction Manager

The proposed project consists of development of a State Street Water Treatment Facility (State Street WTF), which will be a new centralized treatment project that will treat water from Wells 12 and 14 for nitrate, perchlorate, and 1,2,3-TCP. The project also includes installation of offsite water transmission and brine pipelines, improvements to the existing wells, and site improvements. The water treatment facility will have a capacity to treat up to 4,000 gallons per minute (gpm) and the anticipated extraction rate from each well is 2,000 gpm.

Senior Construction Manager



Ms. Brandt is a seasoned engineer with over 20 years of experience in engineering design and management specializing in municipal, commercial and residential projects. Extensive experience in all aspects of engineering project leadership including strategic planning, engineering and architectural specifications and drawings, scheduling, resource allocations, reporting, and cross-functional team collaboration. Continually exceeds expectations by building valuable relationships and works well with people at all levels of an organization including management, team members, contractors, and clients.

EDUCATION

- » BSCE – California State University – Long Beach

LICENSES & REGISTRATION

- » 30-Hr. Cal OSHA
- » Defensive Driving Training

Relevant Project Experience

City of Chino, Pine Avenue Widening-Street Improvement | *Senior Construction Manager*

Pine Avenue, between Euclid and Hellman Avenues (Pine Avenue), is a master-planned facility included in the City's Development Impact Nexus and Calculation Report, which will be a six-lane arterial roadway with a raised landscaped median. Pine Avenue is being constructed in

phases. The segment of Pine Avenue from Euclid Avenue to Johnson Avenue is proposed to be constructed under the City's Pine Avenue Widening Project – ST203. Completing the ultimate configuration of Pine Avenue for this segment includes the following; demolition of existing roadway, additional rights-of-way acquisition on both the north and south sides of Pine Avenue to widen road and raise above flood elevation, relocation of existing utilities, changes in vertical profile, modification of intersections, new pavement and striping, provisions for new sewer, domestic water, recycled water, drainage, storm drain improvements including culvert crossing and rip rap across Pine Avenue and relocation of overhead utilities.

City of Chino, Euclid & Pine Intersection Street Improvement | *Senior Construction Manager*

This major capital improvement project for the Pine Avenue and Euclid Avenue Intersection Improvements proposes to widen Pine Avenue and Euclid Avenue from 2 lanes to 6 lanes at this intersection. Overhead SCE lines and other utilities will be relocated as needed to accommodate new improvements. Provide drainage facilities. Adjust, remove, or relocate as needed water and gas utilities. Install street lighting, signage, and traffic controls. Traffic control and construction phasing will be provided to maintain a minimum of 1 lane in both directions at all times.

City of Chino, Wells 4 & 6 Water Treatment Facility | *Senior Construction Manager*

This Capital Improvement Project for the City of Chino includes the City-owned groundwater Well 4 (700 gpm), located at 13504 Central Avenue, Chino, CA 91710 and Well 6 (660 gpm) is located at Villa Park (13515 3rd Street, Chino, CA 91710) and have been inactive for some time due to regulation updates to increase higher drinking water standards of SWRWQCB. The City's goal as stated in the City of Chino Water Master Plan Update dated January

2020, is to reduce reliance on imported water and expand access to local groundwater supplies. In addition, the City's Strategic Plan core organizational values strives to establish the allocation and investment of our City resources in a manner that is effective, efficient, and transparent. These two wells have been identified as priority CIP Projects in the City of Chino Water Master Plan updated in January 2020. To that end, the City is embarking on a new centralized groundwater treatment plant to bring Wells 4 and 6 back into service reducing the currently purchased water supply approximately up to a quarter. The proposed treatment plant will be located at a City-owned property and treat 1,700 gallons per minute (gpm) contributing to approximately 34% of the average day demand within the located pressure zone which supplies 52% of the overall service area. The project includes a new 2 million gallon per day (MGD) groundwater treatment facility to address water supply needs from Wells 4 and 6 and pipe connection of Wells 4 and 6. Currently, the wells are inactive due to water quality contamination. Chino Basin historically has been a center of agricultural and manufacturing activities that have contributed significantly to the contamination of the basin.

City of Chino, Benson Reservoir and Site Improvements | *Senior Construction Manager*

This Capital Improvement Project for the City of Chino include the replacement of Reservoir 3 and general site improvements. Major improvements on this project include: Demolish and removal of existing welded steel 1.5 MG capacity reservoir. Design new reservoir in accordance with Title 22, CCR, Section 64585 and regulations pursuant to AWWA Standard D100 at the northwest (NW) corner of the site at the maximum storage capacity which meets seismic requirements with accounting for sloshing. Review capacity of booster station to make sure it is adequate. Prepare recommendation for the reservoir material type and corrosion prevention Install necessary SCADA and telemetry equipment on new reservoir (communication antennas and transducers) and ensure all equipment is operational prior to demolition of existing reservoir. General site improvements: Grading, security and communication equipment (electrical including low voltage), perimeter block wall, identify need for adding storm drain connections and removal of existing pond/retention basin, gate replacement, Mural conceptual design-exterior of new reservoir.

City of Chino, Well 20 Bon View Schaefer | *Senior Construction Manager*

This Groundwater Well Feasibility Study for Well 20 is included in the City of Chino's Capital Improvement Program Budget for fiscal year 2023-24, as project No. *WA233-Well 20 Bon View/Schaefer Project*. The site for the proposed well is located at 13715 Bon View, the northeast corner of Bon View and Schaefer avenues in the City of Ontario. If feasible, Well 20 will supply groundwater (estimated 1,600 gpm) to the City's existing Eastside Water Treatment Facility (EWTF) in the future. Major improvements on this project include: Research and study of site conditions. Collect and review existing hydrogeological data, environmental data, geotechnical data, historical data, and groundwater reports. Utility and permitting research for proposed well site. Geotechnical and ground water testing.

Ed Nylund, QSP, CWSSWI



Construction Manager

Senior Construction Inspector



EDUCATION

- » Construction Technology, Orange Coast College
- » Building Inspection Technology, Coastline College, Huntington Beach, CA

LICENSES & REGISTRATION

- » Water Treatment Operator – Grade 2 | Certificate No. 17150
- » Water Distribution Operator – Grade 3 | Certificate No. 4903
- » QSP Certificate No. 26356
- » Traffic Signal Senior Field Technician III Certificate No. 97687
- » Traffic Signal Inspector Certificate No. SI97687

Mr. Nylund has over 34 years of experience providing quality control and quality assurance with extensive experience on of numerous major capital improvement projects including transmission mains, new wells, tanks, reservoirs, water and wastewater treatment plants, pipelines, lift stations, booster pump stations, bridges, street improvements, retaining walls, dewatering, parks and facilities, landscaping and irrigation improvements, utility installation, roadway widenings, grade separations, masonry walls, storm drain projects, roadway projects, street rehabilitations, and large-scale water and wastewater projects. Mr. Nylund is a certified Grade 2 Water Treatment Operator and Grade 3 Water Distribution Operator. Mr. Nylund has provided quality assurance inspection as a lead inspector on numerous projects including as project features such as: project startup, excavations, jack and bore, backfill, reinforced concrete, masonry, structural steel, wood framing, coating of structures and pipes, telecommunications improvements, roofing, mechanical, electrical, and plumbing, and project closeout. Mr. Nylund has performed electrical inspection for powerplants, lift stations, and traffic signal improvements. His responsibilities include inspection of all phases of public works construction projects, including drinking water, recycled water, sewer, storm drain, street lighting, traffic signals, roads, sidewalks, storm water pollution prevention BMPs, site grading and landscaping. Verify compliance with Federal/State/local laws and ordinances, traffic control requirements, approved working hours and approved methods/specifications/materials/quantities. Review and

confirm compliance with Project Specific Plans and Specifications, Caltrans Plans and Specifications and Plans and Standard Specifications for Public Works Construction (Green Book).

RELEVANT PROJECT EXPERIENCE

County of Riverside, 36” Butterfly Valve Replacement | Senior Construction Inspector

Agency: Riverside Public Utilities | Location: Jackson St @ Cleveland Ave, City of

Riverside. Deenergizing and dewatering of existing 54" domestic water transmission line. Removal of 20' section of existing CMLC watermain and valve assembly. Construction of new 20' section of 54" CMLC watermain including a new 36" BF valve assembly, 8" bypass assembly, cathodic protection and testing station, pipeline/appurtenance pressure testing and disinfection.

City of Temecula, Pavement Rehabilitation Program – Winchester Road (Jefferson Avenue to Ynez Road) | *Senior Construction Inspector*

The City of Temecula pavement rehabilitation program. The work for this project generally includes pavement Improvements along Winchester Road from Jefferson Avenue to Ynez Road. Improvements Include, remove and replace existing asphalt pavement, reconstruction of traffic loops, adjust existing manholes and valves for different utilities, and installation of striping and pavement markers.

City of Jurupa Valley, Granite Hill Drive Pipeline – Phase 1 and Phase 2 | *Senior Construction Inspector*

Agency: Jurupa Community Services District | Location: Granite Hill Dr. from Country Village to Camino Real | Contractor: WEKA Construction. Performed inspection as part of a three-inspector team. Inspection of this project included standard observation, reporting, Bid Item quantity tracking and conflict resolution of the following items: 11,655 L.F. (Phase I 7,665' + Phase II 3,990') of 42-inch diameter CML/CMC waterline, investigative excavations (potholing), resolution of unforeseen crossings with existing utilities (including temporary supports), excavation (including inspection of shoring), rock removal/disposal, dewatering, connections to existing waterlines, 16 BF valves, cathodic testing stations, other appurtenances, pipeline video inspection (interior), pressure testing, disinfection, Bac-T sampling, import materials, backfilling, compaction, restoration of existing pavement/surface improvements, and traffic control.

City of Lake Elsinore, District, Nichols Road Transmission Main (TR37305) | *Senior Construction Inspector*

Open trench construction of 3,360 LF of fully restrained 20" DIP domestic watermain, 10 RW gate valves, 8 fire hydrants, 4" water service. Confirmed pipeline was constructed per the line and grades stated in the approved plan set. Observed/Inspected pipeline pressure testing, disinfection, and water quality sampling for compliance with State and Water District Standards. Performed final inspection and drafted a Punchlist of items found to be not in compliance with the approved plans and specifications.

City of Chino, Public Improvements and Commercial Development of Industrial Tilt-Up Buildings | *Senior Construction Inspector*

Installation of over 2300 LF of a combination of PVC and CML&C domestic water main ranging in size from 4" to 12". Installation of over 1600 LF of PVC recycled water main. Installation of over 1300 LF of VCP sanitary sewer ranging in size from 6" to 8". Construction of 5 sanitary sewer manhole structures. Installation of a sewage lift station including 1100 LF of 4" HDPE force main. Construction of 16 streetlights.

Noah Hernandez, PW Inspector



Senior Construction Inspector



Mr. Hernandez has extensive experience in construction inspection, construction management, contracting, field investigation, project management, and quality control for numerous capital improvement projects and federally funded projects, involving street improvement, bridge construction, storm drains, traffic signals, traffic signs, streetlights, pavement markings, construction projects, and maintenance projects. Mr. Hernandez has a thorough understanding of Cal-OSHA practices and procedures, ADA and Caltrans ADA requirements, as well as extensive knowledge of Caltrans construction practices, physical characteristics and properties of highway construction materials, and approved methods and equipment used in making physical tests of construction materials. Additionally, Mr. Hernandez is familiar with Caltrans field and construction office procedures, with experience assisting in inspection to assure compliance with plans and specifications, assisting in preparation of contract change orders, contract estimates, and progress payments, coordinating field testing of materials for compliance with project specifications and the Caltrans Quality Assurance Program, maintaining accurate project records,

performing analytical calculations, and monitoring Contractor progress by preparing progress reports as required.

EDUCATION

- » Bachelor of Arts in Public Administration, California State University Fullerton

LICENSES & REGISTRATION

- » Certificate in Project Management, California State University Fullerton
- » Sexual Harassment Prevention Training
- » Defensive Driver Training
- » OSHA 30 Hour Training

RELEVANT PROJECT EXPERIENCE

City of Irvine, Street Rehabilitation Project | *Senior Construction Inspector*

This annual street rehabilitation and slurry seal project inspection included asphalt pavement cold-milling, pavement fabric installation, asphalt concrete pavement overlays, slurry seal application, removal and replacement of concrete improvements such as sidewalks, ramps, driveways, curbs and gutters. Mr. Hernandez inspected tasks such as adjustment of a survey monument, water valve installation, sewer cleanout, and installation of signing, striping and pavement markings. He oversaw document management of shop drawings, RFIs, change orders, progress payments, meeting minutes, etc. Mr. Hernandez prepared a final punch-list, verified completion of final items, and assisted in project closeout.

City of Torrance, Residential and Arterial Pavement Improvement Project | *Senior Construction Inspector*

Improvements include application of slurry seal, cold mill and overlay localized pavement repairs, tree removals/replacements, asphalt berm replacement, repairs to curb, gutter, sidewalk, driveways, and access ramps. Mr. Hernandez performs daily duties of construction quality assurance inspection, including oversight of excavation, compaction, subgrade inspection, backfill, paving, and inspection of structures, electrical, welding, drainage, and underground utilities. Mr. Hernandez coordinated materials testing, attends meetings with City representatives, contractors, and other agencies, prepares constructability reviews, and ensures compliance with project plans.

City of San Bernardino, Street Rehabilitation Program (30+ Major Streets) | Senior Construction Inspector

This long-term, on-call contract involves concrete improvements and pavement improvements of over 30 major streets in the City of San Bernardino. The contract also includes the rehabilitation and resurfacing of various streets and intersections. Scope of work includes full depth removal and replacement of asphalt concrete, intersection improvements, ADA ramp improvements, bike lanes, conduit installation, traffic signal improvements cold milling and overlay of existing asphalt concrete, mobilization, traffic control, staging for major streets and intersections, removal of traffic striping, installation of traffic striping and pavement markers, installation of loop detectors and bicycle loop detectors, construction of cross walks, removal and replacement of sidewalk, driveways, PCC curb and gutter, cross gutters, spandrels, curb ramps along both residential and commercial streets, manhole and utility vault adjustments, and preparation of SWPPP.

City of Fullerton, Longview Street Improvements & Water/Sewer Main Replacement | Senior Construction Inspector

Inspection of water, sewer and street rehabilitation project. The project included replacing 2500 linear feet of 8-inch DIP water main and appurtenances, 2500 linear feet of 8-inch VCP, PVC SDR 26 sewer main, new manholes and storm drains, removing and replacing existing sewer and video inspection and abandoning existing water mains and valves. Street and drainage improvement work included cold planning, excavation, asphalt concrete, aggregate base, and curb & gutter.

City of Long Beach, Public Works Inspection Services | Senior Construction Inspector

Mr. Hernandez supported the delivery of capital improvement project inspecting such projects as Water Treatment Facilities, Wastewater Treatment Plants, Pipeline Projects, Metro Blue Line Median Improvements, and Ocean Ave and Chestnut Place Left Turn Pocket Project. Assigned to inspect all utility permits in the downtown area and to be part of The Long Beach Grand Prix Committee.

Metropolitan Water District, Joseph Jensen Water Filtration Plant Project | Senior Construction Inspector

Inspect the addition of (4) concrete water basins; concrete galleries; underground PVC, HDPE, steel & concrete piping, underground; and electrical conduit. Inspect the installation of Unifilt water filtration basins, clay units, rock, gravel, garnet, anthracite coal placements, flocculators, weirs, traveling bridges, emergency generators, steel water tanks, etc. Write daily reports, write non-compliance reports, attend construction meetings, project specifications, discuss compliance requirements with contractor, attend MWD survey crew inspections, etc.

Greg Hunkle, CBO, ICC Certified



Senior Construction Inspector *Deputy/Special Inspector*



EDUCATION

- » Construction Technology, Orange Coast College, 1998
- » Building Inspection Technology, Coastline College

LICENSES & REGISTRATION

- » ICC Electrical Inspector
- » General Contractor
- » ICC Building Inspector
- » ICC Plumbing Inspector
- » ICC Mechanical Inspector
- » ICC Combination Inspector
- » ICC Commercial Combination Inspector
- » ICC Building Official #0880906-CB
- » ICC Certified Special Inspector for Structural Welding, Structural Masonry, Structural Steel, Reinforced Concrete
- » OSHA 30 Hr.

Mr. Hunkle has over 28 years of experience providing electrical and communications inspection services for capital improvement and public works projects, including roadway projects, structural projects, gap closures, auxiliary lanes and ramp widenings, bridge construction and rehabilitation, interchange improvements, truck lane projects, seismic retrofit, retaining walls, signs and lighting systems, roadway rehabilitation, widening and realignment of existing facilities, relocation and construction of existing facilities, and water and wastewater projects for numerous agencies. Mr. Hunkle has great knowledge structure construction engineering and inspection of Caltrans transportation facilities, and is educated about Local, Departmental, State, and Federal regulations, including Cal/OSHA, Storm Water Pollution Prevention Plans, Federal Highway Administration regulations. Mr. Hunkle has the ability to perform calculations for temporary structures as used in the construction of bridges and other temporary or permanent structures, and has extensive knowledge of stress analysis, strength, properties and uses of construction materials, and of the methods, materials, and equipment used in construction and maintenance of transportation structures and engineering surveys. Mr. Hunkle also has experience using and referencing numerous Caltrans manuals.

RELEVANT PROJECT EXPERIENCE

City of Alhambra, FY 19-20 SB1 Street Rehabilitation Project | *Senior Construction Inspector*

This project involved pavement improvements and street rehabilitation of numerous residential and arterial streets. The project's scope included asphalt preservation, slurry seal treatment, varying depths of cold milling and overlay, and full depth removal and reconstruction. The project also includes localized pavement improvements such as removal and replacement of broken and off-grade sidewalk, ADA ramps that need updating, broken and off-grade curb and gutter, driveways and driveway approaches in need of repairs, and concrete cross gutter reconstruction. Mr.

Hunkle provided full-time inspection, prepared daily diaries, filled out incident reports, provided digital images of progress to the City, reviewed compliance with the SWPPP, and ensured successful completion and submission of the as-constructed plans and final punch list.

City of San Bernardino, Pavement Rehabilitation and Resurfacing Eleven Major Streets | *Lead Construction Inspector*

Project included the pavement rehabilitation and resurfacing of 11 major City streets including North Sierra Way, Valencia Avenue, Baseline Street, North Arrowhead Avenue, Mountain View Avenue, Wabash Street, Olive Street, Waterman Avenue, Temple Street, and Victoria Street. Technical project features include: full depth asphalt concrete removal and replacement, cold mill and ARHM overlay of existing asphalt concrete, removal and replacement of sidewalk, curb ramps, curb and gutter, cross gutters, spandrels, cross walks, traffic signing, striping and pavement markers, concrete and asphalt speed humps, traffic signal improvements, adjustment of existing utility manholes, and storm drainage improvement.

City of Beaumont, Wastewater Treatment Plant Expansion/Renovation & Brine Pipeline Installation Project | *Senior Electrical/Pipeline Inspector*

This Project consists of expanding and upgrading the City's WWTP from 4 MGD to 6 MGD, installation of Membrane (MBR) system, Reverse osmosis (RO) system for salt mitigation, dewatering system, and sludge solar drying beds. The City is also constructing a 23-mile, 12-inch diameter gravity pipeline from the Beaumont WWTP that will connect to the Inland Empire Brine Line (IEBL) in San Bernardino to discharge brine that will be treated at Orange County Sanitation District (OCSD). The Brine Line is installed within existing right-of-way and unpaved roads using open trench methods, auger jack and bore, and hydraulic directional drilling (HDD). Mr. Hunkle proactively coordinated with project purveyors including frequent coordination with SCE.

Western Municipal Water District, Victoria Avenue Recharge Water Facility | *Senior Construction Inspector*

This project includes the installation of new groundwater extraction wells to help increase the groundwater basin quantity and improve its quality. Major improvements on this project include: SCADA and Storage Building, mass grading operations, the installation of three stormwater basins, a divergent structure, two concrete trapezoidal rerouting channels into the water basin, stormwater collection structure, and the installation of 4000 linear feet of 20" reclaimed water pipeline. His responsibilities include roadway construction inspection, material testing, traffic handling, flagging operations, inspection of concrete and paving activities. He provides inspection of retaining walls, drainage improvements, water line installation, storm drain installation, sewer line installation, subdrains, ADA compliant sidewalk driveways, and SWPPP. Mr. Hunkle coordinates all field material testing and sampling and reviews the results for compliance to the project spec.

Thomas Russell, Journeyman Electrician



Senior Construction Inspector

Constructability Reviewer



LICENSES & REGISTRATION

- » Electrical Training apprenticeship IBEW Local 441 City of Orange, California
- » Journeyman Electrician, State Certified GPA (3.0)
- » 30-Hr Cal/OSHA
- » Fall Protection
- » Traffic Control Safety
- » Sexual Harassment Prevention Training
- » Defensive Driving Training
- » Caltrans Roadway Safety Training
- » Bridge Inspector Training
- » Metro Rail Safety Training

Mr. Russell has over 25 years of experience in intersection improvement, traffic signal improvements, and electrical improvement projects providing construction inspection and management, project management, specialty inspection, contracting, and providing quality control and quality assurance. Projects included large-scale public works capital improvement projects including highways, bridges, intersection improvements, traffic signal improvements, street improvements, roadway widenings, bridges, interchanges, freeway widenings, grade separations, bridge widenings, on and off-ramps, street rehabilitations, slurry seal projects, intersection improvement projects, water main projects, sewer pipeline projects, and has successfully delivered over 60 intersection improvement projects, involving new intersections, traffic signal modifications, paving, JPCP, concrete improvements, AC paving, grinding and overlay, slurry, bridge work, retaining walls, ADA curb ramps and sidewalk, pipelines, utility relocations, traffic control, sheeting, shoring, excavation, dewatering, replacement of asphalt concrete paving and appurtenances, trench repair, replacement of curb and gutter, driveway approaches, and cross gutters, installation of wedge gate valves, valve boxes, hot tap, an copper tubing, and fire hydrant assembly. Mr. Russell is familiar with the Greenbook, Caltrans standard specifications and standard plans.

RELEVANT PROJECT EXPERIENCE

City of Chino, Euclid Avenue – State Route 83 Intersection Improvements and Traffic Signal Modification Project | *Senior Construction Inspector*

The project consisted of traffic signal improvements, street and pavement improvements, as well as traffic signal improvements, to a residential neighborhood and four arterial streets for one project, and intersection improvements and lane upgrades for the other. Improvements include street and pavement rehabilitation, intersection improvement, clearing and grubbing, slurry seal, cold mill and AC overlay, utility coordination, as well as electrical and lighting improvements, including traffic signal hardware replacement, pedestrian countdown signal hardware installation, replacement and testing of fiber optic

communication equipment, boring inspection. The scope also involved drainage improvements, landscaping improvements, AC base course, ARHM pavement, concrete repairs to curb, gutter, sidewalk, driveways and driveway approaches, and replacing markings and striping on concrete and asphalt.

County of Orange, Foothill/Eastern SR 133/261/241 Transportation Corridor Toll Roads | *Senior Construction Inspector/Sr Traffic Signal Inspector*

Project included all facets of electrical construction, Toll Plaza buildings, Traffic Signals, Street Lighting, Sign Lighting, Bridge Electrical/ Communication installation, Directional Boring & Trenching. Fiber Optic Installation & Fusion Splicing, Network Integration for Intelligent Transportation Systems, CCTV & Access Control. Construction Cost: \$2.8B

County of Orange, Interstate Route I-405 / SR- 55 HOV Interchange Improvement | *Senior Construction Inspector/Sr Traffic Signal Inspector*

The I-405/SR-55 HOV interchange concept called out for additional improvements to improve the flow of traffic on I-405/55. These improvements include: (1) Construct HOV Flyover bridge lanes from SR-55 Southbound to I-405 Northbound connector (2) Construct HOV Flyover bridge lanes from SR-55 Southbound to I-405 Southbound connector (3) Construct a HOV Direct Connector along with drop ramps at the I-405/SR-55 interchange. (4) Construct Traffic management elements such as highway street lighting, ramp metering, changeable message signs and closed-circuit television cameras, with operational control from the Traffic Management Center (TMC) bringing these highways up to full Urban Freeway Standards. Construction Cost: \$430M

County of Orange, Interstate Route I-210 Extension Bridges @ Towne Ave/Mountain Ave/Indian Hill Blvd. Overcrossings | *Senior Construction Inspector/Sr Traffic Signal Inspector*

Caltrans project included constructing (3) new bridges over the New I-210 Extension Freeway from La Verne to rancho Cucamonga. Our work consisted of installing Dry Utilities in soffit bays, Soffit Lighting, Decorative Street lighting on the bridge rails, Future communication ducts in sidewalk and new Traffic Signal installations. Construction Cost: \$15M

County of Orange, Interstate Route I-215 / SR-60 Interchange Widening | *Senior Construction Inspector/Sr Traffic Signal Inspector*

Scope of work for this project includes widening the existing six lane highway to ten lanes, reconstruction of existing shoulder grades and installing a new median barrier wall. This project included new Ramp metering, Street lighting and fiber TMC communications from Central Ave. north to Rte 60- Day St.

County of Orange, Interstate Route I-405 / Jeffrey Rd and Culver Dr Freeway On-Off Ramps | *Senior Construction Inspector/Sr Traffic Signal Inspector*

OCTA funded the reconstruction of the on and off ramps that are part of the Jeffrey Road and I-405 Interchange Widening Project by widening the ramps resulting in congestion mitigation and improving traffic operations. Construction Cost: \$9M

Eduardo (Eddie) Davalos



Senior Construction Inspector



EDUCATION & CERTIFICATIONS

- » Citrus College, Covina, CA, Public Works/Earth Work
- » OSHA 30 Hour Construction Safety & Health
- » Sexual Harassment Prevention Training
- » Defensive Driving Training
- » Caltrans Roadway Safety Training
- » Bridge Inspector Training
- » Metro Rail Safety Training

Mr. Davalos has over 25 years of experience in public works inspection, construction management, contracting, quality control, construction inspection, and management of large-scale capital improvement projects, and has successfully delivered over 28 street improvement projects, involving street improvements, intersection improvements, median improvements, ADA ramp improvements, bike lanes and bike trails, conduit installation, traffic signal improvements, asphalt overlay, construction staging, traffic control, clearing and grubbing, SWPPP preparation, manholes and utility covers, loop detectors, PCC sidewalk, speed humps, and pedestrian crossings. Mr. Davalos's expertise extends to his familiarity with Caltrans, Federal Department of Labor and State of California Division of Labor Standards Enforcement, and equal employment opportunity compliance monitoring.

RELEVANT PROJECT EXPERIENCE

City of Compton, Annual Residential Rehabilitation Project (Phases 1 & Phase 2A) | *Senior Construction Inspector*

Scope of work consisted of construction of cold mill, ARHM pavement, AC base course, aggregate base, full depth AC slot pavement, curb and gutters, sidewalks, cross gutter, alley intersection, driveway approach, curb ramps, signing, striping, markings, and pavement

legends, speed hump, traffic signal loop, adjust to grade existing sewer manhole, water valve, water meter, and storm drain manhole. Mr. Davalos's responsibilities included construction inspection, reviewing traffic control plans, issues management, cost control, labor compliance, dispute resolution, quality control/inspection, public relations, and ensuring site safety.

City of San Marino, Street Rehabilitation Program (Phase 1 and Phase 2) | *Senior Construction Inspector*

Improvements include cold-milling asphalt concrete pavement and re-paving with HMA and ARHM, clearing and grubbing, localized pavement repairs, replacing impacted traffic striping, markings, pavement legends, loop detectors, curb painting, replacing damaged curb and gutter, curb ramps, cross gutters, sidewalks, driveways and driveway approaches, inspection and replacement of sewer manholes, coordinating with local utilities, preparation and implementation of SWPPP and BMPs, and providing temporary

traffic control in conformance with the contract documents and applicable permits. Mr. Davalos's responsibilities included construction inspection, reviewing traffic control plans, issues management, cost control, labor compliance, dispute resolution, quality control/inspection, public relations, and ensuring site safety.

City of Costa Mesa, Citywide Parkway Maintenance, Street Rehabilitation, and Slurry Seal Project | *Senior Construction Inspector*

This project includes street improvements, intersection improvements, ADA ramp improvements, conduit installation, traffic signal improvements, mobilization, curb and gutters, sidewalks, driveway approaches, spandrels, cross gutters, adjustment of manholes and utility covers to grade, procurement and application of slurry seal Type II, crack sealing, traffic signing, striping and markings, installation of traffic markers and speed humps, and implementation of traffic control. Responsibilities included attending and coordinating preconstruction conferences and progress meetings, providing contract administration for proper enforcement of the contract plans and specifications, making as-built revisions, providing coordination with other agencies, submitting permit and grant applications, coordinating schedules with designers, surveyors, and materials testing laboratories, ensured compliance with traffic control plans, SWPPP preparation. Mr. Davalos provided daily field observation during construction monitoring of the work, maintained accurate records of the project schedule and any accidents or claims related to construction, coordinated contractor requests for interpretation of the plans and specifications, conducted labor compliance interviews, reviewed and monitored all traffic control and public safety plans for compliance with all safety laws and regulations, enforced water quality best management practices and SWPPP compliance, and evaluated work in progress and gave weekly status reports to the City.

City of Torrance, Residential and Arterial Pavement Improvement, I-159/I-139, | *Senior Construction Inspector*

This project involves pavement improvements to a residential neighborhood and four arterial streets. Improvements include clearing and grubbing, cold mill and overlay, AC base course, aggregate base, concrete repairs to sidewalk, replacement of pavement markings and striping on concrete and asphalt, installation of speed humps, traffic signal loops, water valves and water meters, sewer manholes and storm drain manholes. Mr. Davalos provided full-time inspection, prepared daily diaries, filled out incident reports, provided digital images of progress to the City, reviewed compliance with the SWPPP and installation of BMPs, and final punch list.

City of Eastvale, Pedley Project Pavement Rehabilitation | *Senior Construction Inspector*

This project includes resurfacing of roadway pavement, modified asphalt concrete, intersection improvements, construction of concrete pavement, reconstruction of curb and gutter, sidewalk, driveway approaches, ADA ramps, crosswalks, street markings and traffic sign installation, drainage, and underground utility coordination. Mr. Davalos inspected construction activities to confirm compliance with the project plans and specifications and prepared daily reports documenting daily operations, time, material, and equipment reports.

Jimmy Martin, ACI, ICC Cert.



Senior Construction Inspector



LICENSES & REGISTRATION

- » ICC Soils Special Inspector
- » ICC Reinforced Concrete Inspector
- » Caltrans Various Certifications
- » Nuclear Gauge Certification
- » ACI Field Technician Grade 1
- » 30 Cal/OSHA
- » Confined Space Training
- » Traffic Control Technician and Traffic Control Flagger
- » Certified California Journeyman Laborer (AGC)
- » Previous Concrete Technician (NRMCA)
- » Carpentry
- » Cement Mason
- » Fall Protection
- » Traffic Control Safety

Mr. Martin has more than 27 years of construction management and inspection experience on major capital improvement projects and is a certified ICC and ACI. Jimmy has been performed senior construction inspection services for various projects including intersection improvements, new intersections, bridges, interchanges, street improvements, traffic signal modifications, retaining walls, sound walls, MSE walls, sewer pipeline projects, water pipeline projects, water treatment facilities, wastewater treatment facilities, pipeline projects, and lift stations. Jimmy's public works inspection responsibilities include the ability to review improvement plans, inspect public improvements construction, negotiate and administer contracts, and prepare and maintain a variety of reports. Jimmy values safety as a top priority and is acutely aware of security protocol and adherence to regulatory requirements. Jimmy proficiently surveys, inspects and evaluates production environments to determine fulfillment of safety and security standards. Jimmy possesses strong leadership capabilities that consistently lead to project productivity and profitability. His ability to supervise various levels of personnel and increase each team member's performance contribute to the overall success of program goals and client satisfaction. His proven track record of meeting company and agency objectives are direct results of his team-oriented, dependable and professional approach.

RELEVANT PROJECT EXPERIENCE

City of Chino, Ramona Ave. And Walnut Ave. Traffic Signal Modifications and Street Improvements Project | *Senior Construction Inspector*

The project consisted of traffic signal improvements, street and pavement improvements, as well as traffic signal improvements, to a residential neighborhood and four arterial streets for one project, and intersection improvements and lane upgrades for the other. Improvements include street and pavement rehabilitation, intersection improvement,

clearing and grubbing, slurry seal, cold mill and AC overlay, utility coordination, as well as electrical and lighting improvements. The scope also involved drainage improvements, landscaping improvements, AC base course, ARHM pavement, concrete repairs to curb, gutter, sidewalk, driveways and driveway approaches, and replacing markings and striping on concrete and asphalt.

City of Chino, ST222 - Kimball/El Prado/Central Traffic Signal Improvement Project | Senior Construction Inspector

The project consisted of traffic signal improvements, street and pavement improvements, as well as traffic signal improvements, to a residential neighborhood and four arterial streets for one project, and intersection improvements and lane upgrades for the other. Improvements include street and pavement rehabilitation, intersection improvement, clearing and grubbing, slurry seal, cold mill and AC overlay, utility coordination, as well as electrical and lighting improvements, including traffic signal hardware replacement, pedestrian countdown signal hardware installation, replacement and testing of fiber optic communication equipment, boring inspection.

City of Chino, 11th St. Traffic Signal Modifications, Pavement Reconstruction Alley, And Intersection Accessibility Project | Senior Construction Inspector

The project consisted of traffic signal improvements, street and pavement improvements, as well as traffic signal improvements, to a residential neighborhood and four arterial streets for one project, and intersection improvements and lane upgrades for the other. Improvements include street and pavement rehabilitation, intersection improvement, clearing and grubbing, slurry seal, cold mill and AC overlay, utility coordination, as well as electrical and lighting improvements. The scope also involved drainage improvements, landscaping improvements, AC base course, ARHM pavement, concrete repairs to curb, gutter, sidewalk, driveways and driveway approaches, and replacing markings and striping on concrete and asphalt.

City of Chino, Riverside Pedestrian Bridge | Senior Construction Inspector

This new Pedestrian Bridge in the City of Chino involved mobilization, grading and construction of Sub Structures, Super Structure, Deck, Drainage, Wearing Surface and Roadway Appurtenances. This project included numerous retaining walls, abutments, and other structures.

City of Irwindale, 2021-2022 Resurfacing Project: Residential Resurfacing Phase I – Ayon Ave, Calle Del Norte, Pat Miranda Ln, Calle De Paseo, Allen Dr, Progress Ln, Central St & Peppertree Ln; P-1034 | Senior Construction Inspector

The project included street resurfacing, traffic control, raised crosswalks, speed humps, cold milling and AC overlay of existing asphalt concrete, construction of new curb and gutter, PCC sidewalk, installation and configuration of multiple traffic loop detectors, installation of city project signs, preservation of existing city survey monuments, adjusting manhole and utility covers to grade, installation of pavement markings and striping. Related work includes mobilization, traffic control, assisting in preparation of NPDES, local utility coordination, construction management, daily inspection, labor compliance, geotechnical and materials testing coordination.

Michael Sanchez

Senior Construction Inspector



Mr. Sanchez has over 15 years of experience providing quality control and quality assurance on transportation improvement projects. Mr. Sanchez has extensive experience in construction management and in general contracting. He has worked extensively for paving contractors as a Project Manager. He has knowledge of project management, quality control, project coordination, code interpretation. Projects include street improvements, slurry seal, street rehabilitation projects, traffic signal improvements, roadway widenings, roadway improvements, striping, sidewalk improvements, channels, ADA compliant related projects, and pipeline projects. He has reviewed traffic handling plans, inspected flagging activities on public and private roads, and inspected roadway closures and traffic devices. His experience includes extensive background in construction contracting and construction inspection. He has knowledge of various construction manuals, standard filing system, materials inspection & certification procedure and documentation, field measurement verification, review of submittals & RFI's, construction and removal, formwork, concrete pours, and coordination with various testing labs. He is well versed in Caltrans standard specifications, stand plans, construction manual. Mr. Sanchez has great knowledge of the green book for public works construction.

EDUCATION

- » Bachelors of Science, Biochemistry, University of California, Riverside

LICENSES & REGISTRATION

- » Program Development & Implementation
- » Communication Strategic Planning
- » Inspection
- » Records Retention Training and Development
- » Data Analysis
- » Sexual Harassment Prevention Training
- » Defensive Driver Training
- » OSHA 30 Hour Training
- » **Caltrans Roadway Safety Training**
- » Bridge Inspector Training
- » Metro Rail Safety Training

RELEVANT PROJECT EXPERIENCE

County of San Bernardino, 215 Hwy. On-Ramp Reconstruction | Senior Construction Inspector: This county highway on ramp improvement program involved mobilization, Implementation of traffic control, removal and reconstruction of asphalt and concrete on the off ramp, Highway sign improvements, traffic signal and electrical improvements, installation of RCP drainage system, installed 4 concrete catch basins and grubbing. We also partially removed the previous abutment and installed a new 30' decorated retaining wall to make room for the added auxiliary lane in the project.

City of Beaumont, 10 Freeway Lane Reconstruction | Senior Construction Inspector

The 10 freeway and 60 freeway highway improvement involved removal and reconstruction of concrete panels, slope adjustments throughout the project, implementation of traffic control, traffic signal and electrical improvements, methacrylate concrete on 6 bridge decks, added #1 lanes on North and South bound lanes, construct concrete median barriers, install steel corrugated pipe.

City of Azusa, Retrofit Bridge | Senior Construction Inspector: The Azusa highway improvement program on the 210 Freeway. Involved adding auxiliary lanes to both east and west sides of the Freeway. To increase the flow of traffic. the job also involved the implementation of traffic control, install concrete barrier, traffic signal and electrical improvements, install stamped concrete at 4 different gore points, retrofit concrete encasements around 7 bridge bents from Irwindale Ave to Zachary Padilla Ave, asphalt milling and reinstallation on the shoulders, install RCP drain along the concrete barrier, construct 12 concrete catch basins.

City of Corona, Street Reconstruction | Senior Construction Inspector: This citywide street improvement program in the City of Corona involved mobilization, removal and reconstruction of curb and gutters, sidewalks, driveway approaches, spandrels, cross gutters, ADA curb ramps, removal and reconstruction of existing pavement, milling and overlaying with new asphalt, traffic signal modification, adjustment of manholes and utility covers to grade, install RCP, traffic signing, striping and markings, traffic markers and implementation of traffic control.

City of Manhattan Beach, Citywide Street Improvements | Senior Construction Inspector: The citywide street improvement involved implementation of traffic control, traffic signal modification, removal of all legends, lane lines, parking stalls, parking T's, reinstallation of all markings.

City of Inglewood, Citywide Sign Improvement | Senior Construction Inspector

The city of Inglewood job involved removing all "no parking signs" and installing the new citywide permit signs at all locations in order to accommodate all residents that were affected by the installation of SoFi stadium.

County of Los Angeles, LACDPW Slauson Avenue Revitalization | Senior Construction Inspector:

This project includes resurfacing of roadway pavement tire rubber modified asphalt concrete, reconstruction of curb and gutter, sidewalk, driveways, and curb ramps; construction of concrete pavement and crosswalks, and streetscape improvements.

County of Los Angeles, LACDPW Firestone Blvd. Street Rehabilitation | Senior Construction Inspector:

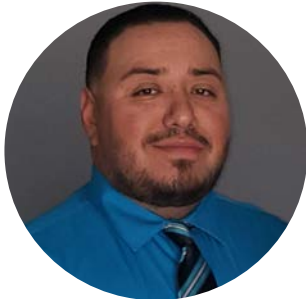
This project includes resurfacing of roadway pavement tire rubber modified asphalt concrete, reconstruction of curb and gutter, sidewalk, driveways, and curb ramps; construction of concrete pavement and crosswalks, and streetscape improvements. Mr. Sanchez provided construction inspection and deputy inspection for this project. Technical Project features also include: major grading activities, AC & PCC paving, reinforced concrete channels, local street improvements, ADA compliant sidewalks, driveways, and curb ramps, curb & gutter, utility installation including water and sewer lines, landscape and irrigation, concrete walkways, lighting installation, water features, and hardscape. Retaining wall, block wall and site fencing.

John Vargas, ICC Certified



Senior Construction Inspector

Deputy/Special Inspector



EDUCATION

» ACI Field Technician
Grade I Certified in 2014

LICENSES & REGISTRATION

- » ICC Reinforced Concrete
Special Inspector in 2015
- » ICC Soils Special Inspector
in 2016
- » ICC Structural Steel and
Bolting Special Inspector in
2018
- » ICC Structural Welding
Special Inspector in 2018
- » ICC Structural Masonry
Special Inspector in 2022
- » ICC Master of Special
Inspections in 2022

Mr. Vargas has more than 18 years of construction and project management experience in both private and public sectors. John has extensive experience in materials testing. John has successfully delivered over 60 projects and is ICC Certified for Concrete, Soils, Structural Steel, Welding, Masonry, and Master of Special Inspections. He has demonstrated expertise in all aspects of project and construction management through a wide range of responsibilities including budget analysis, contract negotiations, dispute resolution board, schedule development and assessment, constructability reviews, bid document review, schedule management, CEQA/NEPA, project closure documentation, stakeholders and team coordination, quality control, quality assurance, inspection, and management of the flow of information between project members and stakeholders. Mr. Vargas has extensive experience in Structural and Civil inspection on a variety of Caltrans and public works infrastructure projects, working with Federal, State, and local agencies. Mr. Vargas has thorough knowledge Caltrans systems and procedures, Caltrans audits, Caltrans standard plans specs, and manual.

RELEVANT PROJECT EXPERIENCE

City of Ontario, Fire Station Training Facility | *Deputy/Special Inspector/Senior Construction Inspector*

The new fire/police training center in Ontario, CA, sits on a 4.5-acre site adjacent to Fire Station 3 and features two training towers and a burn building. This facility received a Training Facilities Gold Award in Firehouse's 2020 Station Design Awards. The new fire/police training center is located on a 4.5-acre site that's directly adjacent to Fire Station 3 in the city of Ontario. The project includes a new burn building along and an expansive training complex. The training complex includes a five-story and a six-story training tower. An existing building that was on site was remodeled to include new classrooms, restrooms, break areas and administrative offices. Site features include a new concrete perimeter road, training grounds, above-grade vent props, a pump test pit, utility props and an extensive confined-space prop. The project is constructed mainly of concrete masonry and cast-in-place concrete. This facility is a mixture of CMU, poured in

place concrete, steel frame and light gauge steel construction and type 5 framing. The M.E.P.S. systems were all commercial applications.

City of Ontario, Fire Station #5 | Deputy/Special Inspector/Senior Construction Inspector: John provided Quality Assurance per ASTM sampling and testing of soils, CMBs, and concrete in the field and batch plant. He performed ICC Reinforced Concrete inspections for rebar placement, epoxy dowel installation, observation and sampling of high strength grout and observation of concrete placement. He performed soils sampling/classification, observed and documented grading operations, observed and documented installation and backfill of underground utilities, and observed and documented construction operations of drive approaches and fire lanes. John verified that all testing/inspections included in the scope of work complied with approved project documents. He generated daily field reports/non-compliance reports and attended safety meetings. He coordinated with the General Contractor to schedule inspectors/technicians and delivery of various construction materials to the lab for testing. This facility is a mixture of CMU, poured in place concrete, steel frame and light gauge steel construction and type 5 framing. The M.E.P.S. systems were all commercial applications.

City of Los Angeles, Police Administration Building | Deputy/Special Inspector/Senior Construction Inspector: New building consists of 491,000 square feet of combined gross area that includes the office tower, auditorium, café and 364 spaces of underground parking. Project valuation is approximately \$240 Million. Mr. Vargas also provided oversight for extensive ADA compliant renovations within the park grounds. Mr. Vargas provided full-time inspection to ensure compliance with the plans, specifications, and other requirements, coordinated with agencies, contractors, and utilities, and assisted in preparing daily reports.

County of Riverside, Southwest Juvenile Justice Center | Deputy/Special Inspector/Senior Construction Inspector: The new justice center will be approximately 14,000 gross square feet and will consist of the two (2) new courtrooms, judge's chambers, two detention holding areas, administrative support area, a vehicular sally-port, secure parking and a secured walkway as access to the existing detention center. The new facility will be operated by the Riverside County Sheriff's Department. Project valuation \$15 Million. Mr. Vargas also provided oversight for extensive ADA compliant renovations within the park grounds. Mr. Vargas provided full-time inspection to ensure compliance with the plans, specifications, and other requirements, coordinated with agencies, contractors, and utilities, and assisted in preparing weekly progress reports.

Los Angeles County Dept. of Public Works, Harbor UCLA Medical Center - Surgery/Emergency Replacement | Deputy/Special Inspector/Senior Construction Inspector: New building consists of a Two Story Surgical/Emergency Replacement building and a new Three Level Parking Structure. Project valuation is approximately \$175 Million. Mr. Vargas also provided oversight for extensive ADA compliant renovations within the park grounds. Mr. Vargas provided full-time inspection to ensure compliance with the plans, specifications, and other requirements, coordinated with agencies, contractors, and utilities, and assisted in preparing weekly progress reports.

Yara Sharabi

Project Manager/Document Control



EDUCATION

» BSCE – Bachelor of Civil Engineering and Construction Management (Honors), University of Brighton, UK

LICENSES & REGISTRATION

» 30-Hour Cal OSHA
» Defensive Driving Training
» Sexual Harassment Prevention Training

Ms. Sharabi has experience in project administration, project management, construction management, office engineering, document control, utility coordination, labor compliance, and field inspection. Her project experience includes heavy civil projects, transportation, street improvements, street rehabilitation, bridges, street widenings, traffic signals, pipelines, wells, lift stations, and various water and wastewater projects. Ms. Sharabi is a highly motivated assistant project manager with great enthusiasm and eagerness to learn new methods and construction techniques. She is a critical thinker with great attention to detail. She is experienced in running meetings, managing projects, setting up and maintaining project files, maintaining Caltrans filing system, certified payroll reporting, processing progress payments, and maintaining various logs, including submittals, RFI's, correspondence, etc. Ms. Sharabi is an excellent team player, is self-motivated, and has excellent qualities. She has excellent writing & communication skills. Ms. Sharabi is a dedicated professional with an abundance of energy and enthusiasm. Her project delivery and communication with City Management, Caltrans, high profile clients as well as elected officials is an apparent strength.

RELEVANT PROJECT EXPERIENCE

City of Tustin, Tustin Legacy Veteran Sports Park | Project Manager/Office Engineer: This project is a \$28M sports community park project for the City of Tustin. Major improvements included exercise and playground equipment installation, turf, lighting and electrical installations, basketball court and sports field construction, infrastructure improvement, drainage improvements, utility coordination, concrete improvements. The sports park contains a wide variety of recreational facilities such as softball, soccer, tennis, basketball, racquetball, sand volleyball and pickleball. The park also includes a passive recreation area, fitness stations, concession/restroom/storage buildings, a large parking lot, slab on grade construction, retaining walls, outlet structures, outdoor seating areas, ADA compliant concrete walkways, ADA compliant parking lot spaces, landscaping, and water features.

City of Compton, Annual Residential Rehabilitation Project | Project Manager/Office Engineer: This project included street rehabilitation of seven major city streets. Scope of work consisted of cold mill, ARHM, AC, JPCP, CRCP pavement, AC base course,

aggregate base, full depth AC slot pavement, curb and gutters, sidewalks, cross gutter, alley intersection, driveway approach, curb ramp, signing, striping, markings, traffic signal loops, adjust to grade existing sewer manhole, drainage improvements, staging, and traffic control procedures. Ms. Sharabi set up and maintained project files, participated in weekly construction progress meetings, reviewed inspectors' daily reports, conducted spot interviews with employees on the project, ensured that the contractor and subcontractors submitted certified payroll and owner operator listings, and spot-checked payrolls to ensure compliance with David Bacon and state prevailing wage rates.

City of San Bernardino, Street Rehabilitation and Resurfacing of Ten City Streets | Project Manager/Office Engineer This project was part of the City of San Bernardino's Street Rehabilitation Program of over 30+ Major Streets and included the street rehabilitation and resurfacing of 10 City residential and commercial streets. The project technical features include resurfacing, concrete overlays, unclassified excavation/fill, cold mill & overlay, removal of existing sidewalk, curb and gutter, driveway approaches, speed humps and the construction of sidewalk, curb ramps, cross walks, cross gutters, driveway approaches, and asphalt and concrete improvements of several City streets. Ms. Sharabi maintained project files, met periodically with City staff, verified all requirements in accordance with contract documents, collected and reviewed reports generated from the contractor's payroll office, and verified certified payroll reports.

City of Vernon, 50th Street Water Main Replacement Project | Project Manager/Office Engineer: The project's scope of work includes reconstruction of the 12-inch ductile iron pipeline and renovations to the City's existing water services, such as installation of fittings, valves, blow-offs, siphons, concrete pipe supports, thrust blocks, trenching, bedding and backfill, replacement of traffic markings, shoring, over excavation, fill re-grade, temporary and permanent pavement, steel plating, and roadway improvements and repair. Other improvements include installation of storm drain, catch basin and appurtenances, sewer pipeline, manholes, industrial services and laterals, installation of fire service lateral, and pressure testing and disinfection of installed pipeline. Ms. Sharabi provided project management, served as the prime contact for the City, prepared and tracked schedules and contract budgets, prepared invoices and progress summaries, attended progress meetings, prepared reports, and provided contract support.

City of Rosemead: Walnut Grove Ave. Resurfacing Project Phase I, Rosemead, CA | Project Manager/Office Engineer: This project involves street resurfacing of Walnut Grove Ave., from Marshall St. to Grand Ave. in the City of Rosemead. In addition to street improvements, the project included intersection improvements, removal and replacement of existing AC pavement, cold mill and overlay, asphalt pothole repairs, replacement of PCC sidewalk, removal and replacement of ramps, ADA ramps, curb and gutter, bike lane and bike trail, traffic signal modifications, installation of medians, adjustment of manholes and utility covers to grade, installation of specialty and bicycle loop detectors, installation of speed humps, pedestrian crossings, and guardrail and roadway markers.

Amber Garcia



Labor Compliance Officer

Project Manager & Document Control



EDUCATION

- » Bachelor of Business Administration – Long Beach State University

LICENSES & REGISTRATION

- » 30-Hr. Cal OSHA
- » Defensive Driving Training

Ms. Garcia is a highly motivated office engineer with great enthusiasm and eagerness to learn new methods and construction techniques. Ms. Garcia has served in the capacity of Document Control, Labor Compliance Officer, and Office Engineer for numerous capital improvement projects. She is a critical thinker with great attention to detail. She is experienced in setting up and maintaining project files, maintaining Caltrans filing system, certified payroll reporting, processing progress payments, and maintaining various logs, including submittals, RFI's, correspondence, etc. She is proficient with various computer software including Procore, EADOC, and primavera. Ms. Garcia is an excellent team player, is self-motivated, and has excellent qualities. She has excellent writing & communication skills. Ms. Garcia is a dedicated professional with an abundance of energy and enthusiasm. She is a great presenter and communicator.

RELEVANT PROJECT EXPERIENCE

Riverside County Transportation Department, Hamner Avenue Bridge and Widening Construction Project | *Project Manager/Labor Compliance Officer*

This project includes widening of Hamner Avenue from four to six lanes and the replacement of the Hamner Avenue bridge, with a state of the art structural, seismic, and hydraulic designed bridge, including six 12ft wide vehicle lanes, 4ft median and shoulders, and a 12ft wide multipurpose trail. Improvements include concrete paving, AC, JCPC, CRCP, drainage improvements, staffing, and traffic control procedures. Ms. Garcia set up and maintained project files, participated in weekly construction progress meetings, reviewed inspectors' daily reports, conducted spot interviews with employees on the project, ensured that the contractor and subcontractors submitted certified payroll and owner operator listings, and spot-checked payrolls to ensure compliance with David Bacon and state prevailing wage rates.

City of San Bernardino, Playground Equipment Replacement | *Project Manager/Labor Compliance Officer*

These playground improvement projects includes play structure replacements for six parks. Improvements included playground equipment removal & installation and ADA improvements. The project also includes landscaping and irrigation improvements, improvements to parking lots, installation of picnic and barbecue areas, walkways, basketball court, and biking trails. Mr. Garcia provided labor compliance for the project including verifying certified payroll, employee interviews, verification of Fringe Benefit

Statement, DAS 140 & 142, Checklist of Labor Law Requirements, CPRs, Trust Fund Contribution Report and Cancelled Check, Apprenticeship Certification, and Employee Authorization for Payroll Deductions.

City of San Bernardino, Seccombe Lake Park and Perris Hills Park | *Project Manager/Labor Compliance Officer*

The project includes installation of new playground structures, fencing, new CMU restroom buildings, multi-use trails, sidewalk, curb and gutter, curb ramps, utility construction including water, sewer, storm drain, electrical, and irrigation, drinking fountains, benches, and ADA parking space construction. The project also includes landscaping and irrigation. Mr. Garcia provided labor compliance for the project including verifying certified payroll, employee interviews, verification of Fringe Benefit Statement, DAS 140 & 142, Checklist of Labor Law Requirements, CPRs, Trust Fund Contribution Report and Cancelled Check, Apprenticeship Certification, and Employee Authorization for Payroll Deductions.

City of La Quinta, SilverRock Park Venue Site | *Project Manager/Labor Compliance Officer*

This project involved improvements to the 14-acre SilverRock Park Venue site, which includes eight acres of walking paths, synthetic turf, and landscaping, stage, art walk, and a 3,050-square-foot storage building. Construction work includes landscaping and irrigation, furnishing and installation of pump for lake, lighting installation, installation of electrical pull boxes, utility coordination, concrete and decomposed walkways, PCC paving, restroom building, ramp, railing, decorative pavers, drinking fountains and picnic areas, retaining walls, and construction of an outdoor theater with seating area. Mr. Garcia provided labor compliance for the project including verifying certified payroll, employee interviews, verification of Fringe Benefit Statement, DAS 140 & 142, Checklist of Labor Law Requirements, CPRs, Trust Fund Contribution Report and Cancelled Check, Apprenticeship Certification, and Employee Authorization for Payroll Deductions.

City of Norwalk, CDBG Local Streets Rehabilitation Project | *Project Manager/Labor Compliance Officer*

This project is part of a local street rehabilitation program within Zone 28 of the City of Norwalk. The project scope includes rehabilitation of roadway pavement conditions, intersection improvement, bike lanes, traffic signal modification, upgrades of curb ramps to ADA standards, pavement improvements, replacement of sidewalk, curb and gutter, driveways, access ramps, clearing and grubbing, AC overlay, loop detectors, speed humps, and roadway signing, striping, and markings.

City of Lake Forest, Street Resurfacing and Slurry Seal Program | *Office Engineer/Document Control*

This street resurfacing and slurry seal program for the City of Lake Forest involves street resurfacing of Glenn Ranch Road from Portola to El Toro, slurry seal of residential Zone F, and arterial slurry seal of Jeronimo and Muirlands from Las Alisos to Bake, as well as cold mill and overlay, ARHM pavement, AC base course, aggregate base, clearing and grubbing, SWPPP preparation, cold mill and overlay, adjustment of sewer and storm drain manholes, replacement of PCC sidewalk, installation of loop detectors, speed humps, pedestrian crossings, dig-outs at specific locations, updated ADA ramps, restriping of roadways for all three projects.



Hashmi Quazi, PhD, PE, GE

Principal in Charge



Dr. Quazi has over 36 years of overall experience and 35 with Converse providing geotechnical engineering services and he has earned a reputation for providing quality work in an honest and ethical manner, on time and within budget. Dr. Quazi provides quality control, budget and technical assistance on various types of projects, including streets, bridges, grade separations, and other related studies. Dr. Quazi along with Converse Consultants has worked on projects with many city and county agencies along with Caltrans.

EDUCATION

- Ph.D., Civil Engineering, University of Arizona, 1987
- M.S., Civil Engineering, Arizona State University, 1982
- B.S., Bangladesh Engineering University, 1978

LICENSES & TRAININGS

- California, Civil Engineer, #46651
- California, Geotechnical Engineer, #2517

Years of Experience: 36

Years with Current Firm: 35

Availability: 30%

RELEVANT PROJECT EXPERIENCE

Riverside County Transportation Commission | Hamner Avenue Bridge | Norco, California (08/2021 – 06/2022)

Principal in Charge/Project Director: Provides technical oversight and budget control for the geotechnical observation and materials testing. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of Riverside Transportation Dept. | I-15 & Limonite Avenue Bridge | Riverside County, California (06/2018 – 01/2020)

Principal in Charge/Project Director: Provides technical oversight and budget control for the geotechnical observation and materials testing. The project involved the Interstate 15 (I-15) improvement from approximately

0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing (OC) bridge. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse is providing Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of San Bernardino | Dola & Lanzit Ditches Bridge Replacement | San Bernardino, California (02/2017 – 12/2018)

Principal in Charge/Project Director: Provides technical oversight and budget control for the geotechnical observation and materials testing. The site is located along National Trails Highway in the Ludlow area of San Bernardino County, California. This project proposed to replace bridges at Dola Ditch and Lanzit Ditch in San Bernardino County. The construction project included bridge construction, roadway improvements, utility improvements, guardrails and traffic signal and other electrical improvements. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.



Siva Sivathasan PhD, PE, GE, DGE, QSD, F.ASCE



Principal Engineer

Dr. Svathasan has over 28 years of overall experience and 8 with Converse providing geotechnical engineering and construction services and he has prepared comprehensive reports with detailed recommendations. He has extensive knowledge of construction projects from managing geotechnical observation and testing, special inspection and material testing, and Caltrans source inspection services on various types of projects, including streets, bridges, grade separations, and other related studies. Dr. Sivathasan has worked on projects with many city and county agencies along with Caltrans.

EDUCATION

- PhD, Civil Engineering, University of California, Davis, 2002
- MS, Civil Engineering, University of California, Davis, 1997
- BS, Civil Engineering, University of Peradeniya, Sri Lanka, 1994

LICENSES & TRAININGS

- California, Civil Engineer No. 63185
- California, Geotechnical Engineer No. 2708
- Diplomat in Geotechnical Engineering No. 1169
- CFR 1910.120 OSHA 8-Hour Refresher Training
- CFR 1910.120 OSHA 40-Hour Training

Years of Experience: 29

Years with Current Firm:

9

Availability: 20%

RELEVANT PROJECT EXPERIENCE

Riverside County Transportation Commission | Hamner Avenue Bridge | Norco, California (08/2021 – 06/2022)

Principal Engineer: Responsible for technicians and inspectors and providing quality assurance for project and source inspection services. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of Riverside Transportation Dept. | I-15 & Limonite Avenue Bridge | Riverside County, California (06/2018 – 01/2020)

Principal Engineer: Responsible for technicians and inspectors and providing quality assurance for project and source inspection services. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing (OC) bridge. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four

lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse is providing Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of San Bernardino | Dola & Lanzit Ditches Bridge Replacement | San Bernardino, California (02/2017 – 12/2018)

Principal Engineer: Responsible for technicians and inspectors and providing quality assurance for project and source inspection services. The site is located along National Trails Highway in San Bernardino County, CA. This project replaced bridges at Dola and Lanzit Ditch. The construction project included bridge construction, roadway improvements, utility improvements, guardrails and traffic signal and other electrical improvements. Converse provided Quality Dr. Mr.



Antonio Maciel, EIT

Senior Staff Engineer/Project Manager



Mr. Maciel has 15 years of construction inspection experience involving investigation and engineering analysis. His field experience includes soil investigation and sampling. In his experience, Mr. Maciel has prepared various detailed reports based on field data and observations, laboratory testing and geotechnical engineering principles. Mr. Maciel along with Converse Consultants has worked on projects with many city and county agencies along with Caltrans.

EDUCATION

- BS, Civil Engineering Structural Engineering Emphasis, California State Polytechnic State University, Pomona, 2008

LICENSES & TRAININGS

- EIT No. 138566, State Board of Licensure for Professional Engineers and Surveyors, California

Years of Experience: 15

Years with Current Firm: 12

Availability: 30%

RELEVANT PROJECT EXPERIENCE

Riverside County Transportation Commission | Hamner Avenue Bridge | Norco, California (08/2021 – 06/2022)

Senior Staff Engineer: Managed fieldwork, schedule, budget, and prepared reports for the construction phase. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of Riverside Transportation Dept. | I-15 & Limonite Avenue Bridge | Riverside County, California (06/2018 – 01/2020)

Senior Staff Engineer: Managed fieldwork, schedule, budget, and prepared reports for the construction phase. The project involved the

Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing (OC) bridge. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse is providing Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of San Bernardino | Dola & Lanzit Ditches Bridge Replacement | San Bernardino, California (02/2017 – 12/2018)

Senior Staff Engineer: Managed fieldwork, schedule, budget, and prepared reports for the construction phase. The site is located along National Trails Highway in San Bernardino County, CA. This project replaced bridges at Dola and Lanzit Ditch. The construction project included bridge construction, roadway improvements, utility improvements, guardrails and traffic signal and other electrical improvements. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.



Gerardo Portea

Lead Technician



Mr. Portea has over 25 years of overall experience and 24 years with Converse Consultants providing field and laboratory testing and inspection services for various roadway, bridge and related transportation projects. Mr. Portea is responsible for providing field and laboratory testing services for soils, aggregates, and concrete. Mr. Portea along with Converse Consultants has worked on projects with Cities, Counties and Caltrans.

LICENSES & TRAININGS

- Nuclear Gauge Certified
- ICC – Soil Special Inspectors
- ACI Concrete Field Testing- Grade I
- Caltrans 125- Sampling Highway, Materials & Products
- Caltrans 216- Relative Compaction, Soils & Aggregates
- Caltrans 231- Relative Compaction, Soils & Aggregates (Nuclear)
- Caltrans 504- Air Content, Freshly Mixed Concrete, Pressure
- Caltrans 518- Density of Fresh Concrete
- Caltrans 533- Ball Penetration in Fresh Portland Cement Concrete
- Caltrans 539- Sampling Freshly Fixed Concrete
- Caltrans 540- PCC Cylinder Fabrication Caltrans
- Caltrans 556- Slump of Fresh Portland Cement Concrete
- Caltrans 557- Temperature of Freshly Mixed Portland Cement Concrete

Years of Experience: 25

Years with Current Firm: 24

Availability: 40%

RELEVANT PROJECT EXPERIENCE

Riverside County Transportation Commission | Hamner Avenue Bridge | Norco, California (08/2021 – 06/2022)

Technician: Performed observation and field density testing during construction of the project. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

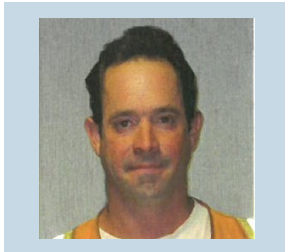
County of Riverside Transportation Dept. | I-15 & Limonite Avenue Bridge | Riverside County, California (06/2018 – 01/2020)

Technician: Performed observation and field density testing during construction of the project. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing (OC) bridge. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse is providing Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of San Bernardino | Dola & Lanzit Ditches Bridge Replacement | San Bernardino, California (02/2017 – 12/2018)

Technician: Performed observation and field density testing during construction of the project.. The site is located along National Trails Highway in San Bernardino County, CA. This project replaced bridges at Dola and Lanzit Ditch. The construction project included bridge construction, roadway improvements, utility improvements, guardrails and

traffic signal and other electrical improvements. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.



Bill Kowalski

Technician



Mr. Kowalski has over 20 years of overall experience and 19 years with Converse Consultants providing field and laboratory testing and inspection services for various roadway, bridge and related transportation projects. Mr. Kowalski is responsible for providing field and laboratory testing services for soils, aggregates, and concrete. Mr. Kowalski along with Converse Consultants has worked on projects with Cities, Counties and Caltrans.

LICENSES & TRAININGS

- Nuclear Gauge Certified
- ICC – Soil Special Inspectors
- ACI Concrete Field Testing- Grade I
- Caltrans 125- Sampling Highway, Materials & Products
- Caltrans 216- Relative Compaction, Soils & Aggregates
- Caltrans 231- Relative Compaction, Soils & Aggregates (Nuclear)
- Caltrans 504- Air Content, Freshly Mixed Concrete, Pressure
- Caltrans 518- Density of Fresh Concrete
- Caltrans 533- Ball Penetration in Fresh Portland Cement Concrete
- Caltrans 539- Sampling Freshly Fixed Concrete
- Caltrans 540- PCC Cylinder Fabrication Caltrans
- Caltrans 556- Slump of Fresh Portland Cement Concrete
- Caltrans 557- Temperature of Freshly Mixed Portland Cement Concrete

Years of Experience: 20

Years with Current Firm: 19

Availability: 30%

RELEVANT PROJECT EXPERIENCE

Riverside County Transportation Commission | Hamner Avenue Bridge | Norco, California (08/2021 – 06/2022)

Technician: Performed observation and field density testing during construction of the project. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of Riverside Transportation Dept. | I-15 & Limonite Avenue Bridge | Riverside County, California (06/2018 – 01/2020)

Technician: Performed observation and field density testing during construction of the project. The project involved the Interstate 15 (I-15) improvement from approximately 0.60 miles south to 0.60 miles north of the existing Limonite Avenue crossing (OC) bridge. The project extended along Limonite Avenue from Hamner Avenue to Wineville Avenue. The project included replacing the existing Limonite overcrossing, widen roadway from four lanes to six lanes, reconstructing the on and off ramps to provide a partial clover leaf and constructing loop ramps in the southeast and northwest quadrants. Converse is providing Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.

County of San Bernardino | Dola & Lanzit Ditches Bridge Replacement | San Bernardino, California (02/2017 – 12/2018)

Technician: Performed observation and field density testing during construction of the project.. The site is located along National Trails Highway in San Bernardino County, CA. This project replaced bridges at Dola and Lanzit Ditch. The construction project included bridge construction, roadway improvements, utility improvements, guardrails and traffic signal and other electrical improvements. Converse provided Quality Assurance (QA) services for our client to meet or exceed the Caltrans and project specifications.



APPENDIX B. NON-COLLUSION AFFIDAVIT

**APPENDIX C
NON-COLLUSION AFFIDAVIT**

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Crystal Fraire

Name of Authorized Representative




President

Title of Authorized Representative

**EXHIBIT B
APPROVED FEE SCHEDULE**

(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

F. CLIENT REFERENCES

City of San Bernardino	
	<p>Contact Name: Alex Qishta, PE, Former Director of Public Works</p> <p>Address: 290 N D St, San Bernardino, CA 92401</p> <p>Phone Number: (760) 369-0801 x307</p> <p>Email Address: aqishta@yucca-valley.org</p> <p>Project: On-Call PM & Inspection Services</p>
City of Chino	
	<p>Contact Name: Amer Jakher, PE, Special Projects Manager</p> <p>Address: 13220 Central Ave, Chino, CA 91710</p> <p>Phone Number: (909) 334-3250</p> <p>Email Address: ajakher@cityofchino.org</p> <p>Project: On-Call Inspection Services and Construction/Program Management Services</p>
Long Beach Water Department	
	<p>Contact Name: Wendy Chen, PE, Manager of Engineering</p> <p>Address: 1800 E. Wardlow Road, Long Beach, CA 90807</p> <p>Phone Number: (562) 754-3370</p> <p>Email Address: Wendy.Chen@lbwater.org</p> <p>Project: On-Call Program/PM & Construction Management</p>

G. RIGHTS TO MATERIALS

We understand that all responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the Proposal and not withdrawn shall, upon receipt by City, become property of City.

H. SCHEDULE OF HOURLY RATES

Rates included in our fee proposal contains fully billable rates. Hourly rates reflect all costs for office overhead, including direct and indirect costs. We understand that the schedule of hourly rates shall remain fixed for the term of the PSA. We understand that the City will consider, at its sole discretion, rate adjustment requests for cost of living increases after year 3, on a case by case basis. At that time, Z&K will propose a 3% increase per annum. All insurance will be in force at the time of contract execution.

Z&K Consultants, Inc Hourly Rates:

Senior Construction Manager	\$166
Construction Manager.....	\$158
Senior Construction Inspector.....	\$148
Construction Inspector.....	\$142
Claims Mitigation.....	\$165
Deputy/Special Inspector.....	\$148
Project Manager/Document Control.....	\$138
Labor Compliance Officer	\$135
Scheduler/Estimator.....	\$145
Surveyor.....	\$159
Drone Pilot	\$135
SWPPP/Environmental Specialist.....	\$158
Landscape Architect	\$162
Senior Highway & Bridge Designer/Structural Engineer.....	\$165
Public Relations/Community Outreach	\$135

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
AKM CONSULTING ENGINEERS

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) AKM Consulting Engineers (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT’S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and

17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Emin Kayiran, Vice President/Director of Construction Management, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and

protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs

and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 PERS ELIGIBILITY INDEMNITY. In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

If to Consultant:

Emin Kayiran, Vice
President/Director of Construction
Management
AKM Consulting Engineers
553 Wald
Irvine, CA 92618

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
AKM CONSULTING ENGINEERS

Andrew C. Lara, Mayor

Emin Kayiran, Vice President/Director of
Construction Management

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES



AKM Consulting Engineers

553 Wald
Irvine, CA 92618
Telephone: 949.753.7333 Facsimile: 949.753.7320
www.akmce.com

February 7, 2024

City of Pico Rivera

6615 Passons Blvd.
Pico Rivera, CA 90660
ATTN: Noe Negrete, Director of Public Works

Subject: Proposal to Provide On-Call Construction Management and Inspection Services

In response to your Request for Proposal, AKM Consulting Engineers (AKM) is pleased to submit this proposal to provide on-call construction management and inspection services for the City of Pico Rivera (City). Our proposal reflects our understanding of the scope of work based upon the RFP, review of the Contract Documents, insurance documents, and information provided by the City. Contact information for this proposal is below.

- **Legal Name of Firm:** AKM Consulting Engineers, Inc. - 553 Wald, Irvine, CA 92618
- **Year Firm Established:** 1990
- **Contact Information:** Mr. Emin Kayiran ekayiran@akmce.com
Telephone: 949-753-7333 Fax: 949-753-7320
- **General Description:** California Corporation
- **Federal Employer ID:** 33-0422066
- **DIR Number:** 10000059371
- **Number of Employees:** 30

AKM, a Small Business Enterprise, has assembled a Project Team with extensive experience and expertise in all facets of construction management and inspection, planning, and design of public infrastructure including water, recycled water, wastewater, stormdrain, street and municipal facility projects. We work exclusively for public agencies. AKM has a long and distinguished record of providing on-call professional services to numerous public agency clients, and pledges the timely deployment of resources to successfully undertake any task that the City may assign. We are thoroughly familiar with the City's standards, facilities, and service area, and can immediately respond to any City assignment which is consistent with City's preferences and requirements, and that will exceed the high quality standards expected by the City.

In order to respond to this need and offer the City the highest quality of service, AKM has assembled a Project Team with extensive experience and expertise in all facets of construction management, inspection, planning, and design of public infrastructure projects. The proposed Project Team will be under the direction of Mr. Emin Kayiran, as Project Manager. He possesses over 19 years of public works construction management and inspection expertise. He also serves, or served, as AKM's Project Manager for On-Call Construction Management Contracts for the City of Cypress, City of Stanton, City of Santa Ana, City of Fontana, City of Corona, City of Long Beach, Ontario Municipal Utilities Company, South Coast Water District, Water Replenishment District, and West Basin Municipal Water District. Additionally, Mr. Kayiran served as a



*Water Resources
Infrastructure
Construction Management*

AKM Consulting Engineers

553 Wald
Irvine, CA 92618
Telephone: 949.753.7333 Facsimile: 949.753.7320
www.akmce.com

Subject Matter Expert for the American Public Works Association in support of an overhaul of their public infrastructure inspection training and certification material including co-authoring a new module on the inspection of treatment and pumping facilities.

Our Project Team includes one (1) specialty sub-consultant, who will assist AKM in providing materials testing service:

Material Testing – Garreth Saiki, PE, GE (949) 753-7070
Ninyo and Moore – 475 Goddard Suite 200, Irvine, CA 92618

AKM, employees of AKM, and Subconsultants to AKM Consulting Engineers do not have a conflict of interest with the City of Pico Rivera. AKM will exercise reasonable efforts to prevent any action or condition that could result in a conflict of interest and shall include, but is not limited to, establishing precautions to prevent its employees or agents from making, receiving, providing in, or offering gifts, entertainment, payments, loans, or other considerations which could be deemed to appear to influence individuals to act contrary to the best interest of the City.

AKM is willing and able to provide the required insurance coverage and Accord insurance form. The undersigned certifies that AKM meets the minimum requirements of this solicitation. Our proposal will be valid for 120 days from the date of this submittal. As the Vice President of AKM, the undersigned is authorized to bind the firm as set forth in the California Corporations Code. All information provided in the proposal is true and correct.

We appreciate the opportunity to submit our proposal and look forward to being of service to the City of Pico Rivera on this most important assignment. Should you have any questions regarding our submittal or require additional information, please do not hesitate to contact the undersigned.

Sincerely,

AKM Consulting Engineers

A handwritten signature in blue ink, appearing to read 'Emin Kayiran', written over a horizontal line.

Emin Kayiran, CPII
Vice President/Director of Construction Management

QUALIFICATIONS OF THE FIRM

AKM, a SBA Certified Small Business Enterprise, is a multi-disciplined professional organization that specializes in providing public infrastructure engineering and related services to public agencies. AKM has a current staff of thirty (30) employees who operate out of our office strategically located in Irvine at the intersection of the 5 and 405 Freeways. The scope of services offered by AKM includes all facets of planning, design and construction management for public works infrastructure.

Legal Name of Firm: **AKM CONSULTING ENGINEERS, INC.** 553 Wald, Irvine, California 92618

Year Established: 1990

Contact Information: Mr. Emin Kayiran, Vice President/Director of Construction Management
ekayiran@akmce.com Phone: (949) 753-7333 FAX: (949) 753-7320

General Description: California Corporation

Federal Employer ID: 33-0422066

DIR: 10000059371

Number of Employees: 30

The focus of our experience is within Southern California, and all key project team members are fully acquainted with the local and regional issues affecting the planning, design and construction of public works infrastructure in the area. This, along with the technical and managerial depth of the team, will ensure the successful implementation of any project assigned under this contract. Having been providing construction management related services since the firm's inception in 1990, AKM has completed construction management and inspection assignments for the following agencies:

- | | | |
|--|-------------------------------|--------------------------------|
| ▪ City of El Segundo | ▪ City of Garden Grove | ▪ City of Santa Fe Springs |
| ▪ City of Cypress | ▪ City of San Clemente | ▪ City of Tustin |
| ▪ City of Newport Beach | ▪ City of San Juan Capistrano | ▪ City of Palos Verdes Estates |
| ▪ City of Fountain Valley | ▪ City of Seal Beach | ▪ City of Corona |
| ▪ City of Ontario | ▪ City of Alhambra | ▪ City of Arcadia |
| ▪ Garden Grove SD | ▪ Orange County WD | ▪ Orchard Dale WD |
| ▪ West Basin MWD | ▪ Moulton Niguel WD | ▪ City of Long Beach |
| ▪ City of Stanton | ▪ South Coast Water District | ▪ City of Santa Ana |
| ▪ Bellflower Somerset Mutual Water Co. | ▪ Montebello Land & Water Co. | |

Additionally, AKM has completed or is engaged in On-Call Services contracts for the following agencies:

- | | | |
|-----------------------|--------------------|-------------------------------|
| ▪ City of Los Angeles | ▪ City of Cypress | ▪ Los Angeles County DPW |
| ▪ City of Seal Beach | ▪ City of Stanton | ▪ Garden Grove SD |
| ▪ City of Corona | ▪ City of Anaheim | ▪ City of Huntington Beach |
| ▪ City of Ontario | ▪ County of Orange | ▪ Camarillo Sanitary District |
| ▪ South Coast WD | ▪ WRD | ▪ City of Long Beach |
| ▪ City of Santa Ana | ▪ Fontana | |

COMPANY PROFILE

We have a long and distinguished record of providing on-call services to public agencies. A full listing of services offered by AKM is as follows:

CONSTRUCTION MANAGEMENT AND SUPPORT

- | | | |
|---------------------------|-------------------------------|---------------------|
| ▪ Contract Administration | ▪ Resident and Field Services | ▪ Project Close-Out |
|---------------------------|-------------------------------|---------------------|

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> ▪ Inspection ▪ Construction Management | <ul style="list-style-type: none"> ▪ Procurement ▪ Start-Up and Acceptance | <ul style="list-style-type: none"> ▪ Estimating ▪ Schedule and Delay Analysis |
|---|--|---|

STORMWATER, WASTEWATER, POTABLE WATER, AND RECYCLED WATER

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> ▪ Master Plans ▪ Water Treatment ▪ Water Reclamation ▪ Odor Control ▪ Solids Handling ▪ Outfalls ▪ Collection Facilities ▪ Pump and Lift Stations | <ul style="list-style-type: none"> ▪ Storm Drains and Channels ▪ Detention Basins ▪ Permitting and Regulatory Compliance ▪ Pipeline and Transmission Facilities ▪ Wells ▪ Storage Facilities | <ul style="list-style-type: none"> ▪ Deficiency Reports and Inventories ▪ Capital and Facilities Plans ▪ Improvement Plans ▪ Hydraulic Analysis ▪ Hydraulic Structures ▪ Reservoirs and Lakes ▪ Water Quality |
|--|--|--|

TECHNICAL SERVICES

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> ▪ Supervisory Control and Data Acquisition (SCADA) | <ul style="list-style-type: none"> ▪ Geographic Information Systems ▪ Operations and Maintenance | <ul style="list-style-type: none"> ▪ CADD (Microstation, AutoCAD) ▪ Scheduling |
|--|--|--|

PLANNING

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> ▪ Project Planning ▪ Potable Water, Recycled Water, Waste Water, and Storm Water Master Plans ▪ Facility Planning | <ul style="list-style-type: none"> ▪ Economic and Financial Planning ▪ Conjunctive Use Planning ▪ Sewer System Management Plans (SSMP) | <ul style="list-style-type: none"> ▪ Rate Studies ▪ Urban Water Management Plans ▪ Water Supply Assessments |
|---|---|--|

Technical Staff

The technical staff of AKM is comprised of recognized experts in public works planning, design, construction, operations and management. Every assignment is managed by senior level staff to ensure that the project receives detailed attention. All work is thoroughly reviewed by senior company officers prior to any milestone submittal. The AKM construction management and inspection team assigned to this assignment includes the following members. Detailed descriptions and resumes can be found in the Proposed Staffing Section, as requested in the RFP:

- Emin Kayiran, CPII, Project Manager / Vice President / Director of Construction Management Services
- Steve Patterson, Senior Construction Manager
- Mike Fredriksz, Construction Manager
- Jacob Lillengreen, EIT-FE, CMIT, Construction Manager
- Ryan Bigger, Senior Construction Inspector / Specialty Inspection
- Robert Bostic, Senior Construction Inspector
- Brad Jackson, Construction Inspector
- Jacob Huffman, Construction Inspector / Special Inspection
- Frank Morales, Construction Inspector
- Craig Ervin, Construction Inspector
- Levi Harris, Construction Inspector

STRENGTH AND STABILITY OF THE FIRM

AKM Consulting Engineers has been providing public infrastructure engineering planning, condition assessment, design, and construction management/inspection services for over 33 years. Over 92% of our work has consistently been with repeat clients, which is a testament to the quality of our work.

Our staff is made up of seasoned professionals who have worked together on numerous projects. They have been with the company for many years, and have worked together even longer. They are experts in their fields. Our work is of very high quality, resulting in minimal, if any, change orders in implementation.

AKM is, and has always been in excellent financial standing. AKM has no bankruptcy, planned office closure or impending mergers that may impede AKM's ability to complete the project. AKM has no history of any claims filed in the past five years not is there any pending litigation. Financial statements and additional information can be made available upon request.

QUALIFICATIONS

AKM Consulting Engineers, by virtue of its extensive relevant experience, specialized training, local knowledge, and technical competence, can provide the City with high quality construction management, and inspection services, quickly, and at a lower overall cost than our competitors. Our staff members possess experience directly related to all facets of construction management and inspection with significant experience with water, wastewater, street and road improvements, as well as stormdrain facilities.

Because AKM is a full service engineering firm, our team has an extremely well rounded background in all facets of public infrastructure engineering, many having worked on multiple construction management/inspection, design and master planning assignments. This level of experience enables our team to approach construction projects on a much deeper level, since they understand design and overall planning implications on the City's infrastructure and systems as a whole. AKM also retains an in-house staff of computer-aided drafting professionals and can support the City with any of their CAD needs.

Full client satisfaction is a corporate commitment at AKM. This is reflected in a very high repeat client base (over 92%), our standing in the industry as a premier public infrastructure engineering company, low insurance rates, and a very stable work force.

PROJECT SPECIFIC EXPERIENCE

AKM Consulting Engineers has a long and distinguished track record in providing quality engineering services, especially with respect to planning, design, and construction support of public infrastructure projects. Specific examples of AKM's experience related to on-call construction management services are listed below.

Summary of Unique Qualifications
All proposed team members have served as both a construction inspector and construction manager, bringing a well-rounded background to projects
AKM team members are recognized experts specializing in the field of public works infrastructure with an emphasis in water resource related projects
We understand the organizational structure of the City as AKM specializes in public infrastructure and only works for public agencies
Proposed team members have a strong feel for the pulse of the residents and the community where projects are expected to take place
Unrivaled responsiveness to the City and project needs. Our day does not end at 5:00 PM
Proven track record of being able to respond to both large projects spanning years, as well as small projects lasting only a few days
The City will have access to a full service engineering firm who can also provide engineering support, design, CAD and planning



EQUIPPING OF WELL NO. 43

City of Ontario – 1425 S. Bon View Avenue, Ontario, CA 92761

Contact: Mr. Thomas Palmieri, 909-395-2688 tpalmieri@ontarioca.gov

Role: Prime Construction Management / Inspection Contractor: RC Foster

AKM Staff: E. Kayiran (PM); M. Fredriksz (CM); R Bigger (Inspector); R. Bostic (Inspection)

COMPLETE UNDER THE ON-CALL SERVICES CONTRACT

AKM Consulting Engineers is currently completing construction management and inspection services for the project which includes construction of a new water production well facility including a block building, installation of a 800kW emergency stand-by generator, installation of a vertical turbine pump and motor, onsite piping, onsite hypochlorite generation system and equipment, electrical controls, and site work.



LONG BEACH MUNICIPAL STORMWATER TREATMENT FACILITY (LB-MUST)

City of Long Beach – 411 W. Ocean Blvd., 5th Floor, Long Beach, CA 90805

Contact: Mr. Colin Averill (562) 570-6679 colin.averill@longbeach.gov

Role: Prime Construction Management / Inspection Contractor: Phase I – All American, Phase II – Sully-Miller/Keller, Phase III – Shimmick Construction Co./E2 Construction

AKM Staff: E. Kayiran (PM); S. Patterson (CM), J. Lillengreen (CM); CJ Ervin (Inspection); M. Fredriksz (Inspection); R. Bostic (Inspection); J. Huffman (Inspection); L. Harris (Inspection)

COMPLETE UNDER THE ON-CALL SERVICES CONTRACT

AKM is currently providing construction management, inspection, and design quality control services for the City of Long Beach Municipal Urban Stormwater Treatment (LB-MUST) Facility. The project will intercept non-stormwater runoff and a percentage of the first-flush storm flows generated within the City of Long Beach urban watersheds prior to discharging to existing storm drain outfalls flowing into the Los Angeles (LA) River and the Los Angeles River Estuary.



A majority of the City's urban drainage systems are older facilities, which were originally designed with the focus on flood protection and are not currently equipped to address urban stormwater pollution. The proposed LB-MUST facility will assist in the compliance with stormwater pollution and discharge regulations requirements and potentially provide the opportunity as a source for alternative water supply in the future. The intercepted flows from different locations within the City's urban watersheds will be collected and diverted to a centralized downstream advanced treatment facility and storage pond. The key elements of this system include:

- Multiple upper watershed diversions to intercept and collect flows located "in-line" along each of the existing storm drains tributary to the LA River and small diversion pump stations at each diversion structure;



- Diverting flows from existing stormwater pump stations through their sump pumps
- Hydraulic conveyance systems (pipes and/or open channel) to deliver captured runoff for downstream treatment
- Advanced water treatment facility composed of multiple treatment elements and ponds / wetlands
- Upper watershed BMPs / storage basin facilities; and
- Potential future benefit as an alternative water supply source.

The project is divided into three (3) phases (clearing and grubbing/initial site preparation (underground utilities and ground stabilization), treatment facility construction, and conveyance system construction).

LB-MUST Street Improvements - AKM completed the construction management and inspection of the clearing and grubbing/initial site preparation phase in 2018. This phase included clearing and grubbing of the proposed site, initial rough grading of the site, removal of buried railroad tracks and ties, installation of K-rail and fencing around the site, establishment of long term stormwater best management practices (BMPs) for the disturbed area and weekly BMP inspections. The work also required the City to relocate a homeless encampment within the work zone. In 2020, AKM completed providing construction

management services for Phase II of the program which included the construction of a new low voltage electrical service, reconstruction and realignment of the roadway fronting the proposed treatment plant site, underground utilities such as water, storm drain and recycled water, as well as the installation of 3,100 linear feet of the conveyance pressure pipe system.

LB-MUST Ground Improvements – This phase of the project was completed in January 2021. Work included furnishing all plant, labor, equipment, and materials; performing all operations as required to construct the deep soil mixing (DSM) ground improvements; and providing all associated testing, monitoring, sampling, and recording. Specific work included: mobilization/demobilization; SWPPP; excavation and placement of 2 stockpiles; disposal of hazardous soil; surveying; Deep Soil Mixing construction in full compliance with bid documents; quality control; and construction of a load transfer platform

LB-MUST Treatment Plant and Wetlands - AKM provided quality control and constructability review of the proposed treatment plant and conveyance system design of the 90 percent design package and is currently providing construction management and inspection during construction. The treatment is designed with the ability to treat both brackish and non-brackish influent flows through separate treatment trains. The treatment process train consists of influent strainers, ceramic membrane ultra-filtration (UF), and an advanced oxidation process (UV/AOP). The ancillary processes include process pumping, process storage tanks, chemical feeding, and air supply. An RO system can be added to the treatment train in the future, downstream of the UV/AOP, to reduce TDS of the effluent and/or provide additional barriers for potential potable reuse. The ceramic membrane system, which consists of two (2) 1 million gallon per day (MGD) units as well as the UV/AOP were pre-purchased by the City. The treatment facility will be housed within a 9,000 square foot cement masonry unit building with electrical, chemical and control rooms, and will include an HVAC system.

Also being constructed is a wetlands and walking path. This portion of the project included demolition of an existing light industrial warehouse and appurtenant facilities, construction of the wetlands which requires grading and excavation, installation of an impermeable liner at the wetlands bottom, reinforced concrete inlet and outlet



structures with sluice gates, relocation of utilities, pedestrian facilities including a new walking path around the wetlands, and installation of a stormwater pumping system within the existing SD-02 Pump Station. The demolition work included abatement and demolition of the existing warehouse, appurtenant structures and foundations, parking lot, and interfering portions of utilities and infrastructure. Pump station improvements included a submersible sump pump, piping, valves, electrical work, and instrumentation.



JOINT TRANSMISSION MAIN VAULTS UPGRADE

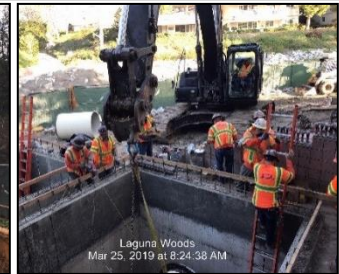
South Coast Water District – 31592 West Street, Laguna Beach, CA 92651

Contact: Ms. Taryn Kjolsing, Engineering Manager (949) 499-4555 x3171 tkjolsing@scwd.org

Role: Prime Construction Management / Inspection Contractor: W.A. Rasic

AKM Staff: E. Kayiran (PM); M. Fredriksz (CM/Inspector)

COMPLETE UNDER THE ON-CALL SERVICES CONTRACT



AKM provided construction management and inspection services for the Joint Transmission Main Vault Upgrade Project for South Coast Water District. Work included construction of structural and mechanical improvements to four valve vaults, one water meter vault, and one drain unit. Scope of work included: removal of large diameter ball valves (24" and 30"), removal of 42" ball valve, removal of 24" water meter, extension of existing concrete vaults walls to above ground and installation of aluminum access hatches, installation of new ladders, vent pipes in the vaults, construction of 24" steel pipe spools in the place of removed water meter and valve, installation of Owner provided 30" ball valve and miscellaneous site work.

Problems/Issues: The major mechanical work was completed during a 14-day shutdown of the JTM line which required coordination with both SCWD and Moulton Niguel Water District operations staff as the JTM line is jointly owned and operated. In order for all work to be completed within the shutdown duration, and to the quality standards set forth in the Contract Documents, AKM's team conducted pre-shutdown field meetings and inspected all materials required for the work prior to the shutdown. The work during the shutdown was completed one day earlier than anticipated.

During the project, a section of pipe that was scheduled to be removed was discovered to be concrete encased and extend into two vaults. This required the pipe and concrete encasement to be removed and resulted in a much deeper excavation than anticipated. The deeper excavation extended below the groundwater table and the Contractor experienced trouble controlling the groundwater and providing dry conditions within the excavation. AKM's field team made recommendation and suggestions which, when implemented by the Contractor, improved the handling of groundwater and accelerated the construction in the deep excavation.

The project was located within a private gated retirement community and required close coordination with the property management company and community representatives. With consistent and clear communication regarding the construction activities and their potential impacts, the community representatives were able to properly plan and communicate with residents. As a result, the project received no resident complaints.

**LEO J. VANDER LANDS WATER TREATMENT FACILITY INLAND INJECTION WELL
PROJECT PIPELINE AND APPURTENANCES**



Water Replenishment District - 4040 Paramount Blvd., Lakewood, CA 90712

Contact: Jessica Koop (562) 275-4219 jkoop@wrd.org

AKM Staff: E. Kayiran (PM), S. Patterson (CM); R. Bostic (Inspector)

COMPLETE UNDER THE ON-CALL SERVICES CONTRACT

AKM is providing construction management and inspection services for the LVL Treatment Facility Inland Injection Well Project Pipeline and Appurtenances. The work includes, potholing to verify utility locations, installation and maintenance of BMPs for compliance with storm water pollution prevention plan, installation of approximately 280-linear feet of 12- inch diameter 304L stainless steel feed pipeline, 225-linear feet of 16-inch diameter 304L stainless steel discharge pipeline, associated piping supports, flow control valving, motor actuated butterfly isolation valves, magnetic flow meters, pressure and level transmitters, and water quality analyzers; furnishing and installing well backflush submersible pump and 3R injection control valve configured for energy recovery; wellhead connections; well vault installation; asphalt concrete paving; electrical improvements; and programming.



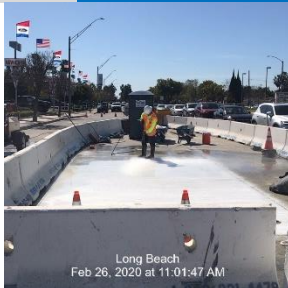
BELLFLOWER / SPRING BRIDGE REPAIR

City of Long Beach – 411 W. Ocean Blvd., 5th Floor, Long Beach, CA 90805

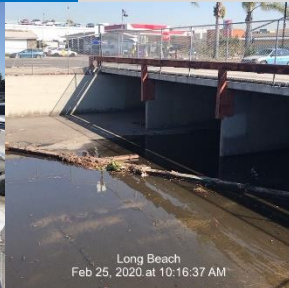
Contact: Mr. Alvin Papa, Deputy Director of Public Works for the City of Huntington Beach (714) 536-5503 alvin.papa@surfcity-hb.org

Role: Prime Construction Management / Inspection Contractor: Doty Bros. Construction Company

AKM Staff: E. Kayiran (PM); M. Fredriksz (CM/Inspection) **COMPLETE UNDER THE ON-CALL SERVICES CONTRACT**



Long Beach
Feb 26, 2020 at 11:01:47 AM



Long Beach
Feb 25, 2020 at 10:16:37 AM



Long Beach
Feb 17, 2020 at 10:02:52 AM



Long Beach
Feb 17, 2020 at 1:43:18 PM

AKM Consulting Engineers provided construction management and inspection services for the Project which involved repair of a damaged section of the Bellflower / Spring Bridge which also serves as a quadruple box culvert under the road. The culvert was damaged by a Contractor performing work at street grade for Southern California Edison (SCE) under a City issued encroachment permit. Because the City had jurisdiction of the bridge and street, and County of Los Angeles Flood Control District (LACFCD) owns and maintains the drainage culvert, SCE's repair contractor was required to obtain permits from both the City and LACFCD. The work entailed constructing a diversion of dry-weather drainage flows away from the culvert chamber where the repair was located, the erection of a designed falsework system within the culvert underneath the location of the repair, the demolition and removal of a 25 by 15 foot section of the bridge/culvert, sandblasting of existing reinforcement bar, doweling and epoxy setting new reinforcement into the existing concrete and placement of new concrete. The work required traffic control beginning at the 405 freeway as well as a full street closure during concrete placement, which was performed at night. Due to the urgency to complete the work within a dry weather window and relieve the public of the burden caused by the work, Construction was performed in both day and night shifts,

7 days a week. AKM rotated inspectors to adequately cover the work which required close communication amongst the AKM team as well as all involved parties.

ELECTRICAL SWITCHBOARD REPLACEMENT FOR PLANT NO. 3

City Of Pico Rivera - 6615 Passons Blvd., Pico Rivera, CA 90660

Contact: Nadia Carrasco ncarrasco@pico-rivera.org

Role: Prime Construction Management / Inspection

AKM Staff: E. Kayiran (PM). M. Fredriksz (CM); C. Ervin (Inspector); R. Bostic (Inspector).

COMPLETE UNDER THE ON-CALL SERVICES CONTRACT

AKM Consulting Engineers provided construction management and inspection services for the electrical switchboard replacement project for Plant No. 3. The work included removing and replacing the existing motor control center, adding three variable frequency drives with soft starters, relocating the Edison meter panel outside the pump building, and installing the emergency generator transfer switch at the facility.



AKM has entered into On-Call Contracts with the following agencies in the past 5 years:

<i>Agency</i>	<i>Dates</i>	<i>Type of Service</i>
City of Fontana	2020-Current	On-Call (Construction Management and Inspection)
City of Paramount	2020-Current	On-Call (Construction Management and Inspection)
City of Santa Ana	2020-Current	On-Call (Construction Management and Inspection)
City of Corona	2019-Current	On-Call (Inspection Services)
West Basin Municipal Water District	2016-Current (third Term)	On-Call Construction Management
Water Replenishment District of Southern California	2018-Current	On-Call (Construction Management Services)
City of Cypress	2013-Current (third Term)	On-Call Construction Management/Engineering Support/ Testing and Inspection Services
South Coast Water District	2020-Current	On-Call (Construction Management and Inspection)
City of Long Beach	2016-Current	On-Call (Construction Management and Inspection Services)
Ontario Municipal Utilities Company	2016-Current	On-Call (Engineering Services for Construction Management and Inspection)

Experience with Ninyo and Moore

Project	Agency	Ninyo and Moore
Sewage Lift Station No. 2 Replacement	Alhambra, City of	x
Sewer Lift Station No. 7 and Forcemain	Alhambra, City of	x
Camino Real Booster Pump Station	Arcadia, City of	x
Orange Groove Booster Pump Station	Arcadia, City of	x
Pump Station No. 3	Camarillo, City of	x
Relief Sewer on Dawson Road	Camarillo, City of	x
Relief Sewer on Lewis Road	Camarillo, City of	x
Butterfield Lift Station Forcemain Partial Replacement	Chino Hills, City of	x
Ontario Booster Pump Station Relocation	Corona, City of	x
R-3 Potable Water Reservoir	Corona, City of	x
Rincon Bridge over Oak Channel	Corona, City of	x
Smith Rincon Sewer Lift Station Replacement	Corona, City of	x
WRF 3 Lift Station	Corona, City of	x
WWTP#2 Lift Station Improvements	Corona, City of	x
15 Sewer Replacement Project	Cypress, City of	x
C-2&C2-2 Storm Drain Improvements	Cypress, City of	x
CIP No 5, 6, 13 and 19	Cypress, City of	x
Myra Ave PS No. 2	Cypress, City of	x
Myra Ave Pump Station No. 3	Cypress, City of	x
Myra Avenue Storm Drain	Cypress, City of	x
Valley View St. Storm Drain	Cypress, City of	x
El Segundo Area Recycled Water Project	El Segundo, City of	x
Fire Station Seismic Retrofit Inspection	El Segundo, City of	x
Hilltop Park Playground Improvements	El Segundo, City of	x
Imperial Highway Resurfacing Project	El Segundo, City of	x
I-Net Fiber Optic Connections	El Segundo, City of	x
Maple Avenue Street Improvements	El Segundo, City of	x
Pump Stations No. 1 and No. 7	El Segundo, City of	x
Walnut and Maple	El Segundo, City of	x
Water Improvements at Illinois/Indiana/Pine/Mariposa	El Segundo, City of	x
Water Main Improvements at Mariposa	El Segundo, City of	x
Watermain at Oak and Bayonne	El Segundo, City of	x
Watermain Improvements at Center St to Pine Avenue	El Segundo, City of	x
Walnut Avenue Drainage and Street Improvements	Fountain Valley, City of	x
Thunderbird Lane Sewer and Street Improvements	Garden Grove Sanitation District	x
Tiffany Pump Station Improvements	Garden Grove Sanitation District	x
Lampson Avenue Feasibility Study	Garden Grove SD	x
North Glendora Reservoir	Glendora, City of	x
Wells Alamitos 9A & 14	Long Beach Utilities Dept.	x
Ocean Blvd Sewer	Long Beach, City of	x
Pre-Construction Phase LB Must Treatment	Long Beach, City of	x
Pump Station Mitigation Project SD-13	Long Beach, City of	x
Pump Station Mitigation Project SD-14	Long Beach, City of	x
Pump Station Mitigation Project SD-15	Long Beach, City of	x
Pump Station Mitigation Project SD-19	Long Beach, City of	x
Pump Station Mitigation Project SD-20	Long Beach, City of	x
Pump Station Mitigation Project SD-06	Long Beach, City of	x
Rose Avenue Pipeline	Monte Vista WD	x
PFAS Treatment Facility	Montebello Land and Water Co.	x
Drainage Master Plan K-1&K-4	Moreno Valley, City of	x
Evaluation of Section 5 Pump Station	Newport Beach, City of	x
Haster Basin	OCPW	x
Prado Dam/Alcoa Dike/Geotech Rprt	OCPW	x
Alamitos Barrier Improvements	OCWD	x
Imperial Headgate and Weir Pond	OCWD	x
Diversion of Magnolia Pump Station	Ontario, City of	x
Pump Station Improvements	Palos Verdes Estates, City of	x
Paseo Del Mar and Rocky Point Pump Station Improvements	Palos Verdes, City of	x
Beach Trunk Sewer Replacement	San Clemente, City of	x
Calle Real Pump Station Rehabilitation	San Clemente, City of	x
Cuatro Pump Station Replacement Project	San Clemente, City of	x
PRV Design	San Clemente, City of	x
Reservoir No1 Expansion	San Clemente, City of	x
Eastern Wells and Pipeline Project	San Juan Capistrano, City of	x
SA-5 Vault Modifications	Santa Ana, City of	x
Well 12	Santa Fe Springs, City of	x
Adolfo Lopez Pump Station Settlement Investigation	Seal Beach, City of	x
Beverly Manor Booster Station	Seal Beach, City of	x
PDR, Seal Way-Seal Beach Blvd Navy	Seal Beach, City of	x
PDR-College Park East - Elder Guava Trib	Seal Beach, City of	x
PS#35, Construction Management	Seal Beach, City of	x
Storm Drain Design at Electric Ave	Seal Beach, City of	x
Storm Drain Design at Marina	Seal Beach, City of	x
West End Stormwater Pump Station	Seal Beach, City of	x
Lift Station No. 2 Replacement	South Coast WD	x
Lift Station No.2, Preliminary Design Reprt	South Coast WD	x
PCH PRV Upgrades	South Coast WD	x
Equipping Well 8, PFAS, New Booster Pump Station Design	South Montebello Irrigation Dist.	x
GG Blvd From Coast to Hoover Street	Stanton, City of	x
Equipping of Edinger Well	Tustin, City of	x
Brewer Well Pipeline & Improvements	Water Replenishment District	x
Cathodic Protection System Improvements	WBMWD	x
ECLWRF, Waste Discharge, CM	WBMWD	x
Harbor Recycled Water Pipelines	WBMWD	x
Inglewood Basketball Entertainment Center	WBMWD	x
Phase III Microfiltration Clearwell	WBMWD	x
Phase IV Optimization Project	WBMWD	x
Title 22 Booster Pump Station Project	WBMWD	x
Recycled Waterline in South Gardena-Normandie St	West Basin MWD	x
Flomar Dr Storm Drain	Whittier, City of	x

PROPOSED STAFFING

AKM Consulting Engineers provides an in-house multi-disciplinary staff of professionals who are recognized specialists in public infrastructure planning, design, and construction management. The staff members have superb technical training and academic backgrounds. Furthermore, they regularly attend technical seminars to keep abreast of the professional developments in their fields.

AKM's proposed Project Team members have a long and distinguished track record in the performance of high quality services, especially with respect to program/project management, construction management and inspection of public infrastructure improvements. The Project Team is well qualified to undertake the work and provide superior technical services. All key members will be made fully available to serve on any assigned project under the proposed on-call services contract. Key team members will not be substituted without prior written approval from the City. In the very unlikely event a key project team member becomes unavailable during a project due to an unforeseen circumstance, an equally or superiorly qualified replacement will be provided. AKM will submit a situation and project specific transition plan for the City's consideration in such an event. Resumes with relevant experience of key project personnel are included at the end of this section.

The key to successful completion of the work for the City will be the Construction Managers and Resident Engineers/Inspectors. These team members will be responsible for day-to-day communications with Contractors during projects, and in many ways, their effectiveness will dictate how efficiently the projects are completed. The position requires persons who are knowledgeable of the project's plans and specifications; possess excellent communication skills, and are confident and capable of exercising basic fairness when confronted with conflicts or differences of opinions, while still protecting the City's interests and those of the projects at large. We have assigned eleven (11) highly skilled, senior level construction professionals to this assignment. AKM construction management and inspection team includes the following members:

- Emin Kayiran, CPII, Project Manager / Vice President / Director of Construction Management Services (**Primary point of contact**)
- Steve Patterson, Senior Construction Manager/Senior Construction Inspector (**Secondary point of contact**)
- Mike Fredriksz, Construction Manager / Senior Construction Inspector
- Jacob Lillengreen, EIT-FE, CMIT, Construction Manager
- Ryan Bigger, Senior Construction Inspector / Specialty Inspection
- Robert Bostic, Senior Construction Inspector
- Brad Jackson, Construction Inspector
- Jacob Huffman, Construction Inspector / Special Inspection
- Frank Morales, Construction Inspector
- Craig Ervin, Construction Inspector
- Levi Harris, Construction Inspector

All construction management and inspection services performed by AKM are structured to respond to the technical and managerial requirements of the project by assigning senior, highly qualified personnel to the scope of work tasks. They function in a simple organization with clear lines of delegated authority and responsibility. Our assigned Project Manager, Mr. Emin Kayiran, CPII, will be the principal point of contact with the City and have full technical and administrative responsibility for the projects. In the very unlikely event that Mr. Kayiran is temporarily unavailable, Mr. Steve Patterson will be the associate in charge and the City's contact.

AKM's staff has the unique ability to inspect electrical and control systems, as well as coating and lining systems for water, wastewater and treatment applications. It is a requirement for all AKM Construction

Management Team Members to possess the ability to inspect these aspects of construction. As such, there is a greater level of inspection continuity and quality assurance amongst the various aspects of construction since it inspected by the same individual. Often times when projects are staffed with multiple inspectors assigned to individual trades, inspection responsibilities become blurred and important details are overlooked. This also enables AKM to have greater control over the quality of inspections and translates to cost savings for the City.

Our construction management and inspection team is represented in the organization chart in this Section. The key team members for this project are listed at the end of this Section along with their detailed description and biography. We are able to provide additional superbly qualified resources that work with AKM on select projects if need be.

MR. EMIN KAYIRAN, CPII - Role: Project Manager / Vice President / Director of Construction Management Services

Years of Experience: 19 Years with AKM: 19

Mr. Emin Kayiran, CPII, who has been a Construction Manager and Senior Resident Engineer with AKM for over 19 years, has a broad background in construction management, inspection, and scheduling. Mr. Kayiran's experience includes management and inspection of treatment facilities; wells; pipelines; pump and lift stations; street improvements including traffic striping; rehabilitation and slurry seal; reservoirs; concrete structures; protective coatings and linings; electrical, control and SCADA systems; management of hazardous materials removal; shoring systems; dewatering; and ground settlement monitoring. Additionally, Mr. Kayiran has provided shop drawing review, claims management, cost control, change order preparation, change order negotiation, startup testing and inspections, warrantee inspections, warrantee work coordination with contractors, utility coordination and constructability review services to municipal agencies. He is trained in schedule and delay analysis and well versed in Primavera P6.

Mr. Kayiran has served as an on-call construction manager for West Basin Municipal Water District, South Coast Water District, Ontario Municipal Utilities Company, the City of Cypress, the City of Santa Ana, the City of Fontana, the City of Stanton, Water Replenishment District, the City of Long Beach and an on-call construction inspector for the City of Seal Beach.

Mr. Kayiran recently served as a Subject Matter Expert for the American Public Works Association in support of an overhaul of their public infrastructure inspection training and certification material. During this effort, he co-authored a new training module on the inspection of pumping and treatment facilities for inclusion in the updated manual which was published in 2019. He was a co-presenter and speaker for "De-mystifying Risk" an Engineering News Record webinar.

Mr. Kayiran will be responsible for developing project specific construction management and inspection procedures for any assignment. He will also ensure that field construction management and inspection work is being carried out in strict accordance with the project goals and scope of work.

MR. STEVE PATTERSON - Role: Construction Manager / Senior Construction Inspector

Years of Experience: 40 Years with AKM: 16

Mr. Steve Patterson, a Construction Manager/Senior Resident Engineer with AKM since 2008, has over 30 years of public infrastructure construction, operation, maintenance, and design experience. Mr. Patterson has significant experience managing and inspecting construction with an emphasis in public works capital improvement projects. He has served as a Utilities Operations Supervisor for a municipally owned water/wastewater utility in a coastal community. Additionally, Mr. Patterson has thorough knowledge of, and training in occupational hazards and safety precautions and requirements as they pertain to the construction, operations and repair of public works

infrastructure. Mr. Patterson is also thoroughly familiar with the requirements of both Caltrans and the U.S. Army Corp. of Engineers for State and Federally funded local projects.

MR. MIKE FREDRIKSZ - Role: Senior Construction Manager / Senior Construction Inspector
Years of Experience: 35 Years with AKM: 6

Mr. Mike Fredriksz has more than 30 years of experience providing construction oversight of Capital Improvements and large residential development projects. Prior to joining AKM, he served as the Inspection Services Supervisor for Irvine Ranch Water District. Mike's project experience includes water, recycled water and wastewater facilities, reservoirs, pipelines, pump stations, sewer lift stations, buildings, treatment plants, street rehabilitation and slurry seal. He has been extensively involved with multiple stakeholders including the public, elected officials, developers, contractors, engineers and architects. His responsibilities have included monitoring construction activities, traffic control, preparing daily construction reports, verifying compliance with plans and specifications, maintaining record drawings, performing final inspections and presiding over facility startups. Mike has knowledge and experience with project management, submittal process, RFI and change orders.

MR. JACOB LILLEGREEN, EIT-FE, CMIT - Role: Construction Manager Registration: Engineering in Training (CA); Fundamentals of Engineering; CMIT Level 3 Years of Experience: 6 Years with AKM: 2

Mr. Lillengreen has 6 years' experience in engineering and construction management working on various public works projects. He possesses communication and organizational skills to provide valuable support for construction projects. He is well versed in processing RFIs, submittals and change orders in a timely matter. Mr. Lillengreen has an extensive computing background and is highly proficient in AutoCAD, Bluebeam, and a range of Microsoft programs. He has experience in multiple project management software as well including Procore, EADOC, VPO and Unifier.

MR. RYAN BIGGER - Role: Senior Construction Inspector / Specialty Inspection
Registration: ICC Special Inspector Certification – Reinforced Concrete; Pre-Stressed Concrete; Structural Masonry; Spray Applied Fire Proofing; Structural Steel and Bolting Years of Experience: 10 Years with AKM: 3

Mr. Ryan Bigger is an experienced Construction Inspector who began his career as a materials testing technician and Special Inspector. Mr. Bigger has a strong background in reinforced concrete structures, geotechnical remediation, structural bolting, piping and protective coatings. Mr. Bigger has provided inspection services for pipelines, treatment plants, pump stations, road and highway work, grading operations, municipal buildings and airports. He applies a meticulous attention to detail to all of his projects.

MR. ROBERT BOSTIC - Role: Senior Construction Inspector
Registration: SWRCB Grade IV Water Treatment Operator; SWRCB Grade IV Water Distribution Operator
Years of Experience: 18 Years with AKM: 4

Mr. Robert Bostic, a former United States Marine Corps Sergeant, has more than 17 years of experience providing construction management, inspection services and operations and maintenance services. Robert's project experience includes water treatment facilities, natural gas systems, street maintenance, desalination plants, as well as operations, and management. He is a licensed Grade IV Water Treatment Operator and Grade IV Water Distribution Operator. Having served as a construction manager and inspector, as well as a treatment plant and water distribution operator, Mr. Bostic brings a uniquely well rounded perspective to the projects he serves.

MR. BRAD JACKSON - Role: Construction Inspector
Years of Experience: 30+ Years with AKM: 1

Mr. Jackson has spent the past 30 years with the Irvine Ranch Water District. He has progressed from a position in the warehouse learning the basics of pipes, fittings and appurtenances to managing a team of dedicated

construction inspectors overseeing and inspecting projects from housing tracts to the construction of District pipelines, reservoirs, pump stations, well rehabilitations and chemical feed facilities. He possesses excellent oral and written communication skills and take great pride in composing documentation and reports. Collectively, with his experience and education, he will provide excellence in inspection services. Mr. Jackson has inspected several pipelines, many of which required close coordination with the staff of other involved agencies, and were constructed within major arterial roads.

MR. JACOB HUFFMAN - Role: Construction Inspector / Special Inspector
Years of Experience: 21 **Years with AKM:** 2

Mr. Jacob Huffman, a seasoned construction inspector, is a certified ACI Concrete Field Testing Technician, ICC Certified, and Caltrans Certified inspector who possesses over 20 years of experience in construction inspection for underground water, sewer, storm drain, and other utility work, as well as water resource related facilities such as a pump stations, treatment plants and reservoirs. His experience also includes a variety of street rehabilitation work and municipal buildings. Mr. Huffman has inspected all phases of construction of new facilities, as well as rehabilitation of existing facilities from inception to completion. His in-depth knowledge of soils and construction related materials such as asphalt concrete, concrete and structural metals, make him a valuable asset to all projects he serves on.

MR. FRANK MORALES - Role: Construction Inspector
Years of Experience: 30+ **Years with AKM:** 4

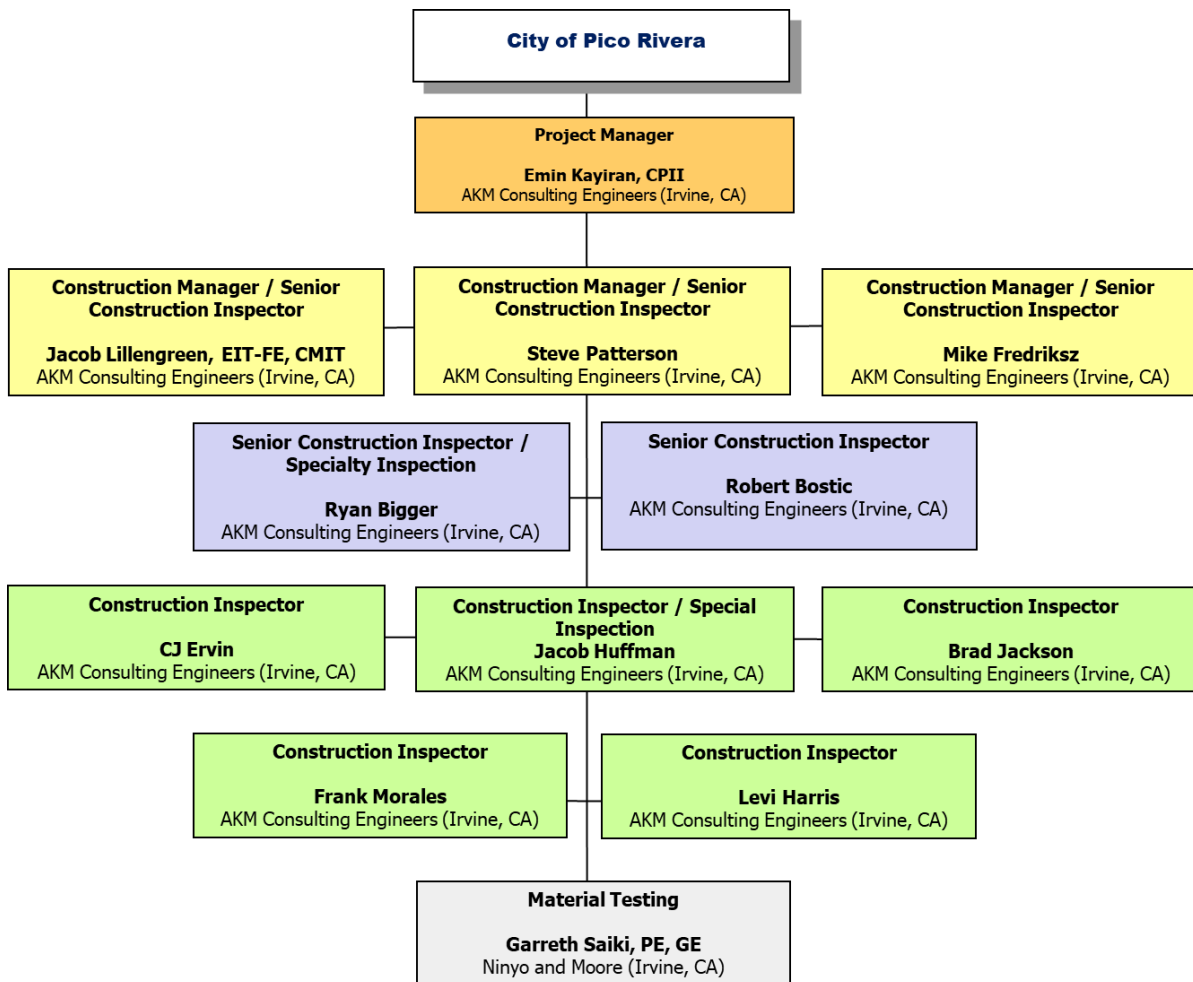
With more than three decades of performance-based progression to senior-level executive management, Mr. Morales has a well-honed and proven background in construction management, construction supervision, inspector of record, owners' representative, architectural, civil engineering design skills, sales and customer service. His strengths include the ability to communicate on every level required to perform any given task. Mr. Morales is a inspector who is a highly motivated and results oriented professional possessing exceptional leadership and communications skills. He has a solid track record of consistently meeting and exceeding individual, departmental and company goals and expectations. His experience ranges from treatment plants, recycled water pipelines and pumping facilities to large commercial buildings and tenant improvements.

MR. CRAIG (C.J.) ERVIN - Role: Construction Inspector
Registration: Grade 3 California Water Treatment Operator; AWWA Grade 2 Distribution Operator **Years of Experience:** 34 **Years with AKM:** 8

Mr. Craig (CJ) Ervin, a licensed Grade 3 California Water Treatment Operator who possesses over 30 years of experience in construction inspection for water reclamation plants, water and sewer pump stations, street improvements, building projects, pipelines and infrastructure. As a Construction Inspector, Mr. Ervin has inspected all phases of construction of new facilities, as well as rehabilitation of existing facilities from inception to completion, working closely with Contractors, Developers, public agency engineering teams and utilities. Additionally, Mr. Ervin has provided claims management, cost control, change order preparation, change order negotiation, warrantee inspections, warrantee work coordination with contractors and constructability review services to municipal agencies.

MR. LEVI HARRIS - Role: Construction Inspector
Years of Experience: 4 **Years with AKM:** 1

Levi Harris is seasoned construction professional who has a broad background in pipeline construction, treatment facilities, as well as building, programming, retrofitting, and repairing electrical and control panels. Mr. Harris previously worked for a construction contractor specializing in oil and gas pipelines. He leverages his well-rounded experience to provide exceptional inspection service to AKM's clients, and prides himself in thorough documentation practices.





EMIN KAYIRAN, CPII

Project Manager

PROFESSIONAL REGISTRATION

APWA – Certified Public Infrastructure Inspector

YEARS OF EXPERIENCE

19 years (19 with AKM)

EDUCATION

Civil Engineering Studies –
CSU Long Beach
B.S. Business Administration
– University of Arizona

CAREER HIGHLIGHTS

Subject Matter Expert for the
American Public Works
Association

Co-Author of a new training
module on the inspection of
pumping and treatment
facilities – Published in 2019

Authored “CPII as a standard
of practice” – Published
September 2014

Mr. Emin Kayiran, CPII, is the Director of Construction Management Services with AKM. He has over 19 years of responsible experience in the inspection and construction management of pump stations and pumping facilities, pipelines, treatment facilities, forcemains, complex reinforced concrete structures including, concrete tanks within treatment facilities, sumps, wet wells and valve vaults, sheet piling, deep excavations, ground remediation, dewatering, shut-downs, tie-ins, commissioning and testing, installation of emergency power generators and automatic transfer switches, electrical and control systems for water resource facilities, as well as special protective linings and coatings. Mr. Kayiran also possesses a wealth of experience in managing, coordinating and overseeing materials testing, and special inspection during the construction of water resources facilities. Several of the Mr. Kayiran’s completed projects involved close coordination amongst the project owner, their operations staff, outside stakeholders and the Contractor in order to achieve varying project objectives within constrained project sites and scheduling timeframes.

Mr. Kayiran recently served as a Subject Matter Expert for the American Public Works Association in support of an overhaul of their public infrastructure inspection training and certification material. During this effort, he co-authored a new training module on the inspection of pumping and treatment facilities for inclusion in the updated manual which was published in 2019. Mr. Kayiran wrote an article regarding construction inspection entitled “CPII as a standard of practice” which was published in the September 2014 edition of APWA Reporter.

TREATMENT

- Cypress Water Production Facility for the City of Lomita – Project Manager
- PFAS Treatment System for Wells 5A, 8, and 11 for Pico Water District – Project Manager
- Microfiltration Steel Break (Filtrate) Tank Replacement at the Carson Reclamation Facility for West Basin Municipal Water District – Project Manager
- Equipping of Well 16 and Treatment Plan for the City of Paramount – Project Manager / Construction Manager

WATER PUMP STATIONS

- Electrical Switchboard Replacement Project for Plant No. 3 for the City of Pico Rivera – Project Manager
- Title 22 Converted Filters Booster Pump Station at Edward C. Little Water Recycling Facility for West Basin Municipal Water District – Project Manager
- Equipping of Well 31 and Lampson Reservoir Booster Station Improvements for the City of Garden Grove – Construction Manager and Resident Engineer
- Inspection Services for the Citywide Recycled Water Facilities Project “A” for the City of Corona – Deputy Resident Engineer
- Navy Booster Station & Reservoir Upgrade for the City of Seal Beach – Construction Manager

WELLS

- Leahy Well for Bellflower Somerset Mutual Water Company – Project Manager
- Equipping of Well 43 for Ontario Municipal Utilities Company – Project Manager
- Rehabilitation of Water Wells Wilson 1A and Citizens 9 for Long Beach Water Department – Project Manager
- Alamitos Seawater Barrier Improvement Project for the Orange County Water District – Construction Manager and Inspector



EMIN KAYIRAN, CPII

Project Manager

PROFESSIONAL REGISTRATION

APWA – Certified Public Infrastructure Inspector

YEARS OF EXPERIENCE

19 years (19 with AKM)

EDUCATION

Civil Engineering Studies –
CSU Long Beach
B.S. Business Administration
– University of Arizona

CAREER HIGHLIGHTS

Subject Matter Expert for the
American Public Works
Association

Co-Author of a new training
module on the inspection of
pumping and treatment
facilities – Published in 2019

Authored “CPII as a standard
of practice” – Published
September 2014

PIPELINES – WATER

- Los Angeles Stadium and Entertainment District at Hollywood Park Reclaimed Water Plans Phase I for West Basin Municipal Water District – Project Manager
- Cathodic Protection Improvements Project for West Basin Municipal Water District – Project Manager
- Northrop Grumman Recycled Water Lateral for West Basin Municipal Water District – Construction Manager/Project Manager
- Joint Transmission Main Vault Upgrades for South Coast Water District – Project Manager who oversaw the Construction Manager and Inspector
- SA-5 Vault Replacement Project for the City of Santa Ana – Project Manager

WASTEWATER PUMP STATIONS

- WRF-3 Sewer Lift Station for the City of Corona – Project Manager
- West and East Pump Stations for AES North America –Construction Manager
- Elimination of Sewer Pump Station 7 and Improvements to Sewer Pump Station 1 for the City of El Segundo – Project Manager and Construction Manager
- Alhambra Lift Station 7 for the City of Alhambra – Project Manager

WASTEWATER PIPELINES

- Lift Station No. 6 Forcemain Replacement for South Coast WD – Project Manager
- Butterfield Chino Creek 10 inch Forcemain Relocation Project for the City of Chino Hills – Construction Manager
- AES Sewer Design Revision 1 project for Alamos Energy, LLC – Construction Manager
- Forcemain Improvements for the Paseo Del Mar and Rocky Point Sewer Pump Stations – Construction Manager

STORMWATER / STORMDRAIN

- Myra 3 In-Line Detention Basin, Storm Drain, and Sewer Improvements for the City of Cypress - Construction Manager
- Myra Pump Station No. 3 for the City of Cypress - Construction Manager
- Myra Avenue Storm Drain, Sewer and Street Improvements #2 for the City of Cypress – Construction Manager and Resident Engineer
- Inspection Services for Storm Drain Improvements at Valley View Street for the City of Cypress – Project Resident Engineer
- West End Stormwater Pump Station for the City of Seal Beach – Resident Engineer

STREET IMPROVEMENTS / OTHER PROJECTS

- East of Sepulveda Street Rehabilitation Project for the City of El Segundo – Project Manager
- Maple Avenue Street and Storm Drain Improvements for the City of El Segundo – Project Manager
- Imperial Highway Street Improvements for the City of El Segundo – Construction Manager
- North Health Facility for the City of Long Beach – Project Manager
- Fire Station #1 Seismic Retrofit Project for the City of El Segundo – Project Manager
- Bellflower and Spring Bridge Repair for the City of Long Beach – Project Manager and Inspection Supervisor



STEVE PATTERSON

Construction Manager

YEARS OF EXPERIENCE

40 years (16 with AKM)

Certifications / Affiliations

AWWA Cross Connection Control Specialist; NPDES Storm Water Quality Training for Construction Site Activities; California Department of Public Health Water Treatment Operator; California Department of Public Health Water Distribution Operator; Orange County Health Department Backflow Device Tester; Cla-Val, Engineering, Maintenance and Design; California Rural Water Distribution System Maintenance and Design; OSHA HAZWOPER; NIMS 700; CJPIA Management Academy; Haestad Methods; Water System Design and Hydraulic Modeling; First Aide & CPR

Mr. Patterson is a Construction Manager with AKM Consulting Engineers, and has over 35 years experience in the Water/Wastewater Utilities field, during which time water distribution system design, construction, operations, maintenance, and repair, of water and wastewater infrastructure have been the emphasis of his career. He has numerous certifications, training and knowledge pertaining to the safe and reliable construction, operation and maintenance of water and wastewater infrastructure.

Mr. Patterson served for 18 years with a municipally owned water and wastewater utilities department as an Operations Supervisor, responsible for the supervision and operations of a comprehensive repair, inspection and monitoring program. (50,000 customers, 18,000 service connections, 1.5MGD Ground Water Treatment plant, 2 ground water wells, 200 miles of pipe from 6" to 30", 33 pressure zones, 16 water storage facilities, 15 pump stations, 88 pressure/flow regulating stations, and upwards of 20 subordinate employees). Mr. Patterson has participated in the design, construction, inspection, implementation and management of numerous operational, rehabilitation, and capital improvement projects. Examples of these projects are as follows:

TREATMENT

- LVL Calcium Chloride Tank Replacement Project for Water Replenishment District of Southern California – Construction Manager/Inspector
- Orange County Water District Imperial Headgates and Weir Pond Project - Resident Engineer
- Edward C. Little Water Recycling Facility Clean-in-Place Waste Discharge Project – Chief Field Engineer
- R.O. Train 5 Low Fouling Membrane Test Equipment for West Basin Municipal Water District – Construction Inspector

WATER PUMP STATIONS

- Torrance Recycled Water Booster Station for West Basin Municipal Water District – Engineering Support and Inspection
- Navy Booster Station & Reservoir Upgrade for the City of Seal Beach – Inspector
- Schlegel Booster Pump Station Replacement for the City of San Clemente –Utility Management and Field Engineering.
- Palizada Booster Pump Station Replacement for the City of San Clemente –Utility Management and Field Engineering
- Calle Agua Booster Pump Station Replacement for the City of San Clemente –Utility Management and Field Engineering

WELLS

- Dace Well No. 2 for Golden State Water Company – Field Engineer
- Well 12 for the City of Santa Fe Springs - Construction management and inspection
- Well 9 Discharge Pipeline on Gardenia Avenue and Bushard Street for the City of Fountain Valley – Resident Engineer
- Equipping of Well 31 and Lampson Reservoir Booster Station Improvements for the City of Garden Grove – Construction Inspector

PIPELINES – WATER

- Watermain Improvements at Mariposa Ave. for City of El Segundo - Field Engineer



STEVE PATTERSON

Construction Manager

YEARS OF EXPERIENCE

40 years (16 with AKM)

Certifications / Affiliations

AWWA Cross Connection Control Specialist; NPDES Storm Water Quality Training for Construction Site Activities; California Department of Public Health Water Treatment Operator; California Department of Public Health Water Distribution Operator; Orange County Health Department Backflow Device Tester; Cla-Val, Engineering, Maintenance and Design; California Rural Water Distribution System Maintenance and Design; OSHA HAZWOPER; NIMS 700; CJPIA Management Academy; Haestad Methods; Water System Design and Hydraulic Modeling; First Aide & CPR

- Northrop Grumman Recycled Water Lateral for West Basin Municipal Water District – Construction Manager/Inspector
- Butterfield Chino Creek 10 inch Forcemain Relocation Project for the City of Chino Hills – Construction Manager/Resident Engineer
- Well 9 Discharge Pipeline on Gardenia Avenue and Bushard Street for the City of Fountain Valley - Construction Inspector

WASTEWATER PUMP STATIONS

- WRF 3 Lift Station for the City of Corona - Construction Manager and Resident Engineer
- Lift Station No. 7 for the City of Alhambra – Construction Manager
- Del Avion Wastewater Wet Well Rehabilitation for Moulton Niguel Water District - Construction Manager and Resident Engineer
- Elimination of Sewer Pump Station 7 and Improvements to Sewer Pump Station 1 for the City of El Segundo – Construction Inspector

WASTEWATER PIPELINES

- Myra Avenue Storm Drain, Sewer and Street Improvements #2 for the City of Cypress – Construction Inspector
- Sewer Rehabilitation at Various Locations Project for the City of Cypress – Construction Inspector
- Sewer Spot Repairs for the City of Alhambra – Construction manager/inspector
- Sewer System Repair, Relining, and Replacement Project for City of El Segundo (EPA FUNDED) – Construction manager/inspector

STORMWATER / STORMDRAIN/ STREET IMPROVEMENT

- Imperial Headgates and Weir Pond Project for Orange County Water District – Field Engineer
- Myra Avenue Storm Drain, Sewer and Street Improvements #2 for the City of Cypress – Construction Resident Engineer
- 18-year Street Improvement Program for the City of San Clemente – Committee member

RESERVOIRS

- Carson Advanced Water Treatment Plant Microfiltration (Break) Water Tank Replacement, West Basin Municipal Water District - Construction Manager and Resident Engineer
- Leo J. Vander Lans Water Treatment Facility Calcium Chloride Bulk Storage Expansion - Construction Manager and Resident Engineer
- Structural Improvements and Recoating of Colima Reservoirs No. 2 and No. 3 for the Orchard Dale Water District – Construction Manager and Resident Engineer
- City of San Clemente, El Levante 1.3 MG Pre-Stressed Concrete Reservoir –Utility Management and Inspection Services



MIKE FREDRIKSZ

Construction Manager / Inspector

YEARS OF EXPERIENCE

35+ years (6 with AKM)

HIGHLIGHTS

Construction oversight of capital improvements and large residential development projects

Previously Inspection Services Supervisor for Irvine Ranch Water District

Experience includes: water, recycled water, and wastewater facilities

Reservoirs, pipelines, pump stations, lift stations, buildings, treatment plants, street rehabilitation, slurry seal

Mike Fredriksz has more than 35 years of experience providing construction oversight of Capital Improvements and large residential development projects. Mike's project experience includes water and wastewater facilities, reservoirs, pipelines, pump stations, sewer lift stations, buildings, treatment plants, street rehabilitation and slurry seal. He has been extensively involved with multiple stakeholders including the public, elected officials, developers, contractors, engineers and architects. His responsibilities have included monitoring construction activities, traffic control, preparing daily construction reports, verifying compliance with plans and specifications, maintaining record drawings, final inspections and project startups. Mike has knowledge and experience with project management, submittal process and requests for information and change orders.

TREATMENT PLANTS

- City Of Paramount - Equipping Well N0. 16 and Treatment Plant- AKM is currently providing Construction Management, Inspection and Testing services
- Torrance Refinery Water Recycling Plant, Surge Arrest System Pipe Modifications for West Basin Municipal Water District (2019) – Construction Inspector
- Deep Aquifer Treatment System, City of Santa Ana, CA (2015). Provided construction inspection
- Chlorine Analyzer and Reservoir Mixer at Ten Domestic Reservoirs, City of Irvine, CA (2015) Provided construction inspection
- Michelson Water Recycling Plant – Reinforced Concrete Clarifier Rehabilitation for the Irvine Ranch Water District – Lead inspector
- Michelson Water Recycling Plant – Chlorine Contact Chamber Construction for the Irvine Ranch Water District – Lead inspector
- Dyer Road Initial Disinfection Facility for the Irvine Ranch Water District – Lead inspector
- Dyer Road PDF Ammonia Disinfection Facility for the Irvine Ranch Water District – Lead inspector
- Rattlesnake Chlorination Facility for the Irvine Ranch Water District – Lead inspector

PUMP STATIONS

- Electrical Switchboard Replacement Project for Plant No. 3 for the City of Pico Rivera – Construction Manager
- Zone 1 and 3 Emergency South County Booster Pump Station for IRWD – Construction Inspector
- Tomato Springs - PA 6 Zone 4 and C Reservoirs, Zone 4-6 Potable Water Booster Pump Station, Zone C-D Recycled Water Booster Pump Station for the Irvine Ranch Water District – Lead Construction Inspector
- Zone 3 to Zone 5 (Domestic) and Zone A to Zone C (Recycled) Dual Pump Station for Irvine Ranch Water District - Construction Inspector
- Dyer Road Well No. 6 for Irvine Ranch Water District – Construction Inspector



MIKE FREDRIKSZ

Construction Manager / Inspector

YEARS OF EXPERIENCE

35+ years (6 with AKM)

HIGHLIGHTS

Construction oversight of capital improvements and large residential development projects

Previously Inspection Services Supervisor for Irvine Ranch Water District

Experience includes: water, recycled water, and wastewater facilities

Reservoirs, pipelines, pump stations, lift stations, buildings, treatment plants, street rehabilitation, slurry seal

PIPELINES / STREET REHABILITATION

- Walnut Park Mutual Water Company Meter Replacement Project for Water Replenishment District – Construction Manager
- SA-5 Vault Replacement Project for the City of Santa Ana – Construction Manager
- Cathodic Protection Improvements Project for West Basin Municipal Water District – Construction Manager
- Lift Station No. 6 Forcemain Replacement Project for the South Coast Water District – Inspector
- Joint Transmission Main Vault Upgrades for South Coast Water District – Inspector
- Bellflower and Spring Bridge Repair for the City of Long Beach – Construction Inspector
- Watermain Improvements at Center, Walnut, and Maple for the City of El Segundo – Construction Manager
- Alamitos Seawater Barrier Improvement Project for the Orange County Water District – Construction Inspector
- Thunderbird Sewer and Street Improvement Project, City of Stanton, CA – Construction Inspector
- Capital Improvements, Portola Parkway for the Irvine Ranch Water District - Lead construction
- Jeffrey Road South Domestic and Reclaimed Water Mains, City of Irvine, CA. Provided construction inspection
- Villages of Turtle Rock, Quail Hill and Woodbury, City of Irvine, CA. Provided construction inspection
- Jeffrey Road Grade Separation, City of Irvine, CA. Provided construction inspection
- Alton Roadway, City of Irvine, CA. Provided construction inspection
- The Irvine Company and Five Points Development, City of Irvine, CA.

SEWER LIFT STATIONS

- Pump Station 1 and 7 for the City of El Segundo – Resident Engineer
- Portola Hills Sewer Lift Station Abandonment and Gravity Sewer, City of Irvine, CA. Provided construction inspection

RESERVOIRS

- PA 6 Zone 4 and C Reservoirs, Zone 4-6 Potable Water Booster Pump Station, Zone C-D Recycled Water Booster Pump Station for the Irvine Ranch Water District – Lead inspector
- PA 1 and 2 Orchard Hills Zone 5 Reservoir, City of Irvine, CA. Lead inspector



JACOB LILLEGREEN, EIT-FE, CMIT

Construction Manager

YEARS OF EXPERIENCE

6 years (2 with AKM)

REGISTRATIONS / LICENSES

Engineer in Training

Fundamentals of
Engineering

CMIT Level 3

EDUCATION

B.S. – Civil Engineering,
University of California
Irvine

Mr. Lillengreen has 6 years' experience in engineering and construction management working on various public works projects. He possesses communication and organizational skills to provide valuable support for construction projects. He is fully capable of processing RFIs, submittals and change orders in a timely matter. Mr. Lillengreen has an extensive computing background and is highly proficient in AutoCAD, Bluebeam, Primavera P6, Microsoft Project, and a range of Microsoft programs. He has experience in multiple project management software applications including Procore, EADOC, VPO and Unifier.

- ***Title 22 Converted Filters Booster Pump Station at Edward C. Little Water Recycling Facility for West Basin Municipal Water District*** – Construction Manager – AKM provided construction management and inspection services for the Title 22 Converted Filters Booster Pump Station. Work included construction of new pump station and appurtenances; connecting intake and outflow piping to existing pipeline including cleaning and pipe preparation; construction of new pump station foundation; installation and integration of all required electrical, I&C, and SCADA improvements; and testing and commissioning newly constructed facilities including training personnel and providing training materials and documentation.
- ***PFAS Treatment System for Wells 5A, 8, and 11 for Pico Water District*** – Construction Manager – AKM provided construction management and inspection services for the project which included a 1500 gpm, 1100 gpm, and 3000 gpm wellhead treatment facilities for Wells 5A, 8, and 11, respectively. The project also included the construction of lead-lag dual media pressure vessel systems with PFAS selective ion exchange resins, pre-treatment cartridge filters, and piping and appurtenances for PFAS treatment facilities at Pico Water District's Wells 5A, 8, and 11. The improvements included new reinforced concrete foundation slabs, 2 to 4 ion exchange vessels and 2 to 3 cartridge filters per site, as well as new instrumentation and appurtenances, and relocation of the disinfection chemical injection locations.
- ***Equipping of Well 16 and Treatment Plan for the City of Paramount*** – Construction Manager for the project which included equipping City Well No. 16 with pump, motor, building, piping and appurtenances, and the construction of a Manganese (MN) and future Arsenic (AR) Treatment System to treat approximately 3400 gpm of flow from City Well No. 16. The treatment system raw water quality for design purposes was assumed to have an arsenic (AR) concentration of 12 µg/lit, and a manganese concentration of 59 µg/lit. Removals should provide a finished water quality with an MN of 2 µg/lit. The facility is designed for expansion to be able to treat and remove AR down to 2 µg/lit if in the future it exceeds the primary MCL level of 10 µg/lit in the well water. In addition, the work of this Contract will include the destruction of Well No. 13 and the demolition of the Well No. 13 site. The Contractor will be required to remove, salvage and transport to Well No. 16 several of the existing facilities/equipment at Well No. 13 including treatment vessels and the existing backwash tank.
- ***LB MUST Treatment Plant and Wetlands*** – Assistant Construction Manager for the Treatment Plant Phase, and Construction Manager for the Wetlands Phase. The treatment process train consists of influent strainers, ceramic membrane ultra-filtration (UF), and an advanced oxidation process (UV/AOP). The ancillary processes include



JACOB LILLENGREEN, EIT-FE, CMIT

Construction Manager

YEARS OF EXPERIENCE

6 years (2 with AKM)

REGISTRATIONS / LICENSES

Engineer in Training

Fundamentals of
Engineering

CMIT Level 3

EDUCATION

B.S. – Civil Engineering,
University of California
Irvine

process pumping, process storage tanks, chemical feeding, and air supply. An RO system can be added to the treatment train in the future, downstream of the UV/AOP, to reduce TDS of the effluent and/or provide additional barriers for potential potable reuse. The treatment facility is housed within a 9,000 square foot cement masonry unit building with electrical, chemical and control rooms, and will include an HVAC system.

- **Equipping Well No. 43 for the City of Ontario** – Assistant Construction Manager for the project which includes construction of a block building, installation of a 800kW emergency stand-by generator, installation of a vertical turbine pump and motor, onsite piping, onsite hypochlorite generation system and equipment, electrical controls, and site work.
- **Pier G Wharf Improvement Project, Port of Long Beach**- Mr. Lillengreen worked with the Port of Long Beach on the \$35 million Pier G Wharf Improvements Project as an office engineer. The project included demolition of an existing wharf and the construction of a rock dike, backland, and crane stop. Mr. Lillengreen is tasked with document control duties and general coordination.
- **Fireboat Station Number 15, Port of Long Beach**- Mr. Lillengreen worked with the Port of Long Beach construction management division as an office engineer on the \$31 million Fireboat Station No. 15 project. The project includes a fire station and a boat bay for the POLB fire boat. Mr. Lillengreen is tasked with document control duties including processing submittal responses, RFIs, and change orders. He is responsible for generating and distributing meeting minutes for weekly construction meetings and pre-activity meetings. Mr. Lillengreen coordinates with the Long Beach Fire Department, inspectors, contractors, architects, and engineers to streamline workflows and assist in a successful, timely completion of the project. Also responsible for coordinating As-Built review meetings with the engineer and contractor.
- **Seal Beach Municipal Pier Improvements, City of Seal Beach**- Engineering intern responsible for providing flexible support services. Mr. Lillengreen was tasked with document control duties including the organization and processing of daily reports.
- **Signal Hill Library, City of Signal Hill** - Mr. Lillengreen worked with Simplus Staff at the construction site for the new multi-million-dollar library in Signal Hill. Mr. Lillengreen joined the existing Simplus team to assist with document control and was responsible for submittals and RFIs.
- **Olinda Landfill Front Slope Improvements, Orange County Waste & Recycling**- Mr. Lillengreen worked extensively with Simplus Staff on Phase II of the Front Slope Improvements Project at the Olinda Landfill as an engineering intern. Mr. Lillengreen was tasked with organizing and processing daily reports, processing RFIs & submittals, and generating as-builts on Bluebeam Revu. Mr. Lillengreen also performed extensive field engineer duties including photo-documentation, activity reporting, and labor and equipment counts. Mr. Lillengreen was also instrumental in reviewing SWPPP reports and coordinating SWPPP inspection visits to the site.



RYAN BIGGER

Construction Inspector/ Special Inspection

YEARS OF EXPERIENCE

10 years (3 with AKM)

REGISTRATIONS / LICENSES

- ICC Reinforced Concrete Special Inspector
- ICC Pre-Stressed Concrete Special Inspector
- ICC Structural Masonry Special Inspector
- ICC Spray Applied Fire Proofing Special Inspector
- ICC Structural Steel and Bolting special Inspector
- **Independently certified as a special inspector in the County of Orange, County of Los Angeles, and City of Long Beach through the District of State Architects (Grades k - 12)*

Mr. Ryan Bigger has more than 10 years of experience providing construction management and inspection services. Ryan's project experience includes pipeline, pump stations, treatment facilities, reservoirs, roads, highways, buildings and airports. He has performed construction special inspection and geotechnical soils testing services throughout Southern California, including special inspection services for reinforced concrete structures, including pre-stressed, shotcrete, masonry, bolting and spray applied fire proofing construction.

- John Wayne Airport – Terminal C Exterior Expansion – Special Inspection
- City of South Pasadena – Wilson Reservoir Project – Special and Soils Inspection
- City of Yorba Linda – Yorba Linda Towne Center Parking Structure Project – Special Inspection
- City of Yorba Linda – Yorba Linda Library and Arts Center Buildings Project – Special and Soils Inspection
- Los Angeles County Metropolitan Transportation Authority – Crenshaw/LAX Transit Corridor Project – Special and Soils Inspection
- City of Palos Verdes – San Ramon Canyon Storm Drain System – Special Inspection
- Santa Monica School District — Special Inspection
- ***Equipping of Well 43 for Ontario Municipal Utilities Company*** – Project Inspector for the project which includes construction of a block building, installation of a 800kW emergency stand-by generator, installation of a vertical turbine pump and motor, onsite piping, onsite hypochlorite generation system and equipment, electrical controls, and site work.
- ***Title 22 Converted Filters Booster Pump Station at Edward C. Little Water Recycling Facility for West Basin Municipal Water District*** – Project Inspector – AKM provided construction management and inspection services for the Title 22 Converted Filters Booster Pump Station. Work included construction of new pump station and appurtenances; connecting intake and outflow piping to existing pipeline including cleaning and pipe preparation; construction of new pump station foundation; installation and integration of electrical, I&C, and SCADA improvements; testing and commissioning newly constructed facilities including training personnel.
- ***Leahy Well for Bellflower Somerset Mutual Water Company*** – Resident Engineer and Inspector - AKM provided construction management and inspection services for the Leahy Ave Water Well Facility which included construction of new domestic water well and appurtenances with a new 1855 square foot masonry block building and pump station, new electrical (SCE) service, along with various site improvements such as concrete masonry walls, standby generator and automatic transfer switch, gates, site demolition, grading, right-of-way improvements, paving, vehicle canopy, landscaping and percolation basin.
- ***Imperial Headgates and Weir Pond Project for Orange County Water District*** – Special Inspector - AKM provided construction management and field engineering for the Imperial Headgates and Weir Pond Rehabilitation Project. The project included the following: supply and installation of a new trash rack and monorail gripper system for river debris removal; removal and replacement of electrical



RYAN BIGGER

Construction Inspector/ Special Inspection

YEARS OF EXPERIENCE

10 years (3 with AKM)

REGISTRATIONS / LICENSES

- ICC Reinforced Concrete Special Inspector
- ICC Pre-Stressed Concrete Special Inspector
- ICC Structural Masonry Special Inspector
- ICC Spray Applied Fire Proofing Special Inspector
- ICC Structural Steel and Bolting special Inspector
- **Independently certified as a special inspector in the County of Orange, County of Los Angeles, and City of Long Beach through the District of State Architects (Grades k - 12)*

conduits and panels inside the Control Building; removal and replacement of Control Building and Generator Building roofs, access hatches, and ventilation fans; replacement of three (3) 54-inch square cast-iron slide gates and five (5) electrical actuators; installation of two Doppler flow meters in the Bypass Conduits; integration of new signals from cleaning system and flow meters to existing SCADA system; construction of concrete retaining walls and slab in support of new monorail and gripper trash racks cleaning system; demolition of existing flume structure, Weir No. 1 and drain pipe slide gate and structure, and existing Weir No. 2 and drain pipe slide gate and structure; construction of new flume structure and related pressure transducer system, new Weir No. 1 with new drain slide gate and structure, new sharp crested Weir No. 2 with new drain slide gate and structure, and related pressure transducer system; regrading of existing Weir Ponds 1 and 2; and testing, training and startup.

- ***Microfiltration Steel Break (Filtrate) Tank Replacement at the Carson Reclamation Facility for West Basin Municipal Water District*** – Inspector
- ***WRF-3 Sewer Lift Station for the City of Corona*** – Inspector
- ***Myra 3 In-Line Detention Basin, Storm Drain, and Sewer Improvements for the City of Cypress*** – Special Inspector



ROBERT BOSTIC

Construction Inspector

YEARS OF EXPERIENCE

18 years (4 with AKM)

HIGHLIGHTS

SWRCB Grade IV Water
Treatment Operator

SWRCB Grade IV Water
Distribution Operator

Experience includes water
treatment facilities, natural gas
systems, street maintenance,
desalination plants, operations
and management

Former US Marine Corps
Sergeant

Mr. Robert Bostic has more than 18 years of experience providing construction management and inspection services. Robert's project experience includes water and natural gas systems, street maintenance, desalination plants, treatment plants, operations, and management. He is a licensed Grade IV Water Treatment Operator and Grade IV Water Distribution Operator.

- **Cypress Water Production Facility Upgrades for the City of Lomita – Inspector -** AKM Consulting Engineers is currently providing construction management and inspection for the project which includes construction of a Granular Activated Carbon (GAC) treatment facility and associated ancillary equipment at the City of Lomita's Cypress Water Production Facility. The existing facility is comprised of a deep well pump, discharge piping, treatment facilities for the well water, and a 10 million gallon reservoir. The facility is currently inoperable due to high sulfides which cannot be removed with the existing treatment equipment. The new GAC system will remove sulfides to within acceptable levels. Additional work also includes design, installation and commissioning of a security system; site work (demolition, work, excavations); pipelines; canopy; electrical, controls and instrumentation; startup testing, and training; potholing; a portable generator relocation; and site shoring.
- **PFAS Treatment System for Wells 5A, 8, and 11 for Pico Water District – Project Inspector –** AKM is providing construction management and inspection services for the project which includes a 1500 gpm, 1100 gpm, and 3000 gpm wellhead treatment facilities for Wells 5A, 8, and 11, respectively. The project also included the construction of lead-lag dual media pressure vessel systems with PFAS selective ion exchange resins, pre-treatment cartridge filters, and piping and appurtenances for PFAS treatment facilities at Pico Water District's Wells 5A, 8, and 11. The improvements included new reinforced concrete foundation slabs, 2 to 4 ion exchange vessels and 2 to 3 cartridge filters per site, as well as new instrumentation and appurtenances, and the relocation of the disinfection chemical injection locations.
- **Rehabilitation of Water Wells Wilson 1A and Citizens 9 – Inspector -** The project entailed the rehabilitation of two municipal water supply wells which included the following: Removal of the existing well pump, column piping and discharge head at each location, clean and redevelopment of the wells, the installation of new mechanical piping and valves, as well as the replacement of the existing well starter with variable frequency drives. AKM was responsible for the mechanical and electrical inspections. Once the well pumps, column piping and discharge heads were removed, the Contractor delivered the existing equipment to their facility. AKM inspected the condition of the pumps and equipment and determined that while the discharge heads could be refurbished, that the pump and column piping should be replaced. AKM inspected the installation of the new well pump, column piping and refurbished well discharge head at both well sites. Client were proactive in meeting regulatory requirements and water quality targets.
- **Microfiltration Steel Break (Filtrate) Tank Replacement at the Carson Reclamation Facility for West Basin Municipal Water District –** Inspector for the project which consisted of the following work at the Juanita Millender- McDonald Carson Regional Water Recycling Plant, demolition of an existing 194,000-gallon welded steel tank, tank foundation, and appurtenances; installation of temporary above-ground bolted steel storage tank and process piping; design and installation of



ROBERT BOSTIC

Construction Inspector

YEARS OF EXPERIENCE

18 years (4 with AKM)

HIGHLIGHTS

SWRCB Grade IV Water
Treatment Operator

SWRCB Grade IV Water
Distribution Operator

Experience includes water
treatment facilities, natural gas
systems, street maintenance,
desalination plants, operations
and management

Former US Marine Corps
Sergeant

pressure grout soils stabilization for the area underneath the proposed replacement tank; construction of a new 194,000-gallon welded steel tank, foundation, and appurtenances; cathodic protection; connection of tank piping; and site grading and drainage improvements.

- **Barrier Blend Station Modifications for West Basin Municipal Water District** – Inspector for the Project which involved modifications to an existing blending station to accommodate a new development. Work elements included the relocation of the existing telemetry cabinet, a new electrical service and meter section, modifications to the existing blending vault, new cathodic protection test stations, grading and construction of a new retaining wall.
- **Santa Barbara Desalination Plant for IDE Americas** - Plant Manager/Chief Plant Operator. In this role, Mr. Bostic oversaw all projects and maintenance within the plant including observation of the quality of construction. He worked closely with Clients to ensure consistent and reliable operation of reactivated seawater desalination plant. Ensured DBO entity and
- **Carlsbad Desalination Plant for IDE Americas** - Operations Manager
 - Oversaw construction of all maintenance and repair projects including construction observation and presiding over testing on completed scopes of work.
 - Ensured that CDP production and delivery systems are operated safely, effectively, within contractual limits, and within applicable permit limits.
 - Guided staff in following health and safety rules required by local, state and federal law
 - Assisted Process Control Engineer, Chief Plant Operator, Plant Manager, Maintenance Manager and OT Manager with tasks as needed and volunteers to provide assistance at all times
 - Reviewed records of operational events and provided operational advice to operations staff
 - Provided advanced technical training to operations staff related to CDP processes
 - Increased technical expertise of all operators, continually works to help operations staff learn more about CDP processes
 - Worked closely with other CDP management staff to maintain flow of information
 - Helped operations staff with more complex tasks as needed
 - Supported operations staff in pursuit of their professional development and education
 - Maintained high standards for operations in the performance of job duties
 - Continuously sought to boost the morale of employees as well as keep them engaged and productive
 - Worked to improve leadership skills, methods and practices as a member of the management team
 - Encouraged operations staff to research and learn more about processes, equipment and best practices to increase problem solving and troubleshooting skills



BRAD JACKSON

Construction Inspector

YEARS OF EXPERIENCE

30 years (1 with AKM)

HIGHLIGHTS

Previously with Irvine Ranch Water District

Worked his way up the ladder to managing teams of dedicated construction inspectors

Oversaw projects: housing tracts, pipelines, reservoirs, pump stations, well rehabilitations, chemical feed facilities

Mr. Jackson has spent the past 30 years with the Irvine Ranch Water District. He has progressed from a position in the warehouse learning the basics of pipes, fittings and appurtenances to managing a team of dedicated construction inspectors overseeing and inspecting projects from housing tracts to the construction of District reservoirs, pump stations, well rehabilitations and chemical feed facilities. He possesses excellent oral and written communication skills and take great pride in composing documentation and reports. Collectively, with his experience and education, he will provide excellence in inspection services.

- **Orange Park Acres Transmission Pipeline Installation for Irvine Ranch Water District** - Provided inspection services
- **Water Re-Use Project for Irvine Ranch Water District** - Provided inspection services
- **Sand Canyon Grade Separation for Irvine Ranch Water District** - Provided inspection services
- **Wells 21 and 22 Pipelines to the Desalter Treatment Plant for Irvine Ranch Water District** - Provided inspection services
- **Desalter Treatment Plant to the Zone 1 System for Irvine Ranch Water District** - Provided inspection services
 - **Well Pump to Waste Pipeline:** Inspections provided for the installation of 1,300 L.F. of fully welded 12" C.M.L. & C pipe for a pump-to-waste pipeline connecting to an existing 66" County of Orange storm drain.
 - **Product Water** – Inspections provided for the installation of a product water pipeline consisting of approximately 13,026 L.F. of fully welded 24-inch C.M.L. & C pipe. Installation included jack and bore operations at the BNSF railroad, across arterial street intersections, under the Santa Fe Channel box culvert and under Peters Canyon Wash. The 24" product water pipeline connected to an existing 42" prestressed concrete cylinder steel pipeline.
 - **Brine Pipeline** - Observed and inspected the installation of the brine disposal force main consisting of approximately 1,570 L.F. of 10" HDPE pipe from the Wells 21 and 22 Treatment Plant terminating at the existing Orange County Sanitation District (OCSD) 36-inch trunk sewer located near the intersection of Red Hill Avenue and Edinger.
- **Orange Park Acres Reservoir Demolition for Irvine Ranch Water District** - Provided inspection services
- **Orange Park Acres Well Destruction and Installation for Irvine Ranch Water District** - Provided inspection services
- **Orange Park Acres Well Site, Demolition and Re-development for Irvine Ranch Water District** - Provided inspection services
- **Initial Disinfection Facility Chlorine Injection Line Replacement for Irvine Ranch Water District** - Provided inspection services
- **Initial Disinfection Facility (IDF) for Irvine Ranch Water District** - Provided inspection services
- **Tustin Ranch Road DW, RW and Sewer Installation for Irvine Ranch Water District** - Provided construction inspection services to ensure installation was to specification for IRWD including: **Potable Water** - 1,146 L.F. of 16" CL-200 PVC pipe; 181 L.F. of 16" fully welded C.M.L. & C. steel pipe; 195 L.F. of 12" fully welded C.M.L. & C. steel pipe; 210 L.F. of 12" D.I. CL-200 fully restrained pipe; 7,245 L.F. of 12" C-900 CL-200 PVC pipe; 195 L.F. of 10" C-900 CL-200 pipe; all related fittings, thrust restraints, valves and cathodic protection systems. Oversaw the hydrostatic testing of the pipeline and fittings, captured water samples for bacteriological testing and followed the chain-of custody to the laboratory. **Recycled Water** – 211 L.F. of 16" CL-200 PVC pipe; 530 L.F. of 6" fully welded C.M.L. & C. steel pipe; 14,920 L.F. of 6" CL-200 PVC pipe; 361 L.F. of 4" C-900 PVC CL-200 pipe; all related fittings, thrust restraints, valves and cathodic protection systems. Oversaw the hydrostatic testing of the pipeline and fittings. **Sewer System** - 2,815 L.F. of 20" PVC SDR-35 sewer pipe; 558 L.F. of 10" PVC SDR-35 pipe; 1,194 L.F. of 8" PVC SDR-35 pipe; 30 L.F. of steel casing for sewer piping; construction of 48" and 60" sewer manholes and demolition and abandonment of a sewer lift station and facilities. Oversaw the testing and CCTV of installed sewer piping.
- **Various Housing Tract Development and Commercial Development for Irvine Ranch Water District** - Provided inspection services
- **Wells 1, 5 and 13 Redevelopment for Irvine Ranch Water District** - Provided inspection services



CRAIG (CJ) ERVIN

Construction Inspector

YEARS OF EXPERIENCE

34 years (8 with AKM)

REGISTRATIONS / LICENSES

Grade 3 California Water
Treatment Operator

American Water Works
Association Grade 2
Distribution Operator

HIGHLIGHTS

Water Reclamation
Plants

Water And Sewer Pump
Stations

Street Improvements

Buildings

Pipelines

Infrastructure

Mr. Craig (CJ) Ervin, is a licensed Grade 3 California Water Treatment Operator who possesses over 34 years of experience in construction inspection for water reclamation plants, water and sewer pump stations, pipelines and infrastructure for new tract developments.

Additionally, Mr. Ervin has provided claims management, cost control, change order preparation, change order negotiation, warrantee inspections, warrantee work coordination with contractors, and constructability review services to municipal agencies.

TREATMENT

- Edward C. Little Water Recycling Facility Clean-in-Place Waste Discharge Project – Inspector
- Sodium Hypochlorite Storage Facility for the City of Anaheim – Inspector
- Phase IIA Design-Build Improvements at the Michelson Water Reclamation Plant for the Irvine Ranch Water District – Inspector
- Tertiary Filter Repair Project for the at the Michelson Water Reclamation Plant for the Irvine Ranch Water District – Lead Inspector
- Phase I Michelson Water Reclamation Plant Upgrades for the Irvine Ranch Water District – Lead inspector
- Nitrogen Removal Project at the Michelson Water Reclamation Plant for the Irvine Ranch Water District – Inspector
- San Joaquin Marsh for the Irvine Ranch Water District - Inspector
- Spent Backwash Tank Repair Project at the Michelson Water Reclamation Plant for the Irvine Ranch Water District – Inspector
- Main Switchboard Replacement Project at the Michelson Water Reclamation Plant for the Irvine Ranch Water District – Lead Inspector
- Unit Substation Repair Project at the Michelson Water Reclamation Plant for the Irvine Ranch Water District – Inspector
- Reconstruction of the Headworks Facility at the Michelson Water Reclamation Plant for the Irvine Ranch Water District – Lead Inspector

PIPELINES

- Electrical Switchboard Replacement Project for Plant No. 3 for the City of Pico Rivera – Construction Inspector
- Cathodic Protection Improvements Project for West Basin Municipal Water District – Inspector
- Watermain Improvements at Virginia, Oak, and Bayonne for the City of El Segundo – Lead Inspector
- Watermain Improvements at Center, Walnut, and Maple for the City of El Segundo – Inspector



CRAIG (CJ) ERVIN

Construction Inspector

YEARS OF EXPERIENCE

34 years (8 with AKM)

REGISTRATIONS / LICENSES

Grade 3 California Water
Treatment Operator

American Water Works
Association Grade 2
Distribution Operator

HIGHLIGHTS

Water Reclamation
Plants

Water And Sewer Pump
Stations

Street Improvements

Buildings

Pipelines

Infrastructure

- Olive Street Water Main Replacement for the City of Anaheim - Inspector
- 24-inch University Drive Parallel Recycled Water Pipeline and Michelson Recycled Water Pipeline Replacement for the Irvine Ranch Water District – Inspector

WASTEWATER PIPELINE

- SA-5 Vault Replacement Project for the City of Santa Ana - Inspector- Inspector
- AES Sewer Design Revision 1 project for Alamos Energy, LLC – Field Engineer
- Ross Avenue Sewer Improvements Project for the City of Alhambra – Construction Inspector
- Forcemain Improvements for the Paseo Del Mar and Rocky Point Sewer Pump Stations – Construction Inspector
- Various Projects throughout Orange County for the Irvine Ranch Water District - Inspector
- Tustin Ranch Development Sewer Improvements for the Irvine Ranch Water District – Lead Resident Engineer
- Marine Corp Base Tustin for the Irvine Ranch Water District - Provided inspection
- Newport Coast Development Sewer Improvements for the Irvine Ranch Water District - Lead Resident Engineer
- Harvard Avenue Trunk Sewer For the Irvine Ranch Water District – Lead Inspector

WASTEWATER PUMP STATIONS

- WRF-3 Sewer Lift Station for the City of Corona – Inspector
- University Lift Station Upgrade Project for the Irvine Ranch Water District - Construction inspector
- Newport Coast Drive Lift Station for the Irvine Ranch Water District – Construction field engineer
- Coastal Ridge Lift Station for the Irvine Ranch Water District – Construction field engineer
- Montecito Sewer Lift Station for the Irvine Ranch Water District – Construction field engineer



JAKE HUFFMAN

Construction Inspector / Special Inspection

YEARS OF EXPERIENCE

21 years (2 with AKM)

CERTIFICATIONS

ACI Concrete Field Testing
Technician – Grade 1 – ID
152165

ICC 8075008

Reinforced Concrete Inspector

Masonry Inspector

Soils Inspector

Caltrans Certifications
CT 105 – Calculations –
Gradings; CT 125 – Sampling
(Soil & Agg) ; CT 201 – Sample
Preparation; CT 202 – Sieve
Analysis ; CT 205 – Percent
Crushed Particles; CT 216 –
Relative Compaction ; CT 217 –
Sand Equivalent; CT 226 –
Moisture Content (Soil & Agg) ;
CT 227 – Cleanness Value; CT
229 – Durability

Mr. Jacob Huffman, a seasoned construction inspector, is a certified ACI Concrete Field Testing Technician, ICC Certified, and Caltrans Certified inspector who possesses over 21 years of experience in construction inspection for underground water, sewer, storm drain, and other utility work, as well as water resource related facilities such as pump stations, treatment plants and reservoirs. His experience also includes a variety of street rehabilitation work and municipal buildings. Mr. Huffman has inspected all phases of construction of new facilities, as well as rehabilitation of existing facilities from inception to completion. His in-depth knowledge of soils and construction related materials such as asphalt concrete, concrete and structural metals, make him a valuable asset to all projects he serves on.

- ***Long Beach Municipal Stormwater Treatment Facility (LB-MUST) for the City of Long Beach*** – Lead Inspector - AKM provided quality control and constructability review of the proposed treatment plant and conveyance system design of the 90 percent design package and is currently providing construction management and inspection during construction. The treatment is designed with the ability to treat both brackish and non-brackish influent flows through separate treatment trains. The treatment process train consists of influent strainers, ceramic membrane ultra-filtration (UF), and an advanced oxidation process (UV/AOP). The ancillary processes include process pumping, process storage tanks, chemical feeding, and air supply. An RO system can be added to the treatment train in the future, downstream of the UV/AOP, to reduce TDS of the effluent and/or provide additional barriers for potential potable reuse. The ceramic membrane system, which consists of two (2) 1 million gallon per day (MGD) units as well as the UV/AOP were pre-purchased by the City. The treatment facility will be housed within a 9,000 square foot cement masonry unit building with electrical, chemical and control rooms, and will include an HVAC system. Also being constructed is a wetlands and walking path.
- ***Phase IV Optimization & Pall Mobile Microfiltration for West Basin Municipal Water District*** – Deputy Inspector reporting to AKM Resident Engineer. AKM provided construction management and inspection services for the Phase IV Optimization and Mobile Microfiltration Trailer Project. The Phase IV work consisted of the installation of equipment to add sodium hypochlorite to the clean-in-place process for all six filter basins in the phase IV MF system. The Pall Trailers Mobile Microfiltration work consisted of construction of utilities and infrastructure required to support the installation of 2 Pall Microfiltration Trailers at the ECLWRF, north of the Phase II microfiltration including clearing and grubbing of an existing area within the plans, construction of reinforced concrete pads for the trailers, installation of chemical systems, equipment and piping for sodium hypochlorite and ferric chloride. Setting of the trailer units, hot tapping existing piping, electrical work including new conduit and wire as well as coordination with the Plant's integrator for development of control screens for the plant SCADA system.
- ***Center St. Water Main Improvements: Center St. & Pine, – City of El Segundo*** – Construction Inspector for the project which consisted of the construction of 1,500 linear feet of 10-inch ductile iron watermain pipe; 50 linear feet of 6-inch ductile iron watermain; appurtenant valves; fire hydrant abandonments; ten (10) connections to the existing system; reestablishment of water services; hydrostatic testing of the new watermain; chlorination and then subsequent de-chlorination of the new watermain



JAKE HUFFMAN

Construction Inspector / Special Inspection

YEARS OF EXPERIENCE

21 years (2 with AKM)

CERTIFICATIONS

ACI Concrete Field Testing
Technician – Grade 1 – ID
152165

ICC 8075008

Reinforced Concrete Inspector

Masonry Inspector

Soils Inspector

Caltrans Certifications
CT 105 – Calculations –
Gradings; CT 125 – Sampling
(Soil & Agg) ; CT 201 – Sample
Preparation; CT 202 – Sieve
Analysis ; CT 205 – Percent
Crushed Particles; CT 216 –
Relative Compaction ; CT 217 –
Sand Equivalent; CT 226 –
Moisture Content (Soil & Agg) ;
CT 227 – Cleanness Value; CT
229 – Durability

and final flushing. The project also included rehabilitation of asphalt concrete paving within the limits of the watermain alignment; reconstruction of an existing concrete cross gutter; reconstruction of curb, gutter and sidewalk improvements; slurry seal of Center Street and Pine Avenue within the limits of construction and traffic striping.

- ***East of Sepulveda Street Rehabilitation Project*** – Construction Inspector. The work consisted of construction/installation, of street resurfacing (asphalt concrete overlay), utility manholes and valve can adjustments, traffic loops restoration, striping, street sweeping, and traffic control. This project involved A.C. Overlay. Existing pavement markers and striping were removed for the paving and then re-installed once resurfacing has occurred. Catch basins were appropriately protected from construction debris, and existing flow lines to catch basin was maintained during and after street resurfacing.
- ***Alamitos Barrier Improvements for Orange County WD*** – Special Inspector reporting to AKM Lead Inspector for the project which involves the drilling and equipping of seventeen (17) injection wells including associated vaults, piping, valves electrical and SCADA equipment, the construction of four (4) nested monitoring wells; two (2) shallow piezometers, pipeline connections to the existing supply line and integration of the new equipment with the Los Angeles County Department of Public Works (LACDPW), the agency who maintains the barrier facilities, existing SCADA system. The project is currently in the design phase and the AKM project team is performing a comprehensive constructability review for the preliminary design reports. Additional constructability reviews are scheduled for the 30-percent, 80-percent and 95-percent design documents. Project challenges include the work site being situated within the access road to the Orange County Flood Control District (OCFCD) Alamitos Channel causing significant space limitations and access restriction as well as a large residential retirement community adjacent to the south of the Channel and the Los Angeles Department of Water and Power (LADWP) Haynes Power Generating Station adjacent to the project to the north. Permitting and close coordination with LACDPW, OCFCD and LADWP.
- ***Cathodic Protection Improvements Project for West Basin MWD*** – Inspector-AKM Consulting Engineers provided construction management and inspection services for the Cathodic Protection Improvements Project. Work included the repair and rehabilitation of existing cathodic protection (CP) test stations, the construction of new CP test stations, the construction of new corrosion monitoring test stations, and the repair of discontinuous joints within West Basin’s recycled water distribution system. The Project requires work on 22 metallic pipelines, within 12 separate permitting jurisdictions, which convey secondary effluent, recycled water, barrier injection water, and brine wastewater. Several of the 22 work locations are constrained by specific dates and windows of time imposed by the various permitting agencies. The project sequencing was therefore critical to ensuring that all work could be completed within the Contract duration.



FRANK MORALES

Construction Inspector

YEARS OF EXPERIENCE

30 years (4 with AKM)

HIGHLIGHTS

Construction management, supervision, inspector of record, Owners' representative, architectural, civil engineering design skills, sales, and customer service

Spent 10 years of his career working with the State of California – Familiar with public agency organizational structure, customs, and practices

With more than three decades of performance-based progression to senior-level executive management in the large corporate business environments, Frank has a well-honed and proven background in property management, construction management, construction supervision, inspector of record, owners' representative, architectural, civil engineering design skills, sales and customer service. Along with the ability to communicate on every level required to perform any given task. Provide an extensive amount of Government and private sector contacts. Mr. Morales is a field engineer/inspector who as a highly motivated and results oriented professional with exceptional leadership and communications skills. He has a solid track record of consistently meeting and exceeding individual, departmental and company goals and expectations.

Project & Construction Management: Responsible for the developing, designing and implementing of new construction and remodel of office buildings, tenant improvements, restaurants, residential re-models and custom homes. Coordination for the maintenance and operations of commercial office buildings and infrastructure. Administer contract closeouts, guarantees and warranties Act as the owner's agent/representative for countless public works, transportation and commercial projects.

Construction Inspection: 15+ years of experience performing as a Construction Manager, Owners Representative, Senior Inspector. Inspector of Record as a consultant for the State of California for DGS & Cal-Trans for the 12 story, 389,00 SF "SUPERBLOCK" \$70 Million Class A commercial office building project. Manage 49 Deputy Inspectors from 3 Testing Laboratories. Inspector of Record, Owners Representative for the North County Transportation District (San Diego) Coaster Train project

Engineering & Architectural Experience: 25 years of Architectural & Civil drafting & design (AUTOCAD 10 Years) experience. Supervision of design production staff. Professional plan checker, implementation of drafting & design standards. Broad over the counter plan processing through dozens of City, County, State and Federal agencies.

Cathodic Protection Improvements Project for West Basin Municipal Water District – Inspector - AKM Consulting Engineers provided construction management and inspection services for the Cathodic Protection Improvements Project. Work included the repair and rehabilitation of existing cathodic protection (CP) test stations, the construction of new CP test stations, the construction of new corrosion monitoring test stations, and the repair of discontinuous joints within West Basin's recycled water distribution system. The Project required work on 22 metallic pipelines, within 12 separate permitting jurisdictions, which convey secondary effluent, recycled water, barrier injection water, and brine wastewater. Several of the 22 work locations were constrained by specific dates and windows of time imposed by the various permitting agencies.

Los Angeles Stadium and Entertainment District at Hollywood Park Reclaimed Water Plans Phase I for West Basin Municipal Water District – Project Inspector - AKM provided Construction Inspection for the project which involves the construction of approximately 13,500 lineal feet of 8 inch to 12 inch PVC recycled water pipe. Also included are valves, air/vacs and blow-offs, as well as hydrostatic testing and flushing of the completed pipeline. The pipeline will serve recycled water for irrigation at the new Los Angeles Rams Stadium and Entertainment District, as well as filling a proposed lake within



FRANK MORALES

Construction Inspector

YEARS OF EXPERIENCE

30 years (4 with AKM)

HIGHLIGHTS

Construction management, supervision, inspector of record, Owners' representative, architectural, civil engineering design skills, sales, and customer service

Spent 10 years of his career working with the State of California – Familiar with public agency organizational structure, customs, and practices

the entertainment district. The facility was constructed by Turner/AECOM, the developer of the stadium and entertainment district; yet will be owned and operated by West Basin Municipal Water District. With 49 different contractors working on the site each day, communication and coordination at the field level was critical to maintain schedule.

Construction and Inspection Services for Southern California Cities and Water Agencies - Senior Construction Inspector. Responsibilities included performing on-site and off-site construction inspection. Oversaw General Contractors and Sub-Contractors to ensure all construction met approved plans and specifications, local codes, state, federal environmental regulation, Cal OSHA and construction standards. Confer with City and or Water Agency engineering staff on design problems encountered in the field. Some of the specific projects are contained below:

- 25 mile secondary effluent (Water Reuse) transfer to settling ponds for Alfalfa irrigation CML&C outfall pipeline for Bear Valley Water District.
- 8" VCP, 2,200 LF sewer main Rancho Ave to sanitation plant. Primary digester sludge tanks, sludge filter presser and dryer for the Colton Sanitation District.
- 60" RCP storm drain 2,800 LF – Beach Blvd – Katella Ave to Knott St and South - Sedimentation tanks, filtration boxes for the City of Stanton
- Removal of leaking underground Diesel Fuel tanks. Replacement with 20,000 Gallon tanks, installation of 6 new fuel pumping stations and concrete parking / service yard for the City of Stanton
- 8" Water main installation and services - Mountain Ave through residential loop Streets for the San Antonio Water District
- 8" Water Main installation and services 1,800 LF - Duquesne Ave for the City of Culver City
- Limonite ultimate right of way widening - paving, curb & gutter, medians, hardscape, landscape and irrigation for Jurupa Valley
- Office Buildings for the Department of General Services - Office Building Manager II
- Occupied Commercial Office Buildings for the Department of General Services - Chief Engineer II .
- "Old Town Temecula" Rehabilitation Project - Construction Manager and Senior Inspector.
- SUPERBLOCK" State Consolidated Offices Building in San Bernardino - Inspector of Record and Construction Manager.
- Manage construction & maintenance programs for commercial, industrial, residential & public works projects throughout Southern California - Construction Manager and Senior Inspector
- North County San Diego Transportation District (Coaster Train)



LEVI HARRIS

Construction Inspector

YEARS OF EXPERIENCE

4 years (1 with AKM)

HIGHLIGHTS

Previous Hands-On
Construction Experience

Proficient in the Building,
Programming and
Repair of Electrical and
Control Panels

Mr. Levi Harris is seasoned construction professional who has a broad background in pipeline construction, treatment facilities, as well as building, programming, retrofitting, and repairing electrical and control panels. Mr. Harris previously worked for a construction contractor specializing in oil and gas pipelines. He leverages his well-rounded experience to provide exceptional inspection service to AKM's clients, and prides himself in thorough documentation practices.

▪ **PFAS Water Treatment System for Montebello Land and Water Company** – Construction Inspector – AKM is providing construction management and inspection services for the project which includes the construction of a PFAS treatment system (cartridge filters and ion exchange vessels), chemical storage building, piping, Well 14 piping improvements, as well as miscellaneous site improvements.

▪ **Long Beach Municipal Stormwater Treatment Facility (LB-MUST) for the City of Long Beach** – Inspector (Wetlands) - AKM provided quality control and constructability review of the proposed treatment plant and conveyance system design of the 90 percent design package and is currently providing construction management and inspection during construction. The treatment is designed with the ability to treat both brackish and non-brackish influent flows through separate treatment trains. The treatment process train consists of influent strainers, ceramic membrane ultra-filtration (UF), and an advanced oxidation process (UV/AOP). The ancillary processes include process pumping, process storage tanks, chemical feeding, and air supply. An RO system can be added to the treatment train in the future, downstream of the UV/AOP, to reduce TDS of the effluent and/or provide additional barriers for potential potable reuse. The ceramic membrane system, which consists of two (2) 1 million gallon per day (MGD) units as well as the UV/AOP were pre-purchased by the City. The treatment facility will be housed within a 9,000 square foot cement masonry unit building with electrical, chemical and control rooms, and will include an HVAC system. Also being constructed is a wetlands and walking path.

▪ **Walnut Park Mutual Water Company Meter Replacement Project for Water Replenishment District** – Inspector - AKM is currently providing construction management and inspection service for the project which involves replacement of all existing residential water meters within the Walnut Park MWC system. The water meters are being replaced with Kamstrup ultrasonic meters. Work includes removal of existing water meters, installation of new water meters, installation of new transmission antennas and receiving units, replacement of existing inlet and outlet couplings, replacement of concrete meter boxes, and installation of data system programming.

▪ **Automation Technician | Cemtek Environmental Santa Ana, Ca**

- Performed calibration, maintenance, testing, troubleshooting, and repair on a variety of gas analyzers and analytical instrumentation in continuous emission monitoring systems.
- Identified, reported and corrected unsafe work environments.
- Worked on logic diagrams, electrical and mechanical drawings and sketches, and other written instructions.
- Maintained all logs and required documentation repairs and preventative maintenance.
- Independently worked on complex assignments in which experience and knowledge was required to calibrate instruments and resolve problems and follow quality assurance and quality control procedures for the equipment.
- Performed work at various locations including oil refineries, chemical plants, power generation facility and industrial work locations.

SUBCONSULTANTS

AKM Consulting Engineers has included one (1) subconsultant in our project team to comprehensively address all the potential needs of the identified projects, and deliver technically superior work products: Ninyo and Moore (material testing). Resumes including a list of related projects completed by the key staff are included at the end of this Section. Key staff members will be available throughout the duration of the Professional Services Agreement and no person shall be removed or replaced without prior written concurrence of the City.

MR. GARRETH SAIKI, PE, GE
NINYO AND MOORE - Role: Material Testing
Years of Experience: 30+

Ninyo & Moore, was incorporated in 1986 to provide high-quality consulting services in geotechnical engineering, construction inspection and testing, engineering geology, hydrogeology, hazardous waste remediation and environmental assessment. Ninyo & Moore has been involved in projects encompassing most aspects of geotechnical engineering, including pipelines, dams, channels, storm drains, soundwalls, roads, highways, reservoirs, pump stations, treatment plants, sewers, landfills, and other public and private works. As a Principal Engineer for Ninyo & Moore, Garreth Saiki, PE, GE, with over 30 years of experience in providing geotechnical services, will direct and supervise the material testing, and develop recommendations for the on-call projects.

References:

Orange County Sanitation District – William Gilbert (714) 593-7844
City of Pasadena – Tiffany Chen (626) 744-4191
Riverside County – Hector Davila (951) 955-6880

GARRETH SAIKI, PE, GE

NINYO AND MOORE
MATERIAL TESTING

YEARS OF EXPERIENCE

30+

REGISTRATIONS

PE California 49665
GE California 2509
Nuclear Gauge Operator
Certification

EDUCATION

MBA – UC Davis
M.S. Geotechnical Engineering –
UC Berkeley
B.S. Civil Engineering – UC
Berkeley

As a Principal Engineer for Ninyo & Moore, Mr. Saiki coordinates and conducts geotechnical evaluations for residential, commercial, and public facilities, including highways, railroads, airports, pipelines, public and private buildings, and bridges; performs slope stability analyses, flexible and rigid pavement design, and underground pipeline design; prepares and reviews geotechnical reports; and provides geotechnical design parameters and recommendations for shallow and deep foundations, retaining structures, in-situ ground remediation and earthwork; reviews laboratory results, project plans and specifications; provides supervision and technical support to staff-level engineers and geologists; performs project administration and management; and provides forensic evaluation of distressed pavement, residential and commercial structures.

- **City of Los Angeles, On-Call Geotechnical and Environmental Consulting Services:** Project Manager retained for the on-call geotechnical and environmental services contract with the City of Los Angeles Bureau of Engineering, Geotechnical Division. Services include geotechnical design, environmental hazardous materials evaluation, and geotechnical construction support services for various capital improvements throughout Los Angeles.
- **City of Long Beach, As-Needed Geotechnical and Materials Testing/Inspection and Environmental Monitoring Services, Long Beach, California:** Served as Principal Engineer and provided oversight for as-needed geotechnical engineering and construction observation, materials testing and inspection services in support of various city projects.
- **City of La Mirada On-Call Materials Testing, La Mirada, California:** Project Manager retained to provide certified materials testing laboratory and inspection services for various projects within the City of La Mirada, California. The project includes geotechnical services including sampling, material testing, compaction testing, and other services requested. Responsibilities include project coordination and client liaison, on-site soil and materials testing and inspection during construction, field observation, documentation and testing, field sampling and in-place density testing, field sampling and testing of concrete structures and paving during construction and field inspection of the construction materials.
- **County of Los Angeles, Department of Public Works, As-Needed Geotechnical, Soils and Materials Testing & Inspection Services, Los Angeles, California:** Principal Engineer retained to provide services to the County of Los Angeles, Department of Public Works ranging from geotechnical design, geotechnical testing and inspection to special inspection services for welding, fireproofing, and reinforced concrete and masonry. Mr. Saiki has also worked with the Public Works coordination staff in controlling each projects budget from a geotechnical, materials testing, and inspection services point of view. Ninyo & Moore has provided services on various types of projects from pipeline interior documentation to entire new building design and construction.
- **West Basin Municipal Water District, On-Call Construction Management Services:** Serving as Principal Engineer providing oversight for on-call materialst testing and inspection services for various water projects for the district. Projects have included El Segundo Recycled Water Service Connection Project, Northrop

GARRETH SAIKI, PE, GE

NINYO AND MOORE
MATERIAL TESTING

YEARS OF EXPERIENCE

30+

REGISTRATIONS

PE California 49665

GE California 2509

Nuclear Gauge Operator
Certification

EDUCATION

MBA – UC Davis

M.S. Geotechnical Engineering –
UC Berkeley

B.S. Civil Engineering – UC
Berkeley

Grumman Recycled Water Service Connections, Sodium Hypochlorite Storage Tank Replacements Project and the T22 Alkalinity Improvements.

- **South Coast Water District, As-Needed Geotechnical Engineering Services, Orange County, California:** Project Manager retained to provide as-needed geotechnical engineering services that involved evaluations for design of new facilities or upgrades to existing facilities, including pipelines, pump stations, reservoirs and various related structures. Services also included providing construction inspection and materials testing services which included geotechnical observation and testing (compaction testing and laboratory soil testing) and materials testing (concrete and asphalt concrete testing) to check for compliance with project specifications and applicable codes and standards.
- **Orange County Sanitation District, On-Call Geotechnical, Materials Testing, and Inspection Services for Collection Systems and Treatment Plant Projects, Orange County, California:** Served as Project Manager for four consecutive contract periods (over 43 projects) to provide the Authority with as-requested geotechnical, materials testing, and inspection services for various projects located within the Authority's Collection System, Treatment Plant No. 1 in Fountain Valley and Treatment Plant No. 2 in Huntington Beach. Ninyo & Moore has provided field technicians and registered deputy inspectors on various Authority projects to perform field sampling and testing of materials and special inspection services.
- **Elsinore Valley Municipal Water District, On-Call Geotechnical and Materials Testing Services, Lake Elsinore, California:** Served as Principal Engineer providing oversight and technical input for the on-call materials testing services contract for various projects. Services consisted of as-requested, observation and field density testing during fill placement, sampling of the materials, and submittal of the test data. Laboratory testing generally consisted of Proctor density and expansion index testing on the materials sampled in the field.
- **Inland Empire Utilities Agency On-Call Geotechnical Materials Testing and Inspection Services, Riverside County, California:** Principal Engineer retained during on-call construction inspection, as well as geotechnical and materials testing services during the various Inland Empire Utilities Agency (IEUA) construction projects located throughout the Inland Empire. Services were provided for geotechnical design, consulting, testing, and inspection as well as special inspection services for welding, fireproofing, and reinforced concrete and masonry inspection. Projects included new pipeline, pump station, and building construction, as well as new solar panel construction at the various Agency facilities.
- **On-Call Geotechnical, Materials Testing and Inspection, County of Orange:** Project Manager for the on-call provide geotechnical, materials testing & inspection services contract for various capital improvements projects in the county of Orange.

PROJECT UNDERSTANDING AND WORK APPROACH

As we understand, the City plans to engage the services of qualified Project and Construction Management consulting firms to partner with the City in delivering a variety of planned projects. The projects will vary in size and scope and will be initiated via task orders. Selected consultants will respond to task order requests via a concise, yet complete proposal. Responsiveness to task order requests is vital in order for The City to successfully deliver planned projects on time. AKM has a long history of providing first rate service to our clients through on-call engagements. We are therefore mindful of the need to maintain adequate resources to always be able to respond to the City when needed.

Project Management & QA/QC

Our Construction Management Team will diligently manage the project budgets so not to create budget overruns during the prosecution of our services. Although our assigned Project Manager will have ultimate responsibility for tracking, managing and reporting budget status to the City, every team member participates in project/budget management. Our Construction Managers, Field Engineers and Inspectors are required to thoroughly review and understand the project specific scope of work prior to beginning our services, and to log hours spent on the project daily. Our Project Manager reviews accrued project hours weekly. Additionally, the Project Manager carefully analyzes project costs and staffing requirements and assigns work hours to project team members the week before services are scheduled to be rendered. Adherence to our project budgets relative to construction percent completion based on schedule will be communicated to the City monthly for larger projects, weekly for shorter projects, or at any other interval desired by the City. The City will be notified in writing when reaching budget milestones of 25-percent, 50-percent and 75-percent of total cost exhausted. AKM will not exceed the budget limits agreed to.

Schedule Management

A critical component to any construction project, is the development and regular maintenance of a well-defined and coordinated Critical Path Method Schedule. The baseline CPM schedule will be the barometer from which Contractor's performance is evaluated. On any assigned project, as one of the first tasks, AKM will review the submitted qualifications of the Contractor's proposed Scheduler and address any issues regarding compliance with the Contract requirements. During the preconstruction phase of the project, the Contractor will be required to submit a baseline CPM schedule. For large complex projects, the baseline schedule will be refined following a scheduling meeting conducted between the AKM Construction Management Team, the City and the Contractor. The project specific scheduling requirements will be reviewed at the meeting. The goal of this very important meeting is to communicate all project requirements related to the development of the baseline schedule, as well as clarify any questions that the Contractor has. It will also serve as an initial review of the Contractor's proposed Work Breakdown Structure and activity ID/code structure. During this period, AKM will review the schedule for the overall feasibility and duration of specific activities as well as evaluate interrelated activity constraints and carefully verify all predecessor and successor activities. We will also verify that the baseline schedule does not contain unnecessary lead/lags, level of effort or hammock activities, and does not contain preferential logic and float suppression techniques. When reviewing a baseline schedule, it is critical that our team meticulously reviews the specifications to verify that all contractual work constraints are built into the schedule. For example, having the submission, review and approval of the MOP documents and subsequent safety checklists, tied to the actual shut downs when shutdowns are required on a project. This is also critical for startup activities including activities for pre-installation meetings, as well as activities for installation verification by manufacturer's representatives. Verifying that these critical activities and milestones are included in the baseline schedule and properly tied to other activities, is essential so that they can be carefully monitored during construction.

When critical activities approach their completion dates, or when non-critical activities begin to use up the

allotted float, AKM will immediately bring such issues to the attention of both the City and the Contractor. Such schedule issues will proactively be discussed during Schedule Progress Meetings or if necessary, special scheduling meetings to determine causes of potential or actual delays, as well as solutions to avoid delays or account for time lost due to a delay. All changes made to the schedule will be carefully evaluated for acceptability each month. We will also verify all as-built information included in the updates against information included in the daily reports and daily tracking.

Our Project Manager and all of our Construction Managers are well trained and versed in Primavera P6. They will review time impact analysis (TIA) when submitted.

It is acknowledged that smaller projects may be assigned that do not require the use of scheduling software. However, review and maintenance of the schedule during construction remains important despite the simplicity of the schedule. A scaled approach, similar to the one described above, will be implemented for smaller projects.

METHODOLOGY

Our goal on any project is to see that quality facilities are constructed on time and within budget, so that such facilities will be a benefit to the City's customers for their full useful life. In order to effectively complete projects, AKM's Construction Management Team becomes a close partner and extension of our clients. We are sensitive to the fact that the City's internal staff has a variety of day-to-day responsibilities beyond any particular construction project. That being said, we have been extremely successful handling the project management workload for our clients during construction, yet still keeping assigned client staff fully abreast of project progress and status. AKM understands that no two agencies or projects are the same, all containing their own unique challenges and nuances. Our Construction Management services are specifically tailored for each client and project to properly serve their best interest and overall project success. For any task order assignment, the project is carefully examined so that the client's goals and objectives are clearly understood by the AKM Team prior to beginning our services. For proposed projects to be successful, detailed and timely attention must be given to the key issues unique to each project. Our methodology for successfully completing any assigned project involves promptly identifying and addressing the key project issues. AKM will begin all projects with identifying key project issues and take proactive measures and planning to mitigate potential impacts. The following describes our methodology for handling common issues that occur during construction projects:

Changes in the Construction Industry

The engineering and construction industry has seen more change during the past three years, than it had in perhaps the previous 10 years. Two of the most influential factors driving this rapid change have been the global COVID-19 pandemic, and world-wide supply chain issues/shortages of materials and equipment. Both of these factors have required a new way of planning, and approaching projects ranging from on-site safety, to dealing with abnormally long lead-times for materials and equipment. These impacts have required project teams to be adaptable and collaborative to overcome day-to-day effects on projects. The teams that have learned, adapted, and evolved, remain the best positioned to guide their clients through the obstacles that today's construction industry are now faced with.

Construction Inconvenience

The City's service area encompasses residential, commercial, industrial and retail areas and high traffic roads. All projects within the public right-of-way present a traffic burden to residents and businesses near the project areas. Projects near residents and business can affect normal traffic flows, parking, as well as impede ingress and egress to properties. Although Contractors are required to mitigate construction nuisances, it is the Construction Management Team's responsibility to enforce such mitigation measures. The potential always exists for dust and fine debris to create unfavorable conditions for the nearby public.

Utility services may be interrupted at times during construction for activities such as tie-ins, service switch-overs and startup testing. The greater the inconvenience to the public, the more the public will become discontent with the projects. Minimizing the burden to the public during construction is instrumental in achieving successful projects.

Construction Completion Time

In construction, time is always of the essence. Due to the magnitude and potential impacts to the public of capital improvement projects and impacts while working with the City's existing facilities, there is an even greater need for completing the work within the allotted contract duration. Additionally, the longer projects extend, the greater the burden is to the public, increasing complaints, and overall dissatisfaction. This also holds true for the existing facilities as projects may require shutdowns to equipment or entire processes which can disrupt normal operations. Projects which overrun the schedule also tend to result in a higher overall cost when finally completed.

Potential for Utility and Other Conflicts

Anytime construction occurs within public right-of-way, or involves subsurface construction, an elevated level of risk for conflicts exists. Utility locations shown on the Contract Drawings usually are carefully located and plotted based on the available existing records. The accuracy of the locations represented on the Contract Drawings is contingent upon the accuracy of the available utility records, and potholing conducted during design. A potential utility conflict could result in a redesign of proposed facilities and/or relocation of interfering utilities creating schedule delays, increased costs and longer impacts to the public at large. Conflicts can also occur with nearby residential, commercial, and retail property owners where construction impacts to them are not realized until after construction commences. This can create public resistance to the projects and may cause delays while the impacts are mitigated.

Coordination with Multiple Project Participants

As AKM has learned on our previous construction management assignments, projects require close and cooperative coordination with outside agencies, the City's other departments, as well as the many utility agencies owning facilities within City boundaries.

Different entities may have different project concerns and require varying levels of communication. Outside agencies will feel the most at ease and comfortable with projects when they receive clear, timely and accurate information regarding the project. It will also be paramount to understand each party's unique concerns and perspective regarding the project prior to the start of construction, to be able to best plan how to keep them informed.

Construction Management Methodology

What are evident in the paragraphs above are the interrelationships of the key project issues. A direct effect of one of the issues results in an unintended effect to the others. As the City's Construction Management Consultant, AKM will effectively, promptly, and proactively monitor and manage project issues for the entire duration of our services on the projects. Our approach to our services is described in the paragraphs below.

Evolve and Adapt

In a rapidly changing construction industry, where wide ranging material cost fluctuations, local mandates and material shortages have become commonplace, the standard "playbook" often times does not apply, or does not produce results. For this reason, AKM adopts an "evolve and adapt" philosophy in the performance of our services. AKM carefully monitors trends in the industry and communicates regularly with our clients regarding how current events/industry changes might affect projects. When challenges on projects arise that are a result of such industry changes, we partner with our clients to suggest the best path forward. Often times this involves thinking differently about solutions and not being constrained by past ways of resolving

such matters. In all cases, AKM always advocates for solutions that serve the best interest of the City and the project.

A Commitment to Documentation

AKM takes great pride in our project document control believing that effectively managing project documents reduces our client's risk, can help avoid and resolve project disputes, improves project lifecycles, and promotes Contractor accountability. We will keep project documentation in strict accordance with the project requirements. Such diligence is a representation to involved parties that prudent project management and administration is being implemented. Project documents will be ready for review and/or audit anytime one is mandated or requested. Our commitment to documentation will also allow the Construction Management Team to verify that all required submittals, schedule updates, schedule narratives, monthly reports, shutdown plans/MOPs as well as red line drawings are being submitted in a timely manner by the Contractor so that construction progresses as planned.

Be Responsive

Capital improvement construction projects are a dynamic and ever evolving endeavor. Circumstances can change without warning and as previously mentioned, time is always of the essence. It is therefore a hallmark of the AKM Construction Management Team to be extremely responsive to the Contractor, the City, other City departments, Design Engineer, utility companies owning facilities within the project boundaries, as well as any other project stakeholders. We are committed to the projects we serve day and night; our day does not end at 5:00 PM. AKM will diligently and expeditiously respond to project participants, transmit necessary information, and coordinate between various project participants throughout the project. Our commitment to be as responsive as possible will aid in avoiding delays, as well as maintaining good project relationships with all involved parties.

Being responsive also means that we are there for the City when needed, even when we are not actively working on a project. AKM will always respond to task order requests and has a history of quick turnarounds for task order proposals. We are also able to respond to work requests and mobilize on short notice.

Communicate Early and Often

AKM understands that it is part of a team that includes the Contractor, the City, the Design Engineer, residents, as well as the general public sharing in the common goal of project completion on time and within budget. Our communication efforts will begin from the commencement of projects, during preconstruction activities, and continue through completion. Coordination and cooperation amongst project participants is best achieved when relationships founded on open communication are established. Such communications will allow AKM to most effectively deal with problems identified with the schedule, delays, utility conflicts, differing site conditions and concerns related to construction and working with all involved parties.

AKM employs a productive and efficient approach to project meetings in order to maximize communication. To accomplish this, all meetings hosted by AKM have a purpose and direction. A well thought-out agenda is prepared to facilitate meaningful discussions that inform the processes and are geared towards resolution of issues, rather than gathering a group of people in a room and permitting a free-for-all discussion.

AKM advocates meeting with Contractors informally prior to the preconstruction meeting, so that our teams can meet and begin building a working relationship. This provides an opportunity for the Contractor to share project concerns, and AKM to express expectations prior to being in a room full of the design engineers, the City and outside agencies. The practice of this informal meeting has paid dividends on past projects, building trust between the construction management team and Contractor, as well as setting a collaborative tone for the project.

Diligently Pursue Project Completion

A lagging or drawn out project completion period can create a perception that an otherwise successful project is not successful. Project closeout within the schedule is of the utmost importance to AKM. We will diligently pursue all completion activities including collection of all final compliance paperwork from the Contractor, final payment quantities, operation and maintenance manuals, completion of as-built record drawings, final guarantees, warranties, and final lien releases. Our diligence will help ensure that the project comes to an expeditious closure, that permit requirements are met and closed-out within the time limits specified, that the project presents no further burden to the public or existing facilities, and that the completed improvements turned over to the City for beneficial use is of the highest quality, and is properly tested to function as intended by the design.

We understand that abbreviated proposals will be solicited from each selected Consultant for each specific Task Order.

Scope of Services and Schedule

AKM has a strong history of being able to quickly respond and mobilize for resolution of all issues. AKM is able to do this by not over committing our resources. We have analyzed our current workload and are offering an elite team who will maintain the necessary availability for the life of the Contract. Additionally, responsiveness is a hallmark of our team. We understand the importance of being responsive to our clients in order to facilitate timely commencement, progress, and conclusion of any assigned project.

While project schedules will largely be driven by contractually required milestone dates, and construction schedules developed by contractors, AKM will maintain consistency in our response timeframes to ensure we are playing an active role in advancing projects forward. The following are our proposed response times or deliverable timeframes.

- **Response to Change Order Proposals:** 1 to 3 business days depending on size, scope and complexity of the change order.
- **Submission of Daily Reports:** All Daily Reports will be submitted by 9:00 AM the following business day. In most cases, the Daily Report will be provided the same day.
- **Baseline Schedule Review:** 1 to 5 business days depending on size and complexity of the schedule submitted.
- **CPM Schedule Update:** 1 to 2 business days depending on number of changes made in the schedule.
- **Monthly Report:** 5 business days following the last working day of the Month.
- **Field Compliance Documents:** Field compliance documents such as materials certificates, material tickets and testing reports will be kept in the master project file and made available to the City within 2 business days. Additionally, a copy of the documents will be included as an attachment in the Inspector's Daily Report.
- **As-Built Drawings:** 2 business days once reconciled with the Contractor's records.
- **Closeout Documents:** 1 business day once received from the Contractor.
- **Request to Mobilize for the Project:** 1 business day.
- **Deployment of Web Based Project Management or Document System:** 2 to 4 business days.
- **Meeting Minutes:** 1 to 3 business days depending on length and complexity of the meeting.

REFERENCES

City of Long Beach – 333 W. Ocean Blvd., 9th Floor, Long Beach, CA 90802

Contact: Colin Averill (562) 570-6679 colin.averill@longbeach.gov

Alvin Papa, Currently Deputy Director of Public Works for the City of Huntington Beach (714) 536-5503

Project: On-Call Construction Management and Inspection Services

AKM Staff: E. Kayiran (PM), S. Patterson (CM), M. Fredriksz (Inspector), R. Bostic (Inspector), J. Huffman (Inspector), J. Lillengreen (CM), R. Bigger (Inspector), F. Morales (Inspector) C. Ervin (Inspector)

Construction Cost: \$35,000,000 **A/E FEE:** \$2,400,000 (TO DATE) **Completion:** 2017-Present

City of Cypress – 5275 Orange Avenue, Cypress, CA 90630

Contact: Mr. Doug Dancs, Community Development Director (714) 229-6344 ddancs@ci.cypress.ca.us

Project: On-Call Construction Management and Inspection Services

AKM Staff: E. Kayiran (PM/CM), S. Patterson (CM), M. Fredriksz (Inspector), R. Bigger (Inspector), C. Ervin (Inspector)

Construction Cost: \$15,000,000 for projects completed to-date **A/E Fees:** \$1,300,000 **Completion:** 2015-Present

South Coast Water District – 31592 West Street, Laguna Beach, CA 92651

Contact: Ms. Taryn Kjolsing, Principal Engineer (949) 499-4555

Project: On-Call Construction Management and Inspection Services

AKM Staff: E. Kayiran (PM/CM), S. Patterson (CM), M. Fredriksz (Inspector),

Construction Cost: \$10,000,000 for projects completed to-date **A/E Fees:** \$1,000,000 **Completion:** 2020-Present

West Basin Municipal Water District – 17140 S. Avalon Boulevard, Suite 210, Carson CA 90746

Contact: Ms. Veronica Govea, Project Manager (310) 660-6269 veronicag@westbasin.org

Project: On-Call Construction Management and Inspection Services

AKM Staff: E. Kayiran (PM/CM), S. Patterson (CM), M. Fredriksz (Inspector), R. Bostic (Inspector), J. Huffman (Inspector), J. Lillengreen (Inspector), R. Bigger (Inspector), F. Morales (Inspector), C. Ervin (Inspector)

Construction Cost: \$30,000,000 for projects completed to-date **A/E Fees:** \$3,000,000 **Completion:** 2016-Present

Water Replenishment District – 4040 Paramount Blvd., Lakewood, CA 90712

Contact: Mr. Mario Bautista (562) 275-4300 mbautista@wrd.org

Project: On-Call Construction Management and Inspection Services

AKM Staff: E. Kayiran (PM/CM), S. Patterson (CM), M. Fredriksz (Inspector), R. Bostic (Inspector), J. Huffman (Inspector), J. Lillengreen (Inspector), R. Bigger (Inspector), F. Morales (Inspector), C. Ervin (Inspector)

Construction Cost: \$20,000,000 for projects completed to-date **A/E Fees:** \$1,200,000 **Completion:** 2018-Present

Rate Schedule

Labor Classification	Hourly Rate
Principal	\$269
Principal Engineer	\$269
Project Manager	\$261
Project Engineer	\$248
Senior Construction Manager	\$247
QA/QC Manager	\$247
Senior Engineer	\$228
Construction Manager	\$212
Senior Field Engineer / Inspector	\$209
Field Engineer / Inspector	\$184
Associate Engineer	\$177
Staff Engineer	\$157
Financial Analyst	\$144
Senior Designer / Senior CADD Technician	\$124
Designer / CADD Technician	\$115
Assistant Engineer	\$114
Engineering Technician	\$105
Engineering Aide	\$89
Office Support	\$89
Data or Word Processing	\$86

Subcontracted services will be marked up 10% in order to cover costs associated with administration, coordination and management of subcontractors. This schedule of rates is in effect until December 31, 2028, at which time it may be adjusted.

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	\$ 250
Senior Engineer/Geologist/Environmental Scientist	\$ 235
Senior Project Engineer/Geologist/Environmental Scientist	\$ 220
Project Engineer/Geologist/Environmental Scientist	\$ 210
Senior Staff Engineer/Geologist/Environmental Scientist	\$ 200
Staff Engineer/Geologist/Environmental Scientist	\$ 180
GIS Analyst	\$ 160
Technical Illustrator/CAD Operator	\$ 140

Field Staff

Certified Asbestos/Lead Technician	\$ 220
Field Operations Manager	\$ 150
Nondestructive Examination Technician (UT, MT, LP)	\$ 145
Supervisory Technician	\$ 140
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	\$ 135
Senior Technician	\$ 135
Technician	\$ 130

Administrative Staff

Information Specialist	\$ 120
Geotechnical/Environmental/Laboratory Assistant	\$ 120
Data Processor	\$ 95

Other Charges

Concrete Coring Equipment (includes technician)	\$ 190/hr
Anchor Load Test Equipment (includes technician)	\$ 190/hr
GPR Equipment	\$ 180/hr
Inclinometer	\$ 100/hr
Hand Auger Equipment	\$ 80/hr
Rebar Locator (Pachometer)	\$ 25/hr
Vapor Emission Kit	\$ 65/kit
Field Equipment	\$ 12/hr
X-Ray Fluorescence	\$ 70/hr
PID/FID	\$ 25/hr
Air Sampling Pump	\$ 10/hr
Field Vehicle	\$ 15/hr
Expert Witness Testimony	\$ 450/hr
Direct Expenses	Cost plus 15 %
Special equipment charges will be provided upon request.	

Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field technician and special inspection hours are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours.

Invoices are payable upon receipt. A service charge of 1.5 percent per month may be charged on accounts not paid within 30 days.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	\$ 170
California Bearing Ratio (CBR), D 1883	\$ 550
Chloride and Sulfate Content, CT 417 & CT 422	\$ 175
Consolidation, D 2435, CT 219	\$ 300
Consolidation, Hydro-Collapse only, D 2435	\$ 150
Consolidation – Time Rate, D 2435, CT 219	\$ 200
Direct Shear – Remolded, D 3080	\$ 350
Direct Shear – Undisturbed, D 3080	\$ 300
Durability Index, CT 229	\$ 175
Expansion Index, D 4829, IBC 18-3	\$ 190
Expansion Potential (Method A), D 4546	\$ 170
Geofabric Tensile and Elongation Test, D 4632	\$ 200
Hydraulic Conductivity, D 5084	\$ 350
Hydrometer Analysis, D 6913, CT 203	\$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	\$ 120
Moisture Only, D 2216, CT 226	\$ 35
Moisture and Density, D 2937	\$ 45
Permeability, CH, D 2434, CT 220	\$ 300
pH and Resistivity, CT 643	\$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	\$ 220
Proctor Density with Rock Correction D 1557	\$ 340
R-value, D 2844, CT 301	\$ 375
Sand Equivalent, D 2419, CT 217	\$ 125
Sieve Analysis, D 6913, CT 202	\$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	\$ 100
Specific Gravity, D 854	\$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	\$ 925
Triaxial Shear, C.D, D 4767, T 297	\$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	\$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	\$ 350
Triaxial Shear, U.U., D 2850	\$ 250
Unconfined Compression, D 2166, T 208	\$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	\$ 70
Brick Compression Test, C 67	\$ 55
Brick Efflorescence, C 67	\$ 55
Brick Modulus of Rupture, C 67	\$ 50
Brick Moisture as received, C 67	\$ 45
Brick Saturation Coefficient, C 67	\$ 60
Concrete Block Compression Test, 8x8x16, C 140	\$ 70
Concrete Block Conformance Package, C 90	\$ 500
Concrete Block Linear Shrinkage, C 426	\$ 200
Concrete Block Unit Weight and Absorption, C 140	\$ 70
Cores, Compression or Shear Bond, CA Code	\$ 70
Masonry Grout, 3x3x6 prism compression, C 39	\$ 45
Masonry Mortar, 2x2 cube compression, C 109	\$ 35
Masonry Prism, half size, compression, C 1019	\$ 120
Masonry Prism, Full size, compression, C 1019	\$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	\$ 135
Fireproofing Density Test, UBC 7-6	\$ 90
Hardness Test, Rockwell, A 370	\$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	\$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	\$ 175
Pre-Stress Strand (7 wire), A 416	\$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	\$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	\$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	\$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	\$ 35
Concrete Mix Design Review, Job Spec	\$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	\$ 850
Concrete Cores, Compression (excludes sampling), C 42	\$ 120
Drying Shrinkage, C 157	\$ 400
Flexural Test, C 78	\$ 85
Flexural Test, C 293	\$ 85
Flexural Test, CT 523	\$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	\$ 275
Lightweight Concrete Fill, Compression, C 495	\$ 80
Petrographic Analysis, C 856	\$ 2,000
Restrained Expansion of Shrinkage Compensation	\$ 450
Splitting Tensile Strength, C 496	\$ 100
3x6 Grout, (CLSM), C 39	\$ 55
2x2x2 Non-Shrink Grout, C 109	\$ 55

ASPHALT

Air Voids, T 269	\$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	\$ 4,500
Asphalt Mix Design Review, Job Spec	\$ 180
Dust Proportioning, CT LP-4	\$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	\$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	\$ 150
Film Stripping, CT 302	\$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	\$ 225
Marshall Stability, Flow and Unit Weight, T 245	\$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	\$ 150
Moisture Content, CT 370	\$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	\$ 1,000
Slurry Wet Track Abrasion, D 3910	\$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	\$ 4,900
Superpave, Gyration Unit Wt., T 312	\$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	\$ 1,000
Unit Weight sample or core, D 2726, CT 308	\$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	\$ 90
Voids filled with Asphalt, (VFA) CT LP-3	\$ 90
Wax Density, D 1188	\$ 140

AGGREGATES

Clay Lumps and Friable Particles, C 142	\$ 180
Cleanness Value, CT 227	\$ 180
Crushed Particles, CT 205	\$ 175
Durability, Coarse or Fine, CT 229	\$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	\$ 180
Flat and Elongated Particle, D 4791	\$ 220
Lightweight Particles, C 123	\$ 180
Los Angeles Abrasion, C 131 or C 535	\$ 200
Material Finer than No. 200 Sieve by Washing, C 117	\$ 90
Organic Impurities, C 40	\$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	\$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	\$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	\$ 475
Sand Equivalent, T 176, CT 217	\$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	\$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	\$ 145
Sodium Sulfate Soundness, C 88	\$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	\$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	\$ 175

ROOFING

Roofing Tile Absorption, (set of 5), C 67	\$ 250
Roofing Tile Strength Test, (set of 5), C 67	\$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

**APPENDIX C
NON-COLLUSION AFFIDAVIT**

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Zeki Kayiran

Name of Authorized Representative

President

Title of Authorized Representative

EXHIBIT B
APPROVED FEE SCHEDULE
(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

Rate Schedule

Labor Classification	Hourly Rate
Principal	\$269
Principal Engineer	\$269
Project Manager	\$261
Project Engineer	\$248
Senior Construction Manager	\$247
QA/QC Manager	\$247
Senior Engineer	\$228
Construction Manager	\$212
Senior Field Engineer / Inspector	\$209
Field Engineer / Inspector	\$184
Associate Engineer	\$177
Staff Engineer	\$157
Financial Analyst	\$144
Senior Designer / Senior CADD Technician	\$124
Designer / CADD Technician	\$115
Assistant Engineer	\$114
Engineering Technician	\$105
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Senior Project Engineer/Geologist/Environmental Scientist	\$ 220
Project Engineer/Geologist/Environmental Scientist	\$ 210
Senior Staff Engineer/Geologist/Environmental Scientist	\$ 200
Staff Engineer/Geologist/Environmental Scientist	\$ 180
GIS Analyst	\$ 160
Technical Illustrator/CAD Operator	\$ 140

Field Staff

Certified Asbestos/Lead Technician	\$ 220
Field Operations Manager	\$ 150
Nondestructive Examination Technician (UT, MT, LP)	\$ 145
Supervisory Technician	\$ 140
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	\$ 135
Senior Technician	\$ 135
Technician	\$ 130

Administrative Staff

Information Specialist	\$ 120
Geotechnical/Environmental/Laboratory Assistant	\$ 120
Data Processor	\$ 95

Other Charges

Concrete Coring Equipment (includes technician)	\$ 190/hr
Anchor Load Test Equipment (includes technician)	\$ 190/hr
GPR Equipment	\$ 180/hr
Inclinometer	\$ 100/hr
Hand Auger Equipment	\$ 80/hr
Rebar Locator (Pachometer)	\$ 25/hr
Vapor Emission Kit	\$ 65/kit
Field Equipment	\$ 12/hr
X-Ray Fluorescence	\$ 70/hr
PID/FID	\$ 25/hr
Air Sampling Pump	\$ 10/hr
Field Vehicle	\$ 15/hr
Expert Witness Testimony	\$ 450/hr
Direct Expenses	Cost plus 15 %
Special equipment charges will be provided upon request.	

Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

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Consolidation, D 2435, CT 219	\$ 300
Consolidation, Hydro-Collapse only, D 2435	\$ 150
Consolidation – Time Rate, D 2435, CT 219	\$ 200
Direct Shear – Remolded, D 3080	\$ 350
Direct Shear – Undisturbed, D 3080	\$ 300
Durability Index, CT 229	\$ 175
Expansion Index, D 4829, IBC 18-3	\$ 190
Expansion Potential (Method A), D 4546	\$ 170
Geofabric Tensile and Elongation Test, D 4632	\$ 200
Hydraulic Conductivity, D 5084	\$ 350
Hydrometer Analysis, D 6913, CT 203	\$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	\$ 120
Moisture Only, D 2216, CT 226	\$ 35
Moisture and Density, D 2937	\$ 45
Permeability, CH, D 2434, CT 220	\$ 300
pH and Resistivity, CT 643	\$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	\$ 220
Proctor Density with Rock Correction D 1557	\$ 340
R-value, D 2844, CT 301	\$ 375
Sand Equivalent, D 2419, CT 217	\$ 125
Sieve Analysis, D 6913, CT 202	\$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	\$ 100
Specific Gravity, D 854	\$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	\$ 925
Triaxial Shear, C.D, D 4767, T 297	\$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	\$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	\$ 350
Triaxial Shear, U.U., D 2850	\$ 250
Unconfined Compression, D 2166, T 208	\$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	\$ 70
Brick Compression Test, C 67	\$ 55
Brick Efflorescence, C 67	\$ 55
Brick Modulus of Rupture, C 67	\$ 50
Brick Moisture as received, C 67	\$ 45
Brick Saturation Coefficient, C 67	\$ 60
Concrete Block Compression Test, 8x8x16, C 140	\$ 70
Concrete Block Conformance Package, C 90	\$ 500
Concrete Block Linear Shrinkage, C 426	\$ 200
Concrete Block Unit Weight and Absorption, C 140	\$ 70
Cores, Compression or Shear Bond, CA Code	\$ 70
Masonry Grout, 3x3x6 prism compression, C 39	\$ 45
Masonry Mortar, 2x2 cube compression, C 109	\$ 35
Masonry Prism, half size, compression, C 1019	\$ 120
Masonry Prism, Full size, compression, C 1019	\$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	\$ 135
Fireproofing Density Test, UBC 7-6	\$ 90
Hardness Test, Rockwell, A 370	\$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	\$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	\$ 175
Pre-Stress Strand (7 wire), A 416	\$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	\$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	\$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	\$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	\$ 35
Concrete Mix Design Review, Job Spec	\$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	\$ 850
Concrete Cores, Compression (excludes sampling), C 42	\$ 120
Drying Shrinkage, C 157	\$ 400
Flexural Test, C 78	\$ 85
Flexural Test, C 293	\$ 85
Flexural Test, CT 523	\$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	\$ 275
Lightweight Concrete Fill, Compression, C 495	\$ 80
Petrographic Analysis, C 856	\$ 2,000
Restrained Expansion of Shrinkage Compensation	\$ 450
Splitting Tensile Strength, C 496	\$ 100
3x6 Grout, (CLSM), C 39	\$ 55
2x2x2 Non-Shrink Grout, C 109	\$ 55

ASPHALT

Air Voids, T 269	\$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	\$ 4,500
Asphalt Mix Design Review, Job Spec	\$ 180
Dust Proportioning, CT LP-4	\$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	\$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	\$ 150
Film Stripping, CT 302	\$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	\$ 225
Marshall Stability, Flow and Unit Weight, T 245	\$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	\$ 150
Moisture Content, CT 370	\$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	\$ 1,000
Slurry Wet Track Abrasion, D 3910	\$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	\$ 4,900
Superpave, Gyration Unit Wt., T 312	\$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	\$ 1,000
Unit Weight sample or core, D 2726, CT 308	\$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	\$ 90
Voids filled with Asphalt, (VFA) CT LP-3	\$ 90
Wax Density, D 1188	\$ 140

AGGREGATES

Clay Lumps and Friable Particles, C 142	\$ 180
Cleanness Value, CT 227	\$ 180
Crushed Particles, CT 205	\$ 175
Durability, Coarse or Fine, CT 229	\$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	\$ 180
Flat and Elongated Particle, D 4791	\$ 220
Lightweight Particles, C 123	\$ 180
Los Angeles Abrasion, C 131 or C 535	\$ 200
Material Finer than No. 200 Sieve by Washing, C 117	\$ 90
Organic Impurities, C 40	\$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	\$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	\$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	\$ 475
Sand Equivalent, T 176, CT 217	\$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	\$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	\$ 145
Sodium Sulfate Soundness, C 88	\$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	\$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	\$ 175

ROOFING

Roofing Tile Absorption, (set of 5), C 67	\$ 250
Roofing Tile Strength Test, (set of 5), C 67	\$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
GANNETT FLEMING

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) Gannett Fleming (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Steve Quezada, Project Manager, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest

protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved

by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 PERS ELIGIBILITY INDEMNITY. In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Edward Duranzo, Vice
President/Southern California
Regional Manager
Gannett Fleming
15345 Fairfield Ranch Road, Suite
140
Chino Hills, CA 91709

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
GANNETT FLEMING

Andrew C. Lara, Mayor

Edward Duranzo, Vice President/Southern
California Regional Manager

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

**EXHIBIT A
SCOPE OF SERVICES**

CITY OF PICO RIVERA
**REQUEST FOR PROPOSALS TO PROVIDE
ON-CALL CONSTRUCTION MANAGEMENT
AND INSPECTION SERVICES**



FEBRUARY 7, 2024





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A. LETTER OF OFFER

February 7th, 2024

Noe Negrete, Director of Public Works
City of Pico Rivera
6615 Passons Blvd.
Pico Rivera, CA 90670-3658



RE: PROPOSAL FOR ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

Dear Mr. Negrete:

The City of Pico Rivera launched a five-year Capital Improvement Program (CIP) with the purposed of enhancing the quality of life for local residents and businesses. The CIP is an important vehicle to plan, build, manage and maintain the City's existing infrastructure to promote positive development within the communities. The Gannett Fleming (GF) Team is equipped with qualified professional to meet the challenges and requirements under the On-Call Construction Management and Inspection Services contract.

Why Gannett Fleming: We are eager to build upon our established relationship and the trust we have developed over the years by providing on-call construction management and inspection services for your current CIP. With our established practices, **Project Manager Steve Quezada, PE** will select the most qualified individuals with the best suited skill sets and experience to deliver your task orders safely and effectively.

Our team stands out in several key area, making us the best qualified to represent the City of Pico Rivera on this important contract:



Highly skilled staff with an unmatched reputation, depth of resources, and proven expertise, working seamlessly as an extension of the Pico Rivera team.



A proven record for providing as-needed construction management and inspection services to various agencies throughout California, often on short notice.



A relevant performance history supported by client references. Our average Client Satisfaction Evaluation (CSE) score is 4.86 our of 5!

Flexibility, Ability to React Quickly, and Excellent Record of Performance: GF takes tremendous pride in our ability to meet our clients' needs efficiently, timely, and proactively. This is evident in our project delivery success, repeat clients, and our ability to respond swiftly to your needs. We work hard managing our on-call efforts responsively and building that trust that you can count on. The long-term partnership between the City of Pico Rivera and our Project Manager, Steve Quezada, is a testament to the trust and value we bring.

Ability to Perform Requirements of this Solicitation: Our team, led by Steve, will maintain regular communication with the City's Project Manager, keeping them informed about construction progress. Steve is committed to providing solutions and options to mitigate potential budget or schedule impacts, ensuring the City is always fully informed about the project's status. We serve as your eyes and ears in the field.

Required Information:

- **Consulting Firm: Gannett Fleming, Inc.:** 20 Pacifica, Suite 430, Irvine, CA 92618, (626) 926-1568, FEIN: 25-1613591
- **Contact:** Project Principal, Edward Durazo, Vice President, 626.929.1568, EDurazo@gfnet.com
- **Validity:** This Proposal shall remain valid for a period of not less than 90 calendar days from the date of submittal.
- **Subconsultants:**
 - » **D'Leon Consulting Engineers:** 3605 Long Beach Blvd Suite 235 Long Beach CA, 90807, Borja Leon, President, borja.leon@dleonengineers.com
 - » **Dynamic Engineering Services, Inc.:** 6 Latitude Way, Suite 112, Corona, CA 9288, Chia-Chi Wang, Principal, ccwang@dynamicsesi.com
 - » **PMCS Group, Inc.:** 2600 E. Pacific Coast Highway, Suite 160, Long Beach, CA 90804, Lauren Weiss, Business Development Director, lweiss@pmcsgroup.net
 - » **RMA Group:** 12130 Santa Margarita Court, Rancho Cucamonga, CA 91730, Slawek Dymerski, PE, GE, President, sdymerski@rmacompanies.com
- **Addenda:** We acknowledge Q and A Set 1 dated 01/31/2024.
- **Authorization:** This Statement of Qualifications is signed by an Ed Durazo, authorized to bind the firm.

We look forward to continuing our partnership with the City as you pursue your infrastructure improvement goals by continuing our successful working relationship with you. I attest that all the information submitted within the proposal is true and correct. If you have any questions, please do not hesitate to contact me.

Sincerely,

GANNETT FLEMING, INC.



Edward Durazo, CPM
Vice President/Southern California Regional Manager
(626) 926-1568
15345 Fairfield Ranch Road, Suite 140
Chino Hills, CA 91709

B. QUALIFICATION OF THE FIRM

QUALIFICATION OF THE FIRM

A driving force in the professional services industry since 1915, Gannett Fleming brings comprehensive experience designing and managing the construction of public infrastructure.

COMPANY PROFILE

Since our founding in 1915, Gannett Fleming, Inc. (GF) has built a reputation for excellence, growing to more than 2,800 employees (including more than 500 CM/I professionals) located in over 65 offices nationwide. During our 109-year history, we have performed thousands of projects with our construction management expertise spanning all project phases from planning through operations. GF's Construction Services Group has overseen \$2.5B in construction in the last 5 years.

GF is a full-service, multi-disciplinary engineering and architecture firm delivering integrated solutions in infrastructure areas of transportation, facilities, water, earth sciences, construction management, power, and information technology. GF is also an ISO 9001:2015 certified firm, we are recognized by the industry for our projects, performance, processes, and people. Our firm's vision is to be a driving force in improving our communities and

sustaining our world. This pairs with our mission statement, which is to amaze our clients with our quality, innovation, responsiveness, and become their trusted advisor; promote a cooperative work environment; and provide a fair return on investment.

Our construction management team routinely manages and inspects more than \$500 million in construction costs yearly. This breadth of construction management experience involves the same types of improvements anticipated under this contract, such as roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks, general facilities (chain-link fencing/gates, retaining walls, etc.) and other Public Works construction projects. Examples of this experience are included on the following page.

160

CALIFORNIA
EMPLOYEES

54

CALIFORNIA CM STAFF
INCLUDING 14 PEs



350+

PROJECTS IN THE
GOLDEN STATE SINCE 2017

8



CALIFORNIA
OFFICES

108



YEARS OF INNOVATION

2,700+

PROFESSIONALS
WORLDWIDE



65



OFFICES WORLDWIDE

Local Presence

Gannett Fleming has a long history in California with providing clients with sound, effective Construction Management, and Professional Engineering services. Gannett Fleming is strategically located to provide prompt services. This project will be managed from our local office in Chino Hills, California, with support from our other offices. We will provide the City of Pico Rivera with strong leadership, a cohesive and responsive team, an interactive project approach to each assignment, clear authority, and proven management systems and controls for the execution of this contract.

GF has over 65 offices worldwide, with 8 in California.

CHINO HILLS

15345 Fairfield Ranch Road, Suite 140
Chino Hills, CA 91709

CONCORD

1000 Burnett Avenue, Suite 445
Concord, CA 94520

IRVINE

20 Pacifica, Suite 430
Irvine, CA 92618

LOS ANGELES

601 S. Figueroa Street, Suite 3800
Los Angeles, CA 90017-2731

OAKLAND

155 Grand Avenue, Suite 504
Oakland, CA 94612

ROSEVILLE

2251 Douglas Boulevard, Suite 200
Roseville, CA 95661

SAN DIEGO

1111 6th Avenue, Office #313
San Diego, CA 92101

SAN FRANCISCO

201 Mission Street, Suite 2200
San Francisco, CA 94105-1839

On-Call Contract Success

One of Gannett Fleming's core competencies is completing task order contracts on schedule and within budget. Our team has the experience and ability to manage, control and to schedule concurrent projects and tasks at multiple locations. This is a direct result of our more than 40 years of continuous experience completing on-call contracts for agencies. We have available resources, experience, and expertise that make us uniquely qualified to not only provide staff resources that will successfully complete any assignment, but also the resources and expertise to manage a task order-type contract. Gannett Fleming currently holds on-call contracts for construction management with the following agencies:

- Agua Caliente Tribe
- Santa Clarita Valley Water Agency
- Valley Center Municipal Water District
- California Poly San Luis Obispo
- Cucamonga Valley Water Department
- Rincon Del Diablo Municipal Water District
- Jurupa Community Services District
- County of San Diego Public Works
- Riverside County Transportation Department
- Los Angeles County Public Works
- Port of Long Beach
- Ontario Airport
- Caltrans Districts 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 59 (Bridges)
- Caltrain

Through this experience, we understand the importance of proactively identifying potential challenges and risks.

We will provide all construction management services using this approach to mitigate delays and budget overages.

Similar Experience

Gannett Fleming’s team consists of highly qualified staff experienced with the range of services. The City of Pico Rivera will benefit from our proven history of efficiently and effectively managing comparable scopes of work. Our relevant projects demonstrating our capability and performance begin below.



INTERSTATE-215/PLACENTIA AVENUE INTERCHANGE IMPROVEMENTS, Riverside County Transportation Commission (RCTC) | Perris, CA

COMPLETION: Completed On-time (2023)

COST: \$35M

STAFF: Steve Quezada; Ed Durazo, Remi Nunez

Gannett Fleming, as a subconsultant, provided construction advisory services to assist with contract change orders and claims and project close-out services. Previously, Steve Quezada while with a former firm served as PM/RE for the construction of this project involving a new interchange at the I-215 and Placentia Avenue as the first phase of the Mid County Parkway (MCP) project. MCP is a 16-mile transportation corridor designed to relieve local and regional traffic congestion in the San Jacinto and Perris areas, and surrounding

Riverside County communities. The project included:

- Widening of the south sides of the existing 4-lane overcrossing and overhead structures across the I-215 freeway and the BNSF/SCRRA tracks.
- New on- and off -ramps for the I-215 freeway will be constructed in a typical diamond configuration.
- The existing intersection of Placentia and East Frontage Road will be realigned further east.
- The bridge work will include demolition of the existing south side of both bridges, installation of CIDH piles, cast-in-place prestressed box girder bridge, precast slab girder and cast-in-place slab bridge, and rehab to the existing bridge decks.
- New traffic signals will be installed at five locations along Placentia, new street lighting, drainage work, two detention basins, ramp metering, bioswales, and curb, gutter and sidewalk will also be constructed.



TRIBAL TRANSPORTATION PROGRAM CONSTRUCTION MANAGEMENT SERVICES, Agua Caliente Band of Cahuilla Indians | Palm Springs, CA

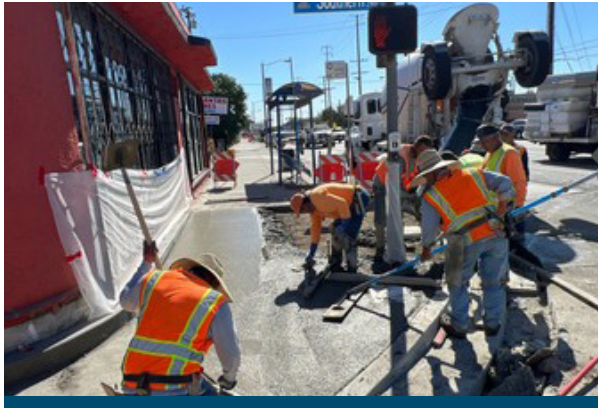
COMPLETION: Ongoing/On-time (2024)

VALUE: \$100K

STAFF: Mike Broadwater; Steve Quezada; Ed Durazo

SECTION B | QUALIFICATION OF THE FIRM

Gannett Fleming has a prime contract to provide construction management, inspection, and design oversight services to Agua Caliente. Our first task order is to provide recommendations to improve an existing golf cart crossing on E. Murray Canyon Drive in Palm Springs. Gannett Fleming will research potential solutions, develop an exhibit, and provide a construction cost estimate.



LONG BEACH BOULEVARD GREEN STREET IMPROVEMENTS, City of South Gate | South Gate, CA

Gannett Fleming is providing construction management and inspection services for Long Beach Boulevard Green Street Improvements, which consists of roadway paving (asphalt and Portland cement concrete), striping, raised median island with irrigation and landscaping, concrete sidewalk, curb and gutter replacement, curb ramps, decorative concrete, concrete bus pads, concrete cross gutters, tree wells, new signs and posts, channelizers, utility adjustments, bioswales, and ADA improvements. Services include contract administration, construction management, inspection, utility coordination, labor compliance, support for the city in providing public outreach, geotechnical and material testing services, and project close-out services.

COMPLETION: Ongoing/On-time (2024)

VALUE: \$7.5M

STAFF: Steve Quezada; Warren Williams, Ed Durazo



GARFIELD AVENUE COMPLETE STREET IMPROVEMENTS, City of South Gate | South Gate, CA

Gannett Fleming is providing construction management and inspection services for Garfield Avenue complete street improvements, which consists of roadway paving, striping, raised median island with irrigation and landscaping, concrete sidewalk, curb and gutter replacement, curb ramps, and other concrete work, solar rapid flashing beacons, bicycle lanes, bicycle racks, metal pedestrian benches, and other hardscaping.

Services include contract administration, construction management, inspection, utility coordination, labor compliance, support for the city in providing public outreach, geotechnical and material testing services, and project close-out services.

COMPLETION: Ongoing/ On-time (2024)

COST: \$4.5M

STAFF: Steve Quezada; Ed Durazo; Bill Fernandez

FINANCIAL CONDITION

We attest to the adequacy of Gannett Fleming’s financial capacity and insurance protection required to provide services on this project. We affirm that Gannett Fleming is financially stable and has the necessary financial resources to provide the services required for this project, as evidenced by:

- The Company’s latest audited consolidated balance sheet, as of December 31, 2022, which reflects total assets of \$645 million, working capital of \$59 million, and stockholders’ equity of \$216 million.
- Revolving credit facilities at PNC Bank NA totaling \$60 million, which are available for borrowing and for letters of credit in support of performance obligations and advance payments on contracts.

We also affirm that Gannett Fleming has adequate measures of protection against project errors and omissions by maintaining a primary professional liability insurance policy with limits of \$10 million, including a worldwide territory for response.

PREVIOUS PROJECTS WITH SUBCONSULTANTS

Gannett Fleming and our subconsultants have a long history of working together on important projects in the area. Our proposed subconsultants were selected for their expertise in their service area and reliability. The following information details past and/or current partnerships with our subconsultants.

Desi

▶ **Garfield Avenue Improvement Project, City of South Gate, CA**

The Team is providing construction management and inspection services for Garfield Avenue complete street improvements. Desi is a subconsultant to Gannett Fleming (prime) providing labor compliance monitoring.

▶ **Long Beach Blvd. Improvement Project, City of South Gate, CA**

The Team is providing construction management and inspection services for Long Beach Boulevard Green Street Improvements, which consists of roadway paving, striping, raised median island with irrigation and landscaping, concrete sidewalk, curb and gutter replacement, curb ramps, decorative concrete, concrete bus pads, concrete cross gutters, tree wells, new signs and posts, channelizers, utility adjustments, bioswales, and ADA improvements. Desi is a subconsultant to Gannett Fleming (prime) providing labor compliance monitoring.

RMA

▶ **Metro CMF Potholing Investigating, Los Angeles, CA**

RMA served as a subconsultant to GF to provide potholing investigation services to LA Metro.

▶ **Metro Imperial Potholing Investigating, Los Angeles, CA**

RMA served as a subconsultant to GF to provide potholing investigation services to LA Metro.

▶ **23-6690 LA Metro Utility Locating On-Call, Los Angeles, CA**

RMA served as a subconsultant to GF to provide on-call utility locating services to LA Metro.

PMCS

▶ **LACDPW On-call Project Management/Construction Management and Related Services**

This on-call PM/CM and Related Services contract serves as a member of the County team in support of Public Works Project Management Divisions. GF submitted as a subconsultant to PMCS (prime).

▶ **Port of Long Beach On-Call Design Services Team, Long Beach, CA**

GF submitted on On-Call Professional Engineering Services with PMCS as a subconsultant to support the POLB Engineering Design Division delivery of the Harbor Department’s \$2 Billion 10-year CIP and infrastructure maintenance program. Services included engineering services through all phases of project delivery from planning to construction to project closeout.

D’Leon

▶ **City of Inglewood Transit Connector, Inglewood, CA**

The Inglewood Transit Connector is a 1.6-mile, three-station, fully elevated, Automated People Mover (APM) mass-transit line to close the last-mile gap and connect passengers between the Metro Crenshaw/LAX Line and

Downtown Inglewood. The ITC project also includes a maintenance storage facility (MSF) for maintaining APM trains, two traction power substations for providing power to the APM system, and surface parking facilities at the Market Street/Florence Avenue station, the MSF, and at 150 Market Street. GF has been providing infrastructure engineering, construction management, and design consultant services on a task order basis with D’Leon as a subconsultant to GF performing PM/CM services.

▶ **LA Metro SouthWestern Yard Maintenance Facility Design-Build, Los Angeles, CA**

GF as the lead designer for the design-build team, provided design and construction phase services for the leading-edge Southwestern Yard facility, a consolidated maintenance facility to serve multiple light-rail lines (Crenshaw and Green) as part of the LACMTA Crenshaw/LAX Transit Corridor project. D’Leon is a subconsultant to GF providing design services.

▶ **Port of Long Beach On-Call Design Services Team, Long Beach, CA**

GF submitted on On-Call Professional Engineering Services with D’Leon as a subconsultant to support the POLB Engineering Design Division delivery of the Harbor Department’s \$2 Billion 10-year CIP and infrastructure maintenance program. Services included engineering services through all phases of project delivery from planning to construction to project closeout.

TEAM'S STRENGTH AND STABILITY

As is the nature of any on-call contract, the consultant needs to be prepared on the drop of a dime to provide services when requested. GF project managers meet weekly to identify staff's project durations and availability, thereby facilitating our ability to provide staff efficiently.

We understand The City of Pico Rivera may issue various simultaneous task orders. GF is providing a bench of qualified individuals that are reliable, safety-conscious, excellent communicators, and experienced with a wide variety of contracts to meet your needs.

In the past 50 years, Gannett has held more than 1,000 task-order contracts and brings the depth of staff to successfully manage multiple simultaneous task orders.

GF takes tremendous pride in our ability to meet our clients' needs in a cost-efficient, timely and proactive manner. In anticipation of requested services, we want to make ourselves available to your needs either during working hours or after hours. We give our commitment to be responsive.

The personnel that we have proposed for your on-call needs have diverse backgrounds in different types of capital improvement and development projects which offers a plethora of technical knowledge available to the City of Pico Rivera.

In addition, Gannett maintains a pool of qualified inspectors who work on an as-needed basis plus a pool of qualified candidates who provide the additional "bench strength" when needed. We routinely receive and review updated staffing availability and maintain a team-wide availability report, thereby allowing us to provide staffing candidates with little notice. With this report we can easily match an individual's skills and experience with our client's needs.

Project Manager, Steve Quezada will be 100% available to the City of Pico Rivera. He has a proven track record of successfully meeting schedules on similar types of projects as shown in our On-Call Contract Success earlier in this section.



SECTION B | QUALIFICATION OF THE FIRM

Staff Matrix: Graphic 1A shows our proposed staff and their qualifications to meet the City of Pico Rivera's needs.

Personnel, Role	Roadway pavement rehab and/or restoration	Streetscape	Landscaping and irrigation systems	Utility	Bridges	Safety lighting	Traffic Signal	Water treatment and distribution system	Sewer systems	Flood control and Storm drain facilities	Parks	General facilities
Steve Quezada, PE Project Manager/ Construction Manager	●	●	●	●	●	●	●		●	●	●	●
Dave Toschak, PE , Construction Manager	●	●	●	●	●	●	●	●	●	●	●	●
Michael Yepiz , Construction Manager	●	●	●	●	●	●	●	●	●	●	●	●
Michael Adams , Construction Manager	●		●	●		●	●	●	●	●		●
Chia-Chi Wang, PE, PMP (DESI) , Labor Compliance	●		●	●	●	●	●					
Michael Ervolina (DESI) , Labor Compliance	●		●	●	●		●					
Rho Lumanog , Office Engineer/Admin	●			●		●	●	●	●	●	●	●
David Shepherd , Office Engineer/Admin	●	●	●	●	●	●	●		●	●	●	●
Tom Michael, EIT , Office Engineer/Admin	●	●	●	●	●	●	●	●	●	●	●	●
Raymond Roblero (RMA) , Materials Testing	●										●	●
Alexandrea Stigall (RMA) , Materials Testing	●											●
Brandon Buffalo (RMA) , Materials Testing	●			●	●							
Louis Riley (RMA) , Materials Testing	●			●	●							
Warren Williams , Inspector	●	●	●	●		●	●	●	●	●	●	●
Remi Nunez , Inspector	●	●	●	●	●	●	●		●	●	●	●
Fidencio Sanchez , Inspector	●	●	●	●	●	●	●	●	●	●	●	●
David Shepherd , Inspector	●	●	●	●	●	●	●		●	●	●	●
Tom Galvan , Inspector	●	●	●	●	●	●	●		●	●	●	●
Tom Michael, EIT , Inspector	●	●	●	●	●	●	●	●	●	●	●	●
Antonio Branic , Inspector				●		●		●	●			●
William Saumier , MPM, Inspector	●	●	●	●	●	●	●	●	●	●	●	●


C. PROPOSED STAFFING

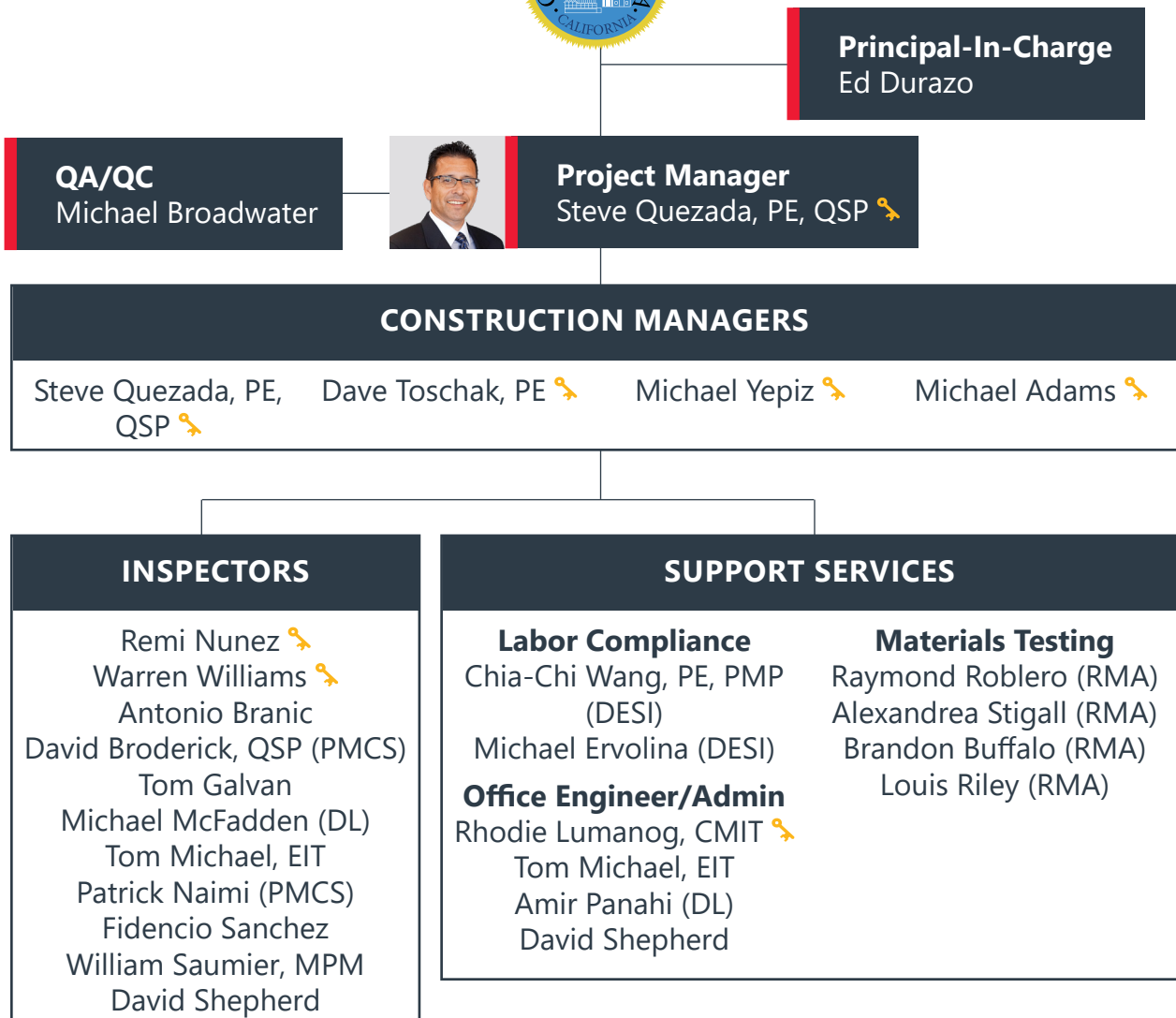
PROPOSED STAFFING

The Gannett Fleming Team commits the key personnel as listed in the organizational chart, will be fully available to the extent proposed for the duration of the Professional Services Agreement. We acknowledge that no person assigned to the project will be removed or replaced without the prior written concurrence of the City of Pico Rivera. In support of our proposed key personnel, Gannett Fleming has 54 construction management staff including 14 professional engineers local to the project location.

ORGANIZATIONAL CHART

LEGEND

- (DL) - D'Leon Consulting Engineers
- (DESI) - Dynamic Engineering Services, Inc.
- (PMCS) - PMCS Group, Inc.
- (RMA) - RMA Group
- Key Personnel (Resume Included) 





STEVEN QUEZADA, PE, QSP

Project Manager

Gannett Fleming, Inc.

YEARS OF EXPERIENCE:

32

REGISTRATIONS:

PE - CA, No. 58614

EDUCATION:

AS, Liberal Arts,
Mount San Antonio
College, 1988

BS, Civil Engineering,
California State
University, 1992

Mr. Quezada brings more than 32 years of construction industry experience in the transportation field, which includes work associated with grade separations, freeway interchanges, major urban arterial improvements, freeway replacement, and capital improvement projects. Has extensive experience in stormwater BMP management. Technical expertise includes working with asphalt concrete, Portland Cement concrete, landscaping, earthwork, signal improvements, traffic control, bridge widening, and storm drain installation. Experience with community outreach and implementing various forms of communication with the public. Has served as an infrastructure specialist with FEMA, and in that role, was responsible for assisting and advice to state and local governments after the Northridge earthquake. Has the ability to lead projects as a Resident Engineer and Project Manager and seamlessly integrate into a cooperative consultant-client project staff.

Relevant Projects

Garfield Avenue Complete Streets Improvement Project, South Gate, CA, City of South Gate. Senior Project Manager/ Resident Engineer. The project consists of cold milling existing roadway and roadway paving, striping, raised median island with irrigation and landscaping, concrete sidewalk, curb and gutter replacement, curb ramps, and other concrete work, solar Rapid flashing beacons, bicycle lanes, bicycle racks, metal pedestrian benches and other hardscaping. As Resident Engineer, providing construction management and inspection services which includes contract administration, construction management, inspection, utility coordination, labor compliance, supporting the city in providing public outreach, managing geotechnical and material testing services and project close-out.

Long Beach Boulevard Streets Improvement Project, South Gate, CA, City of South Gate. Senior Project Manager/Resident Engineer. The project consists of cold milling existing roadway and roadway paving, striping, raised median islands with irrigation and landscaping, concrete sidewalk, curb and gutter replacement, curb ramps, and other concrete work, solar Rapid flashing beacons, bicycle lanes, bicycle racks, metal pedestrian benches and other hardscaping. As Resident Engineer duties include contract administration, construction management, inspection, utility coordination, labor compliance, supporting in public outreach, managing geotechnical and material testing services and project close-out.

Agua Caliente Band of Cahuilla Indians, Palm Springs, CA. Project Manager. Providing construction management services for various Tribal Transportation Funded (TTP) projects throughout the Palm Springs area assisting in both design and construction stages which includes constructability review of project plans and specifications, identifying potential construction challenges or potential change order work. Reviewing bid items against project plans and specifications for consistency, verifying that necessary documents are obtained. Assist in the review of qualified bidders, construction bids, bid bonds, insurance certificates and related submittals. Coordinate with contractors and city/county/tribal staff, as applicable and provide/review daily inspection reports. Perform Construction Management duties including costs and schedule, progress payments/pay requests, prepare cost estimates to verify change orders, review RFIs and Submittals/shop drawings, traffic control plans, contractor payrolls and verifying

prevailing wage rates. Ensure as-built drawings are completed, coordinate final inspections and punch list and provide close-out documentation. Maintaining all project records consistent FHWA guidelines and providing all project files to the Tribe in hardcopy and electronic format.

I-215 and Placentia Avenue Interchange, Perris, CA, Riverside County Transportation Commission. Project Manager/Resident Engineer. The project included widening the south sides of the existing 4-lane overcrossing and overhead structures across the I-215 freeway and the BNSF/SCRRA tracks; new on- and off-ramps for the I-215 freeway were constructed in a typical diamond configuration. The bridge work included demolition of the existing south side of both bridges, installation of CIDH piles, cast-in-place pre-stressed box girder bridge, precast slab girder, and cast-in-place slab bridge, and rehabilitation of the existing bridge decks. New traffic signals were installed at five locations along Placentia, street lighting, drainage work, two detention basins, ramp metering, bioswales, and curb, gutter, and sidewalk were also constructed. The project was constructed along the I-215 corridor under a Caltrans encroachment permit per the Local Assistance Procedures Manual. Managed all day-to-day activities of the project, coordinating all work between the contractor, the commission, railroad, surveyors, material testers, inspection team, and utility agencies. Coordinated between the commission, Caltrans, railroad, and the design engineer for changes as required. Reviewed requests for information, submittals, and claims, wrote change orders, and negotiated cost changes with the contractor.



DAVID TOSCHAK, PE

Construction Manager

Gannett Fleming, Inc.

YEARS OF EXPERIENCE:

32

REGISTRATIONS:

PE - CA, No. C 54785

EDUCATION:

BS, Civil Engineering,
University of Illinois,
1991

As Senior Resident Engineer, brings knowledge, leadership, coordination, decision-making and interpersonal relationship skills developed from more than 17 years with construction management firms and 15 years with a government agency. As a seasoned engineer is well positioned to meet the demands for projects, clients, and regulatory or funding agencies and to provide continuous service to improve infrastructure throughout California. He efficiently facilitates a continuous flow of information between the PM, the construction management team, and the contractor to manage the contract terms and project expectations.

Relevant Projects

Historic Beach Bathhouse Reconstruction and Repurposing, City of Oceanside, Oceanside, CA. As Principal Engineer, led the reconstruction of the Historic Beach Bathhouse to re-purpose as police substation; oversaw the construction of beach restrooms and maintenance facility; and the replacement of sewer lift station in high-groundwater environment. Supervised a team of city staff, design consultants, and construction management consultants through design and construction phases for this \$12.5-million project.

Cleveland Storm Drain Design Phase, City of Oceanside, Oceanside, CA. Principal Engineer for the construction pending California Coastal Commission permitting. Upsized the drainage system with 20 feet of existing gravity and force main sewer lines through downtown Oceanside. The project included upsizing water and sewer lines with the drainage system in coordination with a North County Transit District railroad grade crossing. Supervised a team of city staff and design consultants through the design and permitting of this \$8 million project.

Douglas Bridge Seismic Retrofit, City of Oceanside, Oceanside, CA. Principal Engineer for the retrofit of a 660-foot structure built in 1965, which carries a sewer force main and high-pressure gas lines as well as 4 lanes of traffic. Supervised a team of design consultants through design and permitting of the project. This is a \$15-million, federally funded project through Caltrans programs.

French Field Site Mitigation, City of Oceanside, Oceanside, CA. Senior Engineer for the mitigation of a contaminated 10-acre burn site adjacent to the Loma Alta Creek. Use of the site by a baseball little league was stopped until the Department of Toxic Control monitored construction was completed per a multi-agency settlement agreement. Managed the construction, settlement agreement and restoration plan for the site. The project cost is \$2.6 million.

Pacific Street Bridge, City of Oceanside, Oceanside, CA. Senior Engineer for the bridge construction that included installation of a 16-inch water main, and a new mechanically stabilized earth retaining wall through the new structure. As consultants' construction manager, managed the construction over the San Luis Rey River in the Coastal Zone. The project cost is \$26.5 million.

Pacific Street over San Luis Rey River, City of Oceanside, Oceanside, CA. Resident Engineer Construction Manager responsible for the construction of the federally funded Pacific Street over the San Luis Rey River. Duties for the \$25-million project included the management of and coordination with subconsultants, utility companies, environmental agencies, and contractors on schedule, quality, compliance and

funding issues. Involved agencies included the City of Oceanside, North County Transit District, U.S. Army Corps of Engineers, California Coastal Commission, Caltrans, California Department of Fish and Wildlife, San Diego Gas and Electric, and IRONMAN.

SR 215/I-15 Interchange, California Department of Transportation, Riverside County, CA. Consultant Bridge Engineer with duties that included quality assurance, contract conformance, and coordination with state of Nevada construction management staff.

SR 215/I-95 Interchange, Henderson, Nevada, City of Henderson. Assistant Resident Engineer for this \$85-million interchange project with duties that included quality assurance, contract conformance, client/consultant/designer coordination, project documentation and change order preparation.

SR 241 Widening, CA, Transportation Corridor Agencies. Consultant Resident Engineer for the S.R. 241 widening project. The additional lane required widening of 10 existing structures adjacent to live traffic. Duties on the roadway managed by Transportation Corridor Agencies for Caltrans included contract compliance, quality assurance, regulatory compliance, safety oversight, and authorization of contractor and sub-consultant payments.

Jefferson Street Widening, CA. Resident Engineer for the construction of a 6-lane, 3.5-mile arterial roadway in Indio and La Quinta. Roadway construction required replacement of Coachella Valley Water District's water lines throughout the project limits with connections to a 5-pump irrigation substation. Three wells were decommissioned to accommodate the widened road.



MICHAEL YEPIZ

Construction Manager

Gannett Fleming, Inc.

YEARS OF EXPERIENCE:

40

EDUCATION:

Project Management Program, California State University, Fullerton Extension, 2002

General Education and Business Courses, Orange Coast College and Coastline College

Mr. Michael Yepiz has more than 40 years of experience in heavy civil construction including project, operations, and general management positions for both public works and private projects throughout California. He has extensive experience in wet utilities such as water, sewer and storm drain. He is also highly experienced in potable and wastewater pumping facilities and wastewater treatment facilities. He brings experience in a variety of trenchless technologies such as fold and form, CIPP, pipe bursting, HDPE slip lining, pipe jacking, top hats, spot repairs and all activities related to those rehabilitation methods. He is also experienced with rehabilitation of large diameter live sewer work utilizing Hobas and other like materials. Additional areas of experience include grading, paving and concrete structures of all sizes.

Relevant Projects

On-Call Construction Management and Inspection Support Services, Moulton Niguel Water District, Aliso Viejo, CA.

Contract Manager providing as-needed staff augmentation, construction management and special inspection of electrical work, startup and commissioning, linings and coatings, structural work, welding, and other general overflow inspections. Mr. Yepiz is responsible for supervision and management of the on-site construction management, inspection, and subconsultant staff.

San Diego County Water Authority, San Diego 28 Flow Control Facility Project, San Diego, CA. Resident Engineer.

Mr. Yepiz is coordinating project issues with the Authority and Designer accordingly to maintain forward construction progress and mitigate issues in a timely fashion.

Eastern Municipal Water District (EMWD), Temecula Valley Regional Water Reclamation Facility (TVRWF) 23 MGD Expansion, Temecula, CA. Construction Manager.

Project included expansion of the TVRWF to provide an additional 5

million gallons per day (MGD) of treatment capacity, expanding the total permitted treatment capacity from 18 to 23 MGD annual average flow. The expansion involved construction of an additional wastewater treatment process for preliminary treatment; primary treatment and fine screening; secondary treatment using a membrane bioreactor process (MBR), chlorine disinfection (Plant 3A), and a rotary drum thickener; and additional modifications to the existing facilities.

Santa Ana Watershed Project Authority, Inland Empire Brine Line Reach V Rehabilitation and Improvement Project, Phase 1, Corona, CA. Resident Engineer providing inspection of approximately 27,000 linear feet of 24-in PVC pipe with installation of approximately 23,000 linear feet of cured-in-place-pipe (CIPP), construction of nineteen maintenance access structures and replacement of fittings and appurtenances. A temporary bypass pipeline was constructed to divert brineline flow while CIPP rehabilitation activities were completed to allow for the Agency to remain in operation while construction activities were completed. Responsible for documentation, inspection, documenting and reviewing all submittals such as mix design, asphalt concrete, subcontracting requests and completing weekly working day schedules, change order review, submittal review and field engineering.

Santa Ana Watershed Project Authority, Inland Empire Brine Line Reach V Rehabilitation and Improvement Project, Phase 2, Corona, CA. Resident Engineer for construction of approximately 5,100 linear feet of new 32-inch diameter IPS HDPE pipe, construction of four maintenance access structures, and associated fittings and appurtenances. Also included was the abandonment

of the existing system. Responsible for documentation, inspection, documenting and reviewing all submittals such as mix design, asphalt concrete, subcontracting requests and completing weekly working day schedules, change order review, submittal review and field engineering.

City of Los Angeles, Temescal Canyon Park Stormwater BMP Project, Los Angeles, CA. Construction Manager provided services on this Project Labor Agreement contract, which included a 1.2MG cast in place concrete underground holding tank that required 38-foot deep soil nail and shotcrete shoring. During excavation, impacted soil was encountered requiring the sampling, testing, handling and disposal of approximately 21,000 tons of impacted soil. The project included installation of two discharge pumps with metering and flow control, modification of an existing flood control channel for flow diversion, storm water filtration structure, pipeline and pipe bursting. Surface improvements include new CMU restroom facility, playground equipment, and other park improvements. The work took place within the boundaries of a park, which required close and careful coordination with the Parks and Recreation Dept.; Community groups; LADOT and Caltrans; LA Building and Safety; and LADWP. Along with the holding tank and pump station, work included associated piping, appurtenances, electrical, and instrumentation and control. Another major component of the project was the excavation and shoring of an existing L.A. County Flood Control box requiring modification. Solid sheet beam and plate shoring was installed for removal of approximately 25 lf of the existing box. Management of flow and ground water was required. The existing box section was reconstructed with flow diversion.



MICHAEL ADAMS

Construction Manager

Gannett Fleming, Inc.

YEARS OF EXPERIENCE:

24

EDUCATION:

B.S., Construction Management,
California State University, 1998

Mr. Adams has experience providing construction/project management and contract administration services for a wide range of infrastructure development and capital improvements, including facilities (commercial, educational, medical, and residential), transportation (highway and roadway), rail transit (heavy rail), and water-related projects. Experience with field and office construction engineering work, including inspection of non-structural construction operations, traffic control system compliance, contract change order preparation, and stormwater pollution prevention plan compliance monitoring and enforcement. Capable of reviewing, inspecting, and approving traffic control systems. Strong working knowledge of the California Stormwater Pollution Prevention Program and Construction General Permit; Caltrans Construction Manual, Standard Plans and Specifications; and contract administration in accordance with the Local Assistance Procedures Manual. Software skills include critical path method scheduling.

Relevant Projects

Earl Schmidt Filtration Plant Washwater Return and Sludge Collection, Santa Clarita, CA, Woodard & Curran, Inc.

Construction Manager, as a subconsultant, on a construction management and inspection services contract at a water treatment plant. The project work will increase washwater basin storage capacity, maximize washwater recycle flow, reduce turbidity levels, reduce gravity sludge thickener solids loading, reduce sludge loading on drying beds, and install an air-gap separation.

PFAS Groundwater Treatment and Well Q2 Perchlorate Removal Facility, Santa Clarita, CA, Santa Clarita Valley Water Agency.

As Construction Manager for the \$8.1 million implementation of water treatment processes to remove perchlorate and PFAS water contaminants at the Q2 and N well sites. Worked at two separate well site facilities and was

involved in the installation of eight new owner-furnished ion exchange vessels; associated yard and chemical treatment piping and appurtenances, and electrical and instrumentation; construction of new chemical storage structures; placement of concrete pads and asphalt paving; site restoration. Reviewed plans and specifications for submittal and contract compliance requirements; reviewed and coordinated responses to submittals and requests for information with the design engineer; reviewed and processed contract change order requests, contract change orders, and progress payments; prepared agendas and minutes and conducted weekly construction progress meetings; reviewed contractor schedule of activities, including the review and acceptance of the baseline schedule, monthly updates, and required narratives; coordinated specialty inspection efforts.

Isabella Dam Safety Modifications, Kern County, CA, U.S. Army Corps of Engineers. As Quality Control Manager for the \$240 million project, provided technical and field support to a joint-venture team. The project goal was to improve the quality and efficiency of the submittal and documentation process with the U.S. Army Corps of Engineers (USACE). The team was involved in the development and review of submittals, including constructing the quality assurance (QA) testing lab, mass excavation, reconstruction of the Borel Tunnel, structural concrete, rehabilitation of dam gates, and activity hazard analysis (AHA) worksheets. The submittals and AHAs were packaged in a quality control plan for definable features of work which the team either developed or performed a quality control (QC) review prior to submittal for USACE's approval.

Pearblossom Operations and Maintenance Center, Lancaster, CA, California Department of Water Resources. Contract Administrator for the new \$13 million LEED Platinum building complex at the Southern Field Division's headquarters. Led the administrative effort by preparing correspondence, negotiating contract change orders, reviewing pay applications, and collaborating with contract administration team. Also led commissioning and closeout activities required to finalize the project with owner, designer, and contractor representatives through numerous design changes.

Southern Field Division Pave and Seal, Los Angeles and San Bernardino Counties, CA, California Department of Water Resources. Contract Administrator for \$2.7 million project to pave and seal roads and parking areas around the building complex. Scope included repairing potholes, trenches, and depressions; deep lifting; cutting out and replacing deep depressions with new material; application of seal coat; placement and compaction of hot mix asphalt pavement. Provided field compliance monitoring, daily reporting, access and egress control, and validating data input for contract change orders.

Emergency Canal Repairs for Pools 47-49, CA, California Department of Water Resources. Construction Inspector on \$1 million project that involved the damming and dewatering of a canal pool (Milepost 345.80) in the California Aqueduct. Scope included removal of existing canal liner concrete panels; excavation and replacement of unsuitable soil; placement of waterproof geomembrane (asphalt mats); placement of cast-in-place concrete; removal of debris; repair of concrete joint sealant; placement of control low-strength concrete; reconstruction of culvert drainage riprap.



RHODIE LUMANOG, CMIT

Office Engineer/Administrator

Gannett Fleming, Inc.

YEARS OF EXPERIENCE:

17

REGISTRATIONS:

Construction Manager-in-Training (CMIT), Construction Management Association of America
Qualified Stormwater Pollution Prevention Plan (SWPPP) Practitioner (QSP), California Stormwater Quality Association, CA, No. 25902

EDUCATION:

BS, Civil Engineering, University of California, 1996
AAS, CADD in Engineering, ITT Technical Institute, 1995

Rhodie has 17 years of experience providing construction administration, field engineering, and utility coordination services for a wide range of infrastructure (roadway and dry and wet utilities) and transportation improvements, municipal projects, and the construction of educational campuses. She has worked on projects that utilized various delivery methods, including integrated project delivery, design-bid-build, and design-build. She has been responsible for contract administration; negotiating contract change orders (CCO); reviewing project schedules; reviewing and processing requests for information (RFIs) and submittals; coordinating with stakeholders; coordinating third-party testing and inspections; field inspection; constructability reviews; monitoring the contractor's compliance within project specifications and construction documents; and coordinating construction meetings, including preparing and distributing meeting minutes.

Relevant Projects

Scofield Bridge Deck Replacement and Road Widening, Richmond, CA, Caltrans District 4. Assistant Resident Engineer. Rhodie provided services for this \$18M bridge deck replacement. Responsible for providing administrative support during all phases of construction; preparing daily reports, photographic reports, CCO reports, and correspondence to the contractors; maintaining the weblog; verifying and approving extra work bills for CCOs; tracking incoming and outgoing material submittals and RFIs; coordinating and administering construction meetings; and developing and implementing a streamlined method of receiving, logging, organizing, tracking, and disseminating all construction related documentation to support the resident engineer.

Eastside Water Treatment Plant Expansion and Brine Line, Chino, CA, City of Chino. Office Engineer. The \$15.5M project expanded the treatment capacity at the City's Eastside Water Treatment Facility (EWTF) from 3,500 gallons per minute (gpm) to 7,000 gpm. Project elements include a booster pumping station, booster pumps, and two storage reservoirs totaling 4.5 mg capacity, and two separate brine pipelines to convey backwash and softener waste from the EWTF to a Santa Ana Watershed Project Authority lateral owned and operated by the Inland Empire Utilities Agency. Responsible for reviewing and coordinating the processing of contract change orders; reviewing change order documents for merit to assure consistency and compliance with the project's approved plans and procedures; handling the contract change order process, managing all project logs, reviewing the contractor's pay applications, inspectors' diaries, and meeting minutes; and managing all project documentation.

Spillway Underdrain Pipe Repairs and Access Road Improvements, San Bernardino County, CA, Department of Water Resources. Office Engineer. This project rehabilitated the existing Cedar Springs spillway underdrain system. Cedar Springs spillway is located on the north side of Silverwood lake, along Highway 173. The concrete spillway is approximately 120 feet wide and 1,035 feet long from the crest to the end of the outlet structure. The repair work at Cedar Springs spillway was under the Federal Energy Regulatory Commission (FERC) jurisdiction. This project renovated the existing facility without any expansion of use or capacity, or changes in function. More specifically, clogged and damaged

heel drains were removed and replaced, underdrain laterals were inspected and cleaned were able, and access roads and ramps were built. Rhodie assisted the Senior Engineer in pricing and negotiating changes to the scope of work with the contractors. Processed cost estimates and progress payments. Coordinated activities, milestones, tracks and documents progress of the project. Reviewed Daily Inspection Reports, Daily Disputed Work Reports, Certified Payrolls/Prevailing Wages/DIR, Laborer Classifications, Equipment Surcharge per Caltrans Standards, and Contractor's Monthly Lost Time Accident Reports. Facilitated external/internal construction meetings and collaboration. Maintained and established positive relationships and provides technical and engineering support to project stakeholders. Ensured adherence to DWR safety policies.

Water Loop and Street Improvement Project, Ontario, CA, City of Ontario/Lewis Operating Group. Contract Administrator and Document Control Manager. Rhodie provided services for this \$10.7M water and power infrastructure upgrade project, which included the construction of domestic water lines, recycled water lines, and a 350-foot section of storm drain; installation of sanitary sewer improvements; construction of an underground duct bank; and preparation of the work area for relocation of Verizon fiber optic and a one-party trench and conduit to provide power to pressure-reducing stations. The project required extensive coordination with the City of Ontario and Southern California Edison. Responsible for providing contract administration and document control services.



WARREN WILLIAMS

Inspector

Gannett Fleming, Inc.

YEARS OF EXPERIENCE:

40

EDUCATION:

Courses in Business Management, West Virginia State College

Coursework, Detroit College of Business, Greenbrier Community College, and Cerritos Community College Storm Water Pollution Prevention Training

Warren has over 40 years of experience includes serving in management roles with several cities, functioning as a consultant inspector and working as a contractor. He has provided services that include construction inspection, inspection supervision, scheduling, estimating, contract change order management, contractor payment approval, records maintenance, budget management, public relations, and permitting. He is experienced with street construction/ improvements, traffic signals, storm drain systems, sewer systems, domestic/reclaimed water systems, joint utility trench, street lighting systems, and landscaping, soundwalls and similar public works construction. He is well versed in grading operations, roadway structural sections, asphalt and concrete placement, environmental compliance, traffic control implementation, maintenance work, Greenbook and local agency requirements, NPDES storm water requirements, and safety regulations as they relate to construction.

Relevant Projects

On-Call Construction Management, Engineering Support, Material Testing and Inspection, City of Cypress, CA. Lead Inspector for two consecutive on-call contracts with the City of Cypress. Since May of 2012, Warren has provided services on over 100 separate task/purchase orders encompassing Capital Improvement Program (CIP) as well as several permits or Non-CIP projects. Warren provided project/construction management, coordination, public outreach, and inspection for various encroachment permit projects that include new development, utilities, and SWPPP. He inspected various CIP projects for the City which included sidewalks, curb and gutter, driveway and ADA ramp replacements, tree removal and replacement, slurry seal type 1 and 2, sewer replacement and lining, street widening, relocation of utilities, asphalt grind and overlay, storm drains, biofiltration systems, stormwater retention systems, new median construction, traffic signals replacement and camera upgrades for traffic monitoring, fiber optic installation and 5G construction.

On-Call Construction Management and Inspection, City of Garden Grove, CA. Construction Inspector for CIP projects that included the annual slurry seal program, sewer, and water line replacement, pavement rehabilitation and replacement for arterial and residential streets, and median and landscape improvements. Warren provided inspection for four street rehabilitation locations at Westminster Avenue and Brookhurst Street.

On-Call Construction Management and Inspection, City of Rancho Santa Margarita, CA. Construction Inspector for CIP projects that included annual slurry seal program, sewer rehabilitation, sewer and water line replacement, pavement rehabilitation and replacement for arterial and residential streets, and median and landscape improvements. Warren provided inspection in preparation and then application, on various street locations (45 streets), the crack filling and sealing of asphalt streets along with weed abatement of all curb and gutters in those areas. After the slurry seal was completed the replacement of all striping and legions along with the yellow/white/ blue reflectors were replaced and installed.

On-Call Construction Inspection Services, Golden State Water Company, Various Locations, Southern CA.

Construction Inspector for this public utility company that purchases, produces, distributes, and sells water to nearly a quarter-million customers in California. He was responsible for providing inspection services on capital and new business projects, which included water main system upgrades, construction of new reservoirs, seismically retrofitting and waterproofing existing reservoirs, chlorination facilities, new meters, new and relocated fire hydrants, fire service/sprinkler system lines, irrigation systems

and connections to private residences. Warren maintained as-built plans, daily and weekly reports, safety reports, and change order documentation; obtained permits from various cities and regulatory agencies; monitored traffic control; and maintained good public relations for the company. Further responsibilities included loading and hydrostatic pressure testing the system, performing bacteria testing, verifying NPDES requirements and monitoring final tie-in connections.

Various Projects, Golden State Water Company, Various Locations, Southern CA.

Resident Engineer/Inspector for more than nine years. Warren provided services for this public utility company (formerly Southern California Water Company) that purchases, produces, distributes, and sells water to nearly a quarter-million customers in California. Warren supervised and trained a staff of inspectors and performed inspections on literally hundreds of capital and new development projects, which included water main system upgrades, water main lining, construction of new reservoirs, seismic-retrofitting and water proofing of existing reservoirs, chlorination facilities, new meters, new and relocated fire hydrants, fire service/sprinkler system lines, irrigation systems and connections to private residences. Warren maintained as-built plans, daily reports, contract change order documentation, obtained permits from various cities and regulatory agencies, monitored traffic control, and maintained good public relations for the Company. Further responsibilities included loading and hydrostatic pressure testing the system, performing bacteria testing, enforcing NPDES requirements and monitoring final tie-in connections. Projects required pavement replacement, using conventional asphalt as well as rubberized asphalt concrete.

REMI NUNEZ

Inspector

Gannett Fleming, Inc.

YEARS OF EXPERIENCE:

41

REGISTRATIONS:

NASSCO, ITCP for CIPP Installations

American Construction Inspectors Association Registered Construction-IV Inspector No. 5210, 1990 to present

IMSA Traffic Signal Technician/ Work Zone Safety (Level I) May 2002, Traffic Signal Field Electrician (Level II) March 2003, Signs and Markings Specialist Level I May, 2003 and Level II April 2007

EDUCATION:

AS, Public Works, Citrus College, 1986

Remi Nunez has over 41 years of experience in the public works industry.. He is experienced providing inspection services on fiber-optic installation of high-density polyethylene (HDPE) conduit and fiber optic cables; pavement rehabilitation which included cold-in-place recycling of asphalt concrete on major projects; sidewalks, concrete structures, driveways, water main and service installations; sewer main and lateral installations, lift stations, pump stations; curbs and gutters, retaining walls, earthwork, street excavation and patchwork; drainage facilities, storm drains, landscape irrigation, traffic signal installations, street lighting systems; and underground conduit installations, street painting, and street and traffic sign installations. He provided services that included scheduling, estimating, contract change order management, contractor payment approval, records maintenance, budget management, public relations, permitting, and construction safety. He performed quality control/assurance inspection services in conformance to Uniform Building Codes, Caltrans, and Greenbook standard specifications.

Relevant Projects

City of Cypress, On-Call Construction Inspection, Cypress, CA. Construction Inspector. Remi provided Inspection services for the City of Cypress on Various projects.

- Orange St- Complete removal and replacement of several manholes. Removed the existing 12" sewer main and replaced with 12" Ductile Iron Pipe.
- Myra Street- residential sewer removal and replacement of existing 8" VCP and replaced in kind. Installed sewer bypass.
- Residential Street- Inspected sewer manhole rehabilitation for installation of polyurethane liner.

Orange County Public Works Department, Orange County, CA. Construction Inspector. Mr. Nunez is providing inspection on several projects:

- San Diego Creek Sand Project which was removal of 6,000 cubic yards of sand from creek.

- Crawford Storm Drain Installation Project which consisted of installation of reinforced 36" concrete pipeline, catch basins, manholes, and concrete structures.
- Newport Traffic Signals Project in which two traffic signals were modified for upgrade to existing signals. He currently is on Newport fiber optic project which consists of installation of 16,000 feet of new conduit, pull boxes, and installation of cables and fiber optic terminations. Installed conduit by direction boring.
- Newport Avenue Traffic Signal Rehabilitation Project which he removed 165 LF of existing curb and gutter at handicap ramp locations. He removed existing asphalt pavement, installed handicap ramps, removed and salvaged existing traffic signal equipment.
- Carbon Creek Channel-Storm Drain Repair where he installed 18" RCP with collars, demo existing CMP and headwall, CAB backfill with compaction, Installed and maintained BMP, and removed asbestos pipe/material.

Pavement Rehabilitation Project, City of Fontana, CA. Construction Inspector. Mr. Nunez' responsibilities included inspecting pavement rehabilitation projects consisting of pavement grinding, asphalt concrete overlay with placement of conventional and ARHM AC materials, adjustment of utilities consisting of manholes and water valves, pavement marking installations, detector loop replacement, and traffic control.

Concrete Rehabilitation Project, City of Fontana, CA This concrete rehabilitation project consisted of concrete preliminary inspection to confirm areas of concrete replacement, recommend tree removal

for new concrete work, inspect concrete sawcutting and demolition, inspect concrete forms and grade, inspect concrete pour confirming concrete mix and placement including concrete finish work, and curing.

Hot Spot Intersection Improvements Rosemead Blvd. at Whittier Blvd. and Rosemead Blvd. at Washington Blvd., City of Pico Rivera, CA.

Construction Inspector. The project improved traffic flow for enhanced safety to the surrounding community. Work encompassed the addition of left-turn lanes in the southbound direction, increased left-turn storage along Whittier Boulevard in the east and westbound directions, reconstruction of existing medians to accommodate additional travel lanes, pavement rehabilitation along Whittier Boulevard from Acacia Avenue to San Gabriel Place, construction of two bus pads and shelters along Whittier Boulevard, construction of curb ramps, driveway approaches and miscellaneous sidewalk and modifications to the existing traffic signals. Work also included minor traffic signal modifications and striping to convert the north and southbound right-turn pockets into shared through and right-turn movements at the intersection of Rosemead Boulevard and Washington Boulevard. Mr. Nunez provided daily inspection of the contractor's work checking for compliance. All work was documented through daily inspection reports including quantities of materials. He maintained a set of red lined plans for as-built corrections and prepare punchlists for final acceptance of the work. He also attended all meetings including bi-weekly meetings and provided punchlists at each phase of construction.

D. CONSULTANTS AND/ OR SUB-CONSULTANTS

CONSULTANTS AND/OR SUB-CONSULTANTS

The Gannett Fleming Team proposed a proven and comprehensive team with trusted firms that the City of Pico Rivera can rely on to deliver excellence as promised. We are committed to providing meaningful SBE opportunities that will far exceed the project goal. Each SBE partner was specifically selected as local industry leader that brings value to this project and has a working relationship with GF.:

DESI COMPANY PROFILE



Dynamic Engineering Services, Inc. (DESI) is a professional

Construction Management firm located in the City of Corona. DESI is a California Corporation established in 2008; it specializes in providing Construction Management, Contract Administration, and Quality Assurance Inspection Services to Cities, Counties, State, and transportation agencies for transportation related improvement projects. DESI is a Certified Small Business Enterprise (SBE), Women-Owned and Minority Business Enterprise (W/MBE), Disadvantage Business Enterprise (DBE), and Underutilized Business Enterprise (UDBE).

DESI's expertise includes Construction Management, Contract Administration, Roadway Quality Assurance Inspections, as well as many other specialized areas like Storm Water Pollution Prevention Program Monitoring and Inspection; Environmental Monitoring and Inspection; Labor Compliance Monitoring and Prevailing Wage Enforcement, Traffic Signal, Street and Highway Lighting, Fiber Optic Communication, and CCTV Systems Coordination and Inspection.

- Legal Name: Dynamic Engineering Services, Inc.
- Address: 6 Latitude Way, Suite 112, Corona, CA 92881
- Telephone Number: 951-471-8890 Office
- Contact Person Chia-Chi Wang 951-892-1420 Cell

DESI's Role

- DESI will provide labor compliance, contract administration and construction inspection.
- DESI is a subconsultant and will report to Gannett Fleming's Project Manager, Steve Quezada.

RMA COMPANY PROFILE



RMA Group (RMA), established in 1962, is a California

corporation with professional offices and laboratory facilities strategically located throughout California. RMA Group's geotechnical and geologic design services include preliminary geotechnical investigations, foundation studies, fault investigations, liquefaction analysis, Phase 1 environmental site assessments, and geotechnical and geologic review of grading and foundation plans. Their inspectors and technicians are highly qualified to perform all aspects of construction inspection and materials testing. They are experienced, cross-trained, and hold multiple certifications including ICC, ACI, AWS, ASNT, OSHPD, DSA, NICET, and more than 500 individual Caltrans certifications, which allows them to inspect diverse elements of construction projects simultaneously.

- Legal Name: RMA Group
- Address: 12130 Santa Margarita Court, Rancho Cucamonga, CA 91730
- Telephone Number: 909.989.1751
- Contact Person: Slawek Dymerski, PE, GE

RMA's Role

- RMA will provide materials testing and geotechnical engineering.
- RMA is a subconsultant and will report to Gannett Fleming's Project Manager, Steve Quezada.

PMCS COMPANY PROFILE



PMCS Group, Inc. (PMCS) is a PM/CM and Inspection firm with experience supporting various cities, counties, and public agencies on major roadway and street improvements, traffic signals, public buildings and facilities, parks, water treatment, bike paths, bridges, and other public infrastructure, and our firm.

PMCS team members bring invaluable experience gained a wide range of public works projects, including managing the planning and design process, conducting constructability reviews and value engineering, developing initial project scopes, budgets and schedules, overseeing the bidding process, evaluating proposals, facilitating contract negotiations, and managing project budgets to overseeing construction in the field and successful project closeout. Their expertise in ensuring regulatory compliance, facilitating effective communication among stakeholders, and maintaining comprehensive project documentation enables them to navigate through each project phase seamlessly.

- Legal Name: PMCS Group, Inc.
- Address: 2600 E. Pacific Coast Highway, Suite 160, Long Beach, CA 90804
- Telephone Number: 562-498-0808
- Contact Person: Lauren Weiss, Business Development Director, 661-310-6104, lweiss@pmcsgroup.net

PMCS' Role

- PMCS will provide contract administration, construction management and inspection.
- PMCS is a subconsultant and will report to Gannett Fleming's Project Manager, Steve Quezada.

D'LEON COMPANY PROFILE

D'LEON D'Leon Consulting Engineers (DLCE) is a local small business enterprise firm located in Long Beach, CA, specializing in construction management, engineering oversight, document control, inspection, estimating, and third-party/City Departments coordination services. DLCE is currently providing construction management services and engineering oversight for various infrastructure projects. This includes: the Los Angeles World Airports (LAWA) Landside Access Modernization Program (LAMP); the LAWA Roadway and Utilities Enabling (RUE) design/build project, the California High Speed Rail Program Delivery Services contract, the Interstate 5 North Truck Lane Design/Build project, the I-105 ExpressLanes Improvements Project and the LAWA Capital Improvements Program Management/Construction Management contract. DLCE also specializes on third-party coordination working closely with cities in Los Angeles County and utility companies. They believe in a diverse workforce, train and hire locally. DLCE is proud to be from the City of Long Beach and the Gateway cities. They hire local engineers and professionals who maximize and leverage regional investments and develop professionals for the future.

- Legal Name: D'Leon Consulting Engineers
- Address: 3605 Long Beach Blvd Suite 235 Long Beach CA, 90807
- Telephone Number: 562-989-4500
- Contact Person: Borja Leon, P.E., President, (858) 395-8019, borja.leon@dleonengineers.com

D'Leon's Role

- D'Leon will provide construction management and contract administration
- D'Leon is a subconsultant and will report on Gannett Fleming's Project Manager, Steve Quezada.

E. WORK APPROACH

WORK APPROACH

Gannett Fleming has the qualifications and experience needed to successfully assist The City of Pico Rivera with its infrastructure improvements and has augmented our capabilities with trusted team members to bring additional expertise and capacity.



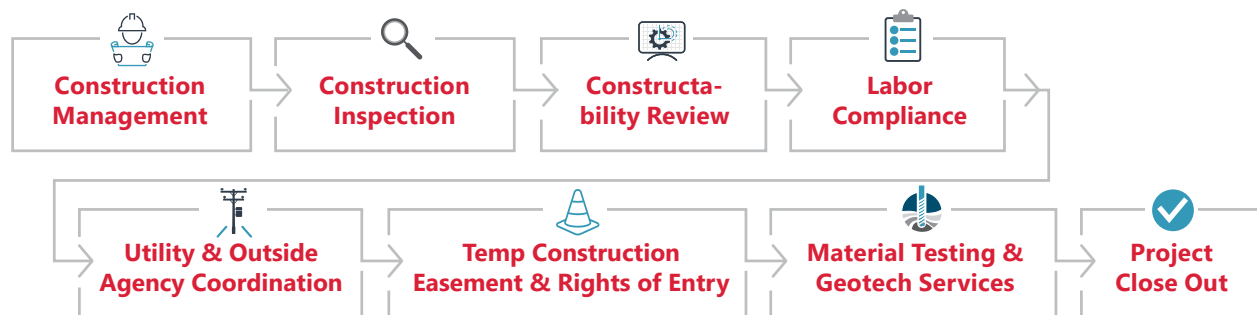
1. CONSTRUCTION MANAGEMENT

Steve Quezada, PE, QSD, our proposed Contract/Project Manager, will be the main lead on this contract. As previously noted, Steve has over 32 years of experience in construction management, document control, contract administration, utility coordination, labor compliance, material testing, inspection, claims mitigation and project closeout. He has worked on various projects consisting of roadway and bridge work, pavement rehabilitation, streetscape, irrigation and landscaping systems, utility, traffic signal and lighting, water, sewer, storm drain and flood control projects. Steve will handle all aspects of the contract/project(s) as he has extensive experience working with the Caltrans Local Assistance Procedures Manual (LAPM) and Greenbook specifications. He will initiate a kickoff meeting with the City of Pico Rivera's Project Manager and the City's project designers to establish all communication protocol, roles, and expectations of the team. Special attention will be placed

on proper submittal of documentation as required by the City of Pico Rivera, Caltrans and the LAPM.

Steve will conduct the necessary pre-construction meetings, bi-weekly progress meetings and any other necessary project meetings including field meetings with all necessary parties. Steve will coordinate any work requiring utility companies and third-party stakeholders. All information generated in the meetings will be summarized with meeting minutes and be distributed to all parties involved. Separate meetings with the businesses and residents in the areas of construction will be held so they know what to expect once construction is underway. Any issues resulting from discussions will be handled and direction, changes and findings will be provided to the city with recommendations.

Steve will also log and track all submittals, Request for Information, Requests for Changes, Change Orders, Field Directives, Notice of Potential Claims and Non-Compliance Reports, schedules, and Traffic Control Plans. All documentation



will reside at our Chino Hills office and electronically with any changes documented and maintained on as-built plans, which will be provided to the city at project completion. Steve will coordinate and review all material submittals and shop drawings with the designer for their approval. Steve will discuss any necessary design changes with the City and designer and document findings; develop solutions to issues; and provide direction and changes as required for the project's successful completion.

Steve and his team will coordinate all work with the city, Local agencies, the surrounding community along with the Designer, utility agencies, contractor, and subcontractors. A weekly progress report will be generated to keep all parties up to speed on construction or any pertinent issues as a result of the construction. Steve

will monitor the schedule and budget and maintain a clear understanding with the Contractor of his work progress while also maintaining open communication to complete the work on time. Steve will monitor the contractor's schedule to stay on track and request a recovery schedule if the project lags.

Steve will handle all change orders, schedule impacts, payment requests and prepare progress payments in City existing formats. Steve has recently worked with the City of Pico Rivera on various projects and over the past 15 years including the Passons Boulevard Grade Separation, the City's Traffic Signal Improvement (HSIP) projects and previous on-call contracts and is very aware of City required documentation and forms necessary for a seamless understanding and submittal of City requested



Steve Quezada, PE, QSP

Steve has worked with the City of Pico Rivera for almost 15 years on various types of projects. He has worked on the Passons Blvd Grade Separation project which is one of the largest projects completed within the city as well as traffic signal, roadway rehabilitation and slurry seal projects. Steve knows the city and what is expected, not just providing construction support but public relations and coordination with other city departments. Steve has worked with some of the city's current staff on past projects knowing their expectations and city requirements for projects. He has worked on the past on call contracts with the city, providing individuals with the appropriate skills for assignments and works with the team to successfully manage real time issues during construction. Steve is very familiar with the Local Assistance Procedures Manual for documentation requirements and has passed every audit with minimal issues.

What Makes Steve the Ideal Project Manager:



Drives Quality



Knowledge of the City's Criteria



Focus on Schedule Delivery



Has Led Teams on Complex Contracts

documents. Steve also worked with the city in providing all requested information and documentation as required by Caltrans during the Parsons project.

Steve has completed many projects involving Caltrans Local Agency procedures and is experienced with Chapter 16 (Construction Administration) for the proper documentation required for projects with federal funding. Steve will make sure all project documentation is completed properly and maintained within the project files. Steve is also familiar with Chapter 17 (Project Completion) of the Caltrans Local Assistance Procedures Manual, including the reports required at project closeout. This will be beneficial to the city in order to request the federal grant money in a timely manner during and after the completion of the project.

2. CONSTRUCTION INSPECTION

Steve, along with his team will coordinate all work with essential services including City staff, Sheriff's Department, Los Angeles County Fire Department, Montebello Transit Bus Service, Utility Companies and Surrounding Cities. They will coordinate and work with City Staff for any public outreach necessary to keep the community informed of the work and potential impacts, including temporary no Parking and potential lane closures. Steve, through his previous work with the City of Pico Rivera, was able to establish key relationships and will thus be able to utilize those contacts throughout the area very effectively, for any other ongoing or upcoming projects as well.

Gannett Fleming's inspectors will handle all day-to-day inspection operations with the contractor and meet to discuss the

daily activities for each day's work. Our inspectors will attend all field and project meetings as required. All work will be documented through daily inspection reports including quantities of materials incorporated into the work with the reports submitted to the city weekly. Photo documentation will be done for all work daily with photos included on the daily inspection reports. The complete and documented measurements will be used to administer progress payments and change orders for the work completed.

Gannett Fleming's inspector will monitor and notify the City's project manager of any noteworthy changes, specifically those which may affect the budget and/or impact the schedule. In addition to our typical duties related to inspection of projects important to note is that our inspectors are qualified QSP to verify compliance with all Storm Water Pollution requirements and confirm that the contractor is in compliance with the NPDES program at all times. Our inspectors will schedule, monitor and coordinate any material testing with our subconsultant, RMA to verify proper testing and documentation is completed. Steve and his team will prepare in-progress punchlists during each phase of construction. He will verify that all work is in accordance with the plans and specifications including any City Standards, "Greenbook" Specifications and Caltrans specifications. All work will be inspected including any night work and potential weekend work, following prior approval from the city for any overtime work. During the work, our inspectors will capture and document all changes and maintain a set of red-line as built documents which will be turned over to the city.



3. CONSTRUCTABILITY REVIEW

Our team has conducted numerous constructability reviews on projects for public agencies and has been successful in determining elements of the design that could be changed to speed up construction and eliminate the potential for change orders. Our team will review the plans and specifications to identify any construction issues that may not be adequately addressed on the plans or within them. We will walk the site to identify any construction issues that may not be adequately addressed on the plans. Steve will verify that all permits have been obtained and included in the contract documents, and that the requirements of the agreements are clearly identified in the Special Provisions. Our goal is to minimize, if not eliminate, any surprises during the construction phase. We will review all associated items to verify completeness and consistency throughout the project documents. As part of our review, we will verify quantities for discrepancies, potential conflicts, constructability and consistency between plan sheets, specifications and pay items. We will review the proposed schedule to evaluate that it meets the plans and specifications' intent.

We are aware of third-party work such as Utilities coming in to perform work beyond the contractor's control with ample time provided for their work. Steve will assist the city in preparing any Utility Relocation Agreements and develop a schedule with work windows which allows adequate time prior to and during construction to facilitate utility relocations by the owners without impacting the contractor's schedule. Steve will work with the city and designer to address issues prior to the project's bid.

Finally, as part of our review prior to bid, we will verify the estimate of project costs and confirm the estimated costs can be completed as designed. We will provide recommendations to the city as appropriate to verify that the effective utilization of funds and control of overall project costs is completed adequately. All issues/comments or problems will be reported to the city in an acceptable format where all items and comments can be addressed by the design team.



4. LABOR COMPLIANCE

The Gannett Fleming team has considerable experience maintaining records to verify the Contractor and its subcontractors comply with the wage and apprenticeship sections of the contract. We are experienced in performing labor compliance in accordance with State and Federal standards, specifically the Local Assistance Procedures Manual (LAPM) and Community Development Block Grant (CBDG) requirements. Our team's experienced office engineers will work with our subconsultant DESI to provide all documentation regarding labor compliance on all daily reports to include employee names, labor classification, number of hours worked and equipment working on the project. Our inspectors will also conduct the required on the spot interviews noting these interviews on the appropriate EEO Interview form. In addition, the team will track and maintain logs to verify that the contractor submits certified payrolls and/or owner operator listings for the work and that all subcontractors or equipment rental companies associated with the project comply with the requirements as well. Additional documentation to be submitted includes

fringe benefit statements, apprenticeship documentation, payroll deduction authorizations, and verify contractors skilled and trained workforce certifications and monthly skilled and trained workforce reports. Cross checking of all interviews, payrolls and wage rates will be done to determine compliance, including force account work to ensure names, classifications, and prevailing wage rates match. Posters, notices, and wage determinations will also be verified as posted on the job site.

All violations will be dealt with immediately with necessary sanctions employed for any failure to submit payrolls or any noncompliance. Steve will provide written notification with detailed descriptions of alleged deficiencies and provide an outline for corrective actions to be taken and enforce the regulatory deadlines for compliance. Reporting of these violations will be provided to the appropriate agencies. Gannett Fleming will employ a proactive approach to verifying compliance with these issues through discussion with the Contractor during the pre-construction conference and subsequent project meetings.



5. UTILITY AND OUTSIDE AGENCY COORDINATION

Utility relocation plans will be reviewed to prevent future conflicts with regards to both permanent and temporary conditions. Typically, during the constructability review our team can assess what utilities and outside agencies will be affected and provide potential solutions. Steve and his staff will work with the city to assist with notifications to those affected utility companies

for the upcoming work. All utility and outside agencies will be notified of the preconstruction meeting affected by the construction including Los Angeles County Fire Department, Montebello Transit and Metro Transit. The scope of work for each utility or outside agency will be discussed at the preconstruction conference to ensure that specific needs are understood.

Our team will work with and assist the city by coordinating field reviews with the affected agencies for the upcoming work to discuss relocations that may be required. Steve and his team will review and confirm that all scheduled activities will not conflict with any outside utility agency work. Any potential conflicts will be addressed immediately to avoid additional costs or delays. Utility meetings will be held once a contractor is on board to review the contractor's schedule and work windows for relocations during construction. Utility work will continually be tracked and monitored to confirm timely relocations. The contractors' schedule will also be reviewed to confirm with the utility agencies that the schedule takes into consideration any potential conflicts with their relocations. Our team will also verify that the utility companies clearly understand the level of work involved and the timelines they are faced with for completing their scheduled relocations.



6. TEMPORARY CONSTRUCTION EASEMENTS AND RIGHTS OF ENTRY

Temporary construction easements are essential when working outside the city's right of way. These documents must be

included with the contract documents so that the contractor is fully aware of any specifics to be followed. These will be discussed during the preconstruction meeting so that all necessary notifications and scope of work are followed. During construction, our team will coordinate with the private property owners alerting them of the upcoming construction and all work involved. As with some construction, a right of entry onto private property may be necessary and a separate form with permission signatures must be obtained before accessing any property. All communications with the property owners will be done as necessary prior to construction with updates to the property owners during construction.



7. MATERIAL TESTING AND GEOTECHNICAL SERVICES

All required testing will be conducted per the Caltrans requirements and the LAPM. The Gannett Fleming team will schedule and coordinate all material testing with our subconsultant RMA. Their laboratory has approved Caltrans Certifications and all their personnel assigned to the project will have the appropriate certifications for testing and sampling of the materials. Certifications will be kept in the project files.

Coordination and scheduling of material sampling and testing will be crucial for proper administration of the project based upon the Caltrans QAP Manual and the Federal Highway Administration's requirements for Use by Local Agencies, and in conjunction with the City's Caltrans approved QAP. Gannett Fleming will prepare and implement a plan to address the required material testing and

inspection (source, plant, acceptance, field, and any special requirements); the frequency (schedule); and the processes to be used by Gannett Fleming. It will also list the material submittals required, including Certificates of Compliance. Our team will maintain a log of testing results and a log tracking the submittal, review, approval, or rejection (and subsequent re-submittal until approved) of all tests. For material testing, including onsite compaction testing, the team will coordinate with the Contractor and soils laboratory to schedule appropriate dates and times for sampling and testing. Any failed tests will be addressed, and appropriate corrective measures will be taken and documented. Our materials testing subconsultant will also conduct source inspections of materials, as needed.



8. PROJECT CLOSE OUT

The Gannett Fleming team will prepare and monitor the final punchlist of remaining items of work to be completed and corrected by the contractor for acceptance of the project. Coordination of a final walk-through of the project will be done with the City, Designer, Contractor, and all affected stakeholders. Upon satisfactory completion of the project, our team will submit a formal recommendation for project acceptance to the City. Steve and his team will finalize all construction work, including the punch list items, make sure the final payment is approved and accepted, and the project paperwork is completed and archived. All as-built information will be sent to the City's design engineer for final preparation of the as-builts. Steve will then prepare the final construction reports including the Project Completion Report.

All issues, claims and change orders will be addressed. Full documentation required by outside agencies including Caltrans and the LAPM will be completed. All project construction files will be prepared as hard copies and electronically and delivered to the city in an organized and timely manner. Along with the records, a project completion report will be prepared that will include a summary of change orders and potential claims, summary of the materials tested and incorporated into the work, final project schedule and project expenditures, summary of final acceptance, and as-built drawings. The schedule for this part of the process is as sensitive as any and must be attended to efficiently. It is estimated that project closeout services will be completed within a few weeks after project acceptance.

Steve has provided construction management services for dozens of federally funded local projects over the past 32 years. He is familiar with the Caltrans Local Assistance Procedures Manual, including the reports required at project closeout contained in Chapter 17 (Project Completion). This will be

beneficial to the city in requesting the federal grant money in a timely manner during and after the project's completion.

QUALITY PROGRAM

Gannett Fleming is committed to quality in all of our services through application of an effective and robust Quality Management System (QMS), certified under the ISO 9001:2015 Standard, that maintains a culture of consistency in work products, continual improvement of our processes, and innovation in our technical solutions. Responsibility for meeting these principles is held at the highest level within the organization to ensure that we achieve the objectives of our projects while bringing high value to our clients.

Professional services that "meet the requirements of clients..." is embedded into Gannett Fleming's Quality Policy and our QMS is how we adhere to this policy and its supporting objectives. Doing so prescribes that the organization:

- Instills the value that every employee is responsible for quality
- Promotes a continual improvement and Plan-Do-Check-Act mentality



- Subscribes to annual internal and independent, external surveillance auditing
- Ensures that quality is integral with our workflows, not “bolted on” afterward

At the project level, QMS provisions are incorporated into activities throughout the lifecycle of the assignment beginning with a proposal stage evaluation to confirm sufficient resources, qualifications, and understanding of scope for successful delivery. Prior to initiating work a thorough, documented project plan is developed describing how both quality and risk are to be managed based on scale and complexity of the job. During project execution, technical deliverables undergo multiple layers of formal QC/QA verification performed by independent, qualified reviewers. At completion, the QMS requirements extend through project closeout including a lessons learned analysis focused on identifying opportunities for improvement in the processes used and best practices applied.

SAFETY

At Gannett Fleming, we have a motto: Safety is in Our Hands. It means we’re “all in” on a shared responsibility for safety: we empower and engage every employee to help us maintain a safe working environment and advance safety in the architecture, engineering, and construction (AEC) industry.



SAFETY — IS IN OUR — **HANDS**

Regardless of the size of a project, we see our field team members as the day-to-day face of the City of Pico Rivera for each project. We will work diligently to verify that all construction projects employ strategies that recognize the importance of a safe work environment for workers and the public.

To this end, Gannett approaches safety as the number one priority starting day one of employment. All staff are provided a Safety Manual, go through a safety orientation, and are required to review and acknowledge the Code of Safe Practices and IPPs for their specific project(s). Gannett has on-going safety training which includes 40-hour OSHA training, confined space, and driver safety, to name a few. All personnel are equipped with vehicles, flashing beacons, cell phones, and required Personal Protective Equipment (PPE). Additionally, an individual Health and Safety Plan (HASP) is developed for every project, no matter the size, to ensure that our staff have all resources available to them to conduct their day and return home safely to their families.

Graphic: Scope of Services

Service	Function	Deliverables
Preconstruction Phase Services		
Constructability Review Pre-Bid Review Process Pre-bid Conference	Conduct Constructability Review of Plans and Specifications. Verify cost estimates and schedule. Identify potential change order and claims issues. Provide draft project schedule. Manage pre-bid conference if requested by the City. Coordinate bidder questions with designers.	<ul style="list-style-type: none"> • Constructability review comments • Draft construction schedule • Conduct pre-bid conference with agenda and meeting minutes • Bid documents and Q&A to bidder comments
Pre-Construction Conference	Outline project specifics, inform contractor of project administration procedures.	<ul style="list-style-type: none"> • Agenda meeting minutes
Management Information System (MIS) Document Control	Implement system for organizing, tracking, filing, and managing paper/ electronic correspondence including letters, information requests, submittals, materials test results, O&M manuals, progress payments, and change orders, etc.	<ul style="list-style-type: none"> • Correspondence logs
Construction Phase Services		
Construction Management	Manage the project and enforce in accordance with the Contract Plans, Special Provisions, Caltrans Standards, Construction Manual, and Local Assistance Procedures Manual.	<ul style="list-style-type: none"> • Successful project • Federal reimbursement • Project files
Weekly Meetings	Conduct weekly meetings to discuss schedule, current, and past issues.	<ul style="list-style-type: none"> • Agenda meeting minutes
Environmental Coordination Meetings	Maintain communication and compliance with Permits, SWPPP reviews.	<ul style="list-style-type: none"> • Successful project without violations and fines.
Materials Testing	Schedule and manage sub- consultant materials lab. Coordinate timely testing and reporting.	<ul style="list-style-type: none"> • Testing reports • Materials are provided and placed in accordance to Caltrans Specs.
Issues Management	Analyze issues, seek appropriate advice, and give recommendations.	<ul style="list-style-type: none"> • Design clarifications • Contract change orders
Schedule	Monitor contractor’s schedule weekly. Notify parties of actual or potential deviation from schedule. Work with project team to correct noncompliance with schedule.	<ul style="list-style-type: none"> • Weekly reports Schedule reports • “As-built” schedule and construction photos/ videos
Cost Control	Monitor project funding. Monitor project budgets. Review contract item payments, material quantities, and change order payments.	<ul style="list-style-type: none"> • Budget reports • Cost estimate reviews

SECTION E | WORK APPROACH

Service	Function	Deliverables
Change Orders	Review potential change orders (CO) for contractual and technical merit. Prepare independent cost estimate and schedule analysis of work. Negotiate and prepare CO's for execution. Keep City apprised of impact of cumulative CO's.	<ul style="list-style-type: none"> •Independent cost estimates •Change orders ready for execution •Change order summary reports
Potential Claims / Dispute Resolution	Identify potential claims issues. Review claims for merit, document, make recommendations, and implement procedures for reducing the likelihood of disputes and claims. Assist in the resolution of disputes.	<ul style="list-style-type: none"> •Dispute avoidance procedures •Recommendations
Quality Control / Inspection	Observe and monitor all aspects of project. Notify contractor of non-conforming work. Prepare daily inspection reports. Provide photo documentation of construction.	<ul style="list-style-type: none"> •Photography and video tapes •Project files •Daily inspection reports
Traffic Management	Coordinate, process, and obtain approval for closure of per plans.	<ul style="list-style-type: none"> •Safe closure approvals
Public Relations	Communicate with local residents and businesses regarding temporary construction impacts, such as closures, traffic changes, limited access and construction schedule.	<ul style="list-style-type: none"> •Verbal and written notices delivered to local residents and businesses •Attend community meetings
Permit / Environmental Compliance	Review and enforce requirements stipulated in permits issued by regulatory/environmental agencies.	<ul style="list-style-type: none"> •Daily inspection reports •Correspondence
Labor Compliance	Review contractor's submittal of certified payroll, DAS forms. Conduct interviews with contractor employees.	<ul style="list-style-type: none"> •Monthly summary reviews •Correspondence
Progress Payments	Review contractor's payment requests. Verify contractor pay items. Prepare payment documentation for execution.	<ul style="list-style-type: none"> •Progress payment vouchers •Daily inspection reports Quantity calculations
Site Safety	Review and monitor contractor's safety program for compliance with Cal/OSHA. Notify contractor if unsafe condition is observed.	<ul style="list-style-type: none"> •Accident reports Monthly reports
Closeout Phase Services		
"As-Built" Drawings	Collect, review, and transmit contractor's data to engineer.	<ul style="list-style-type: none"> •Data for record drawings
Final Walkthrough	Make final inspections. Prepare punchlist. Verify that required certificates of compliance, as-built drawings have been delivered.	<ul style="list-style-type: none"> •Punch list
Project Completion Report / Final Payment	Process final payment to contractor. File Notice of Completion. Prepare final report. Deliver project records to City. Prepare reports in accordance to LAPM.	<ul style="list-style-type: none"> •Final progress payment •Notice of completion •Final report

F. CLIENT REFERENCES

CLIENT REFERENCES

Our mission is to amaze our clients with our quality, innovation, and responsiveness and become their trusted advisor; promote a safe and rewarding work environment; and provide a fair return on investment. GF's average Client Satisfaction Evaluations (CSEs) score is 4.86 out of 5! Below are three recent similar clients for which the Gannett Fleming Team performed construction management services.

CLIENT REFERENCE #1:



Kenneth Tang, PE, Senior Civil Engineer

City of South Gate, Department of Public Works
8650 California Avenue, South Gate, CA 90280
(323) 563-9574/(323) 816-4011

- Long Beach Boulevard Green Street Improvements, City of South Gate, CA - Ongoing
- Garfield Avenue Complete Streets Improvement, City of South Gate, , CA - Ongoing
- Truck Impacted Intersection Improvements, City of South Gate, CA - 2016
- Firestone Boulevard and Atlantic Avenue Intersection Phase II Railroad Crossing Improvements, City of South Gate, CA - 2015
- Miller Way Street Improvements Garfield Ave to I-710 Undercrossing, City of South Gate, CA - 2016

CLIENT REFERENCE #2:



Dan Malcolm, Director of Planning

Agua Caliente Band of Cahuilla Indians
5104 Dinah Shore Drive, Palm Springs, CA 92264
(760) 883-1945/(760) 408-4785

- Golf Cart Crossing Study - Ongoing
- Calle Encilia Parking Structure, Palm Springs, CA - 2017
- Indian Canyons Stormwater and Roadway Improvements, Palm Springs, CA - 2022
- South Palm Canyon Improvements Andreas Canyon Waterline, Palm Springs, CA - 2019
- Bob Hope Drive and Ramon Road, County of Riverside, CA - 2021
- Indian Canyons - Murray and Andreas Canyon Bridge Crossings, Palm Springs, CA - 2022
- Village Traditions, Palm Springs, CA - 2018

CLIENT REFERENCE #3



Hameed Al-Shawk, PE, PMP

Riverside County Transportation Commission
4080 Lemon Street, Riverside, CA 92501
(951) 787-4015/(951) 255-9819

- I-215/ Placentia Overcrossing, Perris, CA- 2023

G. RIGHTS TO MATERIALS

RIGHT TO MATERIALS

Gannett Fleming acknowledges that our RFP response, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation that are submitted as part of the Proposal and not withdrawn shall, upon receipt by CITY, become property of CITY.

H. SCHEDULE OF HOURLY RATES

SCHEDULE OF HOURLY RATES

The following graphic below is the Gannett Fleming Team's proposed Schedule of Hourly Rates identifying the job titles of all personnel to be assigned to the CITY projects. Hourly rates reflect all costs for office overhead, including direct and indirect costs. We understand that the Schedule of Hourly Rates shall remain fixed for the term of the PSA.

	LOADED BILL RATE (Pay Rate x (1+OH) x (1+Fee)) -- OT Premium at cost (ODC)								
	Day			Night			Multi		
	ST PWDYST	OT PWDYO	DT PWDYDT	ST PWNTST	OT PWNTOT	DT PWNTDT	ST PWMLST	OT PWMLOT	DT PWMLDT
Quezada, Steven, Project Manager	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$-	\$-	\$-
Quezada, Steven, Construction Manager	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$-	\$-	\$-
Toschak, David, Construction Manager	\$196.56	\$235.56	\$274.56	\$196.56	\$235.56	\$274.56	\$-	\$-	\$-
Yepiz, Michael, Construction Manager	\$191.52	\$229.52	\$267.52	\$191.52	\$229.52	\$267.52	\$-	\$-	\$-
Adams, Michael, Construction Manager	\$168.84	\$168.84	\$168.84	\$168.84	\$168.84	\$168.84	\$-	\$-	\$-
Sanchez, Fidencio, Construction Inspector	\$206.94	\$238.17	\$269.40	\$209.46	\$241.19	\$272.92	\$209.46	\$241.19	\$272.92
Shepherd, David, Construction Inspector	\$207.27	\$238.50	\$275.02	\$209.79	\$241.52	\$276.54	\$209.79	\$241.52	\$276.54
Williams, Warren, Construction Inspector	\$211.42	\$244.52	\$283.52	\$213.94	\$246.04	\$285.04	\$213.94	\$246.04	\$285.04
Galvan, Thomas, Construction Inspector	\$237.43	\$270.71	\$313.21	\$239.95	\$272.23	\$314.73	\$239.95	\$272.23	\$314.73
Michael, Thomas, Construction Inspector	\$217.09	\$248.32	\$279.55	\$219.61	\$251.34	\$283.07	\$219.61	\$251.34	\$283.07
Nunez, Remi, Construction Inspector	\$217.65	\$248.88	\$280.11	\$220.17	\$251.90	\$283.63	\$220.17	\$251.90	\$283.63
Branic, Antonio, Construction Inspector	\$210.34	\$241.57	\$272.80	\$212.86	\$244.59	\$276.32	\$212.86	\$244.59	\$276.32
Sanchez, Fidencio, Construction Inspector (NPW)	\$163.80	\$196.30	\$228.80	\$163.80	\$196.30	\$228.80	\$-	\$-	\$-
Shepherd, David, Construction Inspector (NPW)	\$189.00	\$226.50	\$264.00	\$189.00	\$226.50	\$264.00	\$-	\$-	\$-

SECTION H | SCHEDULE OF HOURLY RATES

	LOADED BILL RATE (Pay Rate x (1+OH) x (1+Fee)) -- OT Premium at cost (ODC)								
	Day			Night			Multi		
	ST PWDYST	OT PWDYO	DT PWDYDT	ST PWNTST	OT PWNTOT	DT PWNTDT	ST PWMLST	OT PWMLOT	DT PWMLDT
Williams, Warren, Construction Inspector (NPW)	\$196.56	\$235.56	\$274.56	\$196.56	\$235.56	\$274.56	\$-	\$-	\$-
Galvan, Thomas, Construction Inspector (NPW)	\$214.20	\$256.70	\$299.20	\$214.20	\$256.70	\$299.20	\$-	\$-	\$-
Michael, Thomas, Construction Inspector (NPW)	\$168.84	\$202.34	\$235.84	\$168.84	\$202.34	\$235.84	\$-	\$-	\$-
Nunez, Remi, Construction Inspector (NPW)	\$151.20	\$181.20	\$211.20	\$151.20	\$181.20	\$211.20	\$-	\$-	\$-
Branic, Antonio, Construction Inspector (NPW)	\$151.20	\$181.20	\$211.20	\$151.20	\$181.20	\$211.20	\$-	\$-	\$-
Lumanog, Rhodie, Office Engineer/ Admin	\$138.60	\$166.10	\$193.60	\$138.60	\$166.10	\$193.60	\$-	\$-	\$-
Shepherd, David, Office Engineer/ Admin	\$189.00	\$226.50	\$264.00	\$189.00	\$226.50	\$264.00	\$-	\$-	\$-
Michael, Thomas, Office Engineer/ Admin	\$168.84	\$202.34	\$235.84	\$168.84	\$202.34	\$235.84	\$-	\$-	\$-
Subconsultants									
DESI									
Chia-Chi Wang, Labor Compliance Officer	\$204.30	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Michael Ervolina, Labor Compliance Specialist	\$77.89	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
PMCS									
Masoud Ebrahimi, Senior Project Manager	\$272.25	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Thomas Chan, Project Manager	\$249.56	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Hector Hernandez, Construction Manager	\$233.68	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Yahya Altuntas, Construction Manager	\$233.68	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Patrick Naimi, Inspector	\$147.52	\$221.28	\$295.04	\$-	\$-	\$-	\$-	\$-	\$-
David Broderick, Inspector	\$147.52	\$221.28	\$295.04	\$-	\$-	\$-	\$-	\$-	\$-

SECTION H | SCHEDULE OF HOURLY RATES

	LOADED BILL RATE (Pay Rate x (1+OH) x (1+Fee)) -- OT Premium at cost (ODC)								
	Day			Night			Multi		
	ST PWDYST	OT PWDYO	DT PWDYDT	ST PWNTST	OT PWNTOT	DT PWNTDT	ST PWMLST	OT PWMLOT	DT PWMLDT
DLeon									
Amir Panahi, CM/ Office Engineer	\$122.09	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Terence Strong, Sr, Senior Construction Manager	\$216.21	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Amir Mirsiaghi, Construction Manager	\$216.21	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Mike McFadden, Inspector	\$200.95	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Rossana Huerta, Assistant Project Manager	\$165.34	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
RMA	Min	Max							
Geologists	\$145/hr	\$200/hr							
Engineers	\$145/hr	\$220/hr							
Field Staff (Technicians, Inspectors)	\$130/hr	\$250/hr							
Administrative	\$70/hr								
Project Manager	\$165/hr								
* Additional professional and field staff rates, laboratory testing fees, and general terms can be provided during contract negotiations.									

APPENDIX

**APPENDIX C
NON-COLLUSION AFFIDAVIT**

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Edward Durazo, CPM

Name of Authorized Representative

Vice President/Southern California Regional Manager

Title of Authorized Representative



Edward Durazo, CPM

15345 Fairfield Ranch Rd, Suite 140

Chino Hills, CA 91709

626.926.1568

edurazo@gfnet.com

www.gannettfleming.com

**EXHIBIT B
APPROVED FEE SCHEDULE**

(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

H. SCHEDULE OF HOURLY RATES

SCHEDULE OF HOURLY RATES

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Quezada, Steven, Project Manager	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$-	\$-	\$-
Quezada, Steven, Construction Manager	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$279.72	\$-	\$-	\$-
Toschak, David, Construction Manager	\$196.56	\$235.56	\$274.56	\$196.56	\$235.56	\$274.56	\$-	\$-	\$-
Yepiz, Michael, Construction Manager	\$191.52	\$229.52	\$267.52	\$191.52	\$229.52	\$267.52	\$-	\$-	\$-
Adams, Michael, Construction Manager	\$168.84	\$168.84	\$168.84	\$168.84	\$168.84	\$168.84	\$-	\$-	\$-
Sanchez, Fidencio, Construction Inspector	\$206.94	\$238.17	\$269.40	\$209.46	\$241.19	\$272.92	\$209.46	\$241.19	\$272.92
Shepherd, David, Construction Inspector	\$207.27	\$238.50	\$275.02	\$209.79	\$241.52	\$276.54	\$209.79	\$241.52	\$276.54
Williams, Warren, Construction Inspector	\$211.42	\$244.52	\$283.52	\$213.94	\$246.04	\$285.04	\$213.94	\$246.04	\$285.04
Galvan, Thomas, Construction Inspector	\$237.43	\$270.71	\$313.21	\$239.95	\$272.23	\$314.73	\$239.95	\$272.23	\$314.73
Michael, Thomas, Construction Inspector	\$217.09	\$248.32	\$279.55	\$219.61	\$251.34	\$283.07	\$219.61	\$251.34	\$283.07
Nunez, Remi, Construction Inspector	\$217.65	\$248.88	\$280.11	\$220.17	\$251.90	\$283.63	\$220.17	\$251.90	\$283.63
Branic, Antonio, Construction Inspector	\$210.34	\$241.57	\$272.80	\$212.86	\$244.59	\$276.32	\$212.86	\$244.59	\$276.32
Sanchez, Fidencio, Construction Inspector (NPW)	\$163.80	\$196.30	\$228.80	\$163.80	\$196.30	\$228.80	\$-	\$-	\$-
Shepherd, David, Construction Inspector (NPW)	\$189.00	\$226.50	\$264.00	\$189.00	\$226.50	\$264.00	\$-	\$-	\$-

SECTION H | SCHEDULE OF HOURLY RATES

	LOADED BILL RATE (Pay Rate x (1+OH) x (1+Fee)) -- OT Premium at cost (ODC)								
	Day			Night			Multi		
	ST PWDYST	OT PWDYO	DT PWDYDT	ST PWNTST	OT PWNTOT	DT PWNTDT	ST PWMLST	OT PWMLOT	DT PWMLDT
Williams, Warren, Construction Inspector (NPW)	\$196.56	\$235.56	\$274.56	\$196.56	\$235.56	\$274.56	\$-	\$-	\$-
Galvan, Thomas, Construction Inspector (NPW)	\$214.20	\$256.70	\$299.20	\$214.20	\$256.70	\$299.20	\$-	\$-	\$-
Michael, Thomas, Construction Inspector (NPW)	\$168.84	\$202.34	\$235.84	\$168.84	\$202.34	\$235.84	\$-	\$-	\$-
Nunez, Remi, Construction Inspector (NPW)	\$151.20	\$181.20	\$211.20	\$151.20	\$181.20	\$211.20	\$-	\$-	\$-
Branic, Antonio, Construction Inspector (NPW)	\$151.20	\$181.20	\$211.20	\$151.20	\$181.20	\$211.20	\$-	\$-	\$-
Lumanog, Rhodie, Office Engineer/ Admin	\$138.60	\$166.10	\$193.60	\$138.60	\$166.10	\$193.60	\$-	\$-	\$-
Shepherd, David, Office Engineer/ Admin	\$189.00	\$226.50	\$264.00	\$189.00	\$226.50	\$264.00	\$-	\$-	\$-
Michael, Thomas, Office Engineer/ Admin	\$168.84	\$202.34	\$235.84	\$168.84	\$202.34	\$235.84	\$-	\$-	\$-
Subconsultants									
DESI									
Chia-Chi Wang, Labor Compliance Officer	\$204.30	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Michael Ervolina, Labor Compliance Specialist	\$77.89	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
PMCS									
Masoud Ebrahimi, Senior Project Manager	\$272.25	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Thomas Chan, Project Manager	\$249.56	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Hector Hernandez, Construction Manager	\$233.68	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Yahya Altuntas, Construction Manager	\$233.68	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Patrick Naimi, Inspector	\$147.52	\$221.28	\$295.04	\$-	\$-	\$-	\$-	\$-	\$-
David Broderick, Inspector	\$147.52	\$221.28	\$295.04	\$-	\$-	\$-	\$-	\$-	\$-

SECTION H | SCHEDULE OF HOURLY RATES

	LOADED BILL RATE (Pay Rate x (1+OH) x (1+Fee)) -- OT Premium at cost (ODC)								
	Day			Night			Multi		
	ST PWDYST	OT PWDYO	DT PWDYDT	ST PWNTST	OT PWNTOT	DT PWNTDT	ST PWMLST	OT PWMLOT	DT PWMLDT
DLeon									
Amir Panahi, CM/ Office Engineer	\$122.09	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Terence Strong, Sr, Senior Construction Manager	\$216.21	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Amir Mirsiaghi, Construction Manager	\$216.21	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Mike McFadden, Inspector	\$200.95	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Rossana Huerta, Assistant Project Manager	\$165.34	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
RMA	Min	Max							
Geologists	\$145/hr	\$200/hr							
Engineers	\$145/hr	\$220/hr							
Field Staff (Technicians, Inspectors)	\$130/hr	\$250/hr							
Administrative	\$70/hr								
Project Manager	\$165/hr								
* Additional professional and field staff rates, laboratory testing fees, and general terms can be provided during contract negotiations.									

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
SOUTHSTAR ENGINEERING & CONSULTING, INC.

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) Southstar Engineering & Consulting, Inc. (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Yvette Kirin, President/Principal-in-Charge, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest

protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved

by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 **PERS ELIGIBILITY INDEMNITY.** In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

If to Consultant:

Yvette Kirin, President/Principal-in-
Charge
Southstar Engineering &
Consulting, Inc.
1945 Chicago Avenue, Suite C-2
Riverside, CA 92507

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
SOUTHSTAR ENGINEERING &
CONSULTING, INC.

Andrew C. Lara, Mayor

Yvette Kirin, President/Principal-in-Charge

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES

WORK PROPOSAL FOR:

FEBRUARY 7, 2023

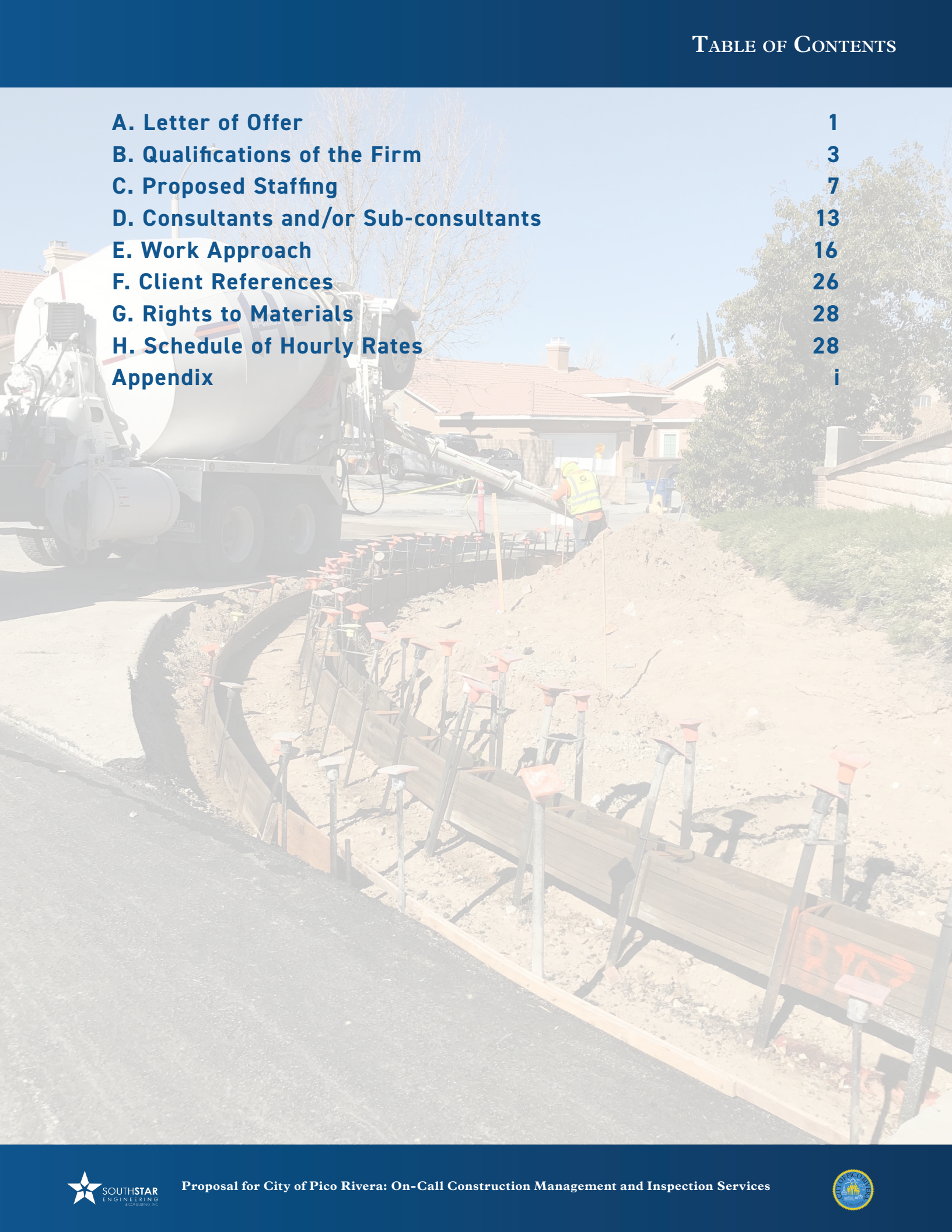
ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE CITY OF PICO RIVERA



SOUTHSTAR
ENGINEERING
& CONSULTING, INC

1945 Chicago Avenue, Suite C-2
Riverside, CA 92507
951.342.3120
southstareng.com

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Appendix i



February 7, 2024

City of Pico Rivera
 Department of Public Works
 6615 Passons Blvd.
 Pico Rivera, CA 90660
 ATTN: Noe Negrete - Director of Public Works

RE: City of Pico Rivera – Request for Proposals On-Call Construction Management and Inspection Services

Dear Mr. Negrete and Selection Committee:

Southstar Engineering & Consulting, Inc. (Southstar) greatly appreciates the City of Pico Rivera (City) for the opportunity to submit this proposal. *Southstar is prepared to provide Construction Management and Inspection Services* for a variety of infrastructure and capital improvement projects and city programs/services under the direction of the City’s Public Works Department to support the City’s Capital Improvement Program.

Southstar is the team to deliver the quality, responsiveness, innovation, and value that the City expects. This proposal will demonstrate the turn-key benefits of working with a professional construction management and inspection team with unparalleled qualifications and experience, especially when it comes to our depth of knowledge regarding Public Works CIP projects in Southern California. Southstar intends to surpass your expectations through dedication to quality, professional integrity, and service excellence. Selecting Southstar for this contract will result in successfully completed projects, on time and within budget.

Depth of Experience | For nearly 18 years, Southstar has provided top-notch CIP construction support services for a variety of agencies throughout Southern California including *Caltrans, the Counties of Los Angeles, Orange, Riverside, and San Bernardino and the cities of Bellflower, Huntington Park, Santa Fe Springs, South Gate, Norwalk, La Mirada, Corona, Riverside, Murrieta, Fontana, Ontario, Palmdale, San Dimas, Garden Grove, Seal Beach, Rialto, La Quinta, and Indio* to name a few. The Southstar team has been working for the City of Santa Fe Springs for almost 10 years and has completed a variety of CIP projects including not only roadways and playgrounds but major renovations and roofing projects. We are prepared to assist the City with any type of transportation or building infrastructure project on day 1, using the most current standards.

Benefits to the City of Pico Rivera | While Southstar’s primary office is located in Riverside, our proposed key staff generally works in the Gateway Cities subregion, or within a 5-mile radius of the City of Pico Rivera. Our proposed staff requires no learning curve and are ready to hit the ground running on day one of any tasks the project may require their services on. Southstar has provided similar construction management and inspection services to other municipalities in Southern California and has recently been awarded similar on-call contracts

*Engineering Trust
 Into Every Project*
Southstar Engineering & Consulting, Inc.

DIR No: 100017294 **EIN No:** 20-5648626

Type of Business Entity:
 C-Corporation/
 100% Employee-Owned
 SBE

Year Founded:
 2006

Years in Business:	Number of Employees:
17	25

Headquarters:
 1945 Chicago Avenue, Suite C-2
 Riverside, CA 92507
 Phone: (951) 342-3120
 Fax: (951) 342-3148
www.southstareng.com

Primary Contact:
 Ms. Yvette Kirrin, PE
 President/Principal-in-Charge
 Cell: (626) 644-8058
Yvette@southstareng.com



by the cities of Thousand Oaks, Indian Wells, Brea, Chino, and La Mirada. The Scope of Work related to this RFP is nearly 100% in alignment with our contract with the City of Santa Fe Springs, which is a reference of ours.

Subconsultants | The Southstar team is rounded out with top-level subconsultant firms that we work with regularly to collaborate and solve problems for cities like Pico Rivera. Our strong relationships with Bureau Veritas (formerly PreScience), Ninyo & Moore, DESI, Coory and V&A provide a seamless team that can work together on more complex task orders. We are able to provide a strong list of experts when you wish to pick and choose 1 or more people for smaller, more focused, task orders. Our team is flexible to meet the City’s needs. *Details on each firm can be found in the Meet Our Subconsultants section of this proposal.*

FIRM	CONTACT	ADDRESS	PHONE
Bureau Veritas North America, Inc.	Peter Ho	125 Columbia, Suite A, Aliso Viejo, CA 92656	949.600.8631
Ninyo & Moore	Garreth Saiki	355 S Grand Avenue, Suite 2450, Los Angeles, CA 90071	213.488.5111
Dynamic Engineering Services, Inc.	Chia-Chi Wang	6 Latitude Way, Suite 112 Corona, CA 92881	951.471.8890
V&A, Inc.	Isaac Segovia	1111 South Grand Ave, Ste 103 Los Angeles, CA 90015	213.972.9700
Coory Engineering	Samir M. Khoury	1718 N. Neville Street Orange, CA 92865	714.202.8700

Miscellaneous | Southstar acknowledges that no Addenda was released via Planet Bids and acknowledges receipt of Q&A Set 1 released 01/31/2024. Southstar has no exceptions and will adhere to the provisions described in the RFP without modification. Southstar understands that the proposal shall remain valid for a period of no less than Ninety (90) days from the date of submittal. Southstar attests that all information submitted with this proposal is true and correct. As Southstar’s President, I have the authority to bind the company in a contractual agreement with the City of Pico Rivera.

Again, we appreciate the opportunity to submit our qualifications to you. If you have any questions, please feel free to contact me via the information in the blue sidebar.

Sincerely,



Yvette Kirrin, PE
Principal-in-Charge/Project Manager
Southstar Engineering & Consulting, Inc.



Firm Profile

Southstar has provided professional engineering services in Southern and Central California for the past 17 years (founded 2006) and is dedicated to the public works and transportation needs of California. *Southstar is a certified Small Business Enterprise (SBE #1738135) and 100% Employee-owned company with its primary office located in the City of Riverside.* Southstar focuses on providing solutions to two primary industry needs: **1** - managing the construction of bridges, rapid transit systems, freeways, and **local infrastructure** within and outside the Caltrans right-of-way (ROW) and **2** - managing the project development of both small and large-scale infrastructure improvements. Southstar was built upon the successes of superior project and construction management skills and experiences. In addition to these two areas of expertise, Southstar’s extensive professional knowledge also includes planning, sustainability, utility coordination, design, labor compliance, public outreach, inspection services for roadways, bridges, sanitary sewer, storm channels, streambeds, and other infrastructure projects.

Southstar has an exceptional reputation for delivering and managing a wide variety of projects throughout Southern California. The Southstar Team has the ability and expertise to resolve challenges by offering our clients innovative solutions that are custom tailored to each specific project. Southstar’s **Core Values – Quality, Value, Innovation, Responsiveness and Trust** – drive each valued Team member to deliver high quality services that clients can trust. *Our Diversity, Equity & Inclusiveness approach to hiring the best possible staff helps us create an organization that delivers high quality results coupled with community-based values.* With dedicated customer service, Southstar delivers projects of any discipline on-time and under budget.

Southstar Services

Southstar clients can be assured of the quality and professionalism of Southstar’s 25 employee staff and its extensive in-house resources are highly regarded within the transportation construction industry. *Southstar construction managers and inspectors have assisted over 40 public agencies in the successful delivery of projects of all sizes.* Services include:

- Construction Engineering Management
- Program/Project Management & Design
- Inspection Services
- Community Outreach
- Critical Path Schedule Development
- Project Budget Development & Tracking
- Program Planning
- Utility Relocation Management
- Local Agency Coordination
- Traffic Engineering
- Local Assistance Coordination
- Resolution of Funding Issues
- Federal Funding Guidance
- Claims Management/Risk Management
- Highway Bridge Program
- Right-of-Way management
- Labor Compliance
- FAA Section 107 GPS Drone Photogrammetry

Southstar team members make a difference to clients and the community by continually providing superior service with the highest level of integrity. Providing client-focused services to many state and local agencies in Southern California, Southstar professionals know the critical questions to ask, and the corresponding solutions to offer. By blending innovative problem-solving skills, exceptional depth of experience, and quality supervision and inspection services, Southstar consistently completes the construction of large-scale transportation projects on time, within budget, and with no claims. *The Southstar team has the ability to resolve challenges by offering their clients innovative solutions that are custom tailored to each project, and the various City of Pico Rivera capital improvement projects are no different.*

TEAM ADVANTAGES

Demonstrated Commitment & Flexibility | Southstar’s past performance on successfully completed CIP projects is an indicator of the Southstar team’s ability to respond to a client’s needs at a moment’s notice.

Municipal Background | Every member of the proposed CM and Inspection team is acutely familiar with municipal projects and the organization and structure of a governmental agency.

Productive from Day 1 | The Southstar team does not require a learning curve. Southstar team members are ready to go to work on the first day, saving public resources. Each member of the Southstar team has extensive experience providing civil engineering services and also possesses the necessary knowledge, skills and abilities that the City expects from professional engineering consultants.

Financial Interests & Litigation

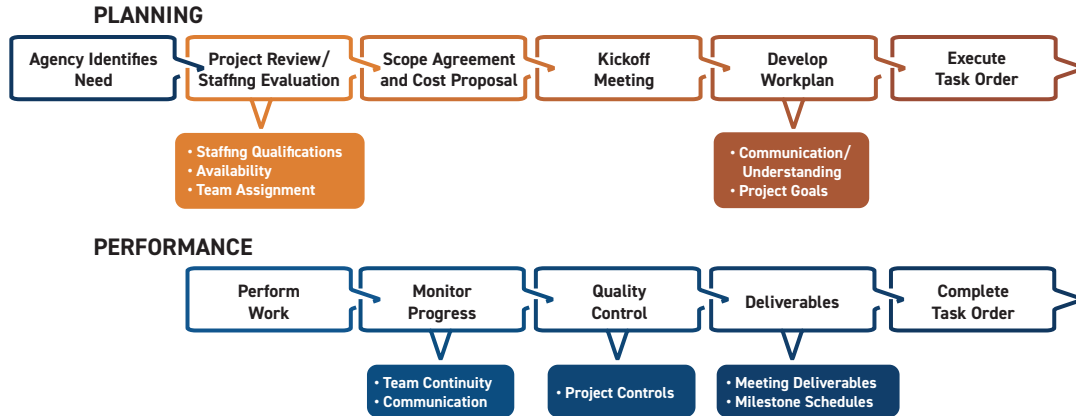
Southstar is financially stable and is not involved in bankruptcy proceedings or mergers, and has no conditions that may impede its ability to complete any projects. Southstar has no outstanding or pending complaints as determined through the Better Business Bureau, State of California Department of Consumer Affairs. Southstar has no controlling or financial interests in any other organization and is not owned or controlled by any other person or organization. Southstar also has had no litigation and/or judgments entered against it by any local, state or federal entity and has had no litigation and/or judgments entered against such entities during the past five (5) years.

Key Personnel Availability

NAME	W/FIRM	% AVAILABLE	CURRENT PROJECT
Yvette Kirrin, PE	15 Years	As-needed Up to 65%	Randolph Corridor Active Transportation Project
Amr Abuelhassan, PE, MS, QSD	14 Years	As-needed Up to 100%	I-215 Holland Road Overcrossing
Vanessa Barrientos	9 Years	As-needed Up to 80%	Various Public Outreach Projects
Sergio Topete	6 Years	As-needed Up to 100%	Next assignment pending
Jayesh Solanki	2 Years	As-needed Up to 100%	Next assignment pending

On-Call Services

Southstar has significant experience in managing on-call contracts. We will coordinate and provide the necessary multidisciplinary staff, as needed, to fully support the tasks listed in the scope of services. The City can select Southstar professionals based on the type of project(s) the City is constructing, at any time or simultaneously. This approach also provides you with a larger pool of candidates over the duration of the on-call contract as Southstar understands there is not guaranteed work for us at any specific time during the contract, and we will also be resource leveling our staff based on the City of Pico Rivera's needs. *Below is a flowchart of the typical task order process for similar on-call contracts.*



Strength and Stability

Southstar's strength and stability is demonstrated by a nearly \$30 Million capacity within our existing On-call contracts and our ability to be responsive to Client needs.

Example of Similar On-Call Efforts

For the City of Santa Fe Springs, we provide cross-trained staff that have managed over 60 task orders, varying in scope, schedule and budget. Currently on Task Order 67, Southstar has a proven track record of meeting schedules on similar types of projects, showcased by a selection of task orders shown in the table below. These projects are nearly identical regarding the scope of services being requested by the City of Pico Rivera.

SOUTHSTAR ENGINEERING - INVOICE SUMMARY		Billing Period 11/1/2023-11/30/2023			1
TASK ORDER	PROJECT DESCRIPTION	BUDGET*	BILLED TO DATE	REMAINING FUNDS	2
TO 11	Staff Augmentation for Santa Fe Road Improvement Project	\$50,490.00	\$2,310.00	\$48,180.00	4
TO 15	Project Management Services for the Santa Fe Springs Slurry Seal Program	\$19,800.00	\$9,982.50	\$9,817.50	8
TO 16	Project Management Services for the Florence Avenue Widening Project	\$85,800.00	\$70,042.50	\$15,757.50	9
TO 19	Project Management Services for the Valley View Ave/Rosecrans Ave Intersection Widening Project	\$44,550.00	\$31,570.00	\$12,980.00	12
TO 20	Project Management Services for the Valley View/Alondra Blvd. Intersection Widening Project	\$59,895.00		\$59,895.00	13

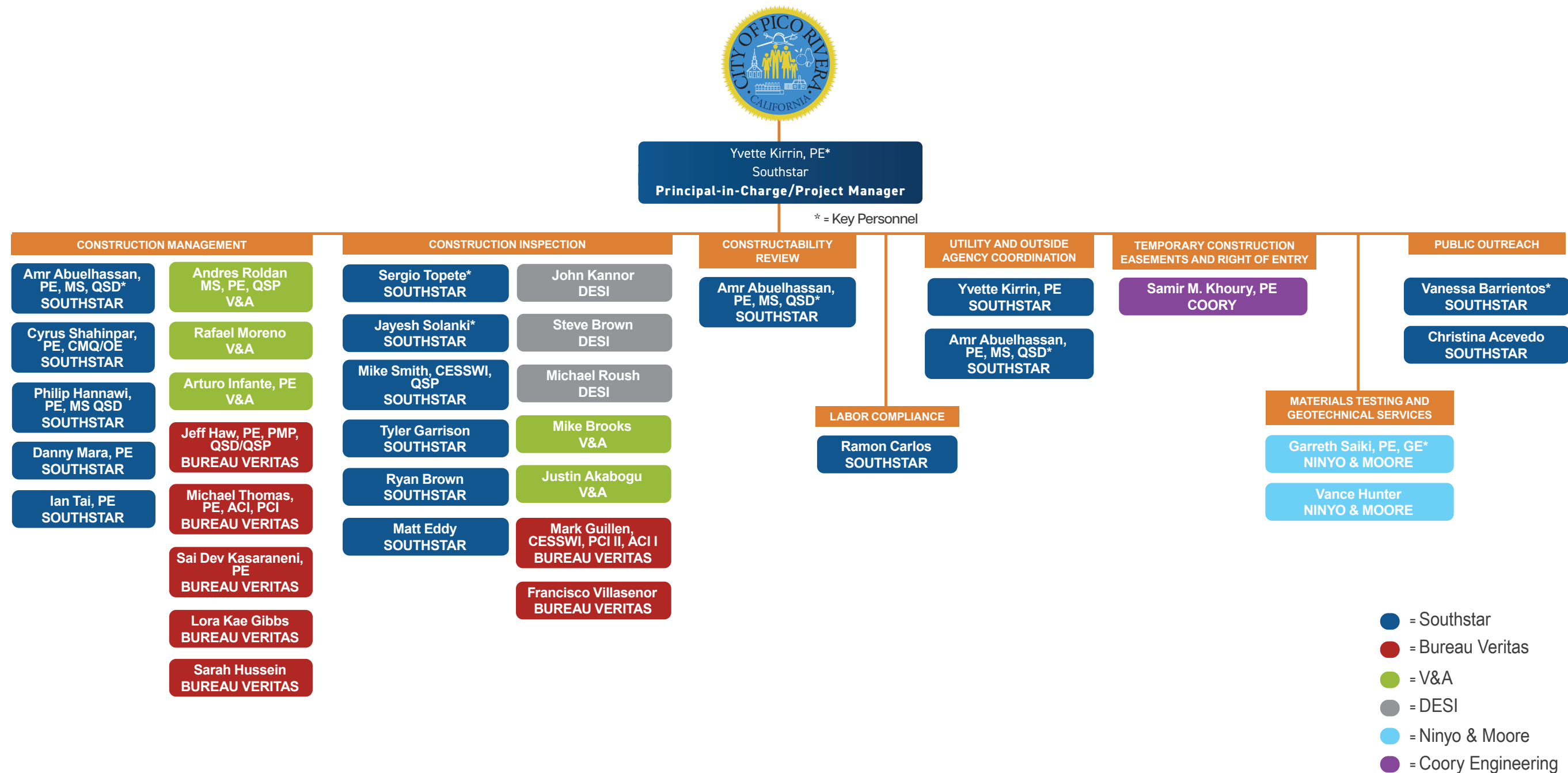
List of Previous Projects With Subconsultants

The table below identifies the previous projects which Southstar has have worked together with our proposed Subconsultant team firms:

FIRM	PROJECT	ROLES AND RESPONSIBILITIES
Southstar (SS) - Sub Bureau Veritas (BV) -Prime	Metro Los Angeles Rosecrans/Marquardt Grade Separation - Santa Fe Springs, CA	RE, Inspection, OE- (BV) Structures Inspection and Public Outreach - (SS)
(SS) - Sub (BV) -Prime	City of Santa Fe Springs On-Call 1. Valley View /Rosecrans Ave IC 2. Los Nietos Park Parking Lot 3. City Hall Town Center Plaza Parking Lot	RE, Inspection, OE - (BV) Public Outreach - (SS)
(SS) - Sub (BV) -Prime	City of Rialto On-Call 1. Various Streets Improvement Projects 2. Alder Ave Interchange Improvements	RE, Inspection, OE- (BV) Public Outreach - (SS)
(SS) - Prime Ninyo & Moore (NM) -Sub	City of South Gate 1. BCA/Firestone Blvd Segment 1 2. BCA/Firestone Blvd Segment 2 3. Garfield Ave/Imperial Hwy/Street	RE and Inspection - (SS) Material Testing - (NM)
(SS) - Prime (NM) -Sub	City of Huntington Park Huntington Park ATP Cycle 4	RE and Inspection - (SS) Material Testing - (NM)
(SS) - Prime (NM) -Sub	City of La Mirada 1. La Mirada Street Rehabilitation 2. Slurry Sealing and Restriping of Imperial HWY and Leffingwell Road	RE and Inspection - (SS) Material Testing - (NM)
(SS) - Prime DESI (DI)-Sub	County of Riverside On-Call Contract Clinton Keith Phase III -Murietta	Inspection/Public Outreach - (SS) Electrical Inspection -(DI)
(SS) - Prime DESI (DI)-Sub	City of Corona I-15 Cajalco Road Interchange	Inspection/Public Outreach - (SS) Electrical Inspection -(DI)
(SS) - Prime DESI (DI)-Sub	City of Hemet Traffic Signal Improvement Project	Inspection - (SS) Electrical Inspection - (DI)
V&A	N/A	N/A
(SS) - Sub / Coory (C) - Sub	City of Santa Fe Springs On-Call - Aquatics Center	Project Management - (SS) TCE/Entry - (C)

Organization Chart and Proposed Roster

This organizational chart illustrates our team's proposed roles, lines of communication and support services. Below is a roster of available staff for the City of Pico Rivera to select, as needed and specific to any given CIP project. *Southstar is happy to meet with the City to determine the unique needs of any given project and provide recommendations from the available roster with regard to both technical expertise and availability as well as cost considerations.* Southstar understands that those designated as key personnel will be available to the extent proposed for the duration of the required services and acknowledges that no person designated as "key" shall be removed or replaced without the prior written concurrence of the City of Pico Rivera.



YVETTE KIRRIN, PE
PRINCIPAL-IN-CHARGE/PROJECT MANAGER

Education • BS, Mechanical Engineering, University of Florida, 1992

Professional Registrations • Professional Civil Engineer, CA #C63667

BIOGRAPHY

Ms. Kirrin has over 30 years of extensive transportation planning, design and construction and project management. Her management expertise is in the facilitation of large transportation projects within small and large governance structures, as well as an expertise in federal, state and local funding, including working with Metro and Caltrans. In addition to Yvette’s business role with Southstar, she is a working partner and has several Project and Program Manager roles in southern California. These roles utilize her technical knowledge to deliver projects, as well as her strategic thinking in the political advocacy arena. She has significant experience working with diverse stakeholder groups, and she focuses on equity and inclusion for the delivery of the best projects. Yvette’s technical experience includes the planning, design and construction of interchanges and freeways, multimodal complete streets, including roundabouts, and the coordination of large projects such as MagLev (planning phase), the California High Speed Rail project (representing the Cities within the Gateway subregion during the preliminary engineering) and the I-5 (in LA, representing the cities along the corridor from the 710 south to the County Line). **Years of Experience** – 15 with Southstar | 30 in Role

RECENT PROJECT EXPERIENCE

RANDOLPH CORRIDOR ACTIVE TRANSPORTATION PROJECT Commerce, CA - Project Manager

Ms. Kirrin is responsible for managing the completion of the Project that extends along the Randolph Corridor beginning at the eastern terminus in the City of Commerce and extending west along the corridor through the Stakeholder’s westerly corridor terminus; a distance of 6.83 miles. She is overseeing the overall scope, schedule and budget, but also the Metro Funding Agreement requirements, reimbursement, and the balance of equity between the Cities of Commerce, Bell, Huntington Park and the County of LA via the executed Memorandum of Understanding. Ms. Kirrin is managing Phase 1 planning/ concept engineering work to be done and based on the elements that the jurisdictions wish to move forward with, these will be basis of Phase 2 environmental work. Phase 3 will develop the PS&E and bid specifications needed to construct elements that were cleared as part of Phase 2, and that conceptually fit within the budget, as quantified in Phase 1.

GATEWAY CITIES COUNCIL OF GOVERNMENTS (GCCOG)

Los Angeles County, CA - Transportation Engineer

Ms. Kirrin is responsible for the subregional technical review, oversight and program management tasks needed to facilitate Metro Measure R and Measure M funds for the Gateway Cities Council of Governments (GCCOG). Additionally, she is responsible for various portions of the subregional transportation initiatives including the arterial complete streets projects and the active transportation strategic projects for the 27+ Cities/Jurisdictions. This includes the facilitation of over \$1 Billion in funds. Ms. Kirrin is responsible for protecting the interests of the Cities regarding how the funds are allocated and spent, as well as responsible for communicating to the Public Works offices, City Mangers and Elected officials the status on the projects. More than 50 projects in the subregion have been coordinated and delivered, utilizing Ms. Kirrin’s expertise in the areas of funding, planning, design, right of way, construction and/or construction management and inspection.

CITY OF SANTA FE SPRINGS STAFF AUGMENTATION Santa Fe Springs, CA - Interim Public Works Director/Project Manager

Ms. Kirrin recently served as the Interim Public Works Director for the City of Santa Fe Springs, where her duties include the management of multiple managers and divisions, coordination with the City Council and the oversight of large-scale subregional projects. She still represents the City as their Project Manager for the Rosecrans/Marquardt Grade Separation Project. Responsible for coordination with Metro, BNSF, other City Staff, and Caltrans in the review of plans, processing of Section 190 invoices, Right of Way vacations, water line relations and flagging.

AMR ABUELHASSAN, PE, MS, QSD
CONSTRUCTION MANAGER/RESIDENT ENGINEER

Education • Master of Science, Civil Engineering, California State University, Fullerton, 1997
 • Bachelor of Science, Civil Engineering, California State Polytechnic University Pomona, 1991

Professional Registrations • Professional Engineer, CA #C57817
 • Qualified SWPPP Developer (QSD) #23428

BIOGRAPHY

Mr. Abuelhassan has over 31 years of experience in project management, construction management, and civil engineering. His extensive construction management and administration experience and knowledge provides a solid foundation for the delivery of projects from inception to completion of construction. Mr. Abuelhassan's experience includes working for Caltrans District 8 delivering projects on various routes within the District as a Project Manager and as a Resident Engineer. Mr. Abuelhassan's experience also includes working for the County of San Bernardino Department of Public Works as a Resident Engineer where he performed the duties of construction manager on several successful projects. During his tenure, as Resident Engineer at the County of San Bernardino Department of Public Works, Mr. Abuelhassan delivered the largest transportation construction project in the County's history, Ft. Irwin Road Widening and Rehabilitation Project. Mr. Abuelhassan has managed dozens of other projects during his 30+ year career. If additional projects or details are required, please inquire further.
Years of Experience – 14 with Southstar | 32 in Role

RECENT PROJECT EXPERIENCE

I-215 HOLLAND ROAD OVERCROSSING - Menifee, CA - Resident Engineer

Mr. Abuelhassan is overseeing construction management activities for this project. Project scope consists of constructing roadway approaches and I-215 overcrossing at Holland Road in the City of Menifee. The bridge is a 328 foot, 3-span, cast in place, post tensioned box girder bridge and will provide 2 lanes of traffic, a bicycle path, and sidewalk in each direction. Decorative barrier rail and bridge lighting will match the recently constructed bridges at Newport and Scott Roads. Future utilities will be accommodated with 2- 18" EMWD water lines and 6- 5" SCE conduits within the bridge, and electrical and communication conduits in the sidewalks. Bridge will be founded on 36" Cast in Drilled Hole, (CIDH) piles.

RIVERSIDE AVENUE SOUTH STREET RECONSTRUCTION PROJECT -Rialto, CA - Resident Engineer

Mr. Abuelhassan was responsible for overseeing all construction activities along with performing all schedule preparation, review, and task analysis. Major tasks performed included Scoping, Cost Estimating, Scheduling, Budget Management, Preparation and tracking of monthly invoicing to the City and vendors involved. This project was Phase 2 of the 3 phase vision for Riverside Avenue and continued to overlay and reconstruct Riverside Avenue (South) between Interstate 10 (I-10) to Santa Ana River. Project included upgrades of existing and construction of new ADA-compliant curb ramps, and reconstruction of sidewalks, driveways, curbs, and gutters. At the request of the City of Rialto, Southstar designed and added two right turn lanes at Santa Ana Avenue and Resource Drive. Underground utilities were also adjusted to new roadway surface grades. The majority of work was performed at night because Riverside Avenue is a heavy truck traffic roadway.

I-15/CAJALCO INTERCHANGE IMPROVEMENT PROJECT - Corona, CA - Resident Engineer

Mr. Abuelhassan was serving as the Resident Engineer for this \$50 Million project. The project reconstructed the interchange located on Interstate 15 at Cajalco Road in the City of Corona. The proposed improvements increased the capacity of the overcrossing and ramps in order to reduce congestion and accommodate projected development and growth in the area. A six-lane overcrossing bridge was constructed on a new alignment north of the existing bridge. Four existing ramps were realigned, and one new loop ramp was also constructed, for a total of five new and modified ramps. Mr. Abuelhassan was responsible for overseeing all construction activities along with performing all schedule preparation, review, and task analysis. Despite many external challenges, he led the team to deliver the project before the proposed schedule of delivery and under budget.

SERGIO TOPETE

CONSTRUCTION INSPECTOR (BILINGUAL)

Education • Bachelor of Science Degree in Architectural & Civil Engineering
National Polytechnic Institute, Mexico City, Mexico

Professional Registrations • Registered Engineer License # 1298788 (Mexico)

BIOGRAPHY

Mr. Topete has over 35 years of civil engineering experience, with a career track focused on City Engineering Management, planning, organizing, directing, and reviewing of all activities and operations of a Public Works Department. Duties include reviewing, designing and approving plans, specifications, estimates and bids, directing inspection activities, coordination of assigned activities with other departments, divisions and outside agencies, oversight of the City’s annual street improvement program, CDBG Projects, SR2S, Prop. C, STPL and providing highly complex administrative support to the Public Works Director. Sergio has directed and participated in the construction and inspection of infrastructure projects, establishing project schedules, verification of project status, ensuring compliance with contract specifications and Local and National codes. His experience includes developing and monitoring contractor pay requests, vendor pay requests, sub-contractor pay requests and equipment/manpower reports. Sergio is bilingual in English and Spanish. **Years of Experience** – 3 with Southstar | 35 in Role

RECENT PROJECT EXPERIENCE

HUNTINGTON PARK CIP 2018-11 ATP CYCLE IV PROJECT NO. ATPL-5150(014)

City of Huntington Park - Construction Inspector

Mr. Topete was responsible for the field inspection of project that installed new bicycle striping (sharrows, bike boxes), installed new or replaced existing wayfinding signage, constructed new concrete curb extensions (bulbouts), replaced existing traffic striping (lanes, crosswalks, parking stalls, words, etc), replaced portions of curb, gutter, and asphalt, installed new shade trees, constructed new bus shelters and trash receptacles, and all other incidental work required to complete the improvements shown in the Plans and described in the Specifications. The project required heavy traffic control and coordination with business owners, schools and residents. Work also included photo documentation, measuring, calculating, and recording all construction quantities for estimates.

HUNTINGTON PARK CIP 2017-03 ATP CYCLE III PROJECT NO. ATPL-5150(015)

City of Huntington Park - Construction Inspector

Mr. Topete performed field inspection of pedestrian safety enhancements at the remaining uncontrolled crosswalk locations in the City. The project included replacement of ADA ramps, remove and replace fire hydrants, install Rectangular Rapid Flashing Beacons (RRFB) with LED lights, updated signing, and pavement markings at uncontrolled crosswalks and will mitigate hazardous conditions while improving pedestrian safety. schools and along: Pacific Blvd, Miles Ave, State St, Gage Ave, Alameda St, Saturn Ave, Zoe Ave and Salt Lake Ave. The project required heavy traffic control and coordination with business owners, schools and residents. Work also included photo documentation, measuring, calculating, and recording all construction quantities for estimates.

PICO PARK ENHANCEMENTS CIP NO. 21279 City of Pico Rivera - Construction Inspector

Mr. Topete served as the construction inspector for this federally funded park enhancement project for the City of Pico Rivera in 2016. Duties included field inspection of work performed of clearing, grinding installation of rubberized track surface, 9 exercise station, site furnishings, concrete headers, concrete paving, masonry block walls and a shade structure. The project required heavy caution control and coordination with Park manager because the park was in use for kids attending summer camp. He documented work activities by taking photos of the work. He also measured, calculated and recorded all construction quantities for estimates. He also measured, calculated, and recorded all construction quantities for estimates. Reported and documented any working practices and provided issue inspection reports to City Engineer on a regular basis.

JAYESH SOLANKI
CONSTRUCTION INSPECTOR

Education • Associates Degree - Construction Management (India)

Professional Certifications • CTQP, SCDOT, ACI Technician Grade 1, Nuclear Safety Cert, ATSSA MOT Advanced, PTI Level 1& 2, SCDOT Concrete Levels I and II, Asphalt Roadway Technician, ACI Concrete Field-Testing Grade 1

BIOGRAPHY

Mr. Solanki is a Civil Engineer with over 35 years of experience in the engineering and construction industry. He has served in various roles on roadway and bridge projects including project manager, construction manager, and roadway and segmental bridge inspector. His professional registrations include CTQP, SCDOT, ACI Technician Grade 1, Nuclear Safety Cert, ATSSA MOT Advanced, PTI Level 1& 2, SCDOT Concrete Levels I and II, Asphalt Roadway Technician and ACI Concrete Field-Testing Grade 1. **Years of Experience – 2 with Southstar | 35 in Role**

RECENT PROJECT EXPERIENCE

ON-CALL CONSTRUCTION INSPECTION & ENGINEERING PROFESSIONAL SERVICES

Santa Fe Springs, CA - Construction Manager/Senior Construction Inspector

Mr. Solanki provided Construction Inspection services on various task orders for the City of Santa Fe Springs. He has inspected improvements that included: reconstruction of sidewalks, stamped concrete, curb and gutters; upgrades or additions of ADA ramps; pavement rehabilitation; storm drain reconstruction or rehabilitation; and traffic signal upgrades, landscape and irrigation improvements, bioswale construction, and parking lot resurfacing.

MUNICIPAL SERVICE YARD WAREHOUSE AND ADMINISTRATIVE OFFICE ROOF REPLACEMENT

Santa Fe Springs, CA - Construction Manager/Senior Construction Inspector

Mr. Solanki provided Construction Management and Inspection services on this roofing project for the City of Santa Fe Springs. Duties included approval of material submittal, contract Change Orders, Monthly Estimate preparation for City Construction Manager approval and conducted site visit to access contractor's performance. He also assisted Project Inspector with any site issues resolved site issues in coordination with City PW department, Contractor and the material supplier (To comply with their warranty requirements).

FIRE STATION HEADQUARTERS ROOF REPLACEMENT

Santa Fe Springs, CA - Construction Manager/Senior Construction Inspector

Mr. Solanki provided Construction Management and Inspection services on this roofing project for the City of Santa Fe Springs that renovated the Fire Station HQ. Duties included approval of material submittal, contract Change Orders, Monthly Estimate preparation for City Construction Manager approval and conducted site visit to access contractor's performance. He also resolved site issues in coordination with City PW department, Contractor and the material supplier (To comply with their warranty requirements)

RESIDENTIAL STREET IMPROVEMENTS SOUTH OF FLORENCE AVE. (TRIANGLE) LONGWORTH AVE. (ORR AND DAY ROAD TO HARVEST AVE.)

Santa Fe Springs, CA - Construction Manager/Senior Construction Inspector

Mr. Solanki provided Construction Management of this street improvement project for the City of Santa Fe Springs on this project that improved residential streets. Duties included material submittal approval, Asphalt mix analysis with FRAC. The project was constructed using Greenbook 2018 standards. He was responsible for coordinating phased construction with City Managers, Inspector and Contractor and approval of the monthly estimates including final payment. During the project he kept track of the contract items quantity changes and negotiate change orders with contractor.

VANESSA BARRIENTOS

PUBLIC OUTREACH MANAGER (BILINGUAL)

Education • BS Criminal Justice, California State University, San Bernardino

Experience • 9 Years with Southstar | 18 Years in Role

BIOGRAPHY

Vanessa Barrientos has over 18 years of developing and executing tailored public awareness campaigns for over \$3.4 billion high-profile infrastructure projects with a cost-effective approach by establishing goals, objectives, and budgets. She encourages open conversation and facilitates the access of project information. Top priorities are safety and engaging the community in an open conversation and facilitating the access of project information. Her unique approach to public outreach stems from her experience as a Caltrans Traffic Management Center Liaison, Assistant Project Manager for Caltrans Stream-Lined Oversight Projects, and as an Office Engineer. These assignments enhanced her communication skills – affording her the capability of communicating with Engineers - turn around and decode technical project information to the general public for continuous support throughout the life of the project.

RECENT PROJECT EXPERIENCE

CITY OF SANTA FE SPRINGS - PUBLIC WORKS, ON-CALL PUBLIC OUTREACH TASK ORDERS

Santa Fe Springs, CA - Bilingual Public Outreach Lead

Her responsibilities include as-needed tailored public awareness plans including, branding, collateral material, maps, project videos, presentations, translation, neighborhood meetings, construction meetings, TMP planning meetings and door-to-door communication. Task orders included:

- Triangle Residential Street Improvement Project – Design/Construction
- Los Nietos Park Parking Lot Improvements Project – Construction
- I-5 / Florence Avenue Interchange Project – Construction
- I-5 / Valley View Avenue Interchange Project – Design and Construction
- Florence Avenue Widening Project – Design and Construction
- Valley View Ave/Rosecrans Ave Intersection Project – Construction
- City Hall Town Center Plaza Parking Lot Improvement Project Construction

METRO LA, ROSECRANS/MARQUARDT GRADE SEPARATION-SANTA FE SPRINGS, CA

Santa Fe Springs, CA - Bilingual Public Outreach/ TCE Coordinator

Her responsibilities include developing and executing a comprehensive outreach plan for this complicated grade separation project. She is the lead Temporary Construction Easement (TCE) for 21 TCE's with property owners and tenants. She coordinates with the resident engineer, project manager, contractor, and construction staff. Her outreach plan includes a dedicated project helpline, business outreach, City Council briefing presentations, graphic design, photography, translation services, and construction alerts. She maintains a comprehensive documentation control system, detailing public inquiries, photos, and outreach activities.

GATEWAY CITIES COUNCIL OF GOVERNMENTS (GCCOG), CORRIDOR COMPLETE STREET MASTER PLANS STUDIES - Los Angeles County, CA - Bilingual Public Outreach Support

Southstar is providing technical oversight and program management services includes 20+ Cities/ Jurisdictions for the corridor master plans studies. Ms. Barrientos supports the technical team by coordinating with all Cities within each corridor and provides public outreach to inform the public about the study. Below are a few studies:

- Lakewood Rosemead Boulevard Complete Street Master Plan
- Artesia Boulevard Complete Street Master Plan
- Atlantic Boulevard/Avenue Complete Street Master Plan
- Florence Avenue Complete Street Master Plan
- Strategic Transportation Plan (STP)

Meet Our Subconsultants

The Southstar team is rounded out with top-level subconsultant firms. We understand how important this contract is to the City of Pico Rivera, and have chosen experienced and well-qualified firms to join our team. Southstar staff members have worked with or in conjunction with these firms on many different capital improvement projects. They are trusted and respected in their field of work for the quality of services they provide, and have a proven track record of success.

SCOPE OF SERVICES **BUREAU VERITAS NORTH AMERICA, INC. (BVNA)**

Construction
Management &
Inspection

PRIMARY CONTACT
Peter Ho

CONTACT INFORMATION

125 Columbia, Suite A
Aliso Viejo, CA 92656

949-600-8361



Bureau Veritas (BV), founded in 1828, has since grown to become one of the largest and most diverse providers of professional, technical, and construction services in the world. The 2021 merger of Bureau Veritas North America (BVNA) with PreScience Corporation headquartered in Aliso Viejo, California, enabled the firm to provide an integrated source of extensive construction management (CM), engineering and inspection (E&I) resources for successful project delivery of state and local agency projects. *Nationwide, they employ more than 4,000 personnel working out of 100+ offices, with 200 professionals based in California, who capitalize on the depth and breadth of their expertise to deliver projects that meet or exceed our clients' expectations.*

BVNA has successfully provided full service construction management and inspection services on multiple infrastructure projects funded locally and federally throughout the State.

SCOPE OF SERVICES **NINYO & MOORE (N&M)**

Materials Testing &
Geotechnical Services

PRIMARY CONTACT
Garreth Saiki, PE, GE

CONTACT INFORMATION

355 S Grand Avenue,
Suite 2450,
Los Angeles, CA 90071

213-488-5111



Ninyo & Moore, a California Corporation, is a minority-owned, multidisciplinary consulting firm that provides high-quality geotechnical and environmental consulting services. The firm was established in 1986 to provide consulting services in geotechnical engineering, construction inspection and testing, engineering geology, hydrogeology, hazardous waste remediation and environmental assessment. They are committed to being responsive, thorough, technically sound, and active in the business community. *Ninyo & Moore serves its clients through 15 offices in California, Arizona, Nevada, Colorado, Utah, and Texas. The quality of Ninyo & Moore's personnel base of 600 employees is widely recognized.* Their staff of professionals includes experienced and registered geotechnical engineers, civil engineers, environmental engineers, engineering geologists, hydrogeologists, environmental scientists, certified technicians and field inspectors, and hazardous waste and regulatory compliance specialists.

SCOPE OF SERVICES
Construction Inspection

PRIMARY CONTACT
Chia-Chi Wang

CONTACT INFORMATION

6 Latitude Way,
Suite 112
Corona, CA 92881

951-471-8890



DYNAMIC ENGINEERING SERVICES, INC. (DESI)

Dynamic Engineering Services, Inc. (DESI) is a professional Construction Management firm located in the City of Corona. DESI is a California Corporation established in 2008; it specializes in providing Construction Management, Contract Administration, and Quality Assurance Inspection Services to Cities, Counties, State, and transportation agencies for transportation related improvement projects. *DESI is a Certified Small Business Enterprise (SBE), Women-Owned and Minority Business Enterprise (W/MBE), Disadvantage Business Enterprise (DBE), and Underutilized Business Enterprise (UDBE).* DESI has provided Construction Inspection Services to local transportation agencies for the past thirteen years.

SCOPE OF SERVICES
Construction Management and Inspection

PRIMARY CONTACT
Isaac Segovia

CONTACT INFORMATION

1111 South Grand Ave,
Ste 103
Los Angeles, CA 90015

213-972-9700



V&A, INC. (V&A)

V&A, Inc. was established in 2008 and has been built around the delivery of fast paced design-build projects in the LA Metropolitan area. V&A provides superior Civil Engineering, Traffic Engineering, Construction Management and Architectural services. *The organization is focused on delivery of Design Build and Progressive Design Build Delivery of projects involving any of their main fields of expertise: Roadways Design, Utilities Relocation, Drainage Design, Architecture and Urban Design, Construction Management and Traffic Engineering.* Their team is comprised of registered Civil Engineers and Traffic Engineers with the required experience to serve the largest design-build projects in Southern California from concept to completion V&A is a US DOT Regulation 49 CFR Part 26 DBE, MBE, and SBE firm certified by the LACMTA (Metro) and Port of Long Beach (POLB).

SCOPE OF SERVICES
Temporary Construction Easements and Right of Entry

PRIMARY CONTACT
Samir Khoury

CONTACT INFORMATION

1718 N. Neville Street
Orange, CA 92865

714-202-8701

COORY ENGINEERING (COORY)

Since April 1980, Coory Engineering has provided design and surveying services for numerous projects in Southern California. Their success comes from their commitment to projects and responsiveness to and loyalty from our clients.

Coory Engineering specializes in the practice of general civil engineering and land surveying with a prime focus on municipal engineering, site development, and subdivisions. They offer clients, construction management and inspection services with serious consideration to the client's project budget and deadline needs. We serve cities, developers, architect firms and the construction industry.

Subconsultant Public Agency References

BUREAU VERITAS NORTH AMERICA, INC. (BVNA)

AGENCY	CONTACT	PROJECT	ADDRESS	PHONE #
City of La Mirada	Mark Stowell	On-Call Professional Services	15515 Phoebe Ave, La Mirada, CA 90638	562.902.2385
City of Santa Fe Springs	Robert Garcia	On-Call CM Services	11710 Telegraph Rd, Santa Fe Springs, CA 90670	562.447.0701
City of Rialto	Art Cervantes	On-Call CM, Inspection and Materials Testing Services	150 S Palm Avenue Rialto, CA 92376	909.644.7620

NINYO & MOORE (N&M)

AGENCY	CONTACT	PROJECT	ADDRESS	PHONE #
City of Pasadena	Tiffany Chen	On-Call Geotechnical Consulting and Materials Testing	233 W. Mountain Ave., Room 255 Pasadena, CA 91109	626.744.4191
CRTD	Hector Davila	On-Call Service Agreement- Geotechnical Consulting and Materials Testing and Inspection	2950 Washington Street, Riverside, CA 92504	909.677.8888
Orange County Sanitation District	William Gilbert	OCSD - On-Call Materials Testing, Inspection and Other Geotechnical Testing Services	10844 Ellis Avenue, Fountain Valley, CA 92708	714.593.7844

DYNAMIC ENGINEERING SERVICES, INC. (DESI)

AGENCY	CONTACT	PROJECT	ADDRESS	PHONE #
RCTC	Bryce Johnston (Retired)	I-15 Railroad Canyon Interchange	4080 Lemon Street, 3rd Floor Riverside, CA 92501	951.787.7841
CRTD	Hector Davila	I-15 Limonite Interchange	2950 Washington Street, Riverside, CA 92504	909.677.8888
SBCTA	Kristi Harris	SR-60 Central Interchange	1170 W. 3rd Street 2nd Floor San Bernardino, CA 92410	909.884.8276

V&A, Inc. (VA)

AGENCY	CONTACT	PROJECT	ADDRESS	PHONE #
City of Bakersfield	Luis Topete	Centennial Corridor Mainline Project	1501 Truxtun Ave, Bakersfield, CA 93301	661.326.3478
Caltrans	Oscar Osorio	Caltrans D7	100 Main St 10th Floor, Los Angeles, CA 90012	310.717.0826
City of Bakersfield	Jeff Garnett	On Call Services for the City of Bakersfield	1501 Truxtun Ave, Bakersfield, CA 93301	661.326.3527

COORY ENGINEERING (COORY)

AGENCY	CONTACT	PROJECT	ADDRESS	PHONE #
City of Pico Rivera	Terry Rodriguez	On-Call Services	6615 Passons Blvd Pico Rivera, CA 90660	562.801.4421
City of Santa Fe Springs	Robert Garcia	On-Call Services	11710 Telegraph Rd, Santa Fe Springs, CA 90670	562.447.0701
City of Downey	Ed Norris	On-Call Services	11111 Brookshire Ave, Downey, CA 90241	562.869.7331

On-Call Understanding

Southstar understands that the City of Pico Rivera requires services of qualified Engineering firms to provide On-Call Construction Management and Inspection services in support of the Public Works Engineering Division staff and it is the intent of the City to enter into a Professional Services Agreement (PSA) with the selected firm for these services, on a not-to-exceed basis and the term of the PSA will be five (5) years.

These On-Call Construction Management and Inspection Services shall include, but are not limited to, construction management, document control, claims mitigation, contract administration, utility coordination, labor compliance, material testing services, construction inspection, and project close-out services. It is also understood that, if selected, *Southstar would provide those services on projects which may include roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks, general facilities (chain-link fencing/gates, retaining walls, etc.) and other Public Works construction projects.*

Southstar understands that the City reserves the right to select more than one firm to provide on-call construction management and inspection services and the City anticipates awarding multiple consultants a PSA. The work to be done by the selected Consultant shall be as specified in a Task Order, to be issued by the City to the Consultant prior to starting any work.

Southstar understands that even though the Proposed CIP addresses primary infrastructure needs, a significant infrastructure maintenance backlog may remain and Southstar is prepared to provide services to address this issue as well. Southstar can help the City target resources toward their most important need and seek all possible avenues to secure federal, State, and regional funding to supplement available City funding.

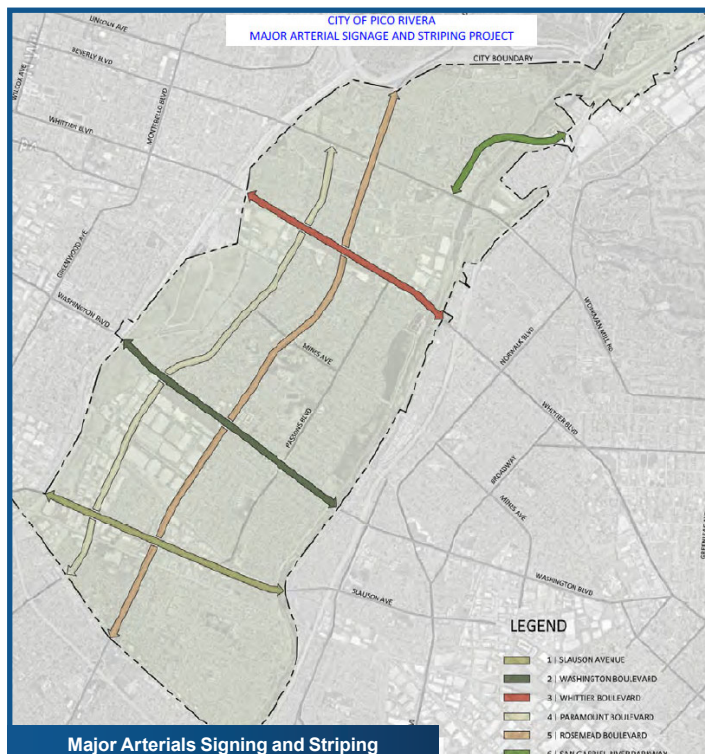
Southstar has a pool of experienced Construction Managers and Inspectors that can step in to lead any assigned project, but to ensure a consistent point of contact, Ms. Yvette Kirrin will serve as the Principal-in-Charge. ***Ms. Kirrin will meet with the City to discuss staffing needs for each task order or project and propose a list of suitable staff members for each task and allow the City to select their preferred candidates.*** All our staff members will be made available for in-person interviews prior to selection if the City prefers. The approach to how the Southstar Team intends to deliver these services can be found on the following pages.

Potential CIP Projects

Southstar has taken the initiative to review the available Capital Improvement Program listed in the Adopted Budget FY 2023-2025 on the City of Pico Rivera's website and understands that the City's Public Works Department has highlighted upcoming infrastructure and capital projects that are aimed at enhancing the quality of life for local residents and businesses. Southstar is prepared to provide both short-term and long-term experienced staff for the City's CIP projects. An advantage of using Southstar is that we have experience delivering many of the types of projects listed in the categories of ADA Improvements, Facilities Projects, Parks Projects, Street Resurfacing and Sewer Main Improvements. Our team is flexible to the needs of the City and is eager to work on any project that is a priority to the City.

The following potential CIP projects would be a perfect fit with the experience and qualifications of the roster provided in the Organizational Chart. In the following table, several CIP projects are listed that are in alignment with the types of projects Southstar has successfully delivered for municipalities across Southern California:

CITY OF PICO RIVERA MARQUEE CAPITAL IMPROVEMENT PROJECTS	
Pico Rivera Regional Bikeway Project	The City will remove and replace pavement, construct a new bike lane, construct the bridge across the San Gabriel River, and construct the bioswale, or a stormwater capture area along Mines Ave. (Estimated Budget = \$6.8M)
Washington Blvd Traffic Signal Synchronization Program	This will be a joint effort with the Los Angeles County to upgrade and synchronize major traffic signals along Washington Boulevard. Synchronizing traffic signals will help roadways function more efficiently and promote safe travel. (Estimated Budget = \$350K)
Road Resurfacing Program - Overlay and Reconstruction	Citywide resurfacing of streets (overlay and reconstruction in Central and North areas of the city. Project also includes ADA curb ramps, striping and signage. This work follows the previous southern phase (CIP 50066). CIP 50066 completed full design citywide and will construct south of Slauson Avenue. (Estimated Budget = \$12M)
Annual Sidewalk Improvements Project FY 23-24	Hardscape improvements on an annual basis which consist of repairs and replacement of damaged sidewalks, ramps, curb and gutter, tree removals and other miscellaneous related improvements. (Estimated Budget = \$200K)
Annual Citywide Bridge Repairs Project FY24/25	Citywide bridge repairs may include, but not be limited to, deck seals, pourable joints, fencing, railing, spalled concrete, striping, slope embankments and removal of fire hazards such as trash and debris. (Estimated Budget = \$200K)
Major Intersection Striping Improvements	Install striping through intersection and raised median island at approaches. The project was an identified safety improvement in the City's Local Roadway Safety Plan. (Estimated Budget = \$183K)
Major Arterials Signing and Striping	Citywide replacement of signing and striping on major arterial streets. Replacement of signage and striping to be added, replaced and/or altered as needed for traffic, bike and pedestrian safety and operations. (Estimated Budget = \$165K)



Demands of Potential CIP Projets

Southstar understands that the CIP list provided is preliminary and that potential projects might not be limited to this list, as priorities change within the City. The construction inspector assigned to any given task order will review the plans and complete a site visit to determine the specific demands that are anticipated. These are some examples of common concerns and issues that Southstar often finds during this process that could potentially delay the execution of any project if not addressed properly. *It is preferred to think about these in advance to take appropriate precautions and avoid any negative impact on the time, quality, and project cost.* Generally, typical concerns may include the following:

LIST OF TYPICAL POTENTIAL CONCERNS AND RECOMENDATIONS:

- 1. Traffic Control** - Provide instructions for contractor to reduce the activities or pay special attention to hours of high traffic on major arterials and streets adjacent of schools.
- 2. Residential/School Zones** - Send notices to inform residents to help raise awareness about the project.
- 3. Distinct Locations** - Verify with contractor the schedule for working in distinct locations at same time in adjacent area. This will be especially important on days when work is scheduled in multiple areas.
- 4. Parking Restrictions** - Limited available street parking spaces that may be partially used by contractor during construction. Our team will communicate with the contractor to coordinate availability of parking for residents and businesses.
- 5. Safety on Jobsite** - Will need to have discussions with workers about their own personal safety and the safety of residents and pay special attention to residents and other pedestrians when they are around the jobsites.
- 6. Public Notification & Outreach** - Provide informational updates for the City's website, Public Works Director, City Manager along with Council briefings that visually describe the project status, schedule, and risks, so that informed decisions can be rendered at any time of the project. Informational updates also keep the community informed and mitigate constituent concerns being elevated in haste.
- 7. Construction Yard Location** - The contractor may need to have a construction yard for storage of materials and equipment every single day to prevent claims from residents.
- 8. Progress Communication** - Team will communicate regularly with contractor, the City and the public about progress of the project.
- 9. Working Hours** - The contractor may need to adjust the working hours in the locations next to any business, schools and/or major arterials for heavy traffic. Night work may be necessary.

Southstar Team Capabilities

Our team does not require a learning curve in City, Caltrans and federal policies, procedures and processes. Southstar team members have demonstrated the ability to work on any task assigned and with the ability to adjust and assist other members of the team when workloads change and in our Organization Chart we have noted several staff members who can fill multiple positions. *Southstar does not require any resources, information, or assistance from the City to perform the expected services other than the necessary project documents such as plans and specifications once a task order has been assigned.*

Approach and Work Plan

Southstar follows a comprehensive methodology consisting of dozens of time-tested and proven strategies for ensuring contractors working on public works capital projects for municipal agencies stay on schedule and under budget. *The following subsection lays out Southstar's Approach and Work Plan to the City's CIP Projects specific to CM&I services.* Additionally, this proposal also includes Public Outreach Services, which we feel is an integral task needed for the success of any project, via the coordination that is provided via informational releases from the City as well as keeping City management, leadership and Council members informed, with attention to detail in the community, minimizing issues being elevated within the City.

Below includes an outline of the Southstar staff that will lead each of the SOW areas under the leadership of Ms. Yvette Kirrin, P.E. - Project Manager and Principal-In-Charge.

- A.** Construction Management - Amr Abuelhassan, PE
- B.** Construction Inspection - Jayesh Solanki.
- C.** Constructability Review - Sergio Topete
- D.** Labor Compliance - Ramon Carlos
- E.** Utility & Outside Agency Coordination - Yvette Kirrin, PE
- F.** Temporary Construction Easements and Right of Entry - Samir M. Khoury, PE
- G.** Material Testing & Geotech Services - Ninyo & Moore

Ms. Kirrin, will be responsible for coordinating with the City to provide the staff needed for any assignment, and to execute task orders on behalf of Southstar. All services shall be in accordance with local guidelines as described in Chapter 16, "Administer Construction Contracts" of the Caltrans Local Assistance Procedures Manual, the Caltrans Construction Manual, and the Caltrans Construction Manual Supplement for Local Agency Resident Engineer, and the Greenbook.

A. Construction Management

Value Engineering | Southstar employs Value Engineering (VE) throughout the project lifecycle to enhance cost-effectiveness and maintain structural integrity. This approach minimizes costs and reduces waste by providing a clear project overview, facilitating the elimination of redundancies, and ensuring optimal material allocation.

Engineer's Estimates | Southstar rigorously reviews Engineer's estimates to prevent project delays due to underestimation or inefficient fund allocation, and to track project budget and activities.

Master Project Schedule | Southstar's Resident Engineer (RE) scrutinizes the contractor's baseline schedule for practicality and comprehensiveness. Monthly schedule updates are closely monitored, and a 3-week look-ahead schedule is used to manage project progress efficiently. A parallel (as-built) schedule is maintained, and Time Impact Analysis (TIA) is conducted when required.

Contract Bidding Support | Southstar administers and advertises construction bids, prepares for pre-bid meetings, manages inquiries, and coordinates responses with the City's Design Consultant.

Review and Evaluation of Bids | Southstar assists the City in reviewing and evaluating bids, ensuring compliance with contract terms, and recommending successful low bidders. Notice of Award, Agreements, and Purchase Orders are processed.

Project Management | Southstar utilizes effective project control tools and procedures, closely collaborating with the contractor and City staff to ensure compliance with contract documents, efficient payment processes, and timely issue resolution. Proposed modifications or deviations are reviewed and addressed promptly.

Stakeholder Communication | Effective communication with Project stakeholders, including local residents, businesses, utility owners, and agencies, is crucial. A project-specific Public Outreach plan developed by Vanessa will ensure transparent communication. Additionally, our team will create a project-specific communication plan for stakeholders and the City.

Schedule Control | Schedule control encompasses baseline construction schedule submission, approval, and updates. Discrepancies between planned and actual activities will be addressed. Weekly 2-4-week look-ahead schedules will aid inspection and off-site planning. We closely monitor procurement of long lead materials and alert the City to any construction changes that might impact schedules or costs.

Monthly Activity Summary Report | The Southstar Inspector will provide monthly project status reports. These reports will cover budget, schedule, accomplishments, submittals, change orders, and current and anticipated work progress.

Requests for Information | The Southstar team will respond to Contractor's RFIs or route them to design engineers as needed. A weekly tracking report will be maintained and discussed in the weekly progress meeting for efficient issue resolution.

Submittal Management and Review | Our team will receive and log all Contractor's submittals. Depending on the type of submittal, it will be routed for review by the relevant team member. Responses will be documented in the submittal log, ensuring the Contractor has the necessary information for project progress.

Technical and Administrative Management | Southstar will provide technical and administrative management services, oversee project activities, maintain close communication with the Client's Project Manager and Design Engineer, and ensure comprehensive documentation.

Project File Management | We will process and track project files at the job site using the agency's filing system. We can use the Caltrans Uniform Filing System which includes up to 63 potential categories, depending on the need and complexity of the project.

Any changed field condition is tracked through the RFI process. On the Presidents' Plaza Improvements Project, the Southstar team tracked the discovery of numerous buried manmade objects/utilities that required ongoing field design of existing and new facilities. This on our feet thinking, allowed us to work around many of the underground facilities and **saved the Agency \$500,000.**

Change Orders | Change Orders can be requested by the Contractor due to field conflicts or initiated by the City for scope changes. Our team assesses merit, scope, estimated cost, and schedule impacts, providing City recommendations. We also negotiate change orders if required due to scope changes by the City. We aim to avoid unnecessary change orders and consult with the City when necessary. Payment for change orders follows a clear process.

Cost Control System | Detecting and addressing construction issues early is the responsibility of all team members, especially field inspectors. Monthly progress payments are prepared for City review, covering work completed by the Contractor. Change order administration is essential for cost and schedule control. We excel in resolving issues at the lowest level and maintaining detailed project documentation to mitigate claims.

Claims | Our team focuses on strong communication and relationships to minimize the need for contractor claims. In unavoidable cases, we access expert resources to minimize impacts.

Review Traffic Control Plans | We review Contractor-submitted traffic control plans for safety and access. Recommendations are discussed with the City before sharing with the Contractor. Ongoing monitoring ensures compliance.

Project Schedule | We review and approve the Contractor's schedule, utilizing software tools. Monthly reviews against the baseline schedule help identify and mitigate potential delays.

Document Control | We follow a compliant filing and document control system, documenting all communication and maintaining compliance with Caltrans and City requirements.

Site Safety | *Nothing is more important than the safety of the construction team and the general public.* We ensure safety compliance through plan review, monitoring, and reporting of deficiencies. Weekly safety meetings are conducted.

Drainage | We inspect the construct/modify of drainage systems per requirements, standards, and contract documents.

Contractor Progress Payments | We administer progress payments based on field measurements and quantities, subject to City approval.

Quality Assurance/Control | Southstar ensures that only quality work will be performed by the team. Southstar's Quality Control starts with hiring and selecting highly experienced and qualified staff for construction management and inspection. Careful inspection prevents re-work, thereby assisting with meeting both schedule and budget. Southstar independently performs quality assurance (QA) reviews of the Project documents and all its files to ensure that the team is accurately documenting the work and have all of the quality processes in place including test results, daily reports and back-up for estimates and monthly progress payments to the Contractor. Standards of quality are thoroughly discussed, including the expectations of the City and the requirements of the project's Plans, Specifications and other City requirements. Proper inspection will yield expected quality of materials and workmanship along with the proper testing of the materials both prior to and after entering the work.

B. CONSTRUCTION INSPECTION

Daily Reports | The Southstar Inspector provides daily diaries of construction progress in Caltrans format from the Caltrans Local Assistance Procedures Manual. These reports cover material quantities, construction progress photos, daily issues, accomplishments, project budget and schedule status, and other relevant details.

Construction Observation and Inspection | Field Inspectors play a vital role in quality control on construction projects, ensuring contractor compliance with plans and specifications. Proper documentation is essential for accurate measurement and payment records. Our team consists of seasoned construction management and inspection personnel with extensive experience in various project types.

Our inspectors offer cross-training in building and facility improvements, electrical and lighting enhancements, landscaping, sewage, storm drainage, and traffic signal improvements. They have conducted inspection services for storm drain and pipeline relocation, street improvements, roadway widening, striping, traffic control, utility protection, and concrete work. They are well-versed in Caltrans Standard Specifications, Caltrans Standard Plans, the “Greenbook,” CalOSHA, and traffic control practices as specified in the Work Area Traffic Control Handbook (WATCH).

Inspectors ensure the presence of appropriate agencies (City, environmental, and local) as required and promptly notify the City of any directives, recommendations, or notices from other agencies. In the field, the Southstar team diligently safeguards the City against defects and deficiencies in the contractor’s work. Inspection Responsibilities of the construction inspectors include, but are not limited to:

- Performing daily on-site observations of the progress and quality of construction to determine if work being performed is in general conformance with contract documents, all applicable laws, codes, and ordinances.
- Identifying actual and potential problems associated with Project and recommending sound engineering solutions
- Reviewing plans, specification, and other contract and construction-related documents. Inspectors will intimately study these documents along with traffic control plans, construction schedules, sequences, and permit requirements. Understanding all the details of these resources will guide the inspectors when ensuring the contractor’s compliance.
- Maintain photographs of the pre-construction, construction, and the post-construction phases.
- Attend pre-construction meetings, weekly and monthly (if necessary) meetings, and discuss any concerns that may lead to budget or scheduling issues. Inspectors will create and submit a “Weekly Statement of Calendar/Working Days” as requested by the City.
- Coordinate with Contractor to discuss plans, specs, and regulations to ensure the contractor compliance.
- Provide inspections to ensure encroachment permittees about non-compliance and correct compliance problems as they arise. Inspector will then notify the encroachment permittees when these problems arise.
- The field inspector’s daily diaries will contain full documentation and photographs of the work performed. Consistent and accurate written and photo documentation of all field activities is of paramount importance in protecting the agency against contractor claims and costly contract change orders. Per the City’s request, the daily diaries will include site and weather conditions; traffic control measures taken by contractors; labor, equipment and materials used; quantity of work performed; and major incidents/safety violations.
- Consistently review construction progress schedules to verify the project is on track and within budget. The inspectors will notify the Contractor should any deviations occur, and they will formulate a plan to bring the project back on track.
- Monitoring the contractor’s daily work for safety, quality, public convenience, and compliance with contract documents.
- Coordination with the Materials Testing unit to review soil compaction and materials testing certifications of compliance. The Inspector will also coordinate with the City’s Acceptance Testing and Independent Assurance Program firms to ensure the quality of work once completed. Monitoring of change order work.

- Monitor contractors to ensure materials aren't installed without the approval of the City's Material Testing firm.
- Monitor utility relocation , minimize utility conflict delays, and potent relocations. Inspectors will report any potential delays or relocations to the agency.
- Coordinate with the Contractor and Public Outreach Liaison to discuss access to surrounding businesses and residential areas
- Ensure safety compliance in the field, for the surrounding public, and report any failing safety measures to the City.

Public Outreach (Bilingual) | Our team has extensive experience in community outreach and public education programs. Our team, led by Vanessa Barrientos who is bilingual, will provide support for community outreach and public meetings related to the projects. Our team will ensure that accurate information about the projects reaches residents, businesses and the community in a timely, cost-effective manner. Communication platforms are designed to meet the specific requirements of communities and businesses. Our aim is to minimize inconvenience to the community and traveling public, who play an important role in the success of all projects. Ms. Barrientos's ability to communicate about design, and engineers an asset throughout the life of the contract.

PRE-CONSTRUCTION TASK	
Review Plans and Traffic Control	Identify challenges for the public outreach approach.
Tailored Public Awareness Plan	Outline tasks and deliverables.
Communication Tools	Set-up, bilingual Helpline, Project Email Address, Project Webpage, Social Media Protocols
Tailored Project Material	Design factsheet, maps, signs, staging plans, and translate. Submit for review and approval.

CONSTRUCTION TASK	
Community Meetings	Plan, invite, and execute a meeting with a PPT.
Construction Meeting	Attend, review the schedule, and ask questions.
Construction Notice	Develop notice, map and submit for approval.
Translate	Translate into Spanish.
Notice 60's Video	Design construction notice slides and photos.
Emergency Responders	Inform emergency responders of closures.
Hand Deliver	Deliver notices to businesses or residents.
Communication log	Log all calls, emails and inquiries
TCE Coordination	Review the dates and construction impacts.



C. Constructability Review

Prior to project advertisement, Southstar conducts a thorough review of contract documents (PS&E) for constructability and biddability. This includes site visits, conflict assessments, staging analysis, impact assessments, plan check coordination, design discipline alignment, unit price verification, permit requirements evaluation, and discrepancy identification for the City Project Manager and Design Engineer. Southstar will provide constructability review of 65%, 95% and 100% design PS&E submittals.

D. Labor Compliance

Southstar's labor compliance officer, *Mr. Ramon Carlos, offers over 16 years of experience in construction labor compliance regulation, record keeping and submission requirements, with labor code requirements on public works projects.* He will verify labor compliance through review of the contractor's certified payrolls, including fringe benefit statements, in accordance with prevailing wage rates set by the California Labor Code and Federal guidelines for reporting of federalized projects. Labor compliance review also includes verification of DBE utilization, subcontractor utilization, and compliance interviews with workers.

E. Utility and Outside Agency Coordination

Project Manager, Ms. Yvette Kirrin, PE, will lead this task and Vanessa Barrientos will be responsible for alerting all affected utility companies, school administrators, Water District, Police Department, Fire Department, Trash Services, and Public Transportation Agency for the pre-construction meeting and during construction. Our team will review the scope of work with each utility company at the pre-construction meeting, review possible conflicts, and work with each utility to ensure that specific needs of the project are understood. Southstar will coordinate with utility companies to expedite identification of any unknown utilities found during excavation, and will coordinate any relocation work by utility companies after notifying the City.

F. Temporary Construction Easements and Right of Entry

The Southstar team will work with Coory Engineering to ensure and coordinate permission to enter private property as needed. Southstar will communicate with private property owners to obtain permission signatures, when applicable, and maintain all right of entry documentation in the project files as permanent job records.

G. Materials Testing and Geotechnical Services

Southstar will coordinate with our Materials Testing subconsultant, Ninyo & Moore, to provide quality assurance material sampling and testing services to support the project as needed. *The N&M field inspector will provide periodic or continuous observation and perform sampling and testing of in strict accordance with published standard testing procedures, the project Technical Specifications, and as directed by the District. During construction, their field inspector will meet each shift with the Southstar's lead inspector to discuss the day's operations.* The test results for each material will be processed into a standard report format and sent to the Resident Engineer within the timeline established by the project Technical Specifications. A summary of all acceptance testing will be maintained and updated throughout the project. Constant coordination between Southstar field inspector and laboratory personnel ensures that time-sensitive tests are performed and reported promptly.

H. Project Closeout

The following includes activities that typically take place during the post-construction phase of work:

As-Built Drawings | The Southstar team maintains a red-lined set of “As-Built” plans in the construction field office, documenting as-built conditions. These drawings are reviewed at the end of construction to ensure accurate documentation of plan changes. Following the review, they are transmitted to the designer for electronic plan set updates, including the City’s signature, and archival storage.

Final Inspection and Punch-list | Southstar ensures that the final project complies with the plans, specifications, and estimate package, as well as all relevant codes, permits, and standards. Final inspections are conducted, and punch-lists of incomplete work are issued. Southstar monitors punch-list completion, coordinates final project acceptance with the City and stakeholders, closes project files, and provides as-built plans. It also assists in coordinating, completing, and filing invoicing and necessary documentation for reimbursement.

Final Walkthrough | Southstar conducts final inspections, monitors punch-list completion, and issues a notice of substantial completion. A final walkthrough is scheduled and conducted with the City, Caltrans, contractors, and design engineers. Southstar coordinates any required corrections resulting from the walkthrough. Once all corrections are addressed, final project acceptance is coordinated with the City and relevant agencies and utilities.

Finalized Documents | All project items, including record drawings, contract bid items, claims, change orders, and punch-list items, are finalized.

Item Closeout | All open contract items are closed out and balanced, addressing item overruns and underruns. Contract Change Orders are created if necessary to adjust item prices.

Proposed Final Estimate | Depending on project complexity, the Southstar Inspector can lead or assist in preparing the Proposed Final Estimate and obtain Contractor’s concurrence. This document is provided after resolving any open claims.

Claims Report | The team focuses on problem-solving and documentation to avoid contractor claims. In case claims are unavoidable, Southstar can tap into expert resources to minimize impacts on project cost and schedule. The Resident Engineer prepares a Claims Report for outstanding and unresolved claims, following Caltrans Construction Manual guidelines.

Project Report | A Final Project Report is created, detailing project construction, final construction cost (including management and administration), Contract Change Orders, Construction Claims, and their resolutions, along with photo and video documentation.

Electronic Files | Project files, including drawings, are transmitted to the City in PDF format. Hardcopy project files are organized, labeled, and prepared for storage.



Similar On-Call Project Experience

It is important for Southstar to showcase the depth of experience that has broadened our skills and talents and will serve us well in delivering the projects as part of the Capital Improvement Projects for the City of Pico Rivera. Multiple street rehabilitations, grade separations, and roadway projects, combined with our deep knowledge of Caltrans procedures, have us ready to take on any project with an unmatched level of expertise. The examples on the following pages detail our expertise in successfully completing past Public Works construction projects that have prepared us for delivering future projects.

ON-CALL CONSTRUCTION INSPECTION & ENGINEERING PROFESSIONAL SERVICES

CITY OF SANTA FE SPRINGS | 2016 - Ongoing | Project Cost: Various

Southstar Engineering has been providing project management, construction management and public outreach services on various Capital Improvement Projects for the City of Santa Fe Springs. *Southstar has been responsible for delivering over 50 task orders since 2018.* Improvements included: reconstruction of sidewalks, stamped concrete, curb and gutters; upgrades or additions of ADA ramps; pavement rehabilitation; storm drain reconstruction or rehabilitation; and traffic signal upgrades, landscape and irrigation improvements, bioswale construction, and parking lot resurfacing. Below is a list of notable completed task orders:



- Santa Fe Road Improvement Project
- Painter Road Improvement Project
- Rivera Road Street Improvements
- Santa Fe Springs Slurry Seal Program
- Florence Avenue Water Main Relocation Phase 1 and 2
- City Hall Parking Lot Improvements
- Triangle Residential Street Improvement
- Los Nietos Park Parking Lot Improvements Project
- Little Lake Park Parking Lot Improvements Project
- I-5 Florence Avenue Interchange Project
- I-5 / Valley View Avenue Interchange Project
- I-5 / Florence Avenue Santa Fe High School Bus
- Florence Avenue Widening
- Barkley and Parkmead Street Improvement Project
- Whittier Water Main Connection
- City-Wide Street Light Inventory
- Valley View Ave/Rosecrans Ave Intersection Project
- City Hall Town Center Plaza Parking Lot Improvement



CLIENT	NAME	ADDRESS	PHONE	EMAIL
City of Santa Fe Springs	Robert Garcia	11710 Telegraph Rd, Santa Fe Springs, CA 90670	562.447.0701	Robertgarcia@santafesprings.org

ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

CITY OF BELLFLOWER | 2017 - Ongoing | Project Cost: Various

The Southstar team provided construction management and inspection services for various improvements projects throughout the City of Bellflower. Inspection services provided include the observation of the placement of concrete sidewalk around the pull box on Bellflower Blvd. and Artesia Blvd., wire connections on the control panel, excavation and leveling of ADA ramps, and the placement of concrete into ADA ramps. *Southstar has been responsible for delivering two (2) task orders.*



CLIENT	NAME	ADDRESS	PHONE	EMAIL
City of Bellflower	Len Gorecki	16600 Civic Center Drive, Bellflower, CA 90706	562.804.1424	Lgorecki@bellflower.org

ON-CALL ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT AND INSPECTION

COUNTY OF RIVERSIDE TRANSPORTATION DEPARTMENT | 2018 - Ongoing | Project Cost: Various

Southstar has been providing the County of Riverside Transportation Department (CRTD) with construction inspection and management services on an on-call basis since 2018 and is expected to continue doing so into the foreseeable future. These services have been performed in accordance with the Caltrans Local Assistance Procedures Manual, applicable federal requirements and the County of Riverside's Quality Assurance Plan. *Southstar has been responsible for delivering ten (10) task orders.*



The construction elements of these on-call projects include, but are not limited to: pavement rehabilitation; pavement reconstruction; street widening; concrete sidewalk repair; street median addition; ADA sidewalk and ramp construction; sewer and storm drain pipe installation and rehabilitation; and sewer and storm drain pump station rehabilitation and construction.

CLIENT	NAME	ADDRESS	PHONE	EMAIL
CRTD	Hector Davila	2950 Washington Street, Riverside, CA 92504	909.677.8888	HeDavila@rivco.org

Additional Public Agency References

AGENCY	CONTACT	TITLE	ADDRESS	PHONE #	EMAIL
City of Huntington Park	Steve Foster	Public Works Director (Interim)	6550 Miles Ave Huntington Park, CA 90255	323.584.6320	SFoster@hpca.gov
Gateway Cities Council of Governments	Hector DeLaTorre	Executive Director	6401 Paramount Blvd Paramount, CA, 90723	562.901.2037	Hdelatorre@gatewaycog.org
City of Rialto	Art Cervantes	Engineering Manager	150 S Palm Avenue Rialto, CA 92376	909.644.7620	Acervantes@rialto.ca.gov

Rights to Materials

Southstar understands that all responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the Proposal and not withdrawn shall, upon receipt by City, become property of the City.

H. SCHEDULE OF HOURLY RATES

Southstar Fee Proposal

Southstar understands that it is required to provide a Schedule of Hourly Rates that identifies the job titles of all personnel to be assigned to the City projects and these hourly rates will reflect all costs for office overhead, including direct and indirect costs. It is the intent of the City to enter into a Professional Services Agreement (PSA) with the selected Consultant for these services, on a not-to-exceed basis and the term of the PSA will be five (5) years. The Schedule of Hourly Rates shall remain fixed for the term of the PSA.

All Southstar individual rates will be provided within the billing rate per hour range shown below and will be subject to an annual increase consistent with CPI index. Included below is a Southstar rate sheet that includes the rates for the personnel included in this proposal, as well as the general classifications for additional resources, if the City were to have an additional need and request their expertise on a project. These rates are fully burdened rates and include all overhead, benefits, etc. Southstar greatly appreciates the opportunity to submit our hourly fee schedule below and our subconsultant cost information can be found in the Appendix.

All Southstar rates shown below are subject to annual increase of 3%.

SOUTHSTAR RATE AND REIMBURSEMENT SCHEDULE (EFFECTIVE JANUARY 1, 2024)	
POSITION TITLE	BILLING RATE PER HOUR RANGE
Principal-in-Charge/Project Representative	\$195.00 - \$306.60
Construction Manager	\$190.00 - \$291.75
Structures Representative	\$190.00 - \$281.14
Project Manager	\$190.00 - \$285.31
Project Engineer	\$150.00 - \$242.95
Resident Engineer	\$190.00 - \$291.75
Assistant Resident Engineer	\$175.00 - \$242.95
Construction Inspection	\$109.00 - \$196.27
Document Control Specialist	\$89.00 - \$179.29
Labor Compliance	\$89.00 - \$164.44
Public Outreach Specialist	\$88.00 - \$158.07
Utilities Coordinator	\$92.00 - \$189.90
Scheduler	\$92.00 - \$211.12
Office Support	\$65.00 - \$147.47

Appendix

Engineering Trust Into Every Project

Non-Collusion Affidavit

APPENDIX C NON-COLLUSION AFFIDAVIT

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.

Yvette Kirrin
Signature of Authorized Representative

Yvette Kirrin, PE
Name of Authorized Representative

President
Title of Authorized Representative

Subconsultant Hourly Rates - Bureau Veritas



CITY OF PICO RIVERA

ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

HOURLY RATE SHEET

Personnel - Bureau Veritas North America (BVNA)

Key Personnel	Role	Fully Burdened Hourly Rate					Ranges
		2024	2025	2026	2027	2028	
		(A)+(B)+(C)	(A)+(B)+(C)	(A)+(B)+(C)	(A)+(B)+(C)	(A)+(B)+(C)	
Chuck Tran, PE	Principa/QA Manager	\$ 324.59	\$ 324.59	\$ 324.59	\$ 335.95	\$ 347.71	\$120 to \$140
Peter Ho, PE	Project Manager	\$ 335.51	\$ 335.51	\$ 335.51	\$ 347.25	\$ 359.41	\$120 to \$140
Elmo Delos-Santos, PE	Resident Engineer	\$ 279.30	\$ 279.30	\$ 279.30	\$ 289.07	\$ 299.19	\$100 to \$120
Jim Adair, PE	Structure Representative *	\$ 226.92	\$ 226.92	\$ 226.92	\$ 234.86	\$ 243.08	\$85 to \$115
Jeff Haw, PE	Structure Representative *	\$ 260.18	\$ 260.18	\$ 260.18	\$ 269.29	\$ 278.72	\$85 to \$115
Scott Dendall, PE	Structure Representative *	\$ 280.53	\$ 280.53	\$ 280.53	\$ 290.35	\$ 300.51	\$85 to \$115
Michael Thomas, PE	Structure Representative *	\$ 252.47	\$ 252.47	\$ 252.47	\$ 261.30	\$ 270.45	\$85 to \$115
Solomon Choi, PE	Structure Representative *	\$ 276.02	\$ 276.02	\$ 276.02	\$ 285.68	\$ 295.68	\$85 to \$115
Sai Dev Kasaraneni, PE	Inspector *	\$ 198.49	\$ 198.49	\$ 198.49	\$ 205.43	\$ 212.62	\$70 to \$90
Mark Guillen	Inspector * NE	\$ 208.36	\$ 208.36	\$ 208.36	\$ 215.65	\$ 223.20	\$70 to \$90
Francisco Villasenor	Inspector *	\$ 183.76	\$ 183.76	\$ 183.76	\$ 190.19	\$ 196.85	\$70 to \$90
Nicole Fierro	Office Engineer	\$ 125.89	\$ 125.89	\$ 125.89	\$ 130.30	\$ 134.86	\$35 to \$60
Cheryl Brown	Office Engineer/Admin	\$ 100.42	\$ 100.42	\$ 100.42	\$ 103.94	\$ 107.58	\$35 to \$60
Lora Gibbs	Office Engineer	\$ 142.04	\$ 142.04	\$ 142.04	\$ 147.01	\$ 152.15	\$35 to \$60
Sarah Hussein	Office Engineer	\$ 137.92	\$ 137.92	\$ 137.92	\$ 142.74	\$ 147.74	\$35 to \$60
	Ranges per Classification						
	Resident Engineer	\$ 288.80	\$ 288.80	\$ 288.80	\$ 298.91	\$ 309.37	\$100 to \$120
	Structure Representative	\$ 249.42	\$ 249.42	\$ 249.42	\$ 258.15	\$ 267.19	\$85 to \$115
	Asst. Resident Engineer	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$70 to \$90
	Office Engineer	\$ 144.40	\$ 144.40	\$ 144.40	\$ 149.46	\$ 154.69	\$45 to \$65
	Field Inspector - Civil	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$65 to \$90
	Field Inspector - Structures	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$70 to \$95
	Electrical Insp. - Signals & Lighting	\$ 196.91	\$ 196.91	\$ 196.91	\$ 203.80	\$ 210.94	\$70 to \$95
	AWS CWI - Welding Source Insp.	\$ 183.78	\$ 183.78	\$ 183.78	\$ 190.22	\$ 196.87	\$65 to \$90
	PCI Level II - Precast Concrete Inspector	\$ 183.78	\$ 183.78	\$ 183.78	\$ 190.22	\$ 196.87	\$65 to \$90
	Structures Materials Rep.	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$70 to \$95
	SWPPP QSD/QSP	\$ 157.53	\$ 157.53	\$ 157.53	\$ 163.04	\$ 168.75	\$65 to \$85
	Civil Engineer	\$ 144.40	\$ 144.40	\$ 144.40	\$ 149.46	\$ 154.69	\$45 to \$65
	Claims Support Analyst	\$ 262.55	\$ 262.55	\$ 262.55	\$ 271.74	\$ 281.25	\$70 to \$110
	CPM Scheduler	\$ 236.29	\$ 236.29	\$ 236.29	\$ 244.56	\$ 253.12	\$85 to \$105
	Admin. Assistant	\$ 105.02	\$ 105.02	\$ 105.02	\$ 108.69	\$ 112.50	\$35 to \$50

Note:

1. These rates were calculated using the named personnel's actual salary as of date of price proposal and include the following to develop fully burdened

Overhead Rate: 138.679600%
 Profit: 10%
 Annual Escalation Rate: 3.5% Starts in June 2027

Employees subject to prevailing wage requirements to be marked with an *
 Employees subject to overtime requirements to be marked with a NE

Subconsultant Hourly Rates - Ninyo & Moore

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	\$ 250
Senior Engineer/Geologist/Environmental Scientist	\$ 235
Senior Project Engineer/Geologist/Environmental Scientist	\$ 220
Project Engineer/Geologist/Environmental Scientist	\$ 210
Senior Staff Engineer/Geologist/Environmental Scientist	\$ 200
Staff Engineer/Geologist/Environmental Scientist	\$ 180
GIS Analyst	\$ 160
Technical Illustrator/CAD Operator	\$ 140

Field Staff

Certified Asbestos/Lead Technician	\$ 220
Field Operations Manager	\$ 150
Nondestructive Examination Technician (UT, MT, LP)	\$ 145
Supervisory Technician	\$ 140
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	\$ 135
Senior Technician	\$ 135
Technician	\$ 130

Administrative Staff

Information Specialist	\$ 120
Geotechnical/Environmental/Laboratory Assistant	\$ 120
Data Processor	\$ 95

Other Charges

Concrete Coring Equipment (includes technician)	\$ 190/hr
Anchor Load Test Equipment (includes technician)	\$ 190/hr
GPR Equipment	\$ 180/hr
Inclinometer	\$ 100/hr
Hand Auger Equipment	\$ 80/hr
Rebar Locator (Pachometer)	\$ 25/hr
Vapor Emission Kit	\$ 65/kit
Field Equipment	\$ 12/hr
X-Ray Fluorescence	\$ 70/hr
PID/FID	\$ 25/hr
Air Sampling Pump	\$ 10/hr
Field Vehicle	\$ 15/hr
Expert Witness Testimony	\$ 450/hr
Direct Expenses	Cost plus 15 %
Special equipment charges will be provided upon request.	

Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field technician and special inspection hours are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours.

Invoices are payable upon receipt. A service charge of 1.5 percent per month may be charged on accounts not paid within 30 days.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	\$ 170
California Bearing Ratio (CBR), D 1883	\$ 550
Chloride and Sulfate Content, CT 417 & CT 422	\$ 175
Consolidation, D 2435, CT 219	\$ 300
Consolidation, Hydro-Collapse only, D 2435	\$ 150
Consolidation – Time Rate, D 2435, CT 219	\$ 200
Direct Shear – Remolded, D 3080	\$ 350
Direct Shear – Undisturbed, D 3080	\$ 300
Durability Index, CT 229	\$ 175
Expansion Index, D 4829, IBC 18-3	\$ 190
Expansion Potential (Method A), D 4546	\$ 170
Geofabric Tensile and Elongation Test, D 4632	\$ 200
Hydraulic Conductivity, D 5084	\$ 350
Hydrometer Analysis, D 6913, CT 203	\$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	\$ 120
Moisture Only, D 2216, CT 226	\$ 35
Moisture and Density, D 2937	\$ 45
Permeability, CH, D 2434, CT 220	\$ 300
pH and Resistivity, CT 643	\$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	\$ 220
Proctor Density with Rock Correction D 1557	\$ 340
R-value, D 2844, CT 301	\$ 375
Sand Equivalent, D 2419, CT 217	\$ 125
Sieve Analysis, D 6913, CT 202	\$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	\$ 100
Specific Gravity, D 854	\$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	\$ 925
Triaxial Shear, C,D, D 4767, T 297	\$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	\$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	\$ 350
Triaxial Shear, U.U., D 2850	\$ 250
Unconfined Compression, D 2166, T 208	\$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	\$ 70
Brick Compression Test, C 67	\$ 55
Brick Efflorescence, C 67	\$ 55
Brick Modulus of Rupture, C 67	\$ 50
Brick Moisture as received, C 67	\$ 45
Brick Saturation Coefficient, C 67	\$ 60
Concrete Block Compression Test, 8x8x16, C 140	\$ 70
Concrete Block Conformance Package, C 90	\$ 500
Concrete Block Linear Shrinkage, C 426	\$ 200
Concrete Block Unit Weight and Absorption, C 140	\$ 70
Cores, Compression or Shear Bond, CA Code	\$ 70
Masonry Grout, 3x3x6 prism compression, C 39	\$ 45
Masonry Mortar, 2x2 cube compression, C 109	\$ 35
Masonry Prism, half size, compression, C 1019	\$ 120
Masonry Prism, Full size, compression, C 1019	\$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	\$ 135
Fireproofing Density Test, UBC 7-6	\$ 90
Hardness Test, Rockwell, A 370	\$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	\$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	\$ 175
Pre-Stress Strand (7 wire), A 416	\$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	\$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	\$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	\$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	\$ 35
Concrete Mix Design Review, Job Spec	\$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	\$ 850
Concrete Cores, Compression (excludes sampling), C 42	\$ 120
Drying Shrinkage, C 157	\$ 400
Flexural Test, C 78	\$ 85
Flexural Test, C 293	\$ 85
Flexural Test, CT 523	\$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	\$ 275
Lightweight Concrete Fill, Compression, C 495	\$ 80
Petrographic Analysis, C 856	\$ 2,000
Restrained Expansion of Shrinkage Compensation	\$ 450
Splitting Tensile Strength, C 496	\$ 100
3x6 Grout, (CLSM), C 39	\$ 55
2x2x2 Non-Shrink Grout, C 109	\$ 55

ASPHALT

Air Voids, T 269	\$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	\$ 4,500
Asphalt Mix Design Review, Job Spec	\$ 180
Dust Proportioning, CT LP-4	\$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	\$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	\$ 150
Film Stripping, CT 302	\$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	\$ 225
Marshall Stability, Flow and Unit Weight, T 245	\$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	\$ 150
Moisture Content, CT 370	\$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	\$ 1,000
Slurry Wet Track Abrasion, D 3910	\$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	\$ 4,900
Superpave, Gyrotory Unit Wt., T 312	\$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	\$ 1,000
Unit Weight sample or core, D 2726, CT 308	\$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	\$ 90
Voids filled with Asphalt, (VFA) CT LP-3	\$ 90
Wax Density, D 1188	\$ 140

AGGREGATES

Clay Lumps and Friable Particles, C 142	\$ 180
Cleaness Value, CT 227	\$ 180
Crushed Particles, CT 205	\$ 175
Durability, Coarse or Fine, CT 229	\$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	\$ 180
Flat and Elongated Particle, D 4791	\$ 220
Lightweight Particles, C 123	\$ 180
Los Angeles Abrasion, C 131 or C 535	\$ 200
Material Finer than No. 200 Sieve by Washing, C 117	\$ 90
Organic Impurities, C 40	\$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	\$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	\$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	\$ 475
Sand Equivalent, T 176, CT 217	\$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	\$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	\$ 145
Sodium Sulfate Soundness, C 88	\$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	\$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	\$ 175

ROOFING

Roofing Tile Absorption, (set of 5), C 67	\$ 250
Roofing Tile Strength Test, (set of 5), C 67	\$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

Subconsultant Hourly Rates - DESI



February 1, 2024

Subject: Rate Sheet for City of Pico Rivera On-Call Construction Management Services

Classification	2024 Rate	2025 Rate	2026 Rate
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ODC: Mileage Reimbursement per IRS rate			

The loaded rates listed above are based on the current employee hourly rate, 2022 ICR 110.57%, 10 % profit and 5% annual escalation. If you have any question, please do not hesitate to contact me at (951) 892-1420 or e-mail at ccwang@dynamicesi.com.

Sincerely,

Chia-Chi Wang
Principal

Subconsultant Hourly Rates - V&A



Hourly Rates and Pricing

Position	Hourly Rate	Billing Rate
Construction Manager	\$144.23	\$387.35
Construction Inspector	\$106.65	\$286.42

Subconsultant Hourly Rates - Coory



COORY ENGINEERING
CIVIL ENGINEERING & LAND SURVEYING

FEE SCHEDULE

OFFICE:

PRINCIPAL ENGINEER:	\$380.00/HR
PROJECT MANAGER:	280.00
DESIGN ENGINEER:	230.00
ENGINEERING TECHNICIAN:	200.00
CLERICAL:	90.00

SURVEYING:

1-MAN PARTY:	\$230.00/HR
2-MEN PARTY:	350.00
3-MEN PARTY:	470.00

Effective: 1/1/2023

1718 N. Neville Street, Orange, CA

TEL (714) 202-8700

FAX (714) 202-8701



SOUTHSTAR
ENGINEERING
& CONSULTING, INC

1945 Chicago Avenue, Suite C-2
Riverside, CA 92507
951.342.3120
southstareng.com

EXHIBIT B
APPROVED FEE SCHEDULE
(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

Rights to Materials

Southstar understands that all responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the Proposal and not withdrawn shall, upon receipt by City, become property of the City.

H. SCHEDULE OF HOURLY RATES

Southstar Fee Proposal

Southstar understands that it is required to provide a Schedule of Hourly Rates that identifies the job titles of all personnel to be assigned to the City projects and these hourly rates will reflect all costs for office overhead, including direct and indirect costs. It is the intent of the City to enter into a Professional Services Agreement (PSA) with the selected Consultant for these services, on a not-to-exceed basis and the term of the PSA will be five (5) years. The Schedule of Hourly Rates shall remain fixed for the term of the PSA.

All Southstar individual rates will be provided within the billing rate per hour range shown below and will be subject to an annual increase consistent with CPI index. Included below is a Southstar rate sheet that includes the rates for the personnel included in this proposal, as well as the general classifications for additional resources, if the City were to have an additional need and request their expertise on a project. These rates are fully burdened rates and include all overhead, benefits, etc. Southstar greatly appreciates the opportunity to submit our hourly fee schedule below and our subconsultant cost information can be found in the Appendix.

All Southstar rates shown below are subject to annual increase of 3%.

SOUTHSTAR RATE AND REIMBURSEMENT SCHEDULE (EFFECTIVE JANUARY 1, 2024)	
POSITION TITLE	BILLING RATE PER HOUR RANGE
Principal-in-Charge/Project Representative	\$195.00 - \$306.60
Construction Manager	\$190.00 - \$291.75
Structures Representative	\$190.00 - \$281.14
Project Manager	\$190.00 - \$285.31
Project Engineer	\$150.00 - \$242.95
Resident Engineer	\$190.00 - \$291.75
Assistant Resident Engineer	\$175.00 - \$242.95
Construction Inspection	\$109.00 - \$196.27
Document Control Specialist	\$89.00 - \$179.29
Labor Compliance	\$89.00 - \$164.44
Public Outreach Specialist	\$88.00 - \$158.07
Utilities Coordinator	\$92.00 - \$189.90
Scheduler	\$92.00 - \$211.12
Office Support	\$65.00 - \$147.47

Subconsultant Hourly Rates - Bureau Veritas



CITY OF PICO RIVERA

ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

HOURLY RATE SHEET

Personnel - Bureau Veritas North America (BVNA)

Key Personnel	Role	Fully Burdened Hourly Rate					Ranges
		2024	2025	2026	2027	2028	
		(A)+(B)+(C)	(A)+(B)+(C)	(A)+(B)+(C)	(A)+(B)+(C)	(A)+(B)+(C)	
Chuck Tran, PE	Principa/QA Manager	\$ 324.59	\$ 324.59	\$ 324.59	\$ 335.95	\$ 347.71	\$120 to \$140
Peter Ho, PE	Project Manager	\$ 335.51	\$ 335.51	\$ 335.51	\$ 347.25	\$ 359.41	\$120 to \$140
Elmo Delos-Santos, PE	Resident Engineer	\$ 279.30	\$ 279.30	\$ 279.30	\$ 289.07	\$ 299.19	\$100 to \$120
Jim Adair, PE	Structure Representative *	\$ 226.92	\$ 226.92	\$ 226.92	\$ 234.86	\$ 243.08	\$85 to \$115
Jeff Haw, PE	Structure Representative *	\$ 260.18	\$ 260.18	\$ 260.18	\$ 269.29	\$ 278.72	\$85 to \$115
Scott Dendall, PE	Structure Representative *	\$ 280.53	\$ 280.53	\$ 280.53	\$ 290.35	\$ 300.51	\$85 to \$115
Michael Thomas, PE	Structure Representative *	\$ 252.47	\$ 252.47	\$ 252.47	\$ 261.30	\$ 270.45	\$85 to \$115
Solomon Choi, PE	Structure Representative *	\$ 276.02	\$ 276.02	\$ 276.02	\$ 285.68	\$ 295.68	\$85 to \$115
Sai Dev Kasaraneni, PE	Inspector *	\$ 198.49	\$ 198.49	\$ 198.49	\$ 205.43	\$ 212.62	\$70 to \$90
Mark Guillen	Inspector * NE	\$ 208.36	\$ 208.36	\$ 208.36	\$ 215.65	\$ 223.20	\$70 to \$90
Francisco Villasenor	Inspector *	\$ 183.76	\$ 183.76	\$ 183.76	\$ 190.19	\$ 196.85	\$70 to \$90
Nicole Fierro	Office Engineer	\$ 125.89	\$ 125.89	\$ 125.89	\$ 130.30	\$ 134.86	\$35 to \$60
Cheryl Brown	Office Engineer/Admin	\$ 100.42	\$ 100.42	\$ 100.42	\$ 103.94	\$ 107.58	\$35 to \$60
Lora Gibbs	Office Engineer	\$ 142.04	\$ 142.04	\$ 142.04	\$ 147.01	\$ 152.15	\$35 to \$60
Sarah Hussein	Office Engineer	\$ 137.92	\$ 137.92	\$ 137.92	\$ 142.74	\$ 147.74	\$35 to \$60
	Ranges per Classification						
	Resident Engineer	\$ 288.80	\$ 288.80	\$ 288.80	\$ 298.91	\$ 309.37	\$100 to \$120
	Structure Representative	\$ 249.42	\$ 249.42	\$ 249.42	\$ 258.15	\$ 267.19	\$85 to \$115
	Asst. Resident Engineer	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$70 to \$90
	Office Engineer	\$ 144.40	\$ 144.40	\$ 144.40	\$ 149.46	\$ 154.69	\$45 to \$65
	Field Inspector - Civil	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$65 to \$90
	Field Inspector - Structures	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$70 to \$95
	Electrical Insp. - Signals & Lighting	\$ 196.91	\$ 196.91	\$ 196.91	\$ 203.80	\$ 210.94	\$70 to \$95
	AWS CWI - Welding Source Insp.	\$ 183.78	\$ 183.78	\$ 183.78	\$ 190.22	\$ 196.87	\$65 to \$90
	PCI Level II - Precast Concrete Inspector	\$ 183.78	\$ 183.78	\$ 183.78	\$ 190.22	\$ 196.87	\$65 to \$90
	Structures Materials Rep.	\$ 210.04	\$ 210.04	\$ 210.04	\$ 217.39	\$ 225.00	\$70 to \$95
	SWPPP QSD/QSP	\$ 157.53	\$ 157.53	\$ 157.53	\$ 163.04	\$ 168.75	\$65 to \$85
	Civil Engineer	\$ 144.40	\$ 144.40	\$ 144.40	\$ 149.46	\$ 154.69	\$45 to \$65
	Claims Support Analyst	\$ 262.55	\$ 262.55	\$ 262.55	\$ 271.74	\$ 281.25	\$70 to \$110
	CPM Scheduler	\$ 236.29	\$ 236.29	\$ 236.29	\$ 244.56	\$ 253.12	\$85 to \$105
	Admin. Assistant	\$ 105.02	\$ 105.02	\$ 105.02	\$ 108.69	\$ 112.50	\$35 to \$50

Note:

1. These rates were calculated using the named personnel's actual salary as of date of price proposal and include the following to develop fully burdened

Overhead Rate: 138.679600%
 Profit: 10%
 Annual Escalation Rate: 3.5% Starts in June 2027

Employees subject to prevailing wage requirements to be marked with an *
 Employees subject to overtime requirements to be marked with a NE

Subconsultant Hourly Rates - Ninyo & Moore

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	\$ 250
Senior Engineer/Geologist/Environmental Scientist	\$ 235
Senior Project Engineer/Geologist/Environmental Scientist	\$ 220
Project Engineer/Geologist/Environmental Scientist	\$ 210
Senior Staff Engineer/Geologist/Environmental Scientist	\$ 200
Staff Engineer/Geologist/Environmental Scientist	\$ 180
GIS Analyst	\$ 160
Technical Illustrator/CAD Operator	\$ 140

Field Staff

Certified Asbestos/Lead Technician	\$ 220
Field Operations Manager	\$ 150
Nondestructive Examination Technician (UT, MT, LP)	\$ 145
Supervisory Technician	\$ 140
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	\$ 135
Senior Technician	\$ 135
Technician	\$ 130

Administrative Staff

Information Specialist	\$ 120
Geotechnical/Environmental/Laboratory Assistant	\$ 120
Data Processor	\$ 95

Other Charges

Concrete Coring Equipment (includes technician)	\$ 190/hr
Anchor Load Test Equipment (includes technician)	\$ 190/hr
GPR Equipment	\$ 180/hr
Inclinometer	\$ 100/hr
Hand Auger Equipment	\$ 80/hr
Rebar Locator (Pachometer)	\$ 25/hr
Vapor Emission Kit	\$ 65/kit
Field Equipment	\$ 12/hr
X-Ray Fluorescence	\$ 70/hr
PID/FID	\$ 25/hr
Air Sampling Pump	\$ 10/hr
Field Vehicle	\$ 15/hr
Expert Witness Testimony	\$ 450/hr
Direct Expenses	Cost plus 15 %
Special equipment charges will be provided upon request.	

Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field technician and special inspection hours are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours.

Invoices are payable upon receipt. A service charge of 1.5 percent per month may be charged on accounts not paid within 30 days.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	\$ 170
California Bearing Ratio (CBR), D 1883	\$ 550
Chloride and Sulfate Content, CT 417 & CT 422	\$ 175
Consolidation, D 2435, CT 219	\$ 300
Consolidation, Hydro-Collapse only, D 2435	\$ 150
Consolidation – Time Rate, D 2435, CT 219	\$ 200
Direct Shear – Remolded, D 3080	\$ 350
Direct Shear – Undisturbed, D 3080	\$ 300
Durability Index, CT 229	\$ 175
Expansion Index, D 4829, IBC 18-3	\$ 190
Expansion Potential (Method A), D 4546	\$ 170
Geofabric Tensile and Elongation Test, D 4632	\$ 200
Hydraulic Conductivity, D 5084	\$ 350
Hydrometer Analysis, D 6913, CT 203	\$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	\$ 120
Moisture Only, D 2216, CT 226	\$ 35
Moisture and Density, D 2937	\$ 45
Permeability, CH, D 2434, CT 220	\$ 300
pH and Resistivity, CT 643	\$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	\$ 220
Proctor Density with Rock Correction D 1557	\$ 340
R-value, D 2844, CT 301	\$ 375
Sand Equivalent, D 2419, CT 217	\$ 125
Sieve Analysis, D 6913, CT 202	\$ 145
Sieve Analysis, 200 Wash, D 1140, CT 202	\$ 100
Specific Gravity, D 854	\$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	\$ 925
Triaxial Shear, C,D, D 4767, T 297	\$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	\$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	\$ 350
Triaxial Shear, U.U., D 2850	\$ 250
Unconfined Compression, D 2166, T 208	\$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	\$ 70
Brick Compression Test, C 67	\$ 55
Brick Efflorescence, C 67	\$ 55
Brick Modulus of Rupture, C 67	\$ 50
Brick Moisture as received, C 67	\$ 45
Brick Saturation Coefficient, C 67	\$ 60
Concrete Block Compression Test, 8x8x16, C 140	\$ 70
Concrete Block Conformance Package, C 90	\$ 500
Concrete Block Linear Shrinkage, C 426	\$ 200
Concrete Block Unit Weight and Absorption, C 140	\$ 70
Cores, Compression or Shear Bond, CA Code	\$ 70
Masonry Grout, 3x3x6 prism compression, C 39	\$ 45
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CIVIL ENGINEERING & LAND SURVEYING**

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3-MEN PARTY:	470.00

Effective: 1/1/2023

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EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
NV5, INC.

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) NV5, Inc. (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Peter Salgado, Project Manager, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and

protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs

and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 **PERS ELIGIBILITY INDEMNITY.** In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Jeffrey M. Cooper, Senior Vice
President
NV5, Inc.
163 Technology Drive, Suite 100
Irvine, CA 92618

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
NV5, INC.

Andrew C. Lara, Mayor

Jeffrey M. Cooper, Senior Vice President

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES



N | V | 5

PROPOSAL

Submitted by NV5, Inc.
163 Technology Drive, Suite 100, Irvine, CA 92618

City of Pico Rivera

On-Call Construction Management and Inspection Services
February 7, 2024

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CLIENT TESTIMONIALS

“

It is rare that the General Manager inspects a water project and even more rare that he provides such great feedback. Please thank your team for their great work and professionalism!

- Jake Hester, PE, Water Engineering & Design Manager, Anaheim Public Utilities

The NV5 staff is knowledgeable, courteous, and friendly and they truly care about their projects and the services they provide. From Engineering Design to Inspection to Plan Check Services, the NV5 team can do it all, and we can always rely on them to deliver a quality product on time and within budget. Currently, they are assisting us with assessment district planning, plan checking, construction inspection and other general engineering services. I highly recommend NV5 for your professional and engineering consulting needs.

- Matthew Sinacori, PE, Director of Public Works/City Engineer, City of Dana Point

”

A. LETTER OF OFFER

PN:P27024-0001050.00



February 7, 2024

City of Pico Rivera
Attn: Noe Negrete, Director of Public Works
6615 Passons Blvd.
Pico Rivera, CA 90660

SUBJECT: On-Call Construction Management and Inspection Services

Dear Noe Negrete,

NV5, Inc. (NV5) is excited to have the opportunity to provide On-Call Construction Management and Inspection Services to the City of Pico Rivera (City). Our team has the technical knowledge and experience to deliver your projects in the most cost-efficient and cost-effective manner. NV5's strengths include the following:

Current Partnership: Our experience and strong existing relationship with the the City gives us the ability to continue providing professional services for your capital improvement projects. We operate with a sound understanding of your organizational structure, administrative processes and the community you serve. This in turn allows us to provide the required construction support services in the most efficient manner. Specifically, we have been providing on-call plan check services for the City since 2019.

Relevant Experience: We have a proven track record of successfully providing on-call construction management and inspections services to municipalities throughout Southern California, most of which have been repeat clients. A sampling of similar projects begin on [page 6](#).

Proposed Team: Understanding both the needs of the City and its Capital Improvement Program, NV5 has assembled a team of high-level professionals that will be made available to the City upon request. Our team will be led by **Project Manager Peter Salgado, PE**, who brings more than 25 years of experience managing and delivering construction management and inspection services for a wide range of capital improvement projects throughout Orange and Los Angeles counties.

Accessibility and Responsiveness: Our professionals take pride in providing immediate response and personal attention to our clients' needs. Each of our Construction Inspectors has been provided with a mobile office equipped with our web-based CMIS software to record daily reports and allow real-time access to the City – granting you convenient, full access to the current status of your projects. Additionally, our Inspectors send out regular supplementary emails noting elements of significance performed, along with photos for a quick glance of work enabling all City staff to immediately be up to date.

Addendum Acknowledgment: NV5 acknowledges that we are obligated by all addenda to this RFP.

A. LETTER OF OFFER

Subconsultants: NV5 has a strong and successful working relationship with our subconsultant **Pacific Resources Services**, who we have worked with on numerous projects for various agencies throughout Southern California. Benjamin Ocasio of Pacific Resources Services will be leading the effort for the labor compliance portion of this project. Contact information for Pacific Resources Services can be found on [page 15](#).


Federal Tax ID: 94-2706173

Proposal Authorization and Validity: This proposal has been signed by Jeffrey M. Cooper, PE, a company officer authorized to bind the firm. This proposal will remain valid for a period of at least 90 days from the date of this submittal.

Statement: All information submitted with this proposal is true and correct.

NV5 looks forward to the opportunity to work with the City and help you achieve your goals and objectives. If you need further information, we may be reached by phone at (949) 585-0477, or electronically at peter.salgado@nv5.com and jeff.cooper@nv5.com. Thank you for your time and consideration.

Sincerely,
NV5



Peter Salgado, PE
Project Manager



Jeffrey M. Cooper, PE
Senior Vice President
(Authorized Signer)

COMPANY INFORMATION/CONTACT

Name: NV5, Inc.
Address: 163 Technology Drive, Suite 100,
Irvine, CA 92618
Telephone Number: 949.585.0477
Name, Title, Address, Telephone No. and Email of Contact: Peter Salgado, PE, Project Manager,
163 Technology Drive, Suite 100, 949.585.0477,
peter.salgado@nv5.com

WHY NV5?

- ✓ Providing Reliable & Responsive On-Call Construction Management and Inspection Services
- ✓ Using Local Knowledge from Previous Local Agency Partnerships and Experience
- ✓ Meeting the City's Needs



MOBILIZE QUICKLY
TO PROVIDE SERVICES



CLEAR COMMUNICATION
ONE POINT OF CONTACT



EQUIPPED
WITH RESOURCES



QUICK RESPONSES TO
ISSUES AND CONCERNS

UNDERSTANDING THE NATURE OF ON-CALL CONTRACTS AND THEIR CHALLENGES
ALLOWS US TO MEET THE CITY'S NEEDS AND ACHIEVE ITS GOALS

B. QUALIFICATIONS OF THE FIRM

Firm Profile

NV5, Inc, a California corporation, was founded in 1949 and has been providing engineering and consulting services to public and private sectors for more than 70 years, delivering solutions through six business verticals: Testing, Inspection and Consulting; Infrastructure; Utility Services; Environmental Health Sciences; Buildings and Program Management; and Geospatial Technology. With more than 100 offices nationwide and abroad, **including more than 15 offices in California**, NV5 has access to over 4,000 employees in a variety of fields who help clients plan, design, build, test, certify and operate projects that improve the communities where we live and work.

In Southern California, NV5 has over 500 employees and specializes in the engineering design, construction management and inspection of capital improvement projects, including streets, traffic systems, utilities, water and wastewater systems, drainage and flood control, parks and recreational facilities, and landscaping and grading.

Key Services

The successful delivery of our products and services has resulted in repeat clients for a broad range of municipal projects. Our key services include:



CONSTRUCTION
MANAGEMENT
+ INSPECTION



CIVIL
ENGINEERING
DESIGN



PROJECT
MANAGEMENT



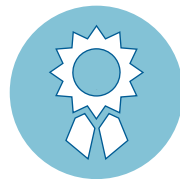
PLAN CHECK
SERVICES



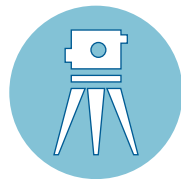
ASSESSMENT
ENGINEERING



STAFF
AUGMENTATION



CONSTRUCTABILITY
REVIEW



LAND SURVEY
+ GIS



GEOTECHNICAL
ENGINEERING



BUILDING
+ SAFETY
SERVICES

We maintain an extensive history of working with various local agencies. Throughout the course of completing myriad public works capital improvement projects, our team has demonstrated an unparalleled ability to work well with local agency staff, project stakeholders, engineers and contractors. We are excited about the opportunity to continue to serve the City and are committed to maintaining effective working relationships with your staff, relevant government agencies and project stakeholders.

B. QUALIFICATIONS OF THE FIRM

Financial Condition, Strength and Stability of the Firm

NV5 is financially stable with a 75-year history of providing excellent professional engineering services. With a rapidly growing list of clients, we have experienced steady year-over-year growth, especially over the last several years. We continue to hire and maintain an increasing number of highly qualified professionals in order to meet the diverse needs of our valued clients. NV5's longevity and continued growth is a testament to our financial stability and the strength of our expanding professional capabilities. NV5 does not have any conditions for or against the firm that may impede its ability to provide on-call construction management and inspection services.

Current Staffing Capability, Availability and Workload

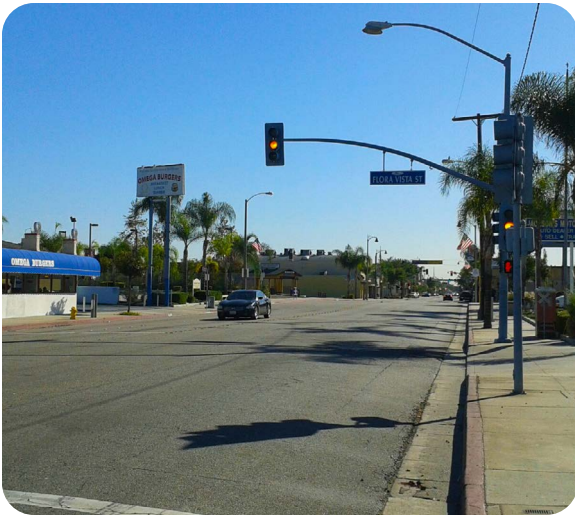
NV5 has assembled a team of high-level professionals who will be made available to the City upon request. Our access to a deep bench of more than 4,000 professionals provides us with the ability to assign staff member(s) with the most appropriate experience and licenses/certifications based on the project type, size and requirements while balancing workloads and meeting obligations without overloading any one engineer. We have a proven record of meeting schedules on similar projects and encourage the City to reach out to our references to confirm our successful track record.

Subconsultants

NV5 has a strong and successful working relationship with our subconsultant Pacific Resources Services, who we have worked with on numerous projects for various agencies throughout Southern California. Benjamin Ocasio of Pacific Resources Services will be leading the effort for the labor compliance portion of this project. Please see select project experience beginning on the next page.



B. QUALIFICATIONS OF THE FIRM



Bellflower Boulevard Rehabilitation

CITY OF BELLFLOWER | BELLFLOWER, CA

NV5 is providing construction management, inspection, labor compliance, geotechnical/materials testing and deputy inspection services for this federally funded project. The scope of work includes reconstruction and resurfacing of existing asphalt pavement; removal and reconstruction of PCC sidewalks, driveways, curb and gutter, cross-gutters, drain inlets, and ADA curb ramps; landscaping and irrigation; adjustment of utilities to grade; replacement of existing traffic loops; and traffic striping and signage.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), DAVID LEDYARD (INSPECTOR), PACIFIC RESOURCES SERVICES (LABOR COMPLIANCE), NV5 GEOTECH/MATERIALS TESTING (MIKE RASTEGAR)



Bellflower Boulevard and Alondra Boulevard Rehabilitation

CITY OF BELLFLOWER | BELLFLOWER, CA

NV5 provided construction management, inspection, labor compliance and federal funding oversight services for this \$1.4M federally funded street improvement project. The project included reconstruction and resurfacing of AC pavement, installation of new traffic loops, adjustment of utilities to grade, and new traffic signage and striping.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), DAVID LEDYARD (INSPECTOR), PACIFIC RESOURCES SERVICES (LABOR COMPLIANCE)



CIP 13-01 Street Improvements

CITY OF COMPTON | COMPTON, CA

NV5 provided construction management and inspection services for the City's CIP 13-01 Street Improvements project. Scope of work included: reconstruction of PCC sidewalks, driveways, curb and gutter, and ADA curb ramps; reconstruction and resurfacing of existing AC pavement; traffic loop replacement; traffic striping and signage; and other minor associated work.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), DAVID LEDYARD (INSPECTOR)

B. QUALIFICATIONS OF THE FIRM

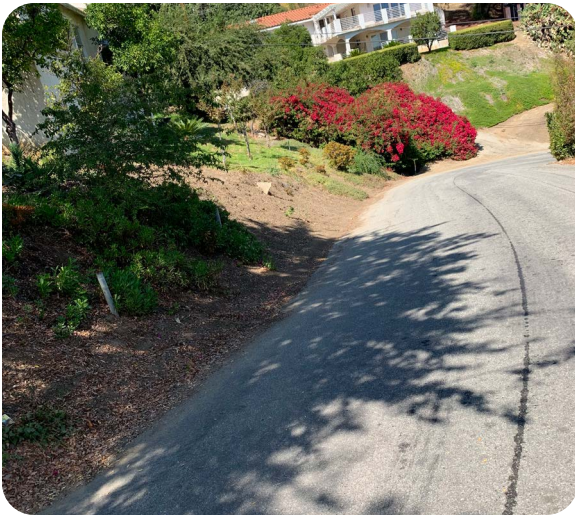


FY 2021-22 Street Improvements (CM/ Inspection)

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

NV5 provided construction management and inspection services for the City's FY 2021-22 Street Improvements project. The scope of work includes street reconstruction and resurfacing, installation of AC berms, removal and construction of curb and gutter, utility adjustments, and traffic signage and striping. NV5 also provided geotechnical/materials testing and deputy inspection services for this project.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), JOE CHIQUETE (INSPECTOR), NV5 GEOTECH/MATERIALS TESTING (CARL HENDERSON, MIKE RASTEGAR), PACIFIC RESOURCES SERVICES (LABOR COMPLIANCE)



FY 2020-21 Street Improvements (CM/ Inspection)

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

Our team is providing construction management and inspection services for the City's FY 2020-21 Street Improvements project. The scope of work includes street reconstruction and resurfacing, installation of AC berms, removal and construction of curb and gutter, utility adjustments, and traffic signage and striping. NV5 is also providing geotechnical/materials testing services for this project.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), JOE CHIQUETE (INSPECTOR), MIKE SMITH (ALTERNATE INSPECTOR), NV5 GEOTECH/MATERIALS TESTING



FY 19-20 Arterial Roadway Rehab (Inspection)

CITY OF PLACENTIA | PLACENTIA, CA

NV5 provided construction inspection services for the City's federally funded annual arterial roadway rehabilitation project. The scope of work included the grind and overlay of approximately 4 miles of arterial roadway along with curb, gutter and sidewalk repairs, new ADA-compliant curb ramps, new pavement markings and signage, traffic signal modifications and other improvements and repairs as outlined by the City.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), MIKE HELMA (INSPECTOR)

B. QUALIFICATIONS OF THE FIRM



Traffic Signal Improvements at Philadelphia and Towne Avenue/Garey Avenue

CITY OF POMONA | POMONA, CA

NV5 provided construction management, inspection, and geotechnical/materials testing and deputy inspection for this federally funded project. The scope of work included installation of traffic signal poles and traffic signal controllers; traffic signage and striping; reconstruction of existing ADA curb ramps and sidewalks, AC paving, and all related site work to complete the proposed improvements.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), DAVID LEDYARD (INSPECTOR), PACIFIC RESOURCES SERVICES (LABOR COMPLIANCE), NV5 GEOTECH/MATERIALS TESTING

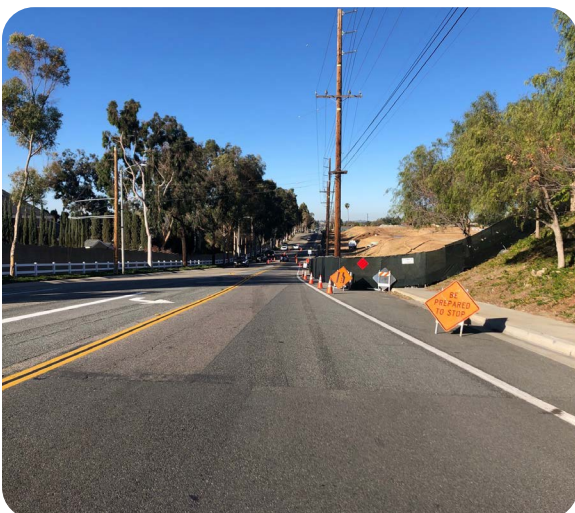


FY 2022-23 Slurry Seal and Rehabilitation

CITY OF ALISO VIEJO | ALISO VIEJO, CA

Our team is providing construction inspection services for the FY 2022-23 Slurry Seal and Rehabilitation project. The scope of work includes crack seal, slurry seal (type II), utility adjustments, and traffic signage and striping.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), DAVID LEDYARD (ALTERNATE INSPECTOR)



Bastanchury Road Widening between Casa Loma Avenue and Eureka Avenue

CITY OF YORBA LINDA | YORBA LINDA, CA

Our team is providing construction management and inspection services, and labor compliance services for this project. The scope of work includes adding a second lane in each direction along with a two-way turn lane in the median; elevating portions of the roadway center line up to 6 feet; constructing retaining walls/structures; installation of traffic signals and new bike lanes, a multipurpose trail, and sidewalk/parkway improvements with new irrigation and landscaping.

- ▶ KEY PERSONNEL: PETER SALGADO (CM), JIM DALY (ASSISTANT CM), MIKE SMITH (INSPECTOR), DAVID LEDYARD (ALTERNATE INSPECTOR), PACIFIC RESOURCES SERVICES (LABOR COMPLIANCE)

B. QUALIFICATIONS OF THE FIRM



FY 20-21 Annual Pavement Preservation Program (APPP) – Zone 4 Slurry Seal

CITY OF YORBA LINDA | YORBA LINDA, CA

Our team is providing construction management and inspection services for the FY 20-21 Annual Pavement Preservation Program (APPP) Zone 4 Slurry Seal project. The work includes crack seal, slurry seal, adjustment of manholes and valve covers to grade, and traffic signage and striping.

► KEY PERSONNEL: PETER SALGADO (CM)

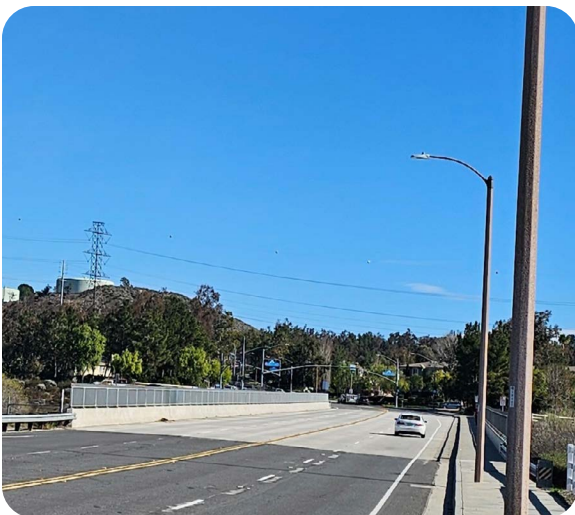


University Drive Widening

CITY OF IRVINE | IRVINE, CA

Our team provided construction management and inspection services for the University Drive Widening (from Campus Drive to MacArthur Boulevard) project, which included parkway improvements, street improvements, storm drain improvements, water improvements, and landscape and irrigation for the adjacent bike trail.

► KEY PERSONNEL: PETER SALGADO (CM), DAVID LEDYARD (ALTERNATE INSPECTOR), SAL SANCHEZ (ALTERNATE INSPECTOR), PACIFIC RESOURCES SERVICES (LABOR COMPLIANCE)



Copper Hill Drive Bridge Construction Management

CITY OF SANTA CLARITA | SANTA CLARITA, CA

Our team is providing construction management and inspection services for the Copper Hill Drive Bridge Widening over San Francisquito Creek. Proposed improvements include widening the north side of the existing bridge by 33 feet to allow the new widened bridge to have 3 lanes and a small shoulder for each of east and west directions, extending the south sidewalk to 12 feet wide, adding a new 5-foot-wide sidewalk to the north side, constructing a new raised median landscape island of varying width, and constructing new approach slabs on both the east and west side of the bridge.

► KEY PERSONNEL: MICHAEL DIPSIA (PM)

B. QUALIFICATIONS OF THE FIRM



Lambert Park Improvements

CITY OF EL MONTE | EL MONTE, CA

Our team provided construction management and inspection services for this project. Improvements include construction of a new CMU concession and restroom building; hardscape, decorative paving, decomposed granite walking and jogging path and play surfacing; landscaping and irrigation; playground and play equipment; exercise areas and equipment; shade structures and miscellaneous site furnishings; site lighting; site drainage; on- and off-site utilities; renovation of an existing maintenance building; new turf for athletic fields (soccer fields and baseball diamonds); and renovation of existing parking lot.

► KEY PERSONNEL: PETER SALGADO (CM)



Robinson Park Recreation Center

CITY OF PASADENA | PASADENA, CA

Our team provided construction management and inspection services for the renovation of Robinson Park Recreation Center. The \$7.2M project consisted of the demolition and reconstruction of the Recreation Center's approximately 16,000-square-foot multipurpose room, administrative offices, kitchen, open courtyard, restrooms and conference room, an approximately 4,900-square-foot addition of fitness and dance rooms, storage and common areas, and an intensive structural upgrade of the Recreation Center's existing 7,300-square-foot gymnasium.

► KEY PERSONNEL: PETER SALGADO (CM)



Margarita Recreation Center

CITY OF TEMECULA | TEMECULA, CA

NV5 is currently providing preliminary design, project management, construction management and inspection services for the Margarita Recreation Center replacement project. This is a Design-Build (DB) project that will demolish the existing facility and replace it with a new building and pool. In concert with City staff, our team recently prepared the design bridging documents and DB Request for Proposal. Our team is currently assisting the City with the DB contract Advertising and Award process. NV5 will provide construction management and inspection services through project completion.

► KEY PERSONNEL: PETER SALGADO (CM), MIKE HELMA (INSPECTOR), NV5 DESIGN, NV5 GEOTECH, NV5 SURVEY, NV5 ENVIRONMENTAL

B. QUALIFICATIONS OF THE FIRM



Mesa Henderson Storm Drain Replacement

CITY OF VILLA PARK | VILLA PARK, CA

Our team provided construction management and inspection services for this project. The project included erosion control, traffic control, unclassified excavation, construction of a 90-inch RCP storm drain and PCC headwall, partial removal and reconstruction of a tennis court, lighting and fencing, residential patio grading and landscape restoration. Our team was responsible for providing services and personnel to manage the project, including resident engineer, construction manager, construction inspection, materials testing and inspection, specialty inspection, labor compliance, and more.

► KEY PERSONNEL: PETER SALGADO (CM)



Rural Ridge Circle and Wilshire Avenue Water Main Replacement

CITY OF ANAHEIM | ANAHEIM, CA

NV5 is providing Construction Management/Resident Engineering and Inspection Services for this water main replacement project. The work to be undertaken consists of two water main improvement areas: the Rural Ridge area for 4,230 LF and the Wilshire-Pearl area for 2,750 LF of 8-inch to 15-inch potable water main, tie-ins to the existing potable water system, 142 1- and 2-inch water services and meters, existing main abandonment, and final street restoration.

► KEY PERSONNEL: LUANNE BEAN (CM), SAL SANCHEZ (INSPECTOR), DAN WARREN (INSPECTOR), JOE CHIQUETE, INDIA WOODRUFF (ASSISTANT CM)



La Palma Avenue and Tustin Avenue Water Main Replacements

CITY OF ANAHEIM | ANAHEIM, CA

NV5 is currently providing preliminary design, project management, construction management and inspection services for the Margarita Recreation Center replacement project. This is a Design-Build (DB) project that will demolish the existing facility and replace it with a new building and pool. In concert with City staff, our team recently prepared the design bridging documents and DB Request for Proposal. Our team is currently assisting the City with the DB contract Advertising and Award process.

► KEY PERSONNEL: LUANNE BEAN (CM), INDIA WOODRUFF (ASST. CM), KENNETH HICKS (INSPECTOR), SAL SANCHEZ (INSPECTOR), DAN WARREN (ALT. INSPECTOR), CARL HENDERSON (GEOTECH)

B. QUALIFICATIONS OF THE FIRM



Bankfield Pump Station

CITY OF CULVER CITY | CULVER CITY, CA

NV5 provided construction management, inspection, and limited design engineering services for the construction of the project. The new pump station receives diverted flows from two existing pump stations, and diverted flows from two more pump stations at a later date. The new pump station has a 10-foot-by-20-foot sewer wet well that is 35 feet deep, constructed in groundwater with a discharge permit to the City of L.A. Sewer Interceptor since the water was contaminated and RWQCB would not issue a permit to discharge to storm drain.

- ▶ KEY PERSONNEL: LUANNE BEAN (PM/CM), DAN WARREN (INSPECTOR), SALVADOR SANCHEZ (INSPECTOR), INDIA WOODRUFF (CONTRACTOR'S PROJECT MANAGER)



Diversion Pipeline

CITY OF CULVER CITY | CULVER CITY, CA

NV5 provided construction management, inspection, and engineering services for the construction of sewer main diversion pipes reversing sewer flow via conventional cut and cover as well as trenchless jack and bore methods to abandon Mesmer and Overland Sewer Pump Stations. This also involved extensive permits and coordination with Caltrans, the City of Los Angeles, and the City of Culver City for these jack and bore pipelines underneath the I-405 and Route 90. The goal of the project was to divert flows from four of the City's sewer pump stations to a new sewage pump station, Bankfield Station.

- ▶ KEY PERSONNEL: LUANNE BEAN (PM/CM), DAN WARREN (INSPECTOR), INDIA WOODRUFF (CONTRACTOR'S PROJECT MANAGER)



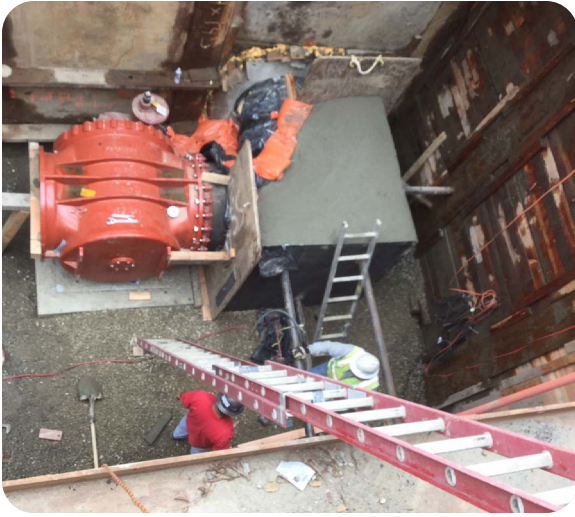
Crowther Sanitary Sewer Pipeline Replacement

CITY OF PLACENTIA | PLACENTIA, CA

Our team is providing construction management, inspection services and materials testing services for the Crowther Sanitary Sewer Pipeline Replacement project. The scope of work includes replacement of approximately 7,400 LF of gravity sewer pipeline in Crowther Avenue, Placentia Avenue, and Orangethorpe Boulevard, located within the Cities of Placentia and Fullerton.

- ▶ KEY PERSONNEL: LUANNE BEAN (CM), INDIA WOODRUFF (ASSISTANT CM), HAYKAZ AGHAJANIAN (SENIOR INSPECTOR), NV5 GEOTECH (SOILS COMPACTION TESTING)

B. QUALIFICATIONS OF THE FIRM

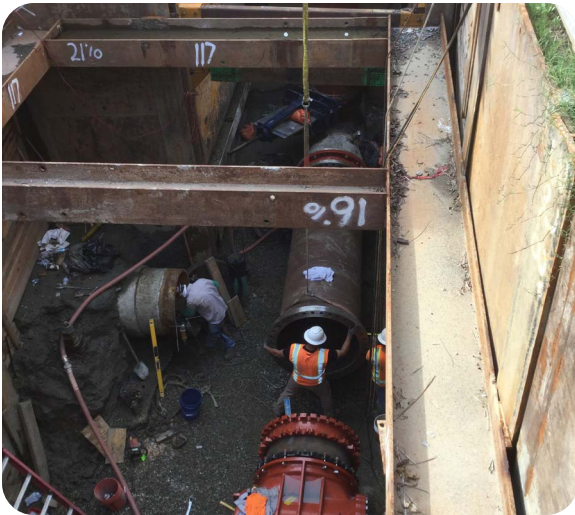


Emergency Project

LONG BEACH UTILITIES DEPARTMENT | LONG BEACH, CA

NV5 provided construction management and inspection Services for the completion of an emergency project for the Long Beach Water Department. The project provided LBWD a connection to the Los Angeles County Sanitation District's (LACSD) reclaimed water pipeline.

- ▶ KEY PERSONNEL: LUANNE BEAN (PM/CM), SALVADOR SANCHEZ (INSPECTOR)



Lakewood Interconnect Phase II

LONG BEACH UTILITIES DEPARTMENT | LONG BEACH, CA

NV5 provided construction management and inspection services for the Long Beach Conjunctive Use Expansion Palo Verde Pipeline project. This project involved the replacement of approximately 50 feet of pipe for the interconnect, the construction of a shallow vault for a mag meter, and an above-ground cla-valve with insertion meters.

- ▶ KEY PERSONNEL: LUANNE BEAN (CM/RESIDENT ENGINEER), SALVADOR SANCHEZ (INSPECTOR)



Pressure Regulating Stations (PRS) Rehabilitation/Replacement

CITY OF ANAHEIM | ANAHEIM, CA

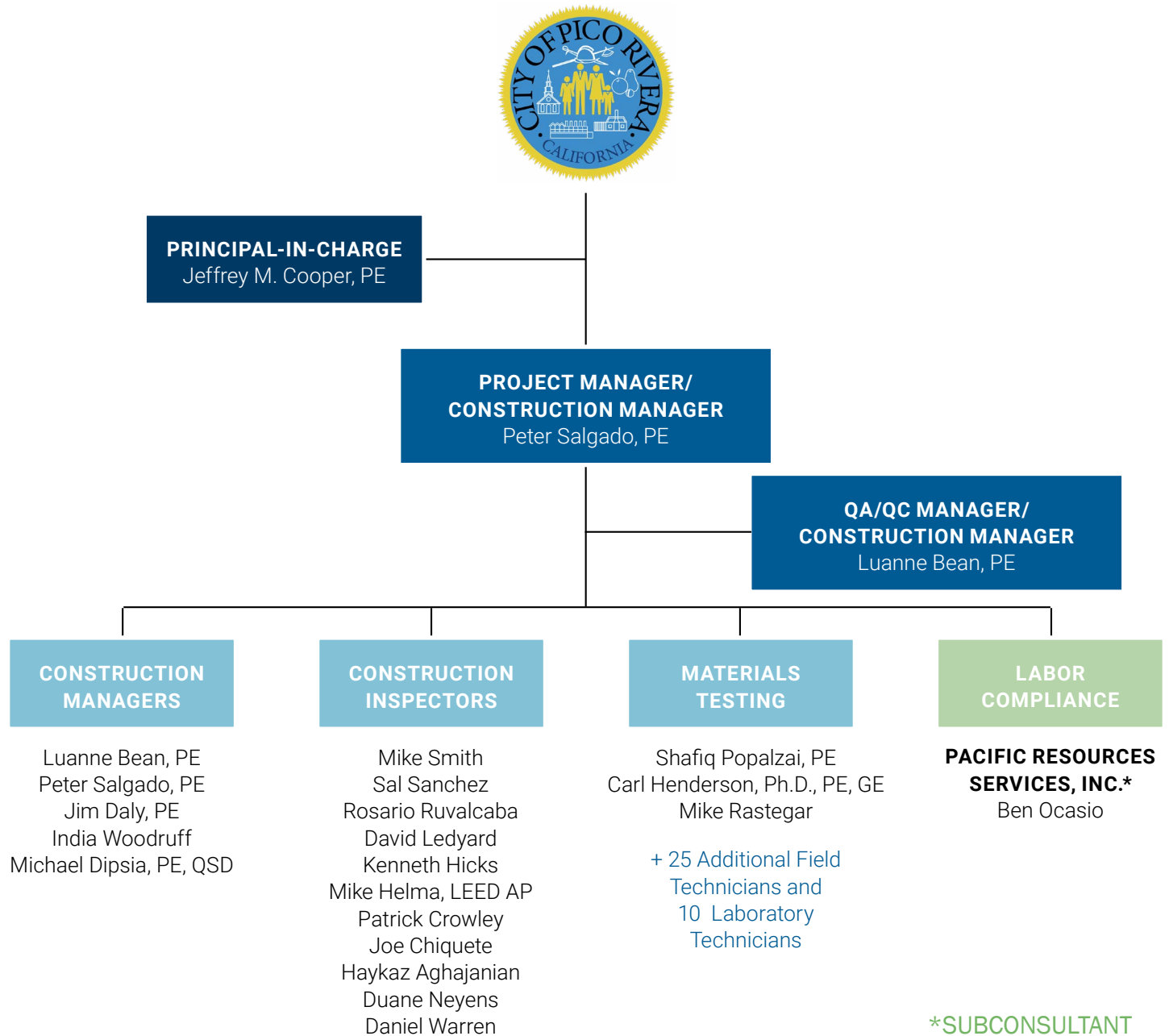
NV5 provided construction inspection services for the Anaheim Public Utilities Department's pressure regulating stations rehabilitation/replacement project. The City replaced or relocated five pressure-regulating stations throughout the City. Responsibilities included observing water main shutdowns coordinated by APU staff, assuring traffic control plans were set up per the approved plans, observing materials sampling and testing services, preparing daily activities reports, and attending biweekly construction progress meetings.

- ▶ KEY PERSONNEL: LUANNE BEAN (PM), SALVADOR SANCHEZ (INSPECTOR), MIKE HELMA (INSPECTOR), ROSARIO RUVALCABA

C. PROPOSED STAFFING

Organization Chart

Our team of experts brings direct, relevant, successful and current experience working on projects of similar scope and complexity. We are equipped with the resources to provide the City with the requested On-Call Construction Management and Inspection services. Key personnel will be available to the extent proposed for the duration of the Professional Services Agreement, and no person assigned to a project will be removed or replaced without the prior written concurrence of the City. Shown below are team roles and responsibilities. Please find resumes beginning on [page 29](#).



D. CONSULTANTS AND/OR SUBCONSULTANTS

Subconsultants

NV5 will enlist Pacific Resources Services as a subconsultant, shown below, to assure all labor compliance requirements of the projects are completed by an expert in the field and finished in a timely and cost-effective manner.

Pacific Resources Services

Pacific Resources Services, a California public benefit corporation, provides California and federal Davis-Bacon prevailing wage monitoring and enforcement services to cities, counties, water districts, school districts, housing authorities, special districts, contractor and individuals. Pacific Resources Services will be handling the labor compliance on this project.



Benjamin Ocasio is the president of Pacific Resources Services. He has more than 25 years of experience providing labor compliance services, having served as the labor compliance manager for public agencies and third-party labor compliance programs. He has been actively involved in the industry, including serving as the third-party labor compliance representative to the California Underground Economy Taskforce. Mr. Ocasio's resume can be found on [page 67](#), and will be overseen on this project by Project Manager, Mr. Salgado. Mr. Ocasio can be reached at bocasio@pacificresourceservices.com or (626) 800-4006. Pacific Resources Services is located at 11421 Lambert Ave., El Monte, CA 91732.

REFERENCE:

James Tong, P.E.
Principal
City of Pasadena, Department of Public Works
100 North Garfield Avenue, N306
Pasadena, CA 91101
661.510.2312
jtong@cityofpasadena.net

E. WORK APPROACH

PROJECT UNDERSTANDING

We understand that the City is expecting to retain construction management firms on an as-needed or on-call basis for various Public Works Projects. These services will generally consist of construction management, document control, claims mitigation, contract administration, utility coordination, labor compliance, material testing services, construction inspection, and project closeout services for the following project types, but will not be limited to, roadway pavement rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utility, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks, general facilities (chain-link fencing/gates, retaining walls, etc.) and other Public Works construction projects. We understand the nature of on-call contracts and can mobilize quickly to meet the City's needs. NV5 can provide general construction management and inspection services to support the construction efforts and serve as an extension of City staff to assist in the overall delivery of projects, including preconstruction tasks, managing construction and assuring that the work is completed in accordance with the contract documents, and project closeout and commissioning phase.

TECHNICAL APPROACH

Our approach to construction management and inspection services is centered on our established policy of consistent and effective employee oversight. NV5's Project Manager, Peter Salgado, PE, will closely monitor projects to verify that our construction managers and inspectors are performing within the guidelines of our established management and inspection procedures. Mr. Salgado will also be responsible for overseeing our subconsultant, Pacific Resources Services, who will be responsible for labor compliance. Included below is our general approach to providing these on-call services, which has been developed over many years of providing similar services to agencies throughout the area. Our approach can be tailored to fit the City's and the project's needs.

Communication

Our construction support team will be the point of contact for all project correspondence and communication between the City, the contractor, the design team and other project stakeholders. Our team will be in constant communication with the City's Project Manager, making sure they have updated information on project status, as well as any on-site or any contractual issues.

Web-Based Document Control System

Our web-based CMIS software is designed to manage project information efficiently and effectively while maintaining full transparency with the City and the design engineer in managing the construction contractor. The City, as well as NV5's Construction Manager and Inspectors, have real-time CMIS web-based software installed on an iPad or computer to record inspectors' daily reports and can be utilized on any device with internet access including iPhone and Android mobile devices. The City can log in and view at any time the submittals, RFIs, correspondence, WSWD, Contractor's Pay Apps with DIR submissions and apprentice requirements documentation, and NV5 Inspection reports from any laptop, computer, or mobile device. Additionally, our Inspectors send out supplementary email blasts noting elements of significance performed, along with photographs for a quick glance of work, enabling all City staff to immediately be up to date. At the end of the project, the data within the CMIS platform will be downloaded for archiving with the City within 60 calendar days of the Notice of Completion.

E. WORK APPROACH

Schedule Control

Our construction support services team gives considerable attention to monitoring project schedules. We will coordinate, review and make recommendations for changes to the Critical Path Method (CPM) schedule generated by the contractor. As changes or discrepancies occur between the CPM schedule and as-built conditions, the project schedule and cost estimates will be updated. We will review the contractor's schedule on a weekly basis and will maintain an as-built/working schedule to reflect as-built conditions to date.

Cost Control and Reporting

Cost control is a key element to successfully delivering a project and must be thoroughly integrated with other control methods (scope change control, schedule control and quality control) to assure that the City receives full value for all funds earmarked for the project. Key elements of our cost control program include establishment and maintenance of a project budget; value engineering and constructability reviews of project plans and specifications; sufficient vetting of owner-requested or contractor-generated changes; thorough review and evaluation of change order cost proposals; close monitoring of force account work; and regular maintenance of a change order log. NV5 provides a monthly status report that includes work accomplished during the reporting period, work to be completed during the next reporting period, budget and schedule status, and a summary of issues and concerns pending resolution.



E. WORK APPROACH

Quality

To assure compliance with the plans and specifications, we will implement a comprehensive quality assurance and quality control (QA/QC) program involving the following steps:

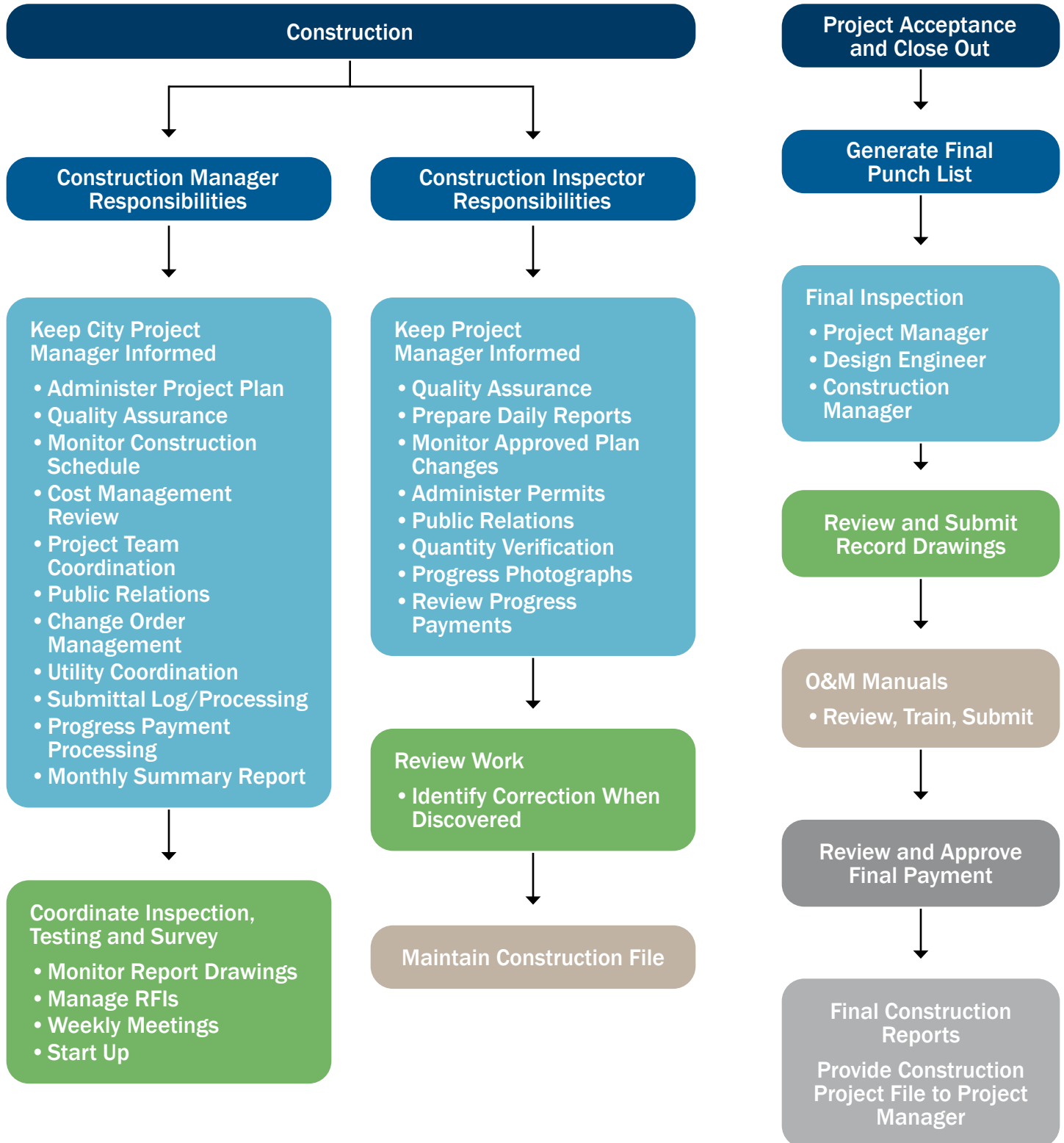
- We will perform a thorough review of the contract document provisions, including submittal requirements. In addition, we will be thoroughly familiar with the City's administrative policies. This responsibility includes checking plans and specifications against requirements with which problems have occurred on similar jobs; comparing elevations, grades and details shown on plans as existing, with those at the actual site; reporting errors, omissions and deficiencies to the City; keeping a marked-up set of plans and specifications convenient for ready reference; and anticipating the contractor's operations by reviewing the plans and specifications for each operation.
- Before the start of construction, we will discuss with the contractor the definable features of work to assure that documentation is complete, materials are on hand and that the workers understand the scope of work.
- At the onset of work, we will perform an initial inspection to determine whether or not the contractor thoroughly understands and is capable of accomplishing the work as specified. Safety is also checked for proper implementation. The construction inspector will perform follow-up inspections on a daily basis.
- We will assure that the contractor has an established safety program and that regular safety meetings are conducted. We also will assure that the contractor meets all OSHA safety requirements.
- We will conduct a monthly review of the as-built drawings and assure that all items are considered in the changes of the record drawings, including size, type and location of existing and new utility lines; layout and schematic drawings of electrical circuits and piping; verification of alignment and cross sections; and changes in location of equipment.
- Finally, we will review and approve the as-built drawings to complete the project turnover and begin the warranty period.



E. WORK APPROACH

WORK FLOW DIAGRAM

We are including this Scope of Work Flow Diagram to show our overall construction management and inspection process and deliverables. This will be tailored depending on the needs of the City and the project requirements.



F. CLIENT REFERENCES

References

Provided below are references of clients for whom construction management and inspection services have been performed that are comparable in quality and scope to that specified in this RFP.



CITY OF CULVER CITY

Hong Wang, PE
Senior Civil Engineer
310.253.5604
hong.wang@culvercity.org
9770 Culver Blvd.
Culver City, CA 90232

Projects:

- ▶ Diversion Pipeline (2021)
- ▶ Bankfield Sewage Pump Station (2020)

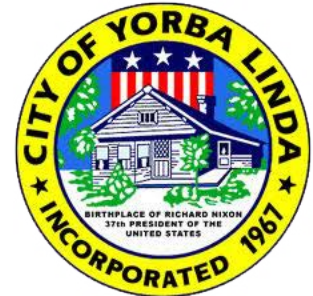


CITY OF ANAHEIM

Jacob Hester, PE
Water Engineering & Design
Manager
714.765.4421
jhester@anaheim.net
200 S. Anaheim Blvd.
Anaheim, CA 92805

Projects:

- ▶ Rural Ridge Circle and Wilshire Avenue Water Main Replacement (2023)
- ▶ La Palma Avenue and Tustin Avenue Water Main (2023)
 - ▶ Pressure Regulating Stations (PRS) Rehabilitation/Replacement (2021)



CITY OF YORBA LINDA

Rick Yee, PE
Deputy DPW/Assistant City
Engineer
714.961.7171
ryee@yorba-linda.org
4845 Casa Loma Avenue
Yorba Linda, CA 92886

Projects:

- ▶ Bastanchury Road Widening (Current)
- ▶ Annual Pavement Preservation Program (APPP) (2022)
 - ▶ As-Needed Public Works Inspection Services (2022)

H. SCHEDULE OF HOURLY RATES

Fee Schedule

The Schedule of Hourly Rates will remain fixed for the term of the PSA.



CONSTRUCTION SERVICES	HOURLY RATE**
Project Manager	\$210
Senior Construction Manager	\$200
Construction Manager	\$185
Senior Office Engineer	\$150
Office Engineer	\$125
Construction Inspector	\$164
Construction Administration	\$95
REIMBURSABLE EXPENSES	COST
Reproduction	Cost
Consultant Services	Cost + 15%
Automobile Transportation	per IRS standard
Delivery, Freight, Courier	Cost
Agency Fees	Cost
Commercial Travel	Cost

* Assumes prevailing wages are applicable for field work.

** Regular rates. Work in excess of 8 hours and work on Saturdays will be billed at 1.5 times the regular rate. Work in excess of 12 hours and work on Sundays and Holidays will be billed at 2 times the regular rate.

H. SCHEDULE OF HOURLY RATES

GEOTECHNICAL FEE SCHEDULE

PROFESSIONAL STAFF	
Personnel	
Administration Staff	\$75.00/hr.
Field Supervisor	\$150.00/hr.
CQA Manager	\$150.00/hr.
Senior CQA Manager	\$170.00/hr.
Staff Engineer / Geologist	\$120.00/hr.
Senior Staff Engineer / Geologist	\$135.00/hr.
Project Manager / Engineer / Geologist	\$155.00/hr.
Senior Engineer / Geologist	\$185.00/hr.
Associate Engineer / Geologist	\$205.00/hr.
Senior Principal Engineer / Geologist	\$245.00/hr.
FIELD STAFF (Prevailing Wage)	
Soil / ACI Technician I	\$136.00 /hr.
Field Supervisor	\$138.00 /hr.
ICC Special Inspector I (Concrete, Masonry, Steel, Bolt, Fireproofing)	\$138.00 /hr.
Certified Welding Inspector I	\$138.00 /hr.
NDT Technician	\$141.00 /hr.
Laboratory Technician (Non Field)	\$94.00 /hr.
Ground Penetrating Radar (Technician and Equipment)	\$204.00 /hr.
Coring Equipment Fee	\$83.00 /hr.
Torque/Pull Testing (Technician and Equipment)	\$149.00 /hr.
"Wildcat", 35-lb hammer Dynamic Cone Penetrometer (DCP) with tech	\$453.00 /hr.
Lightweight 5-lb Gas Dynamic Cone Penetrometer (DCP) equip with tech	\$221.00 /hr.
Seismic Refraction Survey Using Geode 24-Channel Seismodule	\$3,500.00 LS
Fall of Potential Ground Testing (Ground Rod Test) - Initial Test	\$1,100.00 LS
Fall of Potential Ground Testing (Ground Rod Test) - Subsequent Test	\$663.00 LS
Sample Pick-Up (Non-Prevailing Wage)	\$94.00 /hr.
Nuclear Density Gauge	\$40.00 /day
Vehicle Fee	\$50.00 /day
LABORATORY FEE SCHEDULE	
Asphalt Concrete	
Asphalt Mix Design Review	\$394.00/ea.
Hveem Stability	\$226.00/ea.
Hveem Unit Weight Sample Requiring Compaction	\$210.00/ea.
Marshall Stability, Flow & Unit Weight	220.00/ea. (per test specimen)
Maximum Theoretical Unit Weight (Rice)	\$220.00/ea.
Extraction - Ignition Oven (including gradation)	\$257.00/ea.
Percent Swell	\$168.00/ea.
Unit Wt Compacted Sample (Specific Gravity)	\$100.00/ea.
Aggregates	
Absorption Test, Coarse Aggregate	\$57.00/ea.

H. SCHEDULE OF HOURLY RATES

LABORATORY FEE SCHEDULE (CONTINUED)	
Absorption Test, Fine Aggregate	\$57.00/ea.
Clay Lumps & Friable Particles	\$142.00/ea.
Cleanness Value	\$168.00/ea.
Crushed Particles, Percent	\$215.00/ea.
Durability Index, Coarse Aggregate	\$137.00/ea.
Durability Index, Fine Aggregate	\$137.00/ea.
Abrasion Resistance by LA Rattler	\$215.00/ea.
Organic Impurities in Sand	\$84.00/ea.
Sieve Analysis Coarse Aggregate	\$105.00/ea.
Sieve Analysis Coarse & Fine Aggregate (includes Wash)	\$147.00/ea.
Sodium Sulfate Soundness (5 cycle test per primary size)	\$410.00/ea.
Specific Gravity, Fine Aggregate	\$100.00/ea.
Specific Gravity, Coarse Aggregate	\$89.00/ea.
Unit Weight (per cubic foot) Voids in Aggregate	\$79.00/ea.
Rock Core (Compressive Strength)	\$100.00/ea.
<i>Structural/Reinforcing Steel</i>	
Headed Rebar Tensile Test - No. 8 Bar and Smaller <	\$121.00/ea.
Headed Rebar Tensile Test - No. 9 Bar to No. 11	\$147.00/ea.
H. S. Bolt Conformance- Bolt, Nut & Washer (DSA)	\$504.00/ea.
Mechanically Spliced Reinforcing Steel - No. 8 Bar and Smaller <	\$210.00/ea.
Mechanically Spliced Reinforcing Steel - No. 9 Bar to No. 11	\$226.00/ea.
Mechanically Spliced Reinforcing Steel - No. 14	\$247.00/ea.
Mechanically Spliced Reinforcing Steel - Slippage	\$44.00/ea.
Mechanical Tests, Hardness Test, Rockwell	\$124.00/ea.
Prestressed Steel, Tensile Test, Strand (7-wire Coated)	\$247.00/ea.
Prestressed Steel, Tensile Test, Strand (7-wire Uncoated)	\$289.00/ea.
Reinforcing Steel, Tensile Test - No. 8 Bar and Smaller <	\$100.00/ea.
Reinforcing Steel, Tensile Test - No. 9 Bar to No. 11	\$113.00/ea.
Reinforcing Steel, Tensile Test - No. 11 Bar and Greater >	Quote
Reinforcing Steel, Bend Test	\$79.00/ea.
Spray-applied Fireproofing Density Tests	\$116.00/ea.
Structural Steel, Tensile - Up to 200,000 lbs.	\$168.00/ea.
Structural Steel, Bend Test	\$110.00/ea.
Welded Specimens, Tensile Test	\$142.00/ea.
Chemical Analysis	Quote
Machining Costs If Required	\$84.00/hr.
<i>Masonry</i>	
Absorption Test, Brick	\$68.00/ea.
Compression Test, Composite Prism	\$194.00/ea.

H. SCHEDULE OF HOURLY RATES

LABORATORY FEE SCHEDULE (CONTINUED)	
Compression Test, Brick	\$58.00/ea.
Compression Test, Blocks	\$100.00/ea.
Compression Test, Cores (does not include Coring for samples)	\$84.00/ea.
Compression Test, Grout / Mortar	\$39.00/ea.
Masonry Block Conformance (Does not include shrinkage)	\$504.00/ea.
Modulus of Rupture, Brick	\$58.00/ea.
Moisture as Received, Brick	\$58.00/ea.
Saturation Coefficient Brick	\$58.00/ea.
Unit Weight & Absorption, Block	\$84.00/ea.
Efflorescence, Block or Brick Only	\$84.00/ea.
Linear Shrinkage	\$284.00/ea.
Masonry Core Shear Test	\$137.00/ea.
Roofing	
Roofing Tile Absorption (Set of 5)	\$284.00/ea.
Roofing Tile Strength Test (Set of 5)	\$284.00/ea.
Soils	
Soil Processing Fee (per sample)	\$23.00/ea.
Chloride Content of Soil	\$89.00/ea.
Consolidation (up to 9 loads)	\$310.00/ea.
Direct Shear (undisturbed ring specimens)	\$284.00/ea.
Direct Shear (remolded specimens)	\$331.00/ea.
Expansion Index	\$179.00/ea.
Proctor (per curve) - 4-inch mold	\$221.00/ea.
Proctor (per curve) - 6-inch mold	\$295.00/ea.
Rock Correction (if required)	\$79.00/ea.
Moisture Content / Dry Density	\$44.00/ea.
Organic Matter	\$84.00/ea.
Plasticity Index/Liquid Limit (Atterberg Limit)	\$168.00/ea.
R-value (minimum 3 points)	\$357.00/ea.
Resistivity & pH of Soil	\$189.00/ea.
Sand Equivalent	\$105.00/ea.
Sieve Analysis	\$140.00/ea.
Sieve Analysis, with Hydrometer	\$284.00/ea.
No. 200 Mesh Wash Particle Size Gradation	\$100.00/ea.
Sulfate Content of Soil	\$89.00/ea.
Thermal Resistivity of Soil (including 1 proctor curve)	\$1365.00/ea.
Concrete	
Compression Test, 4x8 Cylinder	\$34.00/ea.
Compression Test, 6x12 Cylinder	\$36.00/ea.
Compression Test Gunite / Shotcrete, (3 Cores/Panel, Coring Included)	\$441.00/ea.

H. SCHEDULE OF HOURLY RATES

LABORATORY FEE SCHEDULE (CONTINUED)	
Compression Test, Core (incl sample prep)	\$84.00/ea.
Compression Test, Lightweight Concrete Fill	\$56.00/ea.
Compression Test, Non-shrink Grout Cubes	\$56.00/ea.
Concrete Flexural Test	\$100.00/ea.
Concrete Mix Design (revision or review)	\$394.00/ea.
Drying Shrinkage (3 specimens – 28 days)	\$394.00/ea.
Modulus of Elasticity, Static	\$284.00/ea.
Splitting Tensile Strength	\$110.00/ea.
Thermal Resistivity Testing of Concrete / FTB	\$509.00/ea.
Unit Weight, Lightweight Concrete Fill	\$84.00/ea.
GENERAL TERMS AND CONDITIONS	
<p>Testing Samples - There will be a 50% premium charge for “rush/priority” testing. This testing laboratory agrees to exercise reasonable care in obtaining, preserving and caring for the samples to be tested, but assumes no responsibility for damages, either direct or consequential, which arise or are alleged to arise from loss, damage or destruction of samples due to circumstances beyond this testing laboratory’s control. Samples are discarded after testing unless requested otherwise in writing by the client.</p>	
<p>Scheduling - A minimum of 24 hours’ notice is requested to schedule personnel.</p>	
<p>Engineering Review/Report Preparation – Reasonable engineering and project management time will be included for scheduling, report review, and data evaluation.</p>	
<p>Minimum Charges for Material Testing and Inspections – Hours will be charged upon arrival to jobsite, unless equipment from the laboratory is required, then hours will be charged portal to portal per Prevailing Wage requirements, as dictated by the Department of Industrial Relations (DIR). All rates are based upon a 4-hour minimum charge for assignments of up to 4 hours. Eight hours will be charged for work performed over 4 hours up to 8 hours. Work performed over 8 hours will be billed in one-hour increments. A 4-hour minimum will apply for unscheduled cancellations and inspection canceled after 3 p.m. the day prior to the inspection.</p>	
<p>Per Diem and Travel Expenses – Actual Cost plus 10%</p>	
<p>Overtime Rates – Work in excess of 8 hours in one day will be charged a premium of 1.5 times the quoted rates. Work over 40 hours in one week will be charged at 1.5 times the quoted rate. Work over 12 hours in one day or over 8 hours on the 7th consecutive day or worked holidays will be charged at 2.0 times quoted rates. NV5, Inc. observes the following holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Should a holiday fall on Saturday or Sunday, the closest previous or following regular work day will be observed for the holiday.</p>	
<p>Mileage – Mileage will be charged at IRS Rate per mile.</p>	
<p>Outside Services / Subcontractors – Cost plus 15% will be charged for any work not directly performed by NV5 or for any materials procured.</p>	
<p>This Fee Schedule contains only the basic services performed by this office and is not a complete listing. Do not hesitate to call for a quotation or proposal if your service needs are not listed herein.</p>	

H. SCHEDULE OF HOURLY RATES



ON-CALL PROJECTS

PACIFIC RESOURCES SERVICES LABOR RATES FROM 1/1/2024 THROUGH 12/31/2024*		
Staff		Hourly Rate
Benjamin Ocasio	Lead Labor Compliance Analyst	\$146.80
Evan Ocasio	Labor Compliance Analyst	\$124.21
Monica Mendez	Lead Site Visits	\$101.63
Morita Capili	Office Support	\$79.05

*Rates will remain fixed during the duration of the agreement.

All hourly costs are fully burdened. There are no additional costs (such as mileage, communication, etc.) to our client.

11421 Lambert Avenue | El Monte, CA 91732

T: (626) 800-4006 | F: (626) 800-4140

Email: Info@pacificresourceservices.com

NON-COLLUSION AFFIDAVIT

APPENDIX C NON-COLLUSION AFFIDAVIT

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Jeffrey M. Cooper, PE

Name of Authorized Representative

Senior Vice President

Title of Authorized Representative

APPENDIX

CONTACT INFO

peter.salgado@nv5.com

EXPERIENCE

25 years

EDUCATION

B.S. Civil Engineering

LICENSES

Civil Engineer (CA)
No. 63159

PETER SALGADO, PE

Project Manager/Construction Manager

With 25 years of experience, Mr. Salgado has managed and delivered a variety of public works projects, including street improvements, vertical construction and tenant improvements, parks and landscaping improvements, and water, sewer and storm drain improvements. Working with a variety of agencies, he is thoroughly familiar with local, state and federal procedures. In the course of project management, his specific duties include coordinating work of project staff, supervising construction managers and inspectors, managing design development and construction oversight, and much more.

Project Experience

Bastanchury Road Widening between Casa Loma Avenue and Eureka Avenue

CITY OF YORBA LINDA | YORBA LINDA, CA

Project/Construction Manager. Mr. Salgado is serving as the Project/Construction Manager for the Bastanchury Road Widening project between Casa Loma Avenue and Eureka Avenue. Our team is providing construction management and inspection services, materials testing/special inspection, and labor compliance services for the project. The scope of work includes adding a second lane in each direction along with a two-way turn lane in the median; elevating portions of the roadway center line up to 6 feet; constructing retaining walls/structures; installation of traffic signals at the intersections of Bastanchury Road/Casa Loma Avenue and Bastanchury Road/Eureka Avenue; and installation of new bike lanes, a multipurpose trail, and sidewalk/parkway improvements with new irrigation and landscaping. NV5 is also providing on-site welding inspection of a water line. Project considerations include coordination with an adjacent tract home development that is undergoing construction improvements; coordination with the Yorba Linda Water District; and coordination with utilities for relocations that will be made before the road widening.

Harbor Boulevard Widening

CITY OF COSTA MESA | COSTA MESA, CA

Construction Manager. Mr. Salgado managed this project to improve traffic operations along northbound Harbor Boulevard. The project included signal modifications at two intersections to accommodate the widening, construction of a new sidewalk, streetlight relocations, utility relocations and landscaping improvements on private property.



RESUMES

FY 2019-20 Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

Construction Manager. Mr. Salgado managed this annual street rehabilitation project for the City of La Habra Heights. The scope of work included street reconstruction and resurfacing (crack seal and type I & II slurry seal), installation of AC berms, drainage improvements, utility adjustments, and traffic signage and striping.

University Drive Widening

CITY OF IRVINE | IRVINE, CA

Project/Construction Manager. Mr. Salgado oversaw our construction management and inspection team for the University Drive Widening (from Campus Drive to MacArthur Boulevard) project, which included parkway improvements, street improvements, storm drain improvements, water improvements, and landscape and irrigation for the adjacent bike trail. Our services included bid management, construction management, daily inspection services, and project closeout. The project consisted of traffic control, unclassified excavation, unclassified fill, construction of PCC curb ramps, median curb, curb and gutter, sidewalk, crack sealing, uniform depth cold milling, asphalt base course, asphalt concrete surface course, adjusting utility manholes and valves to grade, installation of traffic signs, striping, pavement markings and raised pavement markers, installation of new traffic signals, traffic signal modifications, SCE coordination and installation of new street light infrastructure, storm drain installation, landscaping, irrigation system, and water quality BMPs.

Traffic Signal Improvements

CITY OF POMONA | POMONA, CA

Project/Construction Manager. Mr. Salgado is providing project and construction management for the federally funded Traffic Signal Improvements projects at Towne Avenue and Philadelphia Street, and at Garey Avenue and Philadelphia Street. The scope of work includes adding left turn phasing, controller/equipment upgrades, conduit installations, temporary signals and all related work to complete the traffic signal modifications.

The Tracks at Brea – Segment No. 4

CITY OF BREA | BREA, CA

Construction Manager. Mr. Salgado managed this federally funded \$3.5M trail improvements project. Scope of work included contaminated soil remediation/removal, rough grading, construction of decomposed granite pedestrian path, construction of AC bike path, on-site and off-site utilities (water, sewer, and storm drain), lighting, landscaping, irrigation, and site furnishings.

Sea Country Senior and Community Center

CITY OF LAGUNA NIGUEL | LAGUNA NIGUEL, CA

Construction Manager. Mr. Salgado managed the renovation and expansion of the existing Sea County Senior and Community Center. Scope of work included 10,300 square feet of new construction and a 2,000-square-foot remodel with related foundation, plumbing and utilities improvements, as well as restriping the existing parking lot.

Golden Lantern Roadway Widening

CITY OF LAGUNA NIGUEL | LAGUNA NIGUEL, CA

Construction Manager. Mr. Salgado managed this 1.7-mile, \$5.5M roadway improvements and widening project that required extensive utility coordination for the relocation and adjustment of several facilities, as well as coordination with surrounding schools to alleviate potential traffic impacts.

CONTACT INFO

luanne.bean@nv5.com

EXPERIENCE

35 years

EDUCATION

M.S. Civil Engineering

B.S. Civil Engineering

LICENSES

Civil Engineer (CA)
No. 50129

Former Class A
General Engineering
Contractor

REGISTRATIONS

FEMA OPS - I

HAZMAT First
Responder/
Operations Level

DOT Offers of Bulk
and Non-Bulk HAZMAT
Packages

Nuclear Waste Safety
for Workers



LUANNE BEAN, PE

QA/QC Manager/Construction Manager

Ms. Bean has more than 35 years of experience in the engineering, design, and construction of water and wastewater projects. As a Registered Civil Engineer and a former Class A General Engineering Contractor, Ms. Bean has seen construction from both sides of the fence. Her technical skills include specialized structural analysis and design of large 600-MGD water treatment plants, pipelines up to 12 feet in diameter, mechanical analysis, SCADA & I&C oversight and coordination, diesel generator design and AQMD permitting, the preparation of engineering plans, specifications and cost estimates, as well as construction management.

Project Experience

Crowther Sanitary Sewer Pipeline Replacement

CITY OF PLACENTIA | PLACENTIA AND FULLERTON, CA

Construction Manager. Ms. Bean is overseeing the Construction Management and Inspection Services as the Construction Manager for this project, which includes replacement of approximately 7,400 LF of gravity sewer pipeline in Crowther Avenue, Placentia Avenue, and Orangethorpe Boulevard, located within the Cities of Placentia and Fullerton. The work involves installation of 15-inch, 18-inch, and 22-inch PVC and fused HDPE sewer pipeline and manholes. The work also includes reconnection into all of the existing gravity mains and service laterals with a terminus tie-in connection at the existing Orange County Sanitation District's trunk line on State College Boulevard. The project, which includes an encasement crossing underneath the 57 freeway in Caltrans right-of-way, involves coordination with multiple agencies, including Caltrans, the Orange County Sanitation District, Golden State Water, Department of Health Services, the City of Fullerton, and other utility and governmental agencies. Working in high-traffic areas, as well as a jack-and-bore crossing underneath the Orange County Flood Control District's flood control channel and a jack-and-bore crossing underneath the BNSF railroad, and multiple crossings of Southern California Gas Co.'s high-pressure gas feeder, are among the project's challenges. NV5 is also providing materials testing services for this project.

La Palma Avenue and Tustin Avenue Water Main Replacements

CITY OF ANAHEIM | ANAHEIM, CA

Construction Manager. Ms. Bean is overseeing the Construction Management and Inspection Services as the Construction Manager for this project. The work to be undertaken consists of a bore and jack operation at La Palma Avenue Railroad Crossing for 151 LF of 12-inch ductile-iron carrier pipe within a 24-inch steel casing and 145 LF of 36-inch ductile-iron carrier pipe within 48-inch steel casing. The work will also consist of a

bore and jack operation at Tustin Avenue Railroad Crossing for 141 LF of 12-inch ductile iron carrier pipe within a 24-inch steel casing. Due to OCTA's plan to expand its railways along La Palma Avenue and Tustin Avenue, the project is required to protect the pipes and increase service reliability at the existing water main located at the crossings.

Lakewood Interconnect Phase II

LONG BEACH WATER DEPARTMENT | LONG BEACH, CA

Construction Manager/Resident Engineer. Ms. Bean oversaw our team that provided construction management and inspection services for the Long Beach Conjunctive Use Expansion Palo Verde Pipeline project. This project involved the replacement of approximately 50 feet of pipe for the interconnect, the construction of a shallow vault for a mag meter, and an aboveground cla-valve with insertion meters. While cla-valve originally had a hydroelectric generator specified in the original plans and specifications, the generator was not large enough to power all the required devices. NV5 provided additional electrical and instrumentation design information to LBWD and the Contractor to provide a solar panel with battery backup that will completely power all the instrumentation devices, including the radio system, allowing communication back to LBWD's SCADA Central.

Bankfield Sewage Pump Station

CITY OF CULVER CITY | CULVER CITY, CA

Project Manager/Construction Manager. Ms. Bean oversaw the construction management and inspection services for the construction of the Bankfield Sewer Pump Station adjacent to the Caltrans Right-of-Way. The new pump station receives diverted flows from two existing pump stations, and diverted flows from two more pump stations at a later date. The new pump station has a 10-foot-by-20-foot sewer wet well that is 35 feet deep, constructed in groundwater with a discharge permit to the City of L.A. Sewer Interceptor since the water was contaminated and RWQCB would not issue a permit to discharge to storm drain. There are two submersible pumps, a flow meter vault, a valve vault, a bypass vault for the two force mains, an emergency diesel-fueled backup electrical generator, and complete SCADA systems. NV5 assisted with the final design and implementation of the emergency diesel generator as well as pipeline redesign for the sewer force main, including the AQMD permitting, as the original plans did not accommodate a generator. There is also a 25-foot-by-20-foot building to house instrumentation and SCADA systems, a bathroom and electrical components. This project is an American Public Works Association BEST Awards winner.

Diversion Pipeline

CITY OF CULVER CITY | CULVER CITY, CA

Project Manager/Construction Manager. Ms. Bean oversaw the construction management, inspection and engineering services for the construction of sewer main diversion pipes reversing sewer flow via conventional cut and cover as well as trenchless jack and bore methods to abandon Mesmer and Overland Sewer Pump Stations. This also involved extensive permits and coordination with Caltrans, the City of Los Angeles, and the City of Culver City for these jack and bore pipelines underneath the I-405 and Route 90. The goal of the project was to divert flows from four of the City's sewer pump stations to a new sewage pump station, Bankfield Station, which is another project in which NV5 provided construction management and inspection services during construction.

CONTACT INFO

jim.daly@nv5.com

EXPERIENCE

37 years

EDUCATION

B.S. Civil Engineering

LICENSES/ CERTIFICATES

Civil Engineer (CA)

No. 45612

AFFILIATIONS

American Public
Works Association

American Society of
Civil Engineers

JIM DALY, PE

Construction Manager

Mr. Daly has more than 37 years of experience managing both horizontal and vertical capital improvement projects for Los Angeles County. As Assistant Deputy Director – Road Maintenance, Mr. Daly managed approximately 500 employees responsible for the maintenance and repair of roadways, sidewalks, and parkway trees. He has experience managing myriad projects for various departments, including Parks and Recreation, Beaches and Harbors, and Public Library departments, and has managed and designed numerous flood control facilities, including storm drains, debris basins and pump plants.

Project Experience

Bastanchury Road Widening

CITY OF YORBA LINDA | YORBA LINDA, CA

Assistant Construction Manager. Mr. Daly is assisting with construction management services on the Bastanchury Road Widening project between Casa Loma Avenue and Eureka Avenue. The scope of work includes adding a second lane in each direction along with a two-way turn lane in the median; elevating portions of the roadway center line up to 6 feet; constructing retaining walls/structures; installation of traffic signals at the intersections of Bastanchury Road/Casa Loma Avenue and Bastanchury Road/Eureka Avenue; and installation of new bike lanes, a multipurpose trail, and sidewalk/parkway improvements with new irrigation and landscaping. NV5 is also providing on-site welding inspection of a water line. Project considerations include coordination with an adjacent tract home development that is undergoing construction improvements; coordination with the Yorba Linda Water District; and coordination with utilities for relocations that will be made before the road widening.

Hambledon Avenue East and West Improvements

LOS ANGELES COUNTY PUBLIC WORKS | SOUTH SAN JOSE HILLS, CA

Project Director. The primary objective of these two projects (Hambledon Avenue East and Hambledon Avenue West) was to preserve 6.1 miles and 5.5 miles of residential roads in the South San Jose Hills community of unincorporated Los Angeles County. The projects included pavement prep work, parkway improvements, curb ramp upgrades, and pavement preservation. The scope of work included: micro-milling to improve road rideability; scrub seal to seal cracks; and microsurfacing/slurry seal to preserve the pavement and provide a smoother, more finished driving surface. The preservation is estimated to extend the pavement life for an additional 6 to 8 years. To better care for the environment, all aggregates (tiny rocks) used come from recycled pavement. All missing sidewalks were assessed and constructed when feasible. Needed repair works for existing sidewalk, curb, and gutter repair as well as installation of curb ramps to meet ADA were also performed.



Bartolo Storm Drain and Pump Plant

LOS ANGELES COUNTY PUBLIC WORKS | PICO RIVERA, CA

Project Manager. Mr. Daly managed this multi-million-dollar storm drain and pump station project in the City of Pico Rivera. The goal of the project was to alleviate flooding along major streets and throughout the local community during major storms. His responsibilities included coordinating the City's review and approval, obtaining environmental approvals, preparing financial agreements between the County and the City, managing project schedules, and conducting local community meetings to discuss construction impacts.

Todd Avenue Storm Drain Improvements

LOS ANGELES COUNTY PUBLIC WORKS | AZUSA, CA

Project Manager. Mr. Daly managed this storm drain improvement project. The goal of the project was to alleviate flooding along Foothill Boulevard in the City of Azusa along a major commercial and commuting corridor. His responsibilities included coordinating the City's review and approval, obtaining environmental approvals, preparing financial agreements between the County and the City, managing project schedules, and conducting local community meetings to discuss construction impacts.

Teresa and Delta Avenue Improvements

LOS ANGELES COUNTY PUBLIC WORKS | SOUTH SAN GABRIEL, CA

Project Director. The primary objective of this project was to preserve 11.7 miles of residential roads in the South San Gabriel community of unincorporated Los Angeles County. The project included: pavement prep work; parkway improvements; curb ramps upgrades; and pavement preservation. The proposed work included micro-milling to improve road ride-ability; scrub seal to seal cracks; and slurry seal to preserve the pavement and provide a smoother, more finished driving surface. The preservation is estimated to extend the pavement life for an additional 6 to 8 years. To better care for the environment, all aggregates (tiny rocks) used come from recycled pavement. Needed sidewalk, curb, and gutter repair as well as installation of curb ramps were also performed.

Arrowdale Storm Drain Improvements

LOS ANGELES COUNTY PUBLIC WORKS | IRWINDALE, CA

Project Manager. Mr. Daly managed this storm drain improvement project in the City of Irwindale. The goal of the project was to alleviate flooding along Arrow Highway and Irwindale Avenue. His responsibilities included coordinating the City's review and approval, obtaining environmental approvals, preparing financial agreements between the County and the City, managing project schedules, and conducting local community meetings to discuss construction impacts.

Florence Avenue Streetscape Improvements

LOS ANGELES COUNTY PUBLIC WORKS

The project included modification of sidewalk and intersection improvements to add trees, crosswalk and sidewalk furniture from Alameda Avenue to Central Avenue in the Florence/Firestone Community in Los Angeles County.

East L.A. Civic Center Improvements

LOS ANGELES COUNTY PUBLIC WORKS

The project included modification of the fishing lake, picnic areas and outdoor stage to include ADA access and improve facilities. The project also included refurbishment of the former library to provide a one-stop office for residents. Improvements included additional parking, artwork and redesigned outdoor spaces.

CONTACT INFO

india.woodruff@nv5.com

EXPERIENCE

6 years

EDUCATION

M.S. Civil Engineering
(Coastal Engineering)

B.S. Civil Engineering

LICENSES/ CERTIFICATES

Metrolink Railroad
Safety Contractor
Safety Trained, No.
26471E22

AWARDS

- ▶ “Honors” AGC Construction Project Management Course, San Diego, CA (January 2021)
- ▶ Ralph Alan Dusseau Award for Civil & Environmental Engineering, Glasboro, N.J. (May 2016)



INDIA WOODRUFF

Construction Manager

Ms. Woodruff is a proactive, self-motivated Assistant Construction Manager/Resident Engineer who has managed at-risk projects throughout Southern California. She is experienced in Microsoft Office, Procore, Primavera P6, Microsoft Projects, AutoCad, and Revu Bluebeam. Her solid negotiation and communication skills along with proven project management skills allow her to effectively interact with clients as well as construction trades.

Project Experience

Rural Ridge Circle and Wilshire Avenue Water Main Replacement

CITY OF ANAHEIM PUBLIC UTILITIES DEPARTMENT | ANAHEIM, CA

Resident Engineer. Ms. Woodruff is serving as the Resident Engineer for this water main replacement project. The work to be undertaken consists of two water main improvement areas: the Rural Ridge area for 4,230 LF and the Wilshire-Pearl area for 2,750 LF of 8-inch to 15-inch potable water main (PVC pipe and Ductile-Iron pipe), tie-ins to the existing potable water system, 142 one- and two-inch water services and meters, existing main abandonment, and final street restoration. NV5 is providing full Construction Management, Resident Engineering, and Inspection Services for this project including coordination with the City, shop drawing and RFI review, change order analysis, and scheduling management.

Cerritos Avenue & South Street Water Main Replacement

CITY OF ANAHEIM | ANAHEIM, CA

Assistant Engineer. Ms. Woodruff is part of the team providing engineering design services for the preparation of plans, specifications and cost estimates for the installation of new water mains at Cerritos Avenue and South Street. The project includes replacing existing 10-inch Cast Iron Pipe (CIP) and 6-inch Asbestos-Cement Pipe (ACP) with approximately 2,700 LF of new 12-inch Ductile Iron Pipe (DIP) from Brookhurst Street to Nutwood Street with four tie-in connections to existing water mains; replacing existing 8-inch CIP with approximately 350 LF of new 12-inch DIP from Disneyland Drive to Hazelwood Street with three tie-in connections to existing water mains; installing nine 12-inch gate valves and four fire hydrant assemblies on the new 12-inch mains; disconnecting and removing four hydrants on the existing mains; and replacing all existing lateral domestic water services on the existing 8- and 10-inch CIP and 6-inch ACP with new services on the 12-inch DIP.

Drilling & Equipping of New Water Wells North Long Beach 13 & North Long Beach 14

LONG BEACH UTILITIES DEPARTMENT | LONG BEACH, CA

Assistant Construction Manager. As a subconsultant to Wood Rodgers, NV5 is providing Construction Management and Inspection Services for the drilling and equipping of two separate potable water supply wells, Wells North Long Beach 13 & 14, with a design capacity of 2,500 gallons per minute. Located within a City Park, the project requires coordination with residents and management of unhoused individuals. Final well design includes two separate wells housed within a CMU building, with a submersible turbine pump and motor, electrical and SCADA equipment, above and below grade piping, valving and appurtenances, electrical, instrumentation and control, connection to existing water distribution system, testing and disinfection, and site restoration.

Crowther Sanitary Sewer Pipeline Replacement

CITY OF PLACENTIA | PLACENTIA AND FULLERTON, CA

Assistant Construction Manager. Ms. Woodruff is serving as Assistant Construction Manager for this project, which includes replacement of approximately 7,400 LF of gravity sewer pipeline in Crowther Avenue, Placentia Avenue, and Orangethorpe Boulevard, located within the Cities of Placentia and Fullerton. The work involves installation of 15-inch, 18-inch, and 22-inch PVC and fused HDPE sewer pipeline and manholes. NV5 has spearheaded the required coordination to Public Health Department and Golden State Water Company for those areas where the water/sewer separation cannot be met for variances with alternate construction of the sewer pipeline. The work also includes reconnection into all of the existing gravity mains and service laterals with a terminus tie-in connection at the existing Orange County Sanitation District's trunk line on State College Boulevard. The project — which includes a jack and bore encasement crossing underneath the 57 freeway, BNSF ROW, in Caltrans right-of-way — involves coordination with multiple agencies, including Caltrans, the Orange County Sanitation District, Golden State Water, Department of Health Services, the City of Fullerton, and other utility and governmental agencies. Working in high-traffic areas, as well as a jack-and-bore crossing underneath the Orange County Flood Control District's flood control channel and a jack-and-bore crossing underneath the BNSF railroad, and multiple crossings of Southern California Gas Co.'s high-pressure gas feeder, are among the project's challenges. NV5 is providing Construction Management, Inspection and Materials Testing Services for this project.

Bankfield Sewage Pump Station

CITY OF CULVER CITY | CULVER CITY, CA

Assistant Project Manager (Construction). As the General Contractor, Ms. Woodruff served as the Assistant Project Manager for the construction of the Bankfield Sewage Lift Station. This included creating the schedule and coordinating all work on site for the construction of the new lift station that receives diverted flows from two existing pump stations and potentially two additional pump stations at a later date. Construction included a new 10-foot-by-20-foot sewer wet well 35-feet deep constructed within the groundwater, meter vaults, and gravity mains with manholes. Additionally, the new lift station included new submersible pumps, backup system, over 4,000 feet of 28-foot-deep VCP force mains and mechanicals, HVAC systems, manholes, electrical equipment, a new generator and procuring an AQMD permit, PLC, MCC/VFDs, ATS to communicate with the new SCADA system, perimeter wall and landscaping for beautification, including gates and gate operators, electrical building, ATS, appurtenances, AC paving and grading. Ms. Woodruff coordinated with City officials, residences in the area, and managed all subcontractors and field crew for the construction of this project. Ms. Woodruff was responsible for all progress payments, scheduling, change orders, and RFIs on this project. *This project is an American Public Works Association BEST Awards winner.*

CONTACT INFO

michael.dipsia@nv5.com

EXPERIENCE

34 years

EDUCATION

M.S. Civil Engineering (emphasis on Construction Management)

LICENSES/ CERTIFICATES

Civil Engineer (CA) C45639

Qualified SWPPP Developer/ Practitioner, No. 22556

Caltrans Certified Resident Engineer

TRAINING

Advance Construction Contracts, Advance Project Management I and II (Metro, Caltrans, CSU Northridge)



MICHAEL DIPSIA, PE, QSD

Construction Manager

Mr. Dipsia has more than 34 years of experience in the construction of numerous multi-million dollar highway and bridge projects. He has served as the Structure Representative/Associate Bridge Engineer, Resident Engineer, Construction Manager, Senior Construction Engineer/Branch Chief for Caltrans District 7. He has extensive knowledge and understanding of transportation and highway projects, Caltrans standard plans and specifications, project delivery and policies and procedures, as well as the importance of timely response to Contractor RFIs, review of Contractor's CPM base line submittals and monthly updates.

Project Experience

Copper Hill Drive Bridge Widening

CITY OF SANTA CLARITA | SANTA CLARITA, CA

Construction Manager. Mr. Dipsia is providing construction oversight and inspection services for the \$9.3M Copper Hill Drive Bridge Widening over San Francisquito Creek project between McBean Parkway and Avenida Rancho Tesoro. Proposed improvements include widening the north side of the existing bridge by 33 feet to allow the new widened bridge to have 3 lanes and a small shoulder for each of east and west directions, extending the south sidewalk to 12 feet wide, adding a new 5 foot wide sidewalk to the north side, constructing a new raised median landscape island of varying width between McBean Parkway and Avenida Rancho Tesoro, and constructing new approach slabs on both the east and west side of the bridge. The project scope also includes a number of associated street and public improvements, including: multi-use Class I trail connections; traffic signal, signing & striping; installation of storm drain and drainage devices; and street lights.

PCH Signal and Median Improvements

CITY OF MALIBU | MALIBU, CA

Construction Manager. Mr. Dipsia is providing on-call construction management support services to the City of Malibu for two highway projects: Signal System Improvements from Topanga Canyon Boulevard (SR-27) to John Tyler Drive, and Median Improvements from Webb Way to Puerco Canyon Road (north of John Tyler Drive). The Signal Improvements project is needed to minimize traffic incidents and will facilitate signal timing adjustment and streamline monitoring from a remote facility (Caltrans Los Angeles Transportation Management Center "TMC") to enable Caltrans to monitor traffic flow and regulate all intersection incident management. This project also includes curb ramp upgrades in some areas. The existing arterial traffic signals are to be upgraded and connected to Caltrans' District 7 - TMC and the City of Malibu Traffic Operations Center

(TOC). The needed safety upgrade will include the installation of Intelligent Transportation System (ITS) devices, such as closed-circuit television (CCTV) cameras, a queue detection system, dedicated short-range communication (DSRC), and changeable message signs (CMS). The Median Improvements project south of Puerco Canyon is to reconstruct the existing median island for approximately 2 miles between Webb Way and Puerco Canyon Road. This proposed project includes constructing new median curbs with a stamped concrete median. This project will also add bike refuge lanes at the intersections.

U.S. 101 Highway and Bridge Widening

CALTRANS DISTRICT 7 | LOS ANGELES, CA

Caltrans Structure Representative. Highway and bridge widening that included several retaining walls, sound walls and the installation of new sign structures on U.S. 101, PM 17.9 to 19.5 from Vineland Avenue to North of Tujunga Avenue UC Bridge widening included Laurel Canyon UC, Tujunga Avenue UC, Whitsett Avenue, Coldwater Canyon and Woodman Avenue.

4th Street Overcrossing

CALTRANS DISTRICT 7 | LOS ANGELES, CA

Caltrans Structures Representative. The project retrofitted the 4th Street overcrossing in downtown L.A. and 10/5/101 freeway interchange. This is a major steel superstructure overcrossing with intensive retrofit work from foundation to superstructure, including major welding work. Work involved bridge seat extensions, hinge retrofit, foundation retrofit, and column steel jackets.

I-405 Bridge Widening

CALTRANS DISTRICT 7

Caltrans Structure Representative. Bridge widening of Interstate 405 in Long Beach at Studebaker Side Hill Viaduct, Los Cerritos Channel Bridge, Nipomo Avenue Viaduct, Atherton Street UC, and six retaining/sound walls constructed within the vicinity.

I-405 Bridge Retrofit

CALTRANS DISTRICT 7 | LOS ANGELES, CA

Caltrans Structure Representative. Bridge retrofit of Interstate 405, PM 13.3, 29.9 at Exposition Boulevard OH. Vermont Avenue work involved steel jackets and hinge retrofit.

SR-91/SR-710 Bridge Retrofit

CALTRANS DISTRICT 7 | LONG BEACH, CA

Caltrans Structure Representative. Work included a bridge retrofit for 91/710 freeway separation in Long Beach. Work included cables, column steel jackets, foundation retrofit, and bent cap retrofit.

I-10 Widening

CALTRANS DISTRICT 7 | POMONA, CA

Caltrans Structure Representative. Widening of 6-mile stretch of Interstate 10 in the City of Pomona from the 10, 57 and 210 freeway separation to the San Bernardino County line. Six-mile-long widening of Interstate 10 with work that included the widening of six structures (San Antonio Avenue UC, Towne Avenue UC, Garey Avenue UC, Park Avenue UC, White Avenue UC, and Indian Hill Avenue UC) and construction of more than 100 sound walls, soil nails, retaining walls and sculpture walls. Project cost: \$170M (EA 1224U4). White Avenue UC, Indian Hill Avenue UC, Park Avenue UC and San Antonio Avenue UC were all built above grade and lowered into position. *Mr. Dipsia was awarded as Structure Representative of the Year by the Division of Structure Construction for his exceptional performance on this large-scale project.*

CONTACT INFO

mike.smith@nv5.com

EXPERIENCE

30 years

EDUCATION

A.A. Public Works

A.A. General Education

CERTIFICATES

Water Distribution Operator, Grade D4, State Water Resources Control Board (CDHS)

Water Treatment Operator, Grade T1, State Water Resources Control Board (CDHS)

Collection System Maintenance, Grade 2, California Water Environment Association (CWEA)

Public Works Construction Inspection Certificate (Santiago Canyon College)

Public Works Certificate (Santa Ana College)



MIKE SMITH

Construction Inspector

Mr. Smith has more than 30 years of experience in public works, with a particular expertise in water, wastewater, and street projects. Mr. Smith's responsibilities include site observation and construction quality assurance and control, assuring general site safety, preparing daily reports, photo documentation, monitoring SWPPP and BMP implementation, providing daily updates to the City and tracking quantities. He is also well versed with State health services requirements on water system disinfection, flushing, bacteria testing and water main tie-in procedures.

Project Experience

Bastanchury Road Widening between Casa Loma Avenue and Eureka Avenue

CITY OF YORBA LINDA | YORBA LINDA, CA

Construction Inspector. Mr. Smith is providing construction inspection services for the Bastanchury Road Widening project between Casa Loma Avenue and Eureka Avenue. The scope of work includes adding a second lane in each direction along with a two-way turn lane in the median; elevating portions of the roadway center line up to 6 feet; constructing retaining walls/structures; installation of traffic signals at the intersections of Bastanchury Road/Casa Loma Avenue and Bastanchury Road/Eureka Avenue; and installation of new bike lanes, a multipurpose trail, and sidewalk/parkway improvements with new irrigation and landscaping. NV5 is also providing on-site welding inspection of a water line. Project considerations include coordination with an adjacent tract home development that is undergoing construction improvements; coordination with the Yorba Linda Water District; and coordination with utilities for relocations that will be made before the road widening. Our team is also providing construction management and inspection services, materials testing/special inspection, and labor compliance services for the project.

FY 2020-21 Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

Construction Inspector. Mr. Smith provided construction inspection services for the City's FY 2020-21 Street Improvements project. The scope of work included street reconstruction and resurfacing, installation of AC berms, removal and construction of curb and gutter, utility adjustments, and traffic signage and striping. NV5 also provided geotechnical/materials testing services for this project.

Rural Ridge Circle and Wilshire Avenue Water Main Replacement

CITY OF ANAHEIM | ANAHEIM, CA

Construction Inspector. Mr. Smith provided construction inspection services for this water main replacement project. The scope of work consists of two water main improvement areas: the Rural Ridge area and Wilshire-Pearl area. The Rural Ridge improvement area includes installation of a 12-inch PVC pipe (1,560 LF), an 8-inch PVC pipe (1,820 LF), an 8-inch PVC pipe (480 LF), and a 6-inch PVC pipe (370 LF). The Wilshire-Pearl improvement area includes installation of 12-inch Ductile-Iron pipe (1915 LF) and 8-inch Ductile-Iron pipe (825 LF).

On-Call Construction Inspection Services for Water and Sewer

CITY OF SAN JUAN CAPISTRANO | SAN JUAN CAPISTRANO, CA

Construction Inspector. Mr. Smith provided on-call inspection services of the City's water and sewer projects.

On-Call Inspection Services

CITY OF SEAL BEACH | SEAL BEACH, CA

Construction Inspector. Mr. Smith provided on-call inspection services of both CIP and developer projects for the City. His responsibilities included documenting and determining the acceptability of the construction work in accordance with the City's approved plans, specifications, and standard details.

Hacienda Road Remedial Grading and Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

Construction Inspector. Mr. Smith is providing construction inspection services for the Hacienda Road Remedial Grading and Street Improvement Project. The project includes construction of new PCC drainage gutter and headwall, AC berm and AC paving.

Public Works Inspector (Staff Augmentation)

CITY OF YORBA LINDA | YORBA LINDA, CA

Construction Inspector. Mr. Smith is providing full-time construction inspection services for various street, sewer, and water improvement projects for the City. He also provides developer fee and encroachment permit inspections in the public Right-of-Way.

Public Works Inspector

CITY OF SAN JUAN CAPISTRANO | SAN JUAN CAPISTRANO, CA

Construction Inspector. Mr. Smith provided construction inspection services to the City for more than 30 years. He has inspected various public works projects including street, water and sewer improvements. He also provided water and sewer line mark outs for Underground Service Alert; performed developer fee and encroachment permit inspections in the Public Right-of-Way; performed supplemental water and sewer system plan check services; and, has acted as project manager for various water and sewer system construction projects. Notable projects included:

- **Del Obispo Street/Bridge Widening over Trabuco Creek:** Mr. Smith provided construction inspection services for the \$7M CIP street widening project that included adding a lane across the 200-foot bridge and relocating a water main and dry utilities.
- **Del Obispo Street Widening:** Mr. Smith provided inspection services for the City's Public Works for the \$1.7M CIP street widening of Del Obispo. Project included construction of an additional lane to eliminate traffic congestion; the relocation of water and sewer (abandonment of 300 feet of 10-inch ACP water main and relocated it using C900 PVC pipe); the installation of new fiber optic cables for MCI/Verizon; and construction of concrete sidewalks.

CONTACT INFO

salvador.sanchez
@nv5.com

EXPERIENCE

30 years

LICENSES/ CERTIFICATES

Water Utilities
Sciences Certificate

Metrolink Railroad
Safety Contractor
Safety Trained, No.
26481E22

CA Water Distribution
Operator, D5 No.
08546

CA Water Treatment
Operator, T4 No.
16793



SALVADOR SANCHEZ

Construction Inspector

Mr. Sanchez is adept at managing and delivering a variety of public works projects, including water, sewer, and storm drain improvements. His skills in the development of project control procedures and methodologies for cost and schedule control have been implemented on several large-scale projects. Mr. Sanchez has accrued more than 30 years of public works experience, demonstrating his expertise in a range of responsibilities, including six years with the City of Riverside, nine years with the City of Pico Rivera and 14 years with the City of Glendale Water Department.

Project Experience

Rural Ridge Circle and Wilshire Avenue Water Main Replacement

CITY OF ANAHEIM | ANAHEIM, CA

Construction Inspector. Mr. Sanchez provided construction inspection services for this water main replacement and street improvements project. The work consisted of two water main improvement areas: the Rural Ridge area for 4,230 LF and the Wilshire-Pearl area for 2,750 LF of 8-inch to 15-inch potable water main, tie-ins to the existing potable water system, 142 1- and 2-inch water services and meters, existing main abandonment, and final street restoration. NV5 provided full Construction Management, Resident Engineering, and Inspection Services for this project, including coordination with the City, shop drawing and RFI review, change order analysis, and scheduling management.

La Palma Avenue and Tustin Avenue Water Main Replacement at OCTA Railway Crossing

CITY OF ANAHEIM | ANAHEIM, CA

Construction Inspector. Mr. Sanchez is providing Construction Inspection Services for the City's La Palma Avenue and Tustin Avenue Water Main Replacement at OCTA Railway Crossing project. Metrolink with the Orange County Transportation Authority is expanding the Anaheim Canyon Metrolink Station, which includes the addition of a train track crossing at both La Palma Avenue and Tustin Avenue. The water main replacement project involves bore and jack installation of two new water mains underneath the OCTA railroad track in La Palma Avenue and Tustin Avenue, followed by the abandonment of the existing water mains that will now be too shallow and are not adequately reinforced to carry the load underneath the proposed train track. The project includes close coordination with the City, OCTA, Metrolink, Southern California Regional Rail Authority (SCRRA), among other agencies.

Pressure Regulating Stations (PRS) Rehabilitation/Replacement

CITY OF ANAHEIM PUBLIC UTILITIES DEPARTMENT | ANAHEIM, CA

Construction Inspector. Mr. Sanchez provided construction inspection services for the Anaheim Public Utilities Department's pressure regulating

stations rehabilitation/replacement project. The City replaced or relocated five pressure-regulating stations throughout the City. Mr. Sanchez's responsibilities included observing water main shutdowns coordinated by APU staff, assuring traffic control plans were set up per the approved plans, observing materials sampling and testing services, preparing daily activities reports, and attending biweekly construction progress meetings.

Lakewood Interconnect Phase II

LONG BEACH WATER DEPARTMENT | LONG BEACH, CA

Inspector. Mr. Sanchez provided inspection services for the Long Beach Conjunctive Use Expansion Palo Verde Pipeline project. The project involved the replacement of approximately 50 feet of pipe for the interconnect, the construction of a shallow vault for a mag meter, and an aboveground cla-valve with insertion meters. While the cla-valve originally had a hydroelectric generator specified in the original plans and specifications, the generator was not large enough to power all of the required devices. NV5 provided additional electrical and instrumentation design information to the LBWD and the Contractor to provide a solar panel with battery backup that completely powers all the instrumentation devices, including the radio system, allowing communication back to LBWD's SCADA Central.

University Drive Widening (Campus Drive to MacArthur Boulevard)

CITY OF IRVINE | IRVINE, CA

Construction Inspector. Mr. Sanchez provided construction inspection services for the \$16M University Drive Widening project, which included parkway improvements, street improvements, storm drain improvements, water improvements, and landscape and irrigation for the adjacent bike trail. The project consisted of traffic control, unclassified excavation, unclassified fill, construction of PCC curb ramps, median curb, curb and gutter, sidewalk, crack sealing, uniform depth cold milling, asphalt base course, asphalt concrete surface course, adjusting utility manholes and valves to grade, installation of traffic signs, striping, pavement markings, and raised pavement markers, installation of new traffic signals, traffic signal modifications, SCE coordination and installation of new streetlight infrastructure, storm drain installation, landscaping, irrigation system, and water quality BMPs.

On-Call Inspection Services

CITY OF BELLFLOWER | BELLFLOWER, CA

Construction Inspector. Mr. Sanchez provided construction inspection services as part of an On-Call Inspection Services contract with the City for various capital improvement projects and encroachment permits throughout the City.

Bankfield Sewage Pump Station

CITY OF CULVER CITY | CULVER CITY, CA

Construction Inspector. Mr. Sanchez provided inspection services for the construction of the Bankfield Sewer Pump Station adjacent to the Caltrans Right-of-Way. The new pump station receives diverted flows from two existing pump stations, and diverted flows from two more pump stations at a later date. The new pump station has a 10-foot-by-20-foot sewer wet well that is 35 feet deep, constructed in groundwater with a discharge permit to the City of L.A. Sewer Interceptor since the water was contaminated and RWQCB would not issue a permit to discharge to storm drain. There are two submersible pumps, a flow meter vault, a valve vault, a bypass vault for the two force mains, an emergency diesel-fueled backup electrical generator, and complete SCADA systems. NV5 assisted with the final design and implementation of the emergency diesel generator as well as pipeline redesign for the sewer force main, including the AQMD permitting, as the original plans did not accommodate a generator. There is also a 25-foot-by-20-foot building to house instrumentation and SCADA systems, a bathroom and electrical components. This project is an American Public Works Association BEST Awards winner.

CONTACT INFO

rosario.ruvalcaba
@nv5.com

EXPERIENCE

35 years

LICENSES/ CERTIFICATES

CA Water Distribution
Operator, Grade III

Construction
Inspection of Traffic
Signals and Highway
Lighting Systems
certificate (UC Berkley
Extension)

Construction Site
Storm Management
Course Certificate
(AEI-CASC)

APWA Construction
Inspection Workshop

Fall Protection
Certificate

Trenching and Shoring
Safety Certificate

Traffic Control
Certificate



ROSARIO RUVALCABA

Construction Inspector

Mr. Ruvalcaba has more than 35 years of experience in inspection of public works, public utilities construction, and maintenance projects. His vast construction inspection experience includes water lines, water mains, recycled water lines, sewer mains and lateral installations, catch basins, storm drains, and drainage facilities. He has inspected numerous roadway/street improvement projects, including sidewalks, drive approaches, ADA ramps, street excavations, asphalt concrete street paving and slurry seal coating, and verifying correct street sections by checking grades and elevations. Mr. Ruvalcaba was a Public Works Inspector for the City of Corona for more than 30 years and is adept at managing public concerns in the field and resolving issues quickly. He is experienced at working with multiple stakeholders, verifying compliance with contract standards and specifications, state laws, local ordinances, and Best Management Practices (BMP). In addition, Mr. Ruvalcaba is fluent in Spanish.

Project Experience

Water Inspection Services (Staff Augmentation)

CITY OF ANAHEIM PUBLIC UTILITIES DEPARTMENT | ANAHEIM, CA

Construction Inspector. Mr. Ruvalcaba is providing full-time construction inspection services of Capital Improvement Projects for the Anaheim Public Utilities Department. His responsibilities include construction support services for potable water projects, including water pipeline and facility improvements.

Pressure Regulating Stations (PRS) Rehabilitation/Replacement

CITY OF ANAHEIM PUBLIC UTILITIES DEPARTMENT | ANAHEIM, CA

Construction Inspector. Mr. Ruvalcaba provided construction inspection services for the Anaheim Public Utilities Department's pressure regulating stations rehabilitation/replacement project. The City replaced or relocated five pressure-regulating stations throughout the City. Responsibilities included observing water main shutdowns coordinated by APU staff, assuring traffic control plans were set up per the approved plans, observing materials sampling and testing services, preparing daily activities reports, and attending biweekly construction progress meetings.

Public Works Construction Inspector

CITY OF CORONA | CORONA, CA

Construction Inspector. Mr. Ruvalcaba inspected a variety of public works and public utilities construction and maintenance projects for the City. Projects included sidewalks, concrete structures, driveways, water main and service installations, sewer main and lateral installations, lift stations, pump stations, curbs and gutters, retaining walls, earthwork, street excavation and patchwork, drainage facilities, storm drains, landscape irrigation, traffic

signal installations, underground conduit installations, street painting, street and traffic sign installations, and others to assure construction and materials comply with contract standards and specifications, state laws, local ordinances and proper construction practices. Mr. Ruvalcaba's responsibilities included:

- Inspected public works and public utilities construction and maintenance projects to assure compliance with safety regulations and construction codes
- Inspected potable and non-potable water systems (with a Grade D3 Certificate through the State of California), and sanitary sewer systems, including installation, testing, maintenance and repair
- Inspected stormwater drainage systems and year-round protections, including compliance with NPDES standards
- Inspected concrete street improvements, including sidewalks, drive approaches, wheelchair ramps, block walls, and other elements; inspected asphalt concrete street paving and slurry seal coating; assured correct street sections by checking grades and elevations
- Observed earthwork grading, slope construction, earthen berms and surface drainage; reviewed soils compaction reports and grading certificates
- Inspected all aspects of traffic control setups and maintenance for conformance with codes, specifications and safety practices
- Inspected underground dry utility systems
- Responded to citizen complaints and requests for information, including from the general public, developers, contractors and utility representatives
- Interpreted construction plans and specifications; prepared and made recommendations on change orders; conferred with City engineering staff on design problems encountered in the field; prepared cost estimates
- Performed final inspection of construction projects for field acceptance; prepared list of required corrections prior to field acceptance or final bond exoneration; issued certificates of occupancy
- Maintained necessary records of daily operations, including daily project reports, time reports and vehicle reports
- Reviewed as-built drawings for public works facilities and utility projects
- During natural disasters, investigated complaints regarding the failure of public works and public utilities systems and facilities, such as broken water and sewer mains and services, gas leaks, roadway and decking problems, and other hazards

Construction Inspector

SOUTHERN CALIFORNIA

Construction Inspector. Mr. Ruvalcaba provided construction inspection services for multiple clients throughout Southern California as an as-needed consultant inspector. His projects included:

- Water inspection services for the Elsinore Valley Municipal Water District. Mr. Ruvalcaba provided inspection for the District's water mains rehabilitation and replacement projects, fire hydrant services, and 1-inch and 2-inch water line replacement and rehabilitation projects.
- Water inspection services for the City of Santa Clarita Water Division. Mr. Ruvalcaba inspected 24-inch DIP on potable and reclaimed water mains and fire hydrants, and blow-off water services throughout the City.

CONTACT INFO

david.ledyard@nv5.com

EXPERIENCE

40 years

EDUCATION

A.A. Engineering

DAVID LEDYARD

Construction Inspector

Mr. Ledyard has more than 40 years of engineering and construction inspection experience. He has served as both a supervisory inspector, overseeing permit inspectors, as well as a lead inspector on various capital improvement projects, including street, sewer, water and storm drain improvements. As construction inspector, Mr. Ledyard's responsibilities include site observation and construction quality assurance and control, assuring general site safety, preparing daily reports, photo documentation, monitoring SWPPP and BMP implementation, providing daily updates to the city project manager, labor compliance and EEO interviews, providing recommendations and responses for contractor RFIs, assisting with submittal and shop drawing reviews, tracking quantities, and assisting with the progress payment reviews.

Project Experience

Bellflower Boulevard Rehabilitation

CITY OF BELLFLOWER | BELLFLOWER, CA

Construction Inspector. Mr. Ledyard is providing construction inspection services for the federally funded Bellflower Boulevard Rehabilitation project from Artesia Boulevard to South City Limit. The scope of work includes reconstruction and resurfacing of existing asphalt pavement; removal and reconstruction of PCC sidewalks, driveways, curb and gutter, cross-gutters, drain inlets, and ADA curb ramps; landscaping and irrigation; adjustment of utilities to grade; replacement of existing traffic loops; and traffic striping and signage.

Traffic Signal Improvements at Philadelphia Street at Towne Avenue/Garey Avenue

CITY OF POMONA | POMONA, CA

Construction Inspector. Mr. Ledyard provided construction inspection services for the federally funded Traffic Signal Improvements projects at Towne Avenue and Philadelphia Street, and at Garey Avenue and Philadelphia Street. The scope of work includes installation of traffic signal poles and traffic signal controllers; traffic signage and striping; reconstruction of existing ADA curb ramps and sidewalks, AC paving, and all related site work to complete the proposed improvements.

CIP 13-01 Street Improvements

CITY OF COMPTON | COMPTON, CA

Construction Inspector. Mr. Ledyard provided inspection services for the CIP 13-01 Street Improvements project. The project included reconstruction of PCC sidewalks, driveways, curb and gutter, and ADA curb ramps; reconstruction and resurfacing of existing AC pavement; traffic loop replacement; traffic striping and signage; and other minor associated work.



Traffic Signal and Intersection Improvements at Pasadena Avenue and Walnut Street

CITY OF PASADENA | PASADENA, CA

Construction Inspector. Mr. Ledyard served as construction inspector on this traffic signal/intersection improvement project. The intersection of Pasadena Avenue/210 Freeway on-ramp and Walnut Street is owned by the California Department of Transportation and maintained by the City of Pasadena. This project was created with grant funding through the Los Angeles County Metropolitan Transportation Authority Highway Safety Improvement Program (HSIP) Call for Projects. The purpose of HSIP is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, and it focuses on projects that have the greatest potential of achieving this goal. The scope of work included installation of mast arm signals, additional signal heads, and advance warning signs; rewiring of the intersection; controller cabinet upgrades; and reconstruction of sidewalk, curb, gutter, and ADA curb ramps.

FY 2020-21 Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

Construction Inspector. Mr. Ledyard provided construction inspection services for the City's FY 2020-21 Street Improvements project. The scope of work included street reconstruction and resurfacing, installation of AC berms, removal and construction of curb and gutter, utility adjustments, and traffic signage and striping. NV5 also provided geotechnical/materials testing services for this project.

Clark Avenue Rehabilitation from Alondra Boulevard to Foster Road

CITY OF BELLFLOWER | BELLFLOWER, CA

Construction Inspector. Mr. Ledyard provided construction inspection services for the Clark Avenue Rehabilitation Project from Alondra Boulevard to Foster Road. The project included cold mill of existing asphalt concrete; installation of surface course (ARHM Class GC-C) pavement overlay; removal and construction of curb and gutter, driveways, sidewalks, cross-gutters, drains and curb ramps; installation of truncated domes; installation of pedestrian push buttons and pedestrian push-button pole installations; installation of traffic loops; adjustment of pull boxes, manholes, monitoring well, meters and valves to grade; and installation of traffic signing, striping and pavement markers.

Bellflower Boulevard & Alondra Boulevard Rehabilitation

CITY OF BELLFLOWER | BELLFLOWER, CA

Construction Inspector. Mr. Ledyard provided construction inspection services for the \$1.4M federally funded Bellflower Boulevard Rehabilitation project from Artesia Boulevard to South City Limit. The project included reconstruction and resurfacing of AC pavement, installation of new traffic loops, adjustment of utilities to grade, and new traffic signage and striping.

University Drive Widening (Campus Drive to MacArthur Boulevard)

CITY OF IRVINE | IRVINE, CA

Construction Inspector. Mr. Ledyard provided construction inspection services for this project, which included parkway, street, storm drain and water improvements, and landscape and irrigation for the adjacent bike trail. The project consisted of traffic control, unclassified excavation, unclassified fill, construction of PCC curb ramps, median curb, curb and gutter, sidewalk, crack sealing, uniform depth cold milling, asphalt base course, asphalt concrete surface course, adjusting utility manholes and valves to grade, installation of traffic signs, striping, pavement markings and raised pavement markers, installation of new traffic signals, traffic signal modifications, SCE coordination and installation of new streetlight infrastructure, storm drain installation, landscaping, irrigation system, and water quality BMPs.

CONTACT INFO

kenneth.hicks@nv5.com

EXPERIENCE

18 years

LICENSES/ CERTIFICATES

Qualified SWPPP
Practitioner

Certified Inspector of
Sediment and Erosion
Control

Nuclear Gauge
Certified

OSHA-30

OSHA-10

Railroad Safety

KENNETH P. HICKS

Construction Inspector

Mr. Hicks has 18 years of experience providing construction inspection services for various capital improvement projects, including street improvements, wet and dry utilities, grading, stormwater, and landscaping and irrigation. He has provided quality assurance testing for highways, bridges and streets, sewer and water systems, and other structures using nuclear gauge or assigned equipment. He is experienced in working with local, state and federal facilities regarding land use, including right-of-way, construction, easements and other purposes.

Project Experience

On-Call Engineering Services

CITY OF LAGUNA WOODS | LAGUNA WOODS, CA

Construction Inspector. Mr. Hicks provided construction inspection services for the City on two separate projects that occurred simultaneously. The ADA Pedestrian Accessibility Improvement Project, Phase 7 included the demolition of existing driveway approach, curb and sidewalk; and construction of a new driveway approach, curb and over 5,000 square feet of sidewalk. The City's 2023-2024 Pavement Management Project included construction of a 2-inch thick full-width grind and 2-inch ARHM overlay between Tanager Lane and Canyon Wren Lane on El Toro Road. Final inspection of the new striping and a punchlist walk were also completed.

La Palma Avenue and Tustin Avenue Water Main Replacement at OCTA Railway Crossing

CITY OF ANAHEIM | ANAHEIM, CA

Construction Inspector. Mr. Hicks is providing construction inspection services for the City's La Palma Avenue and Tustin Avenue Water Main Replacement at OCTA Railway Crossing project. Metrolink, with the Orange County Transportation Authority, is expanding the Anaheim Canyon Metrolink Station, which includes the addition of a train track crossing at both La Palma Avenue and Tustin Avenue. The water main replacement project involves bore and jack installation of two new water mains underneath the OCTA railroad track in La Palma Avenue and Tustin Avenue, followed by the abandonment of the existing water mains that will now be too shallow and are not adequately reinforced to carry the load underneath the proposed train track. The project includes close coordination with the City, OCTA, Metrolink, Southern California Regional Rail Authority (SCRRA), among other agencies.



On-Call Inspection Services

CITY OF SEAL BEACH | SEAL BEACH, CA

Construction Inspector. Mr. Hicks is providing on-call inspection services for the City. Safety is a major concern for the City, and in addition to our regular daytime inspectors, our inspectors have been called for night and weekend work to assure traffic control is properly set up for items like Caltrans right-of way. Our inspectors provide inspections to document and determine the acceptability of the construction work in accordance with the City's approved plans, specifications, and standard details. Our NV5 inspectors report directly to the City's Project Manager. NV5 provides both daily emails for a quick summary of the work, as well as daily reports with photograph documentation.

Sidewalk & Curb Ramp Reconstruction Phase 3 (CIP No. 052)

CITY OF EL MONTE | EL MONTE, CA

Construction Inspector. Mr. Hicks provided construction inspection services for the federally assisted Sidewalk & Curb Ramp Reconstruction Phases 3. The scope of work includes parkway improvements along various local/residential roadways within the City and includes the reconstruction of existing PCC sidewalks, curb and gutter, driveways, and ADA curb ramps; tree root pruning; and potential tree removal/replacement.

Basin D Sanitary Sewer Rehabilitation

CITY OF SAN MATEO | SAN MATEO, CA

Construction Inspector. Mr. Hicks' duties included inspecting spot and segment repairs for sanitary sewers at 315 locations; full sanitary sewer pipeline replacement by either open cut or pipe bursting the existing VCP pipe in the ground using a fused/welded HDPE pipe; manhole replacement; reconnection of sewer laterals; CCTV inspections; and site restorations.

Lytle Creek Project

SAN BERNARDINO COUNTY, CA

Construction Inspector. Mr. Hicks inspected fiber optic installation, enabling higher internet speeds. The scope included cable pulling and manhole, vault, pedestal servicing and placement, conduit and inner duct placement. His duties also included inspecting traffic control, confined space permit, and verifying with photos and IDR.

Equal Access Santa Cruz Project

SANTA CRUZ COUNTY, CA

Construction Inspector. Mr. Hicks inspected several miles of fiber optic line. Methods included rod and rope, road cuts, trenching, and directional boring. His duties included interacting with residents and agency staff and verifying with photos and IDR.

CONTACT INFO

mike.helma@nv5.com

EXPERIENCE

30 years

EDUCATION

B.S. Civil Engineering

LICENSES

LEED Accredited

MIKE HELMA, LEED AP

Construction Inspector

Mr. Helma has more than 30 years of experience in construction management and inspection with specific expertise in street improvements, sewer, water and storm drain systems, heavy grading, concrete structures, traffic signals, paving and landscaping. He is a LEED Accredited Professional and is adept at managing and inspecting large- and small-scale projects. He has also served as augmented staff for various public works departments.

Project Experience

FY 2019-20 Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

Construction Inspector. Mr. Helma provided construction inspection services for the rehabilitation of various streets throughout the City of La Habra Heights. The scope of work included street reconstruction and resurfacing (crack seal and slurry seal, type I & II), installation of AC berms, drainage improvements, utility adjustments, and traffic signage and striping.

FY 2019-20 Annual Pavement Preservation Program (Zone 3 Slurry Seal)

CITY OF YORBA LINDA | YORBA LINDA, CA

Construction Inspector. Mr. Helma provided construction inspection services for the City's Annual Citywide Street Improvement Program. The scope of work included crack seal and slurry seal; utility adjustments; and traffic striping and signage.

FY 2019-20 Arterial Roadway Rehab

CITY OF PLACENTIA | PLACENTIA, CA

Construction Inspector. Mr. Helma provided construction inspection services for the City's annual arterial roadway rehabilitation project. The scope of work included the grind and overlay of approximately 4 miles of arterial roadway along with curb, gutter and sidewalk repairs, new ADA-compliant curb ramps, new pavement markings and signage, traffic signal modifications and other improvements and repairs as outlined by the City.

2019 Slurry Seal Program

CITY OF NEWPORT BEACH | NEWPORT BEACH, CA

Construction Inspector. Mr. Helma provided construction inspection services for this citywide slurry seal project that included residential streets and the commercial area adjacent to John Wayne Airport. The scope of work consisted of edge grinding, crack sealing, Type I Slurry and traffic striping and signage. Mr. Helma met with business owners and homeowners as part of the coordination and notification process for this citywide project.



Huntington Beach South Beach Phase II Rehabilitation

CITY OF HUNTINGTON BEACH | HUNTINGTON BEACH, CA

Senior Construction Manager. Mr. Helma provided construction management services for site improvements to the Main Beach facility that included the construction of a new Junior Lifeguard Headquarters and the Vincent G. Moorehouse Lifeguard Headquarters, renovation of a parking lot, landscaping, security lighting, showers, and beach path; three new restroom buildings, improved RV camping facility with hookups, new viewpoint, and mini-amphitheater at First Street.

Huntington Beach Maintenance Facility

CITY OF HUNTINGTON BEACH | HUNTINGTON BEACH, CA

Senior Construction Manager. Mr. Helma provided construction management services for a new two-story, 10,000-square-foot masonry structure that included a repair facility, administrative offices, and a storage area for the equipment used by the City to maintain the beach. The project also included construction of a new 5,000-square-foot AC parking lot.

Brea Sewer Lift Station

CITY OF BREA | BREA, CA

Senior Construction Manager. Mr. Helma provided construction management services for a master sewer upgrade project. The work consisted of constructing 3 miles of new 15-inch, 24-inch and 27-inch VCP sewer main; construction of new 48-inch and 60-inch-diameter manholes; construction of a new 48-inch-diameter drop-manhole; removal and replacement of existing PCC pavement, AC pavement, PCC curb and gutter, and PCC sidewalk. The project included the installation of a sewer lift station with switchgear equipment.

Huntington Beach Central Park Sports Complex

CITY OF HUNTINGTON BEACH | HUNTINGTON BEACH, CA

Senior Construction Manager. Mr. Helma provided construction management services for a 45-acre sports complex, which included providing ADA-accessible public plazas and bathrooms along with a fully landscaped park with eight regulation-sized baseball fields, two 1,680-square-foot concession stand/restroom buildings with full utilities, and a 900-square-foot maintenance building. The project also included construction of a new 2-acre parking lot.

Citywide Sewer Main Replacement

CITY OF TORRANCE | TORRANCE, CA

Construction Inspector. Mr. Helma provided construction inspection services for the installation of 12,000 LF of 8-inch cast-in-place plastic (CIPP) sewer liner that was installed in the residential streets of Rolling Hills Estates along with the point repair of 25 areas where the 8-inch sewer had to be replaced prior to lining. The project included the removal and replacement of 90 feet of an 8-inch concrete-encased sewer across an arterial highway. Work was completed within the 60-day schedule.

Playa Vista Project

MARINA DEL REY, CA

Construction Inspector. Mr. Helma provided construction inspection services for the installation of 1 mile of 25-foot-deep shoring piles along Jefferson Boulevard in Marina Del Rey to facilitate the installation of underground conduit for the overhead utility lines.

CONTACT INFO

patrick.crowley@nv5.com

EXPERIENCE

18 years

LICENSES/ CERTIFICATES

Energized Vault Safety

Confined Space
Training

Flagger Training

Backhoe/Forklift
Certified

Competent Persons
Training

Numerous Operator
Qualifications

Pole Top & Confined
Space Rescue

Veriforce Evaluator/
Proctor

Photovoltaic
Technician

Pipe Fitting

Accident Investigation

OSHA 30

OSHA 10

First Aid/CPR



PATRICK CROWLEY

Construction Inspector

Mr. Crowley is a public works construction inspector with more than 18 years of experience working on street, water, wastewater, gas distribution, cathodic protection, transmission, and wet and dry utilities projects. He has held positions in operations, management, engineering and administration.

Project Experience

Emerald Isle 1666 and Glendale Recycled Water Tanks Rehabilitation

CITY OF GLENDALE DEPARTMENT OF WATER AND POWER | GLENDALE, CA

Construction Inspector. Mr. Crowley provided construction inspection services reporting directly to Glendale Water and Power (GWP) to improve the City's water infrastructure to rehabilitate the welded steel water storage tank's coating system and structural and safety features. Work included inspection of the removal hazardous and non-hazardous coatings and application of new protective coatings to the interior and exterior surfaces after pit/perforation welding treatment, disinfection of interior services, replacement of safety ladder in the tank, Replacement of Center and Auxiliary vent screening system, installation of new interior 12-inch inlet piping at the existing inlet pipeline, lateral structural bracing and tie-rods, straightening of bowed rafters, replacement of bowed rafters, installation of guard railing at roof hatch/work areas, installation of a liquid level indicator and equipment, cathodic protection, removal of existing exterior ladder, installation of new spiral stairway, and modification of miscellaneous structural items to bring to the structure into compliance with current health and safety codes while increasing longevity to the City's infrastructure.

Various Projects

CITY OF GLENDALE DEPARTMENT OF WATER AND POWER | GLENDALE, CA

Construction Inspector. NV5 is providing on-call construction inspection services for the City of Glendale's Water and Power Department (GWP) for various projects throughout the City. Our team provides these services during the pre-construction and construction phases for planning, supervision and quality assurance of projects as directed by GWP staff, including water, wastewater and recycled water projects.

Steele Drive Tract and Pleasant Hills Tract Water Main Replacement

CITY OF BREA | BREA, CA

Construction Inspector. Mr. Crowley provided construction inspection services on the \$4.3M water main replacement project. The project installed over 11,800 LF of water main and appurtenances as an upgrade to the existing system, constructed ADA curb ramps and resurfaced streets throughout two residential neighborhoods. Mr. Crowley assisted with the inspection of the water main installation and pavement repairs. His tasks included overseeing the Contractor's daily work, providing inspections,

preparing daily construction reports, coordinating with the Contractor, Engineer, and various City departments, and reviewing plans and specifications.

FY20-21 Street Resurfacing and Sewer Repairs

CITY OF GLENDALE | GLENDALE, CA

Construction Inspector. Mr. Crowley provided construction inspection services on street improvements including grinding, placing ARHM, and slurry seal, repairing concrete sidewalks, curb and gutters, cross gutters, and alley aprons, ADA upgrades to 24 ramps, adjusting manholes and valves to finish grade, and pavement striping and markings. Sewer improvements included lining 4,840 LF of sewer main line, various point repairs, reconstruction of 7 manholes, shaft step replacements in over 200 manholes, and sewer lateral replacements at a library and a fire station. Mr. Crowley oversaw the work of the Contractor; coordinating the work with the City, Contractor, businesses, and the public; providing inspections, and preparing daily reports; and project closeout.

Sanitary Sewer Rehabilitation, 2020 Upgrades to PCH/Vista del Mar

CITY OF REDONDO BEACH | REDONDO BEACH, CA

Construction Inspector. Mr. Crowley provided construction inspection services on \$700,000 sewer systems upgrades project, including the construction of a new 535 LF gravity sewer line and 5 manholes. Mr. Crowley was responsible for overseeing the Contractor's daily activities and assuring the work complied with project contract documents and required permits, providing inspections and preparing daily construction reports, project coordination with the Contractor, engineer, Caltrans, City of Torrance, and various City departments, reviewing plans and specifications, and maintaining a set of as-built plans, reviewing contractor invoices, and assisting with project closeout.

Torrance Boulevard Improvements and Traffic Signal Modifications

CITY OF REDONDO BEACH | REDONDO BEACH, CA

Construction Inspector. Mr. Crowley provided construction inspection services on the \$4M street improvements project to a one-mile segment of Torrance Boulevard between Prospect Avenue and Coral Way. The scope of work included: traffic signal upgrades at two intersections; installation of 500 LF of VCP sewer mainline pipe; asphalt and concrete pavement reconstruction; concrete sidewalks, curbs, gutters, and cross gutter repairs; ADA curb ramps upgrades; and signing and striping. Mr. Crowley oversaw the daily work of the Contractor for compliance with the project plans and specifications. He provided daily inspections; prepared construction inspection reports; coordinated the project with the City, Contractor, utility companies, businesses, and residents; tracked field quantities for pay items; reviewed the Contractor's invoices; and assisted with project closeout.

Centinela Avenue Median, ADA Improvements, Traffic Signal Modifications and Street Improvements

CITY OF INGLEWOOD | INGLEWOOD, CA

Construction Inspector. Mr. Crowley provided construction inspection services on the \$6.85M project, which included HSIP Cycle 8 grant funding. The scope of work included the construction of raised medians and traffic signal upgrades on Centinela Avenue between La Cienega Boulevard and La Brea Avenue, and street improvements on Centinela Boulevard between La Cienega Boulevard to Florence Avenue that included pavement rehabilitation; repairs of concrete driveway approaches, sidewalks, curbs and gutters; curb ramp upgrades for ADA compliance; construction of AC and PCC bus pads; signing and striping; and installation of landscape and irrigation. Mr. Crowley was responsible for overseeing the work of the Contractor, coordinating the project with the City, Contractor, businesses, and the public, providing inspections and preparing daily reports, tracking field quantities, and project closeout.

CONTACT INFO

joe.chiquete@nv5.com

EXPERIENCE

40 years

EDUCATION

B.A. Urban and
Regional Planning,
Environmental

JOE CHIQUETE

Construction Inspector

Mr. Chiquete has more than 40 years of experience working for the City of Laguna Beach on Public Works projects, including utility underground projects. He is adept at working with residents, business owners and project stakeholders, and is excellent as a public contact and interface with project team members. Mr. Chiquete's ability to problem-solve, research techniques and write reports makes him an asset to any team. He has skillfully prepared and presented visual and oral reports before various community associations, including city councils, planning commissions, design review boards, civic associations and community groups. He has expertise in several disciplines, including Urban Planning, Architecture, Environmental Planning, Construction Techniques, Transportation and Public Policy.

Project Experience

Rural Ridge Circle and Wilshire Avenue Water Main Replacement

CITY OF ANAHEIM | ANAHEIM, CA

Construction Inspector. Mr. Chiquete provided construction inspection services for this water main replacement project. The scope of work consists of two water main improvement areas: the Rural Ridge area and Wilshire-Pearl area. The Rural Ridge improvement area includes installation of a 12-inch PVC pipe (1,560 LF) , an 8-inch PVC pipe (1,820 LF), an 8-inch PVC pipe (480 LF), and a 6-inch PVC pipe (370 LF). The Wilshire-Pearl improvement area includes installation of 12-inch Ductile-Iron pipe (1915 LF) and 8-inch Ductile-Iron pipe (825 LF).

FY 2020-21 Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS, CA

Construction Inspector. Mr. Chiquete provided construction inspection services for the City's FY 2020-21 Street Improvements project. The scope of work included street reconstruction and resurfacing, installation of AC berms, removal and construction of curb and gutter, utility adjustments, and traffic signage and striping. NV5 also provided geotechnical/materials testing services for this project.

Underground Utility Assessment District No. 117

CITY OF NEWPORT BEACH | CORONA DEL MAR, CA

Construction Administrator/Inspector. Mr. Chiquete provided Construction Administration, Inspection Services and Residential Permit Support Services for Undergrounding Utility Assessment District 117. The District was successfully formed in November 2015 with 268 parcels and is comprised of an 11-block area in Corona del Mar bounded by Bayside Drive, Avocado Avenue, Coast Highway, and Carnation Avenue and is mostly residential with some commercial properties. The project involved working closely with SCE and property owners on a daily basis. Construction began in July 2018 with a duration of 220 working days.



Drilling & Equipping of New Water Wells North Long Beach 13 & North Long Beach 14

LONG BEACH UTILITIES DEPARTMENT | LONG BEACH, CA

Construction Inspector. Mr. Chiquete is providing inspection services for this project. As a subconsultant to Wood Rodgers, NV5 is providing Construction Management and Inspection Services for the drilling and equipping of two separate potable water supply wells, Wells North Long Beach 13 & 14, with a design capacity of 2,500 gallons per minute. Located within a City Park, the project requires coordination with residents and management of unhoused individuals. Final well design includes two separate wells housed within a CMU building, with a submersible turbine pump and motor, electrical and SCADA equipment, above and below grade piping, valving and appurtenances, electrical, instrumentation and control, connection to existing water distribution system, testing and disinfection, and site restoration.

Sidewalk & Curb Ramp Reconstruction (Phase 2)

CITY OF EL MONTE | EL MONTE, CA

Construction Inspector. Mr. Chiquete provided inspection services for this federally-assisted Sidewalk & Curb Ramp Reconstruction Phase 1 & 2. The scope of work includes parkway improvements along various local/residential roadways within the City and includes the reconstruction of existing PCC sidewalks, curb and gutter, driveways, and ADA curb ramps; tree root pruning; and potential tree removal/replacement.

Utility Undergrounding Assessment District No. 111

CITY OF NEWPORT BEACH | NEWPORT BEACH, CA

Construction Administrator/Inspector. Mr. Chiquete provided Construction Administration, Construction Oversight, and Residential Permit Support Services for the City's Undergrounding Utility Project AD-111. The scope of services includes coordinating and overseeing all activities related to the construction of the project, including residential permit support services, and maintaining close liaison with the City Project Manager; serving as contact point for coordination among the Contractor, other agencies and utility companies; providing project status updates and keeping the City Project Manager up-to-date; reviewing and monitoring the Contractor's schedule through weekly construction progress meetings; preparing daily inspection records and bi-weekly status reports; maintaining an awareness of safety and health requirements and enforcing applicable contract provisions for the protection of the public and project personnel; maintaining binders of job records, including photos; and evaluating cost reduction incentive proposals and providing recommendations to the City Project Manager for acceptance or denial.

Utility Undergrounding Assessment District No. 19-4

CITY OF MANHATTAN BEACH | MANHATTAN BEACH, CA

Construction Inspector. Mr. Chiquete provided construction inspection services for the undergrounding of overhead utilities for Utility Undergrounding Assessment District No. 19-4. The project includes the installation of underground electrical and telecom utilities in order to convert the overhead utilities for 167 homes to underground utilities. The project involves utility trenching and backfill; installation of utility conduits and construction of PCC encasement; installation of pullboxes, PCC pads, conduit risers and other ancillary facilities; AC and PCC paving and other ancillary site work; removal of existing utility poles; and close coordination with affected utilities, including Southern California Edison, Charter Communications, and Frontier.

CONTACT INFO

haykaz.aghajianian
@nv5.com

EXPERIENCE

20 years

EDUCATION

B.S. Civil Engineering

LICENSES/ CERTIFICATES

Civil Engineer (CA)
No. 53866

HAYKAZ AGHAJANIAN, PE

Construction Inspector

Mr. Aghajianian has more than 20 years of utility and civil engineering experience. His experience includes preparing plans, specifications and cost estimates and performing plan reviews for a variety of utility and public works projects.

Project Experience

Crowther Sanitary Sewer Pipeline Replacement

CITY OF PLACENTIA | PLACENTIA AND FULLERTON, CA

Senior Construction Inspector. Mr. Aghajianian is serving as Senior Construction Inspector on this project, which includes replacement of approximately 7,400 linear feet of gravity sewer pipeline in Crowther Avenue, Placentia Avenue, and Orangethorpe Boulevard, located within the Cities of Placentia and Fullerton. The work involves installation of 15-inch, 18-inch, and 22-inch PVC and fused HDPE sewer pipeline and manholes. The work also includes reconnection into all of the existing gravity mains and service laterals with a terminus tie-in connection at the existing Orange County Sanitation District's trunk line on State College Boulevard. The project, which includes an encasement crossing underneath the 57 freeway in Caltrans right-of-way, involves coordination with multiple agencies, including Caltrans, the Orange County Sanitation District, Golden State Water, Department of Health Services, the City of Fullerton, and other utility and governmental agencies. Working in high-traffic areas, as well as a jack-and-bore crossing underneath the Orange County Flood Control District's flood control channel and a jack-and-bore crossing underneath the BNSF railroad, and multiple crossings of Southern California Gas Co.'s high-pressure gas feeder, are among the project's challenges. NV5 is providing construction management, inspection and materials testing services for this project.

Drilling & Equipping of New Water Wells North Long Beach 13 & North Long Beach 14

LONG BEACH UTILITIES DEPARTMENT | LONG BEACH, CA

Construction Inspector. As a subconsultant to Wood Rodgers, NV5 is providing Construction Management and Inspection Services for the drilling and equipping of two separate potable water supply wells, Wells North Long Beach 13 & 14, with a design capacity of 2,500 gallons per minute. Located within a City Park, the project requires coordination with residents and management of unhoused individuals. Final well design includes two separate wells housed within a CMU building, with a submersible turbine pump and motor, electrical and SCADA equipment, above and below grade piping, valving and appurtenances, electrical, instrumentation and control, connection to existing water distribution system, testing and disinfection, and site restoration.



On-Call Inspection Services

CITY OF SEAL BEACH | SEAL BEACH, CA

Construction Inspector. Mr. Aghajanian is providing on-call inspection of both CIP and developer projects for the City. Safety is a major concern for the City and in addition to our regular daytime inspectors, our inspectors have been called for night and weekend work to assure traffic control is properly set up for items like Caltrans right-of way. Our inspectors provide inspections to document and determine the acceptability of the construction work in accordance with the City's approved plans, specifications, and standard details. Our NV5 inspectors report directly to the City's Project Manager. NV5 provides both daily emails for a quick summary of the work, as well as daily reports with photograph documentation.

CIP 421 Annual Sewer Improvements Phase I

CITY OF HERMOSA BEACH | HERMOSA BEACH, CA

Construction Manager/Inspector. Mr. Aghajanian is providing construction management and inspection services for the City's CIP 421 Annual Sewer Improvements project, which consists of replacement or rehabilitation of multiple sewer segments throughout the City. The scope of work includes the trenchless CIPP rehabilitation of 29 sewer segments, construction of 7-point repairs, and installation of 2 new maintenance access holes throughout the City.

Municipal Pier Project

CITY OF HERMOSA BEACH | HERMOSA BEACH, CA

Construction Inspector. Mr. Aghajanian is providing inspection services for this Municipal Pier Project for the City of Hermosa Beach. This project consists of various structural repairs and improvements to the Hermosa Beach Municipal Pier as well as the lifeguard storage room. These repairs consist of the installation of Fiberglass jackets on pilings, pile cap repairs, replacement of a steel expansion joint cover plate, and the removal and replacement of the top handrails along the entire pier. This project will also update electrical elements, including replacing existing luminaires along the pier with updated LED luminaires.

SR-2 at SR-134 Bridge

CALTRANS DISTRICT 7 | GLENDALE, CA

Mr. Aghajanian developed seismic retrofitting plans to upgrade the concrete bridge support columns with steel jackets and grout injection to meet seismic retrofitting code requirements to assure public safety. His work included all phases of bridge column jacket retrofitting to the bridge column-roadway seismic retrofitting upgrades to meet the "no collapse" performance standard.

SR-134 at Interstate 210 Bridge

CALTRANS DISTRICT 7 | PASADENA, CA

Mr. Aghajanian developed seismic retrofitting plans to upgrade the concrete bridge support columns with steel jackets and grout injection to meet seismic retrofitting code requirements to assure public safety. His work included all phases of bridge column jacket retrofitting to the bridge column-roadway seismic retrofitting upgrades to meet the "no collapse" performance standard.

Interstate 5 Widening and Carmenita Bridge Reconstruction

CALTRANS DISTRICT 7 | NORWALK, CA

This project included the widening and realignment of Interstate 5 and the reconstruction of the Carmenita Bridge. Mr. Aghajanian developed utility relocation plans, reformulated stages of the public utility relocations to accommodate ongoing construction stages, and conducted utility relocation analysis, including initiating corrections of bridge column-roadway conflicts that eliminated major utility relocations and initiating hazardous waste mitigation of an unidentified idle oil line that eliminated associated construction delays.

CONTACT INFO

duane.neyens@nv5.com

EXPERIENCE

30 years

EDUCATION

B.S. Organizational Management

A.S. Public Works Management

LICENSES/ CERTIFICATES

Program Certificate
— Public Works Management,
Palomar College with
MSA and APWA

Program Certificate
— Construction Inspection Technology,
San Diego State University

Program Certificate —
Public Administration Supervisor, (San Diego) North County Supervisors' Academy

Certified Inspector of Sediment & Erosion

DUANE NEYENS

Construction Inspector

Mr. Neyens has more than 30 years of experience in the construction industry, including experience as a construction inspector, engineering inspections supervisor, and city construction manager having responsibility for both public works and private development projects. Mr. Neyens has worked as a consultant inspector on public works projects for the County of San Diego and in residential development as a project superintendent for Western National Contractors. He has a solid reputation for his focus on detail, his organizational skills, and an orientation toward successful project outcomes.

Project Experience

On-Call Inspection Services

CITY OF SEAL BEACH | SEAL BEACH, CA

Construction Inspector. Mr. Neyens is providing on-call inspection services of both CIP and developer projects for the City. His responsibilities include documenting and determining the acceptability of the construction work in accordance with the City's approved plans, specifications, and standard details. He reports directly to the City's Project Manager.

FY2015-16 Culvert Repair and Replacement

COUNTY OF SAN DIEGO | SAN DIEGO COUNTY, CA

Assistant Resident Engineer/Construction Inspector. The \$1.8M project included the repair and replacement of drainage culverts throughout the County to restore culvert structural integrity and protect roadways. The repair to damaged culverts used invert paving and/or lining systems. Replacement consisted of excavating the culvert and replacing with either RCP, CMP or PVC pipe, with excavations varying to depths of 20 feet. Replacement work also involved installation of head walls and protected slopes.

Lone Jack Road Emergency Repair

CITY OF ENCINITAS | ENCINITAS, CA

Construction Inspector. The \$250K time-and-materials emergency repair project consisted of repairs to a weather-related sinkhole that caused the failure of a 100-foot section of roadway and the entire road to be closed to all traffic. The repair work excavated the full length to 4.3 feet below finished grade and installed 24 inches of 3/4-inch rock with Mirafi 570 geotextile fabric top and bottom, 18 inches of Class II base, and 8 inches of hot mix asphalt concrete. Additionally, a 300-foot subterranean drain was installed and up to 1/4 mile of roadway surface was overlaid. A companion headwall will be constructed to a damaged adjacent stream culvert.



Inland Rail Trail

SANDAG/CITY OF SAN MARCOS | SAN MARCOS, CA

City Construction Manager. The \$2.7M project consisted of building a Class I bicycle facility between the South Santa Fe Avenue/North Pacific Street intersection and Cherimoya Drive. It is an 8-foot-wide, multiuse, paved pathway that connects to future bike paths or existing sidewalks. Work included retaining walls, paving, landscaping and irrigation, lighting, chain-link fence, drainage improvements with water retention/percolation swales and ditches, signage and striping, and graded shoulders adjacent the NCTD Sprinter railroad line.

Armorlite Drive SMART-Growth Corridor Enhancements

CITY OF SAN MARCOS | SAN MARCOS, CA

City Construction Manager. This \$3.5M grant-funded project reconfigured Armorlite Drive from North Las Posas Road to Bingham Drive to accommodate a complete street concept in a new, mixed-use district near Palomar College. Improvements included street parking, bicycle facilities, pedestrian pathways, lighting and landscaping, traffic calming, installation of curbs, gutters, traffic/pedestrian signal systems, storm drain systems and SWPPP. These improvements accommodated a complete street concept consistent with SanDAG's SMART-Growth Incentive Program, encouraging use of alternative transportation public transit integration and enhanced pedestrian and bike access to reduce greenhouse gas emissions.

Downs Street Traffic Calming

CITY OF OCEANSIDE | OCEANSIDE, CA

Construction Inspector. The \$145K Traffic Division project installed traffic-calming devices, including speed humps, neckdowns, chicanes, medians and traffic circles, and roadway realignment and reconstruction for 1 mile along Downs Street and along Ivy Road. The project also included installation of traffic-control signage, sidewalks, shoulders, curb and gutter, landscaping and irrigation.

Citywide Street Rehabilitation and Maintenance FY 2007-08

CITY OF VISTA | VISTA, CA

Construction Manager. This \$700K project repaired deteriorated pavement on various designated streets. Streets selected for repair were from the prioritized list developed by the Pavement Management System. The project included repairing/rehabilitating distressed pavement areas and overlaying streets with asphalt concrete in priority locations as identified in the street inventory. This included all preparation work such as dig-outs, skin patching, shoulder grading, traffic loops, raising manholes, striping, and traffic safety control as well as survey monument preservation.

Olive Avenue Street Improvements

CITY OF VISTA | VISTA, CA

Construction Manager. This \$2.7M project removed the full existing roadway from shoulder-to-shoulder full depth and reinstalled a widened roadway, installed curbs and sidewalks and provided on-street parking, landscaping, traffic control, and a Class III bikeway from North Melrose Drive to Vista Village Drive.

Storm Drain and Infrastructure

CITY OF OCEANSIDE | OCEANSIDE, CA

Resident Construction Inspector. This \$2M project consisted of installing a new RCP in the downtown core area of the city as well as undergrounding all utilities and removing and replacing the roadways.

CONTACT INFO

daniel.warren@nv5.com

EXPERIENCE

30 years

LICENSES

Water Distribution Operator Grade III No. 8020

Water Treatment Operator Grade II No. 18940

Recycled Site Supervisor Conversion from Potable to Recycled Water

Competent Person Site Survey for Soil Conditions

Trench Shoring Certified

Underground Utilities Certified



DANIEL WARREN

Construction Inspector

Mr. Warren is a construction inspector with more than 30 years of experience in public works, including the positions Construction Inspector for the City of La Habra Heights and Grade III Water Distribution Operator and Grade II Water Treatment Operator for the Rowland Water District. Mr. Warren is extremely knowledgeable about the need for the Contractor's conformance to the approved plans and specifications, adherence to field quality control, as well as what the various heavy construction industry standards and construction principles are for water and wastewater systems. Mr. Warren has a significant knowledge of all aspects of public utilities and provides expert quality control for all aspects of potable water, sewer, and recycled water works throughout his execution of his duties as an Inspector.

Project Experience

Rural Ridge Circle and Wilshire Avenue Water Main Replacement and Street Improvements

CITY OF ANAHEIM | ANAHEIM, CA

Construction Inspector. Mr. Warren provided construction inspection services for this water main replacement and street improvements project. The work consisted of two water main improvement areas: the Rural Ridge area for 4,230 LF and the Wilshire-Pearl area for 2,750 LF of 8-inch to 15-inch potable water main, tie-ins to the existing potable water system, 142 1- and 2-inch water services and meters, existing main abandonment, and final street restoration. NV5 provided full Construction Management, Resident Engineering, and Inspection Services for this project, including coordination with the City, shop drawing and RFI review, change order analysis, and scheduling management.

Arantine Hills Sewer and Water Infrastructure Projects

CITY OF CORONA | CORONA, CA

Construction Inspector. Mr. Warren provided construction inspection services for the \$14.7M three-phase Arantine Hills sewer, water and street improvement projects to provide the necessary infrastructure for the Arantine Hills Development Project. The project included the construction of a new ADA-compliant buried cast-in-place sewer lift station with above-grade controls. This was connected to a second project to construct the new sewer force main with fused HDPE pipe via conventional open trench and trenchless jack-and-bore sewer construction along arterial streets and Caltrans ROW, forming 4 miles of pipeline. Relocation of 3,300 LF of potable water line also was required to install the new force mains. A third project managed simultaneously was the construction of the California

Avenue Sewer at a depth of 25 feet below grade. All three projects were to be completed together for the final and finished sewer lift station to function. Construction of these improvements resulted in the need for extensive street and sidewalk improvements including 5 miles of full street AC repaving and cross gutter reconstruction within various arterial streets and Caltrans ROW. Upon completion of the project, the City planned to decommission its Water Reclamation Facility No. 3. Coordination with developers was required for the construction of the sewer lift station within their property, and Caltrans was required along certain reaches of the pipeline construction for construction within their ROW.

Azusa Sewer Lift Station Upgrade Phase II Site Improvement

CITY OF WEST COVINA | WEST COVINA, CA

Construction Inspector. Mr. Warren provided construction inspection services for the Azusa Sewer Lift Station Upgrade Phase II Site Improvement project. The project included upgrading existing sewer pumps, equipment, controls, conduits wiring and appurtenances; storage capacity to provide backup emergency power in the event of power outages to mitigate risk of sewer system overflow; and SCADA monitoring that will provide feedback of pump disposition fluid levels, air system, alarms and additional information.

Bankfield Sewage Pump Station

CITY OF CULVER CITY | CULVER CITY, CA

Construction Inspector. Mr. Warren provided construction inspection services for the construction of the Bankfield Sewer Pump Station adjacent to the Caltrans Right-of-Way. The new pump station receives diverted flows from two existing pump stations, and diverted flows from two more pump stations at a later date. The new pump station has a 10-foot-by-20-foot sewer wet well that is 35 feet deep, constructed in groundwater with a discharge permit to the City of L.A. Sewer Interceptor since the water was contaminated and RWQCB would not issue a permit to discharge to storm drain. There are two submersible pumps, a flow meter vault, a valve vault, a bypass vault for the two force mains, an emergency diesel-fueled backup electrical generator, and complete SCADA systems. NV5 assisted with the final design and implementation of the emergency diesel generator as well as pipeline redesign for the sewer force main, including the AQMD permitting, as the original plans did not accommodate a generator. Final site restoration included extensive street reconstruction along the entire right of way curb to curb including the reconstruction of the curbs and gutter themselves to fix flow line issues along with driveway construction. There is also a 25-foot-by-20-foot building to house instrumentation and SCADA systems, a bathroom and electrical components. *This project is an American Public Works Association BEST Awards winner.*

Reverse Osmosis Water Treatment Plant

CITY OF BEVERLY HILLS | BEVERLY HILLS, CA

Construction Inspector. Mr. Warren provided construction inspection services for upgrades to a pre-treatment system for the City's Reverse Osmosis Water Treatment Plant. Our team oversaw the planning and initial design to construct this project as a design-build facility for the City. Once the project was initially bid as a design-build project, the City opted instead to finalize the design and re-bid the project under a conventional design-bid-build option. NV5 continued throughout this process as the Owner's Representative to oversee the second bidding for conventional construction and continued on as Construction Manager as well as provided full-time inspection services throughout bidding, material procurement, and construction, commissioning, testing, Division of Drinking Water permitting, and training of City Operations Staff. The project included evaluation and necessary upgrades to the entire water supply system.

CONTACT INFO

shafiq.popalzai@nv5.com

EXPERIENCE

21 years

EDUCATION

M.S. Geotechnical Engineering

B.S. Civil Engineering

LICENSES/ CERTIFICATES

Civil Engineer (CA)
No. 77336

SHAFIQ POPALZAI, PE

Materials Testing

Mr. Popalzai has over 20 years of experience being closely involved with clients and projects in order to form strong alliances and long-lasting working relationships. His geotechnical-related experience includes a wide variety of projects throughout California. During his career, Mr. Popalzai has worked on roadways, electric and gas lines, water pipelines, residential, commercial, schools, transportation, rail, landslide remediation, and with federal, state, K-14 and local regulatory agencies and forensics projects.

Project Experience

Indian Canyon Stormwater & Road Improvements

PALM SPRINGS, CA

Geotechnical Engineer on Record. This project included the construction of two bridges (crossing over the channel), temporary roads and temporary stormwater rerouting system.

Capital Improvement Projects

CULVER CITY | CULVER CITY, CA

Geotechnical Engineer on Record. Mr. Popalzai worked on capital improvement projects for Culver City that included the following: equipment improvement projects, facilities improvement projects, parking improvement projects, parks & park facilities projects, sewer improvement projects, street & alley improvement projects, technology improvement projects, traffic signal & lighting improvement projects, urban runoff management projects, and other improvement projects.

Culver Boulevard Stormwater Treatment Project

CULVER CITY | CULVER CITY, CA

Geotechnical Engineer on Record. The project consisted of two major components. The first major component was the Culver Boulevard Realignment from Sepulveda Boulevard to Elenda Street. The second component was the Culver Boulevard Stormwater Treatment feature, consisting of the construction of a subsurface stormwater treatment capture facility along Culver Boulevard beneath the existing median. The project provided multiple benefits consisting of water quality improvements, sustainable water supply, community enhancement, and safety.

Yucaipa Boulevard Street Improvements

CITY OF YUCAIPA | YUCAIPA, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents.



Phase 2 Uptown Improvements

CITY OF YUCAIPA | YUCAIPA, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents.

7th Street Trench & Street Repairs

CITY OF YUCAIPA | YUCAIPA, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents.

Cherry Avenue Street Improvements

COUNTY OF SAN BERNARDINO | FONTANA, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents.

ARMC Parking Lot Pavement Assessment

COUNTY OF SAN BERNARDINO | COLTON, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents.

Various School Districts

BEVERLY HILLS UNIFIED SCHOOL DISTRICT, GLENDALE AND SANTA ANA, CA

Mr. Popalzai managed materials testing, geotechnical site investigation, liquefaction analysis, settlement analysis, foundation design, pavement design, and geotechnical reports for these various school districts.

Loma Linda Parking Structure

LOMA LINDA, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents..

Crestline Branch Library Pathway Improvement

COUNTY OF SAN BERNARDINO | CRESTLINE, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents.

2018 Replacement Pipeline Project

YUCAIPA VALLEY WATER DISTRICT | YUCAIPA, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents.

City of Hope Hotel

CITY OF HOPE | DUARTE, CA

Mr. Popalzai provided technical support to laboratory and field testing and inspection staff for this project. He prepared and reviewed quality-related program documents. This project consists of the construction of a 5-story, slab-on-grade hotel building of cast-in-place concrete and post-tension construction with a footprint of about 43,500 square feet. Support for the building will be provided by a shallow foundation system consisting of continuous and spread footings. Off-site improvements will consist of construction of curb, gutter and sidewalks, as well as match-up pavement. On-site parking is to be of asphalt concrete over compacted subgrade and aggregate base material.

CONTACT INFO

carl.henderson@nv5.com

EXPERIENCE

25 years

EDUCATION

Ph.D. Civil Engineering

M.S. Civil Engineering
(Geotechnical)

B.S. Civil Engineering

LICENSES/ CERTIFICATES

Geotechnical Engineer
(CA) No. 2886

Civil Engineer (CA)
No. 71115

AFFILIATIONS

American Public
Works Association
(APWA) - Member

American Indian
Science and
Engineering Society
(AISES) - Member

National Society
of Black Engineers
(NSBE) – Lifetime
Member

Society of American
Military Engineers
(SAME) - Member



CARL HENDERSON, PH.D, PE, GE

Materials Testing

Dr. Henderson has more than 25 years of experience performing geotechnical evaluations for a wide variety of projects, including buildings, bridges, highways, roadways, embankments, levees, land development, and commercial and industrial facilities. He has extensive experience with embankment construction and stability evaluations for many large roadway construction projects in California. Over the last 12 years, he has served as the Senior Geotechnical Project Manager and Geotechnical Project Manager for some of the largest highway and bridge projects within San Joaquin County.

Project Experience

FY 2022-23 Pavement Management Program Implementation

CITY OF GLENDALE | GLENDALE, CA

Geotechnical Project Manager. Mr. Henderson is providing geotechnical engineering services as part of the team that is providing engineering design services for the City's Fiscal Year 2022-23 Pavement Management Program Implementation project. Improvements include selective removal and repair of concrete curbs and gutters, sidewalks, driveways, cross gutters, catch basins, bus pads, and alley aprons; pavement repairs, including full-depth reconstruction, rubberized asphalt pavement wearing course (ARHM); crack seal; Asphalt Rubber Aggregate Membrane (ARAM); and Slurry Seal Type II; sewer point repairs based on City-provided CCTV videos; utility pull box relocation; storm drain infrastructure analysis and design, including hydrology and hydraulic analysis if needed; installation of survey well monuments; tree plantings, including coordinating with the City for tree species and locations; and review of the City's Bicycle Master Plan and design of plans according to recommendations. Services include field review; utility coordination and notification; topographic survey; geotechnical investigation; preparation of preliminary and final plans, specifications and estimates; and bid and construction support.

Residential Alley Improvements

CITY OF SANTA FE SPRINGS | SANTA FE SPRINGS, CA

Geotechnical Project Manager. Mr. Henderson is providing geotechnical engineering services for the design of 10 alley segments for the Residential Alley Improvements project. NV5's services include utility notification and coordination; topographic survey; pavement investigation and report that will include a recommendation for subgrade preparation, soil corrosion potential, and pavement design options; and preliminary and final plans, specifications and cost estimate.

Beryl Street Drainage and Street Improvements from Prospect Avenue to Flagler Lane

CITY OF REDONDO BEACH | REDONDO BEACH, CA

Geotechnical Project Manager. Mr. Henderson provided geotechnical engineering services as part of the team that provided engineering design services for the Beryl Street Drainage and Street Improvements project. The project included roadway, intersection and drainage improvements, including green street elements; modifications to catch basins; pedestrian crossing enhancements through curb ramp and pedestrian signal upgrades; incorporation of Living Street Design principles, traffic calming elements to enhance safety, mobility, and access for users to accommodate a variety of transportation modes; and signing and striping. The project provided the opportunity to enhance walkability, install curb bulb-outs to reduce pedestrian crossing distances and calm traffic, and install Class II bicycle lanes. The scope of work included field investigation, topographical survey, utility coordination, providing various pavement rehabilitation and site improvement alternatives, conceptual design options, CEQA documentation, and bid and construction support.

Residential Slurry Seal and Arterial Roadway Rehabilitation

CITY OF PLACENTIA | PLACENTIA, CA

Geotechnical Project Manager. Mr. Henderson provided geotechnical engineering services for the City's various streets and ADA ramps rehabilitation. The project includes the rehabilitation of existing pavement and sidewalks and traffic signal modifications. NV5's services include obtaining existing as-built plans and available pertinent data; taking pavement core samples; conducting field review and assessing pavement conditions; utility notification and coordination; preliminary and final bid packages; and construction support services.

Annual Residential Street Rehabilitation

CITY OF COMPTON | COMPTON, CA

Geotechnical Project Manager. Mr. Henderson provided geotechnical engineering services for the project. The scope of work includes review and analysis of the City's existing Pavement Management Study; research of the City's existing street plan information; performing necessary soil investigations and coring samples; utilities notification and coordination; topographic survey; field review; and improvements to street pavement, street drainage, curb and gutter, sidewalk, and ADA curb ramps.

Mitigation of Paseo de Colinas Seepage

CITY OF LAGUNA NIGUEL | LAGUNA NIGUEL, CA

Geotechnical Project Manager. Mr. Henderson was the Project Manager as NV5 provided services in support of the proposed mitigation of seepage encountered along Paseo de Colinas, located between about 200 to 400 feet west of the Cabot Road intersection in Laguna Niguel and to provide conclusions and geotechnical engineering recommendations pertinent to the project. NV5's geotechnical and engineering geology services included the review of available literature on subsurface conditions, drilling and associated documentation of seven (7) borings, appropriate laboratory testing for assessment of subsurface characteristics, and engineering evaluation of the data collected to develop geotechnical recommendations for the proposed mitigation of seepage conditions. Recommendations for seepage mitigation include placement of a French drain system developed based on the conclusions of our geotechnical investigation.

CONTACT INFO

mike.rastegar@nv5.com

EXPERIENCE

16 years

EDUCATION

Associate of Science

LICENSES/ CERTIFICATES

Certified Electronics Technician (ISCET)
AC29332

ICC 9056427

LADBS P038531

40-Hr. OSHA
Hazwoper

OSHA 10-Hr.
Construction
Industry Course

ACI

First Aid / CPR

RSO



MIKE RASTEGAR

Materials Testing

Mr. Rastegar is a detail-oriented Construction Inspector with more than 16 years of public works inspection experience serving as both a resident inspector and a geotechnical and materials deputy inspector. He has completed a wide variety of projects, including both horizontal (street, sewer, water and drainage improvement), and vertical (building and structural improvement) projects. Mr. Rastegar also has experience in plan review and value engineering.

Project Experience

Crowther Sanitary Sewer Pipeline Replacement

CITY OF PLACENTIA | PLACENTIA, CA

Special Inspector. Our team is providing construction management, inspection services and materials testing services for the Crowther Sanitary Sewer Pipeline Replacement project. The scope of work includes replacement of approximately 7,400 LF of gravity sewer pipeline in Crowther Avenue, Placentia Avenue, and Orangethorpe Boulevard, located within the Cities of Placentia and Fullerton. The work involves installation of 15-inch, 18-inch, and 22-inch PVC and fused HDPE sewer pipeline and manholes. NV5 has spearheaded the required coordination to Public Health Department and Golden State Water Company for those areas where the water/sewer separation cannot be met for variances with alternate construction of the sewer pipeline. The work also includes reconnection into all of the existing gravity mains and service laterals with a terminus tie-in connection at the existing Orange County Sanitation District's trunk line on State College Boulevard. The project – which includes a jack and bore encasement crossing underneath the 57 freeway, BNSF ROW, in Caltrans right-of-way – involves coordination with multiple agencies, including Caltrans, the Orange County Sanitation District, Golden State Water, Department of Health Services, the City of Fullerton, and other utility and governmental agencies. Working in high-traffic areas, as well as a jack-and-bore crossing underneath the Orange County Flood Control District's flood control channel and a jack-and-bore crossing underneath the BNSF railroad, and multiple crossings of Southern California Gas Co.'s high-pressure gas feeder, are among the project's challenges. NV5 is providing Construction Management, full-time Inspection and Materials Testing Services for this project.

Hacienda Road Remedial Grading and Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS

Special Inspector. NV5 provided construction management and inspection services for the Hacienda Road Remedial Grading and Street Improvement project. The project included construction of new PCC drainage gutter and headwall, AC berm and AC paving. NV5 also provided geotechnical/materials testing and deputy inspection services for this project.

FY 2020-21 Street Improvements

CITY OF LA HABRA HEIGHTS | LA HABRA HEIGHTS

Special Inspector. NV5 provided construction management and inspection services for the City's FY 2020-21 Street Improvements project. The scope of work included street reconstruction and resurfacing, installation of AC berms, removal and construction of curb and gutter, utility adjustments, and traffic signage and striping. NV5 also provided geotechnical/materials testing and deputy inspection services for this project.

Indiana Street Water Improvements

CITY OF EL SEGUNDO | EL SEGUNDO, CA

Special Inspector. Our team provided construction inspection services and materials testing for the Water Main Improvements on Indiana Street between E. Holly Avenue and E. Mariposa Ave. The improvements include the construction of 10-inch ductile-iron water main, and 6-inch and 4-inch ductile-iron water main or laterals; installation of gate valves and boxes; construction of new water service connections; abandoning existing water mains; providing uninterrupted water service during construction; providing traffic control; potholing; coordination with utility agencies; survey; trenching; trench paving; and striping. Materials testing included compaction testing of soil, aggregate base and asphalt and sampling and laboratory testing of soil, asphalt and Portland cement concrete.

L.A. County Sanitation District (JWPCP)

CARSON, CA

Senior Field Inspector/Technician. Mr. Rastegar managed and inspected all phases of construction, including on- and off-site improvements, including street and parkway improvements. He supervised subcontractors and interfaced with owners, architects and engineers to keep the project within schedule and budget

Alpine Recreational Center

LADBS

Senior Field Inspector/Technician. Mr. Rastegar inspected this hillside project and grading per LADBS design and specs. He observed the drilling process of over 70 Cast-in-place piles and created pile logs and identified various soil types. He observed structural backfill and performed various density tests as required.

March Air Reserve Base Reclamation & Recycled Water Facility Upgrade

WESTERN MUNICIPAL WATER DISTRICT | MORENO VALLEY, CA.

Field Technician. Mr. Rastegar provided inspection, observation, and testing services during grading, performed batch plant inspection, performed materials testing, sampling and testing of structural concrete placement and provided asphalt paving inspection and testing for this project.

Groundwater Replenishment Pipeline, Unit II

ORANGE COUNTY WATER DISTRICT | ORANGE COUNTY, CA

Senior Field Technician. Mr. Rastegar provided geotechnical recommendations and supervised backfilling and shoring operations for the project. The pipeline included 66- to 78-inch diameter concrete reinforced pipe. It was designed to carry highly treated wastewater from the OCSD treatment plant in Fountain Valley to the Kraemer and Miller Spreading Basins in Anaheim, where the treated effluent will recharge the groundwater basin. The pipeline crossed under the 5, 22, 57, and 91 freeways, Union Pacific and OCTA/SCRRRA railroad tracks and 20 arterial roadways. He prepared the compaction report and performed material inspection and laboratory testing. Services included are field density testing, aggregate base and asphalt concrete testing.

CONTACT INFO

bocasio@
pacificresources
services.com

EXPERIENCE

25+ years

EDUCATION

M.P.A. Public Affairs

B.S. Urban & Regional
Planning

Valley Leadership
Institute

BENJAMIN OCASIO

Labor Compliance (*Pacific Resources Services*)

Mr. Ocasio has more than 25 years of years of experience providing prevailing wage monitoring and enforcement services, Project Labor Agreement/Project Stabilization Agreement, workforce and business outreach services, and Disadvantaged Business Enterprises compliance services on numerous large public works projects throughout Southern California. He began his prevailing wage career as a Management Assistant with the City of Los Angeles Office of Contract Compliance. He also received training as a Caltrans Inspector.

Project Experience

Lambert Park Improvements

CITY OF EL MONTE | EL MONTE, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance services for this 9-acre park and playground project. Improvements include construction of a new CMU concession and restroom building; hardscape, decorative paving, decomposed granite walking and jogging path, and play surfacing; landscaping and irrigation; playground and play equipment; exercise areas and equipment; shade structures and miscellaneous site furnishings; site lighting; site drainage; on- and off-site utilities; renovation of an existing maintenance building; new turf for athletic fields (soccer fields and baseball diamonds); and renovation of existing AC parking lot.

Bellflower Boulevard and Alondra Boulevard Rehabilitation

CITY OF BELLFLOWER | BELLFLOWER, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance and funding oversight services for this \$1.4M federally funded street improvement project. The project included reconstruction and resurfacing of AC pavement, installation of new traffic loops, adjustment of utilities to grade, and new traffic signage and striping.

Central Avenue Pavement Rehabilitation (Phase II)

CITY OF COMPTON | COMPTON, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance services for the Central Avenue Pavement Rehabilitation (Phase II) project. The project includes Cold-In-Place Recycling and Cement Treatment of AC structural section; coldmill and overlay; reconstruction of PCC sidewalks, driveways, curb and gutter, and ADA curb ramps; traffic loop replacement; utility adjustments; and traffic striping and signage.



Lambert Park Improvements

CITY OF EL MONTE | EL MONTE, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance services for this 9-acre park and playground project. Improvements include construction of a new CMU concession and restroom building; hardscape, decorative paving, decomposed granite walking and jogging path, and play surfacing; landscaping and irrigation; playground and play equipment; exercise areas and equipment; shade structures and miscellaneous site furnishings; site lighting; site drainage; on- and off-site utilities; renovation of an existing maintenance building; new turf for athletic fields (soccer fields and baseball diamonds); and renovation of existing AC parking lot.

Bellflower Boulevard and Alondra Boulevard Rehabilitation

CITY OF BELLFLOWER | BELLFLOWER, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance and funding oversight services for this \$1.4M federally funded street improvement project. The project included reconstruction and resurfacing of AC pavement, installation of new traffic loops, adjustment of utilities to grade, and new traffic signage and striping.

Central Avenue Pavement Rehabilitation (Phase II)

CITY OF COMPTON | COMPTON, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance services for the Central Avenue Pavement Rehabilitation (Phase II) project. The project includes Cold-In-Place Recycling and Cement Treatment of AC structural section; coldmill and overlay; reconstruction of PCC sidewalks, driveways, curb and gutter, and ADA curb ramps; traffic loop replacement; utility adjustments; and traffic striping and signage.

University Drive Widening

CITY OF IRVINE | IRVINE, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance services for the University Drive Widening (from Campus Drive to MacArthur Boulevard) project, which included parkway improvements, street improvements, storm drain improvements, water improvements, and landscape and irrigation for the adjacent bike trail.

Robinson Park Rec Center Renovation

CITY OF PASADENA | PASADENA, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance services for the renovation of Robinson Park Recreation Center. The \$12.2M project consists of the demolition and reconstruction of the Recreation Center's approximately 9,000-square-foot multipurpose room, administrative offices, commercial kitchen, open courtyard, restrooms, conference rooms, an approximately 4,900-square-foot addition of fitness and dance rooms, storage and common areas, children's playground and an intensive structural seismic upgrade of the Recreation Center's existing 7,300-square-foot gymnasium.

Cameron Avenue Pavement Rehabilitation

CITY OF WEST COVINA | WEST COVINA, CA

Labor Compliance. As a subconsultant to NV5, Pacific Resources Services provided labor compliance services for the rehabilitation of Cameron Avenue from Azusa Avenue to Barranca Street, approximately 7,600 LF. Improvements included reconstruction of ADA ramps and surface mounted truncated domes; reconstruction of sidewalks, driveways, and curb and gutter; reconstruction of PCC bus pad, PCC spandrel and cross gutter; full-depth roadway section reconstruction; crack sealing, edge grind and ARHM overlay; adjustment of utilities; replacement of traffic loops; and signing and striping.

**EXHIBIT B
APPROVED FEE SCHEDULE**

(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

H. SCHEDULE OF HOURLY RATES

Fee Schedule

The Schedule of Hourly Rates will remain fixed for the term of the PSA.



CONSTRUCTION SERVICES	HOURLY RATE**
Project Manager	\$210
Senior Construction Manager	\$200
Construction Manager	\$185
Senior Office Engineer	\$150
Office Engineer	\$125
Construction Inspector	\$164
Construction Administration	\$95
REIMBURSABLE EXPENSES	COST
Reproduction	Cost
Consultant Services	Cost + 15%
Automobile Transportation	per IRS standard
Delivery, Freight, Courier	Cost
Agency Fees	Cost
Commercial Travel	Cost

* Assumes prevailing wages are applicable for field work.

** Regular rates. Work in excess of 8 hours and work on Saturdays will be billed at 1.5 times the regular rate. Work in excess of 12 hours and work on Sundays and Holidays will be billed at 2 times the regular rate.

H. SCHEDULE OF HOURLY RATES

GEOTECHNICAL FEE SCHEDULE

PROFESSIONAL STAFF	
Personnel	
Administration Staff	\$75.00/hr.
Field Supervisor	\$150.00/hr.
CQA Manager	\$150.00/hr.
Senior CQA Manager	\$170.00/hr.
Staff Engineer / Geologist	\$120.00/hr.
Senior Staff Engineer / Geologist	\$135.00/hr.
Project Manager / Engineer / Geologist	\$155.00/hr.
Senior Engineer / Geologist	\$185.00/hr.
Associate Engineer / Geologist	\$205.00/hr.
Senior Principal Engineer / Geologist	\$245.00/hr.
FIELD STAFF (Prevailing Wage)	
Soil / ACI Technician I	\$136.00 /hr.
Field Supervisor	\$138.00 /hr.
ICC Special Inspector I (Concrete, Masonry, Steel, Bolt, Fireproofing)	\$138.00 /hr.
Certified Welding Inspector I	\$138.00 /hr.
NDT Technician	\$141.00 /hr.
Laboratory Technician (Non Field)	\$94.00 /hr.
Ground Penetrating Radar (Technician and Equipment)	\$204.00 /hr.
Coring Equipment Fee	\$83.00 /hr.
Torque/Pull Testing (Technician and Equipment)	\$149.00 /hr.
"Wildcat", 35-lb hammer Dynamic Cone Penetrometer (DCP) with tech	\$453.00 /hr.
Lightweight 5-lb Gas Dynamic Cone Penetrometer (DCP) equip with tech	\$221.00 /hr.
Seismic Refraction Survey Using Geode 24-Channel Seismodule	\$3,500.00 LS
Fall of Potential Ground Testing (Ground Rod Test) - Initial Test	\$1,100.00 LS
Fall of Potential Ground Testing (Ground Rod Test) - Subsequent Test	\$663.00 LS
Sample Pick-Up (Non-Prevailing Wage)	\$94.00 /hr.
Nuclear Density Gauge	\$40.00 /day
Vehicle Fee	\$50.00 /day
LABORATORY FEE SCHEDULE	
Asphalt Concrete	
Asphalt Mix Design Review	\$394.00/ea.
Hveem Stability	\$226.00/ea.
Hveem Unit Weight Sample Requiring Compaction	\$210.00/ea.
Marshall Stability, Flow & Unit Weight	220.00/ea. (per test specimen)
Maximum Theoretical Unit Weight (Rice)	\$220.00/ea.
Extraction - Ignition Oven (including gradation)	\$257.00/ea.
Percent Swell	\$168.00/ea.
Unit Wt Compacted Sample (Specific Gravity)	\$100.00/ea.
Aggregates	
Absorption Test, Coarse Aggregate	\$57.00/ea.

H. SCHEDULE OF HOURLY RATES

LABORATORY FEE SCHEDULE (CONTINUED)	
Absorption Test, Fine Aggregate	\$57.00/ea.
Clay Lumps & Friable Particles	\$142.00/ea.
Cleanness Value	\$168.00/ea.
Crushed Particles, Percent	\$215.00/ea.
Durability Index, Coarse Aggregate	\$137.00/ea.
Durability Index, Fine Aggregate	\$137.00/ea.
Abrasion Resistance by LA Rattler	\$215.00/ea.
Organic Impurities in Sand	\$84.00/ea.
Sieve Analysis Coarse Aggregate	\$105.00/ea.
Sieve Analysis Coarse & Fine Aggregate (includes Wash)	\$147.00/ea.
Sodium Sulfate Soundness (5 cycle test per primary size)	\$410.00/ea.
Specific Gravity, Fine Aggregate	\$100.00/ea.
Specific Gravity, Coarse Aggregate	\$89.00/ea.
Unit Weight (per cubic foot) Voids in Aggregate	\$79.00/ea.
Rock Core (Compressive Strength)	\$100.00/ea.
<i>Structural/Reinforcing Steel</i>	
Headed Rebar Tensile Test - No. 8 Bar and Smaller <	\$121.00/ea.
Headed Rebar Tensile Test - No. 9 Bar to No. 11	\$147.00/ea.
H. S. Bolt Conformance- Bolt, Nut & Washer (DSA)	\$504.00/ea.
Mechanically Spliced Reinforcing Steel - No. 8 Bar and Smaller <	\$210.00/ea.
Mechanically Spliced Reinforcing Steel - No. 9 Bar to No. 11	\$226.00/ea.
Mechanically Spliced Reinforcing Steel - No. 14	\$247.00/ea.
Mechanically Spliced Reinforcing Steel - Slippage	\$44.00/ea.
Mechanical Tests, Hardness Test, Rockwell	\$124.00/ea.
Prestressed Steel, Tensile Test, Strand (7-wire Coated)	\$247.00/ea.
Prestressed Steel, Tensile Test, Strand (7-wire Uncoated)	\$289.00/ea.
Reinforcing Steel, Tensile Test - No. 8 Bar and Smaller <	\$100.00/ea.
Reinforcing Steel, Tensile Test - No. 9 Bar to No. 11	\$113.00/ea.
Reinforcing Steel, Tensile Test - No. 11 Bar and Greater >	Quote
Reinforcing Steel, Bend Test	\$79.00/ea.
Spray-applied Fireproofing Density Tests	\$116.00/ea.
Structural Steel, Tensile - Up to 200,000 lbs.	\$168.00/ea.
Structural Steel, Bend Test	\$110.00/ea.
Welded Specimens, Tensile Test	\$142.00/ea.
Chemical Analysis	Quote
Machining Costs If Required	\$84.00/hr.
<i>Masonry</i>	
Absorption Test, Brick	\$68.00/ea.
Compression Test, Composite Prism	\$194.00/ea.

H. SCHEDULE OF HOURLY RATES

LABORATORY FEE SCHEDULE (CONTINUED)	
Compression Test, Brick	\$58.00/ea.
Compression Test, Blocks	\$100.00/ea.
Compression Test, Cores (does not include Coring for samples)	\$84.00/ea.
Compression Test, Grout / Mortar	\$39.00/ea.
Masonry Block Conformance (Does not include shrinkage)	\$504.00/ea.
Modulus of Rupture, Brick	\$58.00/ea.
Moisture as Received, Brick	\$58.00/ea.
Saturation Coefficient Brick	\$58.00/ea.
Unit Weight & Absorption, Block	\$84.00/ea.
Efflorescence, Block or Brick Only	\$84.00/ea.
Linear Shrinkage	\$284.00/ea.
Masonry Core Shear Test	\$137.00/ea.
Roofing	
Roofing Tile Absorption (Set of 5)	\$284.00/ea.
Roofing Tile Strength Test (Set of 5)	\$284.00/ea.
Soils	
Soil Processing Fee (per sample)	\$23.00/ea.
Chloride Content of Soil	\$89.00/ea.
Consolidation (up to 9 loads)	\$310.00/ea.
Direct Shear (undisturbed ring specimens)	\$284.00/ea.
Direct Shear (remolded specimens)	\$331.00/ea.
Expansion Index	\$179.00/ea.
Proctor (per curve) - 4-inch mold	\$221.00/ea.
Proctor (per curve) - 6-inch mold	\$295.00/ea.
Rock Correction (if required)	\$79.00/ea.
Moisture Content / Dry Density	\$44.00/ea.
Organic Matter	\$84.00/ea.
Plasticity Index/Liquid Limit (Atterberg Limit)	\$168.00/ea.
R-value (minimum 3 points)	\$357.00/ea.
Resistivity & pH of Soil	\$189.00/ea.
Sand Equivalent	\$105.00/ea.
Sieve Analysis	\$140.00/ea.
Sieve Analysis, with Hydrometer	\$284.00/ea.
No. 200 Mesh Wash Particle Size Gradation	\$100.00/ea.
Sulfate Content of Soil	\$89.00/ea.
Thermal Resistivity of Soil (including 1 proctor curve)	\$1365.00/ea.
Concrete	
Compression Test, 4x8 Cylinder	\$34.00/ea.
Compression Test, 6x12 Cylinder	\$36.00/ea.
Compression Test Gunite / Shotcrete, (3 Cores/Panel, Coring Included)	\$441.00/ea.

H. SCHEDULE OF HOURLY RATES

LABORATORY FEE SCHEDULE (CONTINUED)	
Compression Test, Core (incl sample prep)	\$84.00/ea.
Compression Test, Lightweight Concrete Fill	\$56.00/ea.
Compression Test, Non-shrink Grout Cubes	\$56.00/ea.
Concrete Flexural Test	\$100.00/ea.
Concrete Mix Design (revision or review)	\$394.00/ea.
Drying Shrinkage (3 specimens – 28 days)	\$394.00/ea.
Modulus of Elasticity, Static	\$284.00/ea.
Splitting Tensile Strength	\$110.00/ea.
Thermal Resistivity Testing of Concrete / FTB	\$509.00/ea.
Unit Weight, Lightweight Concrete Fill	\$84.00/ea.
GENERAL TERMS AND CONDITIONS	
<p>Testing Samples - There will be a 50% premium charge for “rush/priority” testing. This testing laboratory agrees to exercise reasonable care in obtaining, preserving and caring for the samples to be tested, but assumes no responsibility for damages, either direct or consequential, which arise or are alleged to arise from loss, damage or destruction of samples due to circumstances beyond this testing laboratory's control. Samples are discarded after testing unless requested otherwise in writing by the client.</p>	
<p>Scheduling - A minimum of 24 hours' notice is requested to schedule personnel.</p>	
<p>Engineering Review/Report Preparation – Reasonable engineering and project management time will be included for scheduling, report review, and data evaluation.</p>	
<p>Minimum Charges for Material Testing and Inspections – Hours will be charged upon arrival to jobsite, unless equipment from the laboratory is required, then hours will be charged portal to portal per Prevailing Wage requirements, as dictated by the Department of Industrial Relations (DIR). All rates are based upon a 4-hour minimum charge for assignments of up to 4 hours. Eight hours will be charged for work performed over 4 hours up to 8 hours. Work performed over 8 hours will be billed in one-hour increments. A 4-hour minimum will apply for unscheduled cancellations and inspection canceled after 3 p.m. the day prior to the inspection.</p>	
<p>Per Diem and Travel Expenses – Actual Cost plus 10%</p>	
<p>Overtime Rates – Work in excess of 8 hours in one day will be charged a premium of 1.5 times the quoted rates. Work over 40 hours in one week will be charged at 1.5 times the quoted rate. Work over 12 hours in one day or over 8 hours on the 7th consecutive day or worked holidays will be charged at 2.0 times quoted rates. NV5, Inc. observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Should a holiday fall on Saturday or Sunday, the closest previous or following regular work day will be observed for the holiday.</p>	
<p>Mileage – Mileage will be charged at IRS Rate per mile.</p>	
<p>Outside Services / Subcontractors – Cost plus 15% will be charged for any work not directly performed by NV5 or for any materials procured.</p>	
<p>This Fee Schedule contains only the basic services performed by this office and is not a complete listing. Do not hesitate to call for a quotation or proposal if your service needs are not listed herein.</p>	

H. SCHEDULE OF HOURLY RATES



ON-CALL PROJECTS

PACIFIC RESOURCES SERVICES		
LABOR RATES FROM 1/1/2024 THROUGH 12/31/2024*		
Staff		Hourly Rate
Benjamin Ocasio	Lead Labor Compliance Analyst	\$146.80
Evan Ocasio	Labor Compliance Analyst	\$124.21
Monica Mendez	Lead Site Visits	\$101.63
Morita Capili	Office Support	\$79.05

*Rates will remain fixed during the duration of the agreement.

All hourly costs are fully burdened. There are no additional costs (such as mileage, communication, etc.) to our client.

11421 Lambert Avenue | El Monte, CA 91732

T: (626) 800-4006 | F: (626) 800-4140

Email: Info@pacificresourceservices.com

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
PACIFICA SERVICES, INC.

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Pico Rivera, a California municipal corporation (“City”) Pacifica Services, Inc. (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

2. RECITALS

2.1 City has determined that it requires professional services from a consultant to provide on-call construction management services.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “A” and incorporated herein by this reference.

3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in the Consultant’s February 7, 2024 proposal to City attached hereto as Exhibit “B.”

3.3 “Commencement Date” : March 26, 2024

3.4 “Expiration Date” : June 30, 2029

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the Parties or terminated in accordance with Section 22 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$2,500,000, Two Million Five Hundred Thousand Dollars, unless specifically approved in advance, in writing, by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City of Pico Rivera business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality

of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified and registered to do business in the State of California pursuant to sections 2105 and 17708.02 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date of this Agreement if both: (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Jeffery, Chief Operating Officer, shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made to Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant. If any state, federal, or local law requires mandatory copyright protection for Consultant's work product, City shall comply with such laws to the extent feasible.

12. INDEPENDENT CONSULTANT

12.1 Consultant is, and shall at all times remain as to City, a wholly independent consultant. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City. 12.2 The Parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship, joint-employer relationship, or any other relationship between Consultant or Consultant's employees except as set forth in this Agreement.

12.2 City shall have no direct or indirect control over Consultant's employees or sub-consultants with respect to wages, hours, and working conditions. In addition, City shall not deduct from the Compensation paid to Consultant any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Consultant, Consultant's employees or subconsultants. City shall have no responsibility to provide Consultant, its employees or subconsultants with workers' compensation insurance or any other insurance.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. NON-LIABILITY OF CITY OFFICIALS AND EMPLOYEES

No official or employee of the City shall be personally liable to Consultant in the event of any default or breach by City, or for any amount which may become due to Consultant.

15. INDEMNIFICATION

15.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and

protect City as set forth herein. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subconsultants in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

15.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 15 or related to Consultant's failure to either: (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

15.4 The obligations of Consultant under this Section 15 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

15.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 15 from each and every subconsultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subconsultants or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs

and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice and expert witness fees and consultant fees.

15.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

15.7 **PERS ELIGIBILITY INDEMNITY.** In the event that Consultant or any employee, agent, or subconsultant of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subconsultants, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subconsultants providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

16. INSURANCE

16.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

16.1.1 Comprehensive general liability, and Umbrella or Excess Liability Insurance covering all operations by or on behalf of Consultant providing insurance for bodily injury liability and property damage liability for the following and including coverage for:

16.1.1.1 Premises, operations, and mobile equipment

16.1.1.2 Products and completed operations

16.1.1.3 Broad form property damage (including completed operations)

16.1.1.4 Explosion, collapse, and underground hazards

16.1.1.5 Personal Injury

16.1.1.6 Contractual liability

in the amount of One Million Dollars (\$1,000,000) per occurrence combined single limit; Two Million Dollars (\$2,000,000) aggregate for products/completed operation; Two Million Dollars (\$2,000,000) general aggregate (General aggregate must apply separately to Consultant's work under this Agreement.); and Five Million Dollars (\$5,000,000) umbrella or excess liability.

16.1.2 Automobile Liability Insurance for owned, hired and non-owned vehicles utilized by Consultant, its employees or subconsultants, in the amount of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

16.1.3 Worker's Compensation Insurance as required by the laws of the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

16.1.4 Professional Liability Insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence of claim/ Two Million Dollars (\$2,000,000) in the aggregate.

16.2 Consultant shall require each of its subconsultants, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

16.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

16.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either: (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

16.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such

certificate(s).

16.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

16.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

16.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

16.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subconsultants, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

16.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

16.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 15 of this Agreement.

16.12 If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

17. MUTUAL COOPERATION

17.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available to City for the proper performance of Consultant's services under this Agreement.

17.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

18. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

19. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile, email, or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Steve Carmona, City Manager
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016

If to Consultant:

Jeffrey Camacho, Chief Operating
Officer
Pacifica Services, Inc.
106 South Mentor Ave, Suite 200
Pasadena, CA 91106

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746

21. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 15 and Paragraph 17.2 of Section 17, of this Agreement shall survive the expiration or termination of this Agreement.

22. TERMINATION

22.1 City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered, as solely determined by the City, prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

22.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed, as solely determined by the City, at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

23. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

24. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

24.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subconsultant, or employment applicant because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subconsultants, employees, and employment applicants are treated without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race,

color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

24.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

25. WARRANTIES

25.1 Each Party has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement, or been provided with an opportunity to receive independent legal advice and has freely and voluntarily waived and relinquished the right to do so. Each Party who has not obtained independent counsel acknowledges that the failure to have independent legal counsel will not excuse such Party's failure to perform under this Agreement.

25.2 In executing this Agreement, each Party has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever.

25.3 It is agreed that each Party has the full right and authority to enter into this Agreement, and that the person executing this Agreement on behalf of either Party has the full right and authority to fully commit and bind such Party to the provisions of this Agreement.

26. CAPTIONS

26.1 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement.

26.2 Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

27. NON-WAIVER

27.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

27.2 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all of such other rights, powers or remedies.

27.3 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

28. COURT COSTS AND ATTORNEY FEES

In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees and expert witness fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

29. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

30. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

31. COUNTERPARTS

This Agreement may be signed in any one or more counterparts all of which taken together shall be but one and the same Agreement. Any signed copy of this Agreement or of any other document or agreement referred to herein, or copy or counterpart thereof, delivered by facsimile or email transmission, shall for all purposes be treated as if it were delivered containing an original manual signature of the Party whose signature appears in the facsimile or email and shall be binding upon such Party in the same manner as though an originally signed copy had been delivered.

32. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[This space is intentionally left blank]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“CITY”
CITY OF PICO RIVERA

“CONSULTANT”
PACIFICA SERVICES, INC.

Andrew C. Lara, Mayor

Jeffrey Camacho, Chief Operating Officer

Dated: _____

Dated: _____

ATTEST:

APPROVED AS TO FORM:

Cynthia Ayala, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

EXHIBIT A
SCOPE OF SERVICES

CITY OF PICO RIVERA

Proposal for On-Call Construction Management and Inspection Services

FEBRUARY 7, 2024



PACIFICA



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Pacifica does not have any requested exceptions to the provisions and conditions of this RFP to include in the Appendix section of our proposal. As required, our signed Non-Collusion Affidavit is included in our Appendix.

PICO RIVERA
CITY HALL

A. LETTER OF OFFER

A. LETTER OF OFFER

February 7, 2024

Attn: Noe Negrete, Director of Public Works
City of Pico Rivera
6615 Parsons Boulevard
Pico Rivera, CA 90670-3658

RE: PROPOSAL FOR ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

Dear Mr. Negrete,

The City of Pico Rivera (City), is seeking to establish qualified vendor lists to streamline the existing procurement process, enabling informal bidding opportunities and providing an established bench of consultants to augment its in-house resources. Selected consultants will support the City, providing expertise and dedicated resources for a range of professional services to deliver critical projects and programs throughout the City and region.

Pacifica Services, Inc. (Pacifica) is excited to submit our proposal for this procurement to provide comprehensive professional construction management and inspection services. Our team has met with City staff and has an in-depth understanding of your needs and expectations for successful project and program delivery under this on-call contract. We will deliver the technical expertise, dedicated staffing resources, and our proactive management approach to ensure your projects are delivered on schedule, within budget. The Pacifica team will provide the City with the following additional key benefits:

TECHNICAL EXPERTISE AND CAPABILITIES

Pacifica combines technical capabilities and expertise with a strong understanding of public policy and infrastructure development. Our team is comprised of recognized industry leaders in construction, program and project management, as well as inspection, labor compliance, and staff augmentation services. We are a financially stable firm with a

proven track record of providing the highest quality services to public agencies and local municipalities. As a full-service construction and program management firm, we bring key expertise in the City's anticipated scope of services, including construction management and inspection, labor compliance, project controls, utility coordination, risk management, quality assurance and quality control (QA/QC), commissioning, and project close-out.

A LOCAL AND DEDICATED TEAM

Pacifica offers the City a well-rounded team that is not only technically competent but is also a proven partner to local cities, counties, municipalities and other public works agencies throughout California, providing comprehensive construction management and inspection services, program and project management, labor compliance, and staff augmentation services. We have delivered a full range of projects at the local level, and have been involved in some of the largest capital improvement and bond programs in California, delivering results that consistently exceed the expectations of our clients. We have an established track record of successfully delivering public works projects on schedule and within budget, while looking for ways to help our clients implement best practices and realize their strategic long-term plans and goals.

Our expertise with similar on-call project delivery for public works capital improvement programs, coupled with our experience and knowledge of the region's local infrastructure, regulatory agencies, and key stakeholders, will ensure that we hit the ground running on all of our tasks. We know what it takes to bring projects to the finish line while minimizing interruptions to impacted businesses and property owners. We are invested in our local communities and dedicated to serving the City on your upcoming projects.

CLIENT SATISFACTION

We are committed to providing our clients with exceptional service and exceeding expectations on each project. By submitting our proposal, we commit to provide the City with a dedicated and responsive team of professionals who will promptly respond to your requests for the duration of this contract. We ensure the City that all designated key staff will be available to the extent proposed for the contract duration, and will not be removed or replaced without the City's concurrence.

REQUIRED STATEMENTS AND ACKNOWLEDGEMENTS

- › Identification of firm: Pacifica Services, Inc. 106 South Mentor Avenue, Suite #200, Pasadena, CA 91106 | 626.405.0131
 - › Name, title, address, and telephone number of the contact person identified during period of qualification evaluation: Jeffrey Camacho, Chief Operating Officer. 106 South Mentor Avenue, Suite #200, Pasadena, CA 91106 | 626.405.0131
 - › Federal Tax ID or SS: 95-3413066
 - › We have received and acknowledged all addenda released by the City as part of this procurement. We acknowledge that Pacifica (Consultant) is obligated by all addenda to this RFP.
 - › Our proposal is a firm offer to provide services as outlined in the City's scope of work, and that our proposal will remain valid for not less than 90 days from the date of submittal.
 - › Identification of all proposed sub-consultants, including legal name of the company, address and contact person:
 - Anser Advisory Management, LLC dba Anser Advisory part of Accenture 1003 East 4th Place Los Angeles, CA 90013 | 805.459.7697 Tyson Atwood, Senior Vice President
 - AIX Civil Design, Inc. 235 E Broadway, Suite 960 Long Beach CA 90802 | 714.348.6344 Arturo Vivar, Principal
 - Atlas Technical Consultants LLC 811 Wilshire Boulevard Suite #1410 Los Angeles, CA 90017 | 714.299.5578 Damian Becerra, Vice President
 - Vicus Planning 811 Wilshire Boulevard Los Angeles, CA 90017 | 562.477.0987 Monica Villalobos, President, Principal
 - Ohana Vets, Inc. 419 Main Street, Suite 320 Huntington Beach, CA 92648 Kala Anderson, President | 805.285.5330
 - D'Leon Consulting Engineers 3605 Long Beach Blvd., Suite 235 Long Beach CA, 90807 | 562.989.4500 Borja Leon, President and Principal
- › As Chief Operating Officer and Principal in Charge, I am authorized to bind Pacifica to the terms of this RFP and the Professional Services Agreement contract. We have reviewed the City's insurance requirements outlined in the RFP and affirm that we can provide the required insurance certificates prior to executing the PSA.
 - › As our authorized signatory, I attest and affirm that all information, statements and content, submitted with this proposal is true and correct.

Sincerely,

PACIFICA SERVICES, INC.

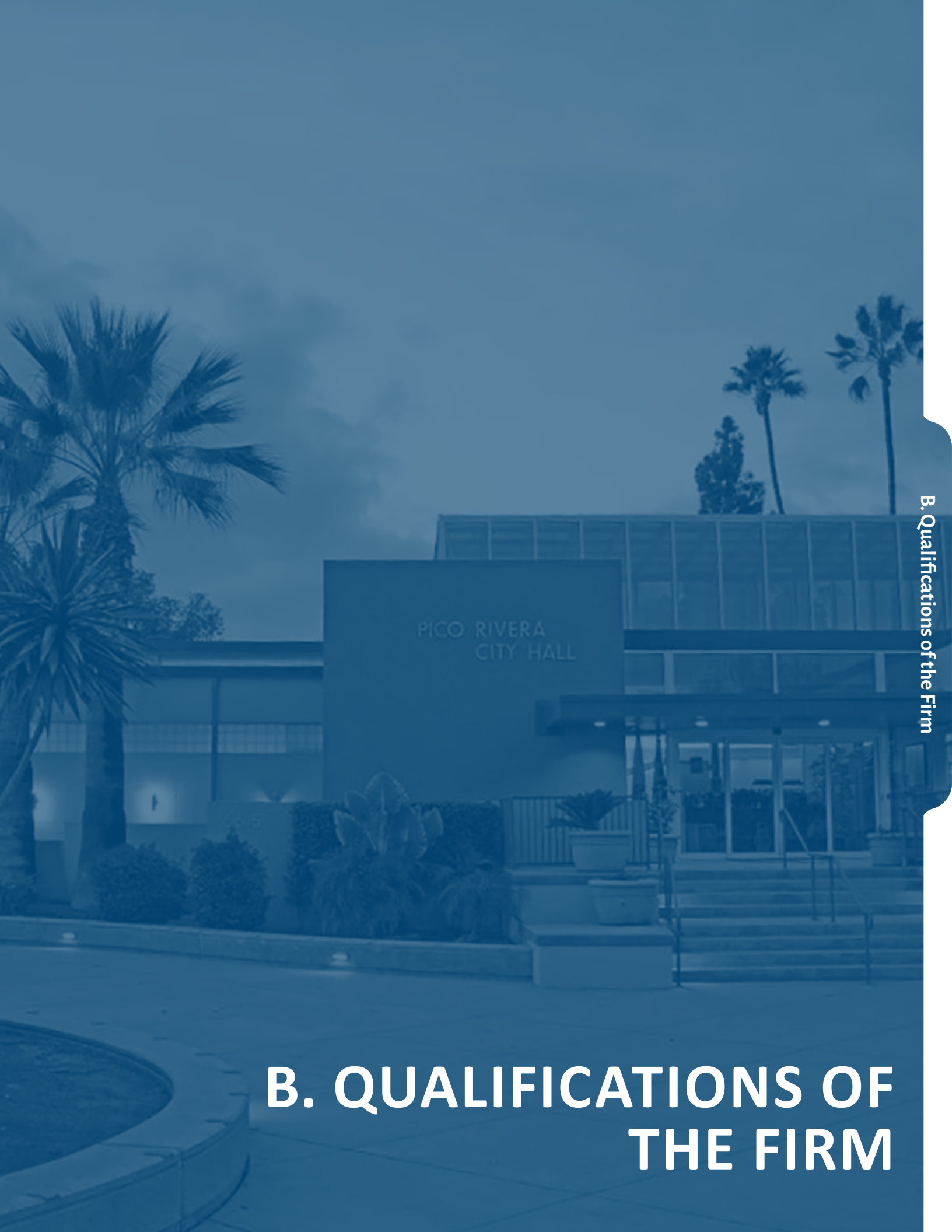


Jeffrey Camacho
Chief Operating Officer/Principal-in-Charge

PRIMARY CONTACT INFORMATION

- › Jeffrey Camacho
Chief Operating Officer
- › 626.405.0131
- › jcamacho@
pacificaservices.com





B. QUALIFICATIONS OF THE FIRM

B. QUALIFICATIONS OF THE FIRM

FIRM PROFILE

Pacifica Services, Inc. (Pacifica) serves the full range of public agencies and municipalities throughout California, providing expertise in construction management, project and program management for public works capital improvement projects and facilities, overseeing the delivery of projects from planning to closeout.

Our expertise includes managing project teams, engaging and collaborating with stakeholders to build positive and collaborative working partnerships, preparing comprehensive work plans to accomplish work of program portfolios, developing and proactively managing aggressive schedules, developing and managing budgets and ensuring quality through all phases of project and program delivery.

Our collaborative culture promotes exceptional communication, sound decision making and strong management of information flow, and leverages our intimate knowledge of current market and supply chain challenges.

Pacifica offers the City a diverse, comprehensive and multidisciplinary team of professionals with experience in construction and project management services for public agencies including cities, counties and other local municipalities. We bring a long history of delivering a capital improvement programs and projects for similar agencies, including the cities of Pasadena, El Monte, Inglewood, Glendale and Victorville, as well as Los Angeles County Public Works, Los Angeles Bureau of Engineering, water districts, local utility purveyors and higher education school districts.

Our team also has extensive experience utilizing both traditional and non-traditional delivery methods such as design-bid-build, design-build, construction management multi-prime, and Job Order Contracting (JOC) contracts.

On the following pages, we have provided an overview of our relevant experience, highlighted representative projects, and supportive client references who will attest to our technical expertise and our capabilities in delivering similar projects on schedule, within budget.

ABOUT PACIFICA

- › Form of Organization: California Corporation
- › MBE Certified
- › Year Founded: 1979
- › Office Locations (1):
 - 106 South Mentor Avenue, Suite #200, Pasadena, CA 91106
 - 276 employees
- › Number of Employees: 276

KEY SERVICES OFFERED AND AREAS OF EXPERTISE

- › Construction management and inspection services
- › Program and project management for Capital Improvement Programs
- › Planning and design management
- › Drainage, stormwater, and water quality
- › Utilities coordination
- › Regulatory agency and key stakeholder coordination
- › Intimate knowledge of federal, state and local codes, policies and procedures

PREVIOUS PROJECT DELIVERY WITH SUBCONSULTANT TEAMING PARTNERS

Pacifica will provide the City with a complete, well-rounded team of professionals who bring key expertise in their respective focus areas. Our team includes valued subconsultant teaming partners with whom we have a long history of successful project delivery, as well as new teaming partners who will bring added value to the City's projects. Below is a list of previous projects on which Pacifica and our subconsultants have worked together. Each sample project includes a brief summary of the roles and responsibilities of each party.

- › **Program Management/PDA Oversight Services for Sepulveda Transit Corridor Project, Los Angeles County Metropolitan Transportation Authority**
Project Roles and Responsibilities:
Pacifica: Project Controls
Anser Advisory: Prime Consultant
Vicus: Public Outreach
- › **Electric Bus Operations and Maintenance Facility, Anaheim Transit Network**
Project Roles and Responsibilities:
Pacifica: Labor Compliance
Anser Advisory: Prime Consultant
- › **On-Call Project Management CMSS, Port of Long Beach**
Project Roles and Responsibilities:
Pacifica: CMSS services for Capital Projects
Anser Advisory: Prime Consultant
AIX: CM/PM services
- › **Construction Management Services for Slope and Drainage Improvements at San Ysidro Yard, SANDAG**
Project Roles and Responsibilities:
Pacifica: Labor Compliance
Anser Advisory: Prime Consultant
- › **(ATMP) On-Call Project Management and Construction Management, Los Angeles World Airports**
Project Roles and Responsibilities:
Pacifica: Utilities (project management and coordination)
Vicus: Public Outreach
AIX: CM/PM services
- › **On-Call Construction and Program Management, Los Angeles Unified School District**
Project Roles and Responsibilities:
Pacifica: Prime Consultant
DeLeon: CM/PM Services
- › **On-Call Construction Management and Inspection Services, City of Santa Ana**
Project Roles and Responsibilities:
Pacifica: CM, Inspections, and Labor Compliance
Anser Advisory: Prime Consultant





FIRM'S FINANCIAL CONDITION

Pacifica Services, Inc. (Pacifica) has been in continuous operation with the same owner and operator for 45 years. Pacifica is financially stable and possesses a depth of capital resources to support our projects and services through our strong balance sheet, low levels of debt, optimal working capital levels and demonstrated operating performance in revenue and profit growth. Our consistent financial base and stability enhances our ability to provide ample resources for our clients and projects.

Pacifica is financially strong and has no conditions (i.e. - bankruptcy, pending litigation, outstanding claims in excess of twenty-five thousand dollars (\$25,000) for or against the firm; planned office closures or mergers) that would impede our ability to provide any on-call professional consulting services.

STRENGTH AND STABILITY OF THE FIRM

Pacifica has been serving our valued public agency clients for 45 years, and has consistently met or exceeded our clients' needs and expectations for successful program and project delivery on capital improvement programs.

Our clients will attest to our technical capabilities and our proven track record of adhering to budgets and meeting schedules on similar capital improvement projects. As an established, recognized industry leader in providing Construction Management, Inspection, Program and Project Management services, Pacifica has the staffing capacity and depth of resources to provide the City with the key and support staff that you will need to seamlessly deliver your upcoming projects on schedule, within budget.

Collectively, our team brings nearly 500 professional staff to the contract that are local to the City and the Los Angeles County area. With this strong bench of professionals and experts, we have formed our team with the right staff for the complete range of disciplines that will be available and responsive to meeting the City's specific needs on each project.

Pacifica, and our team of subconsultant partners, are invested in seeing the City's capital improvement program thrive, and we are committed to the successful delivery of your projects. Our key staff and project team resources will be available and responsive to ensure your needs and goals for this contract are met. Our multidisciplinary team is structured to ensure consistency and a seamless project delivery process.

ON-CALL PROJECT DELIVERY EXPERTISE

Pacifica provides the City with a team of experienced professionals who will be dedicated to the successful and timely delivery of your projects. We are experts in the management and delivery of on-call capital improvement programs with projects similar to those anticipated under this contract. We have served numerous public agencies and local municipalities including the Los Angeles County Metropolitan Transportation Authority, Los Angeles World Airports, Port of Long Beach, and the cities of Pasadena, South Pasadena, Inglewood, Glendale, El Monte and Victorville, to name a few. Below is a sampling of our current on-call contracts.

- › Los Angeles County Metropolitan Transportation Authority, On-Call Construction Management Services
- › City of South Pasadena, On-Call Project Management Services
- › Port of Long Beach, On-Call Project Management
- › Los Angeles World Airports, Project and Construction Management
- › SANDAG, On-Call Professional and Technical Construction Management and Engineering Services
- › North County Transit, On-Call Construction Management (Infrastructure & Facilities)
- › City of Pasadena, On-Call Project Management
- › City of Fontana, On-Call Project and Construction Management Services
- › City of Huntington Beach, On-Call Construction Management Services
- › Los Angeles Unified School District, On-Call Construction and Program Management Services
- › Los Angeles County Internal Services Department, Construction and Project Management Support Services



CONSTRUCTION AND PROJECT MANAGEMENT EXPERIENCE

Pacifica has extensive experience successfully delivering comprehensive construction, project and program management (CM/PM), inspections, labor compliance, and staff augmentation services, utilizing multiple integrated delivery methods for local cities, counties, municipalities and other public agencies throughout California.

Our team offers unparalleled expertise in managing construction projects and CIP programs from concept phase through construction and final close-out, with an intimate knowledge of the challenges that these types of projects often face. The highlighted projects below is a sampling of our experience on projects with relevant scope and project elements that are similar to those anticipated on your upcoming CIP projects.

CLIENT	PROJECT/PROGRAM NAME	KEY PROJECT ELEMENTS						
		CONSTRUCTION AND PROJECT MANAGEMENT	INSPECTION AND QA/QC	UTILITIES AND AGENCY COORDINATION	TRANSPORTATION/TRANSIT/STRUCTURES	DRAINAGE/WATERWAY FACILITIES	LABOR COMPLIANCE	PROGRAMMING AND PROJECT CONTROLS
Hollywood Burbank Airport	Airport Terminal Replacement Project	●	●	●	●			●
East Los Angeles College, Los Angeles Community College District	Aquatic Center Modernization Project	●	●	●			●	●
Los Angeles Valley College, Los Angeles Community College District	College Road North and South Stormwater and Roadway Project	●	●		●	●		●
City of Inglewood	Inglewood Transit Connector	●		●	●		●	●
City of South El Monte	Durfee Avenue and Thienes Avenue, Traffic Signal and Lighting Project	●	●	●	●			●
Los Angeles County Internal Services Division	Central Juvenile Hall Facilities Reinvestment Projects	●	●	●				●
UC Riverside*	Capital Improvement Program Infrastructure Modernization	●	●	●		●	●	●
Central Basin Municipal Water District	I-5 Relocation Project	●		●	●	●		●
San Gabriel Valley Municipal Water District	City of Industry Recycled Water Project (PKGS 1-4)	●	●	●	●	●	●	●
City of El Monte	Safe Routes to School (Cycles 2 & 8)	●	●	●	●	●	●	●

VICTORVILLE WELLNESS CENTER - INFRASTRUCTURE, FACILITIES AND CAMPUS IMPROVEMENTS PROJECT

Victorville, CA

The Victorville Wellness Center is and will be the first facility of its kind in San Bernardino County, providing the City of Victorville and the entire region, with a brand new campus, infrastructure and facilities designed to help the homeless population stabilize and rebuild their lives. This a local- and state-funded, 4.5-acre campus provides emergency shelter, interim housing, a recuperative care facility, medical clinic and wrap-around supportive services. Additional campus features include multiple restrooms and showers, recreation and lounge area, office spaces, kennel areas and a dog walk.

As the prime consultant, Pacifica was responsible for overall construction management, cost controls, project accounting, risk mitigation, project schedule, and served as the direct contact with the City of Victorville. Additional responsibilities include extensive coordination with the City, key stakeholders, and public agencies, including City Council Members and public utility providers (including Southern California Edison, Southwest Gas, and Victor Valley Wastewater Reclamation Authority) to ensure common interest in the project is maintained.

Pacifica also developed and maintained the project schedule and is responsible for monthly schedule update reviews as well as reviewing Time Impact Analysis submissions by the contractor. The Pacifica team has also been responsible for driving key decision-making efforts with City staff and stakeholders, organizing the work efforts of team members, and monitoring adherence to the project's standard operating procedures.

AGENCY/CLIENT

City of Victorville

COST/FEES

\$48M (Construction Value)

KEY SERVICES PROVIDED

- > Construction and project management
- > Safety and inspection
- > Project controls
- > Risk management
- > Utilities and agency coordination
- > Regulatory agency and stakeholder coordination
- > Public outreach
- > RFI management
- > Project close-out



CONSTRUCTION, PROGRAM AND PROJECT MANAGEMENT - CAPITAL IMPROVEMENTS PROGRAM

Los Angeles, CA

The Los Angeles Community College District (LACCD) comprises nine colleges that range in size from 22 to more than 450 acres and spans 882 square miles. It includes Los Angeles City College (LACC), East Los Angeles College (ELAC), Los Angeles Harbor College (LAHC), Los Angeles Mission College (LAMC), Los Angeles Pierce College (LAPC), Los Angeles Southwest College (LASC), Los Angeles Trade-Technical College (LATTTC), Los Angeles Valley College (LAVC), and West Los Angeles College (WLAC). LACCD's Building Program, which began in 2001 and is funded through more than \$13B in voter-approved bonds, seeks to modernize and renovate all nine colleges.

Pacifica has been providing LACCD with comprehensive construction management, inspection, project management, and staff augmentation services within the Program Management Office since 2001 for Measures B, J, LA and CC.

Our team is also providing comprehensive decision management, integrated process management, contract management and administration, planning and design management, QA/QC, program controls and reporting, risk management, dispute resolution support, finance and project team oversight, labor compliance and community outreach to numerous projects under this Program.

AGENCY/CLIENT

Los Angeles Community College District

COST/FEES

\$13B (Program Value)

KEY SERVICES PROVIDED

- > Construction and project management
- > Inspections / QA/QC
- > Labor compliance
- > Staff augmentation
- > Planning and design management
- > Project controls
- > Public/community outreach
- > Dispute resolution



AZUSA AVENUE/AMAR ROAD INTERSECTION WIDENING AND ROADWAY REALIGNMENT IMPROVEMENTS

West Covina, CA

The intersection of Azusa Avenue and Amar Road, one of the busiest intersections within the City of West Covina, was experiencing heavy traffic congestion, multimodal access and connectivity challenges, and safety concerns. The design and construction of the Azusa Avenue/Amar Road Intersection Widening, Roadway Realignment and infrastructure Improvements project greatly mitigated the array of challenges that the City was facing on a daily basis.

This widening and realignment project provided significant relief to traffic congestion, improved safety for commuters, and increased access and connectivity for multimodal and vehicle capacity at the intersection, adding new travel lanes in each direction. These new lanes required critical utility relocation and coordination efforts, while also relocating and reconfiguring the existing medians, and sidewalk, curb and gutter. This project also included key modifications of all existing traffic signals, signing and striping, landscaping and wayfinding.

Pacifica provided comprehensive construction and project management services, including inspections and QA/QC; utility relocation coordination and third-party agency coordination; constructability review; traffic control; SWPPP; ADA compliance; and public outreach. Our team developed strong relationships with key stakeholders, including local agencies, impacted businesses, and residents, to gain early consensus, ensuring the City's project was delivered on schedule and within budget.

AGENCY/CLIENT

City of West Covina

COST/FEES

\$2.4M (Contract Value)

KEY SERVICES PROVIDED

- › Construction and project management
- › Inspections & QA/QC
- › Constructability review
- › Traffic control
- › Utilities coordination
- › Agency & stakeholder coordination
- › Project controls
- › Public/community outreach





PICO RIVERA
CITY HALL

C. PROPOSED STAFFING

C. PROPOSED STAFFING

KEY PERSONNEL QUALIFICATIONS AND EXPERIENCE

Our team consists of multidisciplinary leads with expertise in construction management, inspection, project and overall program management for capital improvement programs focused on local and regional infrastructure, transit and transportation, higher education buildings and facilities, and sustainability and green space improvements.

Our key staff and support staff bring relevant experience with projects and facilities on public right of way, including:

- › Transportation (including roadways and street modifications, active transportation and multimodal facilities)
- › Transit (including Light Rail Transit (LRT) and Bus Rapid Transit (BRT) facilities)
- › Traffic and signalization
- › Utilities (including coordination, relocation and replacement)
- › Drainage facilities and waterways

Our team has positive working relationship with the City, regulatory agencies, local jurisdictions, and other key stakeholders that all have a vested interest in the success of your projects.

We bring a collective knowledge and experience with the full range of projects the City anticipates under this contract. Our project managers each bring more than 20 years of experience overseeing the delivery of projects from planning to closeout, including managing project teams, developing scopes of work, collaboratively working with stakeholders, developing and updating schedules, developing and managing budgets and ensuring quality through all phases of projects.

The project team organizational chart on the following page identifies our key staff and project managers, their areas of expertise and disciplines they specialize in, and the support staff and subconsultants who will be supporting them in their respective roles. On the following pages we summarize the qualifications of our proposed key project managers. For the City's consideration, resumes for lead staff, including subconsultants, are included in our appendix.

We have thoughtfully, and with careful intent, built and structured our team to provide the City with ample resources you require for the next five to fifteen years. We understand your needs and assure the City that our key staff team members will be available and responsive for the duration of this on-call contract PSA.

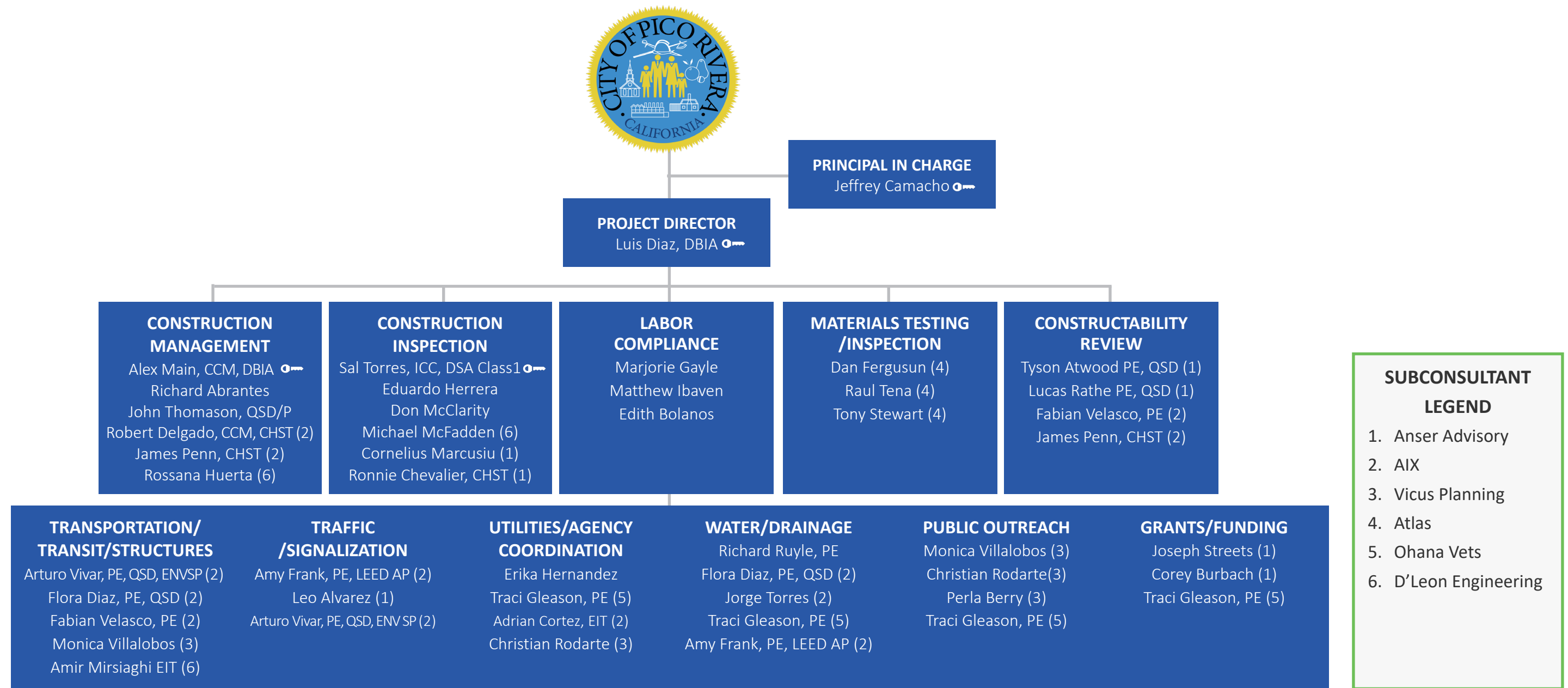


PROJECT TEAM ORGANIZATION

Pacifica is ideally suited to deliver the full range of construction management and inspection, program and project management services that the City of Pico Rivera (City) will require for the various projects anticipated to be released under this on-call contract. Our multidisciplinary team has extensive experience working with public agencies to deliver a comprehensive scope of services that we anticipate for the City’s short-term and long-term project needs. In addition to overall program and project management, the disciplines we have structured our team to support the City with spans from (but is not limited to) construction management and inspection, to transportation and structures, to utilities coordination, water/drainage, and materials testing, to project controls and public outreach.

Our team offers the City with an intimate familiarity and knowledge of your program needs, the critical issues that are important to City staff, and the climate of the local community. We have accumulated the knowledge and experience to work efficiently with city staff, key stakeholders and regulatory agencies to gain timely approvals and anticipate project requirements and challenges.

We are committed to providing the City with a team of experienced professionals who will be available, responsive and dedicated to you on every project for the duration of the contract. We assure the City that all of our assigned key staff will not be replaced or removed during the course of the contract without direct written approval from the City.



MEET OUR KEY TEAM MEMBERS



Jeffrey Camacho | Principal-in-Charge

- › Chief Operating Officer with 30+ years in construction management and overall program management, with key expertise in infrastructure projects for public works and transportation agencies in California.
- › Expertise in on-call construction, program and project management resource allocation, coupled with an in-depth understanding of the City's short- and long-term needs for multidisciplinary and comprehensive construction management and inspection services and resources.



Luis Diaz, DBIA | Project Director

- › Project Director with 20+ years of experience in on-call construction and project management and resource allocation for multidisciplinary teams delivering comprehensive construction management and inspection services.
- › Expertise in construction and project management for public works including local infrastructure improvements on public right of way such as roadways and streets, facilities and drainage systems.



Alex Main | Project Manager, Construction Management

- › Expertise in on-call project management and resource allocation for multidisciplinary teams delivering comprehensive project management services.
- › Expertise in construction and project management for public works including local infrastructure improvements, facilities and buildings modifications, street improvements, and drainage facilities.



Sal Torres | Project Manager, Construction Inspection

- › Expertise in on-call project management and resource allocation for multidisciplinary teams delivering comprehensive construction management and inspection services.
- › Expertise in construction and project management for public works projects including local infrastructure improvements, facilities and buildings modifications, roadway and street improvements, and drainage facilities.



Jeffrey Camacho | Principal-in-Charge

About Jeffrey

Jeffrey (Jeff) has been responsible for the successful management and oversight of design and construction management teams on several projects utilizing various project delivery methods. From project conception through closeout, Jeff has managed and overseen contract negotiations, procurements, design review processes, construction schedules, etc., ensuring that projects meet all program, environmental, legal, budgetary, scheduling, and building standards requirements, as well as performance and functionality standards.

As Principal-in-Charge, Jeff will provide the City with complete program oversight and ensure the City has ample resources required for project success under this CIP.

Relevant Experience

PASADENA UNIFIED SCHOOL DISTRICT, MEASURE Y BOND PROGRAM, PASADENA, CA

Construction Manager responsible for comprehensive construction management, project management and inspection services for this \$350M Measure Y Bond Program that modernizes 30 schools located throughout the Pasadena Unified School District. He performed all critical construction and project management services including oversight of schedule and budget, project controls, bid advertisement and contractor outreach and coordination of facility and utilities relocations before and after construction.

LOS ANGELES COMMUNITY COLLEGE DISTRICT, EAST LOS ANGELES COLLEGE, LOS ANGELES, CA

Project Manager responsible for the evaluation, assessment, inventory and upgrades to existing buildings and structures at East Los Angeles College, including athletic facilities, restroom modernizations, underground utilities, HVAC, fire and life safety equipment, gas pipelines and boiler rooms.

COMPTON COMMUNITY COLLEGE, HEALTH & SAFETY VOCATIONAL TECHNOLOGY CENTER, COMPTON, CA

Project Manager for this 74,000 sf steel frame and masonry project was delivered using a multi-trade/multi-prime contracting scenario. The facility houses classrooms and various technology shops, including hydraulic lifts and a five-ton overhead crane. The project scope also included the construction of a 600,000-gallon thermal energy storage system that heats the entire campus.

YEARS OF EXPERIENCE

30+

EDUCATION

- › General Education Coursework, Pasadena City College

REGISTRATIONS/CERTIFICATIONS

- › California Class B-General Building Contractor #657197

ADDITIONAL RELEVANT PROJECTS

- › City of El Monte, Capital Improvements Program, Multiple Projects, El Monte, CA



Luis Diaz, DBIA | Project Director

About Luis

Luis is a seasoned construction professional with over 25 years of experience managing public works projects and facilities, including local transportation and transit infrastructure improvements, education facilities and buildings, and multimodal connectivity and access projects. He brings extensive experience providing overall program direction, including resource allocation and management, project management and implementation, budget and schedule control, and supervision on projects with various delivery models, including design-bid-build, design-build and integrated project delivery systems. Luis is particularly adept at providing detailed analysis and recommendations regarding delivery methods, contractor solicitation, bid normalization and contract execution.

Relevant Experience

VICTORVILLE WELLNESS CENTER, CITY OF VICTORVILLE, VICTORVILLE, CA

Project Director responsible for this state-and federally-funded facility which recently broke ground in December of 2023. This multi-faceted facility is designed to help the homeless population stabilize and rebuild their lives, and is the first facility of its kind in San Bernardino County. The 4.5-acre campus provides emergency shelter, interim housing, a recuperative care facility, access roads and connectivity, medical clinics and wrap-around supportive services. As Project Director, Luis managed all agency coordination efforts with various stakeholders including City Council Members and public utility providers to ensure common interest in the project was maintained. He managed resource allocation and the work efforts of team members, oversaw schedule and budget control, and monitored QA/QC and adherence to safety and the project's standard operating procedures.

LOS ANGELES COMMUNITY COLLEGE DISTRICT, CAPITAL IMPROVEMENT PROJECTS, LOS ANGELES COUNTY, CA

Project Manager responsible for management and direction of a variety of complex projects under this capital improvements program. Utilizing his experience working in virtually every sector of the industry, Luis provided development of the projects and managed the Contractors responsible for construction. Projects ranged from campuswide ADA and accessibility projects to utilities infrastructure improvements, to storm water reclamation and treatment projects. Key project elements across the range of projects include roadway and street modifications; improvements to sidewalk, curb and gutter; signing and striping; utilities relocation and agency coordination; ADA compliance upgrades; accessible shuttle drop-off; emergency lighting; and modification of elevators.

YEARS OF EXPERIENCE

25

EDUCATION

- › Bachelor of Science, Construction Management, Pratt Institute, Brooklyn, NY

REGISTRATIONS/CERTIFICATIONS

- › DBIA Certified Professional

ADDITIONAL RELEVANT PROJECTS

- › City of El Monte, Capital Improvements Program, Multiple Projects, El Monte, CA
- › USC Medical Replacement Project, LACDPW, Los Angeles, CA
- › Ascot Avenue Elementary School, Los Angeles Unified School District, Los Angeles, CA
- › Huntington Memorial Hospital Expansion and Renovation Project, Pasadena, CA



**Alex Main, CCM, DBIA, LEED AP | Project Manager,
Construction Management**

About Alex

Alex has over 25 years of experience with multiple contract delivery methods and with full responsibility for managing the construction of large public venue building projects. He is a dedicated, creative, organized Project Manager with a keen understanding of how to manage client needs and expectations, contractor/subcontractor relationships and inspector and testing agency requirements. He has strong communication skills, technical proficiency and is a team player. Alex is sensitive to the issues relevant to pushing a project schedule and maintaining project budgets.

Relevant Experience

LONG BEACH UNIFIED SCHOOL DISTRICT, CAPITAL IMPROVEMENTS PROGRAM, LONG BEACH, CA

Construction Manager and Project Manager responsible for leading the team for a variety of improvement projects throughout the District, including fire alarm, intercom and clock replacement projects district-wide, design management of the District's first synthetic turf athletic field, and conversion of an elementary school into a middle school. Alex supervised consultant project managers, environmental and support staff, was responsible for construction management, conceptual design, budgeting, scheduling, construction administration and closeout.

CITY OF SAN MARINO, CROWELL LIBRARY, SAN MARINO, CA

Construction and Project Manager for the \$16.2M new construction of this two-story, 29,000 sf building with a full basement. The state-of-the-art public library facility includes a community meeting room, computer lab, and multiple study areas for the local community and visitors. The new library's Spanish Colonial architectural style complements the neighboring buildings to create a cohesive neighborhood. Natural light pours into the main library area through a double height clerestory above.

LOS ANGELES UNIFIED SCHOOL DISTRICT, GLASSELL PARK EARLY EDUCATION CENTER, LOS ANGELES, CA

Owner's Authorized Representative for this new CHPS-compliant construction of this educational center including classrooms, offices, play yards and an underground parking garage. Alex was responsible for the overall direction of the project, including managing the architect, inspector, contractor, vendors, utility companies, governmental agencies, community groups, LAUSD staff, local parking enforcement agencies and the neighboring elementary school. The project required independent commissioning of all mechanical and electronic control systems.

YEARS OF EXPERIENCE

25

EDUCATION

- › Bachelor of Science, Public Relations, California Polytechnic State University, San Luis Obispo
- › Masters of Public Administration, California State University, Northridge

REGISTRATIONS/ CERTIFICATIONS

- › Certified Construction Manager
- › Design-Build Institute of America
- › LEED Accredited Professional

ADDITIONAL RELEVANT PROJECTS

- › City of El Monte, Capital Improvements Program, Multiple Projects, El Monte, CA
- › Los Angeles County Department of Public Works, Capital Improvements Projects



Salvador Torres, ICC, DSA Class 1 | Project Manager, Construction Inspection

About Salvador

Salvador (Sal) Torres is a Senior Project Manager and Construction Inspector with over 30 years of experience in QA/QC and inspections for complex construction projects of all types, while simultaneously managing and coordinating special inspection requirements. He is skilled at fostering effective communication between field and office personnel to provide quick and viable solutions. As Construction Inspector for hundreds of public works projects, Sal has overseen the inspections of a complete range of capital improvement project totaling billions of dollars of work and is particularly adept with local infrastructure on public right of way, including complex modernization and renovation projects.

Relevant Experience

CITY OF VICTORVILLE, VICTORVILLE WELLNESS CENTER, VICTORVILLE, CA

Construction Inspector for this 4.5-acre campus will provide emergency shelter, interim housing, a recuperative care facility, medical clinic and wrap-around supportive services. Sal provides Inspection oversight to the team of inspectors and assures compliance with codes and specifications. He observes special inspections and manages the outsourcing of specialties and materials testing. He reports site findings and document compliance to the architect and engineer of record.

PASADENA UNIFIED SCHOOL DISTRICT, PASADENA, CA

Construction Inspector of Record (IOR) for PUSD's \$350M Measure Y bond program. Sal provided continuous inspections of several projects per the approved Documents and Codes for compliance. As IOR, he notified the contractor in writing of any deviations from the approved plans and specifications which were not immediately corrected when brought to their attention. He attended weekly construction meetings and observed fire, life and safety issues for the District on multiple projects under this Program.

LOS ANGELES UNIFIED SCHOOL DISTRICT, CENTRAL HIGH SCHOOL #12, LOS ANGELES, CA

Quality Control Manager and Inspector of Record for this \$24M new construction project delivered under a lease-leaseback contract. In this role, Sal served as the IOR for the contractor to ensure the project met all specification requirements. He was responsible for reviewing and verifying Requests for Clarification and Submittals, and scheduled and performed submittal preparation meetings with subcontractors to confirm their adherence to scope and contractual requirements. The facility is a 30,000sf comprised of two, two-story buildings; a classroom building with 18 rooms, a multipurpose room, an administrative building and subterranean parking.

YEARS OF EXPERIENCE

30+

EDUCATION

- › High School Diploma

REGISTRATIONS/ CERTIFICATIONS

- › OSHPD-A Inspector
- › DSA Class 1
- › IBC, IRC, ICC Building Inspector
- › ACI-Grade 1

ADDITIONAL RELEVANT PROJECTS

- › Los Angeles Community College District, East LA Campuswide ADA Upgrades, Monterey Park, CA
- › City of El Monte, Capital Improvements Program, Multiple Projects, El Monte, CA

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D. CONSULTANTS AND/OR SUBCONSULTANTS

D. CONSULTANTS AND/OR SUBCONSULTANTS

Pacifica understands that the City’s needs on this capital improvement program has the potential to span well beyond the next five years. **We have carefully and intentfully selected our specific subconsultant teaming partners to support our in-house team of experts and strengthen the depth of our resources to be able to meet all of the City’s needs on this Program well beyond five years.** Collectively, our team provides the City with a comprehensive and diverse team of professionals who are technically knowledgeable and bring unmatched experience in their respective areas of expertise to effectively deliver the complete range of the scope of services. Required information for each subconsultant is provided below. Additional references are available if needed.

Subconsultant	Subconsultant Company Overview
 <p>Anser Advisory Management, LLC dba Anser Advisory part of Accenture (Anser)</p> <p>Tyson Atwood, PE, QSD Senior Vice President 1003 East 4th Place Los Angeles, CA 90013 805.459.7697 Tyson.atwood@anseradvisory.com</p>	<p>Anser brings expertise in project and construction management as well as capital program advisory and consulting services, including strategy, funding, process, and organization preparedness. Anser services cover the capital development cycle from planning through construction and closeout. Anser brings experience delivering similar scope of work to more than 50 public works agencies in Southern California for on-call contracts</p> <p>Scope of services to be provided: Constructability Review, Construction Management and Inspection, Transportation/Transit, Utilities Coordination and Grants/Funding Services.</p> <p>Firm Reference: City of Pasadena, Michele Carina, PE, Principal Engineer I (626) 744-7012 mcarina@cityofpasadena.net</p> <p>Firm Reference: City of San Bernardino, Azzam Jabsheh, PE, TE, PTOE, Traffic Engineer I (909) 384-7251 Jabshehaz@sbcity.org</p> <p>Business/Reporting Relationship: Subcontractor Consultant</p>
 <p>AIX Civil Design, Inc. (AIX)</p> <p>Arturo Vivar, PE, QSD, ENV SP Principal 235 E Broadway Suite 960 Long Beach CA 90802 714.348.6344 Arturo@aix.group</p>	<p>AIX brings expertise in construction management, inspection and engineering for similar CIP improvement projects including transportation, transit, structures, utilities coordination, and drainage facilities and infrastructure. AIX’s proposed staff bring extensive experience delivering similar scope of work and key deliverables to public works agencies for on-call contracts.</p> <p>Scope of services to be provided: Constructability Review, Construction Management and Inspection, Transportation/Transit, Utilities Coordination, and Drainage Services.</p> <p>Firm Reference: City of Long Beach, Joseph Killa, Project Manager (562) 230-7862 joseph.khilla@longbeach.gov</p> <p>Firm Reference: Port of Long Beach, Clint Herrera, PE, Director of Engineering I (626) 384-0945 Clint.Herrera@polb.com</p> <p>Business/Reporting Relationship: Subcontractor Consultant</p>

Subconsultant	Subconsultant Company Overview
 <p>Vicus Planning Monica Villalobos President, Principal 811 Wilshire Boulevard Los Angeles, CA 90017 562.477.0987 monica.villalobos@vicusplanning.com vicusplanning.com</p>	<p>Vicus brings expertise in public outreach and engagement services that the City will require on various projects anticipated for release under this contract. Their staff have played a pivotal role in the successful delivery of public works projects across Southern California, throughout planning, design, environmental and construction phases. VICUS has successfully delivered relevant services for a range of construction management projects including, outreach and engagement, transit planning, station area planning, Transit Oriented Communities, First and Last Mile, active transportation, and sustainability.</p> <p>Scope of services to be provided: Public Outreach, Temporary Construction Easements, Rights of Entry.</p> <p>Firm Reference: LA Metro, Kenyon Price; Director, Construction Management; 213-922-7446; priceke@metro.net</p> <p>Firm Reference: LA Metro, Dolores Royball-Saltarelli; Executive Officer I (213) 922-3024 roybald@metro.net</p> <p>Business/Reporting Relationship: Subcontractor Consultant</p>
 <p>Atlas Technical Consultants LLC (Atlas) Damian Becerra Vice President Business Development 811 Wilshire Boulevard Suite #1410 Los Angeles, CA 90017 714.299.5578 Damian.Becerra@oneatlas.com</p>	<p>Atlas brings key expertise in materials testing, specialty testing and comprehensive geotechnical services, with staff who possess all required certifications, that the City will require under the scope of services for this contract. Atlas brings 60+ years of local experience on all types of new construction, relocation, and expansion of public works projects, including roadway and street rehabilitation and/or restoration, streetscape, landscaping and irrigation systems, utilities, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities, parks, and facilities.</p> <p>With a certified laboratory/testing office located just 13 miles from the City of Pico Rivera City Hall, Atlas’ proposed staff have local, reliable resources to efficiently meet the City’s anticipated needs for quality materials testing, inspection and geotechnical services.</p> <p>Scope of services: Materials Testing and Geotechnical Services.</p> <p>Firm Reference: City of National City, Robert Yano, PE, Director of Public Works I (619) 336-4380 ryano@nationalcityca.gov</p> <p>Firm Reference: Orange County Sanitation District, William Gilbert, Construction Inspection I (714) 593-7844 bgilbert@ocsan.gov</p> <p>Business/Reporting Relationship: Subcontractor Consultant</p>

Subconsultant	Subconsultant Company Overview
 <p>Ohana Vets, Inc. (Ohana)</p> <p>Kala Anderson President 419 Main Street Suite 320 Huntington Beach, CA 92648 805.285.5330 kala@ohanavets.com</p>	<p>Ohana provides expertise in utilities coordination, relocation and replacement, as well as drainage, storm drain, and water treatment facilities that the City will require on various projects anticipated for release under this contract. Their proposed staff bring 25+ years of local experience with public works projects, including transit and transportation infrastructure, roadway and street improvements, utilities, drainage facilities, water quality and watershed management, and bioswale design and construction.</p> <p>Key areas of expertise relevant to the City’s CIP include public outreach and community engagement programs, grant applications and funding strategies, transportation planning and design, Active Transportation planning and design, Station Design, and Peer Review of PS&E design documents.</p> <p>Scope of services to be provided: Utilities coordination, drainage/ waterways, grants/funding.</p> <p>Firm Reference: WSP, Jeff Fromhurst; Director, Program/Project Management; 714-564-2780; jeff.fromhertz@wsp.com</p> <p>Firm Reference: AIX Group, Arturo Vivar; Principal/Project Manager; 714-348-6344 arturo@aix.group</p> <p>Business/Reporting Relationship: Subcontractor Consultant</p>
 <p>D’Leon Consulting Engineers (D’Leon)</p> <p>Borja Leon President/Principal 3605 Long Beach Blvd. Suite 235 Long Beach CA, 90807 562.989.4500 borja.leon@ dleonengineers.com</p>	<p>D’Leon brings multidisciplinary expertise in transportation and civil engineering, Bus Rapid Transit (BRT), utilities, Third-Party Coordination, document control and construction inspection. Their staff have successfully led numerous infrastructure projects involving multiple agencies and third-party stakeholders under various contract delivery methods.</p> <p>D’Leon brings 40+ years of experience on all types of new construction, relocation, and expansion of public works projects and on-call programs, including roadway and street improvements, streetscape, landscaping and irrigation systems, utilities, bridges, safety lighting, traffic signal, water treatment and distribution systems, sewer systems, flood control and storm drain facilities.</p> <p>Scope of services to be provided: Construction Management, Construction Inspection, Transportation, and Utilities.</p> <p>Firm Reference: LA Metro, Tim Lindholm; Executive Officer, Construction Capital Projects I (213) 922-7297 lindholmT@metro.net</p> <p>Firm Reference: LA Metro, John Koo; Executive Officer, Program Management (Third Parties) I (213) 675-8822 KooJ@metro.net</p> <p>Business/Reporting Relationship: Subcontractor Consultant</p>



E. WORK APPROACH

E. WORK APPROACH

APPROACH TO MANAGING THE SCOPE OF SERVICES

Our approach to seamlessly managing capital improvement projects is based on proven management and administrative systems that have been developed through our experience to enhance communication among our clients, our team, regulatory agencies, and all key stakeholders. **At Pacifica, our proactive management approach is grounded in our understanding that successful projects are the result of key elements including ongoing communication, a thorough understanding of the project and our client's needs, schedule and budget requirements, project execution, quality control, and risk management.**

With our track record of successful project delivery, Pacifica offers a unique and comprehensive approach to delivering public works projects. Fundamental to any project's success is our in-depth understanding of the needs and goals of our clients, knowledge of our clients' policies and procedures, as well as the key stakeholders and the potentially impacted community. We engage early on with agency staff, key stakeholders, engineers and designers, public utilities, applicable regulatory agencies, and the local community.

For the City's CIP program, we will develop a tailored process to each individual project under this capital improvement program. A project justification and criteria package will be defined and will incorporate project scope, deviations from standards, and specific programmatic requirements that can be driven into the bid and award phase, which will then be represented in the plans and specifications. This methodology will be outlined and defined to drive consistency and predictability.

To serve the City with comprehensive services ranging from construction management and inspection, to constructability review and

utilities coordination, to labor compliance and project close-out, Pacifica will implement the following key directives:

1. Responsiveness and Collaboration

We commit to bringing you our best staff to deliver your projects on schedule and within budget. For the City's on-call contract, we are dedicating Jeff Camacho, as your Principal-in-Charge for overall high-level oversight and resource allocation. Jeff and our project managers understand your immediate and long term program/project staffing needs. We have allocated ample resources that will be dedicated to meeting the needs and goals of your projects.

We are committed to providing the City with exceptional client service and the highest quality deliverables that you can count on. Our team is invested in the local community and committed to ensuring your capital improvements program is successful and thriving for years, and decades to come.

2. Schedule and Budget Control

With nearly \$14B in construction projects under our management over the past 45 years, Pacifica has been fortunate to provide critical contributions that support the project delivery and successful completion of significant improvements for transportation and transit, buildings and facilities, and local infrastructure projects for public works agencies throughout Southern California.

At Pacifica, we believe that a successful project lies in our proactive management approach to project delivery. We have developed our approach to focus on exceptional client service and communication, a detailed project understanding, prompt execution, quality management, risk management, schedule and budget control.

We have successfully managed construction projects that range from large scale and high-profile transportation projects, to local infrastructure and facilities improvement projects, using traditional and alternative delivery methods.

Pacifica understands that the project schedule is vital to the successful and timely completion of any project, and that each is uniquely based on the project's determined critical path milestones and anticipated budget.

We live by our proactive approach to schedule control and address and mitigate any situations or issues that could arise and potentially have a negative impact on the project's schedule. Our method for successful schedule management and control is achieved through the following key strategies:

- › Early coordination with the Contractor and all outside entities that will affect the project (such as public utility companies and regulatory agencies).
- › Early and regular coordination with the existing project manager for the adjacent ongoing project to avoid any potential issues with the staging or exporting of trucks and materials.
- › Daily briefings with all parties including any third-party contractors to discuss the daily activities
- › Prompt notification to the City of any issues that arise that could potentially impact the project or the project's schedule.

We are excited to work collaboratively with the City to ensure our best practices and essential components of project controls and management procedures are integrated into an effective system to deliver your projects on schedule and within budget.

3. Cost Estimating Approach and Methodology

Our team of project managers looks at each project and how that project affects the whole program. From a cost estimating approach during planning, this may require a budget augmentation to that project, to either reduce or add to the project budget depending on the needs for each project.

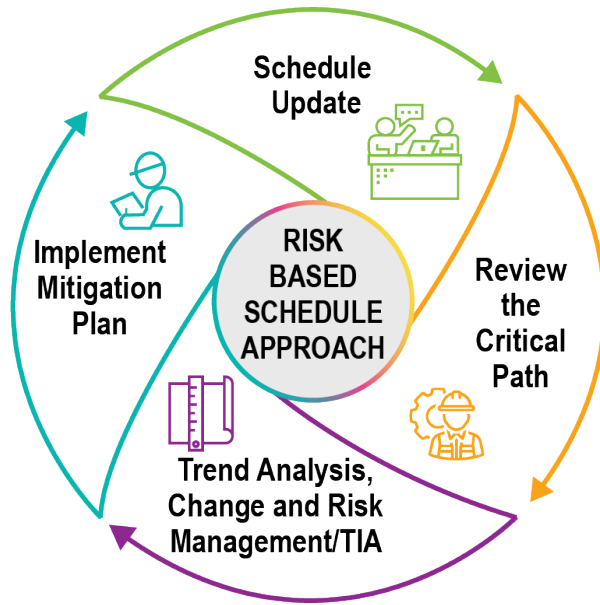
There are multiple things to consider when augmenting a budget during the planning and programming phase, including how the project fits into the City's vision for success and does the programming meet client needs and growth goals. The cost estimating for both the construction cost and the overall project costs must begin at the conceptual phase to set a good foundational budget that is updated and reconciled at each major design milestone, to keep the project on budget. Appropriate contingencies are also applied and adjusted at each milestone.

4. Change Order Management

Construction is a dynamic process with many moving parts and pieces. Mitigating any potential change orders is critical to keeping projects on schedule and within budget. Our team understands that there is always a potential for changes, such as errors and omissions, City directives or contractor-related requests. We realize that changes and change orders are not always a negative and view any changes that come about with an objective view to make sure it aligns with the best long-term goals and needs of City.

Our team also understands that our role should never be adversarial; Pacifica takes pride in partnering with the Contractor while ensuring our clients' interests are always maintained.

There is inherent risk for both the construction manager bidding the project and the agency issuing the contract documents. Both entities will try to mitigate that risk in various ways.



Our job is to ascertain major areas of risk on the project and mitigate them early and often. The intent is to provide the bidder with as much relevant information as is available so they can reduce their calculated risk in addition to providing a better, more accurate price—not going after change orders for items that are not clearly scoped out in the bidding documents. This provides a more reliable budget, and mitigates claims for time and cost on the project after it goes out to bid.

We will also request and negotiate all labor rates at the project’s construction kick off meeting and verify the rates against the current applicable prevailing wage rates for the classification of labor to ensure a more seamless process for potential change orders.

5. Quality Assurance/Quality Control

Pacifica’s approach to quality assurance (QA) and quality control (QC) from planning through construction is thorough, detailed and uniquely designed for each project. Our approach is grounded in our understanding that successful projects are the result of key elements including a detailed understanding of the project and our client’s needs, ongoing communication and full transparency, quality control, and schedule and budget control.

Most people look at a project and determine its success based on the change order percentage and completion date. While these are important benchmarks, they are a portion of the overall life of a project when you consider the planning, programming, design, bid, construction, closeout and maintenance of the facility for the next 50+ years.

Without strong and proactive management, any project has the potential for a higher change order percentage and a delayed completion date, due to unforeseen factors, changes during design, and errors and omissions. Effective planning and design management mitigates these risks and ultimately saves the City money. Additionally, this practice contributes greatly to time saved for City staff, key stakeholders and impacted agencies. Following the defined guidelines of our QA/QC Program, we will implement proven techniques from inception through completion to maintain and ensure QA/QC efficiencies.

For the City’s CIP, we will develop and implement a tailored, project-specific Quality Control Plan (QCP) for each project based on proven QA/QC elements to ensure quality of all deliverables and timely delivery of critical path milestones.

The following outlines the key elements and procedures of our QA/QC plan:

- › Engineering Design/Design Management
- › Constructability Review
- › Jurisdictional Coordination
- › Cost Estimates and Schedule Review
- › QA/QC Control Review

Pacifica will quickly establish and implement the QA/QC Program for the City, providing you with confidence that the materials, components, and facilities provided or constructed by the contractors conform to the requirements of the contract documents and the appropriate codes and standards.

Once the QCP has been implemented, our team will provide ongoing management and oversight to ensure its effectiveness. We will provide documentation that all materials used, and techniques employed regarding facilities and/or systems constructed are in accordance with construction documents and specifications.

6. Safety

Managing safety during construction is imperative to ensuring the health and well-being of every person who steps on to a construction site. A solid, well-executed construction safety management program can prevent injuries, save workers' lives, and significantly reduce costs from potential incidents resulting in lost time, wages, investigations, and fines.

Pacifica's approach to job site safety includes the implementation of our comprehensive safety management program - a systematic, proactive method of identifying any and all potential hazards early on and actively managing and mitigating safety risks. Our safety management program consists of the following primary key elements:

Safety Policy and Objectives

Pacifica has established firm organizational safety policies, objectives, procedures, and roles. Employees are regularly trained and educated on all current safety standards and policies on an ongoing basis.

Risk Management

Risks must be assessed, analyzed, and controlled on an ongoing basis. Pacifica provides detailed, comprehensive risk and hazard identification, including utilizing a risk matrix to prioritize and monitor each risk.

Safety Assurance

Pacifica regularly monitors and assesses our risk control measures to ensure their effectiveness, identify areas for improvement, and monitor for new hazards. Our inspections and safety audits include establishing an incident reporting system to help identify high-risk situations.



Safety Advocacy

Pacifica regularly enforces the importance of work place safety amongst all employees. Our culture embraces and encourages a sense of personal and collective responsibility for workplace safety.

Our staff regularly undergo safety training and are well-versed in key responsibilities including, but not limited to:

- › Inspecting project sites and mitigating or eliminating safety hazards
- › Assessing and approving subcontractor safety plans
- › Verifying that tools and equipment are in safe working order
- › Promoting safety through ongoing training and awareness
- › Creating and enforcing safety guidelines
- › Conducting accident and near-miss investigations
- › Addressing workers' safety concerns
- › Managing communication with state or federal safety agencies
- › Representing safety interests at project meetings
- › Evaluating the effectiveness of safety measures and the program in general

RESPONSIBILITIES AND KEY DELIVERABLES

A. Construction Management

Pacifica will provide the City with dedicated and experienced Public Works Construction Managers who have successfully provided the complete range of anticipated construction management services for similar Public Works Capital Improvement Projects.

Our Project Director and construction managers each bring more than 15 years of experience providing these exact services the City will require for roadways and streets, traffic signal modifications, bridges and waterways, sewer, storm drain and drainage facilities, and safety projects.

Pacifica will provide the City with following key tasks under this scope item:

Management.

- › Deliver project services in accordance with Caltrans LAPM, (City's desired level of service, even for non-federalized project).
- › Manage all aspects of the project scope of services identified in the RFP.
- › Conduct a pre-construction meeting and bi-weekly construction meetings with the contractor, City, and other involved parties. Prepare and distribute meeting agendas and minutes.
- › Coordinate with City staff, multiple contractors, applicable regulatory agencies, and project stakeholders.
- › Prepare weekly status reports and statements of working days.
- › Coordinate design changes with all design disciplines..
- › Participate in field meetings and document issues, findings, direction, changes, etc., and develop solutions.

Schedule and Budget Management.

- › Ensure projects are delivered per determined schedule, within budget.
- › Prepare and monitor construction schedule, including critical path milestones (CPM), and update regularly.
- › Prepare change orders in accordance with the City's standard format.
- › Maintain an accounting of all construction costs, including approved change orders.
- › Review payment requests, make payment recommendations, and prepare progress payments in City's standard format.

Administrative and Miscellaneous.

- › Review and coordinate approval of shop drawings with the design team.
- › Review and approve material submittals.
- › Log, track, and process submittals, Requests for Information (RFIs), Requests for Changes (RFCs), Contract Change Orders (CCOs), field directives, Notices of Potential Claim (NOPCs), Non-Conformance Reports (NCRs), construction schedules, and detailed traffic control plans.
- › Review and respond to all requests for clarification and/or information.
- › Provide City with as-builts, both hard and electronic sets of drawings, at each project completion.
- › Monitor materials documentation and testing results, and enforce corrections.
- › Conduct labor compliance per LAPM requirements and guidelines.
- › Review and approve contractor's safety program.
- › Review, facilitate and approval of all traffic control plans
- › Process all project documentation per City and Caltrans requirements, and standard format. Maintain all project files per LAPM guidelines.

B. Construction Inspection

The City will receive dedicated and experienced Public Works Inspectors who have successfully provided inspection services for similar Public Works Capital Improvement Projects.

Our inspectors each bring more than 15 years of experience providing these exact services the City will require for roadways and streets, traffic signal modifications, bridges and waterways, sewer, storm drain and drainage facilities, and safety lighting projects.

Our primary responsibilities under this task will include (but are not limited to) the following:

- › Coordinate with City staff, utility companies, regulatory agencies, and other key project stakeholders such as the Sheriff's Department, Los Angeles County Fire Department, Montebello Transit.
- › Coordinate, facilitate and support any requested public outreach activities.
- › Coordinate construction activities, including temporary parking restrictions, temporary traffic control, temporary staging, etc.
- › Complete daily measurements of quantities of work with the contractor and daily inspector reports.
- › Provide daily reports to City staff on a weekly basis.
- › Attend all project meetings (i.e., pre-construction, field, and progress meetings).
- › Provide complete and documented measurements and calculations to administer progress payments, change orders, extra work, etc.
- › Prepare in-progress punch lists at the completion of each phase of the project (i.e., disabled access ramps, traffic signal upgrades, etc.)
- › Ensure project construction in accordance

with approved Plans, Specifications and Estimates (PS&E), City standards, and Standard Plans and Specifications for Public Works Construction, Caltrans Standard Plans and Specifications.

- › Ensure all construction activities are witnessed. If deemed necessary, inspection for night work shall be performed.
- › Ensure compliance with the NPDES MS4 permit and other applicable environmental permitting requirements.
- › Inspect materials and equipment upon delivery for compliance with construction contract documentation.
- › Each working day, meet with the Contractor to review proposed work plans, including specific details that may affect progress. Inform City's Project Manager of any work which may result in a noteworthy impact to the City.
- › Document field changes and maintain red-line as-built set of construction drawings.
- › Closely monitor compaction, material, and other necessary testing results and require the Contractor to provide corrective measures to achieve compliance.



- › Maintain copies of all permits needed to construct the project and enforce special requirements of each.
- › Ensure required (daily and weekly) progress photos are taken and properly filed.

Pacifica will ensure that all work is performed in full compliance with the City, County, State, and Federal noise ordinances, permits and environmental regulations. Our team will collaborate closely with the contractor and City’s project manager, to ensure that each project meets compliance, schedule and budgetary requirements.

C. Constructability Review

Pacifica, and our subconsultant teaming partner, Anser, will provide the City with constructability review of 65%, 95% and 100% design Plans, Specifications and Estimate (PS&E) submittals. Additionally, we will carefully review for construction, phasing, clarifications, design errors or omission mitigation and tracking, impacts to schedule, impacts to cost, risk identification, and recommendations to increase efficiencies of the proposed projects.

Pacifica understands that it is the City’s intent to on-board our Constructability Reviewers prior to Bid and Award.

D. Labor Compliance

Pacifica’s labor compliance experts will perform all labor compliance tasks in accordance with State and Federal Standard requirements, specifically LAPM and Community Development Block Grant (CDBG) program requirements. Pacifica will verify that the contractor is in compliance with all State and Federal labor requirements for each project.

Our labor compliance professionals will provide the City with the following services (includes but is not limited to the following) for this scope of work task:

- › Verify eligibility of selected contractor and its subcontractors to receive contract

awards. We will confirm current, active license status with Contractors State License Board; current, valid contractor’s bond and workers’ compensation coverage; LAPM submittal requirements; non-appearance on Federal List of Parties Excluded and State Division of Labor Standards Enforcement debarment lists.

- › Attend preconstruction conference to present federal labor compliance requirements to contractor and subcontractors; prepare minutes and attendance record thereof; and distribute meeting/conference minutes to the City and team.
- › Verify and document jobsite posting of wage rate information and required labor compliance posters.
- › Conduct site visits to monitor workforce utilization; perform labor compliance interviewing of employees on site, using appropriate forms, in the proper frequency and of the proper work classifications required by governmental authorities.
- › Receive and review labor compliance documentation from public works observers or inspectors and compare with contractor-submitted documents and interviews and information obtained from site visits. Monitor contractor-submitted payroll documentation on a continuous basis, including weekly certified payroll reports, fringe benefit statements, apprenticeship documentation, and payroll deduction authorizations.



- › Review and verify the contractor’s skilled and trained workforce certification and monthly skilled and trained workforce reports.
- › Follow up with contractor by telephone, email, and/or certified mail regarding required document submittals and payroll discrepancies. Provide detailed description of alleged deficiencies; outline corrective action to be taken; and enforce regulatory deadlines for compliance.
- › Receive, pursue, and document labor complaints and/or violations; prepare violation reports to oversight entities as required; recommend special action to be taken if contractor continuously fails to comply with requests and requirements.
- › Coordinate with City staff the withholding of progress and/or retention payments if contractor fails to abide by labor compliance requirements.
- › Maintain content and format of federal labor compliance file in conformance with applicable government requirements.
- › Coordinate project file reviews by authorized county, state, and federal agencies.
- › Submit complete federal labor compliance file to City for retention.



E. Utility and Outside Agency Coordination

To support the City with utility and agency coordination, Pacifica will:

- › Send notification of the pre-construction meeting to all affected utility companies, the Sheriff’s Department, the Los Angeles County Fire Department, Montebello Transit, and Metro Transit prior to construction.
- › Review project scope of work with each utility company, mitigate any potential conflicts, and collaborate with each utility to gain consensus, ensuring that specific needs of the project are understood.
- › Coordinate with utilities and impacted stakeholders on any potential utility relocation, removal or replacement.

F. Temporary Construction Easements (TCEs) and Right of Entry

To support the City with TCEs and Right of Entry tasks, the Pacifica team will:

- › Ensure and coordinate permission to enter private property.
- › Communicate with private property owners and obtain permission signatures, when applicable.
- › Maintain all right of entry documentation in the project files as permanent job records.

G. Material Testing and Geotechnical

Pacifica’s subconsultant teaming partner, Atlas, will provide the City with all required materials testing and inspection services under this task. Material testing will conform to Caltrans requirements and those specified in the project plans and specifications.

Atlas’ local laboratory (located 13 miles from City Hall) that will be conducting the material testing is a Caltrans-certified facility.

All sampling and testing will be performed by experienced and accredited personnel who possess the appropriate accreditation for this task.

Atlas will provide the following services to support this scope of work task:

- › Provide a qualified technician as necessary to conduct density tests on roadway sub-grade, aggregate base, asphalt concrete, slope fill and trench backfill placement as required.
- › Provide an ACI-certified technician as necessary to make sets of concrete cylinders as needed and perform slump tests for the curb, gutter, concrete drainage devices, paving and structural foundations.
- › Perform compression strength tests on concrete cylinders.
- › Perform plant inspection at facilities supplying concrete and hot mix asphalt.
- › Atlas will keep records of all samples and tests in the project files as permanent job records. Materials incorporated into the project, represented by failing tests, must be documented in the project files also. Test results shall cite applicable contract requirements, test and/or analytical procedures used.
- › Atlas will provide the results to the City and include a statement that the item tested or analyzed conforms or fails to conform to specified requirements. Test results will be signed by a testing laboratory

representative authorized to sign certified documentation and forward to the City.

- › Perform test as-needed per the City's Caltrans approved Quality Assurance Plan

H. Project Close-Out

To support the City during all project close-out activities, Pacifica will:

- › Coordinate a final walk-through with all affected stakeholders, prepare punch list, certify completion of the project, and recommend acceptance.
- › Transmit Contractor's approved Record Drawings (As-Builts) to the City.
- › Finalize record drawings, contract bid items, claims, and change orders and punch list items.
- › Prepare all final reports, including report of completion for acceptance of the Project.
- › Finalize and deliver all construction files to the City for archives.
- › Provide electronic version of all drawings.
- › Provide paper and electronic files of all construction documents in the City's approved format.
- › Address any unresolved issues including, change orders, claims, RFIs, etc.
- › Complete documentation and turn-over project construction files per the LAPM.

Pacifica combines technical capabilities and expertise with an in-depth understanding of public policy, infrastructure development, and the importance of serving the communities in which we live and work. Our team is ready to hit the ground running with the City with minimal start up time from day one. We are incredibly excited to partner with the City and serve as your trusted advisor on this contract for years to come.



PICO RIVERA
CITY HALL

F. CLIENT REFERENCES

F. CLIENT REFERENCES

Pacifica is proud of our 45-year history of successfully delivering public works projects for our clients on schedule and within budget. We have provided comprehensive construction management and inspection services for a full range of infrastructure improvements on local roadways and streets, transit and rail, active transportation and multimodal facilities,

utilities, drainage and stormwater facilities, operations, connectivity and safety projects.

Below we have provided client references from agencies similar to the City who will attest to our technical capabilities, exceptional client service, and our proven track record of successful project delivery.

Client/Agency Reference	Project Overview
<p>City of Victorville Fredy A. Bonilla, PE City Engineer (760) 955-5170 fbonilla@victorvilleca.gov</p>	<p>Victorville Wellness Center Victorville, CA</p> <p>The Victorville Wellness Center, a first-of-its-kind facility in San Bernardino County, is a local- and state-funded facility designed to help the homeless population. Pacifica provided construction management and inspection services for this 4.5-acre campus that provides emergency shelter, interim housing, a recuperative care facility, medical clinic and wrap-around supportive services. Campus features include multimodal transportation facilities, recreation and lounge areas, office spaces, kennel areas with a dog walk, and multiple restrooms and showers.</p>
<p>University of California, Riverside Drew Hecht Director of Project Management (951) 827-7358 drew.hecht@ucr.edu</p>	<p>Capital Improvements Program (CM/PM) Riverside, CA</p> <p>Pacifica has been providing comprehensive construction and project management and inspection services to the University of California, Riverside since 2007, delivering a range of infrastructure, building, facilities and campus improvements projects under their \$200M Capital Improvements Program. Our team has served as a trusted partner to UC Riverside and has been integral in supporting their Program initiatives, ensuring each project is delivered on schedule, within budget</p>
<p>Los Angeles Community College District (LACCD) Dr. Rueben Smith Vice Chancellor and Chief Facilities Executive (213) 891-2048 smithrc@email.laccd.edu</p>	<p>Capital Improvements Program (CM/PM) Los Angeles, CA</p> <p>Pacifica has been providing LACCD with comprehensive construction management, inspection, program and project management, and staff augmentation services within the Program Management Office since 2001 for Measures B, J and CC. We are also providing labor compliance, QA/QC, contract management and administration, planning and design management, program controls and reporting, risk management, dispute resolution, finance and project team oversight, and community outreach to numerous projects under this Program.</p>

PICO RIVERA
CITY HALL

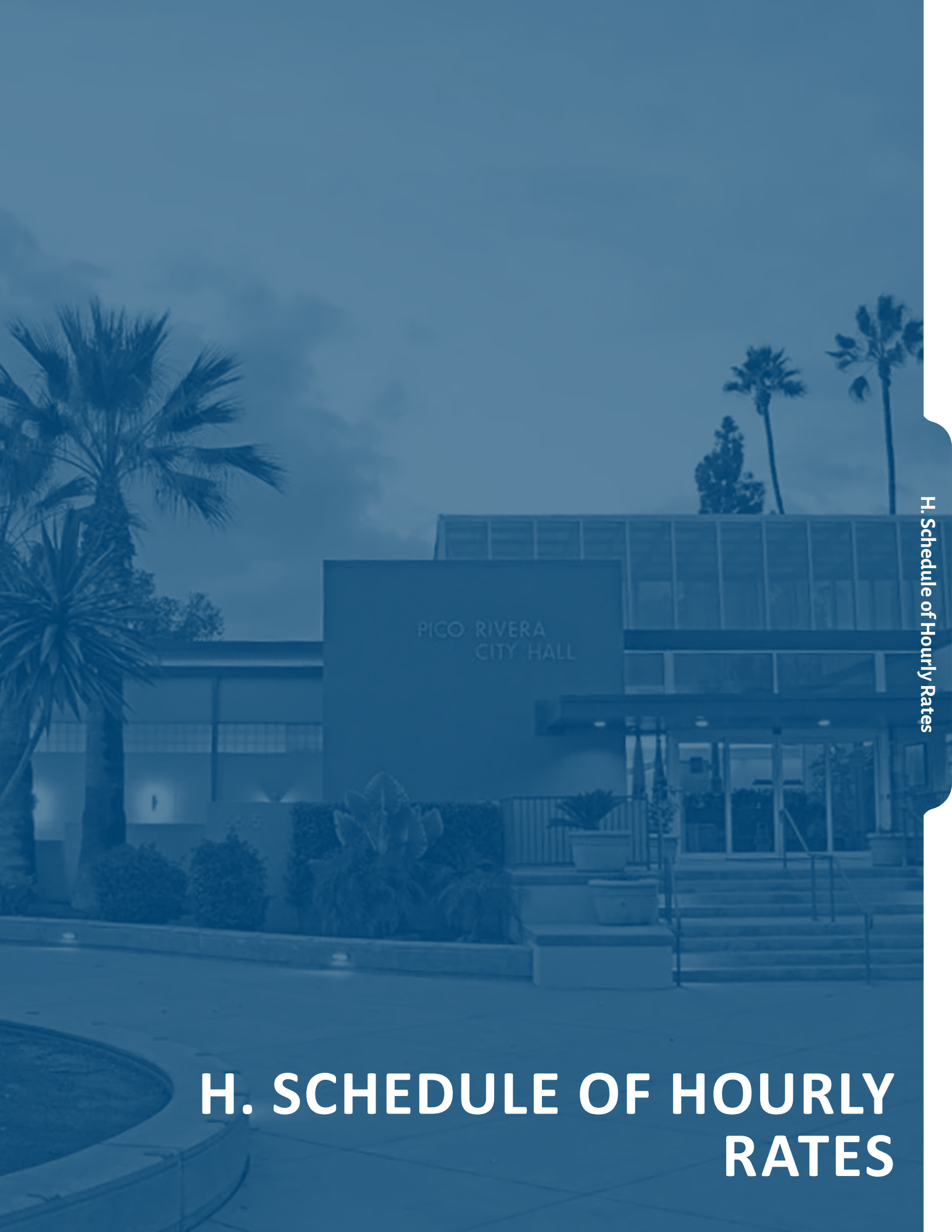
G. RIGHTS TO MATERIALS

G. RIGHTS TO MATERIALS

Pacifica understands and acknowledges that all responses, inquiries, and correspondence relating to this RFP, including any and all reports, charts, displays, schedules, exhibits, and other documentation produced by Pacifica

that are submitted as part of the Proposal and not withdrawn shall, upon receipt by the City, become property of the City. We affirm that we have no requested exceptions to this stipulation per the RFP.





H. SCHEDULE OF HOURLY RATES

H. SCHEDULE OF HOURLY RATES

On the following pages, we have provided our Schedule of Hourly Rates, as well as a Schedule of Hourly Rates for each of our subconsultant teaming partners. Each firm’s Schedule of Hourly Rates identifies the job titles of all personnel to be assigned to the City’s projects.

Per the City’s RFP requirements, all hourly rates reflect all costs for office overhead, including direct and indirect costs. Pacifica, and our subconsultants, understands that the Schedule of Hourly Rates are to remain fixed for the term of the Professional Services Agreement.

PACIFICA

POSITION	RATE	OT	2X
Project Executive	\$217		
Senior Project Manager	\$203		
Project Manager	\$194		
Preconstruction Manager	\$188		
Construction Manager	\$186		
Senior Project Engineer	\$154		
Project Engineer	\$136		
Senior Estimator	\$203		
Estimator	\$188		
Estimating Assistant	\$151		
Sr. Superintendent	\$192		
Superintendent	\$136		
Assistant Superintendent	\$119		
Scheduler	\$189		
Senior Project Accountant	\$156		
Project Accountant	\$96		
Cost Analyst	\$136		
Field Office Coordinator	\$122		
VICUS PLANNING			
President, Principal	\$274.07		
Community Relations Manager	\$160.55		
Outreach Director	\$239.20		
D'LEON			
Construction Manager	\$165.24		
Construction Inspector	\$200.95		
Project Engineer	\$216.21		

POSITION	RATE	OT	2X
Safety Manager	\$153		
Safety Coordinator	\$141		
BIM Manager	\$150		
BIM Sr. Project Engineer	\$139	\$201.54	\$277.98
BIM Project Engineer	\$96	\$139.27	\$192.10
Field Engineer/Intern	\$73		
SME-Energy	\$170		
SME-ADA	\$181		
Labor Comp Mgr	\$110		
Labor Comp Analyst	\$75	\$108.14	\$149.16
Project Inspector Class 1	\$136	\$196.62	\$271.20
Project Inspector Class 2	\$131	\$190.07	\$262.16
Project Inspector Class 3	\$118	\$170.40	\$235.04
QA/QC Manager	\$158		
QA/QC Engineer	\$77		
Sr. MEP Coordinator	\$181		
MEP Estimator/Coordinator	\$224		
OHANA VETS			
Project Lead	\$318		
Sr. Project Manager	\$295		
SME Project Engineer	\$236		

PACIFICA REIMBURSEABLES

Description	Unit	Cost	Yearly Increase (7%)
Trailers (single wide)	Monthly	\$2,200	\$154
Mobe/Demobe	Lump Sum	\$10,000	-
Office Equipment	Lump Sum	\$5,000	\$350
Maintenance/Custodial	Monthly	\$500	\$35
Consumables/Drinking Water	Monthly	\$3,000	\$210
Copier/Paper	Monthly	\$3,000	\$210
Internet	Monthly	\$250	-
Software	Lump Sum	\$25,000	\$1,750
Driving Mileage	Mile	\$0.0655	+

+ Annual modifications per Federal Standard



Part of **Accenture**

Labor

Position	Billing Rate	Overtime Rate
Principal	\$ 285.00	
Technical Expert (Claims, Scheduler, Estimating)	\$ 245.00	
Construction Manager, Supervising	\$ 255.00	
Construction Manager, Senior	\$ 225.00	
Construction Manager, Associate	\$ 200.00	
Construction Manager, II	\$ 175.00	
Construction Manager, II	\$ 145.00	
Inspector (Prevailing Wage)	\$ 205.00	\$ 266.50
Inspector, Senior	\$ 195.00	\$ 253.50
Inspector	\$ 180.00	\$ 234.00
Grant Manager, Principal	\$ 300.00	
Grant Manager	\$ 180.00	

AIX Group, Rate Schedule

Rates Expires at End of Original Contract Date

HOURLY CHARGE RATES

Construction Management Services

Admin	\$130
Office Engineer	\$150
Inspector	\$180
Construction Manager	\$215

Engineering Services

Intern	\$60
Design Engineer	\$130
Sr CADD Technician	\$130
Project Engineer	\$156
Sr. Project Engineer/Deputy PM	\$182
Project Manager	\$208

OTHER DIRECT COSTS

Reimbursables including, but not limited to:

Reproductions, Delivery and Filing Fees	Cost Plus 5%	Outside Consultant Fees	Cost Plus 5%
Mileage	Per IRS Rate		



SOUTHERN CALIFORNIA SCHEDULE OF FEES
California Prevailing Wage

PROFESSIONAL SERVICES

Professionals	
Principal Professional.....	\$350
Senior Professional/Technical Advisor.....	\$215
Project Professional/Technical Advisor.....	\$190
Staff Professional/Technical Advisor.....	\$160
Project and Construction Management	
Senior Project/Construction Manager.....	\$240
Project/Construction Manager.....	\$195
Deputy Project/Construction Manager.....	\$180
Resident Engineer.....	\$230
Senior Project Engineer.....	\$190
Project Engineer.....	\$155
Senior Office Engineer.....	\$195
Office Engineer.....	\$155
Senior Scheduler.....	\$240
Scheduler.....	\$190
Senior Estimator.....	\$240
Estimator.....	\$195
Document Control Specialist.....	\$120
Construction Administration.....	\$95
Field Services	
Senior Inspector – Civil/Roadway.....	\$195
Inspector – Civil/Roadway.....	\$170
Senior Inspector – Utilities.....	\$195
Inspector – Utilities.....	\$170
Senior Inspector – Structure.....	\$195
Inspector – Structure.....	\$170
Senior Inspector – MEP.....	\$195
Inspector – MEP.....	\$170
Senior Inspector – Building.....	\$195
Inspector – Building.....	\$170
SWPPP(QSP/QSD).....	\$195
Field Material Group 1 Tester.....	\$145
Field Material Group 2 Tester.....	\$165
Field Material Group 3 Tester.....	\$170
Lab Technician.....	\$95
Travel and Miscellaneous	
Pick Up.....	\$98/hour
Overtime and Saturday Rate.....	1.5 x Regular Hourly Rate
Sunday and Nationally Recognized Holiday Rate (including the day after Thanksgiving).....	2 x Regular Hourly Rate
Rush Surcharge.....	Normal Rate plus 50%
Per Diem (variable, depending on location).....	Quote
Prevailing Wage Hourly Surcharge for Technicians and Inspectors per California Labor Code §720 et seq.....	Quote
Specialty Equipment Surcharge.....	Quote

LABORATORY TESTS

Soil and Aggregate	
California Bearing Ratio (ASTM D854).....	\$483
California Impact (Cal 216).....	\$238
Clay Lumps in Aggregate (ASTM C142).....	\$174
Cleanness Value (Cal 227).....	\$231
Compressive Strength of Rock Core (ASTM D7012).....	\$300

1. Pacifica and its consultants reserve the right to recover costs and fee associated with any change to the assumed.
2. Any material change to the scope of project and/ or deliverables may initiate a change in the cost and time assumed and provided for in our proposal.
3. Pacifica reserves the right to change staffing plan or activity to accommodate the post-contract requests, if any, by Owner.
4. Pacifica proposes a markup of 5% on subconsultant costs.



PICO RIVERA
CITY HALL

APPENDIX

APPENDIX C
NON-COLLUSION AFFIDAVIT

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation. This Proposal is genuine and not collusive or sham.
2. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
3. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of Pico Rivera or of anyone interested in the proposed contract.
4. All statements contained in the Proposal and related documents are true.
5. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
6. I have not entered into any arrangement or agreement with any City of Pico Rivera public officer in connection with this proposal.
7. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.



Signature of Authorized Representative

Jeffrey Camacho
Name of Authorized Representative

Chief Operating Officer
Title of Authorized Representative

LEAD STAFF RESUMES

PACIFICA



MARJORIE GAYLE, Labor Compliance Officer

Marjorie Gayle is an experienced human resources and labor compliance professional with over 30 years of experience providing human resources and labor compliance services. She has extensive knowledge of Department of Industrial Relations Prevailing Wage requirements, as well as Davis-Bacon and HUD regulations. She has completed projects with the Cities of Santa Monica and Los Angeles, the County of Los Angeles, Pasadena and Los Angeles Unified School Districts, LA Metro and Los Angeles World Airports. She is experienced in both union and non-union environments.

Project Experience

Labor Compliance Officer, El Monte Gateway-Parcel 3, City of El Monte, El Monte, CA (10/2022-Ongoing)

Pacifica is providing CDBG compliance monitoring for site cleanup, remediation and grading on this site in the City of El Monte. Marjorie works with the contractor and the City to ensure that CDBG requirements are met and is administering the PLA.

Labor Compliance Officer, SB1 CDBG Street Reconstruction Project, City of Huntington Park, Huntington Park, CA (6/2022-Ongoing)

This \$5.5M project repairs and replaces pavement on Santa Fe Avenue and Miles Avenue in the City of Huntington Park. Marjorie performs site visits and supports the contractor and the City to ensure that CDBG requirements are met. She is also assisting with the completion of HUD Form 4710 report and the Request for Davis-Bacon Wage determination conformance.

Labor Compliance Officer, Labor Compliance Monitoring, City of Long Beach, Long Beach, CA (10-2021-Ongoing)

Pacifica is providing compliance monitoring and oversight of the City's participation in HUD Section 3, Davis-Bacon, State/Federal Prevailing Wage Labor Compliance, City-wide Community Workforce Agreements/Project Labor Agreements and Small and Disabled Enterprise utilizations for a variety of projects. Marjorie supervises the Labor Compliance team on these projects.

Labor Compliance Officer, Labor Compliance Monitoring, Long Beach Water Department, Long Beach, CA (10/2021-10/2022)

Pacifica provided Project Labor Agreement administration, compliance monitoring and oversight of the Department's participation in HUD Section 3, State/Federal Prevailing Wage Labor Compliance, Administration of the Project Labor Agreement between Long Beach's Board of Water Commissioners and the Los Angeles/Orange Counties Building and Construction Trades Council and the Signatory Craft Councils and Unions, Utilization of Small and Disadvantaged Business Enterprises. Marjorie provided supervision and compliance monitoring on this project.

Education

Bachelor of Science, Public Administration, University of Southern California, Los Angeles, CA

Qualifications

Developed and taught Prevailing Wage course through Santa Monica College's Extension Program

Skilled at enforcing California Labor Codes 1770-1784 and 1810-1815

Proficient at identifying appropriate wage rate when multiple determinations are assigned to the construction project.

Administers and provides content for the prevailingwageedu.com blog focused on educating the public regarding prevailing wages and labor compliance issues



TYSON ATWOOD, PE, QSD
CONSTRUCTABILITY REVIEW

Tyson Atwood has nearly 20 years of experience successfully providing engineering construction management services for a wide variety of capital improvement projects including: substation construction, railroad grade separations, airport rehabilitations, highway construction, wastewater treatment facilities, water supply infrastructure, utility undergrounding, and general roadwork. Tyson also has vast experience in Active Transportation (ATP) construction having managed over 50 miles of Class I, II, and IV facilities. Tyson's main focus has been working with federal funds and is an expert in administering projects utilizing the Caltrans Local Assistance Procedures Manual (LAPM). He is highly experienced with both the Caltrans Standard Specifications and "Greenbook." Tyson is also an advanced user with software such as: Bluebeam Revu, Primavera P6, e-Builder, AutoCAD, Microsoft Word, and Excel.

Education

Bachelor of Science, Civil Engineering, California Polytechnic State University, San Luis Obispo, 1998 - 2003

Licenses/Certifications

CA Professional Engineer No. 71514
 01243
 Qualified SWPPP Developer No. 01243
 AQMD Coachella Valley Fugitive Dust Control, No. CV1907-008280-8321

Experience

Years' Experience: 20
 Years with Anser: 8.5

SELECT PROJECT EXPERIENCE

Coachella Valley Association of Governments (CVAG), CV Link Multi-Modal Transportation Facility, Coachella Valley, CA | Construction Cost: \$130M+ | Project Timeline: 03/2020 - Current
 Senior Resident engineer responsible for construction of 41.1 miles of combination bikeway and NEV path construction throughout the Coachella Valley. Major project highlights include, 40+ miles of concrete path, two new bridges, park like improvements including shade structures, and flood channel improvements. Major stakeholders include: City of Palm Springs, City of Palm Desert, City of La Quinta, City of Indio, City of Coachella, and Coachella Valley Water District.

City of Palm Desert, CV Link Project No. 707-20, Palm Desert, CA
Construction Cost: \$3M+ | Project Timeline: 10/2019 - 2021

Tyson was the Resident Engineer responsible for this project which included over 3.1 miles of combination on Class IV bikeway and NEV path construction on. Project also includes construction on of an architectural access point and traffic signal improvements. Project requires coordination on with various agencies included Coachella Valley Water District (CVWD) and College of the Desert. During the pre-construction phase, Tyson lead the CM team with constructability review, advanced development of project specifications, utility coordination, and project scheduling.

San Diego Association of Governments (SANDAG), Bayshore Bikeway – Barrio Logan Project, San Diego, CA | Construction Cost: \$19M | Project Timeline: 03/2022 – Current

Tyson serves as the Resident Engineer responsible for the overall management and coordination of project operations, including the management of the contractor. The Barrio Logan Bikeway will make it safer and easier for people of all ages and abilities to bike along Harbor Dr. in Barrio Logan. Features include traffic roadway improvement, signal improvements, safer crossings, and other streetscape enhancements that make streets more pleasant for everyone – people who bike, walk, work, and live there.

San Bernardino County Transportation Authority (SBCTA), I-10 at Alabama Street Interchange Project, Redlands, CA

Construction Cost: \$14.38M | Project Timeline: 03/2020 – 06/2023

Tyson was the resident engineer on this project which widened two existing off-ramps from two to four lanes to relieve traffic congestion. Project elements included constructing Type 1 Retaining Walls, install new drainage systems, ADL excavation and handling, HMA mill/overlay, Rapid Set JPCP, new signal poles, ramp metering system, signage, striping, landscaping and irrigation and SWPPP Risk Level 1 Compliance. Tyson was responsible for the day-to-day coordination and management of the contractor which included duties such as weekly statement of working days, pay quantity calculation and estimates, drafting change orders, reviewing project schedules, oversight of inspection staff, surveyors, biologists, and material testers, conducting weekly meetings, Caltrans LCS coordination, and public outreach coordination with SBCTA Public Relations.

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RESUME

DAN FERGUSON

FIELD SERVICES MANAGER

CERTIFICATIONS

American Concrete Institute (ACI)
Concrete Field Testing Technician
Grade I #1273862

Caltrans Testing Methods Nos.106, 231, 375, 504, 518, 523.1
Section B.1 & B.2, 524, 539, 540, 543, 556, 557

Nuclear Gauge Operator Certification

YEARS WITH FIRM

9

EXPERIENCE & RESPONSIBILITIES

Dan has provided quality control and assurance on construction projects for over 20 years. His duties include providing technical direction for geotechnical personnel, oversees scheduling and formulating solutions to earthwork challenges. He is responsible for the oversight of construction projects that include inspection of mass grading, footings, asphalt and concrete placement, and underground utilities installation and testing. He is experienced in verification and plotting of removals, keyways and buttresses. Dan monitors project process, performance and budgetary conditions, assists with proposal preparation, and attends project site meetings. He possesses the technical skills required to ensure the construction process is being conducted in substantial compliance with project plans, contracts, and specifications. His experience includes 15 years as a field supervisor where he assisted with the development and implementation of procedures and guidelines for project documentation, distribution and tracking. He has worked as a construction materials technician, concrete special inspector, and senior engineering technician.

PROJECT EXPERIENCE

Orange County Sanitation District Materials Testing, Inspection, and Other Geotechnical Testing Services Contract, Seal Beach Pipeline P3-62, Orange County, CA

Project manager as part of our on-call contract with the Orange County Sanitation District. Projects have included the Seal Beach Pipeline Project P3-62, Building 8 Rehabilitation of Fleet Services Building P1-115B, West Trunk Bypass Re-Alignment FE18-08, and the Plant #1 P1-105 project which consists of the rehabilitation and upgrade facilities at the Plant No. 1 Headworks.

City of Del Mar Professional Consulting Services Agreement, Del Mar, CA

Geotechnical field supervisor, as well as observation and testing of retaining wall backfill, subgrade utility trench backfill, asphalt concrete, aggregate base material, and sidewalk during construction of various projects including the Camino Del Mar Streetscape improvements, City Hall, and the sewer, water, and arterial paving (SWAP) project.

City of Carlsbad As-Needed Materials Testing Services Contract, Carlsbad, CA

Geotechnical field supervisor, as well as observation and testing of subgrade, aggregate base material, utility trench backfill, grading, and asphalt concrete and concrete inspection

for various projects including parks, community centers, drainage projects, and pipelines.

City of National City On-Call Geotechnical, Soils, and Materials Testing Services, National City, CA

Geotechnical field supervisor, as well as observation and testing of grading, subgrade, aggregate base material, asphalt concrete, and cement treated subgrade during various projects including citywide alley improvements, 18th Street Pedestrian and Bike Enhancements, Plaza Boulevard and N Avenue widening, upgrades at El Toyon and Kimball parks, A Avenue Green Street improvements, Paradise Creek Educational Park, and the Division Street traffic calming project.

Agua Hedionda Sewer Lift Station and Carlsbad/Vista Interceptor Sewer, Reaches 11B-15, Carlsbad and Vista, CA

Field structural steel welding and cast-in-place concrete inspection during the \$64.2 million project which consisted of construction of a new 33 gallon per day sewage lift station to replace the existing station, which was the City of Carlsbad's largest lift station. The new structure houses eight pumps, an emergency generator, bypass motors, an electrical control building, and odor control facilities.



ARTURO VIVAR, PE, ENV SP, QSD

PROJECT MANAGER

EDUCATION

Bachelor of Science, Civil Engineering, California State University, Fullerton, Graduated 2002.

California Registered Civil Engineer (PE) No. 70076

Envision Sustainability Professional (ENV SP) Certified.

Qualified SWPPP Designer (QSD) No. C70076

PROFILE

Arturo brings 21 years of transportation engineering experience on State and Municipal projects within California. His experience includes management and design of complex multi-disciplinary transportation projects. Project experience include complete street (Green Streets) design, drainage and water quality design and management, Active transportation design of bikeways, trails, pedestrian improvements including vision zero design elements, local roadway widenings and realignments, pavement rehabilitations, utility relocations and coordination. Arturo's experience within those projects includes; project management, technical management, preparation of construction plans and specifications, development of reports including analysis and Quality Control and Quality Assurance (QA/QC) compliance in conformance with the Caltrans HDM and Specifications, AASHTO Greenbook design and Specifications, and other local agency requirements.

EXPERIENCE

Shoreline Drive Realignment Project | City of Long Beach | Long Beach, CA | 2022-2023

City Liaison/Project Manager for the final design of the project and now serves as the City Advisor Liaison on this complex realignment of a portion of Shoreline Drive that extends from the end of the I-710 freeway ramps to the Pike area. Project scope includes conversion of this high speed highway facility to an urban arterial with multi-modal improvements including a class I bikeways, pedestrian vision zero elements, ADA concrete improvements and sustainable design elements such as water quality BMPs and reduction in overall impervious areas, operational and safety improvements including traffic signal interconnect/fiber optic, proposed raised medians, and traffic signal upgrades; aesthetic improvements such as landscaped medians, additional street and pedestrian lighting, enhanced cross walks and tree replacements. Arturo's responsibilities included managing scope, schedule and stakeholder coordination included City of Long Beach, Coastal Commission, CPUC, LA Metro and LA County Flood Control.

Artesia Great Boulevard Project | City of Long Beach | Long Beach, CA | 2021-2022

Engineer of Record/ Project Manager for the design of the complete street improvements along Artesia Blvd between through the City of Long Beach, approximately 3.5 miles. Project scope includes multi-modal improvements including a class IV bikeway, transit stop improvements, pedestrian vision zero elements, ADA concrete improvements and sustainable design elements such as water quality BMPs, cool pavement design, additional shade trees, operational and safety improvements including traffic signal interconnect/fiber optic, proposed raised medians, traffic signal upgrades and new pedestrian crossing signals; aesthetic improvements such as additional landscaped medians, additional street and pedestrian lighting, enhanced cross walks and tree replacements. Arturo's responsibilities as the Project Manager included managing scope, schedule and budget of the project which was taken from 30% to 100% in 12 months, and also as the technical manager he was responsible for the technical design oversight from concept phase to development of bid set plans, specs and estimates. Stakeholders coordination included City of Long Beach, Caltrans D07, City of Compton, City of Bellflower, UPRR and LA County Flood Control. The project is currently under construction.

Additional relevant projects include: Gerald Desmond Bridge Replacement, Long Beach, CA; the I-710 Utilities, LA Metro/Caltrans D7, Los Angeles, CA; and the LAX/Crenshaw Transit Corridor Project, LA Metro/Caltrans D7, Los Angeles, CA.



Monica Villalobos

President + Principal

Sustainability | Environmental Mitigation | Transportation | Outreach

Monica's unique experience includes work at the intersection of transportation, station planning, land use, environmental justice and award-winning community engagement strategies. With 20 years of experience, she has a proven record as a seasoned technical expert and public engagement strategist on a variety of large-scale multidisciplinary transportation planning and policy projects. She has worked closely with key decision makers, community groups, stakeholders, elected officials, and the public. Monica has successfully led multiple transportation projects for Metro during various stages of planning, design, and construction. Currently at VICUS, Monica oversees construction support services on the Metro Rail-to-River Active Transportation Plan. Prior to joining VICUS, she supported Metro construction for the Regional Connector LRT and Crenshaw LAX, where she oversaw environmental mitigation and monitoring in compliance with

Education

Ph.D (ABD) City and Regional Planning, UC Berkely, 2015

MRP, City and Regional Planning, Cornell University, 2005

BS, Community and Regional Development, University of California, Davis, 2001

Years of Experience

20

Professional Associations

Rail~Volution, National Steering Committee, 2016-Present

American Planning Association, Chair, National Latinos and Planning Division, 2010-2016

Languages

Proficient in Spanish

PROJECT EXPERIENCE (SELECT PROJECTS)

Los Angeles County Metropolitan Transportation Authority (Metro), Rail-to-Rail Construction Management Support Services, Los Angeles, California.

Metro is constructing their first active transportation corridor connecting two rail lines from Inglewood to South LA. Vicus is helping with business and community resident outreach for the duration of construction of the multi-use path. Further, Monica is responsible for coordinating with Metro, the contractor and community relations staff. [February 2022- CURRENT]

Eastside Phase 2 Advanced Conceptual Engineering, TOC & FLM Assessment, Los Angeles County Metropolitan Transportation Authority (Metro), Los Angeles, California. The Metro Gold Line Eastside Extension Phase 2 LRT project is currently in the Draft EIR/EIS and Advanced Conceptual Engineering development process. Responsible for conducting the Transit Oriented Communities (TOC) and First/Last Mile assessment for stations along the proposed alignments including an evaluation of accessibility, land use, economic development and equity. The methodology included conducting station area site visits, analyzing quantitative and qualitative data analysis, coordination with FLM and TOC agency staff, urban designers, city staff and stakeholders. [February 2019- November 2020]

Los Angeles County Metropolitan Transportation Authority (LACMTA), Metro C Line (Green Line) Extension to Torrance Draft EIR/ACE-Community Integration Lead, Los Angeles, California. As the Community Integration lead responsible for overseeing TOC, Urban Design, FLM and coordination with the Outreach Contractor during the re-initiation of the Draft EIR for C Line extension. The project involves analysis of light rail alternatives connecting the existing Metro Green Line project terminus in Redondo Beach to a possible connection in the City of Torrance. Previously led development of the administrative Draft EIS/EIR sections and technical reports, as well as coordination with federal, state and local agencies. [February 2020-PRESENT, Vicus. July 2016-July 2018, AECOM]



Traci Gleason, PE

With 23 years of experience, Ms. Gleason has provided management, coordination, planning and design skills for small and large infrastructure projects for municipal, state, and federal agencies. She integrates the design of engineered and natural systems to facilitate sustainability and livability.

Ms. Gleason not only engages with her clients, but also understands the importance of project coordination, stakeholder engagement, and public involvement to successfully deliver projects for her clients. She works with the team to help plan an appropriate solution based on the needs while keeping budget and schedule in mind. Understanding critical issues is imperative to the success of project, which may include cost effective design, constructability and public involvement.

Technical Experience:

Gateway Water Management Authority Program Management, Various Los Angeles County Cities, CA

Program Manager for the joint powers authority, coordinating, and integrating regional stormwater, groundwater cleanup, water supply, water reliability, and watershed projects.

Willmore Heritage Gardens Biofiltration Swale, Long Beach, CA

Project Engineer for the conceptual planning, preparation of the grant funding application, and final design of a biofiltration swale. Design tasks includes: evaluation of existing information, preparation of construction drawings, specifications and estimates, utility coordination, and coordination and permitting with the City of Long Beach.

Shoemaker Bridge Replacement over the Los Angeles River, Long Beach, CA

Deputy Program Manager for the planning and preparation of the environmental documents and final design to replace the existing Shoemaker Bridge, preparation of the storm water data report, providing urban greening for the West Long Beach community.

Artesia Boulevard Complete Streets Master Plan, Various Cities in Los Angeles County, CA

Project Engineer for the evaluation of complete green street elements along Artesia Boulevard

I-10 Express Lanes Extensions PA/ED LA Metro, CA

Project Report (PR) with 30% level of design for the preferred alternative and other engineering and discrete environmental technical studies required to complete the (PA/ED) document. Engineer responsible for utility impact assessment and existing base mapping as sub-consultant. Coordination with Caltrans and public utility companies along the I-10 freeway where express lane extensions were planned.



Education:

California State University, Fresno
B.S., Civil Engineering 1996

Professional Registration:

Registered Civil Engineer
California
License No. 60273

Relevant Experience

- Grant writing and management for local and state programs
- Coordination with LSGR watershed members
- Stakeholder Coordination
- Community Engagement
- Educational Outreach

Agency Coordination Experience

- Los Angeles County Public Works
- Los Angeles Flood Control District
- Caltrans Stormwater & Drainage
- CA Department of Fish & Game
- CA Regional Water Quality Control Board
- US Army Corp of Engineers

Years with Firm:

2

Total Years of Experience:

23



FLORA DIAZ, PE, QSD

DEPUTY PROJECT MANAGER

EDUCATION

Bachelor of Science, Civil and Environmental Engineering, University of California, Los Angeles, 2014;

Registered Professional Engineer (PE)
Civil CA No. 90445

PROFILE

Flora possesses a rich background of nine years in spearheading transportation design initiatives across California. Her extensive expertise encompasses a diverse range of projects executed for various stakeholders, such as local municipalities, counties, transportation authorities, and the California state government. Her portfolio comprises a broad spectrum of project types, including but not limited to road expansions and realignments, pavement rehabilitation efforts, enhancements to streets and intersections, and development of highway interchanges. Within these projects, Flora has skillfully managed both external and internal project coordination and has exhibited a strong command of design principles adhering to the Caltrans HDM, AASHTO standards, and local agency specifications. Her project involvement spans the entire design lifecycle, encompassing conceptualization, preliminary engineering, and the development of final design documents for construction.

EXPERIENCE

I-15 Congestion Relief PS&E | City of Temecula | Temecula, CA

Lead Project Engineer responsible for the development of all final PS&E roadway design plans including erosion control, layouts, pavement delineation, retaining wall, signs, staging, utilizes, water pollution control, drainage and storm water data reports, length of need calculations, Engineer's cost estimate, specifications, and Caltrans coordination. The auxiliary lane is located on northbound I-15, between Temecula Parkway and Rancho California Road, in the City of Temecula. The project will add a 12-foot-wide auxiliary lane and 10-foot-wide shoulder on the northbound I-15, approximately 2,800 feet in length. In addition to the mainline widening, improvements will include a sub-horizontal ground anchor wall under the Santiago Road overcrossing; drainage modifications and enhancements; relocation of existing on-ramp lighting; and planting and irrigation improvements along the highway.

Hwy 1 Auxiliary Lanes, PS&E | Santa Cruz County Regional Transportation Commission (SCCRTC) | Santa Cruz, CA

Project engineer responsible for the development of final P&SE drainage plans and storm water data report, Engineer's cost estimate, and specifications. (2018 Caltrans Standards). The project proposes the addition of auxiliary lanes on SR 1 and the Chanticleer Pedestrian Bridge to the Santa Cruz County Regional Transportation Commission (SCCRTC). The new pedestrian overcrossing will connect homes and businesses with a dedicated facility. The structure will be a 780-foot cast-in-place bridge with aesthetic features that will be determined during public engagement. The project has involved coordination and approvals from Caltrans District 5 and Caltrans Division of Structures.

SR-47/Front Street/Harbor Boulevard Interchange Improvement | Port of Los Angeles (POLA) | Los Angeles, CA

Project engineer responsible for the development of final P&SE erosion control plans, life cycle cost analysis and storm water data report, Engineer's cost estimate, and specifications. (2018 Caltrans Standards). The SR-47/Front Street/Harbor Boulevard Interchange modification to alleviate congestion and provide a direct connection to the existing West Basin Container Terminal facility for shipping terminal operators in the Port of Los Angeles. Improvements include widening on- and off-ramps for additional capacity and increased acceleration/weave length. The realignment requires adding several retaining walls, the abandonment of the existing structure (Harbor Boulevard Off-Ramp Undercrossing), the removal of the inactive portions of the Pacific Harbor Line, and minor realignment of Knoll Avenue.

Additional relevant projects include: I-405 Auxiliary Lanes, Metropolitan Transit Authority, Los Angeles, CA; the US 101 HOV & Rehabilitation Project, Santa Barbara, CA; the SR-55 Widening between I-405 and I-5 PS&E, Orange County, CA; the Rice Avenue/SR 34 Grade Separation PID, PA&ED and PS&E, Oxnard, CA; the LINK US PA&ED, Metropolitan Transit Authority (Metro) | Los Angeles County.



Education

Bachelor of Science, Electrical Engineering, California State University, Los Angeles, Los Angeles, CA, 2000

Licenses/Certifications

California Electrician License No. 111743

Organizations/Affiliations

Cal Solar Energy Industry Association

Experience

Years' Experience: 20+
Years with Anser: 2.5

**LEO ALVAREZ
ELECTRICAL INSPECTOR**

Leo Alvarez has 20 years of experience serving as construction manager, site manager, project engineer, office engineer, quality control/quality assurance oversight supervisor and senior field engineer, on large commercial, hospital, heavy industrial, facilities, highway, bridge, light rail transit, rail transit tunnel, military roads and airfields, and water reclamation projects. Duties include; coordinating with contractor and designer to resolve constructability issues; coordinating site management activities; reviewing contractors schedule, maintaining office engineer records; participating in weekly progress meetings; overseeing change order processing; reviewing monthly pay estimate; reviewing drawings and design changes; and providing quality assurance oversight inspection.

REPRESENTATIVE EXPERIENCE

Coachella Valley Association of Governments (CVAG), Regional Traffic Signal Synchronization Project, Coachella Valley, CA

Timeline: 06/2021 – Current | Construction Cost: \$21.2M

As the Electrical Inspector, Leo inspected and verified that installation and construction complied with specifications and designed drawings of: conduits, CC HUBs, VDS, CCTV, loop detectors, Fiber optics installation and testing. He prepared daily reports of constructability and quantities; interacted with the Resident Engineer and solved issues that arose in the field based on instructions; verified that asphalt, sidewalks (concrete), and foundations for Control Cabinets HUB's, Changeable Message Signs and Fiber Optics were built and tested respectively; interacted with contractors on a daily basis; and provided feedback and technical support in the field.

Bay Area Rapid Transit (BART), 34.5 kV Cable Replacement M-Line MVS Switching Station, Oakland, CA | Timeline: 05/2018 – 06/2021 | Construction Cost: \$110M

As the Electrical Engineer Inspector, Leo inspected and verified installation of High Voltage equipment on BART M-Line project. He verified and reviewed procedures and installations of equipment in order to meet or exceed design specifications, drawings, change of notices, and submittals; verified that HV equipment such as HV cable, HV switchgear, IDS, elbows, Breakers, splices hardware RTRC and supports complied with NEMA standards, and BART standards; implemented and enforced NEC and NESC codes and IEEE standards; verified that installation of HV equipment followed BART standard procedures; prepared daily reports related to production; responded to and provided feedback in the field in case that questions related to design arose; interacted between contractor, designer, and BART in order to provide feedback; provided technical support in the field as well to the designer; and provided technical support to higher management.

Los Angeles County Metropolitan Transportation Authority (LACMTA), I-110 ExpressLanes, Los Angeles, CA | Timeline: 08/2014 – 09/2016 | Construction Cost: \$290M

Leo inspected and monitored of all fieldwork and progress of the electrical contractor and subcontractor(s) as they installed and tested system equipment valued at \$10 million. He ensured all installations met contract documents and adhered to the National Electric Code, Caltrans, City, State and Local Electrical applicable codes. He inspected the installation of all CCTV Cameras, EarthCam and associated equipment, traffic loops and cabling, electrical cabinets, accessories such as underground and overhead conduits, and the installation and splicing of Fiber Optic Cable.

LACMTA, Exposition Light Rail Transit Phase II, Los Angeles, CA

Timeline: 10/2010 – 07/2014 | Construction Cost: \$1.5B

Leo was the Electrical and Systems Engineer and Quality Control Inspector providing daily inspecting and witnessing testing of equipment connections and commissioning along the Expo Line Route and all New Stations connecting Downtown Los Angeles to City of Santa Monica 4th Street. This includes but not limited to traffic street crossing signals and bike trail lighting, man-hole conduit, cables and communication wiring, CCTV, fire alarm communication equipment and public PA systems for LACMTA personnel and passenger safety.



PACIFICA SERVICES
CITY HALL

Pacifica Services Inc.

106 South Mentor Avenue

Suite 200

Pasadena, CA 91106

T: 626.405.0131

F: 626.405.0059

EXHIBIT B
APPROVED FEE SCHEDULE
(SCHEDULE OF HOURLY LABOR RATES AND REIMBURSABLE)

H. SCHEDULE OF HOURLY RATES

On the following pages, we have provided our Schedule of Hourly Rates, as well as a Schedule of Hourly Rates for each of our subconsultant teaming partners. Each firm’s Schedule of Hourly Rates identifies the job titles of all personnel to be assigned to the City’s projects.

Per the City’s RFP requirements, all hourly rates reflect all costs for office overhead, including direct and indirect costs. Pacifica, and our subconsultants, understands that the Schedule of Hourly Rates are to remain fixed for the term of the Professional Services Agreement.

PACIFICA

POSITION	RATE	OT	2X
Project Executive	\$217		
Senior Project Manager	\$203		
Project Manager	\$194		
Preconstruction Manager	\$188		
Construction Manager	\$186		
Senior Project Engineer	\$154		
Project Engineer	\$136		
Senior Estimator	\$203		
Estimator	\$188		
Estimating Assistant	\$151		
Sr. Superintendent	\$192		
Superintendent	\$136		
Assistant Superintendent	\$119		
Scheduler	\$189		
Senior Project Accountant	\$156		
Project Accountant	\$96		
Cost Analyst	\$136		
Field Office Coordinator	\$122		
VICUS PLANNING			
President, Principal	\$274.07		
Community Relations Manager	\$160.55		
Outreach Director	\$239.20		
D'LEON			
Construction Manager	\$165.24		
Construction Inspector	\$200.95		
Project Engineer	\$216.21		

POSITION	RATE	OT	2X
Safety Manager	\$153		
Safety Coordinator	\$141		
BIM Manager	\$150		
BIM Sr. Project Engineer	\$139	\$201.54	\$277.98
BIM Project Engineer	\$96	\$139.27	\$192.10
Field Engineer/Intern	\$73		
SME-Energy	\$170		
SME-ADA	\$181		
Labor Comp Mgr	\$110		
Labor Comp Analyst	\$75	\$108.14	\$149.16
Project Inspector Class 1	\$136	\$196.62	\$271.20
Project Inspector Class 2	\$131	\$190.07	\$262.16
Project Inspector Class 3	\$118	\$170.40	\$235.04
QA/QC Manager	\$158		
QA/QC Engineer	\$77		
Sr. MEP Coordinator	\$181		
MEP Estimator/Coordinator	\$224		
OHANA VETS			
Project Lead	\$318		
Sr. Project Manager	\$295		
SME Project Engineer	\$236		

PACIFICA REIMBURSEABLES

Description	Unit	Cost	Yearly Increase (7%)
Trailers (single wide)	Monthly	\$2,200	\$154
Mobe/Demobe	Lump Sum	\$10,000	-
Office Equipment	Lump Sum	\$5,000	\$350
Maintenance/Custodial	Monthly	\$500	\$35
Consumables/Drinking Water	Monthly	\$3,000	\$210
Copier/Paper	Monthly	\$3,000	\$210
Internet	Monthly	\$250	-
Software	Lump Sum	\$25,000	\$1,750
Driving Mileage	Mile	\$0.0655	+

+ Annual modifications per Federal Standard



Part of **Accenture**

Labor

Position	Billing Rate	Overtime Rate
Principal	\$ 285.00	
Technical Expert (Claims, Scheduler, Estimating)	\$ 245.00	
Construction Manager, Supervising	\$ 255.00	
Construction Manager, Senior	\$ 225.00	
Construction Manager, Associate	\$ 200.00	
Construction Manager, II	\$ 175.00	
Construction Manager, II	\$ 145.00	
Inspector (Prevailing Wage)	\$ 205.00	\$ 266.50
Inspector, Senior	\$ 195.00	\$ 253.50
Inspector	\$ 180.00	\$ 234.00
Grant Manager, Principal	\$ 300.00	
Grant Manager	\$ 180.00	

AIX Group, Rate Schedule

Rates Expires at End of Original Contract Date

HOURLY CHARGE RATES

Construction Management Services

Admin	\$130
Office Engineer	\$150
Inspector	\$180
Construction Manager	\$215

Engineering Services

Intern	\$60
Design Engineer	\$130
Sr CADD Technician	\$130
Project Engineer	\$156
Sr. Project Engineer/Deputy PM	\$182
Project Manager	\$208

OTHER DIRECT COSTS

Reimbursables including, but not limited to:

Reproductions, Delivery and Filing Fees	Cost Plus 5%	Outside Consultant Fees	Cost Plus 5%
Mileage	Per IRS Rate		



SOUTHERN CALIFORNIA SCHEDULE OF FEES
California Prevailing Wage

PROFESSIONAL SERVICES

Professionals	
Principal Professional.....	\$350
Senior Professional/Technical Advisor.....	\$215
Project Professional/Technical Advisor.....	\$190
Staff Professional/Technical Advisor.....	\$160
Project and Construction Management	
Senior Project/Construction Manager.....	\$240
Project/Construction Manager.....	\$195
Deputy Project/Construction Manager.....	\$180
Resident Engineer.....	\$230
Senior Project Engineer.....	\$190
Project Engineer.....	\$155
Senior Office Engineer.....	\$195
Office Engineer.....	\$155
Senior Scheduler.....	\$240
Scheduler.....	\$190
Senior Estimator.....	\$240
Estimator.....	\$195
Document Control Specialist.....	\$120
Construction Administration.....	\$95
Field Services	
Senior Inspector – Civil/Roadway.....	\$195
Inspector – Civil/Roadway.....	\$170
Senior Inspector – Utilities.....	\$195
Inspector – Utilities.....	\$170
Senior Inspector – Structure.....	\$195
Inspector – Structure.....	\$170
Senior Inspector – MEP.....	\$195
Inspector – MEP.....	\$170
Senior Inspector – Building.....	\$195
Inspector – Building.....	\$170
SWPPP(QSP/QSD).....	\$195
Field Material Group 1 Tester.....	\$145
Field Material Group 2 Tester.....	\$165
Field Material Group 3 Tester.....	\$170
Lab Technician.....	\$95
Travel and Miscellaneous	
Pick Up.....	\$98/hour
Overtime and Saturday Rate.....	1.5 x Regular Hourly Rate
Sunday and Nationally Recognized Holiday Rate (including the day after Thanksgiving).....	2 x Regular Hourly Rate
Rush Surcharge.....	Normal Rate plus 50%
Per Diem (variable, depending on location).....	Quote
Prevailing Wage Hourly Surcharge for Technicians and Inspectors per California Labor Code §720 et seq.....	Quote
Specialty Equipment Surcharge.....	Quote

LABORATORY TESTS

Soil and Aggregate	
California Bearing Ratio (ASTM D854).....	\$483
California Impact (Cal 216).....	\$238
Clay Lumps in Aggregate (ASTM C142).....	\$174
Cleanness Value (Cal 227).....	\$231
Compressive Strength of Rock Core (ASTM D7012).....	\$300

1. Pacifica and its consultants reserve the right to recover costs and fee associated with any change to the assumed.
2. Any material change to the scope of project and/ or deliverables may initiate a change in the cost and time assumed and provided for in our proposal.
3. Pacifica reserves the right to change staffing plan or activity to accommodate the post-contract requests, if any, by Owner.
4. Pacifica proposes a markup of 5% on subconsultant costs.

EXHIBIT C
TERMS FOR COMPLIANCE WITH CALIFORNIA LABOR LAW REQUIREMENTS

1. This Agreement calls for services that, in whole or in part, constitute “public works” as defined in Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code (“Chapter 1”). Further, Consultant acknowledges that this Agreement is subject to (a) Chapter 1 and (b) the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. Therefore, as to those Services that are “public works”, Consultant shall comply with and be bound by all the terms, rules and regulations described in 1(a) and 1(b) as though set forth in full herein.

2. California law requires the inclusion of specific Labor Code provisions in certain contracts. The inclusion of such specific provisions below, whether or not required by California law, does not alter the meaning or scope of Section 1 above.

3. Consultant shall be registered with the Department of Industrial Relations in accordance with California Labor Code Section 1725.5, and has provided proof of registration to City prior to the Effective Date of this Agreement. Consultant shall not perform work with any subconsultant that is not registered with DIR pursuant to Section 1725.5. Consultant and subconsultants shall maintain their registration with the DIR in effect throughout the duration of this Agreement. If the Consultant or any subconsultant ceases to be registered with DIR at any time during the duration of the project, Consultant shall immediately notify City.

4. Pursuant to Labor Code Section 1771.4, Consultant’s Services are subject to compliance monitoring and enforcement by DIR. Consultant shall post job site notices, as prescribed by DIR regulations.

5. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

6. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to City, forfeit \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subconsultant.

7. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform City of the location of the records.

8. Consultant shall comply with and be bound by the provisions of Labor Code seq. concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

9. The Consultant shall not perform Work with any Subconsultant that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. The Consultant and Subconsultants shall not be debarred or suspended throughout the duration of this Contract pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of consultants from public works. If the Consultant or any subconsultant becomes debarred or suspended during the duration of the project, the Consultant shall immediately notify City.

10. Consultant acknowledges that eight hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to City, forfeit \$25.00 for each worker employed in the performance of this Agreement by the Consultant or by any subconsultant for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than one and one-half times the basic rate of pay.

11. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the

provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

12. For every subconsultant who will perform work on the project, Consultant shall be responsible for such subconsultant’s compliance with Chapter 1 and Labor Code Sections 1860 and 3700, and Consultant shall include in the written contract between it and each subconsultant a copy of those statutory provisions and a requirement that each subconsultant shall comply with those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subconsultant’s compliance, including without limitation, conducting a periodic review of the certified payroll records of the subconsultant and upon becoming aware of the failure of the subconsultant to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent permitted by law, Consultant shall indemnify, hold harmless and defend (at Consultant’s expense with counsel reasonably acceptable to City) City, its officials, officers, employees, agents and independent consultants serving in the role of City officials, and volunteers from and against any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subconsultants, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all consequential damages, attorneys’ fees, and other related costs and expenses. All duties of Consultant under this Section shall survive the termination of the Agreement.



To: Mayor and City Council
From: City Manager
Meeting Date: March 26, 2024
Subject: TREASURER'S MONTHLY INVESTMENT TRANSACTION REPORT AS OF FEBRUARY 29, 2024

Recommendation:

1. Receive and file the Treasurer's Monthly Investment Transaction Report as of February 29, 2024.

Fiscal Impact:

There is no fiscal impact to the General Fund from this item.

Background:

Per the City of Pico Rivera (City) Investment Policy approved by the City Council on August 1, 2023, the City Treasurer submits a monthly investment transaction report to the City Council within 45 days of the end of the reporting period in accordance with California Government Code Section 53607.

Discussion:

This report updates the City Council on the City's monthly transactions of the City's investment portfolio for the month ending February 29, 2024. The statements enclosed include transactions of the City's investments with the Local Agency Investment Fund (LAIF), Chandler Asset Management, and Commercial Bank of California (Enclosures 1, 2, and 3).

Conclusion:

As of February 29, 2024, the City's portfolio remains highly rated, liquid, and stable. All investments are maintained in accordance with California Government Code Section 53601 and the City's investment policy approved by the City Council on August 1, 2023.

Steve Carmona

CITY COUNCIL AGENDA REPORT – MEETING OF MARCH 26, 2024
TREASURER'S MONTHLY INVESTMENT TRANSACTION REPORT AS OF
FEBRUARY 29, 2024
Page 2 of 2

SC:AG:KL:MP:ep

- Enclosures:
- 1) LAIF Statement for the Month Ending February 29, 2024.
 - 2) Chandler Asset Management Transaction Ledger for the Month Ending February 29, 2024.
 - 3) Commercial Bank of California Insured Cash Sweep Statement for the Month Ending February 29, 2024.

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

March 13, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF PICO RIVERA
COVID RELIEF EMERGENCY ACCOUNT
DIR OF FINANCE/ADMIN SERVICES
6615 PASSONS BLVD
PICO RIVERA, CA 90660

[Tran Type Definitions](#)

Account Number: 19-19-007

February 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	10,355,100.43
Total Withdrawal:	0.00	Ending Balance:	10,355,100.43

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

March 13, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF PICO RIVERA

DIRECTOR OF FINANCE/ADMINISTRATIVE SVCS
6615 PASSONS BLVD
PICO RIVERA, CA 90660

[Tran Type Definitions](#)

Account Number: 98-19-653

February 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	46,711,488.92
Total Withdrawal:	0.00	Ending Balance:	46,711,488.92

Transaction Date	Tran Category	Tran Type Description	Security Description	Quantity	Price	Principal	Interest	Total Amount
2/1/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$9,402.34	1.00000	9,402.34	-	9,402.34
2/1/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$1,957.64	1.00000	1,957.64	-	1,957.64
2/6/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$4,595.08	1.00000	4,595.08	-	4,595.08
2/6/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$265,000.00	1.00000	265,000.00	-	265,000.00
2/9/2024	Acquisitions	Purchase	FHLMC K063	\$325,000.00	0.97102	315,580.08	247.72	315,827.80
2/9/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$7,025.00	1.00000	7,025.00	-	7,025.00
2/10/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$8,080.00	1.00000	8,080.00	-	8,080.00
2/14/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$7,087.50	1.00000	7,087.50	-	7,087.50
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$15,618.75	1.00000	15,618.75	-	15,618.75
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$1,483.50	1.00000	1,483.50	-	1,483.50
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$933.17	1.00000	933.17	-	933.17
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$4,159.96	1.00000	4,159.96	-	4,159.96
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$591.58	1.00000	591.58	-	591.58
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$358.42	1.00000	358.42	-	358.42
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$1,503.62	1.00000	1,503.62	-	1,503.62
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$3,089.66	1.00000	3,089.66	-	3,089.66
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$7,177.71	1.00000	7,177.71	-	7,177.71
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$1,438.50	1.00000	1,438.50	-	1,438.50
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$678.00	1.00000	678.00	-	678.00
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$394.62	1.00000	394.62	-	394.62
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$342.13	1.00000	342.13	-	342.13
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$527.58	1.00000	527.58	-	527.58
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$16,110.15	1.00000	16,110.15	-	16,110.15
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$8,744.44	1.00000	8,744.44	-	8,744.44
2/15/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$6,769.22	1.00000	6,769.22	-	6,769.22
2/16/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$428.38	1.00000	428.38	-	428.38
2/18/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$11,052.00	1.00000	11,052.00	-	11,052.00
2/20/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$336.25	1.00000	336.25	-	336.25
2/20/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$294.00	1.00000	294.00	-	294.00
2/20/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$4,697.48	1.00000	4,697.48	-	4,697.48
2/20/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$279.75	1.00000	279.75	-	279.75
2/20/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$3,570.49	1.00000	3,570.49	-	3,570.49
2/22/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$300,000.00	1.00000	300,000.00	-	300,000.00
2/26/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$1,143.75	1.00000	1,143.75	-	1,143.75
2/26/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$1,327.92	1.00000	1,327.92	-	1,327.92
2/26/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$503.75	1.00000	503.75	-	503.75
2/26/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$930.42	1.00000	930.42	-	930.42
2/26/2024	Acquisitions	Purchase	Cisco Systems Callable Note Cont 1/26/2027	\$175,000.00	0.99870	174,772.50	-	174,772.50
2/26/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$172.00	1.00000	172.00	-	172.00
2/26/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$7,935.96	1.00000	7,935.96	-	7,935.96
2/26/2024	Acquisitions	Purchase	First American Govt Obligation Fund Class Y	\$1,312.08	1.00000	1,312.08	-	1,312.08
2/27/2024	Acquisitions	Purchase	US Treasury Bill	\$325,000.00	0.98069	318,723.44	-	318,723.44
2/6/2024	Dispositions	Maturity	Microsoft Callable Note Cont 12/6/2023	\$265,000.00	1.00000	265,000.00	-	(265,000.00)
2/22/2024	Dispositions	Maturity	US Treasury Bill	\$300,000.00	1.00000	300,000.00	-	(300,000.00)
2/15/2024	Dispositions	Paydown	Chase Issuance Trust 23-A1 A	\$0.00	-	-	1,483.50	(1,483.50)
2/15/2024	Dispositions	Paydown	John Deere Owner Trust 2022-A A3	\$6,601.03	1.00000	6,601.03	168.19	(6,769.22)
2/15/2024	Dispositions	Paydown	John Deere Owner Trust 2022-C A3	\$0.00	-	-	933.17	(933.17)
2/15/2024	Dispositions	Paydown	Mercedes-Benz Auto Receivables 2022-1 A2	\$15,752.24	1.00000	15,752.24	357.91	(16,110.15)
2/15/2024	Dispositions	Paydown	Toyota Auto Receivables OT 2024-A A3	\$0.00	-	-	342.13	(342.13)
2/15/2024	Dispositions	Paydown	American Express Credit Trust 2023-3 A	\$0.00	-	-	1,503.62	(1,503.62)
2/15/2024	Dispositions	Paydown	Toyota Auto Receivables Trust 2021-D A3	\$4,128.76	1.00000	4,128.76	31.20	(4,159.96)
2/15/2024	Dispositions	Paydown	Honda Auto Receivables Trust 2022-1 A3	\$8,543.83	1.00000	8,543.83	200.61	(8,744.44)
2/15/2024	Dispositions	Paydown	John Deere Owner Trust 2022-B A3	\$0.00	-	-	358.42	(358.42)
2/15/2024	Dispositions	Paydown	American Express Credit Trust 2023-1 A	\$0.00	-	-	527.58	(527.58)
2/15/2024	Dispositions	Paydown	American Express Credit Trust 2022-2 A	\$0.00	-	-	678.00	(678.00)
2/15/2024	Dispositions	Paydown	John Deere Owner Trust 2021-B A3	\$7,151.13	1.00000	7,151.13	26.58	(7,177.71)
2/15/2024	Dispositions	Paydown	Mercedes-Benz Auto Receivable 2023-1 A3	\$0.00	-	-	394.62	(394.62)
2/15/2024	Dispositions	Paydown	Hyundai Auto Receivables Trust 2023-A A3	\$0.00	-	-	591.58	(591.58)
2/15/2024	Dispositions	Paydown	John Deere Owner Trust 2023-C A3	\$0.00	-	-	1,438.50	(1,438.50)
2/15/2024	Dispositions	Paydown	John Deere Owner Trust 2021-A A3	\$3,083.46	1.00000	3,083.46	6.20	(3,089.66)
2/16/2024	Dispositions	Paydown	GM Auto Receivable Trust 2023-2 A3	\$0.00	-	-	428.38	(428.38)
2/20/2024	Dispositions	Paydown	GM Financial Auto Leasing 2023-3 A3	\$0.00	-	-	336.25	(336.25)
2/20/2024	Dispositions	Paydown	Honda Auto Receivables 2022-2 A3	\$0.00	-	-	279.75	(279.75)
2/21/2024	Dispositions	Paydown	Honda Auto Receivables Trust 2021-1 A3	\$3,567.37	1.00000	3,567.37	3.12	(3,570.49)
2/21/2024	Dispositions	Paydown	Honda Auto Receivables Trust 2021-4 A3	\$4,654.94	1.00000	4,654.94	42.54	(4,697.48)
2/21/2024	Dispositions	Paydown	Honda Auto Receivables Owner 2023-1 A3	\$0.00	-	-	294.00	(294.00)
2/26/2024	Dispositions	Paydown	BMW Vehicle Lease Trust 2023-1 A3	\$0.00	-	-	172.00	(172.00)
2/26/2024	Dispositions	Paydown	FHLMC K081 A2	\$0.00	-	-	503.75	(503.75)
2/26/2024	Dispositions	Paydown	FHLMC K069 A2	\$0.00	-	-	1,327.92	(1,327.92)
2/26/2024	Dispositions	Paydown	BMW Vehicle Lease Trust 2022-1 A3	\$7,923.71	1.00000	7,923.71	12.25	(7,935.96)
2/26/2024	Dispositions	Paydown	FHLMC K054 A2	\$0.00	-	-	1,143.75	(1,143.75)
2/26/2024	Dispositions	Paydown	FHLMC K085 A2	\$0.00	-	-	930.42	(930.42)
2/26/2024	Dispositions	Paydown	FHLMC K073 A2	\$0.00	-	-	1,312.08	(1,312.08)

Transaction Date	Tran Category	Tran Type Description	Security Description	Quantity	Price	Principal	Interest	Total Amount	
2/9/2024	Dispositions	Sale	First American Govt Obligation Fund Class Y	\$315,827.80	1.00000	315,827.80	-	(315,827.80)	
2/26/2024	Dispositions	Sale	First American Govt Obligation Fund Class Y	\$174,772.50	1.00000	174,772.50	-	(174,772.50)	
2/27/2024	Dispositions	Sale	First American Govt Obligation Fund Class Y	\$318,723.44	1.00000	318,723.44	-	(318,723.44)	
2/7/2024	Dispositions	Security Withdrawal	First American Govt Obligation Fund Class Y	\$2,575.48	1.00000	2,575.48	-	(2,575.48)	
2/23/2024	Dispositions	Security Withdrawal	First American Govt Obligation Fund Class Y	\$253.61	1.00000	253.61	-	(253.61)	
2/1/2024	Other Transactions	Dividend	First American Govt Obligation Fund Class Y	\$319,902.07	-	1,957.64	-	1,957.64	
2/1/2024	Other Transactions	Interest	Inter-American Dev Bank Note	\$635,000.00	-	3,781.34	-	3,781.34	
2/1/2024	Other Transactions	Interest	Intl. Bank Recon & Development Note	\$350,000.00	-	5,621.00	-	5,621.00	
2/6/2024	Other Transactions	Interest	Microsoft Callable Note Cont 12/6/2023	\$265,000.00	-	3,809.38	-	3,809.38	
2/6/2024	Other Transactions	Interest	State Street Bank Callable Note Cont 2/6/2025	\$90,000.00	-	785.70	-	785.70	
2/9/2024	Other Transactions	Interest	Apple Inc Callable Note Cont 11/9/2026	\$400,000.00	-	6,700.00	-	6,700.00	
2/9/2024	Other Transactions	Interest	Paccar Financial Corp Note	\$130,000.00	-	325.00	-	325.00	
2/10/2024	Other Transactions	Interest	Paccar Financial Corp Note	\$320,000.00	-	8,080.00	-	8,080.00	
2/14/2024	Other Transactions	Interest	FFCB Note	\$315,000.00	-	7,087.50	-	7,087.50	
2/15/2024	Other Transactions	Interest	US Treasury Note	\$650,000.00	-	1,218.75	-	1,218.75	
2/15/2024	Other Transactions	Interest	Honeywell Intl Callable Note Cont 01/15/2028	\$400,000.00	-	9,900.00	-	9,900.00	
2/15/2024	Other Transactions	Interest	US Treasury Note	\$600,000.00	-	4,500.00	-	4,500.00	
2/18/2024	Other Transactions	Interest	Bank Of America NA Callable Note cont 7/17/2026	\$400,000.00	-	11,052.00	-	11,052.00	
	Changes of Market Values and Accrued Interests								(218,928.53)
	Net Investment Transactions								\$ (92,121.00)
	Beginning Balance as of 1/31/2024								32,442,197.28
	Ending Balance as of 2/29/2024								\$ 32,350,076.28

Commercial Bank of California
19752 MacArthur Blvd.
Suite 100
Irvine, CA 92612



RETURN SERVICE REQUESTED



123517-01A
CITY OF PICO RIVERA
6615 PASSIONS BLVD
PICO RIVERA, CA 90660

Contact Us
(714) 431-7000



Account
CITY OF PICO RIVERA

Date
01/31/2024

Page
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IntraFi Cash ServiceSM, or ICS[®], Monthly Statement

The following information is a summary of activity in your account(s) for the month of January 2024 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through IntraFi Cash Service. Funds in your deposit accounts at the FDIC-insured institutions at which your funds have been placed will be "deposits," as defined by federal law.

Summary of Accounts

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
*****354	Savings	4.25%	\$20,715,863.64	\$28,605,490.96
TOTAL			\$20,715,863.64	\$28,605,490.96

DETAILED ACCOUNT OVERVIEW

Account ID: *****354
Account Title: CITY OF PICO RIVERA

Account Summary - Savings

Statement Period	1/1-1/31/2024	Average Daily Balance	\$24,789,730.75
Previous Period Ending Balance	\$20,715,863.64	Interest Rate at End of Statement Period	4.25%
Total Program Deposits	9,500,009.04	Annual Percentage Yield Earned	4.34%
Total Program Withdrawals	(1,700,000.00)	YTD Interest Paid	89,618.28
Interest Capitalized	89,618.28		
Current Period Ending Balance	\$28,605,490.96		

Account Transaction Detail

Date	Activity Type	Amount	Balance
01/03/2024	Deposit	\$9.04	\$20,715,872.68
01/04/2024	Deposit	3,500,000.00	24,215,872.68
01/18/2024	Withdrawal	(1,700,000.00)	22,515,872.68
01/23/2024	Deposit	5,000,000.00	27,515,872.68
01/25/2024	Deposit	1,000,000.00	28,515,872.68
01/31/2024	Interest Capitalization	89,618.28	28,605,490.96

Summary of Balances as of January 31, 2024

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Access Bank	Omaha, NE	58727	\$247,807.70
Alpine Bank	Glenwood Springs, CO	23091	247,894.79
American Bank & Trust Company, Inc.	Bowling Green, KY	35568	577.41
Ameris Bank	Atlanta, GA	20504	247,894.79
Anderson Brothers Bank	Mullins, SC	9923	247,894.79
AuburnBank	Auburn, AL	35	0.07
Axos Bank	San Diego, CA	35546	247,894.76
BOKF, National Association	Tulsa, OK	4214	247,894.76
BTC Bank	Bethany, MO	10618	247,807.65
Banc of California	Los Angeles, CA	24045	247,894.80
Bank Iowa	West Des Moines, IA	14521	247,865.68
Bank of Marin	Novato, CA	32779	247,258.96
Bank of Washington	Washington, MO	12627	247,877.78
BankUnited	Miami Lakes, FL	58979	247,894.79
Bankers Trust Company	Des Moines, IA	953	57.56
Bankwell Bank	New Canaan, CT	57368	247,894.79
Benchmark Bank	Plano, TX	19215	247,201.39
Byline Bank	Chicago, IL	20624	247,878.92
CASS COMMERCIAL BANK	Des Peres, MO	1068	247,894.72
CNB Bank	Clearfield, PA	13876	247,802.85
CalPrivate Bank	Coronado, CA	58291	247,125.18

DETAILED ACCOUNT OVERVIEW

Account ID: *****354
Account Title: CITY OF PICO RIVERA



Summary of Balances as of January 31, 2024

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Capitol Bank	Madison, WI	34074	247,894.79
Cedar Rapids Bank and Trust Company	Cedar Rapids, IA	57244	247,201.39
Central Bank	Houston, TX	17612	0.01
Citizens Bank of Philadelphia, MS	Philadelphia, MS	12204	247,894.80
City National Bank of Florida	Miami, FL	20234	247,287.75
Coastal Carolina National Bank	Myrtle Beach, SC	58864	247,258.96
Coastal Community Bank	Everett, WA	34403	247,894.80
CorTrust Bank National Association	Mitchell, SD	6063	390.38
Customers Bank	Malvern, PA	34444	247,201.39
D. L. Evans Bank	Burley, ID	11666	247,894.79
Dime Community Bank	Hauppauge, NY	6976	247,894.80
Dogwood State Bank	Raleigh, NC	57095	247,232.08
EagleBank	Silver Spring, MD	34742	247,894.80
Enterprise Bank & Trust	Clayton, MO	27237	247,894.79
Esquire Bank, National Association	Jericho, NY	58140	521.35
FFB Bank	Fresno, CA	58090	247,258.95
Farmers State Bank	Waterloo, IA	12855	247,258.96
First American Bank	Artesia, NM	2240	247,894.72
First Bank & Trust	Brookings, SD	3973	178.63
First Bank of Berne	Berne, IN	9288	92.94
First Commerce Bank	Lewisburg, TN	57465	247,894.72
First Financial Northwest Bank	Renton, WA	29058	247,894.80
First Foundation Bank	Irvine, CA	58647	247,894.80
First Horizon Bank	MEMPHIS, TN	4977	247,894.80
First International Bank & Trust	Watford City, ND	10248	693.39
First National Bank of Omaha	Omaha, NE	5452	247,894.79
First State Community Bank	Farmington, MO	17323	247,258.96
First-Citizens Bank & Trust Company	Raleigh, NC	11063	247,648.35
FirstBank	Nashville, TN	8663	247,894.80
Firsttrust Savings Bank	Conshohocken, PA	26647	247,894.79
Five Points Bank	Grand Island, NE	20488	247,894.79
Five Star Bank	Roseville, CA	35361	247,894.79
Flushing Bank	Uniondale, NY	58564	247,894.74
Franklin Bank & Trust Company	Franklin, KY	17937	247,233.16
Fulton Bank, N.A.	Lancaster, PA	7551	247,894.80
German American Bank	Jasper, IN	17393	247,807.65
Glens Falls Natl Bank and Trust Co	Glens Falls, NY	7074	247,894.80
Grand Savings Bank	Grove, OK	32084	247,894.78
Great Southern Bank	Reeds Spring, MO	29546	247,172.61

DETAILED ACCOUNT OVERVIEW

Account ID: *****354

Account Title: CITY OF PICO RIVERA

Summary of Balances as of January 31, 2024

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Hancock Whitney Bank	Gulfport, MS	12441	247,894.80
Hanmi Bank	Los Angeles, CA	24170	247,894.80
Heritage Bank of Commerce	San Jose, CA	33905	247,894.79
INB	Springfield, IL	3664	247,894.78
International Finance Bank	Miami, FL	24823	247,894.79
Israel Discount Bank of New York	New York City, NY	19977	247,894.80
Katahdin Trust Company	Patten, ME	12874	651.53
Kennebunk Savings Bank	Kennebunk, ME	13063	476.07
Landmark National Bank	Manhattan, KS	5826	247,258.94
Leader Bank, National Association	Arlington, MA	57134	247,894.80
Liberty National Bank	Lawton, OK	11522	247,894.79
Live Oak Banking Company	Wilmington, NC	58665	247,201.39
MVB Bank, Inc	Fairmont, WV	34603	247,894.78
MainStreet Bank	Fairfax, VA	57742	247,894.80
MapleMark Bank	Dallas, TX	3182	247,172.61
Mascoma Bank	Lebanon, NH	18013	247,804.51
Mercantile Bank	Grand Rapids, MI	34598	247,185.53
Merchants Bank of Indiana	Carmel, IN	8056	247,894.80
MidFirst Bank	Oklahoma City, OK	4063	247,287.75
MidWestOne Bank	Iowa City, IA	14843	247,894.80
Mission Valley Bank	Sun Valley, CA	57101	491.00
NBT Bank, National Association	Norwich, NY	7230	247,894.80
NexBank	Dallas, TX	29209	247,894.79
OMB Bank	Springfield, MO	8252	230.18
Old National Bank	Evansville, IN	3832	247,894.80
OneLocal Bank	Norwood, MA	26555	217.52
Origin Bank	Ruston, LA	12614	247,894.80
Park National Bank	Newark, OH	6653	247,894.80
Parke Bank	Sewell, NJ	34888	247,289.57
Patriot Bank	Stamford, CT	33928	490.09
Pinnacle Bank	Nashville, TN	35583	247,894.80
Poppy Bank	Santa Rosa, CA	57903	247,028.76
Popular Bank	New York, NY	34967	247,894.80
Raymond James Bank	St. Petersburg, FL	33893	247,894.80
Republic Bank & Trust Company	Louisville, KY	23627	247,894.80
S&T Bank	Indiana, PA	11124	587.29
SMBC MANUBANK	Los Angeles, CA	18618	247,894.79
Salem Five Cents Savings Bank	Salem, MA	23296	247,258.96
Sandy Spring Bank	Olney, MD	4865	247,201.39

DETAILED ACCOUNT OVERVIEW

Account ID: *****354

Account Title: CITY OF PICO RIVERA

**Summary of Balances as of January 31, 2024**

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Santa Cruz County Bank	Watsonville, CA	57591	247,894.77
Sauk Valley Bank & Trust Company	Sterling, IL	35131	247,146.67
Shore United Bank, N.A.	Easton, MD	4832	247,894.74
SmartBank	Pigeon Forge, TN	58463	247,201.39
South State Bank, N.A.	Winter Haven, FL	33555	247,894.80
SouthPoint Bank	Birmingham, AL	58088	247,201.39
Southside Bank	Tyler, TX	18297	67.50
Synovus Bank	Columbus, GA	873	247,894.80
T Bank, National Association	Dallas, TX	57703	216.10
TBK Bank, SSB	Dallas, TX	23498	247,894.79
Texas Bank	Brownwood, TX	19559	247,894.74
Texas Bank and Trust Company	Longview, TX	17842	247,894.79
The American National Bank of Texas	Terrell, TX	23474	247,894.80
The Bank of Tampa	Tampa, FL	21031	247,894.79
The Central Trust Bank	Jefferson City, MO	12633	247,894.73
The Citizens Bank	Batesville, AR	17211	115.10
The First National Bank of McGregor	Mcgregor, TX	3330	247,801.29
The Huntington National Bank	Columbus, OH	6560	247,258.96
The Park Bank	Madison, WI	19608	247,764.76
The Washington Trust Company of Westerly	Westerly, RI	23623	247,894.80
Third Coast Bank, SSB	Humble, TX	58716	247,894.72
TowneBank	Portsmouth, VA	35095	247,894.80
Traditions Bank	York, PA	57377	247,201.39
Tri-County Bank	Brown City, MI	977	28.78
Truist Bank	Charlotte, NC	9846	247,894.80
U.S. Bank National Association	Cincinnati, OH	6548	247,894.78
Union Bank & Trust	Lincoln, NE	13421	111,549.77
United Bank	Fairfax, VA	22858	247,894.80
United Community Bank	Blairsville, GA	16889	247,894.79
Valley National Bank	Wayne, NJ	9396	247,894.80
VeraBank	Henderson, TX	3250	247,894.74
Veritex Community Bank	Dallas, TX	57665	247,894.78
Waterford Bank, N.A.	Toledo, OH	58433	247,230.17
WestStar Bank	El Paso, TX	32941	247,894.74
Western Alliance Bank	Phoenix, AZ	57512	247,894.80
Winter Park National Bank	Winter Park, FL	59105	247,807.65
Zions Bancorporation, N. A.	Salt Lake City, UT	2270	247,894.80



Tuesday, March 14, 2023

A Regular Meeting of the Housing Assistance Agency was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Meeting was jointly held with the City Council and Housing Assistance Agency. Items appear as listed on the combined agenda for the meeting of March 14, 2023.

Chairman Lutz called the regular meeting to order at 6:00 p.m. on behalf of the Housing Assistance Agency.

PRESENT: Garcia, Lara, Sanchez, Lutz

ABSENT: Camacho

PUBLIC COMMENTS: None

CONSENT CALENDAR ITEMS:

Housing Assistance Agency:

9. Minutes:

- Approved Housing Assistance Agency regular meeting of February 28, 2023.

10. Housing Element Annual Progress Report for the 2022 Reporting Period.

(1600)

1. Received and filed the Housing Element Annual Progress Report for Calendar Year 2022; and
2. Authorized the City Manager and/or Community and Economic Development Director to file the report with the Governor's Office of Planning and Research and the California Department of Housing and Community Development.

Motion by Commissioner Dr. Sanchez, seconded by Commissioner Garcia to approve Consent Calendar Item Nos. 9 and 10. Motion carries by the following roll call vote:

AYES: Garcia, Lara, Sanchez, Lutz

NOES: None

ABSENT: Camacho

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION: None

REGULAR AGENDA: None

CLOSED SESSION(S): None

ADJOURNMENT:

Chairman Lutz adjourned the Housing Assistance Agency meeting at 7:02 p.m. There being no objection, it was so ordered.

AYES: Garcia, Lara, Sanchez, Lutz

NOES: None

ABSENT: Camacho

Andrew C. Lara, Chairman

ATTEST:

Cynthia Ayala, CMC, Agency Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Housing Assistance Agency dated March 14, 2023 and received and filed by the Housing Assistance Agency on March 26, 2024.

Cynthia Ayala, CMC, Agency Secretary



Tuesday, August 22, 2023

A Special Meeting of the Housing Assistance Agency was held in the Parks and Recreation Community Room, 6767 Passons Boulevard, Pico Rivera, California.

Meeting was jointly held with the City Council, Housing Assistance Agency and Water Authority. Items appear as listed on the combined agenda for the meeting of August 22, 2023.

Chairman Lutz called the regular meeting to order at 6:02 p.m. on behalf of the Housing Assistance Agency.

PRESENT: Garcia, Sanchez, Lutz

ABSENT: Camacho (Excused), Lara (Excused)

PUBLIC COMMENTS: None

CONSENT CALENDAR ITEMS:

Housing Assistance Agency:

2. Section 8 Management Assessment Program Certification. (1600)

1. Approved Resolution No. HA-107 authorizing the Pico Rivera Housing Assistance Agency's Section 8 Management Assessment Program Certification form for submittal to the U.S. Department of Housing and Urban Development for fiscal year 2022-23.

Resolution No. HA-107 A RESOLUTION OF THE CITY OF PICO RIVERA HOUSING ASSISTANCE AGENCY, APPROVING THE AGENCY'S SECTION 8 MANAGEMENT ASSESSMENT PROGRAM CERTIFICATION FORM FOR SUBMITTAL FOR FISCAL YEAR 2022-2023

Motion by Commissioner Garcia, seconded by Commissioner Dr. Sanchez to approve Consent Calendar Item No. 2. Motion carries by the following roll call vote:

AYES: Garcia, Sanchez, Lutz

NOES: None

ABSENT: Camacho, Lara

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION: None

REGULAR AGENDA: None

CLOSED SESSION(S): None

ADJOURNMENT:

Chairman Lutz adjourned the Housing Assistance Agency meeting at 6:13 p.m. in memory of Kathleen Solomon, Pete Ralph Cano, and Virginia Villarreal. There being no objection, it was so ordered.

AYES: Garcia, Sanchez, Lutz

NOES: None

ABSENT: Camacho, Lara

Andrew C. Lara, Chairman

ATTEST:

Cynthia Ayala, CMC, Agency Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Housing Assistance Agency dated August 22, 2023 and received and filed by the Housing Assistance Agency on March 26, 2024.

Cynthia Ayala, CMC, Agency Secretary

GOOD OF THE ORDER

COUNCIL MEETING DATE	COUNCIL MEMBER	REQUEST	DETAIL	DIRECTOR(S)	ACTION TAKEN: Memo; Staff Report; Closed Session; Presentation; Follow-up Meeting; City Manager Reports; Informal Action	DISCUSSION ITEM	ACTION ITEM DATE	STATUS: Complete; Pending; On-going; In-Progress
2/14/2023	Garcia/Sanchez	Establishing Safe Spaces for kids	Take to City Council	P. Yugar	TBD	2/14/2023	8/8/2023	In-Progress
11/14/2023	Lara/Lutz	MHKO Ordinance	Take to City Council	A. Betancourt				In-Progress
1/23/2024	Lara/Garcia	Drone Technology Report	Take to City Council	S. Carmona				In-Progress
3/12/2024	Lutz/Garcia	Create funding for 1st time Home Buyers (Veterans/1st Responders)						Pending
3/12/2024	Lara/Camacho	Crosswalk Safety Assessment						Pending